

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Wednesday, August 17, 2022 at 2:00pm
Teleconference / Meeting Room
16350 Lower Harbor Road Suite 202, Harbor OR, 97415

Teleconference Call-In Number: 1 (253) 215-8782 Meeting ID: 771 205 4017	Passcode: 76242022	(to mute/unmute: * 6)
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TENTATIVE AGENDA

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1. CALL MEETING TO ORDER	
<ul style="list-style-type: none"> • Pledge of Allegiance • Roll Call • Modifications, Additions, and Changes to the Agenda • Declaration of Potential Conflicts of Interest 	
2. APPROVAL OF AGENDA	
3. APPROVAL OF MEETING MINUTES	
A. Approve Minutes of Regular Commissioner Meeting Wednesday July 20, 2022.....	2
4. PUBLIC COMMENTS – Limited to a maximum of three minutes per person. Comments by teleconference, please email your comments to danielle@portofbrookingsharbor.com prior to the meeting.	
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9. NEXT REGULAR MEETING DATE – Wednesday September 21, 2022, at 2:00pm	

A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Wednesday, August 17, 2022 at 2:00pm
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16350 Lower Harbor Road Suite 202, Harbor OR, 97415

10. ADJOURNMENT

A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.

This Institution is an Equal Opportunity Provider

ACTION ITEM – I

DATE: August 17, 2022
RE: RV Park Improvement Project Payment Request #2
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Travis Webster, Harbormaster

OVERVIEW

- Contract and change order with McLennan Excavation for the Beachfront RV Park Improvement Project was approved and executed on October 20, 2021, and May 6, 2022, respectively.
- A payment of \$83,141.87 was made to McLennan Excavation on May 12, 2022, after receiving board approval to issue payment on May 6, 2022.
- Crow/Clay Associates received second payment request from McLennan Excavation for Bonds/Insurance and electrical materials purchased, received, and stored. Stored materials were verified and photographed by Mike Crow, also verbally confirmed by Travis. Payment reflects materials received only.

DOCUMENTS

- Approved minutes October 20, 2021 and May 06, 2022, 5 pages
- McLennan Excavation Payment Request No. 1, 10 pages
- McLennan Excavation Payment Request No. 2, 10 pages

COMMISSIONERS ACTION – motion to be considered:

- **Recommended Motion 1:**
Motion to approve McLennan Excavation progress Payment No. 2 for \$106,654.12 for the purchase of Bonds/Insurance and electrical materials for RV Park Improvement Project.

**REGULAR MEETING MINUTES OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Wednesday, October 20, 2021

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met in regular session on the above date at 2:00pm. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

1. CALL MEETING TO ORDER

Commission President Richard Heap called the Regular Meeting of the Port of Brookings Harbor of Commissioners to order at 2:00pm.

- All participants stated the Pledge of Allegiance.
- **Commissioners Present:**
Joseph Speir, Vice-President (Pos. #1); Larry Jonas (Pos. #3); Richard Heap, President (Pos. #4); and Kenneth Range (Pos. #5). Sharon Hartung Secretary/Treasurer (Pos. #2) was absent.
- **Management and Staff:**
Gary Dehlinger, Port Manager; Travis Webster, Harbormaster; Danielle King, Safety/Administrative; and Martha Rice, Port Legal Counsel via phone.
- There was no modifications, additions, or changes to the agenda.
- There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 3:30

A motion was made by Jonas and seconded by Speir to approve the agenda as written. The motion passed 4 – 0.

3. APPROVAL OF MEETING MINUTES – Audio time 3:50

- Draft Minutes of Regular Commissioner Meeting Tuesday September 21, 2021.

A motion was made by Jonas and seconded by Speir to approve Meeting Minutes. The motion passed 4 – 0.

4. PUBLIC COMMENTS – Audio time 4:25

There were two public comments submitted by Mike Murphy and Dan Fraser on non-agenda items. Mike Murphy commented on security gates at Basin 2 near F-Dock and on wastewater treatment plant. Dan Fraser provided a handout and summary on the wastewater treatment plant.

5. US FISH AND WILDLIFE SERVICE - POTENTIAL REINTRODUCTION OF SEA OTTERS – Audio time 12:33

Michele Zwartjes, US Fish and Wildlife Service provided a summary of the potential reintroduction of sea otters. Commissioner Heap mention the need for a management plan prior to the reintroduction.

6. MANAGEMENT REPORTS – Audio time 21:06

- **Financial Report – September 2021.**
Dehlinger reported the end of the month financials for September 2021. Port paid the 3rd Quarterly payment to Business Oregon for \$86,620. Port is now paying \$77,500 per quarter and during this period sold assets (abandon sailboats) which 80% of the sales go towards paying off the debt that totaled \$9,120. The other 20% is transferred to the Reserve Fund.
- **Harbormaster Report – September 2021. Audio time 23:44**
Webster reported on the harbormaster report. Reviewed the RV Park occupancy, boat launches, telehandler and travel lift operations for the month. Port staff completed 88 work orders during the month.
- **Port Manager Report – September 2021. Audio time 26:39**
Dehlinger reported on the Port manager report. Reviewed safety and security reports for the month of September.

A motion was made by Speir and seconded by Jonas to approve the management reports for September 2021 as discussed. The motion passed 4 – 0.

7. ACTION ITEMS

- A. **Resolution 2021-11 Adopting Public Dock Hoist Rates and Use Agreement – Audio time 31:57**
Heap noted this resolution memorializes the Board approval to change the regular meeting date and time last month.

A motion was made by Speir and seconded by Range to approve draft Resolution No. 2021-11 Adopting Public Dock Hoist Rates and Use Agreement. The motion passed 4 – 0.

- B. **Port Vehicles Procurement Approval – Audio time 34:28**
Dehlinger discussed the purpose of purchasing new vehicles for staff. Commissioner Range asked about the additional charges for tax and wanted to know more about extended warranties. Also concerned about purchasing vehicles and the need for future matching dollars for projects.

A motion was made by Speir and seconded by Jonas to approve the purchase of two 2022 Ford Maverick XL – Supercrew trucks at \$19,893 plus DMV and tax fees each for the Port Manager and Harbormaster. Once the trucks arrive, the Port Manager's car allowance would be removed from the contract. Bring back extended warranty details and costs for Board approval at the next meeting. The motion passed 4 – 0.

- C. **Port Paying Lease Property Tax – Audio time 51:44**
Dehlinger noted lease tenants are responsible for property taxes, but the Port has no procedure on how the taxes are paid. Past Port practice is to mail the property statements to the tenants to be paid directly by the tenant. The Port is ultimately responsible for any taxes not paid. Requesting the Port to pay the taxes upfront and then invoice tenants for the amounts. Resolution will be drafted if approved.

A motion was made by Speir and seconded by Range to approve the Port paying Curry County Real Property Tax and then invoicing the tenant for reimbursement. The motion passed 4 – 0.

- D. **FEMA Engineering Services Award – Audio time 57:20**
Dehlinger noted the Port received one proposal from EMC Engineers/Scientists prior to the RFP deadline of October 18, 2021. Port staff completed its selection evaluation and has recommended EMC Engineers/Scientists.

A motion was made by Speir and seconded by Jonas to approve the Professional Engineering Services for FEMA DR-4432 & DR-4452 award to EMC Engineers/Scientists LLC, in the amount of not-to-exceed \$250,000. The motion passed 4 – 0.

- E. **RV Park Improvements Contract Approval – Audio time 32:45**

Dehlinger noted the draft contract to McLennan Excavation for the RV Park Improvement Project was written by Crow/Clay & Associates and reviewed by port legal.

A motion was made by Speir and seconded by Range to approve draft contract to McLennan Excavation Inc. for the Beachfront RV Park Improvements. The motion passed 4 – 0.

8. INFORMATION ITEMS

A. DEQ Tier II Requirements – Audio time 1:04:30

Dehlinger noted the Port received notice of triggering Tier II requirements from DEQ. DEQ requires a corrective actions response by December 31, 2021. The company that provided the Port Stormwater Pollution Control Plan Aquarius Environmental will be working on the corrective action response for the Port.

