

**APPROVED MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Wednesday, February 10, 2021

The Port of Brookings Harbor District met in workshop session on the above date at 10:00 A.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and via zoom teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioners present: Secretary/Treasurer Sharon Hartung, Vice President Richard Heap, and Commissioner Kenneth Range. Commissioner Joseph Speir was absent.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle King.
- **Modifications, Additions, and Changes to the Agenda**
 - There was no modifications, additions, or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Hartung made a motion to approve the agenda as written. Second by Range. Motion passed 3-0.*

3. PUBLIC COMMENTS

- No public comments.

4. INFORMATION ITEMS

A. DEQ Tier I Report

- I. Port Manager presented item.
- II. Commission discussed item.

B. FEMA Projects Update/Planning & Permitting, Phase 1

- I. Port Manager presented item.
- II. Commission discussed item.

C. Fuel Dock Project

- I. Port Manager and Harbormaster presented item.
- II. Commission discussed item.
- III. Vice President allowed public comments.
- IV. Vice President moved discussion back to the board.
- V. Commission discussed item.

D. 2021 Events at the Port

- I. Port Manager presented item.

- II. Commission discussed item.
- III. Harbormaster discussed item.
- IV. Port Counsel discussed item.
- V. Commission discussed item.

E. Coronavirus Relief Fund

- I. Port Manager presented item.
- II. Commission discussed item.

F. Righetti/Port Property Line Adjustment

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.

G. Business Credit Card

- I. Port Manager presented item.
- II. Commission discussed item.

H. Appoint Budget Officer FY 2021/22

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.
- IV. Commission discussed item.
- V. Vice President allowed public comments.
- VI. Vice President moved discussion back to the board.
- VII. Commission discussed item.

I. Roy Davis Memorial

- I. Port Manager and Harbormaster presented item.
- II. Commission discussed item.

J. RV Park Project

- I. Port Manager and Harbormaster presented item.
- II. Commission discussed item.
- III. Port Manager discussed item.
- IV. Harbormaster discussed item.
- V. Commission discussed item.

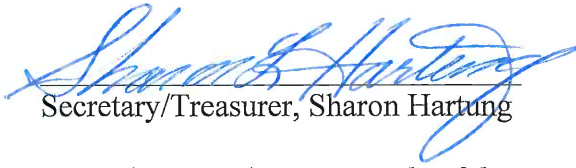
5. COMMISSIONER COMMENTS

- Commissioners had nothing to report at this time.

6. NEXT REGULAR MEETING DATE – Tuesday, February 16, 2021 at 6:00 P.M.

7. ADJOURNMENT

- Vice President adjourned the meeting at 11:28 am.


Secretary/Treasurer, Sharon Hartung

3-16-21

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com