

PORT OF BROOKINGS HARBOR

Board of Commissioners

Regular Meeting Agenda

Harbor Fire / Harbor Water District

Conference Room

98069 W Benham Lane

Harbor OR 97415

Tuesday, August 21, 2018 • 6:00 pm

Agenda

- 1. Call to Order, Pledge of Allegiance, and Roll Call**
- 2. Approval of Agenda**
- 3. Executive Session ORS 192.660 (2)(e), ORS 192.660 (2)(h), and ORS 192.660 (2)(f)**
 - e. To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
 - f. To consider information or records that are exempt by law from public inspection.
 - h. To consult with counsel concerning legal rights and duties regarding current litigation and litigation likely to be filed.Adjourn out of executive session and reconvene into regular session.
- 4. Agenda Related Public Comments ***
- 5. Minutes to be accepted**
 - a. Friday, June 15, 2018, Special Meeting
 - b. Tuesday, June 19, 2018, Regular Meeting
 - c. Friday, June 27, 2018, Special Meeting
 - d. Tuesday, July 17, 2018, Regular Meeting
 - e. Monday, July 23, 2018, Special Meeting
- 6. Financial Review**
- 7. Managers Report & Operational Report**
- 8. Old Business**
 - a. Enterprise Zone
 - b. Transient Dock by Boat Ramp
 - c. Culvert Repair
 - d. Harbor Sanitary Credits
- 9. New Business**
 - a. J. Sloane
 - b. Ground User Agreement Form
 - c. Green Building Work Group – Connie Hunter
- 10. Commissioners Report**
- 11. Non-Agenda Related Public Comments ***
- 12. Adjournment**

* Limited to a maximum of three minutes per person. A “Public Comment Request”, located near the entrance, must be completed and turned into the President prior to the beginning of the meeting.

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Executive Session

This executive session of the Port of Brookings Harbor Board of Directors is called pursuant to **ORS 192.660(2)(e)** To conduct deliberations with persons designated by the governing body to negotiate real property transactions, **ORS 192.660(2)(f)** To consider information or records that are exempt by law from public inspection, and **ORS 192.660(2)(h)** To consult with counsel concerning legal rights and duties regarding current litigation and litigation likely to be filed.

Any member of the media that is here may remain. However, the Board will require that any information derived from this meeting may not be disclosed pursuant to **ORS 192.660(4)**.

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

PORT OF BROOKINGS HARBOR

Board of Commissioners

Regular Meeting Agenda

Previous Port Office
16340 Lower Harbor Road Suite 103
Harbor OR 97415

Friday, June 15, 2018 • 6:00 pm

Commissioners present: Position 3, Roy Davis, Position 4, Richard Heap, and Position 5, Kenneth Range Also present were, Kathy Lindley Hall, Interim Manager, Travis Webster, Harbormaster, participating staff members and members of the public.

1. Call to Order, Pledge of Allegiance, and Roll Call

Davis called the meeting to order at 6:00 pm. Board and audience stated the pledge of allegiance.

2. Election of Officers for June

Heap made a motion to nominate Roy Davis to be Chairman. Second by Range. Motion passed 3-0. Range made a motion to nominate Richard Heap for Vice Chair. Second by Davis. Motion passed 3-0. Heap made a motion to nominate Ken Range for Secretary/Treasurer. Second by Davis. Motion passed 3-0.

3. Approval of Agenda

Heap moved to approve the agenda as written. Second by Heap. Motion passed 3-0

4. Agenda Related Public Comments *

Bill Wood: recommended Leroy and Joe Speir for the commissioner position.
Barbara Ciaramella: recommended Joe Speir and Sharon Hartung for the commissioner position.
Gary Klein: recommended Joe Speir and Leroy Blodgett for the commissioner position.
Mike: recommended Joe Speir and Russell Burkman for the commissioner position.
Dave Hood: recommended Leroy Blodgett and Joe Speir for the commissioner position.
John Kehoe: recommended Joe Speir and Leroy Blodgett for the commissioner position.
Daniel Fraser: recommended Joe Speir, Russell Burkman, and Leroy Blodgett for the commissioner position.

5. Old Business

- a. No Old Business

6. New Business

a. Appointment of 1 or 2 Commissioners

Davis explained that we will be using the same system as the county, a scoring system, and each candidate will be given three minutes to speak. Davis called on each candidate. Jacob Pressure withdrew his candidacy. Davis announced that Position one goes to Joe Speir and Position two goes to Wesley Ferraccioli. Kim Boom, Financial Officer/Notary Public swore in both newly appointed commissioners, had them state the oath of office.

b. Approve Signatures for Bank Accounts

Davis made a motion to approve signatures for bank accounts. Second by Heap. Motion passed 5-0.

7. Commissioners Report

Davis is just glad the recall is over, satisfied with the board that has been elected. Thanked Kathy for coming on board, and staff for still being here.

Heap has been hearing that the port is broken, but doesn't think that the port is, staff came to work and did their job, we have a budget and improvements are still going on. Believes what is broken is the public's trust and confidence in this board and this commission and that we have to fix.

Range agreed with Heap and asked that if there are any issues don't let them fester.

8. Non-Agenda Related Public Comments *

No non-agenda related public comments, but Davis asked the public if they had anything they would like to say.

Public members gave kudos to the new docks and what the south coast fisherman have done to the fish cleaning station.

Dave Hoover wanted to add in that as far as getting the dock done, the company doing the epoxy has gotten hung up on a job in Coos Bay as soon as they are done they will be ready, thinking about another 2 weeks.

Dan Fraser wanted to comment how nice the atmosphere was tonight.

Tom Beene agreed with how upbeat we are tonight compared to the last budget meeting they had.

Christa thanked Davis for all of his help during Memorial Day weekend.

9. Adjournment

Davis adjourned the meeting at 7:01 pm.

President

Secretary

Date Signed

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

PLEASE NOTE THESE TRANSCRIPTS HAVE NOT BEEN ALTERED OR CHANGED BY THE PORT OF BROOKINGS HARBOR

Kathy Lindley Hall: Did you decide who's going to open the meeting, and lead us in the Pledge?

Roy Davis: We're going to bring this meeting to order. Before we do anything, I want to ask the public, it's a very, very serious meeting tonight. We're going to hopefully appoint two new commissioners to two vacant seats to my left. Then, you'll have your board for the Port's future for the next year, there will be an election on all five seats. Next May, we'll start campaigning. We want to get through the meeting politely and courteously, please. If we're talking up here, please turn your cellphones off, and please try to refrain from chattering in the audience, please. With that, we will say the Pledge of Allegiance to the Flag.

All: I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, one God, indivisible, with liberty and justice for all.

Roy: We're going to do an election of officers tonight, and that is only for the month of June, this month. In July, we will do another election of officers when all five board members are present. Tonight is just for June, and July we'll do it, and that will be an election for the officers for a year. Can I get a motion for the Chairman?

Richard Heap: I nominate Roy Davis to be Chairman.

Kenneth Range: I'll second it.

Roy: Get a vote, Kathy?

Kathy: Danielle will take the vote.

Roy: Danielle.

Danielle Shepard: Davis?

Roy: Yes.

Danielle: Heap?

Richard: Yes.

Danielle: Range?

Kenneth: Yes.

Roy: Can I get a motion for Vice Chair?

Kenneth: I'll make a motion for Richard Heap for Vice Chair.



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Roy: I'll second it. Danielle.

Danielle: Davis?

Roy: Yes.

Danielle: Heap?

Richard: Yes.

Danielle: Range?

Kenneth: Yes.

Roy: Can I get a motion for a combination, Secretary Treasurer?

Richard: I want to nominate Ken Range.

[laughter]

Roy: I'll second that.

Danielle: Davis?

Roy: Yes.

Danielle: Heap?

Richard: Yes.

Danielle: Range?

Kenneth: Yes.

Roy: Okay. So there are your Board officers for the month of June, at least. Now, can I get a motion for an approval of the agenda as written?

Richard: I move to approval of the agenda as written.

Kathy: Okay, I have to interrupt. This is a taped recording and you'll have to speak up. Also the people in the back need to hear you.

Richard: I'm sorry.

[laughter]

Richard: I move approval of the agenda as written.

Kenneth: I'll second it.

File name: June 15 SM Audio.WMA

Roy: Danielle, for vote?

Danielle: Davis?

Roy: Yes.

Danielle: Heap?

Richard: Yes.

Danielle: Range?

Kenneth: Yes.

Roy: We're going to take the agenda-related comments. Bill Wood. Wow. You're last in the audience, but you're first on the list.

Bill Wood: I just wanted to recommend Leroy and Joe Speir.

Roy: Okay.

Bill: They have great business skills, and I think it will help the Port. That's about it. Short and sweet.

Roy: Okay. Your points are taken, Bill. Thank you. Barbara Seranella.

Barbara Seranella: Hello Commissioners. I want to talk tonight on who I would like to see for Port Commissioners. I'd like to say first about Joe Speir. I feel that Joe's had a very successful business here in the Port. He's been around the Port for about 40 years in business. He's very active in the community. He cares about people that do business with the Port, that are a part of it. He's always willing to help with anybody, and I think all of that should be in consideration.

We went through a lot of work on this recall, and we really would love to see the Port get back to where it needs to be and with the right people in place. So my vote is for Joe. Also, I would like to talk about Sharon Harton, as my other choice. I really feel that the board needs to look at Sharon.

Sharon has a been a part of this Port her entire life. Her father was a past Port Commissioner. She is there to help with everything and anything when it comes to the Port. She was one who was always available with questions about the Port for the community, when it came to the recall. I think both of these people have their heart in the right place, and the most important thing is that neither one of them have a personal agenda. I think that's very, very important, that they really just care about the community, and care about moving us all forward. Thank you.

Roy: Thank you, Barbara. Your points are taken. Gary Klein?

Gary Klein: [unintelligible 00:06:18] stand the firing squad. Hello. First, congratulations to Mr Heap, Mr Range. Acting as a representative for the Port of Brookings Business and Citizens Association, we thank you for stepping forward and volunteering your time, efforts, to bring the Port back to what it should and can be. As the President of the Port of Brookings Business and Citizens Association, of which we have 52 active members, the Association is supporting and asking you, Mr Davis, Mr Heap, Mr Range, to appoint Joe Speir and Leroy Blodgett to fill the two open seats on the board.

A couple of reasons the Association is asking the board for these two. Joe Speir, a successful businessman, employer to many families, with 40 years of experience at the Port. I must say, Joe is the first person-- and I would go off with this for a second what I wrote-- the first person to help. I mean, anybody. I see Joe helping Port employees. I see Port employees using Joe's forklift. If they're having a problem, that guy is the first guy to run over and help.

I don't know if that qualifies you as being a Port Commissioner, but his work ethic-- and he actually does have a really common sense attitude. Let me get back to my list here, I know I got three minutes. So many times I see the Port employees using Joe's forklift or a large trailer. His hard working ethic, never-give-up attitude along with common sense decisions is why the Association is asking the board to appoint Joe Speir as the Commissioner.

The second applicant, the Association is supporting for the board, is Leroy Blodgett. We need this man on this board, mostly for his experience. Anybody that knows Leroy, knows the experience he has on public and local government operations. He fishes at the Port. He's one of the guys who started the Slammin' Salmon, until one of our ex-manager decided he want to take it over, and then it just plummeted down to nothing.

The guy cares with his experience, the Port will be lucky to have him. I thank you guys, and I hope you guys make a good decision. I know you will. We're really, really lucky to have you two, and Roy. I think we're lucky to have Kathy. I mean, from a negative atmosphere to everybody. I went and talk to Kathy, she's friendly. I talk to Roy daily. I've known you guys forever. Danielle is in a billion times better mood.

[laughter]

I just say, if moving forward Port, that's what I think. [unintelligible 00:09:17] Association supports those two. Thank you.

Roy: Thanks, Gary. Mike [unintelligible 00:09:26]

Mike: Thank you for the opportunity here. I'd like to support Joseph Speir on the Commission. Joe has been around, as everybody said, a long time. I've talked to Joe several times. He's got some good ideas, he knows what's going on here, and he really care. He's been very successful. The other one is Russel Burkman. Between the two of them, one that understands the Harbor, the other one

understands the Harbor, plus he has a retail business in the harbor here, and both of them are very successful. I think the two between the combination, you've got quite bit of power there. I will support them, and I hope everybody else does. Thank you.

Roy: Thank you, Mike. Dave Hood.

Dave Hood: You guys mind if I stand? My back is killing me.

Roy: You can stand there.

Dave: Member one-- I would like to say, Gary made a good point, I would like to thank all of you guys for your service, especially you too, [unintelligible 00:10:31] but I would like to thank all five of you.

I work in the Port and out of Port and all over the south county, I would like you to really consider Leroy Blodgett. On one had he's been all over the county. He's worked in land and development stuff, and he really has the south counties' best interest at heart, not just the Port, but just the whole community. Because this isn't just the Port, this is the absolute heart of the south county.

Fishermen, construction contractors like me, people that come in for sport fishing, retirement is the Port. It's not just one aspect, it's absolutely almost everything down here. I would also like to throw in for Joe Speir. I've known Joe for years. There isn't a guy who absolutely will pull you out of the ditch at three o'clock in the morning if it took it, will give you the certain shirt off his back. He's another guy who has more than just his own interest at heart. That's really what we need here, is that people can think beyond themselves for the whole Port and the whole community.

I would just like to say we Leroy Blodgett and Joe Speir, I just couldn't pick two better people. Not that I'm dissing on anybody else that's on the list, but those two I've know them for years, I've been here for 20 years myself, and they're just two top picks in my book. Thank you.

Roy: Thank you, Dave. John Keeho.

John Keeho: I don't know what more could be said about Joe and Leroy. Joe is always there helping the Port, hoping anybody needs help. He's there all the time. Successful fisherman, I met Joe when I moved here four years ago. Hand right out, he's a great guy, and I think it'd be an asset to have him as commissioner; and Leroy with his business skills. I don't think anybody can say anymore unless [inaudible 00:12:57] but that's who I will support.

Roy: Thank you, John. Daniel Fraser. You need to prep next time.

[laughter]

Daniel Fraser: Roy, it is my [unintelligible 00:13:15] rush it looks not nasty. You think that's bad, you should've seen dad's [unintelligible 00:13:20] First off, I ask

you to excuse my appearance, I have been dealing with the daughter and trying to [unintelligible 00:13:25] grand-daughter. I want to thank the two of you for stepping up and volunteering your time. I know you're both busy with yourself [unintelligible 00:13:33] association and such, and I do really appreciate it.

I have two requests in regards the commissioners when you pick. One, you heard Joe's name spoken lot here tonight, and you'll probably hear more of it. I ask that you choose a commercial fisherman. The commercial fishing fleet would appreciate to have someone that uses the Port in our corner, if you will, that knows our needs. Joe has volunteered to, if you will, put his name out there and be that guy that we're going to beat up for that issue.

I would also ask, though, in considering the names that you have in front of you, that you pick someone that has a business in the Port itself. Russ Burkman, I know, has thrown his name out there. That way we can have the need to the Port met. We have recreational fishermen [unintelligible 00:14:25] such as yourself in the needs. Roy is a kind of a liaison with the community. But that way we have a well-rounded board that meets the needs of our community.

Leroy, I don't know the man personally, but I do understand he has a vast knowledge from past experiences with business, our city management and that, would also be a great asset to our board.

I don't know the other candidates. I have been unable to find anything about them. But those three gentleman would be a fine asset- any of those three would be to our board. I ask you to urge you to consider them. Thank you for your time.

Roy: Thank you, Daniel. Okay, moving on to all business. There are no old business to discuss tonight. We move on to item six, appointment of one or two of the commissioners. I didn't invite-- maybe we'll just use the order we have before us. We are going to use the same system as the county used, a scoring system. Seven being the highest, and anything below seven is lesser.

I'll just call each candidate off and up here. You'll have the same opportunities you've had in the county for three minutes. There again, I ask the public to please be courteous and quiet and let's listen to our candidates what they have to say.

We've already heard them, Richard [unintelligible 00:16:10] whoever Travis was at county. We've already heard them. We are going to rehear them and let the audience who-- many of you weren't at the county or I'd recognize. So listen carefully to what they have to say, then we will do a score in accordingly after they come up and go. Jacob Pressure, would you like to come up first? How are you doing, Jake?

Jacob Pressure: I'm probably good. I think that I would like to withdraw.

Roy: Okay.

Jacob: The Reason is you've got so many good people in here to choose from, to make your space go. I will be at the meeting, [unintelligible 00:17:04] my comments out, so on and so forth. But I think I should withdraw. I'm just going to be taking a spot of somebody that should be there. If I want to pick somebody, I'd take Russ.

Roy: Okay, point taken. Jacob, thank you. Sharon Harton? How are you doing, Sharon?

Sharon Harton: Hi. I had no idea we were speaking this evening. I want to congratulate you at your appointment and everything, and words looking good. Where do I start? First of all, I was on the Port ford at one time, so I do have some experience. I had eight months. It was a vital learning curve then and it was a lot going on. We had a new manager, we had a lot of issues going on and we had lots of things to try to solve. So I did learn from that, and I did run in the election for the position. The outcome wasn't for me, but that's all right it was very close, and I plan on doing it again in the future.

But as far as what I have to offer is my experience. I have a retail background. I have a background with working with Apple computer, I've had 60 people on the line that I would have to manage. I have the records to do. As far as the people down in the retail area, being a past business owner, I understand what it takes for them to succeed. I have also been in the fishing industry, also with my father. Now, I sport fish, I have a book in the harbor that I fish.

So I understand the needs of the visitors that come here to use our Port to fish and everything. I think that going out and talking to people- I have no problem going out and researching, talking to people, finding out what their needs are that we need to bring to the board so that the board can make good round decisions that-- it's good for the Port if it is good for the users of this Port too.

I guess that's really-- and then what I have to say at the county offices was a little more extensive. But anyway this is just off the top of my head. But I want to thank you for the consideration of this, and all the great people that are here tonight to fill those two seats. Thank you.

Roy: Thank you, Sharon. Leroy Blodgett. Hey, Leroy.

Leroy: I think I know everybody here. I do as like everybody else I want to thank all of you just for volunteering, and all of those other people that put their names up and offered there services, and Roy for sticking in there and hanging on while we get to this point. You've got my application and/or resume so you know most of my background. I've been here for 18 years. Since I came here I have been involved with all aspects of government from Port to city, to county, to the state.

I have been involved with throughout the three counties of Coos, Curry, Douglas since 1987, in different aspects of the government and economic development. Also, took a break from that for a little while and then became business manager for the



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[unintelligible 00:21:24] out of Canyonville, put a 50 million dollar bond deal together for them, [unintelligible 00:21:29] Seven Feathers.

Then came back over here [inaudible 00:21:34] city again. I've got an extensive experience in government operations and in business operations and development. I currently own a real estate company. I manage a 30,000 square foot commercial building here, and I own a 24-hour fitness club. I'm still involved with business, still involved with the community, and more than willing to help if you so desire. Thank you.

Roy: Thank you, Leroy, Joe Speir?

[laughter]

Joe: All right. I wasn't [unintelligible 00:22:14] First, I would like to congratulate you two, Ken and Richard, I think together, us four and the other ones [unintelligible 00:22:26] would be an asset to the Port. I don't plan on just doing this for the one year if I'm going to get picked, I'm going to run in May and I think anyone else that does should do it too.

I have been here for 40 years, and I really don't got a lot to say, everyone has said everything for me already. But I have given a lot of time and energy to this recall and hope to see this Port recover. I don't have no personal agenda, I just want to see the Port get back up on its feet. I guess it's about all I can say guys, I'm just going to make it shorter. I just hope you pick me. How does that sound?

[laughter]

Roy: Thank you, Joe.

Joe: All right guys, see you later.

Roy: Russel Burkman. Hello again, Russ?

Russel Burkman: Hey, how is it going? Thanks again, you guys. You've already been thanked many times tonight, but I feel my strongest points I could bring to this board would be to the commercial fishing end of things, and most of all to business owner here in the Port. I spend seven days a week, 90 plus hours at Grass Parking Lot over there, I see what goes on down here day by day. I think it is in for Port's best interest to have a business owner on the board to voice the opinions of other business owners and also the public here.

I really don't know what else to say, my resume is there. But we've got good candidates, and I want to thank you guys for the energy that you've brought to this room tonight, is a completely different feel from what we had just a few weeks ago. I mean, people are laughing, people are smiling, things are going to get done no matter who you pick. So thank you.

Roy: Thank you, Russ. Wesley Ferraccioli.

Wesley Ferraccioli: I will start just by giving out here what I said out the last meeting so I don't have to go over that again.

Sharon: Thank you.

Wesley: You're welcome. As Russ just said, you know what, I'm just happy that things are changing because they suck.

Roy: Wesley?

Wesley: Yes, sir.

Roy: You got to attempt to talk to this a little bit.

Wesley: Well, Can I stand?

Roy: Yes, you stand.

Kathy: You can stand yes, you just need to talk to the microphone.

[laughter]

Wesley: I'm not a public speaker, but okay. I agree with Russ wholeheartedly. It's all you got to do is step outside and look. You got the fishing boats which weigh, way, way overweigh the business, but the business is arguably as important, as Russ says. You got both, it takes both of those. If one of them succeeds, the other one will succeed most certainly. No? You don't believe so? Well, I do. I believe both businesses need to succeed to make the Port succeed.

A little bit about myself. I moved here 16 years ago, permanently about five or six years ago. I have [unintelligible 00:26:03] in Mrs. Carry Shultz, because without her I haven't done the stuff- we haven't completed the stuff we have completed in that time. We have new workings of a Christian school which was failing to a new place, it has been very successful. Since then we are the founders of Brookings Harbor FFA, Brookings Harbor FNRL, is a international resource [unintelligible 00:26:29] etcetera, and the student setting.

Checker of the OHA, we brought back Hunter's Education to your Brookings Harbor. That's what we do. I'm the idea person, she is the one that does all the grants and- So with me you get her too. Yes.

[laughter]

I can't do anything without her doing it. Anyways, I just made a of couple notes. I started working on a fishing boat when I was 16 years old, down in Orange county. I worked for Frank [unintelligible 00:27:13] sport fishing on [unintelligible 00:27:16] Pier and [unintelligible 00:27:16] Pier up here. From that point I got my general
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contractor's license, and almost of my construction is predominately in the marine environment, being dock work, boat docks, [unintelligible 00:27:30] sea walls.

Other than that I worked for the Port of Long beach in LA, which is the 10th biggest Port in the world. I won't go into a bunch of crap because it really doesn't matter where you came from, matters where you're going.

I've got the best interests of the Port in heart. I'm not a politician, you're never going to see me run for anything, because I don't care. Only reason I'm up here is because of her, and she helped me with my resume. I also teach some fire schools, firefighting and such. She is like, "Well, they have Port problems, you have Port experience." I spent my whole building career in and around the Port, both commercial and residential.

As I said earlier, boat docks, [unintelligible 00:28:32] sea walls, pressure grounding, anything down there within 50 feet of the water has to be pressure grounded. That is for you that don't know, we pump concrete 500 PSI from 60 feet down to reinforce that area.

I do know a little bit, I'm also familiar with budgeting. I was a fireman for the Port of Long beach, on the fire [unintelligible 00:29:01] license. What else do I got? I'm a fire forensic officer, which my [unintelligible 00:29:15] was Port related, so all Port fire prevention and stuff, that's what I did. There you go.

Roy: Thank you, Wes.

Wesley: You're welcome.

Roy: Larry Brocker.

Larry Brocker: Good evening.

Roy: Good evening again, Larry.

Larry: First of all, congratulation to Richard and Kenneth, you beat me in this while I'm standing here or sitting here talking to you. Anyway, a little bit about my background. Air force, retired after 20 years, [unintelligible 00:29:57] right after high school, went to seven different colleges during that period of time. Never did get my degree, but I have several certificates. Joined the post office shortly after my retirement from the Air Force. Retired from the post office as a postmaster up in the Oregon and Washington.

During that period of time, I opened up a chartered fishing business in Sacramento. Went up to Waco, worked with the Port. I've been at Waco for several years. Went in there when they were in the red. When I left, they ran the black. Went up to Westport, Washington, same thing. I'm not saying I had anything to do with it other than being a good communicator, working for the county, the city and especially the poor.

I'm not only a chartered fisherman retired, I also ran a commercial crab boat up in Ilwaco. Boat's name was The Big Dipper. I had a 200 ton license. I retired and a member of many fraternal organizations to include the Masons, the Shrine, the Elks, the moose, the FW. I joined them all to enjoy their fraternal organizations as well as help them out as they help the communities out in the several charities that they do.

My biggest asset, in my opinion, is to listen. You've got to listen to people and you've got to communicate with them. You have to not judge what you think is best or what's best for the entire Port. When I came down here, I came down here for a reason. After fishing in the coast of Washington and Oregon, I found Brookings to be the best Port that I could ever see without the vision of where it's going.

I said, "Wow, this would be a place to retire." Two years ago, we set out to buy a home up here, and it's taken two years. So, yes, I'm the newest guy in the community. Been here for four months. Love it. Want to see a beautiful Port become more beautiful. I want to help. Whomever you pick tonight, and you have a range of good candidates, I hope that they help Roy, Richard and Kenneth make the good decisions. In that, I say thank you for your time and good luck in your decision making.

Roy: Thank you, Larry.

[pause 00:32:25-00:33:21]

Roy: Hold up, I only marked the top two.

[pause 00:33:25-00:34:08]

I would like to thank everybody for coming tonight. It's a pretty important night. It was a fair showing, also at the county, for the appointments the other day. I thought there going to be some kind of commissioners here, there aren't any, they said they were going to try to come. I think they did a really good job. Soon, there will be a full board tonight. We also have with us tonight too in case everybody who doesn't know him. We have Mr Christopher Pash here tonight with us. He's one of your local county commissioner candidates, running in November?

Christopher Pash: November, six [unintelligible 00:35:05] Yes. We've only got 46%. I hope we get the rest up in November.

Roy: If anybody would like to talk to him, I encourage you to do so. That way you're putting in a face with a name and not a social media vote. I am done with social media myself. I am going to go to the high school next year. Hopefully get it okay where I superintendent. I'm going to go into our senior governments class, which is a representative from our state. I'm trying to get some of these young people educated on voting. I went to several of the forums in the county [unintelligible 00:35:50] this year.

I'm 57 years old and I entered [unintelligible 00:35:53] one of the youngest people in the crowd and any of them. Anyone given crowd, there's probably only 25-30 people. I can't stress enough how important it is to go to meet these people who're running and just don't read the voter's pamphlet. Ask a friend if they know. Somehow these people are available to you to go see in person. I certainly encourage getting to know your candidates after this Port recall. Very important.

Richard: [unintelligible 00:36:43] do you need to take your shoes off?

[laughter]

[pause 00:36:46-00:38:02]

[background conversation]

Roy: Okay. For your number one pick, is Joe Speirs.

[applause]

Roy: For your number two pick, Wesley Ferraccioli.

[applause]

Roy: Those are your two new commissioners that appointed by your quorum here tonight. We'll have our financial director Kim Boom-- Boom?

Kathy: Boom.

Roy: Boom?

Kathy: Yes, Boom.

Roy: She'll be swearing them in tonight. Those two commissioners, after they get sworn in, will come immediately and take their seats on the board. To all the other candidates who didn't get chose tonight, this board is only here for you- like I said earlier, start your campaign now, come to the meetings, get yourself out there. Kathy, do you want to [unintelligible 00:39:20]

Kathy: Yes, exactly

[pause 00:39:24-00:39:55]

Kathy: To explain what's going on and why we need the oath-taking now. Since the recall we've only had one person that could sign checks, and two persons are required. So its very important that we get the full board on all of our accounts so that we can pay our vendors. So, please bear with us.

Joseph: Houston is squared in, right?

Kathy: Yes, Joe decided to go get-

Joseph: The driver's license.

Kathy: -a shirt on before a picture was going to be taken, I believe.

[laughter]

Joseph: No, I meant the driver's license. I don't care about the shirt.

Danielle: I heard Boyd say, "Are you going to put on a shirt?" Didn't anybody else hear it?

Kenneth: I did.

Kathy: Okay.

Richard: Do you think Joe really would do that?

Kathy: No.

[laughter]

Richard: No [unintelligible 00:40:58]

Kathy: You did?

Richard: Yes. I told him wear a nice shirt, comb his hair, and he went, "Yeah, right."

Kenneth: He did.

Kathy: Thank you, Leroy.

Roy: Thank you, Leroy

Kathy: I appreciate you applying.

Leroy: See you, Gary.

Danielle: Can we do Wesley first?

Kathy: It doesn't matter.

Danielle: Okay.

Kathy: He will have position two, I believe.

[laughter]

Wesley: Yes, ma'am.

Danielle: Sorry. Hi.

Wesley: Hi

Danielle: Could I get your driver's license, please?

Wesley: Yes.

Kathy: "Oh, I don't have one."

[laughter]

Joseph: No, this is a volunteer position.

Wesley: I know, I'm not a US citizen.

[laughter]

Kenneth: But you have to put a wall out here.

[laughter]

Wesley: I'm not even going to go there. I want you guys all to know its her fault. But she's going to be doing a lot of work.

[crosstalk]

Kenneth: Not if you let her put her on the board [unintelligible 00:42:29]

[laughter]

Wesley: She's got a knack for grants. Although, we'll see what we can do.

[crosstalk]

Kathy: Did you want to declare a [unintelligible 00:43:23] There's no reason to declare a reason since-

Roy: [unintelligible 00:43:28]

Kathy: Well, the tape is playing, right?

Mr Brocker: Thank you very much.

Roy: Thank you, Mr Brocker.

Kathy: Thank you.

Mr Brocker: Thank you.

Roy: The only one who knows how to work that is Danielle.

[crosstalk]

Danielle: Okay. So if you'd repeat after me.

[crosstalk]

Danielle: I just want to be able to hear it. Valerie, you're separate.

Kathy: Danielle's done.

[crosstalk]

Danielle: I, Wesley Ferraccioli-

Wesley: I, Wesley Ferraccioli-

Danielle: -do solemnly swear that I will support the Constitution-

Wesley: -do solemnly swear that I will support the Constitution of the United States.

Danielle: -of America. The Con-

Wesley: -of America.

Danielle: The Constitution of the State of Oregon-

Wesley: The Constitution of the State of Oregon-

Danielle: -the laws thereof-

Wesley: -the laws thereof-

Danielle: -and will faithfully and honorably demean myself in the Office of the Port of Brookings Harbor.

Wesley: -and will faithfully and honorably demean myself in the Office of the-

Danielle: Port of Brookings Harbor-

Wesley: -Port of Brookings Harbor-

Danielle: -Commissioner Position Two-

Wesley: -Commissioner Position Two-

Danielle: -to which I have been appointed-

Wesley: -to which I have been appointed-

File name: June 15 SM Audio.WMA

Danielle: -to the best of my ability-

Wesley: to the best of my ability

Danielle: -so help me, God.

Wesley: -so help me, God.

Danielle: Welcome.

Wesley: Thank you.

[applause]

Danielle: Sign where she put your name. Just sign-- beside it.

Wesley: Okay. Perfect. Beside?

Danielle: Yes, right here, see?

Roy: This is almost like getting married.

Wesley: I know.

Wesley: I'm going to run.

[laughter]

Richard: You guys make a good couple.

[laughter]

Roy: Actually, I'll keep my mouth shut.

Wesley: No, we're okay. Just be comfortable with it. You're okay.

Danielle: Okay.

Wesley: Its 2018.

Danielle: If you don't mind signing another copy.

Wesley: Okay. Same thing?

Danielle: Yes.

Wesley: Okay.

Danielle: Okay. Thank you very much.

Wesley: Thank you.

Danielle: There's your copy.

Wesley: All right, thanks.

Danielle: I got a packet for you so you can start work.

Wesley: So I can start work, yes.

Kathy: [unintelligible 00:46:35] come up to the table.

Wesley: Yes, ma'am. Okay.

Danielle: So here's your packet. Its got the budget in there and all good stuff.

Wesley: Okay.

Kathy: At that thick white one is [unintelligible 00:46:47]

Roy: Don't got the bald spot, do you?

[laughter]

Danielle: Okay, Joe.

Joseph: You want me to sign right now?

Danielle: Please.

Joseph: How do you got that? Joseph Speir. Okay, no problem.

Danielle: Yes, right there. I'm depending on you to bring that license to me.

Joseph: I'll bring it to you.

Danielle: I'll hunt you down.

Joseph: Do you want it tonight?

Danielle: No. Just-- okay

Joseph: Why are you taking pictures?

Female Speaker: For the website.

Joseph: Just teasing you.

Danielle: Are you ready?



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Joseph: Yes, I think so

Danielle: I, Joseph Speir-

Joseph: I, Joseph Speir-

Danielle: -do solemnly swear-

Joseph: -do solemnly swear-

Danielle: -that I will support the constitution of the United States of America,-

Joseph: -that I will support the constitution of the United States of America. God, I'm glad he screwed up first.

Danielle: -and the Constitution of the State of Oregon,-

Joseph: -and the Constitution of the State of Oregon,-

Danielle: -the laws thereof,-

Joseph: -the laws thereof,-

Danielle: -and will faithfully and honorably demean myself,-

Joseph: -and will faithfully and honorably-

Danielle: demean

Joseph: -demean myself,-

Danielle: -in the Office of-

Joseph: -in the Office of-

Danielle: -Port of Brookings Harbor-

Joseph: -Port of Brookings Harbor-

Danielle: -Commissioner Position One-

Joseph: -Commissioner Position One-

Danielle: -to which I have been appointed-

Joseph: -to which I have been appointed-

Danielle: -to the best of my ability-

Joseph: -to the best of my ability-

File name: June 15 SM Audio.WMA

Danielle: -so help me God.

Joseph: -so help me God.

Danielle: Welcome.

[applause]

Danielle: Sign that. You sign it beside-

Joseph: You want me to sign it right there?

Danielle: Yes.

Joseph: I'm not used to signing Joseph Speir [unintelligible 00:48:54]

Danielle: All right. So here's your copy and [unintelligible 00:49:02] you have the license [unintelligible 00:49:03]

Joseph: Okay, I'll run [unintelligible 00:49:04]

Danielle: -and all your work.

Joseph: Okay, thank you guys.

Danielle: You'll have to- unless you're going to leap across the table.

[laughter]

Joseph: Yes, I gotta go around

Wesley: I'm the last one.

Joseph: I'm not skinny anymore.

Danielle: Were'd your cord go?

Danielle: Come out fighting.

Joseph: Congratulations.

Wesley: You too.

Roy: So, here's your new board for the next year. Again, thanks to all the other candidates that applied and threw their name out there to try to be a part of the solution. I appreciate that. I'm sure the commissioners as well do. We're going to have a approve signatures for bank accounts. Anybody going to second?

Kenneth: Second.

Roy: Danielle?

Danielle: Speir?

Joe: Yes.

Danielle: Ferraccioli?

Wesley: Yes, ma'am.

Danielle: Davis?

Roy: Yes

Danielle: Heap?

Richard: Yes.

Danielle: Range.

Kenneth: Yes.

Roy: We're going to go to our Commissioners' Report now. Joe Speir.

Joe: I need it.

[laughter]

Roy: All right, Joe. Commissioner 101. We're on Commissioner's Report.

Joe: I don't have that here.

Roy: No, you don't. There's no report. It's something for you to report, like your crab season, or crab season information.

Joe: I don't have anything to report.

Roy: You don't have anything?

Joe: Not now.

Roy: Okay.

Joe: I've only been on here for 30 seconds.

[laughter]

Roy: We'll, still you have jokes.

[laughter]

File name: June 15 SM Audio.WMA

Wesley: I will. I'll be right behind you. I'm right there. I don't have anything to report either.

Roy: Okay, Wesley. I do. All right? I'm glad the recall's over. I'm glad the months since last July are over. I thank all the people who did or did not support the recall. Does it matter if you did or if you didn't? I for one am glad it's over. It was a long ride since last July for myself. I'm glad I'm still here and I'm thoroughly, thoroughly satisfied with this board that has been chosen to my left and right.

I want to thank the county commissioners for giving us a quorum tonight so we could appoint the two new ones tonight, get on with business. Our staff needs-- our managers just saying that how since the recall we've only had one person-- myself that could sign our checks, our port checks require two signatures. We've had to go to the banks and get money orders to make it happen.

There's been a lot of finagling since the recall started. We most of all foremost thank Kathy Lindley for coming and being the interim manager for the support, so is firing up Gary Dillinger. Kathy has done an exceptional job for the staff and the community. I hope this board will serve you well, Kathy. I thank the staff for still being her. Travis, Danielle, Kim, Brad, two Shawns, our RV lady.

Jennifer: Jennifer.

Roy: Jennifer. Thank everybody that was here during the firing of Gary Dillinger and riding the storm out. It's over tonight. You have a new board. I thank the public for being so kind tonight and courteous. We'd like to keep the meetings at that level if we can. Continue to come to the meetings. Fill the meeting rooms up and Keep up with what's going on at the Port so something doesn't get out of hand and festers you until the point you're raging mad.

You have five commissioners here, I'm sure, who will be available to you at reasonable times. I think it's one of the best opportunities I've seen for the Port to go forward since last July, I would say that.

That's all I have to say. I hope I didn't miss anybody. I look forward to the next year serving with this board that's been elected and appointed. With that, I'll turn it over to Commissioner Heap.

Richard: Well, I do have a comment. Since when we started in this process, I've been told by a number of people that we want to get down and fix that port because it's broken. I don't think this port is broken. I think this port functioned throughout this whole issue. The staff came to work and did their job. We have a budget. We have improvements going on, a fish cleaning station, the new docks are going in. It looks to me like this port is not broken.

What is broken is the public's trust and confidence in this board and this commission, and that we have to fix. I think we start that right now, tonight. I think we have the people in place to do what needs to be done. We've got a long, long,

long haul to go out. But we'll get there, and we'll do it together. We'll do our best for you. So those were my comments.

Roy: Thank you. Richard. Ken?

Kenneth: I ditto what Richard just said. Also, if you've got any issues, don't let them fester. I think everybody up here is more than willing to talk to anybody whether it's pro or con. The more the dialogue happens, the better things can be taken care of. The port is getting started.

Kathy: May I make one comment?

Roy: Absolutely, Kathy.

Kathy: Richard Heap said that we've got a budget. The budget will be approved by five commissioners somehow or another on Tuesday. It's ready to go. It hasn't been approved yet, which is another reason I needed full board. It just makes so much difference to have a full board understand and go forward with the budget. I want to thank the budget committee. So many of you that have been on the committee are here tonight. We did a lot of work at those meetings and we came through it prouder and stronger. Thank you.

Roy: Travis.

Travis: I'm good. Thank you guys.

Roy: You're welcome, Travis. Danielle?

Travis: Nice to have a full board.

Danielle: I know.

Roy: I have two more items maybe I'd like to touch just touch on. The four new commissioners up here all have families. So thank the families also. Hopefully, we go on a smooth ride, I'm sure we will. But there are also families to thank, so thank those families.

Another thing I can't stress enough, how horrible, in my opinion, social media is. I know just about everybody in this room by first name, and on all the social media that went on during this recall, I don't see one person I know that was on that social media in this room tonight. That will be all I have to say for tonight except for congratulations to the four new commissioners on the board. I look forward to working with everyone of them.

We go now to non-agenda related public comments. Does anybody have any of those? I didn't receive any non-agenda related, but if anybody has something to say we'll certainly here you. Nobody?

Public Member 1: Kudos to the new docks.

File name: June 15 SM Audio.WMA

Roy: Pardon me.

Public Member 1: Kudos to the new docks.

Roy: Absolutely, absolutely. Very nice.

Public Member 2: Kudos to the south coast fishermen.

Roy: Absolutely.

Public Member 2: Their fish cleaning station looks beautiful.

Roy: Absolutely. Great comments.

Public Member 3: I can give a small update. As far as getting the dock finished and the epoxy on it, if any of you guys have driven to Coos Bay, the two bridges that you detour around, the company that is doing the epoxy has gotten hung up on those. Otherwise they'd have already been here and got it done in between Mike's unloading and offloading. As soon as they're done, it will be done. We have the letter to do it. I just figured I'd throw it out there and-

Roy: Do you have an ETA on that? Do you?

Public Member 3: As soon as they get done. They actually added- they like doubled the what they were supposed to do on one bridge. So I'm hoping it's no more than about two weeks. Then we can can just get it done.

Roy: I see.

Kathy: Do we promise [unintelligible 00:58:58] will be done?

Public Member 3: No, no. This is just more of a Coos Bay-

[laughter]

Roy: Daniel, you had your hand up for long.

Daniel: I just want to maybe comment, the atmosphere tonight is so much more pleasant. I want to thank, one, the new board; and two, the audience that we have. Because tonight is such a relief [unintelligible 00:59:22]. It's so pleasant to be here tonight compared we what we had then. Thank you.

[applause]

Roy: Amen to that. All right. Tom Beans.

Tom Beans: I couldn't go without saying something. People are mentioning how upbeat we are tonight. When we had the first budget reading, the air was so heavy. I mean you couldn't cut it with a steak knife. The second this meeting we had, it was



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like a whole different ball game. Just like this meeting tonight is compared to the last meeting we had.

Roy: Thank you, Tom Beans. Christa?

Christa: I want to thank you, Roy.

Roy: I took a guess on that, because I can't see that far.

[laughter]

Christa: During that Memorial Day weekend, I had a problem, and you would think I would know the court number. One of those problems is I was about to [unintelligible 01:00:31] gear in people parking, over in that area, which you got it handled from the next day. Everything was all taken care of. So thank you guys very much.

We sit here, we have millions of dollars worth of equipment and our life sitting down there, and watching people park near it is just terrifying, especially if you've never painted a buoy. I don't want to paint a buoy again.

So, in any case, thank you, Roy. Thank you staff for getting that handled. Very much appreciate it. So kudos to you guys.

Roy: Okay, you're welcome, Christa. That being said, meeting is adjourned.

[01:01:15] [END OF AUDIO]

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

PORT OF BROOKINGS HARBOR Board of Commissioners

Regular Meeting Agenda

Harbor Fire / Harbor Water District
Conference Room
98069 W Benham Lane
Harbor OR 97415

Tuesday, June 19, 2018 • 6:30 pm

(Immediately follow the Budget Hearing if the hearing is not over by 6:30 p.m.)

Commissioners present: Position 1, Commissioner Joe Speir, Position 2, Commissioner Wesley Ferraccioli, Position 3, Chairman Roy Davis, Position 4, Vice Chairman Richard Heap, and Position 5, Secretary/Treasurer Kenneth Range Also present were, Kathy Lindley Hall, Interim Manager, Travis Webster, Harbormaster, Martha Rice, Port Attorney, participating staff members and members of the public.

1. Call to Order, Pledge of Allegiance, and Roll Call

Davis called the meeting to order at 6:06 pm. Board and audience stated the pledge of allegiance.

2. Approval of Agenda

Heap made a motion to approve the agenda as written. Second by Range. Motion passed 5-0.

3. Executive Session ORS 192.660 (2)(h)

The board went into executive session at 6:08 pm.

- h. To consult with counsel concerning legal rights and duties regarding current litigation and litigation likely to be filed.

Board came out of executive session and back into regular session at 7:35 pm.

4. Agenda Related Public Comments *

Mike – was not present to make his comment.

5. Financial Review

Davis made a motion to accept the financial review. Second by Heap. Motion passed 5-0.

6. Managers Report & Operational Report

Lindley Hall discussed the commercial landings. Brought to the public's attention that Special Districts is conducting training for commissioners and staff on June 27th. Kathy's Corner Market is expanding their business footprint and it will cost \$47.28 with Harbor Sanitary and wanted to make sure it was discussed and to understand that it was omitted from the original aspect of the

lease proposal. Webster read his report. Davis requested a motion to accept the managers report and operational report, motion made by Heap. Second by Range. Motion passed 5-0.

7. Old Business

a. Kathy's Corner Market Update:

Lindley Hall informed the board of the expansion into the previous port office, which happened about mid-May. Davis made a motion to approve Kathy's Corner Market update as written. Second by Heap. Motion passed 5-0.

b. Bounders Crab Shack:

Lindley Hall informed the board that this document started back in November/December time, and he has given up one float. Davis made a motion to approve Bounders Crab Shack lease as written, changed from moorage to linear foot lease. Second by Range. Motion passed 5-0.

c. Appointments of 1 or 2 Commissioners:

This item was addressed and resolved in June 15, 2018, Special Meeting.

8. New Business

a. Resolution 493, Port Rates:

The board had a few questions for staff to get up to speed. Davis made a motion to adopt resolution 493, Port Rates as written. Second by Range. Motion passed 5-0.

b. Resolution 494, adopting the Budget proposed and approved for the fiscal year 2018-19 and making appropriations for said year:

Davis made a motion to adopt resolution 994; adopting the budget proposed that approves the fiscal year 2018/19 to make an appropriation for the said year as written. Davis amend his motion from resolution 994 to resolution 494; adopting the budget proposal approved for the fiscal year 2018/19 and making appropriations for said year as written. Second by Range. Motion passed 5-0.

c. Resolution 495, Tender of Defense in Dehlinger Litigation:

Davis made a motion to approve Resolution 495, Tender of Defense in Dehlinger Litigation as written. Second by Range. Motion passed 5-0.

9. Commissioners Report

Davis asked Lindley Hall about the process in the research in the harbor sanitary land sell.

Heap talked about the recreational fishing season as of June 10th for Oregon. Asked if our launch machine could take donations. Would like to resolve the parking issue during events.

Range suggested to remove the old unused fish grinder from adjacent room to the fish cleaning station and use that room for something else. The building holding the old laundry mat

machines, suggested removing the machines and demolishing that building so its no longer an eye sore, and maybe Pacific Ocean Harvesters would like that area.

10. Non-Agenda Related Public Comments *

No non-agenda related comments, but Davis asked the public for any comments.

Jamie Sullivan welcomed the board and we the community benefit when you guys do your job.

11. Adjournment

Davis adjourned the meeting at 8:12 PM

President

Secretary

Date Signed

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

PLEASE NOTE THESE TRANSCRIPTS HAVE NOT BEEN ALTERED OR CHANGED BY THE PORT OF BROOKINGS HARBOR

Roy Davis: 2018, we have a call to order. Can we get a roll call, Danielle?

Danielle Shepard: Joe Speir?

Joe Speir: Here.

Danielle: Wesley Ferraccioli?

Wesley Ferraccioli: Here.

Danielle: Roy Davis?

Roy: Here.

Danielle: Richard Heap?

Richard Heap: Here.

Danielle: Ken Range?

Ken Range: Here.

Danielle: Martha Rice?

Martha Rice: Here.

Danielle: Kathy Lindley Hall?

Kathy Lindley Hall: Here.

Danielle: Travis Webster?

Travis Webster: Here.

Roy: Okay, can we stand and say the Pledge of Allegiance?

All: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

[background noise]

Roy: Okay, can we get an approval of the agenda as written?

Richard: I move to approve the agenda as written.

Kenneth: Second.

File name: June 19 RM Part 1.WMA



June 19, 2018, Regular Meeting Transcript Part 1

Roy: Danielle?

Danielle: Joe Speir?

Joe: Yeah.

Danielle: Wesley Ferraccioli?

Wesley: Yes.

Danielle: Roy Davis?

Roy: Yes.

Danielle: Richard Heap?

Richard: Yes.

Danielle: Kenneth Range?

Kenneth: Yes.

Roy: Okay, with that being said, we're going to adjourn out of regular meeting into an executive session pertaining to ORS 192.6602-H to consult with council concerning legal rights and duties regarding current litigation and litigation likely to be filed.

At this time, I'm going to ask the public to step out. Please hang around. We've a lot more meeting to hear and see.

[00:02:01] [END OF AUDIO]

PLEASE NOTE THESE TRANSCRIPTS HAVE NOT BEEN ALTERED OR CHANGED BY THE PORT OF BROOKINGS HARBOR

[background conversation 00:00:02-00:40:30]

Roy Davis: Go ahead. We've already adjourned out of executive session back into public session into a potty break. Now, we'll adjourn back into to full regular meeting, June 19, 2018 at 2:35.

Kathy Lindley Hall: 7:35?

Roy: What it say? 7:35.

Joe Speir: 7:35.

Roy: Did I say two?

Wesley Farricelli: You're way off Roy.

Richard Heap: I guess it got a lot longer than I thought it was.

Roy: We're going to go into agenda related public comments. Any one here have one public comment.

Kathy: Mike left.

Roy: Did Mike leave?

Kathy: Yes.

Roy: Okay. I have no comments up here. We'll move on down to number five; the financial review. Is Kim want to give that Kathy or--

Kathy: Kim left.

Roy: Kim left? Do you want to give any--

Kathy: Well, you have May-- excuse me; you have April and May statements. I will attempt to answer any questions. Information is vital, I have no guarantees. I've had one particular question that I asked Danielle and that was towards the end of the April statement, there was the guest forecast for the RB park; and then towards the end of the financial statement for the next month, there was another set of forecast of people that are going to be staying at the RB. It changed because of reservations came in. April, we're taking them through have everyone apply the May statements is one comment. That's the only thing I can call for as far as financial statements are.

[background conversation]

Roy: We have no questions from the board. We'll make a motion to accept the financial review. Do we have a second?

Joe: Do you have a motion?

Roy: To accept a the natural review.

Joe: Did we get a motion?

Roy: I made a motion.

Joe: Oh you did. I'll second.

Roy: Danielle?

Danielle: Joe Speir.

Joe: Yes.

Danielle Shepard: Wesley Farricelli?

Wesley Farricelli: Yes.

Danielle: Roy Davis.

Roy: Yes.

Danielle: Richard Heap.

Richard: Yes.

Danielle: Kenneth Range.

Kenneth Range: Yes.

Roy: We're moving on to number six; manager's report and operational report. Kathy, [unintelligible 00:07:48]?

Kathy: I have no official rate for a couple of things that have made available for you when you came to the meeting tonight. Also, in the path that you saw the commercial landings [inaudible 00:08:07] was run June 1st. It shows that for the bookings, for commercial landings only there's been \$8,606,611 is the value of the commercial was made, and crab fishery was seven and a half million of that. That's only in that part. I intend to make available to you at every time.

The other thing that I would like to bring to the public's attention is that special districts is conducting a training session for the commissioners and staff only on June 27th. Ken Range would not be here, he has prearranged an absence. They would want all the commissioners to be there. The training happens from one to

three. It's two hour training and it will start us all off on the right port. There's no reason to go with a public notice or advertise it because it's training only.

Joe: That location, Kathy?

Kathy: That is in our former office. But again, that's from one to three. It is really important that so many commissioners. George [unintelligible 00:09:39] with special districts who holds the training throughout the state of Oregon is making a special trip to us; specifically, because of our needs. The other thing that you have, I provided all the addresses and contact information. I didn't keep a copy of it, and some other things for the notebook that I supplied to you.

Then there's one other thing about Kathy's Corner that you got tonight, and that is specifically what the Harbor Sanitary will need to come think of expanding the footprints of their business. That comes to \$47.28, it's not a part of Kathy's Corner lease. I showed you an ending balance of the credits that we have at Harbor Sanitary. This is prior to a \$47.28 fee, so prior to we have \$197,986.74 worth of dollars that have [unintelligible 00:11:00] Harbor Sanitary. I wanted you to make sure that we discuss Kathy's Corner and to understand that that was omitted from the original aspect of the lease proposal.

Roy: Thank you Kathy.