B. Feature Film Production on Port Property – Audio time 1:12:26

Dehlinger noted a feature film company contacted the Port to film some scenes on Port docks and property within the next couple of weeks. Film company has completed the event use permit and provided insurance.

C. Tidewinds Sportfishing Request to Change Charter Fees – Audio time 1:14:35

Dehlinger noted the Port received a letter from Tidewinds Sportfishing requesting a change to the charter fee rates at the Port. Current Port fees are based on per boat person capacity. Most other Ports in Oregon charge a flat fee per vessel. Staff and Board will review the Charter Fee at the next regular scheduled meeting.


9. COMMISSIONER COMMENTS – Audio time 1:18:46

Commissioner Range – Wanted to thank Henry for the beach toys and asked if the Port formally thanked him.
Commissioner Heap – Noted the chinook river stock collection came up with a lot of fish and indications of the ocean return is improving.

10. NEXT REGULAR MEETING DATE – Wednesday, November 17, 2021 at 2:00pm.

11. ADJOURNMENT – Audio time 1:22:13

Having no further business, the meeting adjourned at 3:20pm.


Sharon Hartung, Secretary/Treasurer

11-17-21
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.

**APPROVED MINUTES
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Friday, May 6, 2022

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met in special session on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415, teleconference and webinar.

1. CALL MEETING TO ORDER

Commission President Richard Heap called the Special Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

- **Commissioners Present:**
Joseph Speir, Vice-President (Pos. #1) was tardy; Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Richard Heap, President (Pos. #4); and Kenneth Range (Pos. #5).
- **Management and Staff:**
Gary Dehlinger, Port Manager; Travis Webster, Harbormaster; and Danielle King, Safety/Administrative
- There were no changes to the agenda.
- There were no declarations of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 1:39

A motion was made by Jonas and seconded by Hartung to approve the agenda as written. The motion passed 4 – 0. (Commissioner Speir was absent)

3. PUBLIC COMMENTS – Audio time 2:02

There were no public comments.

4. ACTION ITEMS

A. RV Park Change Orders and Payment Request – Audio time 2:09

Dehlinger reviewed the timeline of events since the pre-construction meeting that took place on February 9, 2022. There was a question from the Board regarding if it is normal to pay in advance, Dehlinger informed the Board that with the supply issues its best to purchase the items and have them on hand. Commissioner Speir arrived.

A Motion was made by Hartung and second by Jonas to approve the time extension and new completion date of December 7, 2022, for the RV Park Project without applying liquated damages to McLennan Excavation and authorize the Port Manager to sign the document. The motion passed 5 - 0.

A Motion was made by Hartung and second by Jonas to approve Change Order No. 1 to install new electrical conduit from the Kite Field (Basin 2) to the RV Park as directed by Coos Curry Electric for \$28,972.56 and authorize the Port Manager to sign the document. The motion passed 5 - 0.

A Motion was made by Hartung and second by Jonas to approve McLennan Excavation progress Payment No. 1 for \$87,517.76 for the purchase and received materials for the RV Park Project. The motion passed 5 - 0.

B. Crab Dock on River Jetty – Audio Time 10:42

Heap reviewed the discussion from April 20, 2022, Regular Meeting, the Corp of Engineers owns that jetty and there are no documents of a permit to attach to that jetty.

A motion was made by Jonas and second by Speir to approve completing necessary U.S. Army Corps of Engineers forms to keep the crab dock at its current location and authorize the Port Manager to sign the necessary form applications. The motion passed 5 - 0.

C. SDAO Insurance Claim – Replacement of Broken Dock Pile – Audio Time 14:46

Dehlinger noted this is for a broken wood dock piling that was turned into insurance since the docks are covered. The insurance adjuster wanted quotes for the repairs, they immediately accepted the lowest quote and sent us a check. There was a discussion amongst the Board and staff regarding replacing additional piling in Basin 2.

A motion was made by Jonas and second by Speir to approve repairing the broken wood piling in Basin 2 at O-Dock finger 22 and authorize the Port Manager to prepare a draft Public Improvement Contract with Billeter Marine to perform the work for Board approval. The motion passed 5 - 0.

5. INFORMATION ITEMS

A. Commissioner and Staff Communications and Relations – Audio time 34:00

Commissioner Heap reviewed the discussion from April 20, 2022, regular commissioner meeting, reviewed the discussion he had with SDAO and reminded the Board of their duties and responsibilities. There was a discussion about how the wastewater treatment plant is being handled within the Board, and how it is being perceived by other agencies. Also reminded the Board that the point of contact for the Port is the Port Manager unless you have the authorization from the Board to do so. There was a question and discussion about the definition of some of the words used throughout the wastewater treatment plant discussions in past meetings. The discussion then moved to the Board needs to give some trust; the Port staff is doing their due diligence to bring us all our options and information and if there are any concerns or questions to go into the office and speaking with the Port Manager. There was a concern and discussion as to why the Port wants to own and operate this plant and why items are being deleted from the preliminary drawings.

Audio time 1:00:37 Commissioner Speir left the meeting.

The discussion continued, everything is preliminary until there is a signed document supporting and stating the actions of the Board. Commissioner Heap allowed public comments and brought the discussion back to the Board.

6. COMMISSIONER COMMENTS – Audio time 1:09:47

Commissioner Jonas gave thanks to Port staff for the demolishing and handling of removing 40 boats in 6 years.

7. NEXT REGULAR MEETING DATE – Wednesday, May 18, 2022, at 2:00pm.

8. ADJOURNMENT – Audio time 1:10:35

Having no further business, the meeting adjourned at 11:10am.


Richard Heap, President


Date Signed


Sharon Hartung, Secretary/Treasurer


Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.

Contractor's Application for Payment No. 2 - REVISED

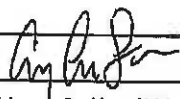
APPLICATION PERIOD: April 15, 2022 to July 31, 2022	APPLICATION DATE: August 14, 2022
TO: Port of Brookings Harbor	FROM: McLennan Excavation Inc. (Contractor)
PROJECT: Beachfront RV Park Improvements	VIA: Michael Crow - Crow/Clay & Associates Inc Architecture and Planning
OWNERS CONTRACT NO. 19005	CONTRACTOR'S PROJECT NO. 2022 - Port of Brookings
	ENGINEER'S PROJECT NO.:

CHANGE ORDER SUMMARY		
Approved Change Orders		
Number	Additions	Deductions
1	\$28,972.56	
2		
3		
4		
5		
6		
7		
TOTALS		
NET CHANGE BY CHANGE ORDERS	\$28,972.56	
	\$28,972.56	

1. ORIGINAL CONTRACT PRICE	\$ 657,000.00
2. Net change by Change Orders	\$ 28,972.56
3. Current Contract Price (Line 1 & 2)	\$ 685,972.56
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	\$ 199,785.25
5. RETAINAGE:	
a. 5% X \$ Work Completed	\$ -
b. 5% X \$0 Stored Materials	\$ -6,111.30
c. Total Retainage (Line 5.a + Line 5.b)	\$ 9,989.26
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.C)	\$ 189,795.99
7. LESS PREVIOUS PAYMENTS (Line 6 from prior application)	\$ 83,141.87
8. AMOUNT DUE THIS APPLICATION	\$ 106,654.12
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	\$ 496,176.57

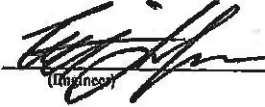
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: 

By: Casey M. McLennan, President of McLennan Excavation, Inc. Date: 8/1/2022

Payment Of: \$ 106,654.12
(line 8 or other - attach explanation of the other amount)

is recommended by:  8/1/22
(Inspector) (Date)

Payment Of: _____
(line 8 or other - attach explanation of the other amount)

is approved by: _____
(owner) (Date)

Contractor's Application for Payment No. 2

APPLICATION PERIOD: April 15, 2022 to July 31, 2022		APPLICATION DATE: August 14, 2022
TO: Port of Brookings Harbor	FROM: McLennan Excavation Inc. (Contractor)	VIA: Michael Crow - Crow/Clay & Associates Inc Architecture and Planning
PROJECT: Beachfront RV Park Improvements	CONTRACT:	
OWNERS CONTRACT NO. 19005	CONTRACTOR'S PROJECT NO. 2022 - Port of Brookings	ENGINEER'S PROJECT NO.:

