

**APPROVED MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, April 29, 2021

The Port of Brookings Harbor District met in special session on the above date at 2:00 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and via teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioner's present: Vice President Joseph Speir, Secretary/Treasurer Sharon Hartung, President Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Engineer, Jack Akin, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Admin/Safety Coordinator Danielle King.
- **Modifications, Additions, and Changes to the Agenda**
 - There was no modifications, additions, or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Speir made a motion to approve the agenda as written. Second by Range. Motion passed 4-0*

3. PUBLIC COMMENTS

- No public comments.

4. FEMA PROJECTS DR-4432 & DR-4452

- A. Port Engineer, Jack Akin presented item.
- B. Commission discussed item.
- C. Public comments were made.
- D. Harbormaster discussed item.
- E. Public comments were made.
- F. Mr. Akin continued presentation.
- G. Commission discussed item.
- H. Mr. Akin continued presentation.
- I. Public comments were made.
- J. Mr. Akin continued presentation.
- K. Commission discussed item.
- L. Port Manager discussed item.

5. APPROVAL OF MEETING MINUTES

- A. **Approve minutes of Workshop Meeting Thursday, March 11, 2021.**
- B. **Approve minutes of Regular Meeting Tuesday, March 16, 2021.**
- C. **Approve minutes of Special Meeting Monday, March 29, 2021.**

- I. *Hartung made a motion to approve meeting minutes of Thursday, March 11, 2021, Tuesday, March 16, 2021, and Monday, March 29, 2021. Second by Speir. Motion passed 4-0.*

6. MANAGEMENT REPORTS

A. Financial Report – March 2021

- I. Port Manager presented item.

B. Safety Report – March 2021

- I. Safety Coordinator presented item.
- II. Commission discussed item.

C. Harbormaster Report – March 2021

- I. Harbormaster discussed item.

D. Port Manager Report – March 2021

- I. Port Manager discussed item.
- II. *Speir made a motion to approve management reports A, B, C, & D for March 2021 as discussed. Second by Range. Motion passed 4-0.*

7. ACTION ITEMS

A. Pacific Seafood Processing Consent to Assignment of Agreement

- I. Port Manager presented item.
- II. Port Counsel discussed item.

B. Pacific Seafood Processing Amended and Restated Lease

- I. Nothing was discussed regarding this item.

C. Legacy Contracting, Inc Change Order No. 2

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Speir made a motion to approve draft Change Order No. 2 in the amount of \$31,806.25 for Legacy Contracting, Inc. for the Fuel Dock Repair and Dock Pile Replacement Project. Second by Range. Motion passed 4-0.*

D. Sporthaven Beach Equipment

- I. Port Manager presented item.
- II. *Speir made a motion to approve equipment, life jackets and toys positioned along Sporthaven beach as directed by Port Staff. Second by Range. Motion passed 4-0.*

E. US Relay Contract – Bar Cam Streaming Service

- I. Port Manager and Harbormaster presented item.
- II. Commission discussed item.
- III. President allowed public comments.
- IV. President moved discussion back to the board.
- V. Commission discussed item.

- VI. *Range made a motion to approve US Relay contract for the live streaming of the Bar Cam and allow Port Manager to sign the contract. Second by Speir. Motion passed 4-0.*

8. INFORMATION ITEMS

A. Roy Davis Memorial

- I. Port Manager presented item.
- II. Commission discussed item.

B. Travel Oregon Competitive & Recovery Grants 2021

- I. Port Manager presented item.

C. SDAO Call to Action Letters to Secure Funding for Special Districts

- I. Port Manager presented item.

D. Salmon Season Review

- I. Richard Heap presented item.

E. Umpqua Joe Chapter 1859 Monument

- I. Port Manager presented item.
- II. Commission discussed item.

F. Hungry Clam Proposed Storage Alteration

- I. Port Manager presented item.
- II. Commission discussed item.

G. Business Oregon Commercial Rent Relief Program

- I. Port Manager presented item.
- II. Commission discussed item.

H. Seal Cove Eviction

- I. Port Manager presented item.
- II. Commission discussed item.

I. 2022 Community Funding Projects – DeFazio Earmark Application

- I. Port Manager presented item.
- II. Commission discussed item.

J. Oregon DEQ Regulation Changes

- I. Port Manager presented item.
- II. Commission discussed item.

K. Fred Meyers Container Storage

- I. Port Manager presented item.

L. Public Hoist

- I. Port Manager presented item.

M. Curry County Potholing Storm Drain

- I. Port Manager presented item.
- II. Commission discussed item.

N. Catalyst Seafood Building Expansion

- I. Port Manager presented item.
- II. Commission discussed item.

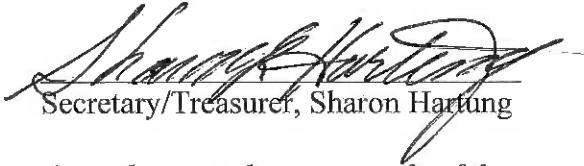
9. COMMISSIONER COMMENTS

- Commissioners reported on their recent activities.

10. NEXT REGULAR MEETING DATE – Tuesday, May 18, 2021 at 6:00 P.M.

11. ADJOURNMENT

- President adjourned the meeting at 4:19 pm.


Secretary/Treasurer, Sharon Hartung

5-18-21
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com