Travis Webster: The operations report that I gave you guys is kind of-- one that's been ongoing for two months or so. The things that are coming up on June 27th, the Zola's sewer project, they're going to start that on the 27th. That's been something that Harbor Sanitary wanted has wanted us to do for quite awhile, it's part of us upgrading all of our sewer sites. Yes, and the cost of it's under \$20,000. It's at \$17,000; somewhere in there.

Today, we finished putting in the lawn champ docks, those are done. Everything's done and Scott Jansen from the Oregon state marine board will be here tomorrow to do a final inspection. Other than that, everything outside is still pushing forward. We're still getting stuff done so if there's any questions about the operations report or anything that's going on outside?

Kathy: [inaudible 00:12:32] to Travis' report. The marine board was wondering if we wanted to do a dedication. We thought that in order to do it up right we would like to include the improvements to the [unintelligible 00:12:49] and everything that has happened at that end of the port, and do it up properly instead of just giving it an also ramp.

Travis: What I told them with the state marine board is probably at the end of summer, we'll talk to you guys about it, we'll kind of get something set up. Doing one right now just wasn't in the cards, but it's something that we're going to look into. The Oregon state marine board and the port has spent a lot of money in our lawn champ area, and I think a dedication would be good just to represent everybody that was involved with it. That's it for the operations report.



June 19, 2018, Regular Meeting Transcript Part 2

Roy: Any other questions from the board? Richard?

Joe: No.

Roy: Ken? Wesley?

Richard: No.

Roy: Joe?

Joe: No.

Roy: Okay, can we get a motion to accept the manager's report and operational report? Do you have that?

Joe: Second.

Roy: You second? Okay, Danielle?

Danielle: Joe Speir?

Joe: Yes.

Danielle: Wesley Farricelli?

Richard: Yes.

Danielle: Roy Davis?

Roy: Yes.

Danielle: Richard Heap?

Wesley: Yes.

Danielle: Kenneth Range?

Ken: Yes.

Roy: Okay, we're going to old business. A; Kathy's Corner Market update.

Kathy: Okay so, I hope you had an opportunity to-- with Martha's help we got it down to page. It includes the extension that we had talked about several months back, where they added 103 square feet of storage, they've taken-- some of you might recall when that was the port office. Greg had a separate office, and so Kathy's Corner has accepted that. I had no intention of changing the date that this lease started. We did make that storage room available to them in the month of May. It was about mid-month and we prorated it. Do you have any questions?

Roy: No questions? Richard?

File name: June 19 RM Part 2.wav

Joe: Are there plans to go put the ceiling in there, replace both panels in the ceiling?

Kathy: That's a good question, because I went through-- as far as the storage unit, Scott is just happy to have it and he didn't ask for anything, he didn't care to have any power in it. He wanted the space. I did go in to some of the other areas that we have vacant right now, and I need to take some of you through our vacant properties that are for lease. At this point in time, to answer you specifically Richard, no, there are no plans to replace one or two of the missing floating tiles.

Roy: Are you looking for--

Kathy: I need a motion for you to accept this [inaudible 00:16:09]-.

Roy: To accept the--

Kathy: They are using this space.

Roy: Okay.

Kathy: Please approve it.

Roy: Okay. I make a motion that we approve Kathy's Corner Market update as written.

Joe: Second.

Roy: Danielle?

Danielle: Joe Speir?

Joe: Yes.

Danielle: Wesley Farricelli?

Wesley: Yes

Danielle: Roy Davis?

Roy: Yes.

Danielle: Richard Heap?

Richard: Yes.

Danielle: Kenneth Range?

Ken: Yes.

Roy: B; Boulder's Crab Shack, I assume that's the lease Kathy?

Kathy: Okay, with Bounder's, it was back in November/December; Gary had started working on this. Up until this document, Bounder's Crab Shack has been a moorage. It is now a lease, because it's a [inaudible 00:16:57] that he's conducting on his floats. He has given up the use of one of the floats, so he's only retaining-- you can see from the picture, he's only retaining the crab sales itself and where the picnic table is. We are charging him linear foot that he has tied up along the dock. That's how we came up with the fee amount, and for your information he has paid a year in advance. My policy is that, they come in with money; take it. This particular draft was written up by Mr. Coffey.

Roy: Any discussion from in the board? Wes?

Wesley: Good.

Roy: Joe?

Joe: No.

Roy: Everybody has read it and understands it, and it's all good there. I make a motion we approve Bounder's Crab Shack lease as written, changed from moorage to linear foot leased? Got a second?

Joe: Second.

Roy: Danielle?

Danielle: Joe Speir?

Joe: Yes.

Danielle: Wesley Farricelli?

Wesley: Yes.

Danielle: Roy Davis?

Roy: Yes.

Danielle: Richard Heap?

Richard: Yes.

Danielle: Kenneth Range?

Kenneth: Yes.

Roy Davis: KC has already been taken care of, as of last Friday. I would like for those of you who were not here for the appointments; we got Ken Range and Richard Heap from our county commissioners appointed and Wes Farricelli and Joe

Speir were appointed by the quorum to my right. I want to thank each and every one of them for even putting their hat in the name to do this, after the storm they just saw. I'm well pleased with all the appointments, and I'd like to thank the county commissioners for helping us get that done so promptly. There's a lot of you I see in the audience who-- yeah, thanks for our new warden. Absolutely.

Richard: I'd like to also recognize the people who weren't appointed. It says a lot about people when they'll step up when their community needs help, and those nine people stepped up and said "Aw, hell". I think we should remember that and compliment them for doing that.

Roy: Absolutely. Ken, do you have anything to say?

Kenneth: No.

Roy: Wes? Joe?

Joe: No.

Roy: Moving down to number eight; new business. That is resolution 493, we have a [unintelligible 00:20:09] tonight for approval. Are there any discussion from the board on the port rates?

Kathy: Not at this time.

Roy: Okay. We can always go back later and address things, the board doesn't like to do that.

Joe: Since I wasn't involved in the development of the-- the weeds do these rates by comparison with other ports?

Kathy: Yes.

Roy: This is a ball park pretty much?

Kathy: Danielle researches in similar ports. Since I've been on, we have identified a couple of additional ports that are not port districts. One that immediately comes to mind is the [unintelligible 00:20:58], which is governed by the town of Warrenton. We've identified Winchester bay, which is governed by county of Douglas. And Danielle does a bang up job of getting those comparisons as the questions come up.

Roy: How many port have boat lifts besides us?

Travis: The ones like ours, we're the only ones with the 50 tons travel lift. You go to Coos Bay, they have a hundred ton Eureka [inaudible 00:21:35].

Roy: Hundred ton?

Travis: A hundred ton--

Kathy: [inaudible 00:21:39].

Travis: They have a 600 ton-

Roy: 600 ton machine.

Travis: You have Crescent city that has a smaller traveler, I think they're like, 20 tons or 22 max on that; then they have the rail car. But as far as with our boatyard, ours has been one of a kind as far as-- when you haul the boat out, you do your own work. Most boating facilities booked on our yards, they all had services that you have to pay them to do the work on your boat. When we do our rates, it's really hard to compare a lot of them with different sizes in the travel lifts and the different services they provide in the boatyard along with it.

Roy: That seems to me to be a pretty valuable asset for the port and for the fishing community to have this sort of facility here where you can haul it, you haul and they work.

Travis: Exactly. While other boatyards-- it's trying to be about mo-- I'm not sure why other boatyards make everybody pay all these other place-- a welder to come in and do it. You go to fashion blacksmith, you turn your boat over to them and they give you a finished product. A lot of the reason, we don't the facilities to do that. We don't have the manpower. It's just never been something this port's explored as far as providing services like that.

Roy: You talk about privatizing, right Travis?

Travis: A lot of other shipyards when you're pulling out, they have people there to pressure; you know, you pull it out of Coos Bay, Coos Bay pressure washes your boat for you. Here, we don't pressure wash. We charge a rate for a pressure washer, and you pressure wash your boat. We try and keep our hands off their boats as much as possible. A lot of other boatyards, they would rather them do the work. We just don't have the facilities and we never have been able to do that.

Kathy: I just want to repeat was Roy said, I'm helping out a starting place as I wind up new leases, so this provides that starting place, and as Roy went on to say they're subject to review throughout the year.

Roy: Any other solution on the board? Wes, Joe? Okay, so I make a motion, we adopt resolution 493 port rates as written.

Joe: Second.

Roy: Danielle.

Danielle: Joe Speir?

Joe: Yes.

Danielle: Wesley Farricelli?

Wesley: Yes.

Danielle: Roy Davis.

Roy: Yes.

Danielle: Richard Heap.

Richard: Yes.

Danielle: Kenneth Range.

Kenneth: Yes.

Roy: New business B; resolution 994 adopting the budget proposed and approved for the fiscal year 2018/19 and making appropriations for said year. Are there any discussion from the board?

Joe: No.

Roy: I make a motion that we adopt resolution 994; adopting the budget proposed that approves the fiscal year 2018/19 to make an appropriations for the said year as written.

[background conversation] [laughter]

Richard: I was just going to correct him, but you were on it.

Wesley: Sorry, Davis.

Roy: I amend that to 994 to resolution 494; adopting the budget proposal approved for the fiscal year 2018/19 and making appropriations for said year as written. Can I get a second?

Weston: Yes,

Roy: Danielle?

Danielle: Joe Speir?

Joe: Yes.

Danielle: Wesley Farricelli?

Wesley: Yes.

Danielle: Roy Davis.

Roy: Yes.

Danielle: Richard Heap.

Richard: Yes.

Danielle: Kenneth Range.

Kenneth: Yes.

Roy: Item C under new business, resolution 495; tender of defense and Dillinger litigation. Any discussion from the board on resolution 495? Wes?

Wesley: No.

Roy: Joe?

Joe: No.

Roy: I make a motion we adopt resolution 495, tender of defense in Dillinger litigation as written.

Wesley: Second.

Roy: Danielle?

Danielle: Joe Speir?

Joe: Yes.

Danielle: Wesley Farricelli?

Wesley: Yes.

Danielle: Roy Davis.

Roy: Yes.

Danielle: Richard Heap.

Richard: Yes.

Danielle: Kenneth Range.

Kenneth: Yes.

Roy: Joe, this is commissioner's report.

[background conversation] [laughter]

Roy: These guys don't know there's a little bit [unintelligible 00:26:54]. Joe's first meeting was the other day, he thought that was actually a report that he read, so we're just having a little bit of fun with Joe. The commissioner's report is where commissioners report about efficiencies, a project, they may like to be heard. It can be a number of anything. It could be questions for the staff. This is commissioners time, we can ask each other a question. There's nothing written, there's not prerequisites. Wesley, do you have anything to report?

Wesley: No.

Roy: I have a question for our manager tonight, Kathy? Has there been any progress in the research, in the harbor sanitary Landsel?

Kathy: I can tell you that last week, I found all of our properties in 2009 was-- it's called-- I don't know the word; but anyway, I have found out all of the leads. We do have a new person with IFA which is business Oregon and that's [inaudible 00:28:07] as well. Every five years, they change their name. But right now, IFA-- I can't tell you what it stands for, but it's part of business Oregon. He is fresh on the job, his last name is Werth; W-E-R-T-H. I now need to find out how to proceed. There is a resolution saying that the port will sell that corner of property they have. Everything that Harbor sand needs to do has been done. Now, it's up to us.

Roy: We're going to fit that in wherever we can. I know everybody's busy and stuff like that.

Kathy: Now that I have found the names that are against all pieces of property, I know better how to proceed. I spent two months trying to get a list of the lease against all of our property. I don't think it has changed since 2009.

Roy: Great. Thank you Kathy.

Kathy: [unintelligible 00:29:08] to find it. [laughs] It was not where, anywhere you would think to look.

Roy: Okay, Richard.

Richard: Yes, I have. Talk about this recreational salmon season as of June 10th. For Oregon, we had caught a total of 194 chinook; of those 135 were caught here. 23 in Gerboli and 22 in New Port. It is important to know though if however the [unintelligible 00:29:41] in north of us doesn't start until June 30th and they are fishing very much up there yet. Historically, Berkins have gained the number one chinook port in Oregon; pretty consistently.

As far as the commercial goes for June, they had a quota of 1,500 fish; they caught those in receiving close last week. They caught 1,511. They're going to remain closed until a next open period which is July 5th through 12th, then July 16th through 31st, and then August 3rd, August 13th through 7th and August 25 through 29. The quota for July is 2,000. For August, it's 500. On how that recreation as of

June 10th we had caught 721 pounds. Account report of Ken Range in the property put a pretty good wack on that today. It's gone up. We've caught 721 pounds out of our quote of 8,261 pounds.

The significance of this for us is if we don't catch those fish, we're going to lose them and the way we have worked with ODFW to this point when we lose them we don't lose them to California. We lose them to the near shore central Oregon quota. They'll just move some quota and we get to retain that year, and perpetuity. That's how we've worked that out.

The other big news is PFMC at their last meeting set the specifications for landing limits for rock fish for 2019 and 2020. Significantly, the yellow eye allowable catch level went up to 48 metric tons for 2019 and 49 metric tons for 2020. We can't keep yellow eye but we do have a mortality factor built in. We are at currently, I think 42 metric tons. Is that right? Joe, do you know?

Joe: I don't know the numbers.

Richard: Anyway, this a big jump and the significance for us is when we were shut down last year we were shut down because we had bumped yellow eye. This reduces the chances significantly that we'll be shut down on yellow eye again. It also freeze up quite a bit of trawl activity because [unintelligible 00:31:56] catch a trawl. That's pretty significant. Finally, I'd just have two things that I'd like to just throw out to consider.

Last year when we were having the tuna wars at the cleaning station and there was quite a bit of discussion about that. Ken and I actually had a conversation with some of the fishermen and asked them if we had a way to provide contributions to go over there and clean fish, would they be interested in paying and a lot of guys said, "Sure. I'd go put in 20/25 bucks." I talked to Travis about whether or not the machine where we pay our launch fees could be programmed to accept donations and I don't know if they can or not but that's something we may want to consider in the future if the board consider. I think that would be appropriate.

The other issues that has come up is parking during events in the boat parking area and fishermen have talked to me a lot about that. They're pretty concerned that during special events, they can't find a place to park or when they pull their boat out to go back to clean their fish, they can't find a place to park. That's something that I think we need to talk about in relation to special event permits and they do that at the special event. Special event organizers responsibility to do that or something else and those special events are really important to the community of Fort but we're also trying to attract recreational fishermen to come over here and fish.

If they have enough blows and experience, it's like getting their boat trailer blocked in by a car. They're going to not be real happy about that. I just fill those out for things for us to talk about maybe down the road and I'm done.

Ken: Two things. When we cleaned up the fish cleaning station there's a room adjacent to the fish cleaning portion that's opened to the public. I don't know how many tons of fish grinder in there that has not been used from appearances for the last 20 years. I don't know if that's correct or not but it's taking up space. It'll never be used. My suggestion would be [unintelligible 00:34:17]. That concrete pad appears to have been poured after the original floor had been floored, so that can be knocked out pretty easy and now you have a room that's of some value.

The next one would be the building that is between the fish cleaning station and the [unintelligible 00:34:42] is being used now to store from what I understand [unintelligible 00:34:47] the laundromat. My first question would be is any of that usable equipment? Is the port ever going to be in the laundromat business? If not, why don't we sell it? Then the next thing would be that building is an eye sore and invested structurally better than it appears from the outside. It could be demolished and the rest I think would be interested in leasing that gravel portion than for a boat storage of his. He lost four or five parking spaces when the port was redone. Again, something to consider on those two items.

Roy: Great suggestions, Ken. Really good suggestions. Martha, do you have anything to add to the meeting or anything to say?

Martha: No. I guess I can just say my first meeting in person with the commissioner is a pleasure meeting everybody and staff and I'll be back.

Roy: Well, thanks for taking the job on. All right. Now, we're going to go to non-agenda public related comments. Does anybody have a comment? Anybody want to make a comment on?

Jamie Sullivan: [inaudible 00:36:16] you guys on board and hopefully we'll see more flexible and this will be good, of course. That is all we want. I think we're the community that we get the benefit when you guys do your job and the whole community.

Kathy: What's your name?

Jamie: My name is Jamie Sullivan.

Kathy: Thank you.

Roy: Yes. Thank you Jamie. You might want to ask your friends to extend a couple hours, an hour and a half once a month and fill the rest of these seats. Instead of not knowing what's really going on first hand. They would know what's going on first hand. They're just two public comment sections on our agenda. They can answer questions. They can ask questions within their board members, myself, the staff. In other words, let them know that it's way better than social media and that kind of stress [inaudible 00:37:18] I don't want to keep mentioning that. Its a rotten place.



June 19, 2018, Regular Meeting Transcript Part 2

Anyway, thanks everybody for coming tonight. Thank all the new commissioners for a great first meeting. Thank our staff and our manager, Kat Lindley, Travis, Danielle. With that, meeting is adjourned.

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

PORT OF BROOKINGS HARBOR
Board of Commissioners
Regular Meeting Agenda

Previous Port Office
16340 Lower Harbor Road Suite 103
Harbor OR 97415

Wednesday, June 27, 2018 • 3:30 pm

Commissioners present: Position 1, Commissioner Joe Speir, Position 2, Commissioner Wesley Ferraccioli, Position 3, Chairman Roy Davis, and Position 4, Vice Chairman Richard Heap. Also present were, Kathy Lindley Hall, Interim Manager, Travis Webster, Harbormaster, by phone Martha Rice, Port Attorney, participating staff members and members of the public.

1. Call to Order, Pledge of Allegiance, and Roll Call

Davis called the meeting to order at 6:06 pm. Board and audience stated the pledge of allegiance.

2. Approval of Agenda

Heap made a motion to approve the agenda as written. Second by Speir. Motion passed 4-0.

3. Agenda Related Public Comments *

No agenda related public comments, but Davis asked if anyone from the public had an agenda related public comment.

Al Cornell wants to know about the “wish list” that prioritized a lot of projects that have to be done or should be done in the future. Suggested to put together a committee to go ahead and look at some things that should be done and make it apparent to the public what you guys want done.

4. Old Business

- a. No Old Business:

5. New Business

- a. Accounts Receivable Write Offs:

Lindley Hall explained that this doesn't mean that the board will cease to make the attempt to collect but through this action allows us to turn these over to collections where necessary. Ferraccioli made a motion to accept the accounts receivable write offs. Second by Speir. Motion passed 4-0.

- b. Property Listing with Dave Cardwell - Blue Pacific Reality:

Lindley Hall explained Mr. Cardwell is listing the property next to State Farm insurance, asking to extend the contract. Mr. Cardwell has suggested to brush that piece of property.

Heap made a motion to keep the property listed with Dave Caldwell from Blue Pacific Realty and to brush the property. Second by Ferraccioli. Motion passed 4-0.

c. Length of time for leases:

Lindley Hall is requesting for the board to think about some guidelines for the length of time for leases, right now she is only finding a maximum of 3 years no matter what their financial investment is in their particular business. Heap believes that its in the best interest of the port to have longer leases and maybe they should be different depending on the type of business.

6. Executive Session ORS 192.660 (2)(e) and ORS 192.660(2)(h)

Board went into executive session at 3:51 pm.

- e. To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- h. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Board came out of executive session and back into regular session at 4:40 pm.

Lindley Hall explained that Resolution 496 address the sale of a small partial of property at the intersection of Lower Harbor Road and Boat Basin Road that Harbor Sanitary will be purchasing for a total of \$45,000. This resolution shows that the board has approved the sale and authorizes myself, Kathy Lindley Hall to sign all sale documents. Heap made a motion to approve Resolution 496 as written. Second by Ferraccioli. Motion passed 4-0.

7. Commissioners Report

Davis thanked the new board.

Heap gave an update on the fishing season.

Davis mentioned transient dock in Basin 1, if we could meet with OSMB or talk with them about the fishing boats being able to use that dock to bring product to Pacific Ocean Harvesters. The consensus of the board was to have Heap talk to OSMB.

8. Non-Agenda Related Public Comments *

No non-agenda related public comments.

9. Adjournment

Davis adjourned the meeting at 4:55 pm.

President

Secretary

Date Signed

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

PLEASE NOTE THESE TRANSCRIPTS HAVE NOT BEEN ALTERED OR CHANGED BY THE PORT OF BROOKINGS HARBOR

Roy Davis: We're going to bring this meeting to order. Wednesday June 27th, 2018 at 3:30 PM. Before we get started can I please ask you to check your cell phone devices, make sure they are off or in non-ring mode.

Kathy Lindley Hall: I need one more moment to bring Martha Rice in. She wants to be at the beginning of our meeting.

Martha Rice: Hello, this is Martha.

Roy: Hi Martha, this is Roy. We just adjourned in a public meeting and Kathy's got you on speaker phone, Martha.

Martha: [unintelligible 00:01:04]

Roy: Alright. Thank you, Martha. Can we get a call to order with pledge of allegiance?

All: I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, and one God, indivisible, with liberty and justice for all.

Roy: Kathy, do the roll call to them?

Speaker 1: Joe Speir?

Joe Speir: Here.

Speaker 1: [unintelligible 00:01:42]

Speaker 2: Here.

Speaker 1: Roy Davis.

Roy: Here.

Speaker 1: Richard Heap

Richard Heap: Here

Speaker 1: Kenneth Range is absent. Interim manager Kathy Lindley Hall.

Kathy: Here.

Speaker 1: Attorney Martha Rice.

Martha: Here.

Roy: Can we get an approval of the agenda as written?

Joe: What was that last part, Roy?

Roy: Do you have anything to say or--

Joe: No I don't.

Roy: Can I get a motion? Danielle?

Danielle: Joe Speir.

Joe: Yes

Speaker 1: [unintelligible 00:02:28]

Speaker 2: Yes.

Speaker 1: Roy Davis.

Roy: Yes.

Speaker 1: Richard Heap.

Richard Heap: Yes.

Roy: I don't have any public comment forms on agenda related items. [unintelligible 00:02:42] everybody. Does anybody have any public comments on agenda related items? No. You're supposed to fill out a form but I'm--

Speaker 3: Yes I know.

Speaker: Hi. My name is [unintelligible 00:02:58]. I was on the budget committee and we allocated so much funds for this [unintelligible 00:03:03]. All I want to know is there is a wish list there that prioritized a lot of projects that have to be done or should be done in the future. I think it's up to the board in the near future to maybe-- now we prioritize these things, [unintelligible 00:03:26] say we want to do this then the next thing, which I've never heard from the board before, but plan of business that you can actually accomplish, instead of having one eye up in the sky somewhere.

I've been around for about 15, 18 years now [unintelligible 00:03:47] and the progress that the board has made is always been accounted by debt, debt and more debt and it's been in the survival mode, ever since the tsunami [unintelligible 00:04:03]. Anyway, the point is that to have some business deal that works with the budget and with Ms. Lindley over here. I think if we put together a committee to go ahead and look at some things that should be done and make apparent to the public what you guys want done. That's all.

Roy: Thank you [unintelligible 00:04:27] We have no owed business, right? New business is accounts receivable write-offs. Kathy, you're on.

Kathy: I call this part of our housekeeping that needs to be done prior to July 1 for our bookkeeper, Ken Boom. What you see before you is a list of write offs. It doesn't mean that the board will cease to make the attempt to collect, but through the action of officially writing off the list of names with dollar amounts allows us to turn it over to collections where necessary, and if I point out specifically the Blodgett-Cline line. That particular situation has been resolved and in my opinion, we should not make an attempt to collect. The boat was almost immediately returned back to the port.

The amount that shows on the sheet is storage after the auction. Some of you have some information about them and some of you don't have as much but if you have specific question for me about the Blodgett-Cline account, please ask.

Speaker 4: Well this, that they gave the boat back almost immediately. This was a storage charge that would have been concurred if they'd have still had the boat.

Kathy: Yes.

Speaker 4: This is basically the port storing its own boat in its own property.

Kathy: Exactly. Just a moment. You have to be recognized by the Chairman.

Speaker 4: Is this a common amount with write-off at the end of the year?

Kathy: We try to do this in a quarterly basis, so it's not uncommon quarterly for amount to build up. As you see through the explanation of how these dollar amounts were accumulated, if we don't do it quarterly, we do it when the amount becomes unwieldy, but the time means that it need to go out to collections. When it goes to a collection agency, if they aren't successful, we still get 100% and then the collection agency charges a fee.

Speaker 4: To the person.

Kathy: Yes, to the person. Correct.

Speaker 4: What I'm getting at is this an average amount that ends up like this every year?

Richard: This is pretty high.

Kathy: Okay. I couldn't answer you exactly.

Richard: Usually when anything starts getting to points of exceeding, \$5,000, \$6,000, we recognize it and start putting the brakes on services provided [unintelligible 00:08:04] until the debt is somehow resolved. This 6,000 was one of the highest ones I've seen, and that's just due to a different situation of storage like you said, but a lot of them amount to monthly storage, care storage rates, overdue

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electric bills. A lot of them stay pretty reasonable. That 6,500 drove that number up pretty high, so it's a pretty high number for write offs at the end of the year.

Speaker 5: What's the expectation of actually collecting on [inaudible 00:08:42]?

Richard: I don't have a good answer for you as far as how much of this actually comes back.

Kathy: My personal opinion, just gut, would be, I'd be surprised if we got 25% of it?

Roy: Richard, and the rest of the commissioners, 10 years ago you would have been looking at 10 pages of this. There'd be tens and tens of thousands of dollars actually collected. It was pretty successful there for a while.

Richard: Like she said, and this isn't something that we still are pursuing this money. As far as it's a negative [unintelligible 00:09:31] We have to get taking care of this as far as our books, but we still are pursuing getting this money. If you look at the top where it says--

Roy: No one please fill out 'non-agenda public comments'. Non-agenda public comment forms out. It's a small crowd.

Speaker 6: Just be linked to [unintelligible 00:09:52] but I understood that the boat was split out [unintelligible 00:09:58]

Speaker 1: A lot of the gear was [unintelligible 00:10:00] and then you guys got it back, so you're good to go.

Richard: A lot of that gear is brought back.

Speaker 1: Good.

Richard: It's all on the book.

Roy: Do you want a motion for that, Kathy?

Kathy: Yes, we have to have a motion for the write-offs, so that Kim can clean up the bookkeeping aspect of this.

Roy: Okay, so can I get a motion from the accounts receivable write-offs?

?Speaker: Yes.

Roy: Is that a motion?

?Speaker: I salute.

Roy: Okay, second.

?Speaker: I second.

Roy: Danielle.

Danielle: Joe Speir.

?Speaker: Joe.

Danielle Joe.

Joe: What was that? Yes.

Danielle: [unintelligible 00:10:45].

?Speaker: Yes.

Danielle: Roy Davis.

Roy: Yes.

Danielle: Richard Heap.

Richard: Yes.

Roy: Okay, new business property listing with Dave Caldwell, Blue Pacific Realty.

Kathy: You received in the packet the expiration date of our contract agreement with David Caldwell. He is the listing agent for the piece of property across the street, and on the same side of the road as State Farm Insurance that we've had listed for sale. I'm asking that the commissioners agree to extend the contract. I don't have a recommendation, I don't know if you want to go for six months at your discretion. The very first contract was for six months and then it was for another six months, so it's up to you.

Roy: Discussion in a board.

Speaker 4: Well, the only issue here really is that decision to stay with Blue Pacific. Our option would be to list the contract with somebody else to list it.

Kathy: Well, one of the things so that you know this is a good time. I have had a number of conversations with Dave Caldwell, and he is suggesting that if indeed the commissioners want to sell the property, we need to have it brushed not completely stripped, but brushed. He has a couple of people, names that he could use that he will refer to at the office about. If indeed you're going to sell something you want it to look presentable that's the only way I can think to put it.

Speaker 4: Okay, but-

Richard: That's ultimately what we're asking you is to keep the listing with Blue Pacific Realty and Dave Caldwell.

Kathy: Right it's an existing contract that we can extend out. If you don't want to stay with Dave and Blue Pacific it would mean a brand new contract.

Speaker 4: Okay.

Roy: Does any of the commissioner have any history with the piece of property that Kathy is talking about? Well, let's share with Kathy how it became about.

Kathy: Okay, well I happened to be in the audience when the owners of Best Western presented a-- obviously that was a lot of negotiation prior to that meeting.

There was a land swap. There was a piece of property that the Port of Brookings Harbor owned next to the RV park and adjacent to the property owned by the owner of Best Western Mr. [unintelligible 00:13:42]. He found a piece of property of equal value and it was agreed to do a land swap and that's how the port became owners of the piece of property straight across from the current office on Lower Harbor Road.

Roy: Any question from the board?

Richard: No.

Roy: Kate, can we get a motion to keep the existing contract with Dave Caldwell Blue Pacific Realty to be extended for six months and also brushed?

Speaker 5: [unintelligible 00:14:28] an estimate on cost to brush it.

Kathy: 500 to 600 dollars.

Speaker 5: Okay, so what's the--

Kathy: Now, that's during executive session.

Speaker 5: What's the least price of this property?

Kathy: The least price of that piece of property is 140,000.

Speaker 5: We're going to spend 500 bucks to prepare a 140,000 potential sale?

Kathy: That's the information that I'm presenting to you.

Speaker 5: Okay, I'll move. I'll move that we keep the property listed with Dave Caldwell from Blue Pacific Realty and to brush the property.

Roy: Get a second?

Speaker 1: A second.

Roy: Danielle.

Danielle: Joe Spier.

Joe: Yes.

Danielle: Wesley [unintelligible 00:15:14].

Wesley: Yes.

Danielle: Roy Davis.

Roy: Yes.

Danielle: Richard Heap.

Richard: Yes.

Roy: Now we have a bit of new business, blatant time for leases. Kathy, you [unintelligible 00:15:25].

Kathy: Okay, I'm looking at several leases that are coming up for renewal or in one particular case that are past, yes past the date of time for renewal. Some of the businesses in this complex excuse me are three-year contracts and maybe one three year option to renew. There are some that are year to year with one year options to renew let's, for example, Kadhis corner which is in existing lease, but next year will have to write a new lease. Let's say that they want to have a one year lease but they want to have two options to renew for an additional year.

I'm asking for some guidelines from the commission not necessarily tonight, but to be thinking about there are some restaurants-- let's say I'm going to use all this as an example when you've got a business or even-- you can think of any number or sum you can think of Pacific Ocean harvesters, [unintelligible 00:16:54] the boat shop. The nature of their business and the investment that they have made with the equipment into their business it might warrant a five year lease with two options or only one option.

I need you to be thinking about and give some guidance back. Right now, the only leases that I have guidance to issue are three years is the maximum no matter what their financial investment is in their particular business.

Roy: Any discussion from the board?

Richard: Yes.

Speaker: Any question to Kathy?

Richard: Well, it seemed to me if we had the port's best interest to how as long as lease as we could. That'd play well how is them to committed to that property, and I think that would be in our best interest to have a long lease. However, I'm open to what people might think about longer leases and I agree, maybe they should be different depending on the business. How we do that would be [unintelligible 00:18:23]

Kathy: Right, like I said, at this particular point in time the only guidance that I had was no matter what the business was, I should only write up a lease for legal review to be three years. I have a new board. I need to know what this commission wants and again, I'm not expecting any answer today. I need you to start thinking about it and perhaps as you are uptown, conversation happens as you do research. Totally reasonable.

Roy: Are you talking about for the businesses, Kathy? The retail, the boat shop, the industrial shops?

Kathy: Land leases. Land leases only. They are businesses doing business right now, but for some reason or another their lease has expired or is due to expire shortly.

Roy: Some of the existing leases that are already existing, we have some longer, much longer than three year leases. You're not asking us to set a three year minimum for all leases.

Kathy: I'm suggesting that we're going to probably go on a case to case or like Richard Heap said, depending on the type of business.

Speaker: Correct.

Kathy: I'm not asking you for anything generic. I need you to think about it. How do I go into a lease negotiation if I can't negotiate more than three years? That's my point. That's where I'm coming from.

Speaker 2: Right. That's case to case.

Speaker 3: Any further discussion on the length of leases from the board?

Speaker 4: Nope.

Speaker 5: Not right now.

Speaker 2: Nope.

Speaker 3: Okay. There is no more new business on the agenda. At this time we're going to adjourn into executive session ORS 192.6602/E, and ORS 1926602H, to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Also to consult with counsel concerning the legal rights of



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duties of a public body with regard to current litigation or litigation likely to be filed. At this time we're going to adjourn out of public sector and into executive session. We're going to you ask you to [unintelligible 00:21:35] leave. If you want to come back, please do so. We'll try to do this very quickly.

[00:21:41] [END OF AUDIO]

PLEASE NOTE THESE TRANSCRIPTS HAVE NOT BEEN ALTERED OR CHANGED BY THE PORT OF BROOKINGS HARBOR

Speaker 1: Okay we're back in the public session. That was at 4:40, June 27th 2018. A resolution has come up and we're going to be discussing resolution 496. I'll let the manager just kick it off for a little bit.

Kathy: Resolution 496 address the sale of a small partial of property at the intersection of Lower Harbor Road and Boat Basin Road that Harbor Sanitary will be purchasing for a total of \$45,000. This resolution shows that the board has approved the sale and authorizes myself, Kathy Lindley Hall to sign all sale documents.

Speaker 1: Any discussion from the board?

Joe: Not really.

Speaker 2: Well, following the discussion with the attorney during the executive session, I think this is something that we can talk about now and discuss.

Speaker 1: Absolutely.

Joe: I would [inaudible 00:01:25] motion.

Speaker 1: I'm ready for motion. Absolutely.

Joe: Sounds good to me.

Speaker: I move that we improve resolution 496 as written.

Speaker 1: Can I get a second?

Joe: I'll second.

Speaker 1: Danielle, roll call.

Danielle: Joe Speir?

Joe: Yes.

Danielle: [inaudible 00:01:44]

Speaker: Yes.

Danielle: Roy Davis?

Roy: Yes.

Danielle: Richard Heap?

Richard: Yes.

Kathy: This is the one that's got the mark of original on it. If you would sign that then I'll get Ken's signature as soon as I see him for the other things. Thank you.

Speaker 1: Thank you, Kathy.

Speaker 3: Commissioner's report. Joe?

Joe: None.

Speaker 3: West?

West: None.

Speaker 3: Again, I have to thank the new board. I went away last Wednesday but I didn't get home until the night before last. [unintelligible 00:02:39] and my job was to cook spaghetti for 200 people. Pretty heavy load you'd think, right? Well it was, but every morning I go and I stop at McDonald's and I get a cup of coffee and I ride down 101 down to Ocean View Drive across [inaudible 00:03:01] and I only drive like 3 miles an hour to the port. This morning I could think. I could think about my day and it was just clear.

Once again thanks to the new board members who have stepped up. I think without saying what was said in executive session that you're learning that there are some really serious decisions to be made in this port. Hopefully we research and we get Kathy and Travis to do these. You can't do what we just did over a cell phone. Not physically, especially our legal counsel. They've got to walk that property and neither one of them has done that yet. There's a lot of things that [unintelligible 00:04:02] Kathy taking the job on as interim manager and agreeing to go another 6 months for us. I think in this year coming up there's going to be something really an amazing turn around and opportunity for the best interest of the port. Thanks again to everybody. Richard.

Richard: Right in with my bucket of ice water, you probably are aware that the state has changed the [inaudible 00:04:30]

Joe: Yes, just remembered when you mentioned that. Yes.

Richard: Brought it down to 4 effective July 3rd. There is a pretty good chance that if they stay at 4 that the rockfish season will close early, as early as September.

Kathy: I took it was good news when you sent it to me.

Richard: I know.

Speaker 4: No it's not good news. Matter of fact, it could go down to 3 fish in August couldn't they, Richard?

Richard: Well the discussion was 3 but the main deliberation on this is coming out of the charter [unintelligible 00:04:59] and they don't believe they can sell a 3 fish trip. I just hear all the discussion, but I think idea of let's run it on 4 as long as we can hopefully we get through the summer and it'll go where it goes. [unintelligible 00:05:17] stayed the same, flat fish stay the same so there's no change it's just on rockfish.

Speaker 4: Why is that? I have no idea why they're dropping--

[crosstalk]

Richard: We are fishing at--

Speaker 4: 10 to [unintelligible 00:05:29] gets caught.

Richard: Last year at this time there had been like 24,000 recreational trips. We've had 42,000.

Speaker 4: The weather's been so fantastic.

Kathy: That's a sheer impact.

Speaker 1: That's from the whole coast?

Richard: Right. The dilemma, and I haven't given up on this yet, but I am still working on the stage. 70% of the rockfish habitat occur south of [unintelligible 00:05:52] 70% of the harvest occurs [unintelligible 00:05:56] maybe not 70% but a large percent of the--

Speaker 5: I bet you're close to a number.

Joe: Wow.

Richard: I keep asking them to zone the coast. Put the mark at the Florence-North jetty, divide up the allowable harvest levels and let us go to work. We're getting penalized for what's going on at [unintelligible 00:06:15]. That's basically the case.

Kathy: Yes.

Richard: They don't want to get into an [unintelligible 00:06:20] and I understand that, but realistically, I think you have to accept the quota [inaudible 00:06:27]

Speaker 1: Sure. As little as I know, that's effecting our business. [unintelligible 00:06:34]

Kathy: Yes.

Richard: 4 fish will be okay. I don't think people are going to quit coming for 4, but when you start getting below that--

Speaker 1: Yes.

Richard: We have salmon. Thank gosh we're catching some hell of it now finally so maybe that's enough to rolling.

Kathy: Did you hear that Christa Svenson was appointed?

Richard: No.

Kathy: Yes, I just checked my messages. Christa was appointed to the council.

Speaker 5: That's good news.

Kathy: This is another industry person. Finally we'll have--

Speaker 1: Christa Svenson is from a recreational fishing family--

Kathy: She lives in Astoria.

Speaker 1: She lives in Astoria and she works for Borrenstein?

Kathy: Borrenstein for a long, long time.

Speaker 1: She has been involved in seafood marketing.

Speaker 6: Good.

Speaker 1: She is a well rounded candidate. She came, we all met her [unintelligible 00:07:20] team meeting at [inaudible 00:07:22] she came and introduced herself. None of the others did that. When I read her resume I was like, "I don't know." When I met her I went, "Okay." Definitely, so we now have Christa Svenson and Brad Pattinger on the commission.

Speaker 6: Wow.

Kathy: That's probably the heaviest we've ever had industry represented with a clear understanding of the quotas and how they go. Last year, when they closed it at 40,000 they had an emergency meeting and it got it moved out to give the recreation fishermen— The quotas are based on fathom curves.

Richard: Well, that's the other issue for us down here, if you stepped out [unintelligible 00:08:21]

Kathy: Or inside of 40. Whatever it was that they did, at least they got it back open for somebody.

Richard: I think it's important for them to understand the plea because all the stuff is interrelated. You start making a move on this side and you bump over here. Whiting is a good example. The Whiting guys get out there and they slide south of 42 and

they catch a bunch of salmon. Well that is a huge impact on their overall quota, so they've got to slide back. In order to slide back, they have to have release on specific ocean perks from the council. I mean, it's a big, convoluted deal. The more that they know about that stuff, the better. The marketing aspect is really important because the vast majority of the time we're talking fish, we're talking markets. What happens if we open TMZ and everybody shows up like they did, and we can't work at our fish locally because we're all off somewhere else, what do we do? It takes a lot of--

Speaker 1: I have one more question for you. The [unintelligible 00:09:41] problem over here with the Stapling board being the lender on that dock, is it possible for 1 or 2 commissioners to go up there, and do they have open board meetings where you can go— Would it be practical for us to go up there and try to plea our case where the small, 18 foot day fishing boats could share that? Could they give some blessing of some kind? Could we put a bug in their ear to think about it?

Speaker 2: Why don't we start with [inaudible 00:10:16]

Speaker 1: That was going to be my suggestion.

Speaker 2: [unintelligible 00:10:19] now that she's on the board.

Speaker 1: If she could do that, because the smart boats use that dock at [unintelligible 00:10:31], 4th of July, our bigger weekends, okay.

Speaker 2: You talking to the dock over by the boat, right?

Speaker 1: Correct.

Speaker 2: Okay.

Speaker 1: It's not like you got Joe going over there on the Equinox and parking on loads of fish. That size boat is not going to go over there. These little day fishing boats, some of them have [unintelligible 00:10:52] some of them [unintelligible 00:10:55]. It seems to me that we're bound to give [unintelligible 00:11:03] to a 14 day state and governed as a state park to do a \$1,200 grant from the parks and recreation department. A shrubbery that hasn't been there since I've been there.

Kathy: Well actually, the loan goes back ancient and it was \$300,000 to make improvements and came from on a national level, down to the state parks that administered it down to us. It was the outdoor recreational monies on the federal level.

Speaker 2: Any time you get a grant from the federal government you need to read it very carefully, because there are usually binding terms and there are things like that.

Kathy: Exactly.

Speaker 1: Is the state million board money federal?

Speaker 2: Yes.

Kathy: Although they lead us to believe that they are paying us back for the high way tax that we collected at the [unintelligible 00:11:59] because that's built into the gas tax.

Speaker 2: The reason they ask you on your registration what size outboard you got, rotor you have in your boat [unintelligible 00:12:09] nothing to do with the registration. It has to do with the calculation of the motor boat fuel tax amount which is done by DC. They look at the amount of gas sold, number of boats registered and they do the math. That is sitting in a big fund. That comes to this state usually on a 3 to 1 match if I remember.

Kathy: I don't know the individual mandate.

Speaker 2: I'm pretty sure that's right. It's earmarked how it has to be spent. A certain percentage of that has to be spent on facilities so, but what money?

Speaker 1: Would we be willing as a board to ask Richard if he would contact Valerie?

Speaker 4: Yes, absolutely.

Speaker 2: Get a hold of Val and--

Kathy: I think an agreement is fine. I don't think you need more than just in a consensus.

Speaker 1: Of the board?

Kathy: A consensus of the board.

Speaker 1: Yes, okay.

Kathy: Sure.

Speaker 5: Good luck.

Speaker 4: Yes.

Speaker 2: Then one of the approaches we can take is write a letter to the state marine board and explain the issue. What's the problem? They won't let people tie up there?

Speaker 1: Yes, they won't allow the fisherman to tie up their boats and unload their fish, and wheelbarrow their fish up to Seafood Harvester who's buying from approximately 18 boats.

Speaker 2: It's a commercial [inaudible 00:13:31]

Speaker 3: Yes.

Speaker 4: That's what it is, yes.

Speaker 2: I got you. All right.

Speaker 4: They're small.

Speaker 1: 2 16, 18 foot boats coming in there. It takes them about 15 minutes to unload their usually 100 to 200 pounds of product. Russ comes out at immediately at their radio contact. He's there to meet them, unload, boom that boat's gone. There's never a stack up of 18 boats.

Speaker 5: I've never even seen one there to be honest with you. I've never--

[crosstalk]

Speaker 1: [unintelligible 00:13:59] being this port was built as a working port, commercial port. It just makes sense to me to make some contact with the [unintelligible 00:14:11] and see if they could--

Speaker 5: People want to explore the issue and find out--

Speaker 1: Exactly, explore the issue.

Speaker 4: Can we request it in a way that we're not requesting it for just commercial? Let's say vessels under this many meters or whatever--

Speaker 2: Theoretically--

Speaker 4: -then we don't have to even mention--

Speaker 2: Theoretically, you're not supposed to actually load and unload any equipment off the launch ramp dock. You're supposed to go over there and ask where that's supposed to happen. It's also where you're supposed to unload stuff. The question we have to ask the marine board is their provision in that grant that doesn't allow commercial fishing. [unintelligible 00:14:48]

Speaker 4: Can of worms.

Kathy: Thank you so much. You have the training.

Speaker 2: Thank you for putting [unintelligible 00:15:05]

Kathy: Then to go right into a meeting. That worked out really good.

Speaker 2: Well, I thought the training was excellent.

[crosstalk]

Kathy: I will follow that up with a letter expressing that to George, so thank you.

Speaker 6: Meeting adjourned. That mini commotion.

Speaker 7: Yes.

Speaker 6: I learned a new term today.

Kathy: "I sell moo?"

Speaker 6: I sell moo. Thank you.

[00:15:33] [END OF AUDIO]

PORT OF BROOKINGS HARBOR

Board of Commissioners

Regular Meeting Agenda
Harbor Fire / Harbor Water District
Conference Room
98069 W Benham Lane
Harbor OR 97415

Tuesday, July 17, 2018 • 6:00 pm

Commissioners present: Position 1, Commissioner Joe Speir, Position 2, Commissioner Wesley Ferraccioli, Position 3, Chairman Roy Davis, and Position 5, Secretary/Treasurer Kenneth Range. Also present were, Kathy Lindley Hall, Interim Manager, Martha Rice, Port Attorney, participating staff members and members of the public.

1. Call to Order, Pledge of Allegiance, and Roll Call:

Davis called the meeting to order at 6:00 pm. Board and audience stated the pledge of allegiance.

2. Election of Officers

Davis asked for nominations for President. Speir recommended Roy Davis. Second by Range. Motion passed 4-0. Davis asked for recommendations for Vice President. Range recommended Richard Heap. Second by Speir. Motion passed 4-0. Davis asked for nominations for treasurer. Davis recommended Kenneth Range. Second by Speir. Motion passed 4-0. Davis asked for a nomination for secretary. Ferraccioli recommended Joe Speir. Second by Range. Motion passed 4-0.

3. Approval of Agenda

Range made a motion to move agenda item 9, executive session to item 12. Second by Speir. Motion passed 4-0.

4. Agenda Related Public Comments *

Doug Lewis, Rita Ritz, and Mike Frederick all expressed their disappointment in how the cardboard boat race was handled, the timing of the cancellation, and being canceled. Doug Lewis also does not agree that we should be paying for past port commissioners' legal expenses or defending them.

5. Minutes to be accepted:

- a. Tuesday, January 30, 2018, Special Meeting
- b. Tuesday, February 6, 2018, Special Meeting
- c. Tuesday, February 20, 2018, Regular Meeting
- d. Tuesday, March 6, 2018, Special Meeting
- e. Tuesday, March 12, 2018, Special Meeting

- f. Tuesday, March 20, 2018, Regular Meeting
- g. Friday, April 6, 2018, Special Meeting
- h. Tuesday, April 17, 2018, Regular Meeting
- i. Monday, April 23, 2018, Special Meeting
- j. Friday, May 4, 2018, Special Meeting
- k. Tuesday, May 15, 2018, Regular Meeting

Davis made a motion to accept the minutes A-K, January 30 – May 15. Second by Speir. Motion passed 4-0.

6. Financial Review

Lindley Hall informed the board that we have received the bill for the recall. Range made a motion to accept the financial review. Second by Speir. Motion passed 4-0.

7. Managers Report & Operational Report

Lindley Hall read the operations report and managers report. Lindley Hall asked if the board wanted to have a board to board meeting. The board direct Lindley Hall to set up a meeting with Harbor Sanitary's board and have an agenda provided for the meeting. Ferraccioli did request for all information on what it is being discussed. Range made a motion to accept the managers and operational report as read. Second by Speir. Motion passed 4-0.

8. Old Business

- a. Enterprise Zone by Tracey Loomis:

Tracey Loomis gave her presentation to the board explaining the enterprise zone. The board had a few questions for her and thanked her for coming in and informed her that she should be hearing from our manager or even asked to come back.

- b. Richard Heaps Report Re: Marine Board:

Lindley Hall paraphrased Mr. Heaps report.

- c. Events at the Port:

Range informed the event coordinators that upon his research, the United States Coast Guard in Portland, Oregon State Marine Board and Sherriff's Department must know about all water events and activities.

9. New Business

- a. Interim Manager Agreement:

Lindley Hall informed the board that her six-month contract is about to expire. Davis suggested having a special meeting that would go into executive session and would like to extend her contract for another six-months.

10. Commissioners Report

Ferraccioli mentioned that he is in the process of working with the Fire Department regarding access, public access, and egress, regarding the Righetti property. Davis talked about the fishing season, the port clean up, and a need for someone to fillet and pack fish. Ranges "pet" project is the green building.

11. Non-Agenda Related Public Comments *

Craig Graber, Executive Director, with Brookings Outreach Gospel Mission talked about their interest in the green building to be able to house families, men, women, transients with dogs. The board suggested to get a business plan together and come talk to our Port Manager about being put on our agenda.

12. Executive Session ORS 192.660 (2)(e) and ORS 192.660 (2)(h)

Board went into executive session at 7:47 pm.

- e. To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- h. To consult with counsel concerning legal rights and duties regarding current litigation and litigation likely to be filed.

Board came out of executive session and back into regular session at 9:40 pm.

Davis made a motion to direct our attorney, Martha Rice, to write a letter on Wednesday, July 18th, to BC fisheries in order to cease and desist operations for the period of three days minimum, to have the dock epoxy coated, so the port does not lose \$40,000 at the end of the month? Range amended the motion to have a three-day notice of when the three-days will happen. Second by Range. Motion passed 4-0.

13. Adjournment

Davis adjourned the meeting at 9:43 pm.

President

Secretary

Date Signed

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

PLEASE NOTE THESE TRANSCRIPTS HAVE NOT BEEN ALTERED OR CHANGED BY THE PORT OF BROOKINGS HARBOR

[background conversation]

Roy Davis: We bring this meeting to order. Little roll call, Danielle, please.

Danielle Shepard: Joe Speir.

Joe Speir: Here.

Danielle: Wesley Ferraccioli.

Wesley Ferraccioli: Here.

Danielle: Roy Davis.

Roy Davis: Here.

Danielle: Ken Range.

Ken Range: Here.

Danielle: Kathy Lindley Hall.

Kathy Lindley Hall: Here.

Roy: We're going to do an election of officers as we do every year in the month of July that takes place, and we use a board, either in or out, or in. Mainly in this case here we have four newly appointed commissioners. Some of those are going to be appointed tonight for the first time.

Danielle: Can we do the Pledge of Allegiance?

Roy: Yes.

All: I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Roy: Anyway, we're going to call for the appointment of the president of the board. First, can we get any nominations for president of the board currently?

Joe: I'd like to recommend Roy Davis.

Roy: Can we get a second on that?

Wes: Second.



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Roy: Danielle, can we get a roll call?

Danielle: Joe Speir.

Joe: Yes

Danielle: Wesley Ferraccioli.

Wesley: Yes.

Danielle: Roy Davis.

Roy: Yes.

Danielle: Ken Range.

Ken: Yes.

Roy: I'm going to write this down. Can we get a recommendation from the board for vice president?

Ken: I'd like to recommend Richard Heap.

Roy: Can we get a second for recommendation for Richard Heap as vice president of the board?

Joe: I second that.

Roy: Danielle, roll call.

Danielle: Joe Speir.

Joe: Yes.

Danielle: Wesley Ferraccioli.

Wesley: Yes.

Danielle: Roy Davis.

Roy: Yes.

Danielle: Ken Range.

Ken: Yes.

Roy: Can we get a nomination for treasurer of the board?

Wes: I like to make a recommendation that Ken Range be our treasurer.

File name: July 17 2018 RM Audio Part 1.WMA

Roy: Can I get a second?

Joe: I second it.

Roy: Danielle.

Danielle: Joe.

Joe: Yes

Danielle: Wes.

Wesley: Yes.

Danielle: Roy.

Roy: Yes.

Danielle: Ken.

Ken: Yes.

Roy: Can I get a nomination for secretary of the board?

Joe: I'm going to do it once? Neither do I, but I'll do it.

Ken: Good, I'll second it.

[laughter]

Roy: We're going to need a nomination.

Joe: That was a good one.

Wesley: I nominated.

Roy: Nominate who? Make a nomination. [crosstalk]

Danielle: The motion is for Joe? Is that the motion you're making, Wes?