CHANGE ORDER SUMMARY		
Approved Change Orders		
Number	Additions	Deductions
1	\$28,972.56	
2		
3		
4		
5		
6		
7		
TOTALS	NET	
CHANGE BY CHANGE ORDERS	\$28,972.56	
	\$28,972.56	

1. ORIGINAL CONTRACT PRICE	\$ 657,000.00
2. Net change by Change Orders	\$28,972.56
3. Current Contract Price (Line 1 & 2)	\$ 685,972.56
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	\$ 122,227.75
5. RETAINAGE:	
a. 5% X \$ Work Completed	\$ -
b. 5% X \$0 Stored Materials	\$ 6,111.39
c. Total Retainage (Line 5.a + Line 5.b)	\$ 6,111.39
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.C)	\$ 116,116.36
7. LESS PREVIOUS PAYMENTS (Line 6 from prior application)	-
8. AMOUNT DUE THIS APPLICATION	\$ 116,116.36
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	\$ 540,883.64

Contractor's Certification

The undersigned Contractor certifies, to the best of his knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature:

By: Casey M. McLennan, President of McLennan Excavation, Inc. Date: 8/1/2022

Payment Of: \$ 116,116.36
(line 8 or other - attach explanation of the other amount)

is recommended by: Michael Crow 8/10/22
(Engineer) ARCHITECT (Date)

Payment Of: \$ 116,116.36
(line 8 or other - attach explanation of the other amount)

is approved by: TRAVIS WEBSTER 8/10/22
(owner) POBH Harbor master (Date)

Progress Breakdown for Contractor's Application for Payment No. 2

APPLICATION PERIOD: April 15, 2022 to July 31, 2022		APPLICATION DATE: August 1, 2022
TO: Port of Brookings Harbor (Owner)	FROM: McLennan Excavation Inc. (Contractor)	VIA: Michael Crow - Crow/Cloy & Associates Inc Architecture and Planning
PROJECT: Beachfront RV Park Improvements	CONTRACT:	
OWNERS CONTRACT NO. 19005	CONTRACTOR'S PROJECT NO.	ENGINEER'S PROJECT NO.:

Item No	Item Description	Contract Information				Estimated Quantity Installed this Period	Value of Work Installed this Period	Materials Presently Stored	Total Completed and Stored this Period	Quantity Previous Period	Quantity Complete to Date	Value of Work to Date (\$)	Quantity Remaining %	Value of Work Remaining (\$)
		Item Quantity	Units	Unit Price (\$)	Total Value of Item (\$)									
1	Mobilization/Demobilization													
	Bonds and Insurance	1	LS	\$ 16,425.00	\$ 16,425.00			\$ -	100%	100%	\$ 16,425.00		\$ -	
	Preconstruction Administration	1	LS	\$ 15,000.00	\$ 15,000.00		\$ -	\$ -			\$ -	100.0%	\$ 15,000.00	
	Mobilization	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -	\$ -			\$ -		\$ 5,000.00	
	Demobilization	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -	\$ -			\$ -		\$ 5,000.00	
	Temporary Facilities	1	LS	\$ 8,000.00	\$ 8,000.00		\$ -	\$ -			\$ -	100.0%	\$ -	
	Signs	1	LS	\$ 2,000.00	\$ 2,000.00									
2	Materials to Order													
	Materials Ordered - Pipe & materials pre ordered and delivered to McLennan Excavation - Sitting in Connex Storage for Job	1	LS	\$ 91,210.25	\$ 91,210.25			\$ -	78%	78%	\$ 61,132.50	22.0%	\$ 30,077.75	
3	W/ut Off													
	Site Clearing	1	LS	\$ 5,266.00	\$ 5,266.00		\$ -	\$ -			\$ -	100.0%	\$ 5,266.00	
	Concrete and Fence Removal	1	LS	\$ 15,605.20	\$ 15,605.20		\$ -	\$ -			\$ -	100.0%	\$ 15,605.20	
	Grading and Leveling	1	LS	\$ 11,599.25	\$ 11,599.25									
	Spreading	1	LS	\$ 11,057.00	\$ 11,057.00		\$ -	\$ -			\$ -	100.0%	\$ 11,057.00	
4	Sewer													
	Locate	1	LS	\$ -	\$ -		\$ -	\$ -			\$ -	100.0%	\$ -	
	Trenching/Shoring	1	LS	\$ 29,453.25	\$ 29,453.25		\$ -	\$ -			\$ -	100.0%	\$ 29,453.25	
	Haul Off	1	LS	\$ 9,368.78	\$ 9,368.78		\$ -	\$ -			\$ -	100.0%	\$ 9,368.78	
	Placement of Pipe	1	LS	\$ 14,616.50	\$ 14,616.50		\$ -	\$ -			\$ -	100.0%	\$ 14,616.50	
	Backfill & Compaction	1	LS	\$ 20,938.90	\$ 20,938.90		\$ -	\$ -			\$ -	100.0%	\$ 20,938.90	
5	Water													
	Locate	1	LS	\$ -	\$ -		\$ -	\$ -			\$ -	100.0%	\$ -	
	Trenching/Shoring	1	LS	\$ 12,096.60	\$ 12,096.60		\$ -	\$ -			\$ -	100.0%	\$ 12,096.60	
	Haul Off	1	LS	\$ 1,356.00	\$ 1,356.00		\$ -	\$ -			\$ -	100.0%	\$ 1,356.00	
	Placement of Pipe	1	LS	\$ 4,361.70	\$ 4,361.70		\$ -	\$ -			\$ -	100.0%	\$ 4,361.70	
	Backfill & Compaction	1	LS	\$ 5,152.80	\$ 5,152.80		\$ -	\$ -			\$ -	100.0%	\$ 5,152.80	
6	Electrical													
	Locate	1	LS	\$ -	\$ -		\$ -	\$ -			\$ -	100.0%	\$ -	
	Trenching	1	LS	\$ 23,748.40	\$ 23,748.40		\$ -	\$ -			\$ -	100.0%	\$ 23,748.40	
	Subcontractor - Reese Electric - (submitting materials ordered & on	1	LS	\$ 201,842.55	\$ 201,842.55	61%	\$ -	\$122,227.75	\$ 122,227.75	61%	\$ 122,227.75	39.5%	\$ 79,614.80	
	Backfill & Compaction	1	LS	\$ 26,430.00	\$ 26,430.00		\$ -	\$ -			\$ -	100.0%	\$ 26,430.00	
7	Concrete													
	Materials	1	LS	\$ 47,150.00	\$ 47,150.00		\$ -	\$ -			\$ -	100.0%	\$ 47,150.00	
	Curb	1	LS	\$ 3,795.00	\$ 3,795.00		\$ -	\$ -			\$ -	100.0%	\$ 3,795.00	
	Prepping slabs and pedestals	1	LS	\$ 32,214.27	\$ 32,214.27		\$ -	\$ -			\$ -	100.0%	\$ 32,214.27	
	Pouring and Finishing	1	LS	\$ 33,312.55	\$ 33,312.55		\$ -	\$ -			\$ -	100.0%	\$ 33,312.55	
8	Clean up													
	Site Clean up and Punchlist	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -	\$ -			\$ -	100.0%	\$ 5,000.00	
Change Order 1	Additional Electric Upgrade - Coos Cury	1	LS	\$ 28,972.56	\$ 28,972.56		\$ -	\$ -			\$ -	100.0%	\$ 28,972.56	
Change Order 2		1	LS				\$ -	\$ -			\$ -	100.0%	\$ -	
Change Order 3		1	LS				\$ -	\$ -			\$ -	100.0%	\$ -	
Change Order 4		1	LS				\$ -	\$ -			\$ -	100.0%	\$ -	
Totals					\$ 685,972.56		\$ -	\$122,227.75	\$ 122,227.75	17.8%	\$ 199,785.25	82.2%	\$ 464,588.06	

**Port of Brookings Harbor
Purchase Order**

3518

Date: 8/10/22

Vendor/Contractor: McLennan Excavation Inc

Payment Terms:

