

**APPROVED MINUTES
MEETING OF THE BUDGET COMMITTEE
PORT OF BROOKINGS HARBOR DISTRICT**

Tuesday, May 11, 2021

The Port of Brookings Harbor District met in budget committee session on the above date at 6:00 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and teleconference.

1. CALL MEETING TO ORDER

- **Pledge of Allegiance**
 - All participants stated the Pledge of Allegiance.
- **Roll Call**
 - Commissioner's present: Vice President Joseph Speir, Secretary/Treasurer Sharon Hartung, President Richard Heap, and Commissioner Kenneth Range.
 - Budget Committee present: Al Cornell, Richard Contestabile. Thomas Beene was absent.
 - Staff present: Port Manager Gary Dehlinger, Harbormaster Travis Webster, Financial Officer Kim Boom, and Administration Assistant Danielle King.

2. VOTE FOR BUDGET COMMITTEE PRESIDENT

- *Cornell made a motion to approve Richard Heap for Budget Committee President. Second by Hartung. Motion passed 6-0.*

3. RECEIVE BUDGET MESSAGE

- I. Port Manager presented item.
- II. Committee discussed item.
- III. Harbormaster discussed item.
- IV. Port Manager continued to present item.
- V. Committee discussed item.

4. PRESENTATION OF PROPOSED BUDGET FOR FISCAL YEAR 2021-2022

- I. Port Manager presented item.

5. BUDGET DISCUSSION BY BUDGET COMMITTEE AND PUBLIC COMMENTS

- I. Committee discussed item.
- II. Financial Officer discussed item.
- III. Committee discussed item.
- IV. Port Manager discussed item.
- V. Committee discussed item.
- VI. Port Manager and Harbormaster discussed item.
- VII. Committee discussed item.
- VIII. No public comments.

6. APPROVAL OF BUDGET

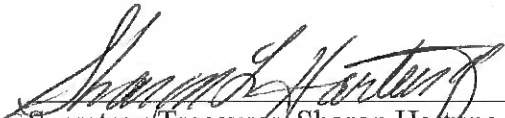
- I. *Cornell made a motion that the budget committee approve the proposed budget as presented for the Port of Brookings Harbor's 2021-2022 fiscal year. Second by Hartung. Motion passed 6-0.*

7. APPROVAL OF TAX RATE FOR THE PORT'S FY 2021-2022 TO SUBMIT TO ASSESSOR

- I. *Cornell made a motion that the Budget Committee approve the tax rate of 0.1316 per \$1000.00 upon the assessed value of the taxable property within the district for the tax year 2021-2022 for operating purposes in the General Fund. Second by Range. Motion passed 6-0.*

8. ADJOURNMENT

- President adjourned the meeting at 6:26 pm.


Secretary/Treasurer, Sharon Hartung

6-15-21
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com