

**APPROVED MINUTES
BUDGET COMMITTEE MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Tuesday, May 10, 2022

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met in a budget committee session on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415, teleconference and webinar.

1. CALL MEETING TO ORDER

Commission President Richard Heap called the Regular Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

- All participants stated the Pledge of Allegiance.
- **Budget Committee Members Present:**
Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Richard Heap, President (Pos. #4); Kenneth Range (Pos. #5); Al Cornell (Pos. #6); Wayne King (Pos. #7); Richard Contestabile (Pos. #8); Sven Erik Rodne (Pos. #9); and Brett Hester (Pos. #10). Joseph Speir, Vice-President (Pos. #1) was absent.
- **Management and Staff:**
Gary Dehlinger, Port Manager; Travis Webster, Harbormaster; Kim Boom, Director of Finance and Accounting, Budget Officer; and Danielle King, Safety/Administrative.

2. VOTE FOR BUDGET COMMITTEE PRESIDENT – Audio Time 1:50

Hartung volunteered for the position.

A motion was made by Heap and seconded Jonas to approve Sharon Hartung for Budget Committee President. The motion passed 9-0.

3. RECEIVE BUDGET MESSAGE – Audio time 3:16

Dehlinger reviewed the budget message and budget process. There was a discussion regarding the assets of the Port and the debt payment.

4. PRESENTATION OF PROPOSED BUDGET FOR FISCAL YEAR 2022-2023 – Audio time 6:50

Dehlinger and Boom asked if there were any concerns or questions regarding the numbers on the budget.

5. BUDGET DISCUSSION BY BUDGET COMMITTEE AND PUBLIC COMMENTS – Audio time 7:20

There was a discussion among the committee and staff regarding the proposed utilities amount, the utilities used by customers, the process of the proposed budget numbers, and the debt and loans for the Port. It was suggested to make a simple flow chart for the loans and projects.

There were no public comments.

6. APPROVAL OF BUDGET – Audio time 18:35

A motion was made by Cornell and seconded by Contestabile to approve presentation of the proposed budget for fiscal year 2022-2023. The motion passed 9-0.

7. APPROVAL OF TAX RATE FOR THE PORT'S FY 2022-2023 TO SUBMIT TO ASSESSOR – Audio Time 19:49

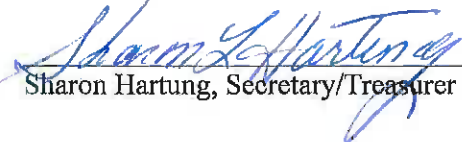
A motion was made by Heap and seconded by Rodne to approve the Budget Committee to approve the tax rate of 0.1316 per \$1000.00 upon the assessed value of all taxable property within the district for the tax year 2022-2023 for operating purposes in the General Fund. The motion passed 9-0.

8. ADJOURNMENT – Audio time 20:53

Having no further business, the meeting adjourned at 10:20 pm.


Richard Heap, President

6-16-22
Date Signed


Sharon Hartung, Secretary/Treasurer

6-16-22
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.