Wesley: Oh, yes. Sorry, I was reading this and not quite-- all I know is that I don't want to do that.

[laughter]

Roy: Okay.

Wesley: Okay.

Roy: Commissioner Joe Speir has been nominated for secretary and we got a second on the table. Can we get a roll call, Danielle?

Danielle: Joe.

Joe: Yes.

Danielle: Wes.

Wesley: Yes.

Danielle: Roy.

Roy: Yes.

Danielle: Ken.

Ken: Yes.

Roy: Just so everybody's know, this board will be intact and good until May. The next election for this whole board, all five of us, is in May. Some of these people that have been appointed to the board are going to be a three year term, a one-year term, whatever commissioner- whatever seat they have is a term that they are going to serve on their elected three year, that way that re-staggers everything, okay?

So to say now, this board is only until the next election, so there will be a whole another voting process. Are there any discussions from the board? Kathy?

Kathy: Please introduce Martha.

Roy: Martha Rice-

Martha: Yes.

Roy: -is our fairly newly Port lawyer. She's doing a really good job. She's easy to understand, so if any of you have never met Martha Rice, this is our Port's lawyer, Martha Rice. We're going to go to the approval of the agenda as written. Does anybody have any discussion from the board?

Ken: I have to make a motion on that.

Roy: Can we get a second?

Wes: I second my motion first. [crosstalk] Did you make it, or didn't make it?

Ken: That we move the executive session to after adjournment of the public meeting.[crosstalk]

Wes: We're going to do that-- [crosstalk]

Roy: Where's our main-- I didn't have the main-- [crosstalk]

Ken: Move the executive session, or-- [crosstalk]

Wes: Down here. [crosstalk]

Ken: [crosstalk] July 13. There's people that aren't coming to the meetings because we do the executive session right in the middle of the meeting, and pick everything for an hour or more. It must source[sic] of legitimate or legal reason, I would move that we move that down to after the public meeting, and just adjourned.

Kathy: Point of order. I believe that you can only go into executive session when it begins as a public meeting, then you come out of executive session, and you adjourn the meeting. It could become number 12.

Ken: Okay, correct.

Kathy: Did I misspeak, Martha?

Martha: No, that's correct. At the end of the meeting.

Roy: What's that?

Ken: I'll modify my motion to [crosstalk] move to--

Roy: To number 12?

Joe: Yes.

Roy: I think that's a good idea. Number 12- exactly number 13 would be-- Number 14 will be adjourned. Can I get a second on Ken's motion to move the executive session to numeral 13?

Joe: I second it.

Roy: Danielle?

Danielle: Joe.

Joe: Yes.

Danielle: Wes.

Wesley: Yes.

Danielle: Roy.

Roy: Yes.

Danielle: Ken.

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Ken: Yes.

Roy: Number five, can I get a motion from the board to accept the minutes, A through K, January 30th through May 15th, all 2018.

Joe: That's the audio minutes?

Roy: Correct.

Joe: Would be both the audio and hard copy?

Roy: Correct.

Joe: Okay.

Kathy: Do you want me to explain why our packet is bigger than theirs?

Roy: Absolutely, Kathy, please.

Kathy: Okay. After the new board had the special districts training, we found out that if the commissioners were not at the meeting, they could necessarily approve, but they could accept. At the same time, we staple the transcript to the minutes, which is often 30 pages, so the commissioners have had an opportunity to review the actual tape recorded in print form, and then Danielle was able to simplify the minutes.

That's why you have a smaller packet than we have. Attached to each set of minutes is the transcript. It also gives the current commissioners an idea of what Danielle has been doing in that.

Roy: Thank you, Kathy. Do we have a second?

Joe: I second it.

Roy: Just seconded. Danielle?

Danielle: Joe?

Joe: Yes.

Danielle: Wes?

Wes: Yes.

Danielle: Roy?

Roy: Yes.

Danielle: Ken?

Ken: Yes.

Roy: I jumped the general related public comments, I apologize for that. We're going to back up to number four. We're going to take the general related comments first. I ask everybody to be courteous and respectful of who has the floor and who's speaking, and I ask that the speaker will be- come up here to the front so we can hear, and our audio recording can tape it for us. I call Doug Lewis first. Hey, Doug.

Doug: I wanted to cover a couple of things. The first thing was the cardboard boat race that everybody's pretty much aware that got cancelled three hours before the event. The issue revolved around- initially, it revolved around possibly interfering with the sport boat's launching, and that's never been an issue before as far as I've been aware of.

It's been going on a long time now. Then for safety. I'm all for safety, and it would have been a very, very simple matter to resolve. I had two paddle boards ready, I had two qualified people to stand on the paddle boards throughout the race. That's what we've always done. It's way more effective than having a boat there because if you've got a boat, you have to pull somebody in.

You risk tipping the boat over, that's caused the problems. If you have paddle board, you put somebody on it, they lay on there and grasp, shouldn't be any shock that somebody paddling around in a cardboard boat will start sinking.

It's not like somebody unexpectedly fell on the water, they're pretty much expecting to get wet. Once you're racing on light cardboard boats, that's getting wet sometimes is an option, not always. Anyway, I'm extremely disappointed in that we couldn't just resolve a very simple issue. To demonstrate authority, the easiest way to do so is to tell somebody no.

To demonstrate leadership is a little bit more difficult. You have to make reasonable decisions. Sometimes timely on the spot, and that's what I'd really like to see moving forward. In fact, in every aspect with this sport, we're not always going to be able to put this off till the next Port meeting. There's going to be some tough decisions that will have to be made, and a lot of things are going to have to be weighed.

I'm flooded with very angry phone calls, not necessarily angry at me, but pretty upset with the way the Port handled this whole event. It's part of a larger event, I understand that apparently there was a mix-up. Apparently, the Port wasn't notified, but to the best of my understanding, there was insurance to cover it.

In any case, we've run this event numerous times, safety has never really been an issue, nobody's ever gotten hurt, and everybody expects to get wet, expects to fall on the water. That brings up another point. There was a little bit of difficulty getting a few of the people off on the dock.

I'm glad the cardboard boat race pointed this out because they're expecting to be in the water, they're expecting to fall in. What about Joe average going out fishing,

carrying his gear, and all of a sudden he slips and falls in the water? How's he going to get out without a bunch of people waiting to pull him out like the cardboard boat race?

That's an issue we need to figure out with the docks because there won't be somebody there necessarily to throw him a life ring. We should have some means that if somebody falls in, they can get back on that dock on their own, and maybe not with swimming gear, but with full on coveralls and warm clothes and everything else set out to go fishing, and maybe a few too many fishing weights in their pockets.

Anyway, I hope we can get that issue resolved so the next events will roll a little bit more smoothly. Another thing that I came up with, I found out that apparently we're paying for some of the Port Commissioners' legal expenses or defending them. That's all fine, some Port Commissioners make some mistakes. I don't want to see you guys held accountable legally for honest mistakes that you make.

If anybody here does any illegal meetings, I want to see him hung[sic], and I don't want our Port attorney or tax dollars or Port income or anything else paying to defend them. Somehow or another, my understanding is that the Port is going to pay for their legal defense.

Roy: Insurance.

Doug: I don't know if that's true. I read a document that's posted on Facebook, so you know it's got to be true.

[laughter]

Doug: Anyway, I have no problem if someone makes an honest mistake that turns out to be a legal. Yes, that should be defended, but blatant illegal conduct, illegal meetings? I don't want to see our tax dollars defending that, and especially if those same people hired this attorney, and then she's agreed to- or promoted that idea. The legal defense understandable.

The illegal defense, they could do that on their own pocket, or assuming this is going to roll on for a little while, or maybe a year before they even come to trial, they need to reimburse the Port. I'd like to see a motion very soon verifying that they will pay for any expenses covering their illegal activities.

Roy: Point taken, Doug.

Doug: Thank you.

Roy: Thank you, Doug.

Ken: Can I ask him a question?

Roy: Sure, Ken. We have a question from the board.

Ken: How many of these cardboard boat races have you been involved in?

Doug: Locally here, gosh, that goes back quite a ways.

Ken: How many a year?

Doug: How many a year? One a year locally, and I'm not sure-- Danielle, you were involved in the-- at least the second year of the races. How long have you been working here?

Danielle: Three years.

Doug: How many?

Danielle: Three.

Doug: Well, it goes back further than that.

Roy: Goes back six-- [crosstalk]

Ken: Are you representing-- [crosstalk]

Doug: I think it probably goes back at least six years.

Ken: Are you representing Chetco Brewing?

Doug: I'm not representing Chetco Brewery. I volunteered to help with the cardboard boat race. I helped people build them, and if I can help doing those, something I enjoyed doing, and I want to continue to do so. I don't want to see anybody hurt.

Ken: Thank you.

Roy: Thanks, Doug. I'm going to call Mike from Chetco Brewery next. Do you want to prepare, or you're going to do that?

Mike Frederick: Yes, if I ran over [unintelligible 00:18:47] along.

Roy: Okay, so we'll give you 10 minutes, Mike?

Mike: All right.

Roy: Mike has- his wife has also filled out a request form. Mike has requested that he have his wife's time, so I see no problem with giving him that time. It's either he or her, I think we should do it all in one go around here, so Mike, you've got 10 minutes to get that-- [crosstalk]

Mike: Thank you. We all know why we're here, I guess. We're just another little business. We started in 2013 and we're brewing in [unintelligible 00:19:18] and we pushed hard to grow, but we're still a small company. We've been vendors at the Saturday Market, and this is our sixth summer, and this is our second year running the Market.

We participated in whatever Port events we could, other than the ones we were excluded from. There's been a few years when it's been kind of rough road dealing with the Port. It gotten considerably better and worked really well with Mr. Dehlinger here. Last year got crazy again dealing with the Port. We know this is a tourist town. Logging and fishing aren't going to do it all, tourism is a big thing here. Fishing isn't even going to do the whole Port thing. Tourism, I think, is a big part of that. Anybody who goes to a coastal town is going to check out the Port, and the more we can get people down there, make a positive impression, make a good connection, the more we can get people to come back.

Having events in the Port is a great way for that first impression to be made. Not quite two years ago, the Port said they weren't going to do events anymore. They weren't going to do them anymore because they kept losing money. We thought that the events were important, and we want to try and help support everything, so we started picking things up.

It's not easy as the Port knows, and it's not a big money-making thing, as the Port also knows. We're trying to support this and make good events. We've actually- I had to go to the TPAC in Brookings and get support for some of these events because it just we would have lost too much money, otherwise. For vendors that we have, they know it's a great way to make contact with customers and make a good impression, too.

The first Rock the Chetco, the first event that we took over for the Port, the Memorial Day Weekend thing, scared the crap out of us. We were like nine grand down before we got to start, and it was a big deal for us, and we had like seven vendors signing up at that point.

It's our second year managing and hosting events down the boardwalk, this year, and we managed some other events around, too. We've created a few events. We created one in the Port, plus the Octoberfest, and Beat the Brewers.

When we signed contracts this year, we asked for a reduction in fee because more and more of the boardwalk is getting condemned. Last year, we had like 11 tables down there, picnic tables, and this year we started at four. We used to have WiFi in the Port, we don't have WiFi anymore, so we were asking for a reduction, and we were told by the Interim Manager that, no, we weren't getting a reduction.

Cancelling the boat races. I'm not even hung up on the fact that the boat races got cancelled, I'm hung up on the way that it was handled. It was handled extremely poorly. That's just not how you deal with something like that. Three hours before

said this is such a huge safety thing, when we had just ran another one, six weeks before that, there was no concern.

Also, saying safety concerns, when in the conversation of cancelling the race, there was not one question about what we have in place for it. We had people in place. We had two people who are going to be in the water, two people on the docks. I thought the concern was having to do with support boats, and I was just told, "No, it's not happening."

Doug called me because he heard about it, and then he called [unintelligible 00:22:47] and he was also told, no, there's nothing we can do to improve this or make it safer. We weren't encouraged to take additional precautions.

We weren't told, "Well, we'll do it this time, but you'll have to take special precautions, we're never going to do it again. It's too high of a risk because our insurance or lawyer told us this," that's not what happened. It was just the plug was pulled, no discussion. [crosstalk]

Roy: [crosstalk] question, we'll answer your- [crosstalk] [unintelligible 00:23:17] sorry.

Mike: Bottom line of the whole thing is, we've been working really hard to build the business, we've been working really hard to build reputation of the town. We support charities. We do fund raisers all the time. We have a lot of customers in this town. We have vendors that come to our events, and we've tried to develop a good reputation, a positive reputation, built in a high road.

When we say we're going to do something, we do it. This does not only tarnish the Port's reputation, it's not only damaged the business for that weekend for the vendors that we had there. It didn't just hurt the fund raising for the charities we are trying to raise money for, but it damaged our reputation, and it makes us look bad.

There has been a lot of ups and downs over time with the different Port staff and Commissioners, but we want to keep moving forward with it. Now, at this point, stepping back and looking at it, now we have new Board of Commissioners of which four out of five are involved with fishing. The Interim Port Manager is involved with fishing, and we just have to get an idea where the Commission is going, where the Port's going.

If that's the direction it's going and events aren't going to be supported, this is something that we need to know. If events are going away or not, we need to know. We need to know just what we can count on, and even the day of an event, we need to be able to know what we can count on. We just hope that we can have a good discussion about this and figure out something. Thank you.

Roy: Thank you, Mike.

[applause]

Doug: [crosstalk] Yesterday, I apologized for interrupting you. I'm kind of new at this game, but you answered.

Ken: You said you did an event six weeks ago?

Mike: Rock the Chetco, Memorial Day Weekend.

Ken: Here?

Mike: Yes.

Ken: Did you have any permits for that, that listed what you were going to do?

Mike: I believe cardboard boat races are in- [crosstalk]

Alex: It was on the flyer that was down in the Port. [crosstalk]

Ken: Were they listed on the forms, the permit that goes to us? [crosstalk]

Alex: No.

Ken: [crosstalk] Okay. First and foremost, too, the Board do not shut you down. [crosstalk] I understand the manager did. [crosstalk]

Mike: I understand.

Ken: Also, if you want to know where the events are going, here's the requirements from the US Coast Guard. You get a permit from them-- [crosstalk]

Mike: This is new?

Ken: No.

Mike: [crosstalk] Because that's never been asked of anyone before?

Ken: Well, I'm just giving it to you because I got the information, because I knew you were going to be here. It's not our responsibility to provide that, okay? The Sheriff's department would like to know when there's going to be a marine event, and also the State Marine Board.

Mike: Okay.

Ken: I'm just telling you.

Mike: Thank you.

Ken: You're welcome.

Roy: Mike, there'll be some stuff down there, the lower portion. Thank you, Mike.

Mike: Thanks.

Roy: I'm going to take the last agenda related comment, and then I'm going to give our manager, Kathy Lindley, time to maybe speak if she'd like to speak on some of these and explain. If she would like to, I will give her the opportunity. We have Rita--?

Rita: [unintelligible 00:26:51].

Roy: You know what? Rita, I don't know [unintelligible 00:26:54].

Rita: I believe you guys asked me to disclose my address. 25-11D Pinestreet in [unintelligible 00:27:01] Oregon. I've been in the middle of this community for 28 years now. I understand that events in this community and down on the boardwalk bring tourism here, put money in all of our pockets that we all need for business centers.

I actually planned to partake in the event that happened down on the boardwalk. As somebody who wanted to participate in the cardboard boat race, I want to say that it's very upsetting to not be part of an event that have been planned, and I have partaken the first time, the one that happened in Rock the Chetco.

[unintelligible 00:27:35] "Oh, this is going to be a fun event to start partaking in," and being part of more of the community as I have started to completely with my new job as well. I just really wanted to say that as a local, that it was upsetting to have that handled the way that it was.

Roy: Thank you, Rita. We don't have our harbormaster, Travis Webster is not here tonight, is not present tonight. I'm going to give the opportunity to our Interim Manager, Kathy Lindley Hall, if she'd like to speak at all about the boat races. Kathy, would you?

Kathy: Just a couple of things, and then I want Ken to- unless you want to wait until the agenda item-- Before any decision was made, I got a call, and it was 9:30 [unintelligible 00:28:33] report to read the agreement that the Port had with the Dog Days of Summer. There was nothing listed in the event of a cardboard boat race. Had that been on the event, this wouldn't happen three hours prior. The safety issues would have gone through.

In addition to that time at the Port, I did print out the flyer. This flyer that was posted on Facebook, there was a comment that said we knew about it, the Port knew about it a month in advance. That's not true. The Port was left out of the equation.

When I started hearing things that have happened at the Memorial Day event, again, the Port was not notified that the event was going to be held. When I saw the pictures that were up in the newspaper, I had assumed it happened in the river. The Port has no jurisdiction over any river event. None. We're not involved, we cannot control the river. Travis and I talked, Danielle was involved, we found no one in the

Port office that had been informed of this actual activity. In addition to that, there is no policy in existence of the Port that I can find stating the safety regulations that have to happen in Port water, in the Port water race. Again, we have no jurisdiction over the river. That's when I made the decision.

I called Mike. I got the number from your Facebook, and I said-- What exactly what Mike said, "Three hours notice ahead of time." That was the decision I made, I watched the boat traffic, I saw no preparation of any of the waterways to separate the activity from the traffic that was happening with the sport hubs[sic]. I saw no area designated. That's all I have to say.

Roy: Thank you, Kathy. With that being said, it's defined as waterborne activities. Next year, but sooner than that, sooner than next year, will be in place policies and procedures for waterborne activities. That will take all the questions-- If there's no policy procedure, it causes what's happened this past event. There are some ordinances in place that Kathy has gone by.

The board and the manager is a very difficult balance. The board cannot micromanage. The management, they can make spontaneous decisions. They can spend up to a certain amount of money without coming to the board. The management and [unintelligible 00:32:37] has the rights to do a lot of stuff without the board.

If something comes up, such as this has come up, then it's up to the board to get formed committees, get together and workshops with the public, where there's public input. What I'm saying is there will be workshops and there will be workshops and there will be workshops until we have something in place.

I say before next year, Mike, because it has to be in place in the next six months or something. There has to be something there. Whatever that may be, the public is going to be included in workshops.

Alex: Are you going to work backwards in time? Who was the Interim Port manager in Memorial Day weekend?

Roy: Pardon me?

Alex: Who was the Interim Port manager in Memorial Day weekend?

Roy: Kathy Lindley Hall.

Alex: Wouldn't that be dereliction of duty then, that she didn't do it then? This has been going on for years.

Roy: Alex, the board, in some cases, cannot second guess management. It's not allowed. It's not allowed in the state of Oregon. All I can tell you is there will be some workshops, there's some very concerned opinions of how it could've been handled, how it wasn't handled, how it was handled.

For now, pay attention to the agendas, and roll[sic] with something going on for workshops on this. Do you have any suggestions, Alex? None? [unintelligible 00:34:25] Okay. Thank you.

Kathy: Did Ken have anything he would like to say?

Ken: No.

Roy: Joe?

Joe: No. Not right now.

Roy: Wes?

Wesley: No.

Roy: We're at item six, financial review. Kathy, do you want to take that over?

Kathy: One last thing. There's only one specific thing that I want to point out, and I have lost page number for the reference, but we did receive the bill for the recall. There's been a lot of chatter. There's a financial statement, the bill the Port received, the recall election for \$17,576.23.

Doug: May I ask you a question on that?

Roy: A short one, Doug.

Doug: Okay. Is there any reason why the two commissioners that challenged the recall is not the made to pay for it? Is there some mechanism like when the public get together and sue them? Is there any--?

Roy: Public can get together and form any kind of association legally that they want to form. Yes.

Doug: Could I ask legal council about the question?

Roy: No, absolutely not.

Doug: Yes?

Roy: No.

Doug: Does she represent the Port or the people?

Roy: She represents the Port.

Doug: Okay.

Roy: At a later date, Doug, you may put that on the agenda for you to ask her, but for now, I'm going to hold that.

Doug: Okay.

Roy: A public body can be formed, any association you want to call it, you register with the county and the state, and you set up a monthly fee or a yearly fee or whatever you want to set up in that bank account, and that gets filed with the Secretary of State, and you can form any body or association you want to call yourselves. You can do that. Repeat that question, Doug, please? Is there any reason that the public can't form--?

Joe: He didn't say.

Roy: Oh, a something you call that?

Doug: I'm saying is there any reason why the public or the Port can't [unintelligible 00:36:58] after those measure for the cost? Especially if they involve in [unintelligible 00:37:04] found with have held illegal meetings.

Roy: I understand your question now, Doug. It's not for me or the board to answer that, that's a legal question. I don't want my butt sued off, because so far I'm staying out of trouble. I will try and find you some answers, yes.

Doug: That's appreciated.

Roy: You're welcome, Doug. Can we get a motion to accept the financial review?

Ken: I'll make a motion to accept the financial review.

Roy: Danielle? We got a second. I thought Joe seconded, I'm sorry.

Joe: No, I didn't second nothing. [crosstalk]

Wes: No, I second it. [crosstalk]

Danielle: Joe?

Joe: Yes.

Danielle: Wes?

Wesley: Yes.

Danielle: Roy.

Roy: Yes.

Danielle: Ken?

Ken: Yes.

Roy: Kathy, Manager's report, operations report. Do you want to read, Kathy, the operations reports as Travis is not good tonight with this?

Kathy: I'll be happy to read the operations report. Sewer project has been [unintelligible 00:38:19]. Landscaping and near storage has been a focus. We're trying to keep [unintelligible 00:38:24] field looking good and keep opening up the usable ground that is overgrown.

In a few weeks, re-striping of the lawn tramp parking lot will begin. Debrushing of the lot across the street will start in three to four weeks. We will be using some of the area around the green building for both [unintelligible 00:38:45] storage along with a couple of other areas to accommodate the overflow of boat users due to the sailing season. These will only be temporary and will end at the conclusion of the salmon season.

We've got our final inspection for the long tramp docks, and are [unintelligible 00:39:06] finally available. This project is complete. With summer here and nice space Brookings, we need to remember that this brings many people to the area. Please keep your belongings locked and secured.

In my report, I wanted to address something that happened with our sanitary. July 12th, 2018, a letter Harbor sanitary is asking for a board to board meeting for the second time. The first letter was dated to the [unintelligible 00:39:46]. I spoke to Kelly Beebe and sent an email, June 26th, to explain the next step in the sale of the Port property to Harbor San[sic].

Do the commissioners want to meet board to board? Do you want to know what the infrastructure items are prior to agreeing to a meeting?

Roy: Yes, absolutely. You are talking about organized agenda?

Kathy: Exactly. There was a meeting with, I believe it was last October, did you participate in that, Roy?

Roy: Correct.

Kathy: Okay. From the notes that I have read on it, they are not minutes, they're just notes. Gary Dehlinger, he was the manager at the time, felt that his board was set up because it wasn't a specific agenda. I don't know if that's true, I simply read his notes.

Roy: I didn't feel that way at all, Kathy. I don't know about the rest of the board, because quite honest, I can't remember who might have been there with me. No, I did not feel set up. It was an okay thing.

Kathy: Okay. The- [crosstalk]

Roy: It wasn't obnoxious or anything.

Kathy: Today, at about 9:45, manager Kelly Beebe along with someone else, and I don't know if it was an employee of Harbor San, showed up at the job site where Travis Webster and Brent Ferguson were preparing to start work to upgrade and install sand [unintelligible 00:41:25] in the RV park back [unintelligible 00:41:27].

According to written statements turned into me, my employees were told they we're just wasting money and that Harbor San[sic] would not accept the work. I strongly resent another district entity interfering with Port [unintelligible 00:41:44]. On another angle, I have started initial contact with Rogue Credit Union.

They have an ATM card, A-T-M, portion next box, next to the Port office, and that has been rate free to them including electric for as long as it's been there. I am beginning and opened the door, made initial contact to start an arrangements of their paying for the space that they are using, [unintelligible 00:42:29] electricity. That concludes my report.

Roy: Any discussion from the board, any questions for Kathy from the board. Joe?

Joe: No.

Roy: Wes?

Ken: No. Actually I do have something. Roy asked me to meet with Kelly at the sanitary district this afternoon. Tony, one of their board members reserved. I think it would be important that our commission meet with their commissioners. There's issues that just need to be put to rest, and the only way we are going it accomplished is meeting face to face maybe. That would be my recommendation.

Roy: I think that's what Kathy is telling us. She just wants to get some kind of organized agenda, so I don't think we had that last time, it wasn't a bad thing. An agenda is always good in a public meeting so there's some structure and something to follow. I would absolutely ask this board to direct Kathy to do that and arrange a board to board meeting with Harbor Sanitary as soon as possible. It's a good thing.

Kathy: You don't want that during daylight hours, so we're evening meeting? Do you have a preference?

Roy: I do not have a preference. I think the board likes six o'clock hour, if I'm not mistaken.

Ken: I think talking to Tony and Kelly, they're available any time after three o'clock. Early afternoon or late afternoon or whichever mutually agreeable time you could set up.

Roy: Any time after three, Kelly?

Kathy: Wes? It's three o'clock?

Wes: Yes, that works for me.

Kathy: Joe?

Joe: It works with me, but I'm leaving town pretty quick.

Kathy: Okay.

Roy: Wes has--[crosstalk]

Wes: I do have a question on that. I am by far the farthest things of the sanitation expert in this room. I have a lot of different training and expertise, and the farthest one is a sanitation expert. I would like to have a very clear understanding of exactly what we are going into, even discuss, because I have no idea. That's just my personal feeling on that.

Joe: I feel the same way, Kathy, on that one.

Roy: I guess, Kathy, we could do that a few ways. You could have each individual commissioner come in. You can have two and one, or you could have a special meeting. I would like to- [crosstalk]

Kathy: What they're asking is a full board to meet at the same time, is that it? [crosstalk]

Roy: Yes, that's right. I'm about getting these guys up to speed- are sure what they're going into. I'm fully aware of what--

Kathy: Several other things that happened last time board to board with Zola's[sic], which we have addressed. Hungry Clam, CAL list[sic], Slugs 'N' Stones. Those were all things--[crosstalk]

Roy: Port building?

Kathy: The Port building, those were the things that were different infractions that Harbor San needed the court to address. Those have all been resolved. The sand trap things in the latest copy of the invitation to read which was dated the 12th, that was all in your mailbox. Those saying what their ordinance are, and the possibility of a \$250 fine for each day of violation that continues.

Joe: For me, just to make a decision on anything or even attempt to, I have to know completely about what I'm deciding on.

Roy: It will be no decision-making at the board to board meeting. Absolutely no voting, no decision-making. That's what that meeting is for, it's for them to tell the Port what they feel are necessary to get off the \$250 day, find a deal or what the

infractions could be or couldn't be. The whole reason for this meeting is to bring the four new appointed commissioners up to speed.

The information Kathy will give you and the information you'll receive from Harbor Sanitary Board, you'll walk away fully clarified of what Harbor Sanitary is asking or requesting. [crosstalk]

Joe: I can live with that.

Roy: It's a good thing. [crosstalk] Any other discussion for Kathy from the board? Okay, can we get a motion to accept the manager's report and the operational report as read?

Ken: I'll make a motion.

Roy: Second?

Wes: I'll second it.

Roy: Danielle?

Danielle: Joe?

Joe: Yes.

Danielle: Wes?

Wes: Yes.

Danielle: Roy?

Roy: Yes.

Danielle: Ken?

Ken: Yes.

Roy: We're going to go into old business now. We have an enterprise zone. Is Tracy Loomis with us this evening? Tracy, do you want to come up here and find somewhere, maybe the corner of the table you can face the both the board and the public so they can understand? Speak loudly please.

Tracy Loomis: On this stand?

Roy: Sure.

Tracy: Thank you for seeing me. Thank you, Kathy, for all the coordination we've done in the last several months. Curry County has requested and submitted an application to Business Oregon for a new Curry County enterprise zone. In order to

make this application complete, they passed a resolution, the Curry County board of commissioners.

With that, in the application, we must have consent resolutions from the three Ports that have the Port taxing districts in the areas of the enterprise zone. We've got two of the three consent resolutions from the Port of Gold beach, and the Port [unintelligible 00:49:58]. A consent resolution must be the part of the final application that gives Business Oregon official notification that the Port districts are aware of the overlapping jurisdiction for taxing. The Port would be involved with any additional areas that would be added in the future. Right now, the Curry County, the entire enterprise zone area is a total of 4.018 square miles.

Rule enterprise zones can be no larger than 15 square miles. The State of Oregon offers several business incentives, one of them being an enterprise zone. The State of Oregon has quite a few business incentives. I am from CCD Business Development Corporation, I should have started out, Tracy Loomis. We are a private non-profit. We're an economic development district for Coos, Curry, and Douglas counties.

By resolution, the county, Curry County, appointed us the zone manager, which basically means we help out in things like this. We help a business decide if they have anything that's eligible or if they can do it. We can be the go-between the state to get those questions answered, et cetera. We help them with forms and annual forms that go with it, just kind of a liaison where we can be helpful.

I don't know how much you have. I know that there's a resolution that that has been drawn up, a consent resolution that is basically it quotes, or a statue. It's a template, and it's filled out, insert where you needed the Port information, et cetera. I wasn't sure exactly how much you might need that I had the zone itself, Curry County, this is their GIS map.

Because it's entire Curry County, but the enterprise zone is only four, [chuckles] basically square miles, it's very small. It's just very small places. What an enterprise zone does, I wanted to explain to you if we have the time to further explain what enterprise zone is.

Roy: Can the audience hear okay?

Tracy: What an enterprise zone is, it's a state of Oregon incentive- one of their incentive programs. It's something that almost all states, all 50 states offer a similar type of program. It is a tax exemption for qualified businesses. One of the things that it must do is employment. The employment to qualify is the greater of one person or 10%.

If a business comes in, they have eligible property, they're an eligible business, they must increase employment. They can come in, or they can be an existing business right now, and they might want to ramp up, they might want to get new equipment to manufacture something.

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That's great, but they do have to increase employment. That's something that the state of Oregon has always felt, why do it if we can't increase employment, that's one of the things- and they must maintain it. A standard three-year exemption, you're going to have to keep those employees or current increased employment through the three years or you fall back off.

Tax abatement is only the items that are newly added to the tax rolls. Property can never be taken off. If your business and you're already operating in Curry County, and you have personal property that's not going to be taken off the tax rolls.

If you're going to ramp up your business, you're going to add \$1 million worth of new eligible equipment, personal property, increase the site- new construction re-model, that can be abated for three years if those things qualify.

Business eligibility, it's not for retail, it's not health, it's not things like that. It's more of a manufacturing type business. It needs to provide goods, products or services to other business operations, organizations, or separately within the business itself. This includes not only conventional manufacturing and industrial activities, but also processing plants, distribution centers, warehouses and even operations.

They handle full clerical back-office tasks. Say, Coca-Cola came here, built a warehouse, and that was a warehouse that was like a headquarters for clerical, maybe they had a region, that office space and equipment could also fall into that. Ineligible items, healthcare, entertainment, finance, professional services, child care and housing, property management, constructions, retail.

The property itself is exemptible. It's going to be the business property, it's going to be personal property, it's going to be property that supports one of the eligible operations that I was talking about, processing, distribution, manufacturing. Investment cost must be \$50,000 or more in total for all real property.

Newly constructed buildings or structures, new additions, modifications to existing, heavy or fixed machinery and equipment. That's kind of what the program, that's the eligibility markers for that program. Curry County wanted to get something going again. We do have one enterprise zone in the Gold Beach area.

The past several years, there hasn't been any movement in it, but with-- Creek County just really wanted to look at some parcels of land and see if they could make that, that's not- maybe there's not a lot of interest, or maybe there's interest there, but they're just not getting those people. It's not only county property, it's just property in the county.

It's just kind of one more tool that economic development can bring out and say here's one more thing that can be offered if you were to relocate or expand your business here.

Roy: My question to you, Tracy. The Port had this going on at one time years ago, it didn't go over so well. Maybe there were some lost funds, maybe there was

misappropriated funds. My question would be the applicants for this program. They would not come to the Port and apply, is that correct?

Tracy: Right.

Roy: Okay. My next question would be, if a business wanted to come on to Port property and somehow this program helped them do so and we built a machine shop, and this money was involved in that. Now we have a building that state money's involved in, and Port property through a help-me loan type system, that proprietor falls on that and closes doors and leaves town with all the equipment.

We end up with a building and we end up with a piece of property, and what? Who has a lien on that piece of property? Does this program has a lien on it? Does the state have a lien on it?

Tracy: Absolutely not. This is just, basically, a business comes, they fill out an application. They say this is what we're doing, we're relocating right here, we're building this building for this amount, we expect this kind of machinery and equipment. They fill it out, the assessor's department takes that.

When it's in progress and when it's completed, the assessor's department will come, they evaluate that. They put that taxable, just like on any building, the taxable amount on it. That's just every year that for three years, that's just abated. They're going to pay taxes on the property.

Roy: We have another fault. A shoe shop guy leaves, and leaves all his equipment there, and he owes the Port 11 months bankrupt[sic]. We're close on that [unintelligible 01:00:01] part of that [unintelligible 01:00:03] I'm not sure what department this program is funded by.

Tracy: There's no funding. It's a business that comes here, they're putting in the money, they may lease the land, they might lease the building. They might make improvements, though, anything that they're improving that could go on the Curry County tax rules. There's no money from the state for this.

Roy: This program's like no financial assistance, what assistance are you offering?

Tracy: Me personally, or-?

Roy: This program.

Tracy: The program is only for tax abatement on three years. That's something that the county or whomever could go and say, "You know if you locate here, rather than here, you're outside the enterprise zone but if you locate here, this is one of the incentives that we can offer."

Roy: The benefits for the two ports that have already signed Gold beach and [inaudible 01:01:09] the benefits to them are?

Tracy: Businesses relocating or expanding in their area, and in three years, they would also gather those tax dollars.

Roy: If one of our public people want to do this program who do they contact?

Tracy: They can contact me, Curry County, of course, but what we do is we provide an application for some foremost and any discussion to even--

Roy: This is basically a tax write-off thing? Am I understanding you on that part is-- Can you help me out here what I'm trying to ask.

Tracy: That's right. Well, it's a tax abatement for three years on the eligible machinery and equipment and personal property.

Roy: When you started out, you said there was an overlap in taxes. Is this district going to be paid for by the public? We have a tax--

Tracy: Yes, part of the due process is all special districts are notified. Port districts though, they're large. The three port districts-- I didn't even realize how large the port districts were, very large. If a business comes here and for three years has a tax abatement, you will get, you the port district if it's in your district, you in three years would get additional taxes, but those first three years those additional taxes are postponed, you're getting your current taxes.

Roy: That business stays for three years longer then it becomes [crosstalk] tax-based to the port?

Tracy: Right.

Roy: Is that tax-based at the current tax rate as property owners' taxes or does the port get the whole sum of that tax money, or is that tax money coming from part of the general fund from the county?

Tracy: It's what that business would be paying the county and taxes on that-- on that machinery, the personal process the building--

Roy: A proportion of that, not all of it because county is going to [inaudible 01:03:24].

Tracy: Whatever you would get on the UPS store, whatever you would get that percentage that the tax rate for that spot, that's what you would end up getting after that.

Roy: I fully understand the program now. [crosstalk]

Tracy: The statutes are like that. It's difficult but it's all spelled out.

Roy: Do we have any further discussion from the board? Joe?

Joe: No.

Roy: Kathy?

Kathy: Just to clarify, the enterprise zone is more than just the 50 acres that the port owns. Is that correct statement?

Tracy: The Curry County Enterprise Zone stretches the whole length of the county, course not inland, because there's really like industrial--

Kathy: [inaudible 01:04:24] specifically to the port [inaudible 01:04:26] if they were to sign a resolution. Is the enterprise zone specific to the property owned by the port [unintelligible 01:04:40]?

Tracy: I'm not sure if it's every bit of property because I blew up the map because again it's very small. I went in and blew up the map. That's something that I would have to get back to you because I'm not sure where actually the port property is. I don't know those parcels.

Kathy: The port property is, I believe, less than four square miles and on the draft resolution, it says it's a total area of 4.018 square miles.

Tracy: Right and that is actually throughout Creek county so I don't--

Kathy: Cumulative.

Tracy: Right.

Kathy: Okay.

Tracy: I guess I'm speaking more to your taxing district. The port's taxing district, not necessarily the port property.

Kathy: That's what I wanted clarification. If it was someone that is developing in this neighborhood, this is within the ports taxing district?

Tracy: Exactly.

Roy: Is there any further questions, Ken?

Ken: No.

Roy: Wes?

Wesley: No.

Roy: Joe? Thank you, Tracy. I guess possibly you'll hear back from our manager if we ask to come through another week once this can be discussed by [unintelligible 01:06:29] maybe in legal counsel.

Participant 2: Sure. Can I leave the maps, my cards, more website information from your state book?[crosstalk] Who wants the stack?

Roy: Thank you, Tracy.

Tracy: You are absolutely welcome, thank you for the opportunity.

Kathy: Thank you Tracy [crosstalk] [unintelligible 01:06:58] Long time getting here.

Roy: We're going to move on to old business, item B, and that will be our absent commissioner's Richard Heath report from the [inaudible 01:07:24] that he had some questions, he has a report to share. Kathy, are you going to read that or--

Kathy: Do you want me to read it because commissioners have a chance to-- Or you just want me to paraphrase?

Roy: You could paraphrase to the general public that idea what we record.

Kathy: Every project the [inaudible 01:07:44] has done in the [unintelligible 01:07:46] area, including the parking lot, the realignment, we have a 20-year lease with the marine [inaudible 01:07:54]. In that 20-year lease, no commercial activity can take place. That means the transit [unintelligible 01:08:04] Basin one, Fort Basin, and for those of you that have been around any length of time, every 20 years the marine board has a new project for us and we are bound by that 20-year lease.

It goes on to make a suggestion, a recommendation that the port develop a resolution which is maybe easier to find than some of the contracts that we have with the marine board reminding each commissioner and new commissioners as they come on board, that a resolution would remind everyone that we have to honor the contract of the marine board and no commercial activity can happen under that contract.

Also attached with his-- That I have to paraphrase is Martha was gracious enough to give me, and I printed it out for you, the steps to making an ordinance which is more binding than a resolution. Richards' recommendation is the ordinance, which is more powerful than a resolution. That's up to two commissioners, how do we want to go forward. Again, it's not an option to allow commercial activity wherever the Marine port has made improvements in the [inaudible 01:10:02] port.

Roy: The public further understands you may go to the beach, sporting in the beach. Most of us do every day. You'll see signs there that says, "Park closed from 7:00 until dusk." 7:00 until something like that. "The park is closed." The word Park comes from the port received state income money for the RV park at one time and so now that RV park at one time and so now that RV park is tied into Parks and Regulations rules and procedures.

Like Kathy said, now that it's tied in, within 20 years they want to do something new. It's tied in. You can't have month-to-month tenants there. There's a lot of things you can't do because you're bound by Parks and Recreations Procedures.

Kathy: In addition to that, just like the marine [sic] board and the Parks and Recreation, there was additional federal money involved. The feds came up to the local state parks or the marine [sic] board. The feds put the first string on and then the state puts the handcuffs on.

Roy: If any of you are commercial fishing full, hopefully, that gives a little better understanding on why a transit [inaudible 01:11:34] can't be used for commercial fishing unloading at a very convenient spot. Anyway, thanks for Richard for that information. Wish Richard could be here tonight. He could further explain that to you better than anyone else I'm sure. Kathy did a great job. Thank you, Kathy. That's Richard's report. Now we're going to go into O business C. Events at the port. Kathy?

Kathy: I'd like to have Richard-- Excuse me, Kim. I keep [unintelligible 01:12:10] the wrong name. Kim, will you please share what you found out when you went to the coastguard station and the additional research that you did, specifically with [inaudible 01:12:21] [sic] and [unintelligible 01:12:23] things that you found out.

Ken: First, with the coastguard, they're a marine safety unit in Portland. Controls all navigable waterways. When you leave the [unintelligible 01:12:40] tramp, you are in a navigable waterway, therefore a permit is required.

I don't know if there's a charge for it or not. I don't believe so, but they're going to make an assessment of what coastguard equipment might be required. You're going to be shutting down the commercial-- They're going to be shutting down the dock for a period of time. There were 88 boats the last even that was shut down.

Roy: They did most of it [unintelligible 01:13:19].

Ken: That had launched from the port. From the launch ramp.

Roy: Across the bar.

Ken: Yes. Anyway, they will make an assessment based on what you're doing, how much impact it's going to have, and what equipment and manpower they will support that event with. The State Marine Board also wants to be notified and they have-- Apparently, it's concurrent jurisdiction in that area.

The Sherriff's Department certainly wants to be notified, again, so they have manpower available and they can do an assessment or may not do anything, and the same with the coastguard, they may not do much of anything but they have to review it and give an authorization. I think that all has to be included in our policy as to agency signed off before we issue a permit.

Kathy: I see on one of the papers that you gave me, as an application is required 135 days in advance.

Roy: How many did you say?

Kathy: 135 days in advance.

Roy: Of that event?

Kathy: Yes. 60 days if it's a recurring event.

Roy: Yes, go ahead- [crosstalk]

Joe: It also says that will automatically disapprove if they don't make that time [unintelligible 01:14:56].

Roy: Okay. I also had a question for you the other day and that question, officers, what if you launched from the public? Boat launch. As Ken has found out through his research, the public launch ramp is also controlled by the State Marine Board.

?Doug: I always wonder-- Do you guys have old applications from the old boat races on file source so we could see how it goes properly? The boat race has been going on for how many years?

Roy: Six years. This would've been the sixth year.

Kathy: It first started years before that. It was started in the river. It started at Snug Harbor.

Roy: That's correct.

Joe: Finished where?

Kathy: They didn't make it to the bridge. They had [unintelligible 01:15:45].

Roy: To go around the bridge and back at Snug Harbor. That was the course, which isn't very far.

Wesley: For the last six years, it's been there.

?Danielle: It hasn't been Snug Harbor [unintelligible 01:15:58].

Roy: No. We're just giving you a history.

Ken: We're not trying to prohibit cardboard races.

?Danielle: I think you are. You just did. A couple of weeks ago.

Ken: I've owned small businesses before. We're not trying to prohibit small businesses, but our job is to protect the port. These are just things you need to do if you're going to have those kind of events.

?Danielle: I'm sorry. I just asked for an example of that port since they've been going on for six years in the port, but maybe you don't still have them so I'll do it probably next time. That was my question.

Roy: Do you know the history? Do you know through any of those old forms lying around anywhere in a file or on the internet?

?Danielle: I'm not too sure. I would really have to dig.

Roy: Pardon me?

?Danielle: I would have to dig.

Kathy: I can simply repeat what Travis has told me. When Ted Fitzgerald was spear of heading the cardboard boat races. I'm repeating what I was told. They cornered off the area of where the event was going to happen, and they had an engine-driven boat. They had canoes or paddle-- Boats that could be paddled, they had an addition-- I believe they had people on the dock to help a wet person get out.

I believe that the crowd was not allowed on the docks. That's the other big thing, is it has to be located where the crowd cannot-- The docks are not built to hold 50 people at a time or even 20 people at a time.

Roy: There was never where the crowd was-- In the very first boat race, the crowd will stay on there for sure in full swing. Lot and lots of them. If that's something that the port deems-- We have our boardwalk up above which is-- It's not like it was new, it's not like it's falling apart, but how many people average do we think watches the boat race? Probably, I'm saying, 300, 350, 400 people watching the boat race maybe if you've been on the docks.

Wesley: [unintelligible 01:18:32] on the dock.

Roy: Pardon me?

Wesley: They head down on the dock.

Roy: I know. Most of the majority of them are up on the boardwalk.

?Danielle: Yes.

Joe: Yes.

Roy: Like I said, we will try to put something together that makes sense to everybody, do some workshops, public workshops. Once the board has made noticed of a problem, of a liability, it now becomes the board's liability. If there are

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coastguards, State Marine Board, and Sheriff regulations, then not us-- We can [unintelligible 01:19:13] responsibility of the board to set some procedures in place. Wesley?

Wesley: I don't want you guys to give up hope. Please, no. You guys are one of two people that put on events in our port. Without you and the other person, there is nothing, there's zero. Nada, zero. I know you have a lot to say. I'm just saying I understand, but please don't give up. I'm here, I know Roy's here, I know we're here to help you get through this. We'll find a way through this somehow.

We'll come up with something to make this. It's why I'm here, so please don't give up. We'll figure out a way to make it happen not necessarily a [unintelligible 01:20:18] but to make all this work so you guys don't go through all the effort that you've gone through and have this happen again. Like Roy said, we're trying to prevent it but we want this to succeed and I want you guys to succeed. If you succeed, we succeed.

?Joe: I think at this point [inaudible 01:20:43] this group [inaudible 01:20:43] ourselves. The way it's handled at that plan. Some going out for years and [inaudible 01:20:50] it's so critical that kind of [inaudible 01:20:51] that's too unstable for us to work with.

Roy: We're going to do our best to make sure that doesn't happen again. [crosstalk]

Kathy: Communication broke down. Their communication didn't go both ways and please remember that as an event [unintelligible 01:21:17] you have a responsibility to make sure that the court knows what your plans are.

?Joe: I agree with that. There's nothing wrong with that, but we didn't have another one for [inaudible 01:21:29] unless you are proud. I understand it was pointed out as probably, "Oh wow great we didn't think of that we'll make sure."

Kathy: I was in that story for four days. I apologize to you that I didn't know. I couldn't read your mind that you were going to do it because it wasn't on the event plan.

?Danielle: It wasn't on the event plan last year either Kathy, I'm just saying, if the communication broke down you can't put it all on Michael.

Kathy: No I'm saying the communication needs to go two ways. It's really important that we have open communication.

?Danielle: It's hard to do when you're on story, isn't it?

?Joe: The thing is okay- [crosstalk] a pair of discussions like when [unintelligible 01:22:13] when I was on the phone with [unintelligible 01:22:16] I wasn't at the discussion and you never even asked me one word about what we- [crosstalk] you said you have insurance, you didn't ask what we had in place.

Roy: Mike. One at a time. If you have questions for Kathy please one at a time.

?Joe: I'm done.

Roy: Any questions, Alex? Kathy?

Kathy: No.

Roy: Okay. We're going to adjourn out of public session **[inaudible 01:23:00]** Inter-manager agreement.

Kathy: My contract is due to expire and it's the commissioner's decision whether you want to get one **[inaudible 01:23:24]**.

Roy: The dates on the expiration date.

Kathy: The contract was agreed on February 2nd, it was a six-month contract.

Roy: I think the best thing to do for the board and the board can agree or not agree. Start here, is that we have here a special meeting and it's going to be an executive session meeting because we'll have to do it with personnel. Like to have that meeting as soon as possible to discuss Kathy Lindley second go around that she is going to hang in here with us for another six month until we can get a manager's search going.

I personally am in favor of another six months. She's got the experience, she got the history. Is she going to make a mistake now and then? Probably, but for the most part she's done an exemplary job.

Came on in probably the most horrible time the support's ever had in managerial history. Personally as your chairman I would recommend a special meeting adjourned immediately out of public section, going into executive session immediately, discussing it, adjourning back out into public sector and giving the public a decision on what the board has discussed at that time because no way shape or forms can any motions, voting, decisions, none of that can be made in an executive session.

It can be discussed, it can be brought out before you in public and then we vote in a decision we call on at that time. If the board and Kathy, if everybody is in agreeance **[inaudible 01:26:18]** if there's any discussion. Martha, you may have any input on that.

Martha: I just like to say that I reviewed the contract and even if you were to renew it for another six months just to make clear that if you were to find a permanent replacement short of that six months that you are not bound to the full six months.

Roy: Correct, and Kathy is aware of that.

Martha: I just wanted to make that full board and then the public [unintelligible 01:26:50].

Kathy: Yes, there's call throughout a [unintelligible 01:26:54] separation.

Roy: Correct.

Kathy: Yes, for whatever reason. Commissioner's reasons are my own. There's no fault.

Roy: Just for all of you who don't know, Kathy does have a full-time job for a number of years. She's held a full-time job at the trial commission. We're glad there was somebody local that could get this place snap back into shape when it was needed because it was very much needed. She's done that in my opinion.

?Doug: I have a question.

Roy: Yes, sir.

?Doug: I had a question. Six months expiration is coming up rapidly on that. Has there been any thing done in the six months that had passed already to find a permanent manager over this kind of [inaudible 01:27:39] or nothing has been [inaudible 01:27:42].

Roy: There has been absolutely no search, absolutely not.

?Doug: Knowing after six months we're [unintelligible 01:27:46] being sued, right?

Roy: That's correct. That's correct. We'd ask [unintelligible 01:27:49] what she--

?Doug: Are you going to start looking for one?

Roy: That is correct. That is correct. Her six months have been taken up I'm sure you're aware of the recall. This place was in a pure shambles. It's taken her first six months just to get this place picked back up and opening the door where somebody could literally come in the office and pay her a payment again on the mortgage. The office was closed for four weeks, Daniel? Three weeks? The doors were literally locked and closed except for those who--

Kathy: Excuse me, the front door was only locked for a couple of days.

Roy: On the port office?

Kathy: The port office was only actually closed for a couple of days.

Roy: Was it closed partial days?

Kathy: That I can't address.

Roy: With that being said. Did I answer your question?

Participant 5: Yes, I just want to know if there's been a search [inaudible 01:28:53] team because you knew that the six months was coming up.

Roy: We wanted to allow her this first six months to where she is at today, it's coming up rapidly. She agreed to stay on for a second six months so there won't be a vacancy of a manager. Hopefully, within the next six months, we can do a search. I'm not in favor of an SPAO state search myself, personally. I would like to see that position advertised and this is my opinion. I'm not going to discuss it with the board or anything else I'm just telling you my opinion.

I would like to see it advertised on the port website, maybe put on paper, maybe a paper called Boats and Harbors. I don't necessarily think that we need to pay the state for a manager search and that's just my opinion. They have guidelines to go by, they do a great job but I think that throughout Oregon, I can't mention names, but ports- Newport, help me out here, Kathy.

Kathy: Charleston.

Roy: Charleston- [crosstalk]

Roy: Several ports--

Kathy: [unintelligible 01:30:14] Astoria.

Roy: -lately have removed their managers, and I think a lot of it is, people move here, they don't realize how much rain we get, they don't realize how short of shopping we have for our wives, there's a whole different-- When you come here to go to the beach and visit Clam Chowder, it's a cool place. About January, February when it's raining six inches a day for 45 days in a row, it ain't so cool for most people.

I'm not a sunshine guy could be dark all the time I'd love it. The search for me again, in my opinion, we have five people on this board. They're from the port. Okay. They're from this port. They're from this region. They're from this zone. I think that we have the intelligence on this board to probably pick a manager more suited for the port than anybody. I would also add to that, that you're going to get another manager at one point in time, you're going to get another manager. 50 of us are going to like that person today. 50 of us are not going to like that person today.

Tomorrow, the 50 that like him today are going to be 50 that don't like that person tomorrow. It just changes like that, because we all don't get our-- there's what? 17,000 people in this port district, voting districts, there's 17,000 individual needs and requests in this port [inaudible 01:31:52] district. Hopefully, we can take all the responsibility [unintelligible 01:31:59] over here.

Hopefully, we can make you happy with a new manager. It's going to be some pretty stringent interviews. I think we'll have our legal counsel in there with us. It's going to be quite the process. It may not happen in six months. It may happen in five days, but it's quite a process.

[background noise]

Roy: Absolutely.

?Joe: Suppose we don't have the money to pay four, five managers to the extend of the previous manager's salary [inaudible 01:32:44] better.