Vendor Address: _____

Paid w/ Credit Card

Vendor Phone #: _____

Charged to Account

GL Account: Service Supply Equipment Repair/Maintenance

Quantity	Items / Description	Item Price	Subtotal
	<u>Payment #2</u>		
	<u>Progress payment for</u>		<u>199,785.25</u>
	<u>RV Parts.</u>		<u>116,116.36</u>
		<u>Retainage</u>	<u>(9989.26)</u>
	<u>Supplies include panels</u>	<u>part #1</u>	<u>(83,141.87)</u>
	<u>conduit and other electrical</u>		
	<u>items</u>	<u>Total</u>	<u>106,654.12</u>

TOTAL: ~~116,116.36~~

Memo / Project

RV Park upgrade project

Fund Account: General Fund Capital Projects Port Construction Fund

Department: Marina/Administration RV Park Fuel Dock Grants Commercial Retail

Purchasing Agent: Travis Webster
Print Name

Port Manager Initials: _____

TBW
Signature

Invoice



726 CHAPPELL PARKWAY
NORTH BEND, OR 97459

T: 5417564116 F: 5417564288

INVOICE NO.	INVOICE DATE
5008-1005895	05/10/2022
PLEASE SHOW INVOICE NO. AND REMIT TO:	
PO BOX 888851 LOS ANGELES, CA 90088-8851	

SOLD TO:

REESE ELECTRIC
SHOP ACCOUNT
PO BOX 1068
NORTH BEND, OR 97459

SHIP TO:

REESE ELECTRIC
1750 SHERMAN AVE
NORTH BEND, OR 97459

ACCOUNT #/NAME		JOB NAME		CUSTOMER ORDER NO.					
LS-76055 SHOP ACCOUNT		PORT OF BROOKINGS RV		J22010-01					
SALESPERSON		SHIPPING INFORMATION		SHIP VIA		SHIP DATE			
0740 CBL		PREPAID		BEST-WAY		05/06/2022			
QTY ORDERED	PRODUCT CODE	DESCRIPTION	C O D E	QTY SHIPPED	PRICE	P E R	DISC.	EXTENSION	C / D
2200	WIRE CABLE IN CONDUIT CONSISTING OF	1 X 2200'		2200	11753.24	M		25857.13	0.0
	1 350 AL XHHW BLACK								
	1 350 AL XHHW RED								
	1 350 AL XHHW WHITE								
	1 1/0 AL XHHW GREEN								
	2.5" SCHEDULE 40 BLACK								
<small>TITLE TO MERCHANDISE PASSES AT POINT OF SHIPMENT. CLAIMS FOR SHORT OR DAMAGED MERCHANDISE SHOULD BE MADE TO CARRIER.</small>			<small>CODE: TO ADVISE YOU PROMPTLY CONCERNING YOUR ORDER, THIS CODE IS USED ON OUR INVOICES.</small>			MERCHANDISE		25857.13	
<small>MERCHANDISE RETURNED WITHOUT OUR CONSENT WILL NOT BE ACCEPTED. A RESTOCKING CHARGE WILL BE MADE ON RETURNED GOODS UNLESS DEFECTIVE OR THRU ERROR ON OUR PART.</small>			<small>B - BACK ORDERED. WILL SHIP AS SOON AS RECEIVED UNLESS INSTRUCTED TO CANCEL.</small>			SALES TAX		0.00000 0.00	
<small>A SERVICE CHARGE OF 1.5% PER MONTH, BUT NOT TO EXCEED THE HIGHEST AMOUNT LAWFULLY ALLOWED BY CONTRACT IN THIS STATE, WILL BE MADE ON ALL PAST DUE ACCOUNTS.</small>			<small>C - CANCELLED. NOT IN STOCK. UNABLE TO PURCHASE LOCALLY.</small>			SHIPPING CHARGE		0.00	
<small>THIS SALE IS SUBJECT TO OUR TERMS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE.</small>			NET PAYMENT IS DUE BY THE 15TH OF THE MONTH FOLLOWING PURCHASE			TOTAL DUE		25,857.13	



726 CHAPPELL PARKWAY
NORTH BEND, OR 97459

T: 5417564116 F: 5417564288

Invoice

INVOICE NO.	INVOICE DATE
5008-1006204	06/08/2022
PLEASE SHOW INVOICE NO. AND REMIT TO:	
PO BOX 888851 LOS ANGELES, CA 90088-8851	

SOLD TO:

REESE ELECTRIC
SHOP ACCOUNT
PO BOX 1068
NORTH BEND, OR 97459

SHIP TO:

REESE ELECTRIC
1750 SHERMAN AVE
NORTH BEND, OR 97459

ACCOUNT #/NAME		JOB NAME		CUSTOMER ORDER NO.					
LS-76055 SHOP ACCOUNT		PORT OF BROOKINGS		J22010-00					
SALESPERSON		SHIPPING INFORMATION		SHIP VIA		SHIP DATE			
0752 CBL		PREPAID		BEST-WAY		02/22/2022			
QTY ORDERED	PRODUCT CODE	DESCRIPTION	C O D E	QTY SHIPPED	PRICE	P E R	DISC.	EXTENSION	C / D
1	SQD PANELS	AS PER ATTACHED		1	26400.00	E		26400.00	0.0
	PANEL S (SW)								
	I-LINE STAINLESS STEEL PANEL								
	PANEL S (NW)								
	I-LINE STAINLESS STEEL PANEL								
	ADDENDUM PANEL								
	NQ PANEL STAINLESS STEEL								
<small>TITLE TO MERCHANDISE PASSES AT POINT OF SHIPMENT. CLAIMS FOR SHORT OR DAMAGED MERCHANDISE SHOULD BE MADE TO CARRIER.</small> <small>MERCHANDISE RETURNED WITHOUT OUR CONSENT WILL NOT BE ACCEPTED. A RESTOCKING CHARGE WILL BE MADE ON RETURNED GOODS UNLESS DEFECTIVE OR THRU ERROR ON OUR PART.</small> <small>A SERVICE CHARGE OF 1.5% PER MONTH, BUT NOT TO EXCEED THE HIGHEST AMOUNT LAWFULLY ALLOWED BY CONTRACT IN THIS STATE, WILL BE MADE ON ALL PAST DUE ACCOUNTS.</small> <small>THIS SALE IS SUBJECT TO OUR TERMS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE.</small>			<small>CODE: TO ADVISE YOU PROMPTLY CONCERNING YOUR ORDER, THIS CODE IS USED ON OUR INVOICES.</small> <small>B - BACK ORDERED. WILL SHIP AS SOON AS RECEIVED UNLESS INSTRUCTED TO CANCEL.</small> <small>C - CANCELLED. NOT IN STOCK. UNABLE TO PURCHASE LOCALLY.</small> NET PAYMENT IS DUE BY THE 15TH OF THE MONTH FOLLOWING PURCHASE			MERCHANDISE 26400.00 SALES TAX 0.00000 0.00 SHIPPING CHARGE 0.00 TOTAL DUE 26,400.00			



726 CHAPPELL PARKWAY
NORTH BEND, OR 97459

T: 5417564116 F: 5417564288

Invoice

INVOICE NO.	INVOICE DATE
5008-1006730	07/20/2022
PLEASE SHOW INVOICE NO. AND REMIT TO:	
PO BOX 888851 LOS ANGELES, CA 90088-8851	

SOLD TO:

REESE ELECTRIC
SHOP ACCOUNT
PO BOX 1068
NORTH BEND, OR 97459

SHIP TO:

