

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Wednesday, January 19, 2022 at 2:00pm
Teleconference / Meeting Room (limited capacity)
16350 Lower Harbor Road Suite 202, Harbor OR, 97415

Teleconference Call-In Number: 1 (253) 215-8782

Meeting ID: 771 205 4017

Passcode: 76242022

(to mute/unmute: * 6)

TENTATIVE AGENDA

1. CALL MEETING TO ORDER

- Pledge of Allegiance
- Roll Call
- Modifications, Additions, and Changes to the Agenda
- Declaration of Potential Conflicts of Interest

2. APPROVAL OF AGENDA

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3. APPROVAL OF MEETING MINUTES

- A. Approve Minutes of Special Commissioner Meeting Wednesday December 8, 2021..... 3
- B. Approve Minutes of Regular Commissioner Meeting Wednesday December 15, 2021..... 7
- C. Approve Minutes of Special Commissioner Meeting Friday December 17, 2021..... 10
- D. Approve Minutes of Special Commissioner Meeting Wednesday December 22, 2021..... 12

4. PUBLIC COMMENTS – (Limited to a maximum of three minutes per person. Comments by teleconference, please email your comments to portmanager@portofbrookingsharbor.com prior to the meeting. Please wait to be called on before speaking).

5. MANAGEMENT REPORTS

- A. December 2021 Safety & Security Report, presented by Danielle King..... 14
- B. December 2021 Financial Report, presented by Gary Dehlinger..... 15
- C. December 2021 Harbormaster Report, presented by Travis Webster..... 35
- D. December 2021 Port Manager Report, presented by Gary Dehlinger..... 38

6. ACTION ITEMS

- A. Best Management Practices Amendment..... 45
- B. Oregon State Marine Board Maintenance Assistance Grant (MAG) Grant Application..... 65
- C. Notification to Gear Storage Users..... 70
- D. Pelican Bay Arts Association Request for 5-year Agreement..... 74
- E. POBH Employee Handbook 2022.....**Postpone**..... 75
- F. Sale of Business Bounder Crab Shack Consent to Assignment and Assumption of Lease..... 163
- G. North Jetty Access and Crab Dock Removal..... 166
- H. Boardwalk Condition and Modification..... 168
- I. CBN Enterprises..... 172
- J. Financial Consultant Contract..... 173
- K. Blue Fin Realty Lease Renewal Amendment No. 1..... 175

7. INFORMATION ITEMS

- A. Budget Calendar for Fiscal Year 2022-23..... 177
- B. Vessel Miss Stacey Update
- C. Tsunami January 15, 2022 Update

A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.

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8. COMMISSIONER COMMENTS

9. NEXT REGULAR MEETING DATE – Wednesday February 16, 2022, at 2:00pm

10. ADJOURNMENT

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