Roy: It's done for 30 years, it's paid that high-end salary, to--

?Joe: [unintelligible 00:02:50] today [unintelligible 00:02:53].

Roy: The last manager was making 75 grand plus.

Kathy: Something like that.

Roy: Something like that, it's an average.

Kathy: It's in the budget for this year.

?Joe: It won't change the fact that you're trying to minimize cost by not going through the expensive searching process. [inaudible 01:33:11] in any case it looks like it's going to be a pretty severe expensive port, but not extremely unusual amount of expenses [unintelligible 00:03:19].

Roy: You get people who don't need the money. Kathy Lindley was offered \$5,000 a month.

Kathy: Yes, I negotiated.

Roy: She turned it down and took a lot less to manage the port. I don't think you can leave that open in a negotiating contract you're negotiating with somebody, will you take \$10 an hour or will you take \$50,000 a year?

There are different ways of negotiating the Executive Director's salary. With the port at this time like to say, "Okay, we got a \$40,000 a year Executive Director position open. That's not far fetched from what some of the people are making in other jobs in labor today." Maybe this could be some public workshops that are not opposed to that salary. When you're discussing the salary, you are getting into some places where you'd have to do that in an executive session only.

There's a lot to a new manager. I've been through-- this will be my sixth manager, that I've sat on the board with. You're not going to get one that 100% of everybody likes everyday, I promise you, it's impossible. Anyway, we'll try to do our best when that time comes. We're going to go into Executive Session here.

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Kathy: Did you run for commissioner's reports first?

Roy: I do, but I want to tell the public to keep coming to the meetings, don't come to the meetings and let something fester. Come and ask your questions, whatever they may be, whatever subject they may be about. You can keep up better with what's going on in the port if you come to these meetings. Get the facts, don't try and get it off of Facebook, or Twitter chatter, or any of those horrible sites that are misinformed because they do not have the facts.

It just absolutely don't even come close to the facts of the report. When you set up for this table, you'll find that out. If you want to run for a position in Curry County or The State of Oregon or any, put a sign, out. You'll learn a lot of stuff. Any questions? Yes, sir.

?Joe: I do have them a bit. [crosstalk] He did.

Roy: Yes, I remember you were going to do it good.

[background noise]

Craig Greber: My name is Craig Greber. I am the Executive Director of the [unintelligible 01:36:26] Commission. Which used to be right down here [unintelligible 01:36:30] 101. I don't know if anybody noticed, but we are homeless at the moment. I brought with me Mr. Curtis, who's the chair of our board, he agreed to come along.

We decided, more decided, I decided around January, that to be relevant in Curry County we need to house families men, women, transients with dogs, we needed to be able to help everybody. Hardly we were only able to help nine men. The only way we could house women in the same place was just to bulldoze the property and start over, and that was just ridiculous. We put that property up for sale, it sold in three weeks, we are now homeless.

Roy: Let me intervene here real quick.

Craig: Okay.

Roy: I know where you're going. We've been contacted by some of your people. If you have information to leave with the board, do that here tonight. If you would like to become an agenda item, would like a half hour of your time. You can go talk to Kathy Lindley Hall, you can contact me, and we can put you on the agenda for public comments. You're only going to get five minutes to speak but we've been contacted.

I don't know if everybody is aware of what-- maybe you could give like a five-minute brief to the rest of the board while you're here.

Craig: Well, actually has anybody seen this? Anybody looked at this? You guys have read this. It was an engineering report on the building in 2011. It gives some of the problems with the building, there's probably more now. The one thing I want to point out, we are 501(c)(3) nonprofit. The three options it gives to do something with it; is one is to finish it, spend a million bucks, and it gives the math [inaudible 01:38:38] a silly thing to do. The second option is to donate it or lease it to a nonprofit. That's what we would like to talk to you about.

We have lots of ideas. I'm a grant writer, we're not going into debt to do it, we're not going to the bank, so keep that in mind. The other option is to destroy it. Which would be insane. I've been in it. I've seen it. It's a wonderful place for a mission; for men, women. We can separate them now, the building is not finished where we're locked into anything. How would you like me to continue?

Roy: Contact myself or Kathy.

Craig: Okay.

Roy: We'll put you on a new business agenda item.

Craig: Great.

Roy: We'll give you a half hour presentation time, that you can bring in some-- maybe your gentleman here can speak with you as well. Try not to overdo it, half hour on the agenda item. If you could maybe bring in your business plan, something to that effect. What would be here? What wouldn't be here? Just a general, get you on the agenda item and then see where it goes from there.

Craig: Okay. Business cards?

Roy: Just send it to our manager, first?

Craig: Okay.

Kathy: All you need to do is come into right on [unintelligible 01:40:10].

Craig: [unintelligible 01:40:11].

Kathy: Exactly, and show [unintelligible 01:40:14] all this [unintelligible 01:40:18] business meeting.

Craig: Great. Thank you so much.

Roy: Yes, thanks for showing up, both of you. Absolutely. Okay, we're going to do commissioner's report next. Joe Speir?

Joe: Nothing right now.

Roy: Wes?

Wesley: I am in the process of working on fire department access where issues down and forth that we discussed earlier in regards to [unintelligible 01:41:02].

?Danielle: We can't hear your voice.

Wesley: Sorry guys, I'm sorry about that. I'm in the process of working on fire department access and public access and egress stuff in regards to Ragetti's and the lawsuit, the parking spots all that kind of stuff. When I was working on I thought I was making some headway but I kind of got blocked but other than that I will continue to work on that.

Roy: Thank you, Wes.

Wes: You're welcome.

?Doug: Man, a lot going on. A lot of good stuff from salmon being caught. Crab season winding down, shrimp season is wide open both lobsters are probably well above average for this time of the year. [unintelligible 01:41:54] people are coming to Brookings despite anything, they're traveling to Brookings this year, early. Most of the time we don't see this kind of traffic on our beaches in RV park until about the middle of next month, full-time. The heat in the valley, I'm sure that has some help doing [unintelligible 01:42:15] over there.

We get a lot of traffic there. Clean up on the port, still going forward, dumpsters, most of public would know commercial storage yard is, used to be a secure storage yard, garage control, became absolutely a place, it became a [unintelligible 01:42:41] job, I did equivalent, I did next, I did doors, I did refrigeration equipment.

The port has been in a cleaner mode than that yard. It's really good if you want to go see it. It's up by our fuel docks and our transient dock. You can go out there and see what is going on. Don't know of any law enforcement issues that I've really didn't been going on, haven't heard any bad reports coming arise.

We don't have a service in the port and it could be a [unintelligible 01:43:24] or somebody if they-- it would be a seasonal service. We do not have anybody in the port that will flay and [unintelligible 01:43:34]. It used to be a full-time seasonal place, in the old blue building that has the tarp on the front of it now next door to Pacific seafood harvesters.

There's a slab there that [unintelligible 01:43:49] to be down there's some limit to it, maybe somebody could do it, if they want a seasonal business and maybe expand something else into that business to keep it open year round. Great demand for the play and vacuum pack [unintelligible 01:44:03].

Kathy: There are people in the community that are offering that service?

?Doug: That's correct.

Kathy: Are in the port?

?Doug: Right and we-- our time get that number out of those people.

Roy: Do we have that in [unintelligible 01:44:17] office Kathy? Did you give that number out?

Kathy: I have not been approached by her. I think that she may now all the customer she wants.

Roy: Okay, Kathy is right. There are a couple of ladies that come down and do it for commercial vessels. For the public, I don't know about, maybe Kathy can help you.

No, pass it on to Richard. Richard? Not here, Kim, you want him to, Kim?

[laughter]

Roy: It's going to take a while. Deaf, I'm blind.

?Mike: My pet project is the green building. I want to see it either demolished or completed one way or the other. Your timing is good and I guarantee you there's engineering reports that could go both ways. That's what I'm working on.

Kathy: That reminds me I didn't have one thing that I didn't put in the managers' report. After discussion, I reached out to [unintelligible 01:45:30]. He's our new [unintelligible 01:45:31] with [unintelligible 01:45:33] who we owe the money to and he's going to try and there was questions about the green building and I invited him to come down. He's going to try to be at our office meeting. He always save the printout of where we're in our loans and the individual make up of that and loans and we have less than 12 years to go.

?Mike: The 12 years just pays off that loan with no interest correct, unless they forgive the interest?

Kathy: I have a piece of paper that I gave you a month ago whatever it was, that I gave it to you. They may, they've the right to forgive us our interest.

?Mike: Right, but they don't have to.

Kathy: They don't have to.

?Mike: We've 12 years more of paying on the building as is?

Kathy: Correct no matter, yes, absolutely and it's not creating [unintelligible 01:46:41].

?Mike: Anybody has any suggestions on a green building please contact me. I know you will. That's all I have.



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Roy: Okay. We don't have any non general related items other than with the gentleman on the front row have to tell us. With that being said, it's a great idea for Kim to move the executive session so that we keep you in here. We'll try to get that there every time so we don't run people off like to wait for the executive session. Thanks for everybody coming, we will be going into executive session now. The only person I can stay for that is our news media representatives. Thanks for coming guys.

[01:47:58] [END OF AUDIO]

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Roy: 9:40, July 17th, we are now adjourning back in the public session, where discussion and decision will be made. Now back in the public sector. Can we get a motion to direct our attorney, Martha Rice, to write a letter on Wednesday, July 18th, to BC fisheries in order to cease and desist operations for the period of three days minimum, to have the dock epoxy coated, so the port does not lose \$40,000 at the end of the month?

Ken: Can I amend that motion?

Roy: Yes, you may.

Ken: We need two days notice of when that three days is [unintelligible 00:01:03] going to happen so the crew that--

Kathy Lindley Hall: Dave plans to announce sometime to get this crew together. [crosstalk]

Roy: We don't have much time.

Wesley: Right, do you think two days is enough for him to get it?

Kathy: I can't speak for him.

Roy: If you give me three days, I make Dave [unintelligible 00:01:20]

Joe: Yes, give him three days.

Roy: I'll get him tomorrow. I going to give him a three-day notice from the time we receive an answer from Mike Manny.

Kathy: Okay, I'll include that.

Ken: That-- [crosstalk] be total of six days.

Roy: He is going to have to reply--

Kathy: Well, and that also from the another point of view, Mike has to be able to notify his folks to come, so it's everybody wins [inaudible 00:01:50] six-day.

Three days in the meantime.

Roy: Exactly, Kathy, we don't want to inconvenient the [unintelligible 00:01:58] boat, as well as possible. We want to let Mike Manny know that, we want to be courteous, kind, and professional.



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Kathy: Well, [unintelligible 00:02:07] all kinds of things and still didn't let Dave come in.

Roy: We need to get this done. We do not want to lose \$40,000 at the end of this month.

Ken: You made the motion, I amended it, we have a second.

Roy: Second? Danielle.

Danielle Shepard: Joe?

Joe Speir: Yes.

Danielle: Wes?

Wesley Ferraccioli: Yes.

Danielle: Roy?

Roy Davis: Yes.

Danielle: Ken?

Ken Range: Yes.

Roy: Okay, no further discussion or business for public sector tonight, with that being said, this meeting will be adjourned at 9:43, July 17th, 2018.

[00:02:54] [END OF AUDIO]

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

PORT OF BROOKINGS HARBOR
Board of Commissioners
Special Meeting Agenda

Previous Port Office
16340 Lower Harbor Rd Suite 103
Harbor OR 97415

Monday, July 23, 2018 • 5:00 pm

Commissioners present: Position 1, Commissioner Joe Speir, Position 3, Chairman Roy Davis, and Position 5, Secretary/Treasurer Kenneth Range. Also present were, Kathy Lindley Hall, Interim Manager, Martha Rice, Port Attorney by phone, participating staff members and members of the public.

1. Call to Order, Pledge of Allegiance, and Roll Call

Davis called the meeting to order at 6:00 pm. Board and audience stated the pledge of allegiance.

2. Approval of Agenda

Range made a motion to approve the agenda as written. Second by Speir. Motion passed 3-0.

3. Agenda Related Public Comments *

No agenda related public comments.

4. Old Business

a. Interim Port Manager Employment Agreement:

Davis made it known that per Lindley Hall's request, she does not want this discussed in executive session and would like to have it in a public meeting. Lindley Hall explained it's the same contract, it would just be renewed for up to another six months. Range made a motion to approve Kathy Lindley Hall's contract for up to another six months, as written. Second by Speir. Motion passed 3-0.

5. New Business

a. Signature approval on Bank Accounts:

Lindley Hall explained that our account with Rogue Credit Union has a savings account and the credit card is tied into this articular account. We have people on the account that goes way back. Asking for the new commission to be authorized signers and Kim Boom be an authorized primary contact. Davis requested for a motion to approve signature approval on bank accounts. Speir motioned. Second by Range. Motion passed 3-0.

6. Non-Agenda Related Public Comments *

Connie Hunter talked about her interest in the green building, and the three business plans that they have come up with. The Board suggested that she talk with Lindley Hall and get on the agenda.

7. Executive Session ORS 192.660 (2)(e) and ORS 192.660 (2)(h)

Board went into executive session at 5:23 pm.

- e. To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- h. To consult with counsel concerning legal rights and duties regarding current litigation and litigation likely to be filed.

Board adjourn out of executive session and reconvene into regular meeting at 5:55 pm.

Range mentioned that he has someone interested in the United States Coast Guard 44 MLB Vessel. He would like to refurbish it and bring it back here as a coast guard facility, and he would take it to Reno to where his shop is. The board and staff did not see a problem with this item moving forward.

8. Adjournment

Davis adjourned the meeting at 6:04 pm.

President

Secretary

Date Signed

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

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Danielle Shepard: 4:59.

Kathy Lindley Hall: It's close enough to call it, almost.

Head Speaker: We're going to call this meeting to order. Six o'clock, Monday, July 23rd, 2018. We're in the previous port building. Can we call to order, Danielle?

Danielle: Ken?

Ken Range: Here.

Danielle: Roy?

Roy Davis: Here.

Danielle: Joe?

Joe Speir: Yes.

Head Speaker: Can we stand and pledge allegiance to the flag?

All: I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Kathy: I'll log out.

Head Speaker: Can I get a motion to approve the agenda as written?

Ken: I'll make a motion to approve the agenda.

Head Speaker: Can I get a second?

Joe: I'll second it.

Head Speaker: Danielle?

Danielle: Ken?

Ken: Yes.

Danielle: Roy?

Roy: Yes.

Danielle: Joe?

Joe: Yes.

Head Speaker: Let's see, we have no agenda-related public comments tonight. We're going to move on to number four, "Old Business Interim Port Manager Employment Agreement". I've talked with Kathy today; she does not wish to discuss her contract in executive session. She wishes to discuss it in public and I agreed with her. We're going to let Kathy talk about her contract and then, if any decisions are to be made, we can do that tonight, as well.

Kathy: One moment. Martha has just called in.

Martha: Hello.

Kathy: We're going to move you closer to the speaker. Can you all say something?

Head Speaker: Hello, Martha.

Martha Rice: Hello.

Joe: I'm here, Martha. Joe.

Ken: Ken.

Martha: Excellent.

Kathy: Could you hear all three of them?

Martha: I could.

Kathy: Great. We just started about my contract and Roy's the only one that's familiar with the contract in the past but you've all had a chance to read it two or three times, and it's for six months. It would be the same contract that you've been given; it would just be renewed for up to another six months. The way I remember the contract, it says if the port asks me to leave, I'm gone and if I asked to leave, I'm gone. [chuckles] There's no foul, no penalties. Martha, do you have anything more to add about my contract?

Martha: No, that was just the only comment I had last time and I just reiterate it because it seems as though there was, possibly, some concern of why would we need an interim for another six months but we are not locked in to six months with this contract.

Kathy: Do you guys have any questions of [sic] Martha?

Head Speaker: Joe?

Joe: No.

?Head Speaker: No?

?Roy: I don't either.

Kathy: The three commissioners have no questions about your statement, Martha.

Ken: I have one comment.

Kathy: Ken Range has a comment.

Ken: Your contract, so they know, is for 20 hours.

Kathy: Correct, a week, at \$3,000 a month, assuming I get my full 80 hours in.

[laughter]

Head Speaker: Can I get a motion to approve Kathy Lindley Hall's contract for up to another six months, as written? Go ahead, Ken.

Ken: I'll make a motion to approve Kathy's contract for another six months.

Roy: I'll second it.

Head Speaker: Danielle?

Danielle: Ken?

Ken: Yes.

Danielle: Roy?

Roy: Yes.

Danielle: Joe?

Joe: Yes.

Kathy: Thank you.

Head Speaker: Thank you, Kathy for all you've done. New business, signature approval on bank accounts.

?Ken: [whispers] I got to do that tomorrow.

Head Speaker: I think what the office is asking, Kathy can reaffirm that they're asking each one of us to go to, which bank, Kathy? Sign the new signature cards.

Kathy: What we found out is that Road Credit Union has a savings account for us and the credit card that the port uses, is tied in to this particular account. What we found out last week is that the only people on the account right now, there's Sue Gold, Jim Rolford, Ted Freeman, myself, and Roy Davis. It dates back a long ways and that account is number 3-0-6. What we're asking is that the new commissioners,

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Joe Speir, Wesley Ferrocelli, Roy Davis, Richard Heap, and Ken Range be authorized signers on that same account. We are also asking that financial officer, Kim Boon [sic], be authorized as primary contact with Road Credit Union.

Head Speaker: Any questions, Joe?

Joe: No.

Head Speaker: Any question [sic], Ken?

Ken: No.

Kathy: To the best of my limited education, you could make a motion to pass all three items in one motion-

Head Speaker: We have to do that. That would be done.

Kathy: -instead of doing one at a time.

Head Speaker: Can I get a motion of new business on the signature approval on bank accounts? Can I get a motion for that, please?

Ken: I can't [sic] make that motion.

?Joe: I'll motion it.

Head Speaker: Can I get a second?

?Roy: Second.

Head Speaker: Danielle?

Danielle: Ken?

Ken: Yes.

Danielle: Roy?

Roy: Yes.

Danielle: Joe?

Joe: Yes.

Head Speaker: Non-agenda-related public comments, we have one tonight from Miss Connie Hunter and her subject is on the green building.

Connie Hunter: Should I stand or sit?

Head Speaker: Connie, you just be comfortable however you like.

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Connie: [laughs] Long day. Thank you for letting me speak tonight. The last time I had come to speak here, I was denied that opportunity because of [unintelligible 00:07:34]. Thank you for that. I want to talk about the green building. Once upon a time, our veterans' groups came together and with the support of the port commission, to try and put together the green building to support veterans' programs and the needs of veterans in the community. In the process of doing this, we actually rolled out three different business plans to see which would be the best and most likely to succeed at that port of Workings [sic] Harbor green building.

The three that we came up with were a business model, which, basically, would've been having an anchor business provide the sustainability funding through rent and then, some connections with the college. Dean Lesley Ballsinger passed away. Some of those connections have been lost. However, we have connected with the new dean. Social services hub model, that would be the [unintelligible 00:08:37] of the homeless coalition tight groups coming together in co-location. The research that we did through community asset mapping and working with the VA, we came up with two problems with putting together a social services hub along at the port.

It's harder to sustain the funding of just under those circumstances but also, whatever problems that you have with transients. [unintelligible 00:09:09]. A social service hub already exists. We don't have to create that, it's not something that the veterans community needs right now. We put those together. I actually sit on three community mental health advisory board as their vice president. I'm real [sic] aware of the issues around the homeless coalition. In fact, the reason that we have the homeless coalition was, I put together three town halls, one in each city, and brought that coalition together.

It's not that I'm trying not to serve the least of these in our community, I'm just trying to say, the best place to serve them would probably be in the city of Brookings [sic] where they're already in existence as a hub, as co-locator programs. I do sit on the board of the food bank and we did try and make it work with the food bank and co-locative programs there. It's just, I don't think it's a good mix for the port, especially if the biggest concern that you want for the port, is economic development and bringing business to the area. Bringing a social service hub brings people that have issues and transit problems. I hope you take the time to read the article in the newspaper. Simply put, the port commission must decide if they would like to create a venue of vitality commerce, community, and tourist engagement or social services hub.

If you do the deference memorial arts and culture and commerce model, which would include meeting space and multi-purpose room, and event center for veterans' groups, too. That was one thing that we want to make sure that we never lose in our foresight and our vision about that green building. We could also have along with that, really, an event center of performing arts and gallery space, which would be a micro business incubator for anybody that has a small business as arts, crafts, those kinds of things.

The chamber of commerce is willing to come in and one of the things that happened in this process when the port commission was crazy out of control, was that the county also got rid of their economic development department, which meant, when we're looking at putting together potential funders, that we had to figure out what piece of the puzzle could we have in place of the county being there?

The county outsource their economic development to South Coast Development Council. I have met with them, I've met with Sam Baugh, their executive director and I go in almost three times a week and meet with Judy May-Lopez, who is doing the work for the South Coast Development Council in tandem with the chamber. They are excited to be included in a possibility.

We were told that South Coast Development Council, which is responsible, as you know, for some big projects right here in the port, said, "Whatever we can do for this green building, in terms of supporting your grant writing efforts, supporting oversight from an executive administrative level," they would gladly do that. The chamber of commerce has new blood and new leadership. I have spent many hours with them and I'm assured that they're going to do better this year because I helped them develop their whole plan for fundraising. I know where the money is for them, too.

My point is, what do we want to create at that green building? We have put literally thousands of hours, lost two of our work group who passed away in the interim, and our veterans have put up with things like a port commissioner going down to a sponsor-sponsee program and bullying at an anonymous group right there. One of my veterans coming up to me and saying, "You know what? I'm afraid to be on that work group." When that situation is taken care of, our veterans are still wanting to come together. I think the biggest piece of the puzzle is, the port commission must decide what they want from that green building.

If it's economic development, we have the plan, we've put it together. It's been around for years and we've been improving on it, and staying up to date, including going to USDA Rural Development workshops and things like that. We're not behind the A-ball [sic] on any of this. We're still up to snuff, we still have our recipe of funding partners. We just want a go-ahead from the port and the opportunities to do business the way the port should do business, and have the opportunity to do simple things like have workshops. Can be on the agenda when we inquire, it has to be. We were so mistreated by previous port managers. [crosstalk]

Head Speaker: We apologize to you for that, Connie. I'm going to cut you down right now, though. If you ever want to speak more than the five minute public, please get a hold of Kathy Lindley or myself. We'll get you on the agenda, Connie, and we'll give you up to a half hour for a presentation. Apologize for how you were treated, absolutely. Anybody and everybody who [unintelligible 00:14:29] out if they're a few minutes late, they wouldn't speak. They won't get the opportunity to speak.

The other thing I want to mention, Connie, is, there was a lot of craziness for almost a year, 11 months. Was totally out of control. Focus was lost on the port and the green building, and many, many other projects, including one of our primary fishing

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unloading docks. Our docks, in general, for the support base and the pilot [sic] products were all dropped for other things.

?Kathy: [unintelligible 00:15:02].

Head Speaker: Thinking back about when you were coming to the meetings fairly regular, I know you had some trying times in your life back about two years ago, a year and a half ago. Family, Arizona, you were back and forth, you were out of town a lot. What I'm thinking, Connie, and I'm speaking for myself because I'm the only one that's sitting here on the board tonight that was on the board back when you were coming [unintelligible 00:15:31].

I'm not sure. I think the board could come up with a word, what they want for the green building and I don't think that will be too hard to do. I don't believe that that's up to the port board to decide solely. You said it here, if you build it, they will come and that's like sending out, if you want to have a party, send out an invitation, they'll come. What I would suggest, is a start all over from Connie Hunter and the veterans, so that these new commissioners, our new interim manager, we have some new staff, now. If Connie Hunter would start all over with this presentation and I'm inviting you to do, and don't let up, Connie.

Connie: I won't.

Head Speaker: We broke apart this last time because of craziness. Please, if you start it, don't let no gaps get in there for yourself. Come hard, come fast, give something to the board so that the board gets interested in listening to you, wanting to get on your team, and wanting to develop the-- Having just [sic] a 30-minute presentation every month for two years, the board is going to lose interest.

Connie: The hard part was a real simple thing. We couldn't get your former port manager to allow us a workshop. Without a workshop, which is actually sitting down and saying A, B, C, and D and then, of course, when county, I saw a county commissioner court place [sic] walk in. When they took away economic development, that meant we had to re-invent that piece of the puzzle. We were being tossed around between the problems at the port. The last time that I came and made a presentation, you weren't here and commissioner Manning wasn't here, and it was Sue Gold and two other commissioners.

I was told, "If you don't have \$1.2 million to fix that building, we don't even want to talk to you," from one of those port commissioners, who was actually in a conflict of interest and saying that to me because he was my landlord. That was the attitude and our port manager said, "Tear it down." We were so brutally mistreated until we had an economic development piece of the puzzle with both the county and South Coast Development Council. We couldn't have moved on it, anyway.

Ken: Can I ask her two questions?

Head Speaker: Absolutely.

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Ken: The picture you're telling us, what building is that?

Connie: There's a facility in Arizona and it's pronounced "care" but it's spelled, K-E-R-R Cultural Center. The exact floor plan for this performance venue, which is actually a multi-purpose room, fits but it also would allow for, of course, the office space and so forth up above but also, a gallery for art and a small--

Ken: What's the seating capacity?

Connie: You know what? It's right around 250 people, I believe, but I have the specs and we actually--

Ken: Save that for your next presentation but the other question I have right now in this piece of paper, here, you have, "If social services have stays in Brookings [sic], there is sufficient law enforcement to handle the problems." When was that? What year was that?

Connie: That was in May of 2018. If you'll see the article in the newspaper that I included there, it talks about the transient problems with the city's-- [crosstalk]

Ken: Was that statement approved by the sheriff?

Connie: What I know is, I go to all the board of commissioners meetings. I know the shortcomings of the sheriff's department not having enough people on patrol, in general.

Ken: That's why I'm going there with this question.

Connie: Exactly right, but I stay involved in county politics and I'm very aware of the short-staffed sheriff's department. [crosstalk]

Ken: When you come back again with your presentation, I would like to see something from the law enforcement, says they support whatever it is we're doing or that you want to do.

Connie: I'm sure the sheriff's department will be excited to give me that kind of a note.

Ken: At the moment, they have part-time taking care of the entire county, let alone one specific high-density population on an event. I'd just like to know if they agree with that statement.

Connie: I'm sure that they will. Just so you know, one of the things that happened was, they had a Travel Oregon presentation and they were bringing more and more people to our area. We don't have enough road patrol. I reached out to the director of Travel Oregon and said, "Hey, that's creating liability down here for our sheriff's department," and they came up with four new road patrols and an unmarked car because of that advocacy from the Oregon State Police.

Ken: You've answered my questions. We'll save it for the next event.

Connie: I'll fill in that gap for you. How's that?

Ken: Okay, I'd appreciate that.

Connie: Thank you.

Head Speaker: Joe, do you have any questions for Connie? Gabi [sic]?

Connie: Thank you all for your time and I will get on the agenda. I wanted to drop these things off to initiate the conversation. Didn't realize I couldn't make the public comments [sic] but you know me, I will ask about--

?Kathy: [laughs]

Head Speaker: It's good to see you back on the scene, Connie.

Connie: It's good to be back and it's good to see you with the support that you finally need and deserve.

Head Speaker: We've got a great board now and a manager at the helm for at least another six months. I think the time is really good for--

Kathy: Up to six months. [laughs]

Head Speaker: I think we got a really opportunity here. [crosstalk]

?Connie: Maybe longer, though. Thank you.

Head Speaker: Remember, you only have this board [unintelligible 00:21:37] manage up to six months and this board, you see, you only have it up until May. We all have to run again in May, all five of us. Now is a great time to get some things moving forward. [crosstalk]

Connie: We'll put more pieces together, [crosstalk] as long as I know I have the listening here again.

Head Speaker: Workshops, I'm sure that if you want to hold a workshop, if you call Kathy at the office and she gets a message to me or the board that Connie wants a workshop, I'm sure that we can probably get that on a calendar date.

Connie: Thank you so much. I appreciate the move [unintelligible 00:22:10]. [crosstalk]

Head Speaker: Thank you, Connie. A hell of a skip back there until we see you. [chuckles] First of all, I'd like to make mention, I believe it was Ken, at our last meeting, brought it to our attention that we should move the executive session to the very last part of our meetings from now on. We can have the meeting, the public can

come, hear everything that we got to say for the whole meeting, and then, we'll go and do executive session. If you want to wait, you're going to maybe hear a decision made after executive session because no decisions can be made during executive session or you just might hear, "Meeting adjourned."

You're going to be upset because we've just adjourned and you waited all the time. You're going to hear one of two things, a decision or "Meeting adjourned." With that being said, we're going to ask the public to excuse themselves. The only people that will be allowed to stay are the news media and we'll have Kathy ask Martha if she would like the manager, Kathy Lindley and staff, Danielle, to stay. We've been doing that every executive session.

Kathy: Thank you all for being here.

?Speaker: Can I shake your hand?

Head Speaker: Absolutely. Good [sic], thank you. [crosstalk]

Joe: I'm Joe. It's very nice meeting you.

?Speaker: Yes, sir. Joe.

[00:23:43] [END OF AUDIO]

PLEASE NOTE THESE TRANSCRIPTS HAVE NOT BEEN ALTERED OR CHANGED BY THE PORT OF BROOKINGS HARBOR

Ken Range: -sector now. So, we are currently in public sector. We will be going to a-- Do we have any discussion, the public section, anybody, before we adjourn? Nothing to discuss Joe?

Joe Speir: No.

Ken: Okay, because we have no commissioners report so, we're just talking about tonight's meeting. [unintelligible 00:00:27] do you have anything?

Martha Rice: Wait, hold on there. There's the boy.

Female Participant: There are some public that want to come in right before the adjournment. Are you sure?

Joe: Right.

Ken: All right.

Female Participant: Okay.

Joe: I thought John was out there, too.

Ken: He was for a while.

Joe: George still is.

Male Participant 1: You guys make agreement with my staffer.

Female Participant: Well--

Ken: You're on a diet Gary with me.

Joe: When are they going to bring these things up. [crosstalk]

Female Participant: That's it. Okay.

Male Participant 1: [unintelligible 00:01:02]

Ken: What is this about? [crosstalk]

Joe: The PC [unintelligible 00:01:07].

Ken: Yes, that's [unintelligible 00:01:12] that we're going to have [unintelligible 00:01:13].

Joe: Okay, just going to make sure.

Female Participant: Okay.

Ken: That's four, Joe.

Joe: Right there.

Ken: It's right here.

Joe: Okay.

Ken: That's a supplement.

Male Participant 1: Can I bring up the coast guard boat right now?

Ken: Absolutely. There's a gentleman that would like to take the coast guard boat and refurbish it and bring it back here as a coast guard facility, and he would take it to Reno to where his shop is, and Joanne Cady is the person that- she and her husband are the ones that brought it here, and there was a preservation society or group put together which is now defunct. They have some money that was donated for the preservation of that boat and the title of the boat is in question, but basically in all probability belongs to the port.

Female Participant: Well, Ian and I did a lot of research. I've talked to staff because when Skyler was with the port he did a lot of research. We are left with the impression that the title is under the non-profit and the boat can only go with the non-profit.

Ken: According to Joanne Cady, there's no title, it would be a bill of sale.

Female Participant: Correct.

Ken: And if there's just a bill of sale, the port I believe could legally-- If there's a storage fee due on the boat then the port could claim the boat for the past- for the delinquent storage fee and then if we choose to don't send that, waive that.

Female Participant: Right. If the commissioners wanted to waive that--

Ken: Then we would have a clear title. He would have the boat and possibly the money from the preservation fund and then he's going to take the boat to Reno to where his shop is. He has a home in Reno, he has a shop too or a home here and then he would do his non-extensive preservation on vehicles. This would be his biggest challenge but he is extremely knowledgeable. He's worked on that particular diesel motor that's on that boat numerous- I mean he spent nine years doing diesel motor repair and he walked through that boat, I took him through it. He knows every in and out of it.

He's extremely knowledgeable about the coast guard 44s and there's one other that's still operable and it was a restoration was done on it and it's on the east coast and it also was donated to the coast guard auxiliary. The simple fact is, if it never

came back it's a rust bucket that is absolutely deteriorating where it's sitting. So, if the man takes it and transports it to Reno and then determines there are issues or whatever it is and it doesn't come back here, I don't see where we've lost anything. It isn't going to get repaired sitting here.

Female Participant: Agreed. So, the little bit that I understand, first of all, it would be wonderful if we could have whatever records Joanne Cady still has. We could not find any bill of sale to the port because it was given to the port. It was the Cadys that purchased it.

Ken: Right.

Female Participant: So--

Ken: Jim Rellifer, Howard Timley and Dick Lausky were the signees on the preservation society and they have no--

Female Participant: We still have two of those people in the community.

Ken: Where's Jim, is he still here?

Female Participant: I believe so.

Ken: Well, Dick and Howard are both here. Howard Timley, I spoke to him this morning. He's getting a hold of Dick and see if they have any issues with this and then all other records that they have were in Jim Rellifer's possession. So--

Female Participant: Okay, we just need some more information and the commissioners to make the decision one way or another. I'm not comfortable that being a management decision. I want that to be a commissioners' decision because it involves a potential waiver of storage fees.

Ken: Conceptually, does anybody have a problem with that? I guess that would be the thing that we need to discuss tonight.

Male Participant 2: I don't have a problem with that at all.

Ken: For management, do you see any issues? We'll get a title one way or the other.

Female Participant: Well, at least a bill of sale.

Ken: Right.

Female Participant: Or donation or whatever it is.

Male Participant 2: On one of your comments I would like to make a comment on that comment, Ken. You said, if he gets the boat to Reno and determines there's issues or whatever, being in the boat business my entire life from age nine until

[unintelligible 00:07:28] the boat work, I would like to go through that boat with him just--

Ken: I don't think there's an issue with that.

Male Participant 2: Right. Just for him so I can see what he might call an issue.

Ken: Okay.

Joe: A lot of rust.

[laughter]

Male Participant 2: If there's a lot of rust then there's cure for that, big time cure. So, being in that business, like I said since age nine, being paid for it, I would like to visit with him, meet with him, and I don't have a problem with that boat going nowhere at all. I'm a boat person and I would like to see what he's not. Refurbishing boats is what I do. Refurbishing hot rods is not what I do. He can refurbish houses, boats, cars, whatever. I've never done hot rods or houses, what I want is the boat. So, just to see what he might call an issue that that boat would be able to come back.

Ken: I think maybe the way to proceed would be, we get you two together and do the walkthrough. If he's still interested then he needs to come to a meeting and tell us what his long-range plan is and maybe the newspaper can write an article that this is what's going to occur and maybe every six months or something like that, here's an update on the boat. Because I think the community would really like to have that facility in here and it's not going to get restored. He wants to take it to Reno because he's got a shop there. It's a drier environment and it isn't going to continue to deteriorate the way it is. So, we'll proceed on getting more information.

Female Participant: Yes, so if you can get whatever documents are still in existence about how things transpired. I didn't find very many at the port office.

Male Participant 2: That's exciting, Ken. Do the commissioners here have any-- Are they okay with me going to that boat with that gentleman?

Joe: Oh, yes, no problem.

Male Participant 2: Okay. Because maybe I can point out something out to him that he's really not going to like or maybe not. I think it's in the end a good shape myself for what it is. [crosstalk]

[laughter]

Anyway, that's great, that's cool, Ken.

Ken: All right. Any further discussion from the board? Staff meeting adjourned.

Female Participant: Would you speak the time?

Ken: Meeting was adjourned at 6:04 Monday, July 23rd. [crosstalk]

Martha: All right, good night.

[00:10:16] [END OF AUDIO]



Port of Brookings Harbor

Financial Reports for the July 2018

- Balance Sheet
- Port Profit & Loss
- Profit & Loss Budget Performance
- Profit & Loss Pervious Year Comparison
- General Fund Profit & Loss
- Beachfront RV Park Profit & Loss
- Boatyard Profit & Loss
- Commercial Retail Profit & Loss
- Commercial Retail Leases
- Fuel Dock Profit & Loss
- Marina & Administration Profit & Loss
- Property Ground Use Profit & Loss
- Capital Projects Activity
- Check Registers

**Port of Brookings Harbor
Balance Sheet**
As of July 31, 2018

	Jul 31, 18
ASSETS	
Current Assets	
Checking/Savings	
1001 · CASH & CASH EQUIVALENTS	116,546.80
1002 · General Funds Ckg Umpqua 3634	156,524.30
1005 · General Fund LGIP 6017	
Total 1001 · CASH & CASH EQUIVALENTS	273,070.90
1006 · Cash on Hand/Petty Cash	580.81
1008 · Office/Financial Officer	600.00
1010 · Fuel Dock Cash Drawer	930.00
1012 · RV Park Cash Drawer	200.00
1014 · Office/Reception Cash Drawer	
Total 1006 · Cash on Hand/Petty Cash	2,310.81
1020 · RESTRICTED - CASH/EQUIVALENTS	
1022 · USDA BOND Umpqua MM 9529	2,504.24
1024 · Capital Projects Umpqua 8018	2,500.00
1028 · Debt Service Umpqua MM 8627	
1028.1 · IFA LOAN SAVINGS	2,506.80
1028.2 · TRAVEL LIFT	200.00
1028.3 · GENIE FORKLIFT	200.00
Total 1028 · Debt Service Umpqua MM 8627	2,906.80
1030 · Oregon State Treasury LGIP	
1032 · USDA Bond Fund LGIP 6021	106,526.46
1034 · Capital Projects Fund LGIP 6019	959.04
1036 · Reserve Fund LGIP 6018	11,138.82
1038 · Debt Service Fund LGIP 6020	
1038.1 · IFA LOAN	36,166.09
1038.2 · TRAVELIFT	2,707.00
1038.3 · GENIE FORKLIFT	1,090.87
Total 1038 · Debt Service Fund LGIP 6020	39,983.96
Total 1030 · Oregon State Treasury LGIP	158,608.28
Total 1020 · RESTRICTED - CASH/EQUIVALENTS	166,519.32
Total Checking/Savings	441,901.03
Accounts Receivable	
1200 · Accounts Receivable Account	33,805.91
Total Accounts Receivable	33,805.91

**Port of Brookings Harbor
Balance Sheet**
As of July 31, 2018

	Jul 31, 18
Other Current Assets	
1210 - A/R-Auditor Adjustment Account	32,891.00
1305 - FUEL Inventory	34,745.35
1310 - Prepaid Insurance	8,230.00
1320 - Due from Other Port Funds	
1322 - Due from Capital Projects Fund	53,844.30
Total 1320 - Due from Other Port Funds	53,844.30
1330 - Trans out to Other Port Funds	
1334 - Trans out to Capital Proj Fund	169,110.00
1336 - Trans out to Reserve Fund	11,000.00
1338 - Trans out to USDA Bond Fund	178,187.60
1340 - Trans out to Debt Service Fund	402,932.98
Total 1330 - Trans out to Other Port Funds	761,230.58
1400 - RECEIVABLES	
1402 - Tax Appropriations Receivable	22,893.00
1405 - Grants Receivables	
1408 - Dock Renovation L16010	41,578.00
Total 1405 - Grants Receivables	41,578.00
Total 1400 - RECEIVABLES	64,471.00
1499 - Undeposited Funds	1,597.75
Total Other Current Assets	957,009.98
Total Current Assets	1,432,716.92
Fixed Assets	
1600 - Fixed Asset	
1605 - Construction in Progress	1,537,845.75
1610 - Land	2,537,448.00
1615 - Idle & Impaired Assets	557,163.00
1620 - Buildings & Docks	14,504,923.68
1630 - Equipment	
1632 - 2017-50 BFMII Travellift	343,750.00
1635 - 2017 Ford F250 Truck	25,701.50
1636 - 2018 Genie Forklift GTH-1256	147,852.00
1638 - 2018 Ford F150 Truck	20,552.82
1630 - Equipment - Other	190,982.00
Total 1630 - Equipment	728,838.32
Total 1600 - Fixed Asset	19,866,018.75

**Port of Brookings Harbor
Balance Sheet**
As of July 31, 2018

	Jul 31, 18
1690 · Allowance for depreciation	-5,123,949.00
Total Fixed Assets	14,742,069.75
TOTAL ASSETS	16,174,786.67
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	18,773.25
2000 · General Fund Accts Payable	3,374.00
2002 · Capital Projects Accts Payable	
Total Accounts Payable	22,147.25
Credit Cards	
2008 · RCU VISA ACCT	3,090.18
Total Credit Cards	3,090.18
Other Current Liabilities	
2012 · ACCRUED BENEFITS	22,830.55
2013 · Accrued Int Payable-Restricted	81,705.00
2015 · DEFERRED REVENUE	44,555.00
2020 · Security Deposits C/R	10,786.53
2022 · Key Deposit	1,440.00
2026 · Deposits Payable	1,000.00
2100 · Payroll Liabilities	
Employee Benefits	
2112 · SEP IRA	1,260.20
Total Employee Benefits	1,260.20
Total 2100 · Payroll Liabilities	1,260.20
2120 · Due to Other Port Funds	
2122 · Due to Capital Projects Fund	53,844.30
Total 2120 · Due to Other Port Funds	53,844.30
2130 · Trans in to Other Port Funds	
2134 · Trans in to Capital Proj Fund	169,110.00
2136 · Trans in to Reserve Fund	11,000.00
2138 · Trans in to USDA Bond Fund	178,187.60
2140 · Trans in to Debt Service Fund	402,932.98
Total 2130 · Trans in to Other Port Funds	761,230.58

**Port of Brookings Harbor
Balance Sheet**

As of July 31, 2018

	<u>Jul 31, 18</u>
2150 - Current Portion of LT Debt	377,043.00
Total Other Current Liabilities	1,355,695.16
Total Current Liabilities	1,380,932.59
Long Term Liabilities	
2200 - Notes Payable	
Revenue Bonds Payable	
2280 - USDA #97-02	1,222,071.87
Total Revenue Bonds Payable	1,222,071.87
2205 - 50 BFMII Travelift Mobile Boat	254,556.19
2215 - 2018 Genie Reach Forklift	95,126.97
2235 - Land Purchase-Kyle Aubin	15,984.00
2250 - OEDD/Restructure Prin Pmts	
IFA/OBDD LOANS	
2256 - IFA/OBDD #520139/Boardwalk	75,869.04
2257 - IFA/OBDD #525172/RV Park Im...	136,836.82
2258 - IFA/OBDD #525176/Green Bldg	307,228.94
2259 - IFA/OBDD #525181/EurekaFish...	203,474.72
Total IFA/OBDD LOANS	723,409.52
IFA/SPWF LOANS	
2261 - IFA/SPWF L02009/Cold Storage	820,648.64
2263 - IFA/SPWF L96003/RV Park Bea...	69,579.57
2264 - IFA/SPWF L98004/Dock Improv	222,971.25
2265 - L02001/Marine Fueling Dock	205,254.16
2266 - X03004/Eureka Fishery Invoice	220,192.71
Total IFA/SPWF LOANS	1,538,646.33
Total 2250 - OEDD/Restructure Prin Pmts	2,262,055.85
Total 2200 - Notes Payable	3,849,794.88
2207 - Accrued interest payable	2,730,127.00
2290 - Less current portion	-377,043.00
Total Long Term Liabilities	6,202,878.88
Total Liabilities	7,583,811.47
Equity	
2900 - Port Equity Account	7,877,634.61
3900 - RETAINED EARNINGS	581,767.92
Net Income	131,572.67
Total Equity	8,590,975.20
TOTAL LIABILITIES & EQUITY	16,174,786.67

Port of Brookings Harbor Port Profit & Loss

July 2018

Accrual Basis

	Jul 18
Ordinary Income/Expense	
Income	
4100 • MARINA/ADMINISTRATION	
4120 • Finance Charges/Income	196.00
4125 • Administrative Fees	150.00
4130 • Boat Launch	3,115.00
4135 • Storage	7,305.38
4300 • MOORAGE	
4310 • Commercial Slip Rent	6,750.18
4320 • Recreational Slip Rent	23,961.73
4325 • Transient	4,350.82
4340 • Moorage Electric	2,279.00
4350 • Other Fees	175.00
Total 4300 • MOORAGE	37,516.53
Total 4100 • MARINA/ADMINISTRATION	48,282.91
4200 • COMMERCIAL RETAIL	
4210 • Commercial Retail Lease	46,308.90
4211 • CR/ Electric	56.37
4212 • CR/ Water	90.00
4214 • CR/ Sewer	75.38
4222 • CPI-J	769.11
Total 4200 • COMMERCIAL RETAIL	47,299.76
4400 • RV PARK	
4410 • Space Rental	127,026.00
4440 • Laundry & Showers	1,583.75
4450 • Wood Sales	825.00
4470 • Misc Purchases & Sales	90.00
Total 4400 • RV PARK	129,524.75
4500 • FUEL SALES	
4505 • DIESEL	89,310.43
4510 • GAS	16,837.91
4515 • OTHER FUEL SALES	1,800.30
Total 4500 • FUEL SALES	107,948.64
4600 • BOATYARD	
4630 • Other Services & Sales	554.95
4635 • Travel Lift Haul Out	2,713.70
4655 • Yard Days	5,512.80
Total 4600 • BOATYARD	8,781.45
4900 • PROPERTY GROUND USE	
4910 • Grounds Use Fee	2,770.00
4920 • Labor	300.00
4930 • Material/Repair	200.00
Total 4900 • PROPERTY GROUND USE	3,270.00
Total Income	345,107.51
Gross Profit	345,107.51

**Port of Brookings Harbor
Port Profit & Loss**

July 2018

Accrual Basis

	Jul 18
Expense	
5000 · PERSONNEL SERVICES/PAYROLL	
5010 · WAGES & SALARIES	
5012 · OFFICE STAFF	
5016 · Wages/Port Office	8,633.61
5018 · Wages/RV Park	3,110.99
Total 5012 · OFFICE STAFF	11,744.60
5020 · OPERATIONS STAFF	
5021 · Wages/Boatyard	2,107.07
5022 · Wages/Comm Retail	26.49
5023 · Wages/Fuel Dock	1,117.28
5024 · Wages/Land Use	479.77
5025 · Wages/Marina	6,665.56
5026 · Wages/RV Park	882.06
5028 · Wages/Capital Projects	315.78
Total 5020 · OPERATIONS STAFF	11,593.99
5030 · BONUS	
5040 · OVERTIME	2,000.00
5042 · OFFICE/OVERTIME	
5044 · Overtime/Port Office	197.34
5046 · Overtime/RV Park Office	341.32
Total 5042 · OFFICE/OVERTIME	538.66
5050 · OPERATIONS/OVERTIME	
5051 · Overtime/Boatyard	60.06
5053 · Overtime/Fuel Dock	71.54
5055 · Overtime/Marina	41.95
5056 · Overtime/RV Park Operations	88.92
Total 5050 · OPERATIONS/OVERTIME	262.47
Total 5040 · OVERTIME	801.13
Total 5010 · WAGES & SALARIES	26,139.72
5060 · EMPLOYEE COSTS & BENEFITS	
5064 · Paid Holidays	1,156.72
5068 · Paid Time Off	896.87
5070 · Payroll Taxes	3,189.32
5076 · Health Care and Dental	4,247.81
5090 · SEP Retirement	
5094 · Office	1,077.51
5096 · Operations	1,506.55
Total 5090 · SEP Retirement	2,584.06
Total 5060 · EMPLOYEE COSTS & BENEFITS	12,054.78
Total 5000 · PERSONNEL SERVICES/PAYROLL	38,194.50
6001 · ADVERTISING & NOTIFICATIONS	
6004 · Legal Notices	1,040.38
Total 6001 · ADVERTISING & NOTIFICATIONS	1,040.38

**Port of Brookings Harbor
Port Profit & Loss**

July 2018

Accrual Basis

	Jul 18
6100 - REPAIRS & MAINTENANCE	
6110 - Maintenance & Repairs	2,003.70
6115 - Services & Supplies	6,815.51
6120 - Landscaping & Beautification	1,250.00
6125 - Tools-Under \$5,000	33.98
6135 - Security Contract	4,000.00
Total 6100 - REPAIRS & MAINTENANCE	14,103.19
6150 - FUEL purchased for resale	95,016.22
6200 - UTILITIES	
6210 - Telecommunications	833.59
6220 - Electric	7,417.46
6230 - Water	2,565.74
6240 - Sanitary	4,738.08
6250 - Waste Management	7,459.15
6260 - Cable TV	456.99
6270 - Propane Gas	50.00
Total 6200 - UTILITIES	23,521.01
6300 - OFFICE EXPENSE	
6315 - Office Services & Supplies	2,043.58
6320 - Leased Equipment(fncfg copier)	1,438.21
6345 - Postage	6.70
Total 6300 - OFFICE EXPENSE	3,488.49
6350 - BANK SERVICE & FINANCE FEES	
6335 - Merchant Services Fees	4,075.54
6360 - Bank Service Charge/Fees	2.48
Total 6350 - BANK SERVICE & FINANCE FEES	4,078.02
6400 - TRAVEL & ENTERTAINMENT	
6425 - Mileage Reimbursement	149.49
Total 6400 - TRAVEL & ENTERTAINMENT	149.49
6500 - PERMITS, LICENSES, TAXES & MISC	
6510 - Conferences/Education/Meetings	14.07
6525 - Lodging Taxes	2,835.78
6582 - Lien Expenses	25.00
Total 6500 - PERMITS, LICENSES, TAXES & MISC	2,874.85
6800 - INSURANCE; PROP & CAS, BOND	
6825 - Management Consulting	3,000.00
6925 - Consultants	2,550.00
6935 - Legal	667.50
6945 - IT Support/Services	324.00
6955 - Payroll Administration Fee	229.60
Total 6900 - PROFESSIONAL FEES	6,771.10
Total Expense	195,607.25
Net Ordinary Income	149,500.26

**Port of Brookings Harbor
Port Profit & Loss
July 2018**

Accrual Basis

	Jul 18
Other Income/Expense	
Other Income	
7000 · PROPERTY TAX	
7010 · Previously Levied Tax	392.84
7020 · Current Tax Levy	696.92
Total 7000 · PROPERTY TAX	1,089.76
7100 · INTEREST & DIVIDENDS INCOME	532.44
7110 · MISC INCOME	
7120 · Restitution & Settlements	200.00
Total 7110 · MISC INCOME	200.00
7300 · FEIMA REVENUE	3,600.88
Total Other Income	5,423.08
Other Expense	
8055 · CAPITAL PROJECTS/REPAIRS	
8300 · CAPITAL OUTLAYS; GENERAL FUND	13,818.12
Total 8055 · CAPITAL PROJECTS/REPAIRS	13,818.12
8100 · FEMA EXPENSES	
8250 · HMGP-FEMA & GRANTS EXPENSE	1,200.00
Total 8100 · FEMA EXPENSES	1,200.00
8200 · GRANT EXPENSES	
8212 · Boarding Docks/Launch FG #1687	3,295.60
8215 · MAP Grant	3,374.00
Total 8200 · GRANT EXPENSES	6,669.60
8400 · DEBT SERVICE FUND	
8430 · Paid Interest	
8443 · 50 BFMll Travelift Interest	1,182.39
8444 · 2018 Genie Forklift Interest	480.56
Total 8430 · Paid Interest	1,662.95
Total 8400 · DEBT SERVICE FUND	1,662.95
Total Other Expense	23,350.67
Net Other Income	-17,927.59
Net Income	131,572.67