REESE ELECTRIC
1750 SHERMAN AVE
NORTH BEND, OR 97459

ACCOUNT #/NAME		JOB NAME		CUSTOMER ORDER NO.					
LS-76055 SHOP ACCOUNT		PORT OF BROOKINGS		J22010-00					
SALESPERSON		SHIPPING INFORMATION		SHIP VIA		SHIP DATE			
0752 DN		PREPAID		OUR TRUCK		04/11/2022			
QTY ORDERED	PRODUCT CODE	DESCRIPTION	C O D E	QTY SHIPPED	PRICE	P E R	DISC.	EXTENSION	C / D
T 2	BLINE 363611RTCT-SS	CT CAN		2	1515.00	E		3030.00	0.0
T 2	BLINE 12146-SS	METER BASE		2	1010.00	E		2020.00	0.0
T 2	BLINE 6019HEL	TFMR MOUNTING BASE		2	425.00	E		850.00	0.0
ALL MATERIAL NON CANCELABLE NON RETURNABLE									
SUBJECT TO APPROVAL									
PRICES SUBJECT TO CHANGE DUE TO MATERIAL COST									
DIRECT PO 914665 QUOTE 1015435									
<small>TITLE TO MERCHANDISE AND RISK OF LOSS OR DAMAGE PASSES AT POINT OF SHIPMENT. CLAIMS FOR SHORT OR DAMAGED MERCHANDISE SHOULD BE MADE TO CARRIER.</small> <small>MERCHANDISE RETURNED WITHOUT OUR CONSENT WILL NOT BE ACCEPTED. A RESTOCKING CHARGE WILL BE MADE ON RETURNED GOODS UNLESS DEFECTIVE OR THROUGH ERROR ON OUR PART.</small> <small>A SERVICE CHARGE OF 1 1/2% PER MONTH, BUT NOT TO EXCEED THE HIGHEST AMOUNT LAWFULLY ALLOWED BY APPLICABLE STATE LAW, WILL BE MADE ON ALL PAST DUE ACCOUNTS.</small> <small>THIS SALE IS SUBJECT TO OUR TERMS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE.</small>				<small>CODE: TO ADVISE YOU PROMPTLY CONCERNING YOUR ORDER, THIS CODE IS USED ON OUR INVOICES.</small> <small>B - BACK ORDERED. WILL SHIP AS SOON AS RECEIVED UNLESS INSTRUCTED TO CANCEL.</small> <small>C - CANCELLED. NOT IN STOCK. UNABLE TO PURCHASE LOCALLY.</small>				MERCHANDISE 5900.00 SALES TAX 0.00000 0.00 SHIPPING CHARGE 0.00	
<small>NET PAYMENT IS DUE BY THE 15TH OF THE MONTH FOLLOWING PURCHASE</small>				TOTAL DUE 5,900.00					



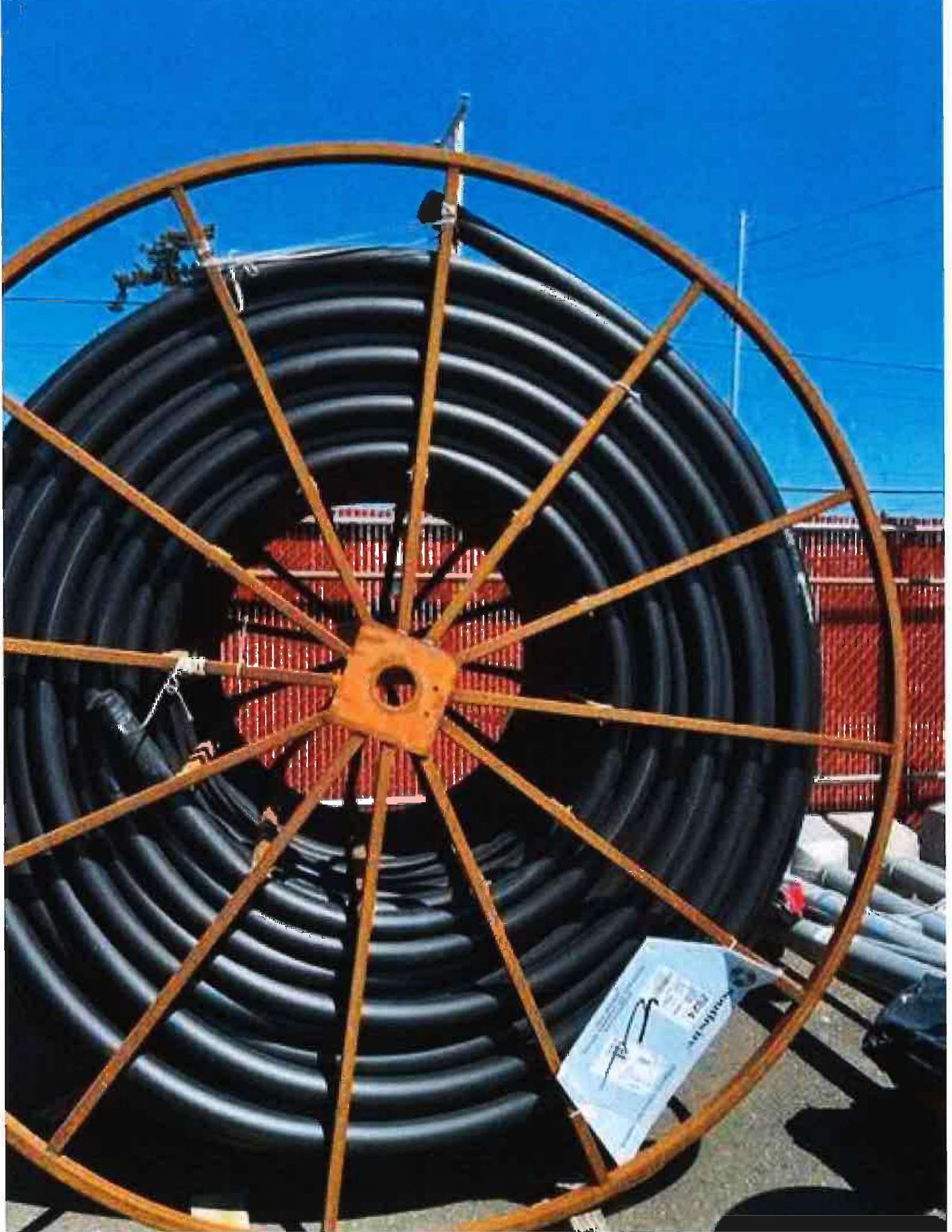




LEVITON

80050-53-07

0122010





PAID

Contractor's Application for Payment No. 1

APPLICATION PERIOD: February 1, 2022 to April 14, 2022		APPLICATION DATE: April 14, 2022
TO: Port of Brookings Harbor	FROM: McLennan Excavation Inc. (Contractor)	VIA: Michael Crow - Crow/Clay & Associates Inc Architecture and Planning
PROJECT: Beachfront RV Park Improvements	CONTRACT:	
OWNERS CONTRACT NO. 19005	CONTRACTOR'S PROJECT NO. 2022 - Port of Brookings	ENGINEER'S PROJECT NO.:

CHANGE ORDER SUMMARY		
Approved Change Orders		
Number	Additions	Deductions
1	\$28,972.56	
2		
3		
4		
5		
6		
7		
TOTALS	NET	
CHANGE BY CHANGE ORDERS	\$28,972.56	
	\$28,972.56	

1. ORIGINAL CONTRACT PRICE	\$	657,000.00
2. Net change by Change Orders		\$28,972.56
3. Current Contract Price (Line 1 & 2)	\$	685,972.56
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	\$	207,745.81
5. RETAINAGE:		
a. 3% X \$ Work Completed	\$	821.25
b. 5% X \$0 Stored Materials	\$	-9,666.00
c. Total Retainage (Line 5.a + Line 5.b)	\$	3554.63
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.C)	\$	457,517.76
7. LESS PREVIOUS PAYMENTS (Line 6 from prior application)	\$	259,144.57
8. AMOUNT DUE THIS APPLICATION	\$	198,373.19
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	\$	457,741.77

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interests, or encumbrances); and (3) All the work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Casey M. McLennan
Contractor Signature

By: Casey M. McLennan, President of McLennan Excavation, Inc. Date: 4/14/2022

Payment Of: ~~\$199,253.23~~ \$198,373.19 (Line 8 or other - attach explanation of the other amount)

is recommended by: *Michael P. Crow* 4/21/22
(Signature) (Date)

Payment Of: _____ (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Date)

PAID

NOTE: REESE ELECTRIC MATERIALS HAVE NOT YET ARRIVED.

