

**APPROVED MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, May 6, 2021

The Port of Brookings Harbor District met in special session on the above date at 2:00 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioner's present: Vice President Joseph Speir, Secretary/Treasurer Sharon Hartung, President Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Admin/Safety Coordinator Danielle King.
- **Modifications, Additions, and Changes to the Agenda**
 - There was no modifications, additions, or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Range made a motion to approve the agenda as written. Second by Speir. Motion passed 4-0.*

3. PUBLIC COMMENTS

- No public comments.

4. ACTION ITEMS

A. Pacific Seafood Processing Consent and Amended and Restated Lease

- I. Port Manager presented item.
- II. Port Counsel discussed item.
- III. Commission discussed item.
- IV. *Speir made a motion to approve Consent to Assignment of BC Fisheries Lease to Pacific Seafood Processing, LLC and the draft Amended and Restated Lease with Pacific Seafood Processing, LLC. Second by Hartung.*
- V. Commission discussed item.
- VI. *Motion passed 4-0.*

B. FEMA Projects DR-4432 & 4452 Construction Method and Drawing Approval

- I. Port Manager and Harbormaster presented item.
- II. President allowed public comments.
- III. President moved discussion back to the board.
- IV. Commission discussed item.
- V. Harbormaster discussed item.

- VI. President allowed public comments.
- VII. President moved discussion back to the board.
- VIII. Commission discussed item.
- IX. Port Manager discussed item.
- X. Commission discussed item.
- XI. *Range made a motion to approve Motion to approve FEMA DR-4432 and DR-4452 projects as presented by EMC Engineering / Scientists. Approve Jack Akin/EMC Engineering / Scientists and Port Manager to continue pursuing FEMA funding and permitting for the repairs and mitigation work and authorize the Port Manager to sign all documents and agreements on the behalf of Port of Brookings Harbor to secure FEMA funding for these projects. FEMA projects included are repairs to Basin 2 slopes and dredging approximately 38,000 cubic yards from Basins 1 & 2, which also includes purchasing dredging equipment and system as described in the presentation. Mitigation measures included are RV Park and storm drainage on Kite Field, paving and storm drainage in the Boat Yard which includes boat washing water recycling unit, and paving and storm drainage in the gear storage and receiving dock areas. Second by Speir. Motion passed 4-0.*

EXECUTIVE SESSION per ORS 192.660 (2)(h) This executive session of the Port of Brookings Harbor Board of Directors is called pursuant to ORS 192.660 (2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Any member of the media that is here may remain. However, the Board will require that any information derived from this meeting may not be disclosed pursuant to ORS 192.660(4).

ORS 192.660 (6) No executive session may be held for the purpose of taking any final action or making any final decision.

- I. Commission adjourned out of regular session and commenced into executive session.
- II. Commission adjourned out of executive session and reconvened into regular session.

C. Collect Northwest Collection

- I. President presented item.
- II. *Speir made a motion to authorize a counteroffer to be made by the collection for \$10,000 on the Lynette Clark Case. Second by Range. Motion passed 4-0.*

5. INFORMATION ITEMS

- A. None

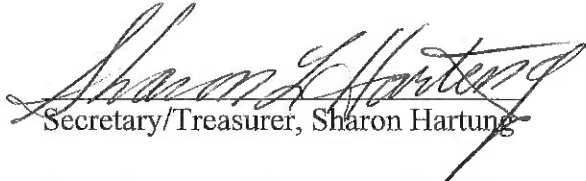
6. COMMISSIONER COMMENTS

- Commissioners had nothing to report at this time.

7. **NEXT REGULAR MEETING DATE** – Tuesday, May 18, 2021 at 6:00 P.M.

8. **ADJOURNMENT**

- President adjourned the meeting at 2:52 pm.


Secretary/Treasurer, Sharon Hartung

6/15/21
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.