Port of Brookings Harbor
Profit & Loss Budget Performance

July 2018 through June 2019

Accrual Basis

	Jul '18 - Jun 19	Budget	% of Budget
Ordinary Income/Expense			
Income			
4100 · MARINA/ADMINISTRATION	66,552.45	620,400.00	10.7%
4200 · COMMERCIAL RETAIL	94,745.85	522,700.00	18.1%
4400 · RV PARK	137,861.75	576,349.00	23.9%
4500 · FUEL SALES	121,093.45	458,516.00	26.4%
4600 · BOATYARD	9,372.45	104,437.00	9.0%
4900 · PROPERTY GROUND USE	3,270.00	5,000.00	65.4%
Total Income	432,895.95	2,287,402.00	18.9%
Gross Profit	432,895.95	2,287,402.00	18.9%
Expense			
5000 · PERSONNEL SERVICES/PAYR...	54,004.26	656,478.95	8.2%
6001 · ADVERTISING & NOTIFICATIONS	1,040.38	12,169.00	8.5%
6100 · REPAIRS & MAINTENANCE	14,180.04	329,593.29	4.3%
6150 · FUEL purchased for resale	95,016.22	373,543.00	25.4%
6200 · UTILITIES	28,014.93	280,891.00	10.0%
6300 · OFFICE EXPENSE	3,520.34	48,004.00	7.3%
6350 · BANK SERVICE & FINANCE FEES	9,000.42	26,803.95	33.6%
6400 · TRAVEL & ENTERTAINMENT	338.72	2,725.00	12.4%
6500 · PERMITS, LICENSES, TAXES & ...	2,874.85	19,062.95	15.1%
6585 · HARBOR RFPD SERVICE		15,000.00	
6600 · BAD DEBT		6,482.00	
6800 · INSURANCE; PROP & CAS, BO...	38,220.00	101,299.16	37.7%
6900 · PROFESSIONAL FEES	6,920.10	125,921.00	5.5%
Total Expense	253,130.26	1,997,973.30	12.7%
Net Ordinary Income	179,765.69	289,428.70	62.1%
Other Income/Expense			

Port of Brookings Harbor
Profit & Loss Budget Performance

July 2018 through June 2019

Accrual Basis

	Jul '18 - Jun 19	Budget	% of Budget
Other Income			
7000 · PROPERTY TAX	1,089.76	222,504.00	0.5%
7100 · INTEREST & DIVIDENDS INCOME	532.44	3,616.24	14.7%
7110 · MISC INCOME	225.00	31,384.00	0.7%
7170 · Sale of Assets		184,000.00	
7200 · GRANT REVENUES		321,760.86	
7300 · FEMA REVENUE	3,600.88		
7350 · HMGP-FEMA & GRANTS REVENUE		2,375,958.00	
Total Other Income	5,448.08	3,139,223.10	0.2%
Other Expense			
8055 · CAPITAL PROJECTS/REPAIRS	13,818.12	32,433.82	42.6%
8100 · FEMA EXPENSES	1,200.00	1,859,903.81	0.1%
8200 · GRANT EXPENSES	6,669.60	884,599.87	0.8%
8400 · DEBT SERVICE FUND	1,662.95	19,333.83	8.6%
8600 · USDA REVENUE BOND		64,390.09	
Total Other Expense	23,350.67	2,860,661.42	0.8%
Net Other Income	-17,902.59	278,561.68	-6.4%
Net Income	161,863.10	567,990.38	28.5%

Port of Brookings Harbor
Profit & Loss Pervious Year Comparison
July 2018

Accrual Basis

	Jul 18	Jul 17	\$ Change	% Change
Ordinary Income/Expense				
Income				
4100 · MARINA/ADMINISTRATION				
4120 · Finance Charges/Income	196.00	535.69	-339.69	-63.4%
4125 · Administrative Fees	150.00	2.00	148.00	7,400.0%
4130 · Boat Launch	3,115.00	4,660.00	-1,545.00	-33.2%
4135 · Storage	7,305.38	3,952.06	3,353.32	84.9%
4300 · MOORAGE				
4310 · Commercial Slip Rent	6,750.18	360.00	6,390.18	1,775.1%
4320 · Recreational Slip Rent	23,961.73	33,999.93	-10,038.20	-29.5%
4325 · Transient	4,350.62	541.44	3,809.18	703.5%
4335 · Dock Box		93.00	-93.00	-100.0%
4340 · Moorage Electric	2,279.00	2,603.94	-324.94	-12.5%
4350 · Other Fees	175.00		175.00	100.0%
Total 4300 · MOORAGE	37,516.53	37,598.31	-81.78	-0.2%
Total 4100 · MARINA/ADMINISTRATION	48,282.91	46,748.08	1,534.85	3.3%
4200 · COMMERCIAL RETAIL				
4210 · Commercial Retail Lease	46,308.90	38,844.48	7,464.42	19.2%
4211 · CR/ Electric	56.37		56.37	100.0%
4212 · CR/ Water	90.00	79.00	11.00	13.9%
4214 · CR/ Sewer	75.38	32.08	43.30	135.0%
4222 · CPI-U	769.11	102.27	666.84	652.0%
Total 4200 · COMMERCIAL RETAIL	47,299.76	39,057.83	8,241.93	21.1%
4400 · RV PARK				
4410 · Space Rental	127,026.00	121,146.00	5,880.00	4.9%
4440 · Laundry & Showers	1,583.75	1,043.87	539.88	51.7%
4450 · Wood Sales	825.00	895.00	-70.00	-7.8%
4460 · Dump Charges		25.00	-25.00	-100.0%
4470 · Misc Purchases & Sales	90.00	6.00	84.00	1,400.0%
Total 4400 · RV PARK	129,524.75	123,115.87	6,408.88	5.2%
4500 · FUEL SALES				
4505 · DIESEL	89,310.43	42,250.97	47,059.46	111.4%
4510 · GAS	16,837.91	9,871.69	6,966.22	70.6%
4515 · OTHER FUEL SALES	1,800.30	2,208.64	-408.34	-18.5%
Total 4500 · FUEL SALES	107,948.64	54,331.30	53,617.34	98.7%
4600 · BOATYARD				
4630 · Other Services & Sales	554.95	1,833.00	-1,278.05	-69.7%
4635 · Travel Lift Haul Out	2,713.70	1,692.21	1,021.49	60.4%
4655 · Yard Days	5,512.80	3,988.41	1,524.39	38.2%
Total 4600 · BOATYARD	8,781.45	7,513.62	1,267.83	16.9%
4900 · PROPERTY GROUND USE				

Port of Brookings Harbor
Profit & Loss Previous Year Comparison
July 2018

Accrual Basis

	Jul 18	Jul 17	\$ Change	% Change
4910 · Grounds Use Fee	2,770.00	2,600.00	170.00	6.5%
4920 · Labor	300.00	200.00	100.00	50.0%
4930 · Material/Repair	200.00	200.00	200.00	100.0%
Total 4900 · PROPERTY GROUND USE	3,270.00	2,800.00	470.00	16.8%
Total Income	345,107.51	273,566.68	71,540.83	26.2%
Gross Profit	345,107.51	273,566.68	71,540.83	26.2%
Expense				
5000 · PERSONNEL SERVICES/PAYROLL				
5010 · WAGES & SALARIES				
5012 · OFFICE STAFF				
5014 · Salary/Port Manager	5,913.84	5,913.84	-5,913.84	-100.0%
5016 · Wages/Port Office	5,892.19	5,892.19	2,741.42	46.5%
5018 · Wages/RV Park	3,327.30	3,327.30	-216.31	-6.5%
Total 5012 · OFFICE STAFF	11,744.60	15,133.33	-3,388.73	-22.4%
5020 · OPERATIONS STAFF				
5021 · Wages/Boatyard	2,107.07	2,585.85	-478.78	-18.5%
5022 · Wages/Comm Retail	26.49	227.65	-201.16	-88.4%
5023 · Wages/Fuel Dock	1,117.26	901.17	216.09	24.0%
5024 · Wages/Land Use	479.77	32.00	447.77	1,399.3%
5025 · Wages/Marina	6,665.56	5,263.78	1,401.78	26.6%
5026 · Wages/RV Park	882.06	882.06	882.06	100.0%
5028 · Wages/Capital Projects	315.78	1,017.04	-701.26	-69.0%
Total 5020 · OPERATIONS STAFF	11,593.99	10,027.49	1,566.50	15.6%
5030 · BONUS	2,000.00		2,000.00	100.0%
5040 · OVERTIME				
5042 · OFFICE/OVERTIME				
5044 · Overtime/Port Office	197.34	38.25	159.09	415.9%
5046 · Overtime/RV Park Office	341.32	668.17	-326.85	-48.9%
Total 5042 · OFFICE/OVERTIME	538.66	706.42	-167.76	-23.8%
5050 · OPERATIONS/OVERTIME				
5051 · Overtime/Boatyard	60.06	211.65	-151.59	-71.6%
5052 · Overtime/Comm Retail	71.54	79.05	-79.05	-100.0%
5053 · Overtime/Fuel Dock	41.95	142.94	-71.40	-50.0%
5055 · Overtime/Marina	88.92	677.21	-635.26	-93.8%
5056 · Overtime/RV Park Operations	262.47	88.92	88.92	100.0%
Total 5050 · OPERATIONS/OVERTIME	801.13	1,110.85	-848.38	-76.4%
Total 5040 · OVERTIME	801.13	1,817.27	-1,016.14	-55.9%
Total 5010 · WAGES & SALARIES	26,139.72	26,978.09	-838.37	-3.1%
5060 · EMPLOYEE COSTS & BENEFITS				

Port of Brookings Harbor
Profit & Loss Previous Year Comparison
July 2018

Accrual Basis

	Jul 18	Jul 17	\$ Change	% Change
5064 · Paid Holidays	1,156.72	1,113.00	43.72	3.9%
5068 · Paid Time Off	896.87	950.70	-53.83	-5.7%
5070 · Payroll Taxes	3,169.32	3,080.12	89.20	2.9%
5074 · Personal Vehicle Allowance		277.00	-277.00	-100.0%
5076 · Health Care and Dental	4,247.81	5,451.25	-1,203.44	-22.1%
5090 · SEP Retirement				
5092 · Port Manager		619.08	-619.08	-100.0%
5094 · Office	1,077.51	976.17	101.34	10.4%
5096 · Operations	1,506.55	1,336.55	170.00	12.7%
Total 5090 · SEP Retirement	2,564.06	2,931.80	-347.74	-11.9%
Total 5060 · EMPLOYEE COSTS & BENEFITS	12,054.78	13,803.87	-1,749.09	-12.7%
Total 5000 · PERSONNEL SERVICES/PAYROLL	38,194.50	40,781.96	-2,587.46	-6.3%
6001 · ADVERTISING & NOTIFICATIONS				
6002 · Marketing & Advertising		500.00	-500.00	-100.0%
6004 · Legal Notices	1,040.38	239.01	801.37	335.3%
Total 6001 · ADVERTISING & NOTIFICATIONS	1,040.38	739.01	301.37	40.8%
6100 · REPAIRS & MAINTENANCE				
6110 · Maintenance & Repairs	2,003.70	8,395.23	-6,391.53	-76.1%
6115 · Services & Supplies	6,815.51	4,860.76	1,954.75	40.2%
6120 · Landscaping & Beautification	1,250.00	4,575.00	-3,325.00	-72.7%
6125 · Tools-Under \$5,000	33.98		33.98	100.0%
6135 · Security Contract	4,000.00	1,000.00	3,000.00	300.0%
Total 6100 · REPAIRS & MAINTENANCE	14,103.19	18,830.99	-4,727.80	-25.1%
6150 · FUEL purchased for resale	95,016.22	43,332.06	51,684.16	119.3%
6200 · UTILITIES				
6210 · Telecommunications	833.59	685.09	148.50	21.7%
6220 · Electric	7,417.46	9,064.71	-1,647.25	-18.2%
6230 · Water	2,565.74	1,800.78	764.96	42.5%
6240 · Sanitary	4,738.08	3,247.05	1,491.03	45.9%
6250 · Waste Management	7,459.15	6,217.49	1,241.66	20.0%
6260 · Cable TV	456.99	398.68	58.31	14.6%
6270 · Propane Gas	50.00	176.46	-126.46	-71.7%
Total 6200 · UTILITIES	23,521.01	21,590.26	1,930.75	8.9%
6300 · OFFICE EXPENSE				
6315 · Office Services & Supplies	2,043.58	375.45	1,668.13	444.3%
6320 · Leased Equipment(incl'g copier)	1,438.21	1,532.66	-94.45	-6.2%
6345 · Postage	6.70	28.56	-21.86	-76.5%
Total 6300 · OFFICE EXPENSE	3,488.49	1,936.67	1,551.82	80.1%
6350 · BANK SERVICE & FINANCE FEES				

Port of Brookings Harbor
Profit & Loss Previous Year Comparison
July 2018

Accrual Basis

	Jul 18	Jul 17	\$ Change	% Change
6335 · Merchant Services Fees	4,075.54	3,091.47	984.07	31.8%
6360 · Bank Service Charge/Fees	2.48	3.40	-0.92	-27.1%
6365 · Finance Charge/Late Fee				
Total 6350 · BANK SERVICE & FINANCE FEES	4,078.02	3,094.87	983.15	31.8%
6400 · TRAVEL & ENTERTAINMENT				
6425 · Mileage Reimbursement	149.49	134.02	15.47	11.5%
Total 6400 · TRAVEL & ENTERTAINMENT	149.49	134.02	15.47	11.5%
6500 · PERMITS, LICENSES, TAXES & MISC				
6510 · Conferences/Education/Meetings	14.07	455.86	-441.79	-96.9%
6525 · Lodging Taxes	2,835.78	2,581.88	253.90	9.8%
6582 · Lien Expenses	25.00	41.00	-16.00	-39.0%
Total 6500 · PERMITS, LICENSES, TAXES & MISC	2,874.85	3,078.74	-203.89	-6.6%
6800 · INSURANCE; PROP & CAS, BOND	6,370.00	8,187.35	-1,817.35	-22.2%
6900 · PROFESSIONAL FEES				
6924 · Management Consulting	3,000.00	400.00	3,000.00	100.0%
6925 · Consultants	2,550.00	2,150.00	2,150.00	537.5%
6935 · Legal	667.50	2,198.32	-1,530.82	-69.6%
6945 · IT Support/Services	324.00	398.99	-74.99	-18.8%
6955 · Payroll Administration Fee	229.60	226.70	2.90	1.3%
Total 6900 · PROFESSIONAL FEES	6,771.10	3,224.01	3,547.09	110.0%
Total Expense	195,607.25	144,929.94	50,677.31	35.0%
Net Ordinary Income	149,500.26	128,636.74	20,863.52	16.2%
Other Income/Expense				
Other Income				
7000 · PROPERTY TAX				
7010 · Previously Levied Tax	392.84	416.78	-23.94	-5.7%
7020 · Current Tax Levy	696.92	687.54	9.38	1.4%
Total 7000 · PROPERTY TAX	1,089.76	1,104.32	-14.56	-1.3%
7100 · INTEREST & DIVIDENDS INCOME				
7110 · MISC INCOME	532.44	15.40	517.04	3,357.4%
7120 · Restitution & Settlements	200.00	2,000.00	200.00	100.0%
7155 · Donations			-2,000.00	-100.0%
Total 7110 · MISC INCOME	200.00	2,000.00	-1,800.00	-90.0%
7300 · FEMA REVENUE	3,600.88		3,600.88	100.0%
Total Other Income	5,423.08	3,119.72	2,303.36	73.8%
Other Expense				

Port of Brookings Harbor
Profit & Loss Previous Year Comparison
July 2018

Accrual Basis

	Jul 18	Jul 17	\$ Change	% Change
8055 · CAPITAL PROJECTS/REPAIRS				
8065 · Sewer Repair		30,909.91	-30,909.91	-100.0%
8300 · CAPITAL OUTLAYS; GENERAL FUND	13,818.12		13,818.12	100.0%
Total 8055 · CAPITAL PROJECTS/REPAIRS	13,818.12	30,909.91	-17,091.79	-55.3%
8100 · FEMA EXPENSES				
8250 · HMGFP-FEMA & GRANTS EXPENSE	1,200.00		1,200.00	100.0%
Total 8100 · FEMA EXPENSES	1,200.00		1,200.00	100.0%
8200 · GRANT EXPENSES				
8210 · Parking Improvement Grant #1481		7,686.56	-7,686.56	-100.0%
8212 · Boarding Docks/Launch FG #1587	3,295.60		3,295.60	100.0%
8215 · MAP Grant	3,374.00		3,374.00	100.0%
Total 8200 · GRANT EXPENSES	6,669.60	7,686.56	-1,016.96	-13.2%
8400 · DEBT SERVICE FUND				
8430 · Paid Interest		1,360.14	-177.75	-13.1%
8443 · 50 BFMII Travellift Interest	1,182.39		480.56	100.0%
8444 · 2018 Genie Forklift Interest	480.56			
Total 8430 · Paid Interest	1,662.95	1,360.14	302.81	22.3%
Total 8400 · DEBT SERVICE FUND	1,662.95	1,360.14	302.81	22.3%
Total Other Expense	23,350.67	39,956.61	-16,605.94	-41.6%
Net Other Income	-17,927.59	-36,836.89	18,909.30	51.3%
Net Income	131,572.67	91,799.85	39,772.82	43.3%

Port of Brookings Harbor
General Fund Profit Loss
 July 2018

	BEACHFRONT RV PARK (GENERAL FUND)	BOATYARD (GENERAL FUND)	COMMERCIAL RETAIL (GENERAL FUND)	FUEL DOCK (GENERAL FUND)	MARINA (GENERAL FUND)	PROPERTY GROUND USE (GENERAL FUND)	Total GENERAL FUND
Ordinary Income/Expense							
Income							
4100 · MARINA/ADMINISTRATION							
4120 · Finance Charges/Income					196.00		196.00
4125 · Administrative Fees					150.00		150.00
4130 · Boat Launch					3,115.00		3,115.00
4135 · Storage					7,305.38		7,305.38
4300 · MOORAGE							
4310 · Commercial Slip Rent					6,750.18		6,750.18
4320 · Recreational Slip Rent					23,961.73		23,961.73
4325 · Transient					4,383.62		4,383.62
4340 · Moorage Electric					2,279.00		2,279.00
4350 · Other Fees					150.00		150.00
Total 4300 · MOORAGE					37,524.53		37,524.53
Total 4100 · MARINA/ADMINISTRATION					48,290.91		48,290.91
4200 · COMMERCIAL RETAIL							
4210 · Commercial Retail Lease			46,308.90				46,308.90
4211 · CR/ Electric			56.37				56.37
4212 · CR/ Water			90.00				90.00
4214 · CR/ Sewer			75.38				75.38
4222 · CPI-U			769.11				769.11
Total 4200 · COMMERCIAL RETAIL			47,299.76				47,299.76
4400 · RV PARK							
4410 · Space Rental	127,026.00						127,026.00
4440 · Laundry & Showers	1,583.75						1,583.75
4450 · Wood Sales	825.00						825.00
4470 · Misc Purchases & Sales	90.00						90.00
Total 4400 · RV PARK	129,524.75						129,524.75
4500 · FUEL SALES							
4505 · DIESEL						89,310.43	89,310.43

Port of Brookings Harbor
General Fund Profit Loss

July 2018

	BEACHFRONT RV PARK (GENERAL FUND)	BOATYARD (GENERAL FUND)	COMMERCIAL RETAIL (GENERAL FUND)	FUEL DOCK (GENERAL FUND)	MARINA (GENERAL FUND)	PROPERTY GROUND USE (GENERAL FUND)	Total GENERAL FUND
4510 · GAS				16,837.91			16,837.91
4515 · OTHER FUEL SALES				1,800.30			1,800.30
Total 4500 · FUEL SALES				107,948.64			107,948.64
4600 · BOATYARD							
4630 · Other Services & Sales		460.95					460.95
4635 · Travel Lift Haul Out		2,713.70					2,713.70
4655 · Yard Days		5,512.80					5,512.80
Total 4600 · BOATYARD		8,687.45					8,687.45
4900 · PROPERTY GROUND USE						370.00	370.00
4910 · Grounds Use Fee						370.00	370.00
Total 4900 · PROPERTY GROUND USE						370.00	370.00
Gross Profit	129,524.75	8,687.45	47,299.76	107,948.64	48,290.91	370.00	342,121.51
	129,524.75	8,687.45	47,299.76	107,948.64	48,290.91	370.00	342,121.51
Expense							
5000 · PERSONNEL SERVICES/PAYROLL							
5010 · WAGES & SALARIES					8,633.61		8,633.61
5012 · OFFICE STAFF					8,633.61		11,744.60
5016 · Wages/Port Office							
5018 · Wages/RV Park							
Total 5012 · OFFICE STAFF							
5020 · OPERATIONS STAFF							
5021 · Wages/Boatyard		2,107.07					2,107.07
5022 · Wages/Comm Retail			26.49				26.49
5023 · Wages/Fuel Dock				1,117.26			1,117.26
5024 · Wages/Land Use						479.77	479.77
5025 · Wages/Marina					6,665.56		6,665.56
5026 · Wages/RV Park							882.06
Total 5020 · OPERATIONS STAFF		2,107.07	26.49	1,117.26	6,665.56	479.77	11,278.21
5030 · BONUS							2,000.00
5040 · OVERTIME							

Port of Brookings Harbor
General Fund Profit Loss

July 2018

	BEACHFRONT RV PARK (GENERAL FUND)	BOATYARD (GENERAL FUND)	COMMERCIAL RETAIL (GENERAL FUND)	FUEL DOCK (GENERAL FUND)	MARINA (GENERAL FUND)	PROPERTY GROUND USE (GENERAL FUND)	Total GENERAL FUND
5042 · OFFICE/OVERTIME							
5044 · Overtime/Port Office					197.34		197.34
5046 · Overtime/RV Park Office	341.32						341.32
Total 5042 · OFFICE/OVERTIME	341.32				197.34		538.66
5050 · OPERATIONS/OVERTIME							
5051 · Overtime/Boatyard		60.06					60.06
5053 · Overtime/Fuel Dock				71.54			71.54
5055 · Overtime/Marina					41.95		41.95
5056 · Overtime/RV Park Operations	88.92						88.92
Total 5050 · OPERATIONS/OVERTIME	88.92	60.06		71.54	41.95		262.47
Total 5040 · OVERTIME	430.24	60.06		71.54	239.29		801.13
Total 5010 · WAGES & SALARIES	4,423.29	2,167.13	26.49	1,188.80	17,538.46	479.77	25,823.94
5060 · EMPLOYEE COSTS & BENEFITS							
5064 · Paid Holidays					1,156.72		1,156.72
5068 · Paid Time Off					896.87		896.87
5070 · Payroll Taxes	580.81	284.83	3.46	155.95	2,039.91	62.75	3,127.71
5076 · Health Care and Dental					4,247.81		4,247.81
5090 · SEP Retirement							
5094 · Office					1,077.51		1,077.51
5096 · Operations					1,506.55		1,506.55
Total 5090 · SEP Retirement					2,584.06		2,584.06
Total 5060 · EMPLOYEE COSTS & BENEFITS	580.81	284.83	3.46	155.95	10,925.37	62.75	12,013.17
Total 5000 · PERSONNEL SERVICES/PAYROLL	5,004.10	2,451.96	29.95	1,344.75	28,463.83	542.52	37,837.11
6001 · ADVERTISING & NOTIFICATIONS							
6004 · Legal Notices					1,040.38		1,040.38
Total 6001 · ADVERTISING & NOTIFICATIONS					1,040.38		1,040.38
6100 · REPAIRS & MAINTENANCE							
6110 · Maintenance & Repairs	557.95	229.92		201.96	982.69		1,972.52
6115 · Services & Supplies	1,194.96	761.78			4,486.77		6,443.51
6120 · Landscaping & Beautification	600.00				650.00		1,250.00
6125 · Tools-Under \$5,000					33.98		33.98

Port of Brookings Harbor
General Fund Profit Loss

July 2018

	BEACHFRONT RV PARK (GENERAL FUND)	BOATYARD (GENERAL FUND)	COMMERCIAL RETAIL (GENERAL FUND)	FUEL DOCK (GENERAL FUND)	MARINA (GENERAL FUND)	PROPERTY GROUND USE (GENERAL FUND)	Total GENERAL FUND
6135 - Security Contract	2,000.00				2,000.00		4,000.00
Total 6100 - REPAIRS & MAINTENANCE	4,352.91	991.70		201.96	8,153.44		13,700.01
6150 - FUEL purchased for resale				95,016.22			95,016.22
6200 - UTILITIES							
6210 - Telecommunications	154.07			74.99	604.53		833.59
6220 - Electric	2,625.35		860.98	54.73	3,803.93	122.47	7,467.46
6230 - Water	225.70		1,038.40		1,301.64		2,565.74
6240 - Sanitary	908.28		1,773.41	33.14	2,023.25		4,738.08
6250 - Waste Management	3,355.58	25.00	786.24	220.76	3,071.57		7,459.15
6260 - Cable TV	456.99						456.99
6270 - Propane Gas	50.00						50.00
Total 6200 - UTILITIES	7,775.97	25.00	4,459.03	383.62	10,804.92	122.47	23,571.01
6300 - OFFICE EXPENSE							
6315 - Office Services & Supplies					2,043.58		2,043.58
6320 - Leased Equipment(incl'g copier)	602.00				836.21		1,438.21
6345 - Postage					6.70		6.70
Total 6300 - OFFICE EXPENSE	602.00				2,886.49		3,488.49
6350 - BANK SERVICE & FINANCE FEES							
6335 - Merchant Services Fees	1,666.22			1,590.02	819.30		4,075.54
6360 - Bank Service Charge/Fees					2.48		2.48
Total 6350 - BANK SERVICE & FINANCE FEES	1,666.22			1,590.02	821.78		4,078.02
6400 - TRAVEL & ENTERTAINMENT							
6425 - Mileage Reimbursement					149.49		149.49
Total 6400 - TRAVEL & ENTERTAINMENT					149.49		149.49
6500 - PERMITS, LICENSES, TAXES & MISC							
6510 - Conferences/Education/Meetings					14.07		14.07
6525 - Lodging Taxes	2,835.78						2,835.78
6582 - Lien Expenses					25.00		25.00
Total 6500 - PERMITS, LICENSES, TAXES & MISC	2,835.78				39.07		2,874.85
6800 - INSURANCE; PROP & CAS, BOND	48.24	910.16	523.29		4,888.31		6,370.00
6900 - PROFESSIONAL FEES							

Port of Brookings Harbor
General Fund Profit Loss
 July 2018

	BEACHFRONT RV PARK (GENERAL FUND)	BOATYARD (GENERAL FUND)	COMMERCIAL RETAIL (GENERAL FUND)	FUEL DOCK (GENERAL FUND)	MARINA (GENERAL FUND)	PROPERTY GROUND USE (GENERAL FUND)	Total GENERAL FUND
6924 · Management Consulting					3,000.00		3,000.00
6925 · Consultants					2,550.00		2,550.00
6935 · Legal			667.50				667.50
6945 · IT Support/Services	149.00				175.00		324.00
6955 · Payroll Administration Fee					229.60		229.60
Total 6900 · PROFESSIONAL FEES	149.00		667.50		5,954.60		6,771.10
Total Expense	22,434.22	4,378.82	5,679.77	98,536.57	63,202.31	664.99	194,896.68
Net Ordinary Income	107,090.53	4,308.63	41,619.99	9,412.07	-14,911.40	-294.99	147,224.83
Other Income/Expense							
Other Income							
7000 · PROPERTY TAX							
7010 · Previously Levied Tax					392.84		392.84
7020 · Current Tax Levy					696.92		696.92
Total 7000 · PROPERTY TAX					1,089.76		1,089.76
7100 · INTEREST & DIVIDENDS INCOME					234.05		234.05
7110 · MISC INCOME							
7120 · Restitution & Settlements					200.00		200.00
Total 7110 · MISC INCOME					200.00		200.00
Total Other Income					1,523.81		1,523.81
Other Expense							
8055 · CAPITAL PROJECTS/REPAIRS							
8300 · CAPITAL OUTLAYS; GENERAL FUND	2,415.00		369.45		11,033.67		13,818.12
Total 8055 · CAPITAL PROJECTS/REPAIRS	2,415.00		369.45		11,033.67		13,818.12
	2,415.00		369.45		11,033.67		13,818.12
Net Other Income	-2,415.00		-369.45		-9,509.86		-12,294.31
Net Income	104,675.53	4,308.63	41,250.54	9,412.07	-24,421.26	-294.99	134,930.52

Port of Brookings Harbor
Profit & Loss Beachfront
 July 2018

	<u>Jul 18</u>
Ordinary Income/Expense	
Income	
4400 · RV PARK	
4410 · Space Rental	127,026.00
4440 · Laundry & Showers	1,583.75
4450 · Wood Sales	825.00
4470 · Misc Purchases & Sales	90.00
Total 4400 · RV PARK	<u>129,524.75</u>
Total Income	<u>129,524.75</u>
Gross Profit	<u>129,524.75</u>
Expense	
5000 · PERSONNEL SERVICES/PAYROLL	
5010 · WAGES & SALARIES	
5012 · OFFICE STAFF	
5018 · Wages/RV Park	3,110.99
Total 5012 · OFFICE STAFF	<u>3,110.99</u>
5020 · OPERATIONS STAFF	
5026 · Wages/RV Park	882.06
Total 5020 · OPERATIONS STAFF	<u>882.06</u>
5040 · OVERTIME	
5042 · OFFICE/OVERTIME	
5046 · Overtime/RV Park Office	341.32
Total 5042 · OFFICE/OVERTIME	<u>341.32</u>
5050 · OPERATIONS/OVERTIME	
5056 · Overtime/RV Park Operations	88.92
Total 5050 · OPERATIONS/OVERTIME	<u>88.92</u>
Total 5040 · OVERTIME	<u>430.24</u>
Total 5010 · WAGES & SALARIES	<u>4,423.29</u>
5060 · EMPLOYEE COSTS & BENEFITS	
5070 · Payroll Taxes	580.81
Total 5060 · EMPLOYEE COSTS & BENEFITS	<u>580.81</u>
Total 5000 · PERSONNEL SERVICES/PAYROLL	<u>5,004.10</u>
6100 · REPAIRS & MAINTENANCE	
6110 · Maintenance & Repairs	589.13
6115 · Services & Supplies	1,566.96
6120 · Landscaping & Beautification	600.00

Port of Brookings Harbor
Profit & Loss Beachfront
 July 2018

	<u>Jul 18</u>
6135 · Security Contract	2,000.00
Total 6100 · REPAIRS & MAINTENANCE	4,756.09
6200 · UTILITIES	
6210 · Telecommunications	154.07
6220 · Electric	2,625.35
6230 · Water	225.70
6240 · Sanitary	908.28
6250 · Waste Management	3,355.58
6260 · Cable TV	456.99
6270 · Propane Gas	50.00
Total 6200 · UTILITIES	7,775.97
6300 · OFFICE EXPENSE	
6320 · Leased Equipment(inc'l'g copier)	602.00
Total 6300 · OFFICE EXPENSE	602.00
6350 · BANK SERVICE & FINANCE FEES	
6335 · Merchant Services Fees	1,666.22
Total 6350 · BANK SERVICE & FINANCE FEES	1,666.22
6600 · PERMITS, LICENSES, TAXES & MISC	
6525 · Lodging Taxes	2,835.78
Total 6600 · PERMITS, LICENSES, TAXES & MISC	2,835.78
6800 · INSURANCE; PROP & CAS, BOND	
6900 · PROFESSIONAL FEES	48.24
6945 · IT Support/Services	149.00
Total 6900 · PROFESSIONAL FEES	149.00
Total Expense	22,837.40
Net Ordinary Income	106,687.35
Other Income/Expense	
Other Expense	
8055 · CAPITAL PROJECTS/REPAIRS	
8300 · CAPITAL OUTLAYS; GENERAL FUND	2,415.00
Total 8055 · CAPITAL PROJECTS/REPAIRS	2,415.00
Total Other Expense	2,415.00
Net Other Income	-2,415.00
Net Income	104,272.35

Port of Brookings Harbor
Profit & Loss Boatyard
July 2018

Jul 18

Ordinary Income/Expense	
Income	
4600 · BOATYARD	
4630 · Other Services & Sales	460.95
4635 · Travel Lift Haul Out	2,713.70
4655 · Yard Days	5,512.80
Total 4600 · BOATYARD	<u>8,687.45</u>
Total Income	<u>8,687.45</u>
Gross Profit	<u>8,687.45</u>
Expense	
5000 · PERSONNEL SERVICES/PAYROLL	
5010 · WAGES & SALARIES	
5020 · OPERATIONS STAFF	
5021 · Wages/Boatyard	2,107.07
Total 5020 · OPERATIONS STAFF	<u>2,107.07</u>
5040 · OVERTIME	
5050 · OPERATIONS/OVERTIME	60.06
5051 · Overtime/Boatyard	60.06
Total 5050 · OPERATIONS/OVERTIME	<u>60.06</u>
Total 5040 · OVERTIME	<u>2,167.13</u>
Total 5010 · WAGES & SALARIES	
5060 · EMPLOYEE COSTS & BENEFITS	
5070 · Payroll Taxes	284.83
Total 5060 · EMPLOYEE COSTS & BENEFITS	<u>284.83</u>
Total 5000 · PERSONNEL SERVICES/PAYROLL	<u>2,451.96</u>
6100 · REPAIRS & MAINTENANCE	
6110 · Maintenance & Repairs	261.10
6115 · Services & Supplies	1,133.78
Total 6100 · REPAIRS & MAINTENANCE	<u>1,394.88</u>
6200 · UTILITIES	
6250 · Waste Management	25.00
Total 6200 · UTILITIES	<u>25.00</u>
6800 · INSURANCE; PROP & CAS, BOND	910.16
Total Expense	<u>4,782.00</u>
Net Ordinary Income	<u>3,905.45</u>
Net Income	<u>3,905.45</u>

Port of Brookings Harbor
Profit & Loss Commercial Retail
 July 2018

	Jul 18
Ordinary Income/Expense	
Income	
4200 · COMMERCIAL RETAIL	46,308.90
4210 · Commercial Retail Lease	56.37
4211 · CR/ Electric	90.00
4212 · CR/ Water	75.38
4214 · CR/ Sewer	769.11
4222 · CPI-U	47,299.76
Total 4200 · COMMERCIAL RETAIL	47,299.76
Total Income	47,299.76
Gross Profit	47,299.76
Expense	
5000 · PERSONNEL SERVICES/PAYROLL	
5010 · WAGES & SALARIES	
5020 · OPERATIONS STAFF	
5022 · Wages/Comm Retail	26.49
Total 5020 · OPERATIONS STAFF	26.49
Total 5010 · WAGES & SALARIES	26.49
5060 · EMPLOYEE COSTS & BENEFITS	
5070 · Payroll Taxes	3.46
Total 5060 · EMPLOYEE COSTS & BENEFITS	3.46
Total 5000 · PERSONNEL SERVICES/PAYROLL	29.95
6100 · REPAIRS & MAINTENANCE	
6110 · Maintenance & Repairs	31.18
6115 · Services & Supplies	372.00
Total 6100 · REPAIRS & MAINTENANCE	403.18
6200 · UTILITIES	
6220 · Electric	860.98
6230 · Water	1,038.40
6240 · Sanitary	1,773.41
6250 · Waste Management	786.24
Total 6200 · UTILITIES	4,459.03
6800 · INSURANCE; PROP & CAS. BOND	523.29
6900 · PROFESSIONAL FEES	
6935 · Legal	667.50
Total 6900 · PROFESSIONAL FEES	667.50
Total Expense	6,082.95
Net Ordinary Income	41,216.81
Other Income/Expense	
Other Expense	
8055 · CAPITAL PROJECTS/REPAIRS	
8300 · CAPITAL OUTLAYS; GENERAL FUND	
8055 · CAPITAL PROJECTS/REPAIRS	369.45
Total 8055 · CAPITAL PROJECTS/REPAIRS	369.45
Total Other Expense	-369.45
Net Other Income	-369.45
Net Income	40,847.36

(SEPTIC PUMP STATION UPGRADE at Zolla \$)

Port of Brookings Harbor Commercial Retail Leases July 2018

11:48 AM
08/06/18
Accrual Basis

Date	Name Account #	Name	Memo	Ship To Address 1	Amount
4200 - COMMERCIAL RETAIL					
4210 - Commercial Retail Lease					
07/01/2018	CL0034	D&R Equipment Repair LLC	JULY 2018 Lease Warehouse - Shop per square foot	Commercial Shop Space	200.00
07/01/2018	CL0025	Seal Cove Realty	JULY 2018 Lease Ground	16110 Lower Harbor Road	334.72
07/01/2018	CL0027	Spoorthaven's Marina	July 2018 Lease	16374 Lower Harbor Road	1,022.71
07/01/2018	CL0001	Bandon Pacific	JULY 2018 Lease Dock, Hoist and Work Area	16273 Harbor Drive	2,606.50
07/01/2018	CL0002	BC Fisheries LLC:Old Dock & Ground...	JULY 2018 Lease Dock and Hoist	16273 Harbor Dr	2,700.50
07/01/2018	CL0003	BC Fisheries LLC:Process Plant, Ne...	JULY 2018 Lease Leased property for the Processing Plant Facility	16273 Harbor Dr	1,531.25
07/01/2018	CL0003	BC Fisheries LLC:Process Plant, Ne...	JULY 2018 Lease Leased property for the Unloading Dock	16273 Harbor Dr	2,288.00
07/01/2018	CL0004	BC Fisheries LLC:Old Dock & Ground...	ANNUAL WORK AREA LEASE 7/1/2018-6/30/2019	16263 Harbor Dr	4,566.00
07/01/2018	CL0004	Boardwalk Mail Service LLC	JULY 2018 Lease Building	16340 Lower Harbor Rd Ste 106	964.80
07/01/2018	CL0005	Boat Shop & More, LLC	JULY 2018 Lease Building	Building/16282 Lower Harbor Road	1,210.00
07/01/2018	CL0005	Boat Shop & More, LLC	JULY 2018 Lease Ground	Building/16282 Lower Harbor Road	409.86
07/01/2018	CL0008	Bornstein Seafoods Inc	JULY 2018 Lease Dock Area	16277 Harbor Drive	2,340.90
07/01/2018	CL0008	Bornstein Seafoods Inc	JULY 2018 Lease Work Area	16277 Harbor Drive	832.32
07/01/2018	CL0006	Brookings Harbor Cold Storage LLC	JULY 2018 Cold Storage Lease Bare Ground, Cold Storage Building and Con...	16273 Harbor Dr	1,008.00
07/01/2018	CL0007	Brookings Harbor Ice House LLC	JULY 2018 Ice House Lease Bare Ground and Ice Plant	16266 Harbor Dr	463.14
07/01/2018	CL0007	Brookings Harbor Ice House LLC	JULY 2018 Ice House Lease Delivery Dock	16266 Harbor Dr	567.00
07/01/2018	CL0009	Busch, Manly & Robert	JULY 2018 Lease Commercial Parking Area	16224 Lower Harbor Road	143.78
07/01/2018	CL0010	CBN Enterprises/Barbara C	JULY 2018 Lease Building	16358 Lower Harbor Road	840.00
07/01/2018	CL0011	Chetco Seafood/Bill Goergen	JULY 2018 Lease Building & Ground	16182 Lower Harbor Road	998.25
07/01/2018	CL0012	Hallmark Fisheries/CA Shellfish Co	JULY 2018 Lease County Account# R19554 Dock Premises	16178 Lower Harbor Road	5,984.05
07/01/2018	CL0013-01	Hungry Clam	JULY 2018 Lease Retail Building	16350 Lower Harbor Road, Ste 205 & 206	1,619.79
07/01/2018	CL0013-01	Hungry Clam	JULY 2018 Lease Outdoor Space	16350 Lower Harbor Road, Ste 205 & 206	115.80
07/01/2018	CL0014	J Sicane Hair Studio LLC	JULY 2018 Lease Building	16340 Lower Harbor Rd Ste 105	895.12
07/01/2018	CL0015	Kathy's Corner Market	JULY 2018 Lease Building	16340 Lower Harbor Rd Ste 104	753.62
07/01/2018	CL0015	Kathy's Corner Market	JULY 2018 Lease Retail Center, per square foot	16340 Lower Harbor Rd Ste 104	110.42
07/01/2018	CL0018	Ocean Suites Motel	JULY 2018 Lease Building/Storage	16080 Lower Harbor Road	417.38
07/01/2018	CL0017	Mountain View Custom Cycles	JULY 2018 Lease Building	16118 Lower Harbor Road	588.50
07/01/2018	CL0017	Mountain View Custom Cycles	JULY 2018 Lease Outdoor Space	16118 Lower Harbor Road	45.00
07/01/2018	CL0019	Pacific Fishing/Commercial Shop Spa...	JULY 2018 Lease Building/Storage	16080 Lower Harbor Road	760.00
07/01/2018	CL0020	Pacific Ocean Harvesters LLC	JULY 2018 Lease Building	16376 Lower Harbor Road	1,618.29
07/01/2018	CL0020	Pacific Ocean Harvesters LLC	JULY 2018 Lease Surfaced Asphalt per square foot	16376 Lower Harbor Road	186.00
07/01/2018	CL0020	Pacific Ocean Harvesters LLC	JULY 2018 Lease Unimproved Property (dirt area)	16376 Lower Harbor Road	26.55
07/01/2018	CL0022	Pacific Boat Basin, LLC Parking Lot ...	JULY 2018 Lease Land & Additional Parking for Inn	16011 Boat Basin Rd - Inn Land & Parking	968.00
07/01/2018	CL0021	Pacific Boat Basin, LLC Restaurant ...	JULY 2018 Lease Restaurant Area	16011 Boat Basin Road	1,138.50
07/01/2018	CL0023	Portside RV Park	JULY 2018 Lease Ground	16219 Lower Harbor Road	193.55
07/01/2018	CL0026	Slugs 'n Stones 'n Ice Cream Cones	JULY 2018 Lease Surfaced Asphalt per square foot	16360 Lower Harbor Road	480.00
07/01/2018	CL0034	Speir, Joe/Commercial Storage FV ...	JULY 2018 Lease Warehouse - Storage per square foot	16060 Lower Harbor Road	162.00
07/01/2018	CL0027	Speir, Joe/Davis Roy	JULY 2018 Lease Building/Shop 1	16060 Lower Harbor Rd Shop	690.50
07/01/2018	CL0029	The Bell & Whistle Coffee House, Inc.	JULY 2018 Lease Building	16340 Lower Harbor Rd Ste 101	685.00
07/01/2018	CL0030	Tidewind Sport Fishing	JULY 2018 Lease Building	16350 Lower Harbor Rd Ste 201	686.11
07/01/2018	CL0031	US Coast Guard Lease	JULY 2018 Lease Dock & Ground	16133 Boat Basin Road	923.24
07/01/2018	CL0032	Whales Tail Candy & Gifts	JULY 2018 Lease Building Extension on lease with increase	16350 Lower Harbor Rd Ste 204	953.10
07/01/2018	CL0033	Zola's Pizzeria	JULY 2018 Lease Building & Ground	16362 Lower Harbor Road	1,310.65
Total 4210 - Commercial Retail Lease					46,308.90
Total 4200 - COMMERCIAL RETAIL					46,308.90
TOTAL					46,308.90

Port of Brookings Harbor
Profit & Loss Fuel Dock
 July 2018

Jul 18

Ordinary Income/Expense	
Income	
4500 · FUEL SALES	89,310.43
4505 · DIESEL	16,837.91
4510 · GAS	1,800.30
4515 · OTHER FUEL SALES	<u>107,948.64</u>
Total 4500 · FUEL SALES	<u>107,948.64</u>
Total Income	<u>107,948.64</u>
Gross Profit	
Expense	
5000 · PERSONNEL SERVICES/PAYROLL	
5010 · WAGES & SALARIES	
5020 · OPERATIONS STAFF	
5023 · Wages/Fuel Dock	1,117.26
Total 5020 · OPERATIONS STAFF	<u>1,117.26</u>
5040 · OVERTIME	
5050 · OPERATIONS/OVERTIME	
5053 · Overtime/Fuel Dock	71.54
Total 5050 · OPERATIONS/OVERTIME	<u>71.54</u>
Total 5040 · OVERTIME	<u>71.54</u>
Total 5010 · WAGES & SALARIES	<u>1,188.80</u>
5060 · EMPLOYEE COSTS & BENEFITS	
5070 · Payroll Taxes	155.95
Total 5060 · EMPLOYEE COSTS & BENEFITS	<u>155.95</u>
Total 5000 · PERSONNEL SERVICES/PAYROLL	<u>1,344.75</u>
6100 · REPAIRS & MAINTENANCE	
6110 · Maintenance & Repairs	233.14
6115 · Services & Supplies	372.00
Total 6100 · REPAIRS & MAINTENANCE	<u>605.14</u>
6150 · FUEL purchased for resale	95,016.22
6200 · UTILITIES	
6210 · Telecommunications	74.99
6220 · Electric	54.73
6240 · Sanitary	33.14
6250 · Waste Management	220.76
Total 6200 · UTILITIES	<u>383.62</u>
6350 · BANK SERVICE & FINANCE FEES	
6335 · Merchant Services Fees	1,590.02
Total 6350 · BANK SERVICE & FINANCE FEES	<u>1,590.02</u>
Total Expense	<u>98,939.75</u>
Net Ordinary Income	<u>9,008.89</u>
Net Income	<u>9,008.89</u>

**Port of Brookings Harbor
Profit & Loss Marina & Administration
July 2018**

	<u>Jul 18</u>
Ordinary Income/Expense	
Income	
4100 · MARINA/ADMINISTRATION	
4120 · Finance Charges/Income	196.00
4125 · Administrative Fees	150.00
4130 · Boat Launch	3,115.00
4135 · Storage	7,305.38
4300 · MOORAGE	
4310 · Commercial Slip Rent	6,750.18
4320 · Recreational Slip Rent	23,961.73
4325 · Transient	4,350.62
4340 · Moorage Electric	2,279.00
4350 · Other Fees	150.00
Total 4300 · MOORAGE	<u>37,491.53</u>
Total 4100 · MARINA/ADMINISTRATION	<u>48,257.91</u>
Total Income	<u>48,257.91</u>
Gross Profit	<u>48,257.91</u>
Expense	
5000 · PERSONNEL SERVICES/PAYROLL	
5010 · WAGES & SALARIES	
5012 · OFFICE STAFF	
5016 · Wages/Port Office	8,633.61
Total 5012 · OFFICE STAFF	<u>8,633.61</u>
5020 · OPERATIONS STAFF	
5025 · Wages/Marina	6,665.56
Total 5020 · OPERATIONS STAFF	<u>6,665.56</u>
5030 · BONUS	2,000.00
5040 · OVERTIME	
5042 · OFFICE/OVERTIME	
5044 · Overtime/Port Office	197.34
Total 5042 · OFFICE/OVERTIME	<u>197.34</u>
5050 · OPERATIONS/OVERTIME	
5055 · Overtime/Marina	41.95
Total 5050 · OPERATIONS/OVERTIME	<u>41.95</u>
Total 5040 · OVERTIME	<u>239.29</u>
Total 5010 · WAGES & SALARIES	<u>17,538.46</u>

**Port of Brookings Harbor
Profit & Loss Marina & Administration
July 2018**

Jul 18

6060 · EMPLOYEE COSTS & BENEFITS

5064 · Paid Holidays	1,156.72
5068 · Paid Time Off	896.87
5070 · Payroll Taxes	2,039.91
5076 · Health Care and Dental	4,247.81
5090 · SEP Retirement	
5094 · Office	1,077.51
5096 · Operations	1,506.55

Total 5090 · SEP Retirement

2,584.06

Total 6060 · EMPLOYEE COSTS & BENEFITS

10,925.37

Total 5000 · PERSONNEL SERVICES/PAYROLL

28,463.83

6001 · ADVERTISING & NOTIFICATIONS

6004 · Legal Notices	1,040.38
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Total 6001 · ADVERTISING & NOTIFICATIONS

1,040.38

6100 · REPAIRS & MAINTENANCE

6110 · Maintenance & Repairs	1,013.87
6115 · Services & Supplies	4,858.77
6120 · Landscaping & Beautification	650.00
6125 · Tools-Under \$5,000	33.98
6135 · Security Contract	2,000.00

Total 6100 · REPAIRS & MAINTENANCE

8,556.62

6200 · UTILITIES

6210 · Telecommunications	604.53
6220 · Electric	3,803.93
6230 · Water	1,301.64
6240 · Sanitary	2,023.25
6250 · Waste Management	3,071.57

Total 6200 · UTILITIES

10,804.92

6300 · OFFICE EXPENSE

6315 · Office Services & Supplies	2,043.58
6320 · Leased Equipment(Incl'g copier)	836.21
6345 · Postage	6.70

Total 6300 · OFFICE EXPENSE

2,886.49

6350 · BANK SERVICE & FINANCE FEES

6335 · Merchant Services Fees	819.30
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**Port of Brookings Harbor
Profit & Loss Marina & Administration
July 2018**

	Jul 18
6360 · Bank Service Charge/Fees	2.48
Total 6350 · BANK SERVICE & FINANCE FEES	821.78
6400 · TRAVEL & ENTERTAINMENT	
6425 · Mileage Reimbursement	149.49
Total 6400 · TRAVEL & ENTERTAINMENT	149.49
6500 · PERMITS, LICENSES, TAXES & MISC	
6510 · Conferences/Education/Meetings	14.07
6582 · Lien Expenses	25.00
Total 6500 · PERMITS, LICENSES, TAXES & MISC	39.07
Total 6800 · INSURANCE; PROP & CAS, BOND	4,888.31
6900 · PROFESSIONAL FEES	
6924 · Management Consulting	3,000.00
6925 · Consultants	2,550.00
6945 · IT Support/Services	175.00
6955 · Payroll Administration Fee	229.60
Total 6900 · PROFESSIONAL FEES	5,954.60
Total Expense	63,605.49
Net Ordinary Income	-15,347.58
Other Income/Expense	
Other Income	
7000 · PROPERTY TAX	
7010 · Previously Levied Tax	392.84
7020 · Current Tax Levy	696.92
Total 7000 · PROPERTY TAX	1,089.76
7100 · INTEREST & DIVIDENDS INCOME	234.05
7110 · MISC INCOME	
7120 · Restitution & Settlements	200.00
Total 7110 · MISC INCOME	200.00
Total Other Income	1,523.81
Other Expense	
8055 · CAPITAL PROJECTS/REPAIRS	
8300 · CAPITAL OUTLAYS; GENERAL FUND	11,033.67
Total 8055 · CAPITAL PROJECTS/REPAIRS	11,033.67
Total Other Expense	-9,509.86
Net Other Income	1,523.81
Net Income	-24,867.44

Electrical Box for Kite Field

Port of Brookings Harbor
Profit & Loss Ground Use
 July 2018

	Jul 18
Ordinary Income/Expense	
Income	
4900 · PROPERTY GROUND USE	
4910 · Grounds Use Fee	370.00
Total 4900 · PROPERTY GROUND USE	370.00
Total Income	370.00
Gross Profit	370.00
Expense	
5000 · PERSONNEL SERVICES/PAYROLL	
5010 · WAGES & SALARIES	
5020 · OPERATIONS STAFF	
5024 · Wages/Land Use	479.77
Total 5020 · OPERATIONS STAFF	479.77
Total 5010 · WAGES & SALARIES	479.77
5060 · EMPLOYEE COSTS & BENEFITS	
5070 · Payroll Taxes	62.75
Total 5060 · EMPLOYEE COSTS & BENEFITS	62.75
Total 5000 · PERSONNEL SERVICES/PAYROLL	542.52
6100 · REPAIRS & MAINTENANCE	
6110 · Maintenance & Repairs	31.18
6115 · Services & Supplies	372.00
Total 6100 · REPAIRS & MAINTENANCE	403.18
6200 · UTILITIES	
6220 · Electric	122.47
Total 6200 · UTILITIES	122.47
Total Expense	1,068.17
Net Ordinary Income	-698.17
Net Income	-698.17