MAY 12 2022

CHECK# 421 CC _____
DEBIT TO ACCT# _____

Progress Breakdown for Contractor's Application for Payment No. 1

APPLICATION PERIOD: February 1, 2021 to April 14, 2022		APPLICATION DATE: April 14, 2022
TO: Dept of Roadways / Labor (Owner)	FROM: Melzeran Recreation Inc. (Contractor)	VIA: Michael Chas - Chas/Clay & Associates Inc Architects and Planners
PROJECT: Beachfront RV Park Improvements	CONTRACT:	
OWNER'S CONTRACT NO. 19605	CONTRACTOR'S PROJECT NO.	ENGINEER'S PROJECT NO.:

Item No.	Item Description	Contract Information			Estimated Quantity Installed @1% Period	Value of Work Installed @1% Period	Material Presently Stored	Total Completed and Stored @1% Period	Quantity Previous Period	Quantity Complete in Date	Value of Work to Date (\$)	Quantity Remaining %	Value of Work Remaining (\$)
		Item Quantity	Units	Unit Price (\$)									
1	Mobilization/De-mobilization												
	Benefits and Insurance	1	LS	\$ 16,425.00	\$ 16,425.00	100%	\$ 16,425.00	\$ 16,425.00	100%	\$ 16,425.00	100%	\$ -	
	Pre-construction Administration	1	LS	\$ 15,000.00	\$ 15,000.00		\$ -	\$ -		\$ -	100.0%	\$ 15,000.00	
	Mobilization	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -	\$ -		\$ -		\$ 5,000.00	
	Demobilization	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -	\$ -		\$ -		\$ 5,000.00	
	Temporary Facilities	1	LS	\$ 8,000.00	\$ 8,000.00		\$ -	\$ -		\$ -	100.0%	\$ -	
	Signs	1	LS	\$ 2,000.00	\$ 2,000.00		\$ -	\$ -		\$ -		\$ -	
2	Materials in Order												
	Materials Ordered - Pipe & materials per ordered and delivered to Melzeran Recreation - Sitting in Owner Storage for Job	1	LS	\$ 91,210.25	\$ 91,210.25	78%	\$ 71,092.76	\$ 71,092.76	78%	\$ 61,132.50	22.1%	\$ 30,077.75	
3	Hand Off												
	Site Clearing	1	LS	\$ 5,266.00	\$ 5,266.00		\$ -	\$ -		\$ -	100.0%	\$ 5,266.00	
	Clearing and Fence Removal	1	LS	\$ 15,605.20	\$ 15,605.20		\$ -	\$ -		\$ -	100.0%	\$ 15,605.20	
	Grading and Leveling	1	LS	\$ 11,999.25	\$ 11,999.25		\$ -	\$ -		\$ -		\$ -	
	Spreading	1	LS	\$ 11,037.00	\$ 11,037.00		\$ -	\$ -		\$ -	100.0%	\$ 11,037.00	
4	Sewer												
	Locate	1	LS	\$ -	\$ -		\$ -	\$ -		\$ -	100.0%	\$ -	
	Trenching/Shoring	1	LS	\$ 29,453.25	\$ 29,453.25		\$ -	\$ -		\$ -	100.0%	\$ 29,453.25	
	Hand Off	1	LS	\$ 9,268.78	\$ 9,268.78		\$ -	\$ -		\$ -	100.0%	\$ 9,268.78	
	Placement of Pipe	1	LS	\$ 14,616.50	\$ 14,616.50		\$ -	\$ -		\$ -	100.0%	\$ 14,616.50	
	Backfill & Compaction	1	LS	\$ 20,938.00	\$ 20,938.00		\$ -	\$ -		\$ -	100.0%	\$ 20,938.00	
5	Water												
	Locate	1	LS	\$ -	\$ -		\$ -	\$ -		\$ -	100.0%	\$ -	
	Trenching/Shoring	1	LS	\$ 12,096.60	\$ 12,096.60		\$ -	\$ -		\$ -	100.0%	\$ 12,096.60	
	Hand Off	1	LS	\$ 1,356.00	\$ 1,356.00		\$ -	\$ -		\$ -	100.0%	\$ 1,356.00	
	Placement of Pipe	1	LS	\$ 4,361.70	\$ 4,361.70		\$ -	\$ -		\$ -	100.0%	\$ 4,361.70	
	Backfill & Compaction	1	LS	\$ 5,152.80	\$ 5,152.80		\$ -	\$ -		\$ -	100.0%	\$ 5,152.80	
6	Electrical												
	Locate	1	LS	\$ -	\$ -		\$ -	\$ -		\$ -	100.0%	\$ -	
	Trenching	1	LS	\$ 23,748.40	\$ 23,748.40		\$ -	\$ -		\$ -	100.0%	\$ 23,748.40	
	Subcontractor - Hesco Electric - (submitting materials ordered & on)	1	LS	\$ 201,842.55	\$ 201,842.55		\$ 112,227.75	\$ 112,227.75		\$ 112,227.75	100.0%	\$ 79,614.80	
	Backfill & Compaction	1	LS	\$ 26,430.00	\$ 26,430.00		\$ -	\$ -		\$ -	100.0%	\$ 26,430.00	
7	Concrete												
	Materials	1	LS	\$ 47,150.00	\$ 47,150.00		\$ -	\$ -		\$ -	100.0%	\$ 47,150.00	
	Curb	1	LS	\$ 3,795.00	\$ 3,795.00		\$ -	\$ -		\$ -	100.0%	\$ 3,795.00	
	Prepping slabs and pedestals	1	LS	\$ 32,214.27	\$ 32,214.27		\$ -	\$ -		\$ -	100.0%	\$ 32,214.27	
	Forming and Finishing	1	LS	\$ 33,312.55	\$ 33,312.55		\$ -	\$ -		\$ -	100.0%	\$ 33,312.55	
8	Clean up												
	Site Clean up and Paved	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -	\$ -		\$ -	100.0%	\$ 5,000.00	
Change Order 1	Additional Electric Upgrade - Core Utility	1	LS	\$ 28,973.56	\$ 28,973.56		\$ -	\$ -		\$ -	100.0%	\$ 28,973.56	
Change Order 2		1	LS	\$ -	\$ -		\$ -	\$ -		\$ -	100.0%	\$ -	
Change Order 3		1	LS	\$ -	\$ -		\$ -	\$ -		\$ -	100.0%	\$ -	
Change Order 4		1	LS	\$ -	\$ -		\$ -	\$ -		\$ -	100.0%	\$ -	
	Total				\$ 685,972.56		\$ 16,415.00	\$ 192,310.51		\$ 309,745.57	30.0%	\$ 376,226.99	

37,517.76

2

Port of Brookings Harbor Purchase Order

Date: 5-6-22

Vendor/Contractor: MCLENNAN EXCAVATION, INC.

Payment Terms:

Vendor Address: _____

Contract

Vendor Phone #: _____

Paid w/ Credit Card

Shipped to: Port Office Port Shop RV Park _____

Charged to Account

Quantity	Items / Description	Item Price	Total
1	PROGRESS PAYMENT #1 FOR RV PARK PROJECT - CONTRACTOR PURCHASED MATERIALS + STORED AT CONTRACTORS YARD UNTIL NEEDED.		\$87,517.76
	RETAINAGE AMOUNT		\$4,325.89
	TOTAL TO BE PAID		\$83,144.87 83,141.87
Memo / Project			
BOARD APPROVES PROGRESS PAYMENT #1 AT SPECIAL MEETING 6			
MAY 6, 2022			

Fund Account: General Fund

Department:

- Marina
- Basin 1
- Basin 2
- Fish Station

Boat Yard RV Park

Port Office Fuel Dock
 Administration

- Commercial / Retail:
- Gear Storage
- Receiving Docks
- Retail Buildings

Fund Account:

- Capital Projects:
- PORT CONSTRUCTION FUND

Purchasing Agent: _____

GARY DEHLWGER

Approved by: _____

Port Manager or Designee

NOT TO EXCEED \$5,000.00



Insurance Group

A Washington Federal Company

WAFD Insurance Group, Inc.