**Port of Brookings Harbor
CAPITAL PROJECTS ACTIVITY**

July 2018

Accrual Basis

	Jul 18
Ordinary Income/Expense	
Expense	
5000 · PERSONNEL SERVICES/PAYROLL	
5060 · EMPLOYEE COSTS & BENEFITS	41.61
5070 · Payroll Taxes	
Total 5060 · EMPLOYEE COSTS & BENEFITS	41.61
5010 · WAGES & SALARIES	
5020 · OPERATIONS STAFF	
5028 · Wages/Capital Projects	315.78
Total 5020 · OPERATIONS STAFF	315.78
Total 5010 · WAGES & SALARIES	315.78
Total 5000 · PERSONNEL SERVICES/PAYROLL	357.39
Total Expense	357.39
Net Ordinary Income	-357.39
Other Income/Expense	
Other Income	
7100 · INTEREST & DIVIDENDS INCOME	42.82
7300 · FEMA REVENUE	3,600.88
Total Other Income	3,643.70
Other Expense	
8100 · FEMA EXPENSES	
8250 · HMGP-FEMA & GRANTS EXPENSE	1,200.00
Total 8100 · FEMA EXPENSES	1,200.00
8200 · GRANT EXPENSES	
8212 · Boarding Docks/Launch FG #1587	3,295.60
8215 · MAP Grant	3,374.00
Total 8200 · GRANT EXPENSES	6,669.60
Total Other Expense	7,869.60
Net Other Income	-4,225.90
Net Income	-4,583.29

Port of Brookings Harbor
Check Registers

June 1, 2018 - June 30, 2018

Accrual Basis

Type	Date	Num	Name	Memo	Amount
1001 - CASH & CASH EQUIVALENTS					
1002 - General Funds Ckg Umpqua 3634					
Transfer	07/05/2018			Funds Transfer Umpqua Bank General Fund to LGIP General Fund	-50,000.00
Transfer	07/24/2018			Funds Transfer Umpqua General Fund to LGIP General Fund	-40,000.00
Transfer	07/03/2018			Funds Transfer - Pmt for USCG July Lease PAY20180724936013807700600 to General Funds	923.24
Check	07/03/2018	DEBIT	TD Ameritrade	Employer Contributions for Payroll 07/03/2018	-173.97
Check	07/03/2018	DEBIT	Edward Jones	Employer Contributions for Payroll 07/03/2018	-1,149.89
Check	07/02/2018	DEBIT	Elavon	JUNE 2018 MERCHANT SERVICE FEE ACCT#316	-740.47
Check	07/02/2018	DEBIT	Elavon	JUNE 2018 Merchant Service Fee - acc#873 Ventek	-69.77
Check	07/02/2018	DEBIT	Elavon	JUNE 2018 MERCHANT SERVICE FEE ACCT#902	-1,666.22
Check	07/02/2018	DEBIT	Elavon	JUNE 2018 MERCHANT SERVICE FEE ACCT#951	-1,590.02
Check	07/02/2018	DEBIT	Parker Corporation LP	TRANSCRIPT for 4/6/2018 for Commissioner Meeting	-10.98
Bill Pmt -Check	07/12/2018	DEBIT	ADP	Advice of Debit #517097435 PAYROLL 7/13/2018	-114.80
Bill Pmt -Check	07/13/2018	DEBIT	ADP	TRANSCRIPT for 6/27/18 Commissioner's Mtg	-43.19
Bill Pmt -Check	07/16/2018	DEBIT	Parker Corporation LP	TRANSCRIPT for 6/1/2018 for Budget Committee Meeting	-93.82
Bill Pmt -Check	07/13/2018	DEBIT	Parker Corporation LP	BIN: 0294055-3 CONFIRMATION: 1-658-022-400	-2,835.78
Bill Pmt -Check	07/17/2018	DEBIT	Oregon Lodging Tax	TRANSCRIPT for 7/17/18 Commissioner Meeting	-128.61
Bill Pmt -Check	07/18/2018	DEBIT	Parker Corporation LP	Advice of Debit #517900986 PAYROLL 7/18/2018	-114.80
Check	07/27/2018	DEBIT	ADP	STORE CURRENCY DEPOSITED & SOLD FOR 06/18	-1.38
Check	07/20/2018	DEBIT	Parker Corporation LP	TRANSCRIPT for 7/23/2018 for Commissioner Meeting	-39.42
Bill Pmt -Check	07/24/2018	DEBIT	Paygov	Abstract of Title for Gear (Buz) Casper FV: Chimera	-25.00
Bill Pmt -Check	07/25/2018	DEBIT	Parker Corporation LP	To transfer to Debt Service funds for 3RD QTR IFA 2018 Pmt	-4,808.00
General Journal	07/19/2018	DEBT	General Journal	To transfer to Debt Service Fund LGIP for Traveltift Pmt	-1,075.00
General Journal	07/19/2018	DEBT	General Journal	To transfer to Debt Service Fund LGIP for Traveltift Pmt	-338.00
General Journal	07/19/2018	DEBT	General Journal	To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	-1,200.00
Check	07/31/2018	EFT	Capital Projects Fund	EFT for Pmt to EMC Invoice#91009-1793	-36,000.00
General Journal	07/02/2018	TRANS 7/2		Transfer to compensate for prior transfer from Umpqua Bank General Fund to Umpqua Bank Capit...	-11,385.47
General Journal	07/03/2018	PAY 7/3		Rec 7/3/2018 payroll	-4,713.37
General Journal	07/03/2018	TAX 7/3		Rec 7/3/2018 payroll Taxes	-4,808.00
General Journal	07/06/2018	DEBT 7/6		To transfer to Debt Service funds for 3RD QTR IFA 2018 Pmt	-1,075.00
General Journal	07/06/2018	DEBT 7/6		To transfer to Debt Service Fund LGIP for Traveltift Pmt	-338.00
General Journal	07/06/2018	DEBT 7/6		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	-2,502.00
General Journal	07/06/2018	TAX 7/6		To transfer to USDA Revenue Bond - savings for November 2018 pmt	-4,808.00
General Journal	07/12/2018	DEBT 7/12		To transfer to Debt Service funds for 3RD QTR IFA 2018 Pmt	-1,075.00
General Journal	07/12/2018	DEBT 7/12		To transfer to Debt Service Fund LGIP for Traveltift Pmt	-338.00
General Journal	07/12/2018	DEBT 7/12		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	-2,503.00
General Journal	07/12/2018	USDA 7/12		To transfer to USDA Revenue Bond - savings for November 2018 pmt	-2,855.75
General Journal	07/13/2018	Captr 7/13		CTR invoice#65908538 for Boarding Docks FG #1587	-10,929.92
General Journal	07/18/2018	PAY 7/18		Rec 7/18/2018 payroll	-4,483.36
General Journal	07/18/2018	TAX 7/18		Rec 7/18/2018 payroll Taxes	-2,503.00
General Journal	07/19/2018	USDA 7/19		To transfer to USDA Revenue Bond - savings for November 2018 pmt	3,600.88
General Journal	07/16/2018	PW 22		Pay No. 1262188 VP409459 FEMA DISASTER 4055, PW 22 FINAL PMT	-4,808.00
General Journal	07/25/2018	DEBT 7/25		To transfer to Debt Service funds for 3RD QTR IFA 2018 Pmt	-1,075.00
General Journal	07/25/2018	DEBT 7/25		To transfer to Debt Service Fund LGIP for Traveltift Pmt	-338.00
General Journal	07/25/2018	DEBT 7/25		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	-2,503.00
General Journal	07/25/2018	USDA 7/25		To transfer to USDA Revenue Bond - savings for November 2018 pmt	-14,046.99
Bill Pmt -Check	07/06/2018	8734	Carson	CUSTOMER # 76-0011262	-97.26
Bill Pmt -Check	07/06/2018	8735	Harbor Logging Supply, Inc.	Various Supplies for Marina Maintenance & Repair	-60.01
Bill Pmt -Check	07/06/2018	8736	Kerr's Ace Hardware Inc	Customer#56	-2,000.00
Bill Pmt -Check	07/06/2018	8737	South Coast Knight Security	Patrol for JUNE 2018	-228.08
Bill Pmt -Check	07/06/2018	8738	Quill Corporation	ACCT#1932158	-1,040.38
Bill Pmt -Check	07/06/2018	8739	Western Communications	ACCT# 816180	-475.00
Bill Pmt -Check	07/12/2018	8740	S-R Excavation, LLC	keys for boat storage secured	-35.00
Bill Pmt -Check	07/12/2018	8741	Anchor Lock & Key	JUNE LEGAL ASSISTANCE - RICE	-1,539.00
Bill Pmt -Check	07/12/2018	8742	Black & Rice LLP	VARIOUS PORT SIGNAGE	-575.00
Bill Pmt -Check	07/12/2018	8743	Brookings Signs & Graphics	Rental of Excavator for dirt work at Gear Storage Area	-867.40
Bill Pmt -Check	07/12/2018	8744	Bullet Rental	VOID: CUSTOMER # 76-0011262	
Bill Pmt -Check	07/12/2018	8745	Carson	VOID: Account #2040-2434-001	
Bill Pmt -Check	07/12/2018	8746	Curry Transfer & Recycling		

Port of Brookings Harbor
Check Registers

June 1, 2018 - June 30, 2018

Accrual Basis

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	07/12/2018	8747	Eureka Oxygen Co.	JUNE 2018 Monthly Cylinder Rental	-152.30
Bill Pmt -Check	07/12/2018	8748	Fastenal Industrial Supplies	Customer No. ORBRK0013	-614.27
Bill Pmt -Check	07/12/2018	8749	Full Spectrum Landscaping Inc.	JUNE LANDSCAPING for Marina & RV Park	-1,250.00
Bill Pmt -Check	07/12/2018	8750	Gold Beach Lumber Yard, Inc.	Account #776	-1,605.00
Bill Pmt -Check	07/12/2018	8751	Harbor Sanitary District	JUNE 2018 Sanitary Bill	-4,738.08
Bill Pmt -Check	07/12/2018	8752	Harbor Water District P.U.D.	5/20-6/20 SERVICE/WATER BILL	-2,565.74
Bill Pmt -Check	07/12/2018	8753	Pump Pipe & Tank Services, LLC	7-5-18 - Fuel Dock -Services Call for high flow D/F handle broken.	-82.00
Bill Pmt -Check	07/12/2018	8754	Roto Rooter	2940-522445-001	-425.00
Bill Pmt -Check	07/12/2018	8755	Spec Dist Assoc of OR- Healthcare	Customer #: 03-0016414	-4,247.81
Bill Pmt -Check	07/12/2018	8756	Spec Dist Assoc of OR- Prop & Cas	Policy#31P16414-203 Customer ID: 01-16414	-6,370.00
Bill Pmt -Check	07/12/2018	8757	Xerox Capital Services, LLC		-836.21
Bill Pmt -Check	07/12/2018	8758	Carson	CUSTOMER # 76-0011262	-23,571.58
Bill Pmt -Check	07/12/2018	8759	Curry Transfer & Recycling	Account #2040-2434-001	-7,034.15
Bill Pmt -Check	07/19/2018	8760	Carson	CUSTOMER # 76-0011262	-40,271.75
Bill Pmt -Check	07/19/2018	8761	Gold Beach Lumber Yard, Inc.	Account #776	-810.00
Bill Pmt -Check	07/19/2018	8762	Gowman Electric, Inc.	Electrical Box for Kitefield	-2,763.67
Bill Pmt -Check	07/19/2018	8763	Koo, Brand/Five Ocean Seafoods	REFUND for Gear Storage 7/1/2017-7/23/2018 & finance charges	-272.51
Check	07/23/2018	8764	Carson	CUSTOMER # 76-0011262	-9,692.00
Bill Pmt -Check	07/30/2018	8765	BI-MART	Account #931481	-99.19
Bill Pmt -Check	07/30/2018	8766	Computer Fusion	2 computers and installation - Front Office & Travis	-1,200.00
Bill Pmt -Check	07/30/2018	8767	Coos-Curry Electric Cooperative, Inc.	ACCT # 67601	-7,467.46
Bill Pmt -Check	07/30/2018	8768	EMC-Engineers/Scientists, LLC	Customer No ORBRK0013	-2,550.00
Bill Pmt -Check	07/30/2018	8769	Fastenal Industrial Supplies	Electrical Box for Kitefield	-1,877.44
Bill Pmt -Check	07/30/2018	8770	Gowman Electric, Inc.	LEASE#00040031070	-8,250.00
Bill Pmt -Check	07/30/2018	8771	Lease Finance Partners	ACCT#1932158	-602.00
Bill Pmt -Check	07/30/2018	8772	Quill Corporation	Policy#31P16414-203 Customer ID: 01-16414	-91.97
Bill Pmt -Check	07/30/2018	8773	Spec Dist Assoc of OR- Prop & Cas	LEGAL ASSISTANCE-STEBBINS JUNE 2018	-6,370.00
Bill Pmt -Check	07/30/2018	8774	Stebbins Coffey & Collins	Account #1409-017253 Annual Tank Rental at RV Park	-667.50
Bill Pmt -Check	07/30/2018	8775	Suburban Propane	Account #1409-017253 Annual Tank Rental at RV Park	-50.00
Bill Pmt -Check	07/30/2018	8776	ULine	15340135	-691.82
Total 1002 - General Funds Ckg Umpqua 3834					-286,940.44
1005 - General Fund LGIP 6017					
Transfer	07/05/2018			Funds Transfer Umpqua Bank General Fund to LGIP General Fund	50,000.00
Check	07/24/2018			Funds Transfer Umpqua Bank General Fund to LGIP General Fund	40,000.00
General Journal	07/02/2018	debit-7/2		LGIP Fees for JUNE 2018	-1.10
General Journal	07/02/2018	TRANS 7/2		Capital Projects Transfer matching funds needed for OSMB Boarding Docks #1587 (to pay 5-R Co...	-36,000.00
General Journal	07/02/2018	TRANS 7/2		Transfer to compensate for prior transfer from Umpqua Bank General Fund to Umpqua Bank Capit...	-36,000.00
Total 1005 - General Fund LGIP 6017					17,998.90
1001 - CASH & CASH EQUIVALENTS - Other					
Total 1001 - CASH & CASH EQUIVALENTS - Other					
1001 - CASH & CASH EQUIVALENTS					
Total 1001 - CASH & CASH EQUIVALENTS					-268,941.54
1006 - Cash on Hand/Petty Cash					
1008 - Official/Financial Officer					
Transfer	07/19/2018			Funds Transfer-Adding an additional cash box (\$200) for fuel dock	-200.00
Bill Pmt -Check	07/17/2018	cash		Bottled Water for Commissioner's Mtg 7/17/18	-1.00
Check	07/02/2018	Cash		Cash Refund for Key Deposit - returned key	-20.00
Check	07/18/2018	Cash		Key Deposit Return/Refund	-20.00
Check	07/19/2018	Cash		Key Deposit Return/Refund	-20.00
Bill Pmt -Check	07/03/2018	CASH		Priority Mail to SOCS for collections submittal 6/29/18	-6.70
Total 1008 - Official/Financial Officer					-267.70
Total 1006 - Cash on Hand/Petty Cash					-267.70

Port of Brookings Harbor
Check Registers

June 1, 2018 - June 30, 2018

Accrual Basis

Type	Date	Num	Name	Memo	Amount
1020 - RESTRICTED - CASH/EQUIVALENTS					
1022 - USDA BOND Umpqua MM 9529					
Total 1022 - USDA BOND Umpqua MM 9529					-923.24
1024 - Capital Projects Umpqua 8018					
Transfer	07/24/2018			Funds Transfer - Pmt for USCG July Lease PAY20180724936013807700600 to General Funds	38,000.00
General Journal	07/02/2018	TRANS 7/2		Capital Projects transfer matching funds needed for OSMB Boarding Docks #1587 (to pay 5-R Co...	2,855.75
General Journal	07/13/2018	Capt 7/13		CTR Invoice#65908538 for Boarding Docks FG #1587	3,600.88
General Journal	07/16/2018	PW 22		Pay No. 1262188 VP409459 FEMA DISASTER 4055, PW 22 FINAL PMT	-3,600.88
General Journal	07/16/2018	PW 22		Pay No. 1262188 VP409459 FEMA DISASTER 4055, PW 22 FINAL PMT	-3,295.60
Bill Pmt -Check	07/12/2018	183	Curry Transfer & Recycling	Account #2040-2434-001	
Bill Pmt -Check	07/30/2018	184	EMC-Engineers/Scientists, LLC	Correspondences to FEMA/OEM concerning Pillings	-1,200.00
Total 1024 - Capital Projects Umpqua 8018					33,436.91
1028 - Debt Service Umpqua MM 8627					
1028.1 - IFA LOAN SAVINGS					
Total 1028.1 - IFA LOAN SAVINGS					4,659.00
1028.2 - TRAVEL LIFT					
Transfer	07/19/2018			Funds Transfer from LGIP Debt Service account to Umpqua Bank Debt Service account to pay m2...	4,659.00
Check	07/23/2018	DEBIT	m2 Lease LLC	Customer #107104 Loan#110561 Pmt #21 - 50 BFMI Travelift	-4,659.00
Total 1028.2 - TRAVEL LIFT					
1028.3 - GENIE FORKLIFT					
Transfer	07/12/2018			Funds Transfer from LGIP to Umpqua Bank for July Pmt	1,464.71
Check	07/16/2018	DEBIT	Umpqua Bank/Loan#747041620	Genie Reach Forklift Loan#747041620 Payment #5	-1,464.71
Total 1028.3 - GENIE FORKLIFT					
1028 - Debt Service Umpqua MM 8627 - Other					
Total 1028 - Debt Service Umpqua MM 8627 - Other					
1030 - Oregon State Treasury LGIP					
1032 - USDA Bond Fund LGIP 6021					
General Journal	07/06/2018	TAX 7/6		To transfer to USDA Revenue Bond - savings for November 2018 pmt	2,502.00
General Journal	07/12/2018	USDA 7/12		To transfer to USDA Revenue Bond - savings for November 2018 pmt	2,503.00
General Journal	07/19/2018	USDA 7/19		To transfer to USDA Revenue Bond - savings for November 2018 pmt	2,503.00
General Journal	07/25/2018	USDA 7/25		To transfer to USDA Revenue Bond - savings for November 2018 pmt	2,503.00
Total 1032 - USDA Bond Fund LGIP 6021					10,011.00
1034 - Capital Projects Fund LGIP 6019					
Total 1034 - Capital Projects Fund LGIP 6019					
1036 - Reserve Fund LGIP 6018					
Total 1036 - Reserve Fund LGIP 6018					
1038 - Debt Service Fund LGIP 6020					
1038.1 - IFA LOAN					
General Journal	07/19/2018	DEBT		To transfer to Debt Service funds for 3RD QTR IFA 2018 Pmt	4,808.00
General Journal	07/06/2018	DEBT 7/6		To transfer to Debt Service funds for 3RD QTR IFA 2018 Pmt	4,808.00
General Journal	07/12/2018	DEBT 7/12		To transfer to Debt Service funds for 3RD QTR IFA 2018 Pmt	4,808.00
General Journal	07/25/2018	DEBT 7/25		To transfer to Debt Service funds for 3RD QTR IFA 2018 Pmt	4,808.00
Total 1038.1 - IFA LOAN					19,232.00
1038.2 - TRAVELIFT					

Port of Brookings Harbor
Check Registers

June 1, 2018 - June 30, 2018

Accrual Basis

Type	Date	Num	Name	Memo	Amount
Transfer	07/19/2018			Funds Transfer from LGIP Debt Service account to Umpqua Bank Debt Service account to pay m2...	-4,659.00
General Journal	07/19/2018	DEBT		To transfer to Debt Service Fund LGIP for Travelfit Pmt	1,075.00
General Journal	07/06/2018	DEBT 7/6		To transfer to Debt Service Fund LGIP for Travelfit Pmt	1,075.00
General Journal	07/12/2018	DEBT 7/12		To transfer to Debt Service Fund LGIP for Travelfit Pmt	1,075.00
General Journal	07/25/2018	DEBT 7/25		To transfer to Debt Service Fund LGIP for Travelfit Pmt	1,075.00
Total 1038.2 - TRAVELIFT					-359.00
1038.3 - GENIE FORKLIFT					
Transfer	07/12/2018			Funds Transfer from LGIP to Umpqua Bank for July Pmt	-1,464.71
General Journal	07/19/2018	DEBT		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	338.00
General Journal	07/06/2018	DEBT 7/6		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	338.00
General Journal	07/12/2018	DEBT 7/12		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	338.00
General Journal	07/25/2018	DEBT 7/25		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	338.00
Total 1038.3 - GENIE FORKLIFT					-112.71
1038 - Debt Service Fund LGIP 6020 - Other					
Total 1038 - Debt Service Fund LGIP 6020 - Other					18,760.29
Total 1038 - Debt Service Fund LGIP 6020					28,771.29
Total 1030 - Oregon State Treasury LGIP					62,208.20
Total 1020 - RESTRICTED - CASH/EQUIVALENTS					-207,001.04
TOTAL					

Guest Forecast

For: 07/01/2018 - 07/31/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
7/1/2018	39	52	32	278/0/0/0	260/0/0/0	84	70.00	\$3,606.00
7/2/2018	32	52	32	260/0/0/0	261/0/0/0	84	70.00	\$6,359.00
7/3/2018	14	70	35	261/0/0/0	299/0/0/0	105	87.50	\$7,506.00
7/4/2018	9	96	18	299/0/0/0	317/0/0/0	114	95.00	\$8,182.00
7/5/2018	36	78	26	317/0/0/0	303/0/0/0	104	86.67	\$4,068.00
7/6/2018	34	70	44	303/0/0/0	349/0/0/0	114	95.00	\$4,360.00
7/7/2018	42	72	24	349/0/0/0	314/0/0/0	96	80.00	\$3,867.00
7/8/2018	61	35	23	314/0/0/0	189/0/0/0	58	48.33	\$2,411.00
7/9/2018	20	38	40	189/0/0/0	251/0/0/0	78	65.00	\$3,434.00
7/10/2018	19	59	27	251/0/0/0	282/0/0/0	86	71.67	\$3,820.00
7/11/2018	28	58	29	282/0/0/0	298/0/0/0	87	72.50	\$3,817.00
7/12/2018	34	53	46	298/0/0/0	314/0/0/0	99	82.50	\$4,119.00
7/13/2018	36	63	52	314/0/0/0	383/0/0/0	115	95.83	\$4,584.00
7/14/2018	28	87	28	383/0/0/0	367/0/0/0	115	95.83	\$4,573.00
7/15/2018	64	51	38	367/0/0/0	285/0/0/0	89	74.17	\$3,621.00
7/16/2018	35	54	36	285/0/0/0	304/0/0/0	90	75.00	\$3,856.00
7/17/2018	26	64	31	304/0/0/0	346/0/0/0	95	79.17	\$4,003.00
7/18/2018	35	60	35	346/0/0/0	337/0/0/0	95	79.17	\$4,015.00
7/19/2018	36	59	43	337/0/0/0	321/0/0/0	102	85.00	\$4,214.00
7/20/2018	42	60	57	321/0/0/0	351/0/0/0	117	97.50	\$4,808.00
7/21/2018	16	101	16	351/0/0/0	333/0/0/0	117	97.50	\$5,068.00
7/22/2018	39	78	28	333/0/0/0	338/0/0/0	106	88.33	\$4,558.00
7/23/2018	53	53	31	338/0/0/0	279/0/0/0	84	70.00	\$3,608.00
7/24/2018	23	61	31	279/0/0/0	307/0/0/0	92	76.67	\$3,823.00
7/25/2018	30	62	47	307/0/0/0	372/0/0/0	109	90.83	\$4,546.00
7/26/2018	42	67	37	372/0/0/0	338/0/0/0	104	86.67	\$4,208.00
7/27/2018	35	69	44	338/0/0/0	323/0/0/0	113	94.17	\$4,427.00
7/28/2018	25	88	27	323/0/0/0	333/0/0/0	115	95.83	\$4,528.00
7/29/2018	49	66	39	333/0/0/0	320/0/0/0	105	87.50	\$4,207.00
7/30/2018	39	66	33	320/0/0/0	334/0/0/0	99	82.50	\$4,212.00
7/31/2018	23	76	21	334/0/0/0	326/0/0/0	97	80.83	\$3,724.00
	1044	2018	1050	9686/0/0/0	9734/0/0/0	3068	82.47	\$136,132.00

Occupancy percentages based on 120 total units

Guest Forecast

For: 08/01/2018 - 08/31/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
8/1/2018	30	67	17	326/0/0/0	277/0/0/0	84	70.00	\$3,507.00
8/2/2018	22	62	32	277/0/0/0	298/0/0/0	94	78.33	\$3,712.00
8/3/2018	25	69	38	298/0/0/0	302/0/0/0	107	89.17	\$4,229.00
8/4/2018	24	83	18	302/0/0/0	265/0/0/0	101	84.17	\$4,135.00
8/5/2018	45	56	22	265/0/0/0	187/0/0/0	78	65.00	\$3,235.00
8/6/2018	23	55	7	187/0/0/0	138/0/0/0	62	51.67	\$2,770.00
8/7/2018	20	42	10	138/0/0/0	121/0/0/0	52	43.33	\$2,106.00
8/8/2018	16	36	15	121/0/0/0	122/0/0/0	51	42.50	\$2,290.00
8/9/2018	11	40	29	122/0/0/0	173/0/0/0	69	57.50	\$3,076.00
8/10/2018	13	56	41	173/0/0/0	251/0/0/0	97	80.83	\$3,880.00
8/11/2018	19	78	14	251/0/0/0	239/0/0/0	92	76.67	\$3,892.00
8/12/2018	44	48	6	239/0/0/0	144/0/0/0	54	45.00	\$2,439.00
8/13/2018	22	32	16	144/0/0/0	130/0/0/0	48	40.00	\$1,968.00
8/14/2018	11	37	7	130/0/0/0	121/0/0/0	44	36.67	\$1,895.00
8/15/2018	7	37	7	121/0/0/0	131/0/0/0	44	36.67	\$1,992.00
8/16/2018	9	35	11	131/0/0/0	131/0/0/0	46	38.33	\$2,086.00
8/17/2018	7	39	17	131/0/0/0	154/0/0/0	56	46.67	\$2,353.00
8/18/2018	11	45	7	154/0/0/0	140/0/0/0	52	43.33	\$2,317.00
8/19/2018	26	26	8	140/0/0/0	104/0/0/0	34	28.33	\$1,527.00
8/20/2018	7	27	5	104/0/0/0	92/0/0/0	32	26.67	\$1,432.00
8/21/2018	8	24	3	92/0/0/0	77/0/0/0	27	22.50	\$1,235.00
8/22/2018	4	23	3	77/0/0/0	76/0/0/0	26	21.67	\$1,235.00
8/23/2018	7	19	10	76/0/0/0	80/0/0/0	29	24.17	\$1,168.00
8/24/2018	3	26	19	80/0/0/0	118/0/0/0	45	37.50	\$1,931.00
8/25/2018	3	42	2	118/0/0/0	116/0/0/0	44	36.67	\$1,892.00
8/26/2018	25	19	6	116/0/0/0	75/0/0/0	25	20.83	\$1,024.00
8/27/2018	9	16	5	75/0/0/0	62/0/0/0	21	17.50	\$942.00
8/28/2018	3	18	2	62/0/0/0	60/0/0/0	20	16.67	\$898.00
8/29/2018	0	20	0	60/0/0/0	60/0/0/0	20	16.67	\$796.00
8/30/2018	3	17	9	60/0/0/0	88/0/0/0	26	21.67	\$948.00
8/31/2018	5	21	32	88/0/0/0	157/0/0/0	53	44.17	\$2,523.00
	462	1215	418	4658/0/0/0	4489/0/0/0	1633	43.90	\$69,433.00

Occupancy percentages based on 120 total units

Guest Forecast

For: 09/01/2018 - 09/30/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
9/1/2018	1	52	3	157/0/0/0	157/0/0/0	55	45.83	\$2,636.00
9/2/2018	1	54	1	157/0/0/0	153/0/0/0	55	45.83	\$2,628.00
9/3/2018	35	20	4	153/0/0/0	57/0/0/0	24	20.00	\$1,063.00
9/4/2018	9	15	8	57/0/0/0	58/0/0/0	23	19.17	\$1,064.00
9/5/2018	3	20	8	58/0/0/0	66/0/0/0	28	23.33	\$1,195.00
9/6/2018	4	24	4	66/0/0/0	62/0/0/0	28	23.33	\$1,341.00
9/7/2018	9	19	5	62/0/0/0	59/0/0/0	24	20.00	\$1,049.00
9/8/2018	4	20	5	59/0/0/0	61/0/0/0	25	20.83	\$1,217.00
9/9/2018	8	17	4	61/0/0/0	45/0/0/0	21	17.50	\$962.00
9/10/2018	1	20	1	45/0/0/0	45/0/0/0	21	17.50	\$962.00
9/11/2018	2	19	7	45/0/0/0	55/0/0/0	26	21.67	\$1,172.00
9/12/2018	4	22	1	55/0/0/0	49/0/0/0	23	19.17	\$975.00
9/13/2018	2	21	1	49/0/0/0	48/0/0/0	22	18.33	\$961.00
9/14/2018	4	18	2	48/0/0/0	45/0/0/0	20	16.67	\$897.00
9/15/2018	5	15	2	45/0/0/0	38/0/0/0	17	14.17	\$584.00
9/16/2018	6	11	0	38/0/0/0	25/0/0/0	11	9.17	\$503.00
9/17/2018	2	9	2	25/0/0/0	28/0/0/0	11	9.17	\$452.00
9/18/2018	1	10	6	28/0/0/0	34/0/0/0	16	13.33	\$707.00
9/19/2018	2	14	0	34/0/0/0	31/0/0/0	14	11.67	\$612.00
9/20/2018	2	12	1	31/0/0/0	30/0/0/0	13	10.83	\$612.00
9/21/2018	5	8	0	30/0/0/0	20/0/0/0	8	6.67	\$306.00
9/22/2018	1	7	5	20/0/0/0	32/0/0/0	12	10.00	\$393.00
9/23/2018	5	7	2	32/0/0/0	26/0/0/0	9	7.50	\$335.00
9/24/2018	2	7	1	26/0/0/0	20/0/0/0	8	6.67	\$342.00
9/25/2018	0	8	1	20/0/0/0	22/0/0/0	9	7.50	\$393.00
9/26/2018	2	7	3	22/0/0/0	24/0/0/0	10	8.33	\$452.00
9/27/2018	1	9	1	24/0/0/0	24/0/0/0	10	8.33	\$452.00
9/28/2018	3	7	1	24/0/0/0	20/0/0/0	8	6.67	\$350.00
9/29/2018	1	7	2	20/0/0/0	22/0/0/0	9	7.50	\$387.00
9/30/2018	0	9	1	22/0/0/0	24/0/0/0	10	8.33	\$387.00
	125	488	82	1513/0/0/0	1380/0/0/0	570	15.83	\$25,389.00

Occupancy percentages based on 120 total units

Guest Forecast

For: 10/01/2018 - 10/31/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
10/1/2018	4	6	0	24/0/0/0	16/0/0/0	6	5.00	\$197.00
10/2/2018	1	5	1	16/0/0/0	16/0/0/0	6	5.00	\$102.00
10/3/2018	2	4	0	16/0/0/0	12/0/0/0	4	3.33	\$146.00
10/4/2018	1	3	1	12/0/0/0	8/0/0/0	4	3.33	\$153.00
10/5/2018	1	3	1	8/0/0/0	8/0/0/0	4	3.33	\$153.00
10/6/2018	0	4	1	8/0/0/0	10/0/0/0	5	4.17	\$153.00
10/7/2018	2	3	0	10/0/0/0	6/0/0/0	3	2.50	\$102.00
10/8/2018	1	2	2	6/0/0/0	12/0/0/0	4	3.33	\$153.00
10/9/2018	0	4	2	12/0/0/0	16/0/0/0	6	5.00	\$255.00
10/10/2018	4	2	0	16/0/0/0	8/0/0/0	2	1.67	\$51.00
10/11/2018	0	2	0	8/0/0/0	8/0/0/0	2	1.67	\$51.00
10/12/2018	0	2	1	8/0/0/0	10/0/0/0	3	2.50	\$102.00
10/13/2018	0	3	0	10/0/0/0	10/0/0/0	3	2.50	\$102.00
10/14/2018	0	3	0	10/0/0/0	10/0/0/0	3	2.50	\$51.00
10/15/2018	0	3	0	10/0/0/0	10/0/0/0	3	2.50	\$102.00
10/16/2018	0	3	0	10/0/0/0	10/0/0/0	3	2.50	\$102.00
10/17/2018	0	3	0	10/0/0/0	10/0/0/0	3	2.50	\$102.00
10/18/2018	0	3	0	10/0/0/0	10/0/0/0	3	2.50	\$51.00
10/19/2018	1	2	1	10/0/0/0	10/0/0/0	3	2.50	\$102.00
10/20/2018	0	3	1	10/0/0/0	12/0/0/0	4	3.33	\$153.00
10/21/2018	0	4	0	12/0/0/0	12/0/0/0	4	3.33	\$102.00
10/22/2018	2	2	0	12/0/0/0	4/0/0/0	2	1.67	\$51.00
10/23/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
10/24/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
10/25/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
10/26/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$0.00
10/27/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
10/28/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
10/29/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
10/30/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
10/31/2018	1	1	0	4/0/0/0	2/0/0/0	1	0.83	\$0.00
	20	86	11	284/0/0/0	262/0/0/0	97	2.61	\$2,893.00

Occupancy percentages based on 120 total units

Guest Forecast

For: 11/01/2018 - 11/30/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
11/1/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/2/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/3/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/4/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/5/2018	0	1	1	2/0/0/0	5/0/0/0	2	1.67	\$43.00
11/6/2018	0	2	0	5/0/0/0	5/0/0/0	2	1.67	\$43.00
11/7/2018	2	0	1	5/0/0/0	2/0/0/0	1	0.83	\$0.00
11/8/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/9/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/10/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/11/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/12/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/13/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/14/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/15/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/16/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/17/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/18/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/19/2018	0	1	1	2/0/0/0	4/0/0/0	2	1.67	\$43.00
11/20/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$43.00
11/21/2018	1	1	0	4/0/0/0	2/0/0/0	1	0.83	\$0.00
11/22/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/23/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/24/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/25/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/26/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/27/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/28/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/29/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
11/30/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
	3	31	3	70/0/0/0	70/0/0/0	34	0.94	\$172.00

Occupancy percentages based on 120 total units

Guest Forecast

For: 12/01/2018 - 12/31/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
12/1/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/2/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/3/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/4/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/5/2018	0	1	1	2/0/0/0	4/0/0/0	2	1.67	\$51.00
12/6/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
12/7/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
12/8/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
12/9/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
12/10/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
12/11/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$0.00
12/12/2018	1	1	0	4/0/0/0	2/0/0/0	1	0.83	\$0.00
12/13/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/14/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/15/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/16/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/17/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/18/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/19/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/20/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/21/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/22/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/23/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/24/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/25/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/26/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/27/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/28/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/29/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/30/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
12/31/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
	1	37	1	76/0/0/0	76/0/0/0	38	1.02	\$306.00

Occupancy percentages based on 120 total units

Guest Forecast

For: 01/01/2019 - 01/31/2019

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
1/1/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/2/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/3/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/4/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/5/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/6/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/7/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/8/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/9/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/10/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/11/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/12/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/13/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/14/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/15/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/16/2019	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
1/17/2019	1	0	0	2/0/0/0	0/0/0/0	0	0.00	\$0.00
1/18/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/19/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/20/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/21/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/22/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/23/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/24/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/25/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/26/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/27/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/28/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/29/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/30/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
1/31/2019	0	0	0	0/0/0/0	0/0/0/0	0	0.00	\$0.00
	1	16	0	34/0/0/0	32/0/0/0	16	0.43	\$0.00

Occupancy percentages based on 120 total units

August 21, 2018 Managers Report

1) De-brushing of Port Property for Sale (0 .7 acres)

Over the last 2 months our real-estate agent Dave Cardwell informed me of a potential buyer of the property across the street from the Port office. During the conversation with Dave, it became apparent that the Port should brush the property. We want buyers to see the potential for developing the land. Even though no offer was made on the property I went ahead with plans to hire someone to clear out the underbrush.

Fast forward to last week, I was made aware of active homeless camps on our property. County Deputy J. White informed me that a former homeless site was closing and that the Port would see an increase in activity. After consulting with commissioners, employees and County Sheriff Deputies it was decided that time was of the essence. Harbormaster Travis Webster and Brent Ferguson began removing camp and drug debris by excavator. We will have a better idea of how to proceed once the crud is removed.

2) Epoxy treatment to BC Fisheries Dock

It is the decision of Mr. Manning thru his legal counsel, that he will allow the epoxy treatment to the dock to be completed the week of November 5-12, 2018. I have asked that Mr. Manning keep an open mind to an early completion date. The \$41,000 held by IFA to complete this project will not be in jeopardy according to Mr. Ted Werth.

3) Harbor Sanitary District

I continue to work with manager Kelly Bebee to resolve the RV Park bathroom situation involving excess sand entering their system. We are searching for a mutually acceptable remedy that will get us past the up coming winter storms. So far, the best resolution would be a renovated bathroom, but we are a year out from possible funding thru Oregon State Parks.

4) Port Staff

We have a staff of 4 doing all the outside work involving (boat hauling, fuel sales, tree removal, bathroom maintenance, litter removal, fillet station cleanup, etc.). We have a staff of 4 doing all the inside work (RV Park customer service, moorage fees, taking compliments and complaints and fielding phone calls). I hope you will take the time to tell them "job well done"

5) Harbormaster Webster and Financial Officer Boom attended "Human Resources" training conducted by Special Districts in Medford August 8th

Manager's report



2018 Preliminary
POUNDS AND VALUES OF COMMERCIALY CAUGHT FISH AND SHELLFISH LANDED IN OREGON - BROOKINGS

Fish	January	February	March	April	May	June	July	August	September	October	November	December	Total
#	270,407	61,092	153,010	299,939	207,981	167,782	28,857	6,042					1,194,810
\$	182,358	44,104	109,575	198,649	180,209	275,228	144,631	15,031					1,129,785
Cabazon	# 19	74	441	637	298	847	308	27					2,449
\$	44	214	1,481	1,737	1,008	2,154	902	63					7,583
Flounder, arrowtooth	# 7,024	4,863	5,514	4,494	2,738	716		13					25,162
\$	662	439	522	445	271	58		20					2,415
Flounder, stary	#				5								5
\$					2								2
Greenling sp.	# 6	49	539	382	288	220	189						1,663
\$	9	74	2,306	1,597	1,185	909	673						6,753
Grenadier, Pacific	#		696			425							1,121
\$			0			41							41
Hagfish sp	#			546									546
\$				55									55
Hallbut, Pacific	#					44							44
\$						228							228
Lingcod	# 812	283	1,675	2,128	13,368	20,052	2,482	399					41,189
\$	994	826	4,556	3,163	14,592	18,674	6,208	973					49,986
Pacific Ocean perch	# 1	20	134	394		2							551
\$	0	7	60	158		1							228
Rockfish, black	# 900	275	3,543	1,284	2,464	2,559	2,223	211					13,459
\$	1,350	413	6,485	3,040	4,684	5,070	4,314	317					25,873
Rockfish, blue	# 2	8	72	10	39	101	47	4					283
\$	3	12	108	16	59	183	71	6					438
Rockfish, canary	# 962	9	7	145	6,740	13,670	38	3					21,574
\$	436	14	11	87	3,083	4,800	60	5					8,478
Rockfish, china	#	3	20	4		70	50						147
\$		6	123	27		423	207						786
Rockfish, copper	# 2				9	120	7						138
\$	3				27	420	11						461
Rockfish, darkblotched	# 628	48	2,471	14,409	19	784		37					18,406
\$	283	29	1,412	6,431	10	357		56					8,578
Rockfish, gopher	#				2								2
\$					10								10

Data As of 8/7/2018 3:38:16 PM | <http://fw/hqreports.odfw.in/ReportServer>

FTR205

Note: All pounds round



**2018 Preliminary
POUNDS AND VALUES OF COMMERCIALY CAUGHT FISH AND SHELLFISH LANDED IN OREGON - BROOKINGS**

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Rockfish, grass	# 4			4	9	4	34						55
	\$ 8			6	19	28	132						193
Rockfish, quillback			11		7	81	2						101
			52		11	326	6						395
Rockfish, Rougheye/blacks	# 71			47				36					154
	\$ 32			38				54					124
Rockfish, Shalf	# 3,021			100	6,619	12,566							22,306
	\$ 749			45	2,657	4,331							7,782
Rockfish, shortraker				16	11	5							32
				7	7	2							16
Rockfish, Slope	# 782	580	1,509	824	158	662		83					4,606
	\$ 233	129	90	169	25	295		125					1,066
Rockfish, tiger						13							13
						42							42
Rockfish, vermillion	# 17	9	18	10	20	139	40	12					265
	\$ 26	14	27	16	30	233	60	18					424
Rockfish, widow	# 2,975			644	41	46							3,706
	\$ 1,041			225	14	15							1,295
Rockfish, yelloweye	# 3				1								4
	\$ 1				0								1
Rockfish, yellowtail	# 10,165			205	730	21		1					11,122
	\$ 3,986			92	311	19		2					4,420
Sablefish	# 22,052	8,039	34,173	62,602	26,171	12,063		4,804					169,904
	\$ 46,165	15,737	50,293	87,068	31,766	13,250		10,645					254,944
Salmon, chinook					2,577	18,606	17,251	421					38,855
					28,323	187,100	119,694	2,745					335,862
Sanddab, Pacific	# 88				14								102
	\$ 22				8								30
Shark, spiny dogfish	# 7												7
	\$ 0												0
Skate, Big	# 44				284								328
	\$ 7				114								121
Skate, Longnose	# 3,575	967	1,570	4,839	2,479	827							14,257
	\$ 769	380	612	986	688	47							3,482
Skates unsp.	# 135			24	32								191



**2018 Preliminary
POUNDS AND VALUES OF COMMERCIALY CAUGHT FISH AND SHELLFISH LANDED IN OREGON - BROOKINGS**

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Sole, curfin (turbot)	\$ 0				0	1							0
	#					0							1
	\$					0							0
Sole, Dover	\$ 130,327	21,828	81,923	159,042	97,961	71,014							541,986
	#	53,404	10,046	26,463	70,860	30,252							235,577
Sole, English	\$ 810	1	468	1,645	1,426	3,036							7,186
	#	153	0	118	526	890							2,122
Sole, petrale	\$ 68,204	11,284	2,038	2,910	15,461	639							100,536
	#	64,233	11,760	2,142	3,311	735							99,150
Sole, rex	\$ 4,960	2,115	2,827	7,575	5,327	4,325							26,929
	#	1,579	738	832	2,184	1,185							8,161
Surfperch	\$ 7												7
	#	11											11
Thornyhead, longspine	\$ 5,396	5,960	27,077	13,327	11,649	1,217							64,646
	#	1,821	1,765	9,281	4,728	409							21,879
Thornyhead, shortspine	\$ 7,532	5,032	6,484	21,521	10,748	2,481		1					53,799
	#	4,512	1,493	2,621	11,622	1,561		2					27,441
Tuna, albacore	\$					616	6,178						6,794
	#					1,232	12,283						13,525
Whiting, Pac. (hake)	\$ 90			171	1								262
	#	0		0	0								0
Wolf-eel	\$				7								7
	#				11								11
Crustaceans	\$ 861	1,959,312	466,966	54,929	750,359	1,805,223	2,518,221	206,057					7,761,928
	#	0	5,377,124	1,701,863	280,125	1,365,301	1,801,502	113,818					11,384,784
Crab, Dungeness, ocean	\$ 861	1,959,312	466,968	54,929	36,376	23,549	14,329	68					2,558,390
	#	0	5,377,124	1,701,863	280,125	120,814	67,612	306					7,773,868
Shrimp, pink	\$				713,983	1,781,674	2,503,892	205,969					5,205,538
	#				519,007	1,244,487	1,733,890	113,512					3,610,896
Molluscs	\$		81										81
	#		41										41
Octopus	\$		81										81
	#		41										41
Total	\$	271,288	2,020,404	620,057	354,868	958,040	2,547,078	212,098					8,956,819
	#	182,358	5,421,228	1,911,279	478,774	1,640,529	1,946,133	128,849					12,514,560

OPERATIONAL REPORT

DATE: *August 21, 2018*
RE: *Operational Report*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY: *Travis Webster, Harbormaster*

OVERVIEW

- Clean up throughout the Port is ongoing as funds are available.
- Removal of trees at RV park, launch ramp bathroom, and boat yard.
- We are to begin brushing lot across from port office this week.
- We continue to identify small problems that occur with day to day use and assign work orders and complete these jobs in an orderly fashion.
- We have met with Carson Oil regarding fuel tanks. We should have cost estimates for maintenance and painting by end of this month.
- Basin 1 B dock power has had issues. Repairs are being made and is expected to be operational soon. Problem is that main line feeding b dock panel has corroded.
- New Port Truck will be here by this week.
- Boat yard haul outs as of July 2, 2018 to date. 10 vessels
- I would like to acknowledge our Port staff for a excellent job keeping up with the busy summer and continuing to push forward.

OLD BUSINESS AGENDA ITEM A

DATE: *August 21, 2018*
RE: *Enterprise Zone by Tracey Loomis*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY:

OVERVIEW

- July 17, Mrs. Loomis gave the board a presentation about the Curry County Enterprise Zone application, the board did not make any actions during this time.
- Mrs. Loomis will be attending this meeting in case the board had any further questions regarding the Port's Consent for the Curry County Enterprise Zone application, with the State of Oregon/Business Oregon.

DOCUMENTS

- Resolution 492, 2 pages.
- Zoning map, 2 pages
- Curry County Enterprise Zone Application & Consent Resolution Draft, 1 page

COMMISSIONERS ACTION

- To approve or deny Resolution 492.

PORT OF BROOKINGS HARBOR

CURRY COUNTY, OREGON

RESOLUTION NO. 492

CONSENT RESOLUTION

AUTHORIZING SUBMITTAL OF THE CURRY COUNTY ENTERPRISE ZONE APPLICATION TO THE OREGON BUSINESS DEVELOPMENT DEPARTMENT

WHEREAS, the Port of Brookings-Harbor consents to an application for designation of a newly created enterprise zone with Zone Sponsor Curry County;

WHEREAS, Curry County, the Zone Sponsor, has formally advised and received consultation from the Oregon Business Development Department (0800) according to ORS 285C.078 in order to create this new Enterprise Zone to encourage new business investment, job creation, higher incomes for local residents, greater diversity of economic activity; and

WHEREAS, the proposed enterprise zone has a total area of 4.018 square miles; it meets other statutory limitations on size and configuration, is depicted on a drawn-to-scale map (Exhibit 1), and a legal description (Exhibit 2); and

WHEREAS, the proposed enterprise zone contains significant land that is reserved for industrial use, as indicated by land use zoning map with the application, consistent with Comprehensive Plans acknowledged by the Land Conservation and Development Commission, such industrial sites are accessible, serviced or serviceable, and otherwise ready for use and further development; and

WHEREAS, the designation of an enterprise zone does not grant or imply permission to develop land within the zone without complying with prevailing zoning, regulatory and permitting processes and restrictions for applicable jurisdictions; nor does it indicate any intent to modify those processes or restrictions, except as otherwise in accordance with Comprehensive Plans.

WHEREAS, the Port of Brookings-Harbor appreciates the impacts that a designated enterprise zone would have and the property tax exemptions that eligible business firms might receive therein, as governed by Oregon Revised Statutes (ORS) Chapter 285C and other provisions of Oregon Law.

WHEREAS, all of the other municipal corporations, school districts, special service districts and so forth, other than the sponsoring governments, that receive operating revenue through the levying of ad valorem taxes on real and personal property in any area of the proposed enterprise zone were sent notice and invited to a public meeting regarding this proposal, in order for the sponsoring governments to effectively consult with these other local taxing districts,

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1:

Under ORS (285C.065/285C.245), Curry County does hereby designate an Oregon enterprise zone to be named: The Curry County Enterprise Zone, the boundary and area of which are described in Exhibits 1 and 2.

Section 2:

CCD Business Development Corporation is authorized to submit documentation of this enterprise zone designation to OBOO on behalf of the zone sponsor for purposes of a positive determination in favor under ORS 285C.074.

Section 3:

CCD Business Development Corporation is appointed as the local zone manager for this enterprise zone. CCO will not only submit the application but make any substantive or technical changes to the enterprise zone, after adoption of this resolution, for the 10-year period of this enterprise zone.

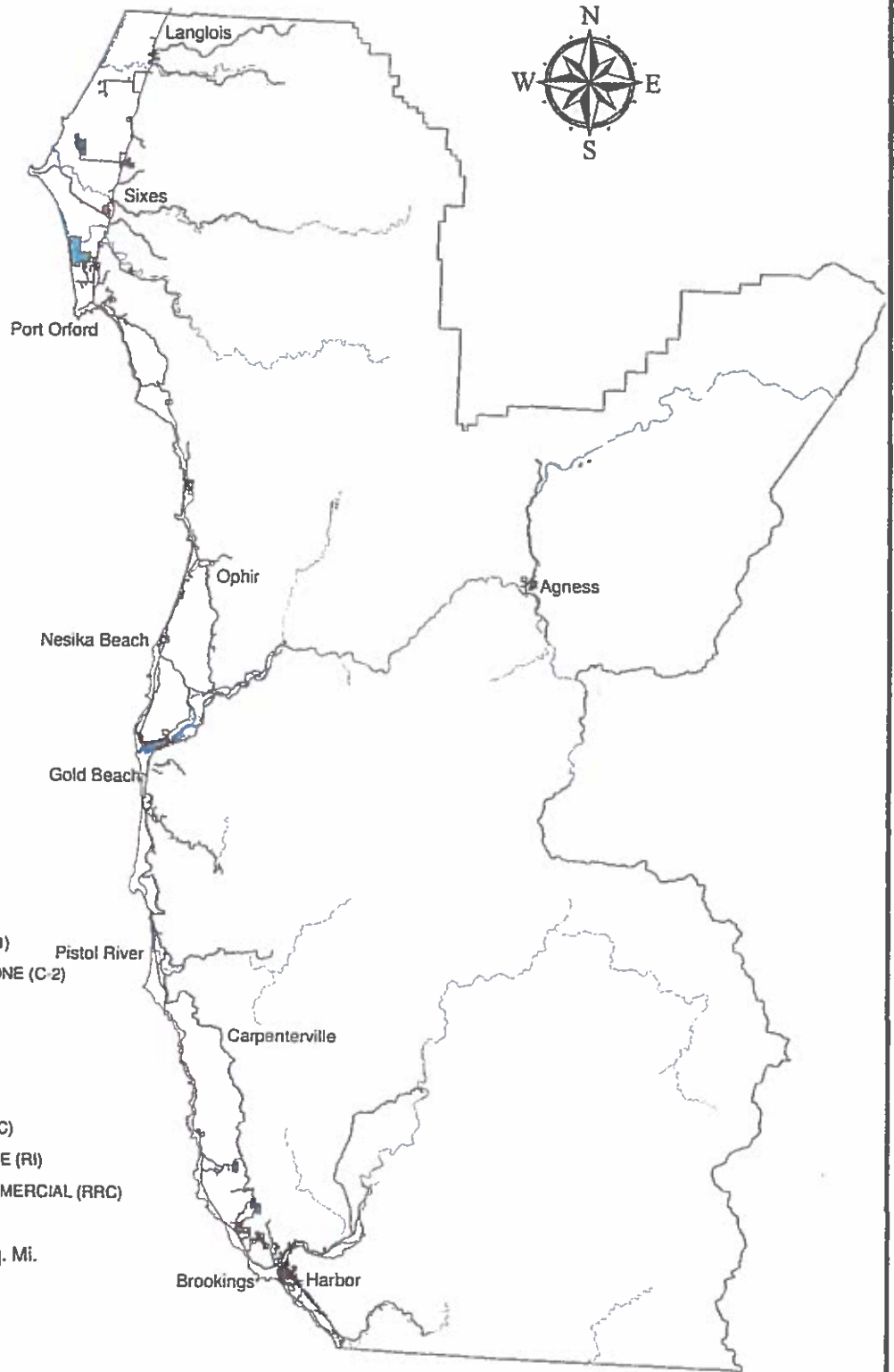
ADOPTED by the Port of Brookings Harbor Board of Commissioners on this ____th day of _____ 2018.

President

ATTEST:

Commissioner

ZONING



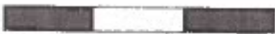
Area	Legend
0.711 Sq. Mi.	LIGHT COMMERCIAL (C-1)
0.092 Sq. Mi.	HEAVY COMMERCIAL ZONE (C-2)
0.981 Sq. Mi.	EFU
0.598 Sq. Mi.	INDUSTRIAL ZONE (I)
1.074 Sq. Mi.	PUBLIC FACILITY (PF)
0.050 Sq. Mi.	R-2
1.165 Sq. Mi.	RURAL COMMERCIAL (RC)
0.356 Sq. Mi.	RURAL INDUSTRIAL ZONE (RI)
0.022 Sq. Mi.	RURAL RESOURCE COMMERCIAL (RRC)

Square mileage of entire zone - 5.050 Sq. Mi.

Linear distance between the two farthest points of the zone - 68.7 miles.

Linear distance between the two closest points of the zone - 0 feet.

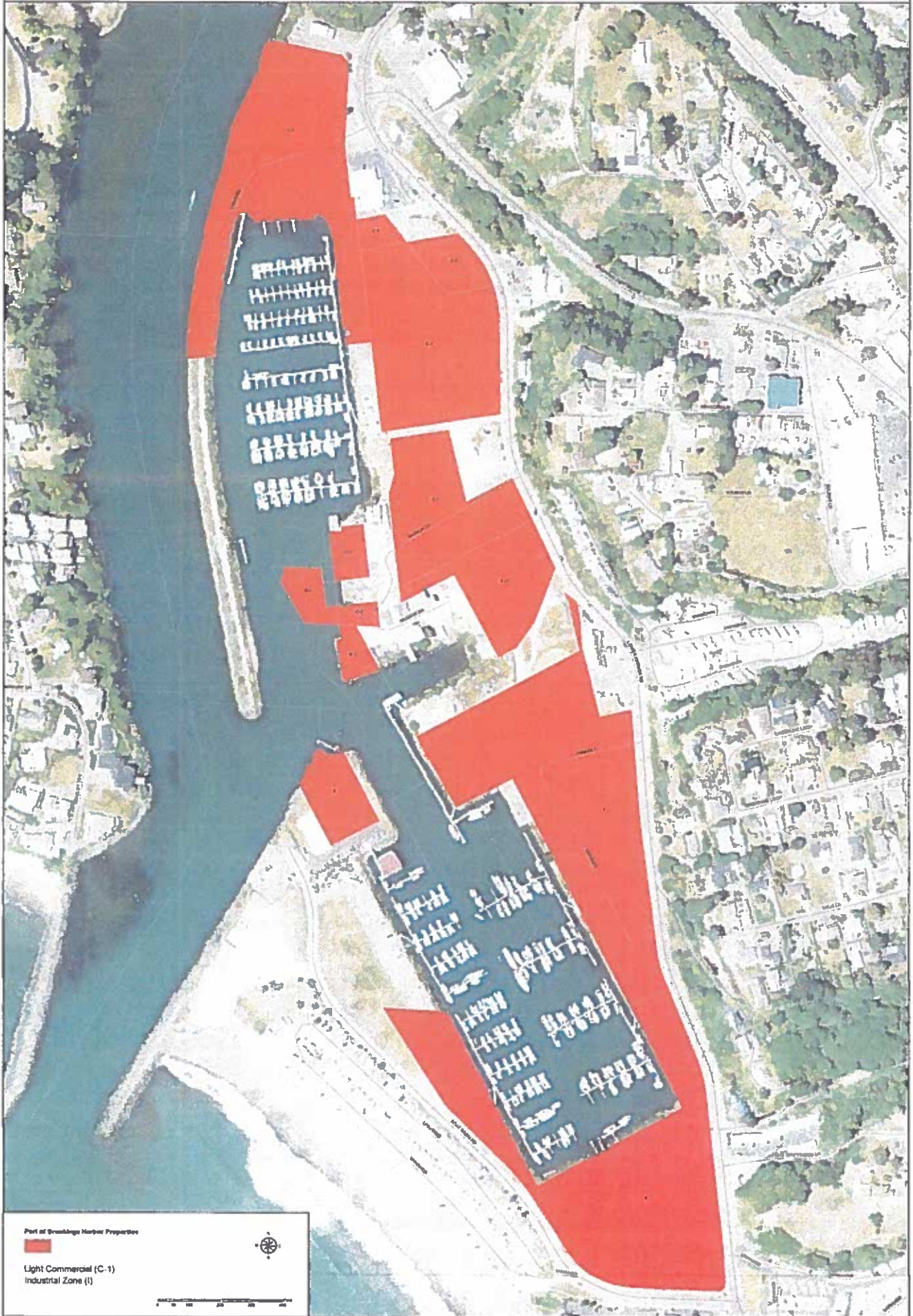
0 4 8 12 Miles



Date: 10/25/2017

Source: Oregon Department of Transportation, 2014

Port of Brookings Harbor Property



**Curry County Enterprise Zone Application
And
Consent Resolution Draft**

The proposed Curry County Enterprise Zone (EZ) consists of sites throughout the entire county, and includes properties in Heavy Commercial, Public Facility, Industrial, Rural Resort Commercial, Rural Industrial, and Exclusive Farm Use zoned properties. Development of conventional manufacturing, industrial activities, processing plants, distribution centers, maintenance support could be accommodated, as well as development of the Pacific Gales Golf Course. Project sites in the proposed EZ include areas in and around Langlois, Gold Beach, Port Orford and the Harbor area.

*From Curry County Board of Commission Agenda Report;
Prepared by Carolyn Johnson, Community Development Director, Curry County
January 17, 2018*

The proposed EZ includes Port of Brookings-Harbor property, as well as many other sites throughout the County.

Nothing can be taken off the tax rolls – EZ benefits (tax abatements) are for eligible new construction, building upgrades, machinery & equipment. Taxes on the assessed value for eligible property are all that is abated for the 3- to 5-year term. If there is a \$15 million investment of eligible property, they can have up to 15 years of abatement, if meeting employment and wage requirements.

Per Curry County Assessor's Department, the tax rate for the Port of Brookings-Harbor is \$0.1316 per \$1000. An example that I came up with:

Project investment:

\$5.6 million – New Facility
\$4 million – Machinery & Equipment

...and using \$0.1316 per assessed \$1000...

...and if the Curry County Assessor's Office assessed it at FULL VALUE:

Construction	\$0.1316 X 5600 = \$736.96 new taxes to be abated/year
M&E	\$0/1316 X 4000 = \$526.40 new taxes to be abated/year

(These figures are what the business may realize for the taxing district of the Port – they would realize more savings when the other taxing districts were added in.)

Note: This is an estimate, but I think it helps to understand what the Port will expect once the abatement period is over.

IF ANYONE HAS ANY FURTHER QUESTIONS ON THE ABOVE, OR WHAT I SPOKE ABOUT DURING YOUR LAST MEETING, please feel free to contact me at t.loomis@ccdbusiness.com.

CCD Business Development Department is a private, non-profit. We are the Zone Manager for all the current seven EZ's in Coos, Curry, and Douglas Counties. Curry County does not pay CCD for this service. CCD has the knowledge and resources to help the counties, cities, special districts, and interested businesses. CCD will invoice for a 1-time charge to the business that has an approved application for enterprise zone, based on their investment. This is CCD's only charge for the service. CCD then helps the business with their annual reports due to the County, keeps necessary records between the business, the County, and the State.

OLD BUSINESS AGENDA ITEM B

DATE: *August 21, 2018*
RE: *Transient Dock by Boat Ramp*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY: *Richard Heap*

OVERVIEW

- At June 27 special meeting Richard was asked to talk to Oregon State Marine Board about Commercial use at the transient dock in basin 1.
- July 17, Richard Heap was not able to attend the meeting but did include a report of his findings which Ms. Lindley Hall read to the public.
- August 7, Special Meeting, Richard had requested for this item to be talked about again.

DOCUMENTS

- No attached documents.

COMMISSIONERS ACTION

-

OLD BUSINESS AGENDA ITEM C

DATE: *August 21, 2018*
RE: *Culvert Repairs*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY: *Kathy Lindley Hall*

OVERVIEW

- Ms. Lindley Hall will give a report.

DOCUMENTS

- No attached documents.

COMMISSIONERS ACTION

-

OLD BUSINESS AGENDA ITEM D

DATE: *August 21, 2018*
RE: *Harbor Sanitary Credits*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY: *Kathy Lindley Hall*

OVERVIEW

- Ms. Lindley Hall will give a report.

DOCUMENTS

- No attached documents.

COMMISSIONERS ACTION

-

NEW BUSINESS AGENDA ITEM A

DATE: *August 21, 2018*
RE: *J. Sloane*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY: *Board of Commissioners*

OVERVIEW

-

DOCUMENTS

- No attached documents.

COMMISSIONERS ACTION

- Approve or reject claim.

NEW BUSINESS AGENDA ITEM B

DATE: *August 21, 2018*
RE: *Ground User Agreement Form*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY: *Richard Heap*

OVERVIEW

- A previous board had approved this form, it was approved on December 20, 2016.

DOCUMENTS

- Ground User Agreement, 9 pages.

COMMISSIONERS ACTION

-



**Port of Brookings Harbor Grounds User Agreement
(Flat Fee)**

This AGREEMENT is made this ___ day of ___, 20___, by and between Port of Brookings Harbor General Manager, acting by and through its Board of Commissioners, and:

Organization _____

Address _____

Responsible Person _____

hereinafter referred to as PERMITTEE, for a non-assignable permit to use and occupy that portion of the Port of Brookings Harbor Grounds ("POBH") described herein below:

Phone/email: (____) _____ - _____

Usage Date(s) From _____ to _____ Usage Time(s) _____ to _____

Intended Activity / Location _____

Insurance Company _____ Policy No. _____

I. PERMIT TO USE

A. **Permit to Use.** On the terms and conditions set forth below, the Board of Commissioners grants to Permittee, its employees, agents, contractors, and invitees a permit to use and occupy the following facilities at POBH described as:

Port of Brookings Harbor Rate Schedule*

	Area	Rate Per Day
1	Boardwalk Retail	\$ 300.00
2	Boardwalk Retail / Parking Lot	\$ 600.00
3	Kite Field	\$ 300.00
4	RV Park Picnic Area	\$ 125.00
5	Parking Lots:	
a.	Behind Port Office	\$ 300.00
b.	Boat Wash Parking Area	\$ 300.00
6	Saturday Market	\$10.00/Vender
7	Car Shows	\$5.00/Car
8	Other:	

Approved 12-20-16

Use of the POBH grounds outside of any of the above listed POBH facilities is not permitted unless specifically addressed in this Agreement. Except as otherwise specifically stated herein, Permittee's permit to use the POBH facilities is non-exclusive. Such POBH facilities to be used by Permittee are hereinafter referred to as the "Property".

- B. **Alcohol Deposit and Insurance.** The concessionaire who will be selling alcohol will be required to supply POBH with proof of liquor liability insurance, stand location(s), security outline, signage, and a copy of the OLCC permit no later than one week prior to the event. The concessionaire will bear the sole responsibility for costs of security and identification checks. Patrons are prohibited from bring bottles, cans and alcoholic beverages onto POBH grounds.

II. USE OF THE PROPERTY

- A. **Permitted Use.** Permittee is granted a permit for the sole permitted use of: _____

(type of event), hereinafter referred to as the "Activities".

1. The Property shall be used for the Activities and for setup, cleanup, and other activities incidental thereto, and for no other purpose. Permittee shall do its own setup and cleanup, including re-stacking tables and chairs and properly disposing of all trash and debris. No tape, staples, nails, etc., may be used on POBH Boardwalk, buildings or equipment. Only painters masking tape approved by the Manager of POBH may be used. Permittee shall supply its own painters' masking tape. **No weight barring (tire) equipment allowed on Boardwalk.**

2. Permittee shall be responsible to insure all personal property brought onto the Property or otherwise stored on the Property.

3. POBH and the Board of Commissioners does not relinquish its right to enforce rules, regulations and its use policies for the operation of the Property and for that purpose may enter the Property at any time. POBH and the Board of Commissioners reserves the right to eject from the Property or refuse entry to the Property any person whose conduct or violation of POBH's rules and regulations render such person subject to being ejected or barred, and for the exercise of this authority, Permittee waives any right for claim against the Board of Commissioners, Port of Brookings Harbor, and its elected officials, officers, employees, agents and volunteers.

4. Access will be made available to necessary facilities through the POBH office. Keys will be furnished only in extraordinary circumstances.

5. No alcohol is allowed in any building or on the grounds of POBH, including the parking areas, without the express written consent of the Board of Commissioners. For those Activities where consent has been given, Permittee must provide, at its own expense, a licensed server. A copy of the server's OLCC license must be provided to the Manager of POBH prior to Permittee's event. Permittee is

solely and wholly responsible to ensure that all OLCC rules and regulations are followed.

6. No marijuana items are allowed in any building or on the grounds of POBH, including the parking areas. "Marijuana items" means marijuana, cannabinoid products, cannabinoid concentrates and cannabinoid extracts.

B. **Fees.** Permittee agrees to pay POBH for use of the Property in, "as-is" condition, the following manner:

1. Two copies of this Agreement signed by Permittee and a rental deposit of \$_____ (50% of total use charges), the sum of which in nonrefundable upon cancellation, shall be delivered to the POBH office by _____. A fully executed copy of this Agreement will be returned to Permittee for its records.

2. The remaining balance of \$_____, required general liability (and alcohol insurance, if applicable) insurance policy certificates, documentation of fire marshal approval, fire safety sign-off sheet, equipment list and setup information, and marketing information shall be delivered to the POBH office by _____ (60 days prior to event).

3. POBH does not supply extension cords, stage, ladders, fans, hand tools, office supplies/equipment, telephone or copy service for Permittee's Activities. Any additional equipment, extra help, secured WIFI lines and/or materials requested by Permittee during the Activities shall be coordinated through POBH and invoiced to Permittee. Such charges are payable by Permittee to the POBH office within 10 days of Permittee's receipt of such invoice.

C. **Dates and Hours of Event (including set up and tear down):** Beginning at _____ (time) on _____ (date) until _____ (time) on _____ (date). Event use hours are from 8:00 a.m. to 10:00 p.m. Additional use hours require pre-approval by the Manager of POBH. Music and amplified sound is prohibited after 10:00 p.m. in any outdoor arena.

D. **Restrictions on Use.** In connection with the Activities contemplated in this Agreement, Permittee shall, and shall cause its members, employees, agents, volunteers, independent contractors, exhibitors and invitees to abide by the following restrictions on use:

1. **Law Observance.** Conform to all applicable laws, statutes, regulations, ordinances, rulings and licensing requirements of any public authority relating to the Activities or the Property, the use thereof or any activity thereon.

2. **Compliance with Rules and Regulations.** Comply with all rules and regulations of the Board of Commissioners and POBH for management of the Property. If the attention of Permittee is called to any violation on the part of Permittee or any person admitted to the Property by Permittee or any exhibitor or invitee of Permittee, Permittee shall immediately take such action as is reasonable with Permittee's power to cause the violator to desist from and correct the violation.

3. **Electricity.** All electrical outlets are 20-amp service only. If extra lights, other than regular house lights, or electrical power shall be required by Permittee, they shall be installed at Permittee's expense and the electric power shall be paid by Permittee at current rates in effect for the Property. All electrical connections must be made by POBH. Multiple plugs such as twin sockets, cube taps or similar devices will not be permitted and any such connections shall be corrected to conform with Board of Commissioners Interim Use Policies and fire regulations, the cost thereof to be paid by Permittee; and all exhibitor's electrical equipment shall be properly wired to meet Fire Underwriters specifications and all other statutes, ordinances and regulations.

4. **Defacement of Buildings.** Permittee shall not injure, mar or in any manner deface the Property, or drive or permit to be driven any nails, hooks, tacks or screws in any part of the Property or make or allow to be made an alteration of any kind therein. If the Property is damaged by the act, default or negligence of Permittee or any person or persons admitted to the Property by Permittee, Permittee shall pay to POBH such sum as shall be necessary to restore the Property to its original condition. Permittee assumes full responsibility for the acts and conduct of all persons admitted to the Property by Permittee and agrees to have on hand at all times sufficient security personnel to maintain order and protect persons and property.

5. **Water.** POBH will furnish, through facilities presently installed on the Property, water for human consumption and for ordinary toilet or janitorial purposes, but for no other purpose, unless otherwise specifically provided for in this Agreement. No water facility, appliance or apparatus thus furnished by POBH will be used for any purpose other than that for which it is constructed, and no sweepings, rubbish, rags, paper or other substance shall be thrown in it. If any such misuse results in damage to any such facility or equipment as a result of Permittee use or occupancy of the Property, the damage shall be paid for by Permittee.

6. **Seating Capacity.** Permittee shall not admit to the Property a larger number of persons than can safely and freely move about, and the decision of the Manager of POBH in this respect shall be final. Permittee will not permit chairs or movable seats to be placed in passageways and will keep passageways clear at all times. No portion of the sidewalks, grounds, entries, passages, vestibules, halls, abutting streets or ways of access to public utilities of the facilities shall be obstructed by Permittee or used for any purpose other than for ingress to and egress from the Property.

7. **Signs and Posters.** Permittee will not place any sign advertisement, post or other material or card on any part of the Property except in locations approved by the Manager of POBH and shall place only such material on the billboard as relates to the event for which this use permit is given, and for such period of time as may be approved by the Manager of POBH. Permittee shall immediately, on notice by the Manager of POBH, remove any material which the Manager of POBH determines to be in violation of the paragraph. All approved signs, post, or other

material or cards approved by the Manager of POBH will be removed by Permittee immediately after the event or Permittee will be charged \$50.00 per day until such items are removed. The use of adhesive tape or staples for the attachment of such materials to surfaces at POBH is prohibited, except on designated bulletin board areas.

8. **Hazardous Materials.** Permittee shall not, without the written consent of the Manager of POBH, operate any engine, motor or machinery on the Property or use oils, burning fluids, camphene, kerosene, propane, naphtha or gasoline for either mechanical or other purposes or any agent other than electricity for illuminating the Property.

- E. **Box Office Facilities and Admissions Control.** Only those persons authorized by the Manager of POBH may use box office facilities or be otherwise engaged as ticket sellers, ticket takers, ushers, door guards or other admissions control personnel. Permittee agrees to comply with POBH's minimum requirements concerning admissions control personnel and to pay the cost thereof pursuant to Section III.A (Extra Help).
- F. **Failure to Vacate.** At the end of the term of this Agreement, Permittee shall promptly remove all its personal property from the Property. Permittee shall pay additional rent in the amount of \$100.00 per hour (including any partial hours) until Permittee has completely vacated and removed all its personal property from the Property. If any such personal property remains on the Property after the end of the term, the POBH, at its option, shall have the right to remove and dispose of it at the expense of Permittee; or the POBH may permit the personal property to remain on the Property and for any such period beyond the term of this Agreement. In either event, the POBH and its elected officials, officers, employees, agents and volunteers shall not be liable for any damage or loss to any such personal property, either by reason of its removal or disposition, or by reason of any occurrence on or condition of the Property. If the POBH elects to remove and store the personal property, it shall have a lien on it for the reasonable cost of removal or storage.

III. GENERAL TERMS AND CONDITIONS.

A. **Extra Help.** If it is necessary for POBH staff to assist Permittee with setup, cleanup or Permittee's event, or if it is necessary for the Manager of POBH to employ extra help, such as stage hands, public address system operators or janitors, Permittee shall pay for the cost of such extra help at a rate of \$100.00 per hour, including any partial hours.

B. **Exhibitors.** If Permittee makes any part of the Property under this Agreement available to other persons or entities as exhibitors as part of this use, the exhibitors shall be subject to all of the provisions of this Agreement and to the authority of the Manager of POBH under those conditions, but in any event Permittee shall be fully responsible for all acts or omissions of the exhibitors as if they were its agents or employees.

C. **Responsibility for Property.** The Board of Commissioners and Port of Brookings Harbor assume no responsibility to Permittee for any property placed on the Property by Permittee, independent contractors, exhibitors or invitees, or for any loss incurred by Permittee as the result of any injury or damage to persons or property sustained during or

by reason of the occupancy of the Property by Permittee under this Agreement, it being understood that Permittee accepts the Property as-is and based upon Permittee's own inspection of the Property as to its condition and safety.

D. **Re-Entry by the POBH.** If Permittee vacates the Property prior to the expiration of the term of this Agreement, the POBH may re-enter by force or otherwise and, at its option, may re-rent the Property as agent of Permittee and receive the rent, applying the same, first to payment of expenses incurred in re-entering and re-renting the Property and second, to the payment of the rent due under this Agreement. Any surplus thus collected will be paid to Permittee and Permittee agrees to pay the POBH on demand, any deficiency. This shall not be construed to impose any obligation on the POBH part to re-enter or re-rent or attempt to re-rent or to affect the obligation of Permittee to pay the full amount of rental in case the Property is to be re-rented.

E. **Parking.** Permittees are required to control all traffic and parking regulations on POBH properties during the event. Parking availability is "as-is". When traffic control or parking assistance is in the safety interest of the general public, the POBH will provide such assistance and bill the Permittees for services rendered.

F. **Animals.** It is the responsibility of the Permittee to insure that all animals are controlled safely and responsibly. Dogs must be on a leash at all times. Owners are expected to clean up after their animals and deposit waste/manure in marked areas. Horses, llamas and cattle are prohibited from the lawn areas except when prior authorization has been given by the Manager of POBH.

G. **Security.** The Manager of POBH, on consultation with Permittee, will determine security and law enforcement staffing for the Activities. All security and law enforcement costs are the sole responsibility of Permittee.

H. **Indemnity.** Permittee shall indemnify, hold harmless, and defend, the Board of Commissioners, Port of Brookings Harbor and its elected officials, officers, employees, agents and volunteers from and against any and all claims, suits, actions, losses, damages, liabilities, costs or expenses (including reasonable attorney fees and costs, whether or not incurred in litigation) on account of personal injury, death or damage to or loss of property or profits resulting from or arising out of, in whole or in part, any act, omission, negligence, fault, threat to safety of person or property at POBH, or violation of law or ordinance by Permittee or any person entering POBH or the Property with the implied or express permission or invitation of Permittee. For purposes of this section, Permittee's obligations include, but is not limited to, acts, omissions or negligence of Permittee, its members, officers, employees, agents, independent contractors, exhibitors, invitees, customers or other participants. Neither Permittee nor any claims representative or attorney engaged by Permittee shall defend the claim in the name of the Board of Commissioners, Port of Brookings Harbor and its elected officials, officers, employees, agents and volunteers without first receiving from Port of Brookings Harbor Counsel, in a form and manner determined appropriate by the Port of Brookings Harbor Counsel, authority to act as legal counsel for the Board of Commissioners, Port of Brookings Harbor and its elected officials, officers, employees, agents and volunteers, nor shall Permittee settle any claim on behalf of the Board of Commissioners, Port of Brookings Harbor and its elected

officials, officers, employees, agents and volunteers without the approval of Port of Brookings Harbor . The Board of Commissioners, Port of Brookings Harbor and its elected officials, officers, employees, agents and volunteers shall have no liability to Permittee or its members, employees, agents, independent contractors, participants, exhibitors or invitees for any injury, loss, or damage caused by third parties or by any condition of the Property, except to the extent solely caused by POBH gross negligence.

I. **Insurance.** Permittee shall, at its sole cost and expense, procure and maintain in full force through the term of this Agreement (including setup and teardown) comprehensive general liability insurance with coverage limits of at least \$1,000,000 per occurrence; \$2,000,000 aggregate for damage or injury to the Property, buildings or grounds of POBH in the care, custody and control of Permittee, with each policy naming the Board of Commissioners, Port of Brookings Harbor and its elected officials, officers, employees, agents and volunteers as additional insureds. Permittee's name on such policies shall be the same as on this Agreement. The policies must obligate the issuing insurance company to provide at least 30 days prior written notice to the POBH before cancellation or change in coverage. Evidence of coverage and additional insured endorsement(s) must be provided to the Manager of POBH at least 14 days prior to Permittee's use of the Property. Failure to meet any of these insurance mandates shall constitute a material breach of this Agreement by Permittee and POBH may, at its discretion, terminate this Agreement.

J. **Default by Permittee.** If Permittee fails to pay the amount due under this Agreement or keep or perform any of its other obligations under the terms of this Agreement, at the time specified, and fails to correct said default immediately upon notice, the POBH may terminate this Agreement, re-enter the Property and remove all persons and property and resort to any legal proceeding necessary to obtain possession. Such termination and re-entry shall not relieve Permittee from the obligation of paying any amounts theretofore accrued or from liability for loss caused by Permittee's breach or violations; and its obligation on re-entry shall be the same as those prescribed by Section III.D.

K. **Unforeseen Impossibility.** If fire or any other casualty or unforeseen occurrence of the occupation of the Property by the federal or state government, or the effects of a labor dispute, render the Property to be occupied hereunder unusable, and render fulfillment of this Agreement impossible, then this Agreement shall terminate. In such event, if the Permittee has not had any use of the Property, the sums therefore paid shall be refunded to Permittee, but if the Permittee has used and occupied the Property prior to such termination, Permittee shall pay for the use of the Property only up to the time of such termination. In the event of termination under this section, Permittee waives any claim for any damages or compensation.

L. **Cancellations.** Permittee shall not be entitled to cancel or otherwise terminate this Agreement without the express written consent of the Manager of POBH. If cancellation is made at least 60 days prior to the scheduled event, 50% of the final payment stated in this Agreement may be refunded. No refunds will be given if cancellation is made in the 60 days prior to the event. POBH may cancel this Agreement upon 30 days' written notice to Permittee.

M. **Discretionary Matters.** Any decision affecting any matter not herein expressly provided for in this Agreement shall rest solely within the discretion of the Board of Commissioners and the Manager of POBH, as applicable.

N. **Attorney's Fees.** In case a suit or action is instituted by either party hereto arising out of this Agreement, the prevailing party in such litigation, including any appeal, shall be entitled, in addition to costs and disbursements provided by statute, to reasonable attorney fees as determined by the court on trial or appeal.

O. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended, in any manner whatsoever, except by written instrument signed by the parties.

P. **Assignment.** Permittee shall not assign or transfer any of its interest in this Agreement without the written consent of the Manager of POBH. In the event that consent is granted for an assignment, the provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and the respective assigns.

Q. **Governing Law; Jurisdiction; Venue.** This Agreement shall be governed and construed in accordance with the law of the State of Oregon without resort to any jurisdiction's conflict of laws, rules or doctrines. Any claim, action, suit or proceeding (collectively, "the claim") between POBH and the Permittee that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Curry County for the State of Oregon. Provided, however, if the claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon filed in Gold Beach, Oregon. Permittee, by the signature herein of its authorized representative, hereby consents to the in personam jurisdiction of said courts.

R. **Severability.** The parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision to be held invalid.

S. **Waiver.** The failure of POBH to enforce any provision of this Agreement shall not constitute a waiver by POBH of that or any other provision.

PERMITTEE, BY THE SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE BELOW, HEREBY ACKNOWLEDGES THAT PERMITTEE HAS READ THIS AGREEMENT, UNDERSTANDS IT AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

PORT OF BROOKINGS HARBOR
BOARD OF COMMISSIONERS:

PERMITTEE:

By: _____
Title: Manager of POBH, as authorized
by the Port of Brookings Harbor Board of
Commissioners of Commissioners

By: _____

Title: _____

Date: _____

Approved 12-20-16

NEW BUSINESS AGENDA ITEM C

DATE: *August 21, 2018*
RE: *Green Building Work Group – Connie Hunter*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY: *Connie Hunter*

OVERVIEW

- To discuss the details of the green building and what our research says about a social services hub vs. an event center for arts, culture and commerce center.

DOCUMENTS

- Connie Hunter's email, 2 pages
- The VA Mission Act of 2018, 26 pages
- Value of Veterans, 1 pages
- Public Meetings, 17 pages
- Calling all Veterans, 1 page

COMMISSIONERS ACTION

-



Danielle Shepard <moorage@portofbrookingsharbor.com>

Fwd: New Form Entry: Contact Form

1 message

Port Office <info@portofbrookingsharbor.com>

Wed, Jul 25, 2018 at 10:47 AM

To: "Lindley Hall, Kathy" <kathy@portofbrookingsharbor.com>, Danielle Shepard <moorage@portofbrookingsharbor.com>, Travis Webster <travis@portofbrookingsharbor.com>

----- Forwarded message -----

From: **Connie.Hunter@outlook.com** <no-reply@weebly.com>

Date: Mon, Jul 23, 2018 at 1:12 PM

Subject: New Form Entry: Contact Form

To: info@portofbrookingsharbor.com

You've just received a new submission to your [Contact Form](#).

Submitted Information:**Name**

Connie Hunter

EmailConnie.Hunter@outlook.com**Comment**

We need to discuss the details of the green building and what our research says about a social services hub vs. an event center for arts, culture and commerce center. Building a social services hub was ruled out as the right mix for the Port because of the associated issues with transients. A better mix for the Port and after comparing three business plans, the best suited use and for the greatest economic development of the Port is the activity/event and cultural center. Please provide this information to ALL of our Port Commissioners and to our interim Port Manager. --Connie Hunter, chair, Green building work group



Danielle Shepard <moorage@portofbrookingsharbor.com>

Commissioner packet

1 message

Connie Hunter <Connie.Hunter@outlook.com>
To: Danielle Shepard <moorage@portofbrookingsharbor.com>

Fri, Aug 17, 2018 at 3:29 PM

Thank you, Danielle.

Connie Hunter

Sent from **Outlook**

4 attachments

 **va_mission_act_summary.pdf**
343K

 **Value of veterans.docx**
14K

 **PUBLIC MEETINGS.docx**
70K

 **CALLING ALL VETERANS.docx**
14K



HOUSE COMMITTEE ON **VETERANS' AFFAIRS**

Chairman Phil Roe, M.D.

THE VA MISSION ACT OF 2018 (VA Maintaining Systems and Strengthening Integrated Outside Networks Act)

Title I - the Caring For Our Veterans Act of 2018

Subtitle A—Developing an Integrated High-Performing Network

Chapter 1 - Establishing Community Care Programs

Sec. 101. Establishment of Veterans Community Care Program.

Section 101 would establish the Veterans Community Care Program to provide care in the community to veterans who are enrolled in the VA healthcare system or otherwise entitled to VA care.

Under this section, VA would be required to coordinate veterans' care and would be required to:

- Ensure the scheduling of medical appointments in a timely manner.
- Ensure continuity of care and services.
- Coordinate coverage for veterans who utilize care outside of a region from where they reside.
- Ensure veterans do not experience a lapse in health care services.

This section *requires* access to community care if VA does not offer the care or services the veteran requires, VA does not operate a full-service medical facility in the state a veteran resides, the veteran was eligible for care in the community under the 40-mile rule in the Veterans Choice Program and meets certain other criteria, VA is not able to furnish care within the designated access standards established by VA, or a veteran and the veteran's referring clinician agree that furnishing care or services in the community would be in the best medical interest of the veteran after considering criteria, including:

- The distance between the veteran and the facility that provides the care or services the veteran needs.
- The nature of the care or services required.
- The frequency that care or services needs to be furnished.
- The timeliness of available appointments for the care or services the veteran needs.
- Whether the covered veteran faces an unusual or excessive burden to

accessing care or services from the VA medical facility where the covered veteran seeks care or services, which would include consideration of the following:

- Whether the covered veteran faces an excessive driving distance, geographical challenge, or environmental factor that impedes access.
- Whether the care or services sought by the veteran is provided by a VA medical facility that is reasonably accessible.
- Whether a medical condition of the covered veteran affects his/her ability to travel.
- Whether there is a compelling reason that the covered veteran needs to receive care or services from a medical facility other than a VA medical facility.
- Any other considerations VA considers appropriate.

This section would also *authorize* VA to furnish care to veterans in the community when quality measures are deficient.

- Deficient timeliness would be determined when compared with the same medical service line at different VA facilities.
- Deficient quality would be measured when compared with two or more distinct and appropriate quality measures at non-VA medical service lines.

VA would be limited in exercising this authority at no more than 36 service lines nationally and 3 service lines per facility.

This section requires that any decision review shall be subject to the Department's clinical appeal process and may not be appealed via the Board of Veterans Appeals.

This section would authorize tiered networks so long as VA does not prioritize providers in one tier over another in a manner that limits a veteran's choice of providers.

This section would require VA to enter into contracts establishing health care provider networks and would assign VA specific requirements and authorizations related to this process. For example, to the extent practicable, VA would be responsible for scheduling appointments for hospital care, medical services, or extended care services.

This section would establish payment rates for community care as, to the extent practicable, the Medicare rate. It would authorize VA to pay higher rates in highly rural areas. For Alaska, the Alaskan Fee Schedule would be followed. For states with All-Payer Model Agreements, the Medicare rate would be calculated based on the payment rates of those Agreements. VA would be allowed to incorporate, to the extent practicable, value-based reimbursement models to promote high-quality care.

This section would require that a veteran not pay more for utilizing non-VA care than the veteran would pay for comparable care or services at VA.

This section would require that in a case in which a veteran is eligible for and requires an organ or bone marrow transplant, and the veteran has, in the opinion of the primary

care provider of the veteran, a medically compelling reason to travel outside the region of the Organ Procurement and Transplantation Network, established under section 372 of the National Organ Transplantation Act (Public Law 98–507; 42 U.S.C. 274), the Secretary shall consider authorization of such transplant at a non-Department facility.’

This section would also require VA to monitor network care and report to Congress on the care provided to veterans.

This section would also allow for the continuity of existing memorandums of understanding and memorandums of agreement that were in effect on the day before enactment of this bill between VA and the American Indian and Alaska Native health care systems as established under the terms of the Department of Veterans Affairs and Indian Health Service Memorandum of Understanding, signed October 1, 2010, the National Reimbursement Agreement, signed December 5, 2012, arrangements under section 405 of the Indian Health Care Improvement Act, and agreements entered into under sections 102 and 103 of the 2014 Choice law to enhance the collaboration between VA and the Native Hawaiian health care system.

Sec. 102. Authorization of agreements between Department of Veterans Affairs and non-Department providers.

Section 102 would authorize VA to enter into Veterans Care Agreements (VCAs) that are not subject to competition or other requirements associated with federal contracts, so that they can more easily meet veterans’ demands for care in the community.

Eligibility for care would be subject to the same terms as VA care itself and the rates paid under VCAs, to the extent practicable, would be in accordance with rates paid under the Veterans Community Care Program established in section 101 of this bill. VA would be responsible for development of a certification process for VCAs and a system for monitoring the quality of care.

This section would also establish the terms VCAs must agree to in order to become a provider in the Community Care program.

Sec. 103. Conforming amendments for State Veterans Homes.

Section 103 would authorize VA to enter into VCAs with State Veterans Homes and eliminate competitive contracting actions and other requirements associated with federal contracts. State Veterans Homes, while not considered federal contractors for the purposes of this section, would still be required to follow federal laws related to fraud, waste, and abuse as well as employment law.

Sec. 104. Access standards and standards for quality.

Section 104 would require VA to establish access standards, after consulting with pertinent federal entities, the private sector, and nongovernmental entities, so that

veterans can make informed decisions about their health care. This section would allow a covered veteran to request a determination regarding whether the veteran is eligible to receive care or services from a community provider due to VA being unable to meet certain designated access standards as established by VA. This section would direct VA to publish the designated access standards in both the Federal Register and VA's website and to review the access standards every three years at a minimum.

This section would also require VA to establish quality standards, after consulting with pertinent federal entities, the private sector, and nongovernmental entities, and would direct VA to collect measures on the following:

- Veterans' satisfaction with service and the quality of care at VA medical facilities within the past two years.
- Timely care.
- Effective care.
- Safety – including at a minimum: complications, readmissions, and death.
- Efficiency.

This section would require VA to publish data on these quality measures on the Hospital Compare website through the Centers for Medicare and Medicaid to give veterans the information necessary to compare performance measures between VA and community health care providers.

This section would also require VA to consider any potential changes to the quality measures within two years of enactment and open this process to public comment to ensure the measures are up-to-date and rely on applicable industry measures.

Sec. 105. Access to Walk-In Care.

Section 105 would authorize access to walk-in care for enrolled veterans who have used VA health care services in the 24-month period before seeking walk-in services. Community providers that have entered into a contract or agreement to provide services under this section and Federally-qualified health centers (FQHC) would provide these services.

Veterans who are not required to make a copayment at VA would be entitled to two visits without a copayment and then VA would be authorized to charge an adjustable copayment determined in regulations by VA. Veterans who are required to make a copayment at VA could pay that copayment for the first two visits and then VA would be authorized to charge an adjusted copayment after those two visits.

VA would be required to ensure continuity of care under this section, including through the establishment of a mechanism to receive medical records from walk-in care providers and to share pertinent patient medical records with walk-in care providers.

Sec. 106. Strategy regarding the Department of Veterans Affairs High-Performing Integrated Health Care Network.

Section 106 would require VA to perform market area assessments at least once every four years and would prescribe the elements that need to be included in the assessments, to include:

- Demand, disaggregated by geographic market areas determined by VA, including requests for VA services.
- An inventory of VA's health care capacity across all medical facilities.
- An assessment of the capacity provided by contracted private providers, including the number of providers, the geographic location of the providers, and the categories or types of health care services provided by the providers.
- An assessment obtained from other Federal direct delivery systems of their capacity to provide health care to veterans.
- An assessment of the health care capacity of non-contracted providers where there is insufficient network supply.
- An assessment of the health care capacity of academic affiliates and other VA collaborations as it relates to providing health care to veterans.
- An assessment of the effects on VA health care capacity by the access and quality standards established under this bill.
- The number of appointments for health care services, disaggregated by VA medical facilities and non-Department health care providers.

This section would require VA to submit the market area assessments to Congress and use the market area assessments to determine the capacity of the health care provider networks established in section 101 of this bill, to inform VA's budget, to assess the appropriateness of the access and quality standards established under this bill, and to develop recommendations for changes to those standards as needed.

This section would also require VA to submit a strategic plan to Congress, no later than one year after the date of enactment and at least every four years thereafter and to specify:

- Demand, disaggregated by geographic market areas determined by VA.
- The health care capacity to be provided at each VA medical center.
- The health care capacity to be provided through community care providers.

This section would direct VA to take a number of elements into consideration in the strategic plan, including veterans' satisfaction, the access and quality standards established under this bill, and conditions and needs of veterans with service-connected disabilities. In preparing the strategic plan, it would also direct VA to identify emerging issues, challenges, and opportunities; develop long-term and short-term recommendations to address them; conduct a comprehensive examination of VA programs and policies; and assess the remediation of medical services lines described in section 1706A.

This section would require VA to be responsible for overseeing the transformation and

organizational change to achieve a high performing integrated health care network, developing the capital infrastructure planning and procurement processes required, and developing a multi-year budget process that is capable of forecasting future budget year requirements.

Sec. 107. Applicability of directive of Office of Federal Contract Compliance Programs.

Section 107 would apply the same affirmative action moratorium on VCA contractors and subcontractors as is applied to TRICARE contractors and subcontractors in Directive 2014–01 of the Office of Federal Contract Compliance Programs of the Department of Labor.

Sec. 108. Prevention of certain health care providers from providing non-Department health care services to veterans.

Section 108 would allow VA to deny, suspend, or revoke the eligibility of a non-Department health care provider to participate in the community care program if that the provider was previously removed from VA employment or had their medical license revoked. GAO will report on the implementation of this section two years after enactment.

Sec. 109. Remediation of medical services lines.

Section 109 would require VA to submit to Congress a plan to remediate medical service lines with specific actions, including but not limited to:

- Increasing personnel or temporary personnel assistance, including mobile deployment teams.
- Utilizing special hiring incentives, including the Education Debt Reduction Program (EDRP) and recruitment, relocation, and retention incentives.
- Utilizing direct hiring authority.
- Providing improved training opportunities for staff.
- Acquiring improved equipment.
- Making structural modifications to the facility used by the medical service line.
- Such other actions as VA considers appropriate.

Individuals at the facility, VISN and central office levels would be identified as being responsible for overseeing the progress of that medical service line in complying with the quality standards established by VA.

This section would require interim and annual reports with an analysis of the remediation actions and the costs of such actions.

Chapter 2 - Paying Providers and Improving Collections

Sec. 111. Prompt payment to providers.

Section 111 would establish a prompt payment process that requires VA to pay for, or deny payment for, services within 30 calendar days of receipt of a clean electronic claim or within 45 calendar days of receipt of a clean paper claim. In the case of a denial, VA would have to notify the provider of the reason for denying the claim and what, if any, additional information would be required to process the claim. Upon the receipt of the additional information, VA would have to pay, deny, or otherwise adjudicate the claim within 30 calendar days. These requirements would only apply to payments made on an invoice basis and would not apply to capitation or other forms of periodic payments to entities or providers. Non-Department entities or providers would be required to submit a claim to VA within 180 days of providing care or services.

Any claim that has not been denied, made pending, or paid within the specified time periods would be considered overdue and subject to interest payment penalties. VA would also be directed to report annually on the number of and the amount paid in overdue claims. VA would be authorized to deduct the amount of any overpayment from payments due to an entity or provider under certain conditions. The Secretary would also be required to publish regulations for the administration of this section.

Claims processing may be performed by either a contracted third party administrator or other entity to conduct these administrative functions. This section would require an independent review of claims that includes the capacity of VA to process such claims in a timely manner and a cost benefit analysis comparing the capacity of VA to a third party entity capable of processing such claims. This section would also require that VA conduct a study on whether to establish a funding mechanism for a Department contractor to act as a fiscal intermediary for the Federal Government to pay claims.

Sec. 112. Authority to pay for authorized care not subject to an agreement.

Section 112 would authorize VA to pay for services not subject to a contract or agreement. It would also give VA the flexibility to pay for services deemed necessary and would direct VA to take reasonable efforts to enter into a formal agreement and contract, or other legal arrangement, to ensure that future care and services are covered.

Sec. 113. Improvement of authority to recover the cost of services furnished for non-service-connected disabilities.

Section 113 would authorize VA to collect from a third party for care provided to non-veterans by amending statute to refer to "individuals" instead of "veterans." It would also authorize VA to seek collections when VA pays for care, rather than furnishes it, and remove duplicative language regarding VA's authority to collect from other health insurance for treatment of a non-service-connected disability.

Sec. 114. Processing of claims for reimbursement through electronic interface.

Section 114 would allow VA to enter into an agreement with a third party entity to electronically process health care claims from community providers.

Chapter 3 - Education and Training Programs

Sec. 121. Education program on health care options.

Section 121 would require VA to develop and administer an education program to inform veterans about their VA health care options, the interaction between health insurance and VA health care, and how to utilize the access and quality standards established in section 104. It would also require VA to evaluate and report on the program annually.

Sec. 122. Training program for administration of non-Department of Veterans Affairs health care.

Section 122 would require VA to develop and administer a training program for VA employees and contractors on how to administer non-Department health care programs and the management of prescriptions for opioids as established under section 131. It also would require VA to evaluate and report on the program annually.

Sec. 123. Continuing medical education for non-Department medical professionals.

Section 123 would establish a program to provide continuing medical education material to non-Department medical professionals at no cost to them. The program would focus on educating these non-Department medical professionals on identifying and treating common mental and physical conditions of veterans and their family members. It would also require VA to evaluate and report on the program annually.

Chapter 4 - Other Matters Relating to Non-Department of Veterans Affairs Providers

Sec. 131. Establishment of processes to ensure safe opioid prescribing practices by non-Department of Veterans Affairs health care providers.

Section 131 would ensure that contracted providers have reviewed the evidence-based guidelines for prescribing opioids set forth in the Opioid Safety Initiative before providing care through the community care program. This section would also require VA to implement a process to make certain that community care providers have access to available and relevant medical history of the patient, including a list of all medication prescribed to the veteran as known by VA.

This section would require that contracted providers submit medical records of any care or services furnished, including records of any prescriptions for opioids, to VA in a

timeframe and format specified by VA. VA would be responsible for the recording those prescriptions in the electronic health record and enable other monitoring of the prescription as outlined in the Opioid Safety Initiative.

This section would require a report each year evaluating the compliance of contracted providers with the requirements of this subsection. If VA determines that a community provider is not complying with the Opioid Safety Initiative, VA is authorized to refuse authorization of care by such provider and direct their removal from the community care network.

Sec. 132. Improving information sharing with community providers.

Section 132 would clarify that VA could share medical record information with non-Department entities for the purpose of providing health care to patients or performing other health care related activities and remove certain restrictions on VA's ability to recover funds from third parties for the cost of non-service-connected care.

Sec. 133. Competency standards for non-Department of Veterans Affairs health care providers.

Section 133 would require VA to establish competency standards for non-Department providers in treating veterans for injuries and illnesses that VA has a special expertise in, such as post-traumatic stress disorder, traumatic brain injury, and military sexual trauma. This section would also direct that all non-Department providers, to the extent practicable as determined by VA, meet these standards before furnishing care.

Sec. 134. Department of Veterans Affairs participation in national network of State-based prescription drug monitoring program.

Section 134 would allow any licensed health care provider or delegate to be considered an authorized recipient and user for the purposes of querying and receiving data from the national network of State-based prescription drug monitoring programs. Under this authority, licensed health care providers or delegates would be required to query the network in accordance with applicable VA regulations and policies and no State would be authorized to restrict the access of licensed health care providers or delegates from accessing that State's prescription drug monitoring programs.

Chapter 5 - Other Non-Department Health Care Matters

Sec. 141. Plans for Use of Supplemental Appropriations Required.

Section 141 would require VA to submit to Congress a justification for any new supplemental appropriations request submitted outside of the standard budget process no later than 45 days before the date on which a budgetary issue would start affecting a program or service. It would also require a detailed strategic plan on how VA intends to

use the requested appropriation and for how long the requested funds are expected to meet the need.

Sec. 142. Veterans Choice Fund flexibility.

Section 142 would amend section 802 of the Choice Act to authorize VA, beginning March 1, 2019, to use the remaining Veterans Choice Fund to pay for any health care services under Chapter 17 of Title 38 at non-Department facilities or through non-Department providers furnishing care in VA facilities.

Sec. 143. Sunset of Veterans Choice Program.

Section 143 would provide a sunset date for the Veterans Choice Program one year after the date of enactment of this Act.

Sec. 144. Conforming amendments.

Section 144 would repeal and replace existing authorities to account for changes made by section 101 of the bill to consolidate and create the Veterans Community Care program.

Subtitle B - Improving Department of Veterans Affairs Health Care Delivery

Sec. 151. Licensure of health care professionals of the Department of Veterans Affairs providing treatment via telemedicine.

Section 151 would create a new authority to allow VA health care professionals to practice telemedicine regardless of the location of the provider or patient during the treatment. The section would also make clear that telemedicine does not need to be delivered in a Federal facility.

The section would also invoke Federal supremacy regarding state telemedicine delivery laws and regulations to ensure uniform care delivery nationally. It would define a "covered health care professional" as a VA employee who is authorized to furnish health care and is required to adhere to all quality standards relating to the provision of medicine in accordance with VA policies. It would require VA to submit a report to Congress within 1 year of enactment, providing data on provider and patient satisfaction, the effect of telemedicine on patient wait-times, health care utilization, and other measures.

Sec. 152. Authority for Department of Veterans Affairs Center for Innovation for Care and Payment.

Section 152 would establish a VA Center for Innovation for Care and Payment. VA, acting through the Center, would be authorized to carry out such pilot programs as appropriate to develop new, innovative approaches to testing payment and service

delivery models to reduce expenditures while preserving or enhancing the quality of and access to care furnished by VA. VA, acting through the Center, would be required to test payment and service delivery models to determine whether such models improve the quality of, access to, or patient satisfaction of such care and services, as well as the cost savings associated with such models. VA would be required to test models where VA determines that there is evidence that the model addresses a defined population for which there are deficits in care leading to poor clinical outcomes or potentially avoidable expenditures. VA would be required to focus on models expected to reduce program costs while preserving or enhancing the quality of or access to care VA provides. VA would be authorized to consider a number of different factors in selecting models to test. The models tested under this program could not be designed in such a way as to allow the United States to recover or collect reasonable charges from a Federal health care program (including Medicare, Medicaid, and TRICARE) for care or services furnished by VA to veterans.

Pilot programs would be authorized to last no longer than 5 years and VA would be prohibited from carrying out more than 10 programs concurrently.

VA would be required to ensure that pilot programs are carried out in different areas that are appropriate for the purposes of the pilot program and must include both urban and rural areas and both large and small VA medical centers.

Funding for the pilot programs would be derived from appropriations provided in advance in appropriations acts for VHA and from appropriations provided for information technology systems. VA would be prohibited from expending more than \$50 million per fiscal year. This could be increased with written consent from HVAC/SVAC Chairmen.

VA would be required to publish information about such pilot programs in the Federal Register and take reasonable actions to provide direct notice to veterans eligible to participate in a pilot program and advocates for veterans, to ensure veterans have information about such pilot programs.

In implementing the pilot programs under this section, VA would be authorized to waive such requirements in subchapters I, II, and III of chapter 17 of title 38, U.S.C., as may be necessary solely for the purpose of carrying out this section with respect to testing models under this program. Before VA could waive any of these authorities, VA would have to submit a report to Congress explaining the authorities to be waived and the reasons for such waivers, along with other information. Upon receipt of a report from VA, Congress would be required to submit the report to each standing committee with jurisdiction to report a bill to amend the provision or provisions of law that would be waived. If Congress enacted a bill or joint resolution approving the requested waiver in its entirety, VA would be allowed to act upon that waiver.

The waiver provisions would not be available unless VA submits the first proposal for waiver for a pilot program within 18 months of the date of the enactment.

If VA determines that a pilot program is not improving the quality of or access to care or producing cost savings, VA would have authority to propose a modification to the pilot program or terminate the program within 30 days of submitting an interim report to Congress.

VA would be required to conduct an evaluation of each model tested, to include, at a minimum, an analysis of the quality of and access to care furnished and the changes in spending by reason of that model. VA would be required to make each evaluation available to the public in a timely fashion.