CAL/OR Insurance Agency
PO Box 2725
Brookings OR 97415
Phone # 541-469-3510

Invoice # 13009	Page 1 of 1
Account Number	Date
MCLEEXC-01	2/7/2022
BALANCE DUE ON	
2/28/2022	
AMOUNT PAID	Amount Due
	\$16,425.00

McLennan Excavation Inc. OR#195758 CA#982104
PO Box 6837
Brookings, OR 97415

Bonds	PolicyNumber: HA10103438	Effective: 2/4/2022 to 2/4/2023
-------	--------------------------	---------------------------------

Item #	Trans Eff Date	Due DateTrans	Description	Amount
404184	2/4/2022	2/28/2022 NEWB	New BOND Effective 2/4/2022	\$16,425.00
Total Invoice Balance:				\$16,425.00

AIA Type Document
Application and Certification for Payment

TO (OWNER): McLENNAN EXCAVATION INC
P.O. BOX 8837
BROOKINGS, OR 97415

PROJECT: BROOKINGS HARBOR RV PARK
J22010
18024 BOAT BASIN ROAD
BROOKINGS, OR 97415

APPLICATION NO: 1
PERIOD TO: 4/30/2022

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): g.b. Reese Electric, Inc.
1750 Sherman Avenue
P.O. Box 1068
North Bend, OR 97459

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	MOBILIZATION	18,613.00	0.00	0.00	0.00	0.00	0.00	18,613.00	0.00
2	GENERAL MATERIALS	44,563.00	0.00	0.00	44,563.00	44,563.00	100.00	0.00	2,228.15
3	GEAR	94,435.00	0.00	0.00	94,435.00	94,435.00	100.00	0.00	4,721.75
4	LABOR	34,620.00	0.00	0.00	0.00	0.00	0.00	34,620.00	0.00
CO01	CO #01- DEDUCT RV PEDESTALS	-32,713.00	0.00	-32,713.00	0.00	-32,713.00	100.00	0.00	0.00
REPORT TOTALS		\$159,518.00	\$0.00	\$-32,713.00	\$138,998.00	\$106,285.00	66.63	\$53,233.00	\$6,949.90



**H.D. FOWLER
COMPANY**

PO Box 160 * Bellevue, WA * 98009-0160



To: JULIE
julie@plpeandrock.com
MCLENNAN EXCAVATION INC (134220)
04/04/22 08:55:16am

From: Matt Frodge
Phone: (541) 326-0095 x2010

Order Acknowledgement

Non-Stocks, Special Orders or Engineered Items may not be returnable. Those that are returnable are subject to a minimum 25% restock fee. Some orders may also have applicable freight charges not shown on this Order Acknowledgement.

Your PO: RV PARK	Project: BEACHFRONT RV PARK
Ordered By: LILY RAMIREZ	Order Date: 02/08/22
Est. Ship Date: 04/07/22	Order #: 07305142
Shipping From: Medford Warehouse	Ship VIA: OUR TRUCK
	Freight Terms:

Line#	Item	Unit	Qty	Price	Ext. Price	Tax
1	4" SDR35 3034 GASKETED PVC SEWER PIPE 20' LENGTH	FT	320	2.41	771.20	N
2	4" PSM WYE GASKETED FOR SEWER OR DRAIN	EA	7	26.81	187.67	N
3	4" PSM 45 ELBOW GASKETED FOR SEWER OR DRAIN	EA	25	15.56	389.00	N
4	4" PSM 45 ELBOW GASKETED X SPIGOT FOR SEWER OR DRAIN	EA	1	13.99	13.99	N
5	4" PSM 22-1/2 ELBOW GASKETED FOR SEWER OR DRAIN	EA	1	15.52	15.52	N
6	4" PSM CLEAN OUT ADAPTER FIPT X SW FOR SEWER OR DRAIN	EA	2	7.99	15.98	N
7	4" PSM PLUG THREADED FOR SEWER OR DRAIN	EA	2	4.86	9.72	N
9	GO5TBOX 11" ROUND CONCRETE VALVE BOX 1000415 CHRISTY	EA	2	42.36	84.72	N
10	G05CT 11" ROUND CI VALVE BOX COVER MARKED "SEWER" 3001070 CHRISTY	EA	2	31.82	63.64	N
11	4" ENVIRO DESIGN ORANGE FEMALE FOOTLOOSE SEWEREA CAP FF1040	EA	7	31.95	223.65	N

Total	1,775.09
Freight	0.00
Tax	0.00
Grand Total	1,775.09



H.D. FOWLER
COMPANY

PO Box 160 * Bellevue, WA * 98009-0160



To: JULIE
julia@pipeandrock.com
MCLENNAN EXCAVATION INC (134220)
04/04/22 08:55:09am

From: Matt Frodge
Phone: (541) 326-0095 x2010

Order Acknowledgement

Non-Stocks, Special Orders or Engineered Items may not be returnable. Those that are returnable are subject to a minimum 25% restock fee. Some orders may also have applicable freight charges not shown on this Order Acknowledgement.

Your PO: RV PARK	Project: BEACHFRONT RV PARK
Ordered By: LILY RAMIREZ	Order Date: 02/08/22
Est. Ship Date: 04/07/22	Order #: O7305143
Shipping From: Medford Warehouse	Ship VIA: OUR TRUCK

Freight Terms:

Line#	Item	Unit	Qty	Price	Ext. Price	Tax
1	4" SDR35 3034 GASKETED PVC SEWER PIPE 20' LENGTH	FT	1280	2.41	3,084.80	N
2	4" PSM WYE GASKETED FOR SEWER OR DRAIN	EA	29	26.81	777.49	N
3	4" PSM 45 ELBOW GASKETED FOR SEWER OR DRAIN	EA	57	15.56	886.92	N
4	4" PSM 22-1/2 ELBOW GASKETED FOR SEWER OR DRAIN	EA	7	15.52	108.64	N
5	4" PSM CLEAN OUT ADAPTER FIPT X SW FOR SEWER OR DRAIN	EA	9	7.99	71.91	N
6	4" PSM PLUG THREADED FOR SEWER OR DRAIN	EA	9	4.86	43.74	N
7	G05TBOX 11" ROUND CONCRETE VALVE BOX 1000415 CHRISTY	EA	9	42.36	381.24	N
8	G05CT 11" ROUND CI VALVE BOX COVER MARKED "SEWER" 3001070 CHRISTY	EA	9	31.82	286.38	N
10	4" ENVIRO DESIGN ORANGE FEMALE FOOTLOOSE SEWEREA CAP FF1040	EA	22	31.95	702.90	N

Total	6,344.02
Freight	0.00
Tax	0.00
Grand Total	6,344.02



**H.D. FOWLER
COMPANY**

PO Box 180 * Bellevue, WA * 98009-0180



To: JULIE
julle@plpaandrock.com
MCLENNAN EXCAVATION INC (134220)
04/04/22 08:55:01am

From: Matt Frodge
Phone: (541) 328-0095 x2010

Order Acknowledgement

This order requires confirmed receipt of this acknowledgement because it contains special order items which are indicated by two asterisks (**). Please approve this order by simply replying to this email message, or by printing the attachment, signing and returning it back to us.

Non-Stocks, Special Orders or Engineered Items may not be returnable. Those that are returnable are subject to a minimum 25% restock fee. Some orders may also have applicable freight charges not shown on this Order Acknowledgement.

I accept this as written. Please get this order for me as listed below.

Signature	Date	Print Name
-----------	------	------------

Your PO: RV PARK	Project: BEACHFRONT RV PARK
Ordered By: LILY RAMIREZ	Order Date: 02/08/22
Est. Ship Date: 04/07/22	Order #: O7305144
Shipping From: Medford Warehouse	Ship VIA: OUR TRUCK

Line#	Item	Freight Terms:	Unit	Qty	Price	Ext. Price	Tax
1	** 4" ENVIRO DESIGN ORANGE FEMALE FOOTLOOSE SEWEREA CAP FF1040			76	31.95	2,428.20	N

Total	2,428.20
Freight	0.00
Tax	0.00
Grand Total	2,428.20



**H.D. FOWLER
COMPANY**

PO Box 160 • Bellevue, WA • 98009-0160



To: JULIE
julie@pipeandrock.com
MCLENNAN EXCAVATION INC (134220)
04/04/22 08:54:52am

From: Matt Frodge
Phone: (541) 326-0095 x2010

Order Acknowledgement

Non-Stocks, Special Orders or Engineered Items may not be returnable. Those that are returnable are subject to a minimum 25% restock fee. Some orders may also have applicable freight charges not shown on this Order Acknowledgement.