VA would be required to obtain advice from the Special Medical Advisory Group in the development and implementation of any pilot program operated under this section.

VA would be authorized to expand, through rulemaking, the duration and scope of successful pilot programs to the extent VA determines that such expansion is expected to reduce spending without reducing the quality of or access to care or improve the quality of or access to care without increasing spending; VA would also have to determine that such expansion would not deny or limit the coverage or provision of benefits for applicable individuals.

Sec. 153. Authorization to provide for operations on live donors for purposes of conducting transplant procedures for veterans.

Section 153 would also authorize VA to support the cost of a donor transplant operation (including peri-operative care) for a live donor who is not a veteran but who is donating an organ for a veteran in a VA facility or community facility.

Subtitle C - Family Caregivers

Sec. 161. Expansion of Family Caregiver Program of Department of Veterans Affairs.

Section 161 would expand eligibility for VA's Program of Comprehensive Assistance for Family Caregivers to veterans with a serious injury incurred or aggravated in the line of duty in the active military, naval, or air service on or before May 7, 1975, during the 2-year period following the date on which the VA Secretary submits to Congress a certification that VA has fully implemented the information technology system required by section 302(a) of the bill. After the date that is 2 years after the date on which the certification is submitted, eligibility would be expanded to also include veterans with a serious injury incurred or aggravated in the line of duty in the active military, naval, or air service after May 7, 1975, and before September 11, 2001.

Sec. 162. Implementation of information technology system of Department of Veterans Affairs to assess and improve the family caregiver program.

Section 162 would require VA to implement an information technology system that fully supports the Family Caregiver Program and allows for data assessment and comprehensive monitoring by not later than October 1, 2018.

Sec. 163. Modifications to annual evaluation report on caregiver program of Department of Veterans Affairs.

Section 163 would amend requirements in Public Law 111-163 for VA's annual evaluation report on the Program of Comprehensive Assistance for Family Caregivers and the Program of General Caregiver Support to include a description of any barriers to accessing and receiving care and services. The report on the Program of Comprehensive Assistance for Family Caregivers would also include an evaluation of the sufficiency and consistency of the training provided to family caregivers.

Title II - the VA Asset and Infrastructure (AIR) Review Act

Subtitle A - Asset and Infrastructure Review

Sec. 202. The Commission

Section 202 would establish a nine member Asset and Infrastructure Review (AIR) Commission.

The President would be required to:

- Appoint AIR Commissioners with the advice and consent of the Senate, and to transmit nominations to the Senate by May 31, 2021.
- Consult with the Speaker and Minority Leader of the House of Representatives, and the Majority and Minority Leaders of the Senate in selecting individuals for Commission nomination and congressionally chartered, membership-based veterans service organizations (VSOs) specifically concerning the appointment of three members.
- Nominate one person to serve as the Chair of the Commission and one person to serve as the Vice Chair of the Commission.
- In nominating individuals for appointment to the Commission, to ensure: that veterans (reflecting current demographics of veterans enrolled in the VA health care system) are adequately represented in the membership of the Commission; that at least one member of the Commission has experience with a private integrated health care system that has annual gross revenue of more than \$50 million; that at least one member has experience as a senior manager for a FQHC, the Department of Defense, or the Indian Health Service; that at least one member has experience with capital asset management for the Federal government and is familiar with trades related to building and real property (including construction, engineering, architecture, leasing, and strategic partnerships); and, that at least three members represent congressionally-chartered, membership-based VSOs.

The Commission would meet during calendar years 2022 and 2023 and be terminated on December 31, 2023.

Each meeting of the Commission would be required to be open and all proceedings, information, and deliberations of the Commission would be available for review. A vacancy in the Commission would be filled in the same manner as the original appointment, but the individual appointed to fill the vacancy would serve only for the unexpired portion of the term for which the individual's predecessor was appointed.

Commissioners would be required to serve without pay and each member of the Commission who is an officer/employee of the United States would only receive compensation for their services as an officer/employee of the U.S. Commissioners would be allowed to receive travel expenses, including per diem.

The Commission would be required to appoint a Staff Director who has not served as a VA employee during the one-year period preceding the date of appointment and who is not otherwise barred or prohibited from serving as Director under Federal ethics law and regulations by reason of post-employment conflict of interest and require the Director to be paid at the rate of basic pay payable for level IV of the Executive Schedule. The Staff Director would be required, with the approval of the Commission, to appoint and fix the pay of additional personnel and to make such appointments without regard to the provisions of title 5 U.S.C. governing appointments in the competitive service and any personnel so appointed to be paid without regard to provisions relating to the classification and General Schedule pay rates except that an individual so appointed may not receive pay in excess of the annual rate of basic pay payable for GS-15. Not more than two-thirds of the personnel employed by or detailed to the Commission to be on detail from VA and not more half of the professional analysts to be detailed from VA.

A person would be prohibited from being detailed to the Commission from VA if, within 6 months before the detail is set to begin, the person participated personally or substantially in any matter concerning the preparation of recommendations regarding VA medical facilities. Any Federal department or agency would be authorized to detail personnel to the Commission upon request.

The Commission would be allowed to secure necessary information from Federal agencies and Federal agencies to furnish such information upon request; to procure, by contract to the extent funds are available, the temporary or intermittent services or experts of consultants; and to the extent funds are available, to lease real property and acquire personal property either of its own accord or in consultation with the General Services Administration (GSA).

The restriction of lawful communication from a VA employee to the Commission would be prohibited.

Sec. 203. Procedure for Making Recommendations.

Section 203 would require VA, not later than February 1, 2021, and after consulting with VSOs, to publish in the Federal Register and transmit to the Committees on Veterans' Affairs of the House of Representatives and the Senate (HVAC/SVAC) the criteria proposed by VA to be used in assessment and making recommendations regarding the modernization or realignment of VHA facilities and require such criteria to include the veterans preference regarding access to VA health care. There would be a 90-day public comment period for VA's proposed criteria.

Not later than May 31, 2021 - VA would be required to publish in the Federal Register and transmit to HVAC/SVAC, the final criteria to be used in making recommendations regarding the modernization or realignment of VHA facilities.

Not later than January 31, 2022 - and after consulting with VSOs - VA would be required to publish in the Federal Register and transmit to HVAC/SVAC a report detailing recommendations regarding the modernization or realignment of VHA facilities. VA would be required to consider the following factors in making recommendations regarding the modernization or realignment of VHA facilities: the degree to which health care delivery or other site for providing services to veterans reflect VA's metrics regarding market area health system planning; the provision of effective and efficient access to high-quality health care and services to veterans; the extent to which real property that no longer meets the needs of the Federal Government could be reconfigured, repurposed, consolidated, realigned, exchanged, outleased, replaced, sold, or disposed; VHA's need to acquire infrastructure or facilities that will be used for the provision of health care and service to veterans; the extent to which operation and maintenance costs are reduced through consolidating, colocating, and reconfiguring space and through realizing other operational efficiencies; the extent and timing of potential costs and savings, including the number of years such costs and savings will be incurred, beginning with the date of completion of the proposed recommendation; the extent to which the real property aligns with VA's mission; the extent to which any action would impact other VA missions including education, research, or emergency preparedness; local stakeholder inputs and any factors identified through public field hearings; capacity and commercial market assessments; and, any other factors VA determines appropriate.

VA would be further required to assess the capacity of each Veterans Integrated Service Network (VISN) and VA medical facility to furnish hospital care or medical services to veterans and each assessment would be required to:

- Identify existing deficiencies in the furnishing of care and services to veterans and how such deficiencies may be filled by entering into contracts or agreements with community health care providers or other entities under other provisions of law and changing the way care and services are furnished at such VISNs or VA medical facilities (including through extending hours of operation, adding personnel, and expanding treatment space through construction, leasing, or sharing of health care facilities);

- Forecast both the short-term and long-term demand in furnishing care and services at such VISN or VA medical facility;
- Consider how demand affects the need to enter into contracts or agreements;
- Consider the commercial health care market of designated catchment areas conducted by a non-governmental entity; and
- Consider the unique ability of the Federal government to retain a presence in a rural area otherwise devoid of commercial health care providers or from which such providers are at risk of leaving.

In carrying out the assessments, VA would be required to consult with VSOs and veterans served by each VISN and medical facility affected by the assessment. VA would also be required to:

- Submit the local capacity and commercial market assessments to HVAC/SVAC with the recommendations regarding the modernization or realignment of VHA facilities and to make the assessments publically available.
- Include with the recommendations regarding the modernization or realignment of VHA facilities a summary of the selection process that resulted in the recommendation for each VHA facility and a justification for each recommendation and to transmit the summaries and justifications not later than 7 days after the date of transmittal to HVAC/SVAC.
- Consider all facilities equally without regard to whether the facility has been previously considered or proposed for reuse, modernization, or realignment.
- Make all information used by VA to prepare a recommendation available to the Commission and the Comptroller General.

Each VA Under Secretary, VISN director, VA medical center director, VA program office director, and each person who is in a position of duties which includes personal and substantial involvement in the preparation and submission of information and recommendations concerning the modernization or realignment of VHA facilities would be required to certify that information submitted to VA or to the Commission concerning the modernization or realignment of VHA facilities is accurate and complete to the best of that person's knowledge and belief.

The Commission would be required to: conduct public hearings on the Secretary's recommendations regarding the modernization or realignment of VHA facilities, to include required public hearings in regions affected by a VA recommendation for the closure of a facility and, to the greatest extent practicable, public hearings in regions affected by a recommendation for another (non-closure) action by VA. Each public hearing would be required to include, at a minimum, a local veteran who is enrolled in the VA healthcare system and identified by a local VSO and a local elected official.

The Commission – not later than January 31, 2023 – would be required to transmit to the President a report and analysis of the recommendations made by VA together with the Commission's recommendations for the modernization or realignment of VHA

facilities. The Commission would be authorized to change a recommendation made by VA for the modernization or realignment of a VHA facility only if the Commission: determines that VA deviated substantially from VA's final criteria in making such recommendation; determines that the change is consistent with the final criteria; publishes a notice of the proposed change in the Federal Register not less than 45 days before transmitting the Commission's recommendations to the President; and, conducts public hearings on the proposed change. The Commission would be required to explain and justify any recommendation made by the Commission that is different from the recommendations made by VA in the Commission's report that is transmitted to the President and to transmit the copy of such report to HVAC/SVAC on the same day that it is transmitted to the President. The Commission – after January 31, 2023 – would be required to promptly provide information used by the Commission in making its recommendations to any Member of Congress upon request.

The President – not later than February 15, 2023 – would be required to transmit to the Commission and to Congress a report containing the President's approval or disapproval of the Commission's recommendations. If the President approves of the Commission's recommendations, the President would be required to transmit a copy of the Commission's recommendations together with a certification of approval. If the President disapproves of the Commission's recommendations in whole or in part, the President would be required to transmit to the Commission and the Congress the reasons for that disapproval and require the Commission – not later than March 15, 2023 – to transmit a report containing the Commission's findings and conclusions based on a review and analysis of those reasons for disapproval provided by the President, with recommendations the Commission determines appropriate to the President. If the President approves of the Commission's revised recommendations, the President would be required to transmit a copy of the revised recommendations to Congress together with a certification of such approval. The process for modernization or realignment of VHA facilities would terminate if the President does not transmit a certification of approval to Congress by March 30, 2023.

Section 204. Actions regarding Infrastructure and Facilities of the Veterans Health Administration.

Section 204 would require VA to initiate or begin the planning of all actions recommended by the Commission in the report transmitted to Congress by the President no later than three years after the date in which the President transmits such report. VA must provide detailed information on the budget for such modernizations or realignments in documents submitted to Congress by the Secretary in support of the President's budget for that fiscal year in which any implementation takes place. VA would be prohibited from carrying out any action recommended by the Commission in the report transmitted to Congress by the President if a joint resolution is enacted in accordance with section 107 before the earlier of the end of the 45-day period beginning on the date in which the President transmits such report or the adjournment of Congress sine die for the session during which the report is transmitted. The days in

which either House of Congress is not in session because of an adjournment of more than three days would be excluded from the 45-day period.

Section 205. Implementation.

Section 205 would authorize VA to:

- Take such action as may be necessary to modernize or realign any VHA facility (including the acquisition of such land, construction of replacement facilities, the performance of such activities, and the conduct of such advance planning and design as may be required to transfer functions from a VHA facility to another facility) and may use funds in the account or funds appropriated to VA for such purposes;
- Carry out such activities for the purposes of environmental restoration and mitigation at any VHA facilities and use funds in the Account for such purposes;
- Reimburse other Federal agencies for actions performed at VA's request with respect to such closure or realignment and use for such purposes funds in the Account or otherwise appropriated to VA and available; and
- Exercise the authority under chapter 81 of title 38 U.S.C.

VA would be required to:

- Carry out environmental abatement, mitigation, and restoration and compliance with historical preservation requirements with regard to any property made excess to VA's needs as a result of modernization or realignment.
- Consult with the Governor of a State and the heads of local governments concerned for purposes of considering any plan for the use of such property by the local community concerned before any action is taken with respect to disposal or any surplus real property or infrastructure.
- Consult with the Governor of a State and the heads of local government for the purpose of considering the continued availability of a road for public access through, into, or around a VHA facility that is to be modernized or realigned.

VA would be authorized to transfer the title of a VA medical facility approved for closure or realignment, which will be retained by VA or another Federal agency, to a redevelopment authority who agrees to lease, directly upon transfer and without requiring rental payments, one or more portions of the transferred property to VA or the head of another Federal department or agency for a term not to exceed 50 years (but which may provide options for renewal or extension). Such a lease would be required to include a provision specifying that, if the concerned entity ceases requiring the use of the leased property before the expiration of the lease, the remainder of the lease term may be satisfied by the same or a different Federal department or agency for a similar use in consultation with the redevelopment authority. The Federal department or agency

lessee would be authorized to obtain facility services for the leased property and common area maintenance (to include municipal services and firefighting or security guard functions) from the redevelopment authority or assignee at a rate no higher than the rate charged to a non-Federal tenant and to exclude those services that the State or local government is required by law to provide without direct charge.

VA would be authorized to close or realign VA medical facilities under this title without regard to any provision of law restricting the use of funds for such actions included in any appropriations or authorization Act. VA would also be authorized to enter into an agreement to transfer by deed a VA medical facility with any person who agrees to perform all environmental restoration, waste management, and environmental compliance activities that are required under Federal and State laws, administrative decisions, agreements, and concurrences and to require additional terms and agreements as appropriate. Such transfer agreement would only be authorized if VA certifies to Congress that all costs otherwise paid by VA with respect to that facility are equal to or greater than the fair market value of the property of facility to be transferred or, if such costs are lower, the recipient of such transfer agrees to pay the difference and authorize VA to pay the recipient an amount equal to the lesser of the two such amounts.

VA would be required to disclose information regarding environmental restoration, waste management, and environmental compliance activities before entering into a deed transfer.

Section 206. Department of Veterans Affairs Asset and Infrastructure Review Account.

Section 206 would establish a VA AIR Account to be administered by VA. The following would be credited to the Account: funds authorized and appropriated to the Account; funds transferred to the Account for any purpose except that funds may only be transferred after the latter of the dates in which VA transmits written notice of and justification for such transfer to HVAC/SVAC and receives approval of such transfer from the House and Senate Committees on Appropriations; and, proceeds received from the lease, transfer, or disposal of any VHA property.

VA would be authorized to use the Account to carry out the AIR Act; to cover property management and disposal costs incurred at VHA facilities; to cover costs associated with the supervision, inspection, overhead, engineering, and design of construction projects undertaken under the AIR Act and subsequent claims related to such activities; and, other purposes the VA determines support the mission and operations of VA.

VA would be required to establish and include in the budget submission a consolidated budget justification display in support of the Account for each fiscal year that details the amount and nature of credits to and expenditures from the Account during the preceding fiscal year, separately details the environmental remediation costs associated with the VHA facility for which a budget request is made, specifies the transfers into the

Account and the purposes for which those transferred funds will be further obligated (to include caretaker and environmental remediation costs), and details any intra-budget activity transfers with the Account that exceeded \$1 million. VA would also be required to transmit to Congress a report containing an accounting of all the funds credited to and expended from the Account or otherwise expended and any funds remaining in the Account. The Account would be required to be closed at the time and in the manner provided under section 1555 of title 31 U.S.C. and unobligated funds to be held by the Treasury until transferred to VA.

Section 207. Congressional consideration of Commission Report.

Section 207 would define certain expedited procedures for the Congressional consideration of the AIR Commission report.

Section 208. Other Matters.

Section 208 would require VA to publish any information transmitted or received by VA, the Commission, or the President regarding the AIR Act online within 24 hours. VA would be prohibited from pausing major or minor construction activities as a result of the AIR Act. VA would be authorized – after consulting with VSOs – to include a recommendation for a future AIR Commission or other capital asset realignment and management process in a budget submission.

Section 209. Definitions.

Section 109 would define:

- "Account" as the VA AIR Account established by section 106.
- "Commission" as the AIR Commission established by section 102.
- "date of approval" with respect to a modernization or realignment of a VHA facility as the date on which the authority of Congress to disapprove a recommendation of under this title expires.
- "VHA facility" as: (1) any land, building, structure, or infrastructure (including any medical center, nursing home, domiciliary facility, outpatient clinic, center that provides readjustment counseling, or leased facility) that is under VA's jurisdiction, under VHA's control, and not under GSA's control; and, (2) with respect to a collocated VA facility, includes any land, building, or structure that is under VA's jurisdiction, under control of another VA administration, and not under GSA's control.
- "infrastructure" as improvements to land other than buildings or structures.
- "modernization" as any action required to align the form and function of a VHA facility to the provision of modern day health care (including utilities and environmental control systems), the closure, construction purchase, lease, or sharing of a VHA facility, and realignments, disposals,

exchanges, collaborations, between VA and other Federal entities and strategic collaborations between VA and non-Federal entities.

- “realignment” with respect to a VHA facility to include any action that changes the number of or relocates services, functions, and personnel positions; disposals or exchanges between VA and other Federal entities including DOD; and, strategic collaborations between VA and non-Federal entities.
- “Secretary” to mean the Secretary of Veterans Affairs.
- “redevelopment authority” to mean, in the case of a VHA facility closed or modernized under this title, any entity (including an entity established by a State or local government) recognized by VA as the entity responsible for developing the redevelopment plan with respect to the facility or for directing the implementation of such a plan.
- “redevelopment plan” in the case of a VHA facility to be closed or realigned to mean a plan that is agreed to by the local redevelopment authority with respect to the facility and provides for the reuse or redevelopment of the real property and personal property of the facility that is available for such reuse and redevelopment as a result of the closure or realignment of a facility.

Subtitle B - Other Infrastructure Matters

Sec. 211. Improvement to training of construction personnel.

Section 211 would require VA to implement a training and certification program for construction and facilities management personnel. VA would be required to create the training and certification program within one year of enactment, to ensure a majority of covered employees are certified within two years of enactment, and to ensure that all covered employees are certified as quickly as possible thereafter. VA would be required to model the training and certification program on existing curricula and certification programs in title 10 U.S.C. (namely, the existing Defense Acquisition Workforce Improvement Act program). VA would be authorized to provide the training in-person, online, provided by another Federal department or agency, or a combination of the above. VA would be authorized to offer one or more than one level of certification and to enter into a contract with an appropriate entity to provide the training curriculum and certification. All VA employees who are members of occupational series relating to construction or facilities management or VA employees who award or administer contracts for major construction, minor construction, or non-recurring maintenance (including contract specialists or contracting officers’ representatives) would be included.

Sec. 212. Review of enhanced use leases.

Section 212 would require the Office of Management and Budget to review each enhanced-use lease (EUL) before it goes into effect to determine whether it is in compliance with relevant statutes.

Section 213. Assessment of health care furnished by the Department to veterans who live in the Pacific territories.

Section 213 would require VA to submit a report to Congress on the care provided to veterans in Pacific territories, to include whether it would be feasible for VA to establish a medical facility in any Pacific territory that does not contain such a facility.

Title III - Improvements to Recruitment of Health Care Professionals

Sec. 301. Designated scholarships for physicians and dentists under Department of Veterans Affairs Health Professional Scholarship Program.

Section 301 would provide scholarships to medical students in exchange for service to VA. A minimum of two to four year scholarships for medical and dental students would be required so long as the shortage of those positions exceed 500. Once the number falls below 500, the minimum number of scholarships provided annually would be at least ten percent of the number of positions deemed in shortage. The obligation requirement for the scholarship is successful completion of residency training leading to board eligibility in a specialty and 18 months of clinical service at a VA facility for each year of scholarship support. Section 301 would also authorize VA to provide preference to veterans and require VA to conduct annual advertising to educational institutions.

Sec. 302. Increase in maximum amount of debt that may be reduced under Education Debt Reduction Program of Department of Veterans Affairs.

Section 302 would increase the amount of education debt reduction available through the Education Debt Reduction Program from \$120,000 to \$200,000 over five years and \$24,000 to \$40,000 annually.

Sec. 303. Establishing the Department of Veterans Affairs Specialty Education Loan Repayment Program.

Section 302 would establish a new loan repayment program for medical or osteopathic student educational loans for newly graduated medical students, or residents with at least 2 years of training remaining, who are training in specialties deemed by VA to be experiencing a shortage.

The loan repayment would be \$40,000 per year for a maximum of \$160,000. In exchange for the loan repayment, the recipient would agree to obtain a license to practice medicine, complete training leading to board eligibility in a specialty, and to serve in clinical practice at a VA facility for a period of 12 months for each \$40,000 of loan repayment with a minimum of 24 months of obligated service. Because resident salaries are much lower than salaries for fully trained clinicians, this would make the loan repayment is more economically meaningful and allow VA to fund specialty positions in shortage areas, develop a predictable future physician workforce, and ensure a cadre of young physicians are able to join VA's physician workforce.

Sec. 304. Veterans healing veterans medical access and scholarship program.

Section 303 would establish a pilot program for supporting four years of medical school education costs for two veterans at each of the five Teague-Cranston Schools and the four traditional black medical schools. The covered medical schools would include Texas A&M College of Medicine, Quillen College of Medicine at East Tennessee State University, Boonshoft School of Medicine at Wright State University, Edwards School of Medicine at Marshall University, the University of South Carolina School of Medicine, Drew University of Medicine and Science, Howard University of Medicine, Meharry Medical College, and Morehouse School of Medicine. The medical schools that opt to participate in the program would be required to reserve two seats each in the class of 2019. Eligible veteran scholarship recipients would be those within ten years of military discharge who are not eligible for GI Bill benefits but who meet the minimum admission requirement for medical school and apply for the entering class of 2019. The scholarship recipients would agree to successfully complete medical school, obtain a license to practice medicine, complete post-graduate training leading to board eligibility in a specialty applicable to VA, and after training, serve in clinical practice at a VA facility for four years.

Sec.305. Bonuses for recruitment, relocation, and retention.

Section 305 would repeal the recruitment, retention, and relocation bonus offset from CARA.

Sec. 306. Inclusion of Vet Center employees in Education Debt Reduction Program of Department of Veterans Affairs.

Section 306 would require VA to ensure that clinical staff working at Vet Centers are eligible to participate in the Education Debt Reduction Program.

Title IV - Health Care in Underserved Areas

Sec. 401. Development of criteria for designation of certain medical facilities of the Department of Veterans Affairs as underserved facilities and plan to address problem of underserved facilities.

Section 401 would require VA to: (1) develop criteria to designate VA medical facilities as underserved facilities; (2) consider a number of factors with respect to such facilities, including the ratio of veterans to providers; the range of specialties covered; whether the local community is medically underserved; the type, number, and age of open consults; and whether the facility is meeting VA's wait time goals; (3) perform an analysis not less than annually to determine which facilities qualify as underserved; and (4) submit a plan to Congress, within one year of enactment and not less frequently than annually, to address underserved facilities.

Sec. 402. Pilot program to furnish medical deployment teams to underserved facilities.

Section 402 would require VA to carry out a three year pilot program to furnish mobile deployment teams of medical personnel to underserved facilities and to consider the medical positions of greatest need at such facilities and the size and composition of teams to be deployed. VA would be required to use the analysis required under section 401 to form the mobile deployment teams and required to report to Congress on VA's progress with implementing the pilot program and recommendations with respect to extending or expanding the pilot and making it permanent.

Sec. 403. Pilot program on graduate medical education and residency.

Section 403 would require VA to establish a pilot program to establish medical residency programs at covered facilities, including VA facilities, a facility operated by an Indian tribe or tribal organization, an Indian Health Service facility, a Federally-qualified health center, or a DOD facility. It would also require VA to consider a number of factors with respect to clinical need for providers when determining facilities to place residents and to report regularly to Congress on the implementation of the pilot.

Title V - Other Matters

Sec. 501. Annual report on performance awards and bonuses awarded to certain high-level employees of the department.

Section 501 would require VA to submit an annual report to Congress on performance awards and bonuses presented to Regional Office Directors, VAMC Directors, VISN Directors, and SES positions, including the amount of each award or bonus, the job title of the individual receiving the award or bonus, and the location where each individual works.

Sec. 502. Role of podiatrists in Department of Veterans Affairs.

Section 2 of the bill would stipulate that a VA podiatrist is eligible to be appointed to a supervisory position to the same degree that a VA physician is eligible to be appointed to such a position. To ensure appropriate supervision of specialty providers within the VA healthcare system, section 2 of the bill would also require VA to work with appropriate stakeholders to establish standards to ensure that specialists appointed to supervisory positions do not provide direct clinical oversight for purposes of peer review or practice evaluation for providers of other clinical specialties. Further, section 2 of the bill would make DPMs equal to Doctors of Osteopathy (DOs) and VA Medical Doctors (MDs) in terms of pay within the VA healthcare system.

Sec. 503. Definition of major medical facility project.

Section 503 would modify the definition of a VA major medical facility project as a

project for the construction, alteration, or acquisition of a medical facility involving a total expenditure of \$20 million (was previously \$10 million) excluding the construction, alteration, or acquisition of a shared medical facility or acquisitions by exchange, non-recurring maintenance, and shared facilities in which VA's estimated costs do not exceed \$20 million.

Sec. 504. Authorization of certain major medical facility projects of the Department of Veterans Affairs.

Section 504 would authorize a VA major medical facility projects in Livermore, California, in an amount not to exceed \$117.3 million.

Sec. 505. Department of Veterans Affairs personnel transparency.

Section 505 would require VA to make information regarding vacancies, accessions and separation actions, new hires, and personnel encumbering positions publically available on a VA website; require an Inspector General review of the website on a semi-annual basis; and require VA to report to Congress annually on the steps VA is taking to achieve full staffing capacity, including the amount of additional funds necessary to enable VA to reach full staffing capacity.

Sec. 506. Program on establishment of peer specialists in patient aligned care team settings within medical centers of Department of Veterans Affairs.

Section 506 would require VA to carry out a program to place at least 2 peer specialists within patient aligned care teams in certain VAMCs to promote the use and integration services for mental health, substance use disorder, and behavioral health in a primary care setting.

Sec. 507. Department of Veterans Affairs medical scribe pilot program.

Section 2 of the bill would create a two-year pilot program under which VA will increase the use of medical scribes in emergency department and specialty care settings at 10 VA medical centers. To provide transparency on staffing methodology for medical scribes at the Department, this pilot would have half of the participating scribes be employed by the Department, with half employed under contract with a private-sector provider of medical scribes. Under this legislation, VA would be required to report to Congress every 180 days regarding the effects the pilot program has had on provider efficiency, patient satisfaction, average wait time, the number of patients seen per day and the amount of time required to train an employee to perform medical scribe functions under the pilot program. A report from the Comptroller General is also required not more than 90 days after the conclusion of the pilot.

Sec. 508. Loans guaranteed under home loan program of Department of Veterans Affairs.

Section 508 would extend VA's authority to collect certain funding fees for housing loans guaranteed by the VA through September 30, 2028.

Sec. 509. Extension of reduction in amount of pension furnished by Department of Veterans Affairs for certain veterans covered by Medicaid plans for serviced furnished by nursing facilities.

Section 509 would extend current eligibility restrictions for recipients of a VA pension who receive Medicaid-covered nursing home care through September 30, 2028.

Sec. 510. Appropriation of amounts.

Section 510 would authorize and appropriate \$5.2 billion to the Veterans Choice Fund.

Sec. 511. Technical correction.

Section 511 would redesignate section 1712I of title 38 U.S.C. as section 1720I of title 38 U.S.C.

VALUE OUR VETERANS

Veterans are the men and women who have paid the price for our freedom along with the Families of the Fallen. They have paid a high price for all of us.

To think that the work of some of our local veterans and my work as a director of development for a foundation that was started when my nephew was killed in Iraq, was treated with such disregard by previous Port Manager and the minority votes of the Port Commission was both hurtful and disrespectful. We have rebuilt some relationships that were broken because of this but not all. New and better partners are willing to step up, if I have the word of the Port Commission that there will be a commitment to go forward without throwing up road blocks.

At that point, we are off and planning. We will need a workshop and the opportunity to fully explain a few things that have to be navigated with the County, with potential funders and that all information regarding the green building be shared and not hoarded as before.

26.7% of total population are service members and veterans in a county of 22,438 total population and we have economic development challenges, beyond getting veterans what they have earned and deserve--doing right by veterans, we know also is a huge economic development opportunity.

1,800-1,900 vets in Curry County are receiving benefits--only about 1/3rd. That means there are many who could be in the system, an additional 65-67%, depending on whose numbers one uses. Average income from income benefits is \$19, 127 annually per veteran.

Total income to veterans and families in 2016 was \$34,428,600 and an additional \$1,171, 740 in back pay--which is separate from monthly pay (1/12 of the annual amount). There are other benefits that have value and contribute to the positive economic impact benefit to our Curry County communities and to veterans' and families' security. Estimated projected income for FY2018 was over \$36 million--without any backpay collections included in that total. The marketing research that we have done has provided us a direction that I have shared and will reshare. We have the support of at least two Curry County Commissioners on behalf of veterans. We had to rebuild that public policy greenlight and have done so,

There is huge growth potential for economic development. Our veterans using our local healthcare system and college are also economic stimulus. Having a veterans and community center for commerce and activities will be an asset to all, Veterans are, according to the Oregon Association of Counties, economic multipliers. I suggest that, along with their civic contributions that they shoulder much leadership (veterans helping veterans) and are beyond economic drivers. The green building, if we can pull together, would be a great place to provide services and opportunities for veterans, their families and our communities at large.

Connie Hunter, Family Member of a Fallen Soldier



RELEASE DATE: May 31, 2018

President's executive order supporting mental health care for transitioning service members now underway

VA announced that the White House has approved an interagency plan to implement President Trump's executive order supporting Veterans with mental health care and suicide-prevention resources during their transition from uniformed service to civilian life.

Signed by the president in January, the executive order directs VA, the Department of Defense (DOD) and the Department of Homeland Security (DHS) to collaborate to provide, to the extent consistent with law, seamless access to mental health care and suicide prevention resources for Veterans, with a focus on the first year after separation from military service.

"This collaborative effort represents a critical first step for ensuring that service members transitioning from active duty to Veteran status understand that VA, DOD and DHS are committed to easing the stress of transition by providing the best mental health care possible," said Acting VA Secretary Peter O'Rourke. "Transitioning to civilian life is difficult and, ultimately, this effort will make it easier for our Veterans."

Research has shown that service members in transition to Veteran status are at higher risk of mental health challenges and suicide. The president acted to ensure that new Veterans will receive access to VA mental health care and other services to the extent they are eligible.

Implementation of the Joint Action Plan by the three departments includes 16 important services. Below are three examples:

- Expanding peer community outreach and group sessions in the VA Whole Health initiative from 18 Whole Health Flagship facilities to all facilities. Whole Health includes wellness and establishing individual health goals.
- Extending DOD's "Be There Peer Support Call and Outreach Center" services to provide peer support for Veterans in the year after separation from the uniformed services
- Expanding DOD's Military One Source, which offers resources to active-duty members, to include support to separating service members up to one year after separation.

The White House will closely monitor the outcomes of the Joint Action Plan.

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Release Date: Thursday, August 2, 2018

VA RELEASES UPDATED VETERAN SUICIDE DATA

VA released findings today from its most recent analysis of Veteran suicide data for all 50 states and the District of Columbia. This report yields several important insights:

- Suicide rates increased for both Veterans and non-Veterans, underscoring the fact that suicide is a national public health concern that affects people everywhere.
- The average number of Veterans who died by suicide each day remained unchanged at 20.
- The suicide rate increased faster among Veterans who had *not* recently used Veterans Health Administration health care than among those who had.

The report, known as “VA National Suicide Data Report 2005–2015,” is available online.

The analysis is part of VA’s ongoing examination of more than 55 million civilian and Veteran death records that is being used to evaluate and improve VA’s Suicide Prevention Program.

Data from this report were obtained from the Centers for Disease Control and Prevention (CDC)’s National Death Index and then linked to both VA and Department of Defense (DoD) data.

VA is committed to publishing the most accurate suicide data possible. CDC has 2016 data, but VA works with both CDC and DoD to analyze millions of records and data sources to produce an analysis of suicide deaths for all known Veterans. This collaboration adds a layer of complexity to the analysis process thus making 2015 the most current year for which VA is able to publish complete Veteran suicide data. VA is working with CDC and DoD to innovate and refine the data analysis and plans to publish 2016 Veteran suicide data in fall 2018.

The report includes suicide rates from 2005 to 2015 for both Veteran and non-Veteran populations segmented by age, race and gender, and analyzes Veteran rates based on service branch and era, suicide method and suicide risk factors. These data inform the ongoing work of VA and its partners to prevent suicide and expand the network of support for Veterans.

VA RELEASES UPDATED VETERAN SUICIDE DATA

“Suicide remains a top clinical priority,” said Acting VA Secretary Mr. Peter O’Rourke. “One life lost to suicide is one too many. Suicide is a serious public health concern — in the Veteran population and across all communities nationwide. These data offer important insights to help VA to build effective networks of support, communication and care that reach Veterans where they live and thrive.”

Suicide is a complex issue and is influenced by a multitude of intersecting factors that can increase or decrease suicide risk. The VA Suicide Prevention Program’s public health approach addresses the risk factors associated with suicidal behavior — such as a prior suicide attempt, stressful life events or the availability of lethal means — while promoting the protective factors that can offset risk — such as positive coping skills, feeling connected to other people and access to mental health care.

Data form an integral part of VA’s public health strategy and enable VA to tailor research-backed suicide-prevention initiatives to reach diverse groups across the Veteran population.

In the years since these data were captured, VA has undertaken substantial suicide-prevention efforts, including:

- Expansion of the Veterans Crisis Line
- Creation of new cross-sector partnerships
- Implementation of the Joint Action Plan for Supporting Veterans During Their Transition From Uniformed Service to Civilian Life
- Launch of SAVE online suicide prevention training
- Development of the forthcoming National Strategy for Preventing Veteran Suicide

Learn more about VA’s suicide-prevention resources and programs at www.mentalhealth.va.gov/suicide_prevention/.

Veterans who are in crisis or having thoughts of suicide, and those who know a Veteran in crisis, should call the Veterans Crisis Line for confidential support 24 hours a day, seven days a week, 365 days a year at 800-273-8255 and press 1, chat online at VeteransCrisisLine.net/Chat, or send a text message to 838255.

Reporters covering this issue are strongly encouraged to visit www.ReportingOnSuicide.org for important guidance on how to communicate about suicide.

###

The [Guide to VA Mental Health Services for Veterans and Families](#) (also available in [Spanish](#) : Guia de Servicios de Salud Mental que el Departamento de Asuntos de Veteranos Ofrece a los Veteranos y sus Familias) is intended for Veterans, Veteran family members, members of Veterans Services Organizations, or members of other groups interested in VA mental health care. **You can use this handbook to learn what mental health services your local or regional VA health care facility has pledged to provide to Veterans.** Please see the Guide for more detailed information, brief overview:

- **Focus on Recovery** - Recovery empowers the Veteran to take charge of his/her treatment and live a full and meaningful life. This approach focuses on the individual's strengths and gives respect, honor, and hope to our nation's heroes and their families.
- **Coordinated Care for the Whole Person** - VA health care providers coordinate with each other to provide safe and effective treatment for the whole person—head to toe. Having a healthy body, satisfying work, and supportive family and friends, along with getting appropriate nutrition and exercising regularly, are just as important to mental health as to physical health.
- **Mental Health Treatment in Primary Care** - Primary Care clinics use Patient Aligned Care Teams (PACTs) to provide the Veteran's healthcare. A PACT is a medical team that includes mental health experts.
- **Mental Health Treatment Coordinator** - Veterans who receive specialty mental health care have a Mental Health Treatment Coordinator (MHTC). The MHTC's job is to understand the overall mental health goals of the Veteran.
- **Around-the-Clock Service** - Emergency mental health care is available 24 hours per day, 7 days per week at VA medical centers. If your VA does not have a 24-hour emergency room, it must provide these services through a local, non-VA hospital. Telephone evaluations at VA medical centers and the national crisis hotline are also available 24/7.
- **Care that is Sensitive to Gender & Cultural Issues** - VA health care providers receive training about military culture, gender differences, and ethnic issues in order to better understand each Veteran.
- **Care Close to Home** - VA is moving closer to where Veterans live by adding more rural and mobile clinics and working with other health care providers in the community.
- **Evidence-Based Treatment** - Evidence-based treatments are treatments that research has proven are effective for particular problems. Mental health providers receive training on a wide variety of proven treatments. Mental health providers must offer evidence-based treatments to Veterans.
- **Family & Couple Services** - Sometimes, as part of a Veteran's treatment, some members of the Veteran's immediate family or the Veteran's legal guardian may be included and receive services, such as family therapy, marriage counseling, grief counseling, etc.

VA's Office of Mental Health and Suicide Prevention

Guidebook--Link: https://www.mentalhealth.va.gov/docs/MHG_English.pdf

VA provides a continuum of forward-looking outpatient, residential, and inpatient mental health services across the country. Points of access to care span VA medical centers, Community Based Outpatient Clinics, Vet Centers, and mobile Vet Centers. This guidebook highlights information on the range of VA mental health services and related programs designed to address the mental health needs to Veterans and their families. GUIDEBOOK LINK: <https://www.mentalhealth.va.gov/docs/VA-Office-of-Mental-Health-and-Suicide-Prevention-Guidebook-June-2018-FINAL-508.pdf>

Additional and updated information regarding suicide prevention can be found here:
https://www.mentalhealth.va.gov/suicide_prevention/Suicide-Prevention-Data.asp



RELEASE DATE: June 12, 2018

VA and PsychArmor Institute Offer Online Suicide Prevention Training

WASHINGTON — The U.S. Department of Veterans Affairs (VA), in collaboration with [PsychArmor Institute](#), a national nonprofit that provides online education and support to Americans who work with, live with or care for military service members, Veterans and their families, recently launched an online suicide-prevention training video, titled "[SAVE](#)," which is designed to equip anyone who interacts with Veterans to demonstrate care, support and compassion when talking with a Veteran who could be at risk for suicide. SAVE which stands for Signs, Ask, Validate, Encourage and Expedite, offers simple steps anyone — whether a treatment provider, clinician, friend or family member — can take when talking with Veterans at risk for suicide.

"VA is leading efforts to prevent suicide among Veterans, but VA alone cannot end Veteran suicide," said VA Acting Secretary Peter O'Rourke. "We need strategic partners, care providers and communities to join us in this effort. Resources such as SAVE are crucial in helping all Americans support Veterans in their community."

VA suicide prevention coordinators have led the SAVE course at VA facilities and community centers across the nation. VA officials said extending and promoting this important training outside VA is critical in helping everyone play a role in suicide prevention.

The free training video can be viewed at <https://psycharmor.org/courses/s-a-v-e/>. The 25-minute online training course covers three main topics:

- Suicide as a public health issue in the U.S.
- Signs that a Veteran may be at risk for suicide
- Actions people can take if they identify a Veteran at risk.

Veterans in crisis or having thoughts of suicide — and anyone who knows a Veteran in crisis — should call the Veterans Crisis Line for confidential support 24 hours a day and 365 days a year. Call 800-273-8255 and press 1, chat online at VeteransCrisisLine.net/Chat or text to 838255.

Reporters covering the topic of suicide are encouraged to visit <http://www.reportingonsuicide.org/> for important guidance.

###



Release Date: Thursday, August 2, 2018

Forever GI Bill expands VA educational benefits 15 provisions enhance benefits for Veterans

Effective Aug. 1, the U.S. Department of Veterans Affairs (VA) implemented 15 more provisions of the Harry W. Colmery Educational Assistance Act of 2017, also referred to as the Forever GI Bill.

These provisions, in addition to the 13 implemented since the law was signed less than a year ago, will have an immediate and positive impact on Veterans and their families using VA benefits to pursue their educational goals.

"We are excited to get the word out about implementation of the provisions," said VA Secretary Robert Wilkie. "From the day the Forever GI Bill was signed into law, VA, in collaboration with Veterans service organizations, state approving agencies and school certifying officials, has taken an expansive approach to ensure earned benefits are provided to Veterans in a timely, high-quality and efficient way."

Some of the provisions that began Aug. 1 include:

- Recipients of a Purple Heart awarded on or after Sept. 11, 2001, are now eligible for full Post-9/11 GI Bill benefits for up to 36 months, if not already entitled.
- Military and Veteran families who have lost a family member can now reallocate transferred Post-9/11 GI Bill benefits.
- Additional Guard and Reserve service now counts toward Post-9/11 GI Bill eligibility.
- Post-9/11 GI Bill students may now receive monthly housing allowance for any days they are not on active duty, rather than having to wait until the next month; and
- Expansion of the Yellow Ribbon Program, which makes additional funds available for GI Bill students, now covers more students.

More provisions are scheduled related to science, technology, engineering and math benefit extensions; increased benefit levels; a pilot program for high-technology training geared toward "upskilling" Veterans to enter the workforce quickly; and another expansion of the Yellow Ribbon Program, which will be implemented by Aug. 1, 2022.

For more information, visit the [Forever GI Bill – Harry W. Colmery Veterans Educational Assistance Act page](#).

Visit the [Education and Training webpage](#) for more information. For questions about GI Bill benefits, call the Education Call Center at 888-442-4551 from 7 a.m. to 6 p.m. (CST) Monday through Friday. Join the conversation via [Facebook](#) or follow Veterans Benefits Administration on [Twitter](#).

###

STATE OF OREGON—OREGON HEALTH AUTHORITY

2018 KEY STRATEGIES FOR SUICIDE PREVENTION:

Population interventions

- Promote use of the National Suicide Prevention Lifeline
- Ensure communities implement an array of services and programs to promote safe and nurturing environments

Health equity interventions

- Reduce the disparity of suicide among veterans

https://www.mentalhealth.va.gov/docs/data-sheets/2015/Oregon_2015.pdf

Health system interventions

- Create incentives for public health plans and health care providers to prevent deaths from suicide
- Ensure training for health professionals is available to address suicide risk

2018 KEY QUESTIONS FOR SUICIDE PREVENTION:

- **How can OHA leverage community and health systems responsibility for investment in suicide?**
 - **What organization in Oregon could encourage and support a gun owners initiative to reduce access to lethal means of self-destruction among youth?**
 - **How can OHA promote culture as prevention among veterans, Native American populations, LGBTQ+ populations?**
-

**OREGON HEALTH AUTHORITY
State Health Improvement Plan: Suicide
Prevention**

**Learnings from Tribal Summit &
Coordinated Samsha Site Visit**

- **Culture is prevention**
 - **Supporting recovery from individual, community and cultural trauma is of paramount importance**
 - **Partnership development takes time and sustained investment**
 - **We can and should learn from Tribes and urban India programs**
 - Integrated behavioral / physical health systems**
 - Integrated approach to suicide, opioid and “other” drug addiction**
 - Whole person / whole community approach (BINGO!)**
-



OREGON DEPARTMENT OF VETERANS AFFAIRS

Veterans Mental Health Care Survey

LINK: <https://www.surveymonkey.com/r/Y3GL6LH>

Thank you for participating in this survey for the State of Oregon Department of Veterans Affairs (ODVA) and the Oregon Health Authority (OHA). ODVA and OHA want to learn how they can help Oregon's veterans better access and use mental health care services. These agencies are working with the Rede Group to study this important issue and to create recommendations to improve care.

Once you complete this survey, you can enter your name for a chance to win one of two \$100.00 Visa gift cards.

This survey will take approximately 15 minutes to complete and is part of a larger study designed to understand the extent to which veterans use mental health services, the barriers veterans face in accessing these services, and how ODVA and OHA may better serve veterans regarding mental health care.

The information you give us is completely confidential, and we will not associate your name with your survey responses. You may withdraw from the survey at any time.

If you have any questions now or after you have completed the survey, you can contact the Rede Group or ODVA using the numbers below.

The Rede Group
Alex Muvua
503-764-9696

ODVA
Sheronne Biasi
503-373-2249

Lane County Has Housed 860 Homeless Veterans Since 2014

By RACHAEL MCDONALD · JUL 16, 2018

860 homeless veterans have found housing since 2014 through a collaborative effort in Lane County. The goal is to house all veterans in the community. Operation 365 started as part of a nationwide effort to house 1 veteran for each day of the year.

The work has continued thanks to collaboration between the county, cities and service providers. Alexandra Dreher, Lane County Human Services Supervisor, says the program improved communication between agencies to identify and help veterans who lacked housing. “The goal is to house every veteran and to house everyone in our community. But we have to do that piece by piece. So, starting with veterans is a good start.

Operation 365 gives us an achievable model that we know works when we coordinate as a community.” Dreher says 860 veterans have been housed since the program started but she knows of 221 more who are still unhoused in Lane County.

That’s thanks to the Homeless Veteran By-name list, compiled by service providers throughout the county.

VETERANS LEGACY AT CAMP ALMA

LINK: <http://www.kezi.com/content/news/Local-leaders-visit-veterans-wellness-center-486891421.html>

By: Amber Wilmarth, June 28, 2018

LOCAL LEADERS VISIT NEW VETERANS WELLNESS CENTER

"It's a win-win situation for the county and the community," said Lane County Commissioner Jay Bozievich.

VENETA, Ore. -- A local nonprofit is hoping to help veterans in a new way. They've been renovating a former forest work camp in Veneta into a wellness center.

On Thursday, [Veterans Legacy](#) invited community leaders to Camp Alma to learn about the Veterans Wellness Center. Both state and county leaders at the tour have strong words of support for the facility.

"It's a win-win situation for the county and the community," said Lane County Commissioner Jay Bozievich.

"As a veteran, I am all in on that. I think this is a great program," said State Senator James Manning.

It's a wellness center that'll help veterans who have medical or psychological needs heal in a serene environment as they start their transition back into the community.

"It's a major need that's well recognized," Dr. John LeBow, the Veterans Legacy Board of Directors President.

Bozievich said it will be a wonderful veteran specific supported housing facility.

"There's over 200 homeless veterans at this time in Lane County any day of the week, so getting 50 of them out here in this program and having them get that case management, and getting that care, getting them reintegrated back into society successfully can save this whole community a lot of money," said Bozievich. "At the same time, they'll be out here producing food...feeding that food hopefully back into Food for Lane County and other programs."

Manning also said this center will benefit the community, and adds that it'll even help connect veterans with jobs.

"They will return back to the community empowered with the tools they need to be successful, to include those who are going into the trades, they'll be able to do that...those pursuing education goals, housing, all those things," said Manning.

The old and vacant work camp has come a long way in the last couple of years, thanks to countless hours of volunteers with Veterans Legacy.

LeBow said the University of Oregon just donated more than 50 bed frames to them. He said they hope to have the facility up and running by September 1st. That's when they bring in their first three to four veterans, and continue to grow from there.



VETERANS LEGACY PROGRAM TRANSFORMS FORMER FOREST WORKCAMP

ALMA, Ore. -- Directors of a new veterans treatment program in Lane County are looking at early fall to open the doors.

It's the Veterans Legacy program near Alma, where the vision is taking shape in a pastoral scene in the coast range southwest of Eugene.

It doesn't look different from the outside, but the former inmate work camp is transforming into a place of new hope for Oregon veterans.

You can't see it well from the entrance, but change is coming to the former Lane County Sheriff's forest work camp as a new sign announces the future program at Camp Alma.

"It feels like coming home, it really does," says newly retired Captain Dan Buckwald from the Lane County Sheriff's Office. He's returning to his roots, returning to the camp where he served for 13 years - this time to help veterans, especially those caught up in the criminal justice system.

"19.1 percent of our prison population are veterans, so we really need to look at how we are addressing that," Buckwald, the Veterans legacy Board Vice President, explains. "What are we doing differently? Because we need to do something differently."

VETERANS LEGACY PROGRAM TRANSFORMS FORMER FOREST WORKCAMP

PAGE 2 OF 2

Buckwald remembers the large number of vets cycling in and out of jail during his time with the sheriff's office as commander. Many of these vets were arrested for homeless-related crimes. "Because of mental illness or addiction problems," Buckwald explains. "They don't need to be in the jail; they need to be in this kind of environment."

Program leaders say Veterans Legacy is set up to be a critical link between existing services for vets.

"Our advantage is we're not just providing a roof; we're providing therapy the moment they step on this property," says Dr. John LeBow, Veterans Legacy Board President. He says the goal is a fully integrated treatment program in a rural setting using therapeutic agriculture as a key tool.

"They're not here for us to tell them what to do and how to do it," says Clarence Williams, Director of Strategic Planning. "We are here to create an individual support plan."

Donations are coming in from other agencies, including a bed set from a dorm at the university of Oregon. Word about Veterans Legacy is spreading.

"They talk amongst each other; they know that this is happening and I'm sure there are veterans that can't wait to be their first outpatient or first in-patient," says Veterans Stand Down director Floyd Bard.

Leaders say five-to-seven vets will be here by September to open the new program.

Ultimately, they plan for up to 50 vets at the Veterans Legacy Camp. Vets with severe PTSD and those fighting substance abuse will be the emphasis of the new program.

CALLING ALL VETERANS, FAMILY MEMBERS & COMMUNITY STATKEHOLDERS!

Please join the effort to address the gaps in services and care for our Wild Rivers Veterans!

Help build the system that you never had!

VA HEALTHCARE SUMMIT 2.0

SAVE THE DATE: 21 September 2018, 9 a.m. – 2 p.m., at Southwestern Oregon Community College Curry Campus Krieger Community Room. Focus group listening sessions will begin at 9 a.m. Please arrive just a few minutes early.

VETERANS GROUPS: Bring three or more veterans from your Nonprofit Veterans Organization and your group will receive \$100 and an underwritten membership to the Brookings-Harbor Chamber of Commerce. Lunch will be served at 1 p.m.

9 a.m. – 10 a.m. Veterans Listening Sessions—facilitators are Elizabeth Estabrooks, ODVA (women's group) and Dr. Kevin Bourgault, PhD, Combat Veteran, US Army, taught at West Point (men's group)

10:15 a.m. A very special blessing

10:30 a.m. – 1 p.m. Special presentations and community conversation about the new VA Mission Act, President Trump's executive orders benefitting veterans, Community Care programs that will benefit rural veterans. Help explore a big idea for veterans during a special presentation about how to create a local Veterans Savings & Loan Co-op Hybrid nonprofit to provide uncollateralized loans for veterans in a tough economic spot. Participate in a veterans' community SWOT analysis—share your ideas on the Strengths, Weaknesses, Opportunities and Threats to our rural veterans. The SWOT analysis will set the stage for a Veterans Regional Solutions Summit in the Spring of 2019.

1 p.m. – 2 p.m. – Lunch, Networking and Fellowship

For more information, please call 541-412-1224.