Your PO: RV PARK	Project: BEACHFRONT RV PARK
Ordered By: LILY RAMIREZ	Order Date: 02/08/22
Est. Ship Date: 04/07/22	Order #: 07305145
Shipping From: Medford Warehouse	Ship VIA: OUR TRUCK

Freight Terms:

Line#	Item	Unit	Qty	Price	Ext. Price	Tax
1	3/4" CTS MUNICIPEX PIPE 100' ROLL AWWA 904 ASTM F876 & F877 REHAU	FT	800	1.25	1,000.00	N
2	C14-33Q-NL 3/4" FIP X CTS QUICK JOINT COUPLING NO-LEAD FORD	EA	30	21.08	632.40	N
3	C84-33Q-NL 3/4" MIP X CTS QUICK JOINT COUPLING NO-LEAD FORD	EA	30	20.04	601.20	N
4	3/4" CTS STIFFENER #51 FORD	EA	70	1.90	133.00	N

Total	2,366.60
Freight	0.00
Tax	0.00
Grand Total	2,366.60



**H.D. FOWLER
COMPANY**

PO Box 160 * Bellevue, WA * 98009-0160



To: JULIE
julie@plpeandrock.com
MCLENNAN EXCAVATION INC (134220)
04/04/22 08:54:42am

From: Matt Frodge
Phone: (541) 326-0095 x2010

Order Acknowledgement

This order requires confirmed receipt of this acknowledgement because it contains special order items which are indicated by two asterisks (**). Please approve this order by simply replying to this email message, or by printing the attachment, signing and returning it back to us.

Non-Stocks, Special Orders or Engineered Items may not be returnable. Those that are returnable are subject to a minimum 25% restock fee. Some orders may also have applicable freight charges not shown on this Order Acknowledgement.

I accept this as written. Please get this order for me as listed below.

Signature [Handwritten Signature] Date 4/7/2022 Print Name Lily Ramirez

Your PO: RV PARK Project: BEACHFRONT RV PARK
Ordered By: LILY RAMIREZ Order Date: 02/08/22
Est. Ship Date: 06/30/22 Order #: 07305146
Shipping From: Medford Warehouse Ship VIA: WILL CALL

Line#	Item	Unit	Qty	Price	Ext. Price	Tax
5	**HYPOWER POWERPORT RV PEDESTAL POWERSNAP WEATHER BASE 30A 125V. 20A GFCI DUPLEX. 50A 125/250V, WHITE LID/TOP, CLEAR LENS	EA	29	1,287.00	37,323.00	N
8	**HYPOWER POWERPORT RV PEDESTAL POWERSNAP WEATHER BASE 30A 125V. 20A GFCI DUPLEX. 50A 125/250V, WHITE LID/TOP, CLEAR LENS	EA	9	1,287.00	11,583.00	N

Total 48,906.00
Freight 0.00
Tax 0.00
Grand Total 48,906.00

INFORMATION ITEM - D

DATE: Boat Yard Clam Shell Quotes
TO: Honorable Board President and District Board Members
ISSUED BY: Travis Webster, Harbormaster

OVERVIEW

- August 11, 2022, the Board had a Board-to-Board meeting with Curry County Commissioners.
- At this time the County states the sediment at the travellift ramp is the Port's responsibility.
- County offered to remove the sediment, at cost, after dredging has occurred.
- Email Jack Akin regarding getting three quotes for approval in September Regular Board meeting.

DOCUMENTS

- None

PORT OF BROOKINGS HARBOR

Procurement Request

Project Name:

Clam shell Boat yard.

Contract No. _____

Purchase Agreement

Contract

Purchase Order No. _____

Award Information:

Special Notes or Comments

Company Name

Contact Person:

Address:

Telephone:

No.	Proposals / Quotes	Units	Quantity	Total \$

Prepared by:

Print Name _____

Fund Account:

General Fund

Capital Improvements

Debt Service

Revenue Bond

Department:

Marina

Boat Yard

RV Park

Port Office

Fuel Dock

Commercial Retail

Approved by GM:

Signature _____

Print Name _____

Date _____

Approved by Board Commissioner:

Signature _____

Print Name _____

Date _____

Approved by Board Commissioner:

Signature _____

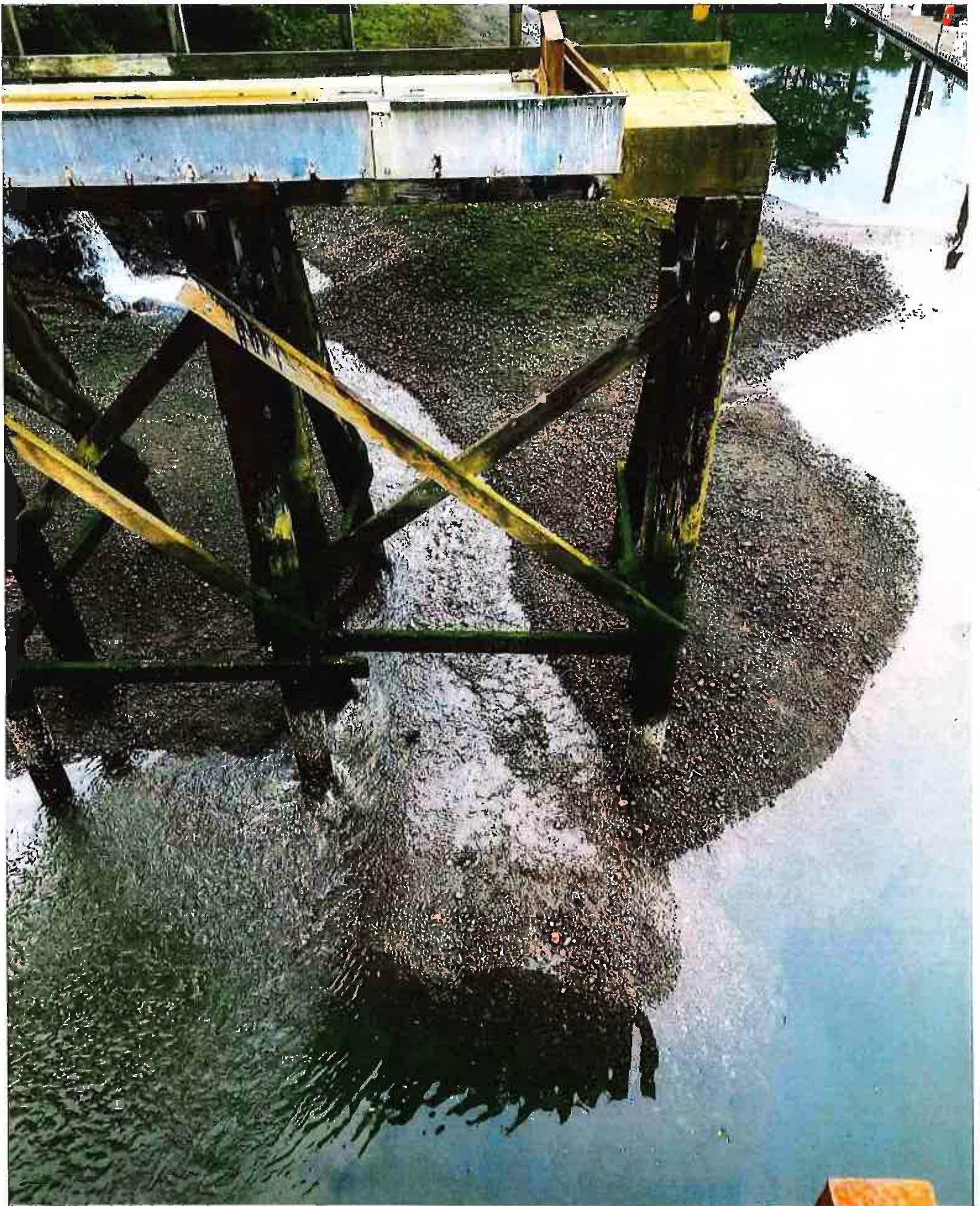
Print Name _____

Date _____

BASIN 2
84" CULVERT







10/10/2011 10:00 AM





BASIN 2
84" CULVERT

