



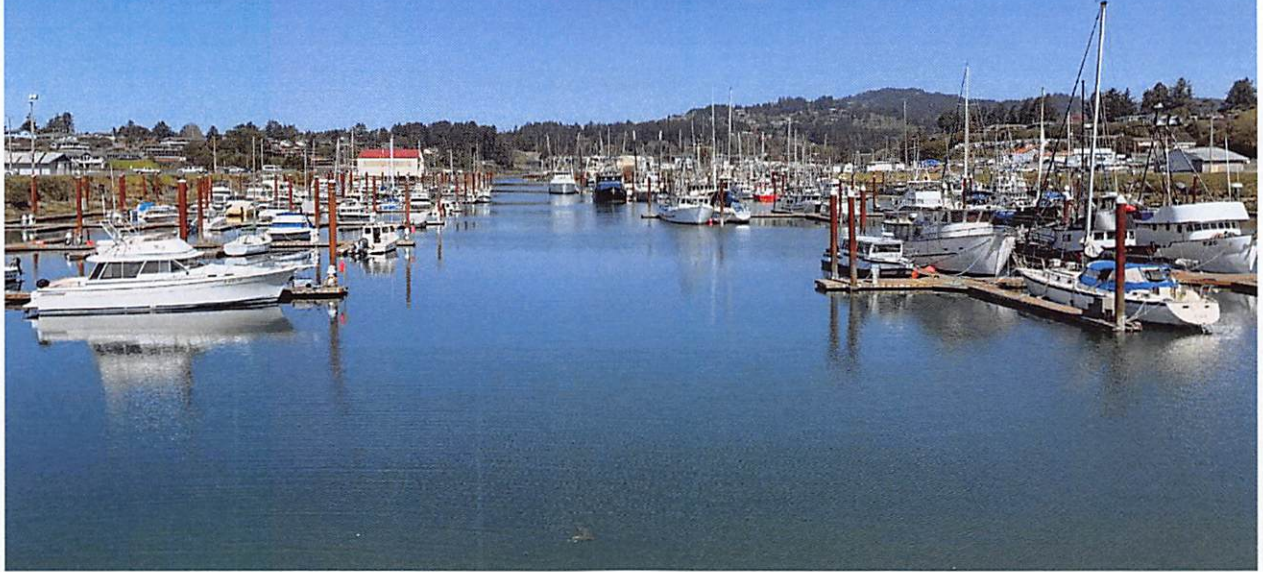
# **PORT OF BROOKINGS HARBOR**

## **Budget for Fiscal Year 2021-2022**





# Port of Brookings Harbor Fiscal Year 2021-2022 Budget



## BUDGET COMMITTEE

### Board of Commission

### Term Expires

Richard Heap, President	2021
Joseph Speir, Vice President	2021
Sharon Hartung, Secretary/Treasurer	2023
Kenneth Range, Commissioner	2021

### Committee Members at Large

Al Cornell	2021
Richard Constestible	2023
Thomas Beene	2023

### Port Manager

Gary Dehlinger

### Harbormaster

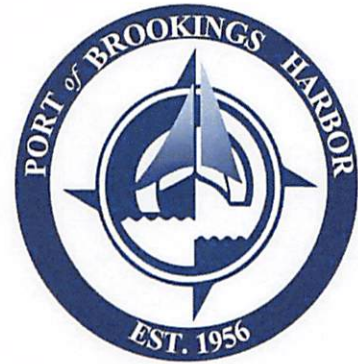
Travis Webster

### Financial Officer

Kim Boom

May 11, 2021

Citizens of Port District  
Port Commissioners  
Budget Committee Members  
Port Staff



## Budget Message Fiscal Year 2021-2022

The Port of Brookings Harbor is pleased to present the Fiscal Year 2021-2022 annual operating budget to the Budget Committee and the Port's Board of Commissioners as required by ORS 294.333.

The continuation of COVID-19 is still uncertain and unknown; therefore, this budget remains conservative towards revenue income and expenditures.

### **Budget Process**

The budget process begins in January each year. Information, along with past historical data and a projection of future revenue, are used to prepare the proposed budget.

The Budget Officer, appointed by the commission, prepares, and reviews the budget with staff for the needs and goals for the upcoming 2021-2022 fiscal year.

The proposed budget is then presented to the Budget Committee. The Budget Committee meets to publicly discuss and hear public comments on the proposed budget, gathering recommendations, make any changes and then approve the proposed budget. More public meetings may be needed to achieve this process.

A summary of the approved budget is then published in the local newspaper and Port website for public information and review. Prior to June 30, the Board of Commissioners holds a public hearing to receive public input on the programs and services funded in the budget as approved by the Budget Committee. Since the Port operates on a fiscal year beginning July 1<sup>st</sup> and ending June 30<sup>th</sup>, the budget must be adopted by the Board by June 30<sup>th</sup> of each year.

### **Port Overview**

The Port District of Brookings Harbor covers an area of 400 square miles reaching from the mouth of the Chetco River to the Oregon-California border, north to the drainage of the Pistol River, and east to the Curry-Josephine County line. The Port District is governed by five-member commission elected at-large from the district, which has a population of approximately 16,000 people. The five-member Port Commission is responsible for all activities of the Port and the management of public assets. Commissioners serve without compensation for a term of four years. There are three official positions within the Commission: President, Vice President and Secretary/Treasurer. These positions are filled by vote, within the Commission.

Approximately 7% of the Port's operating budget is derived from the collection of property taxes levied on the citizens of the Port district.

## **Budget Message**

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Operating revenues, plus levied taxes essentially equal planned operating expenses, capital improvements, debt services and reserves. The Port's general operating revenue includes moorage, storage, fuel dock, boat haul-outs, commercial leases, and RV Park.

### **Moorage**

Basin 1 moorage capacity is 237 vessels. Docks A, B and C have power and water to the slips and Dock D has water only. Docks E, F and G have water only to the slips. Docks F and G are designated for daily use which can be rented using the boat launch kiosk.

Basin 2 moorage capacity is 278 vessels. Docks N and O, and Docks P and Q, can accommodate large commercial and recreational vessels. Docks C thru H, and Docks I and J, accommodate mostly small to medium size recreational vessels. Dock C continues to be closed from sloughing slopes and lack of dredging. All slips are supplied with power and water. Majority of the docks are over 40 years old. During this budget cycle restoration of the old docks will continue.

Transient Dock contains a few annual moorages for large commercial vessels and transient vessels.

### **Commercial Gear Storage**

The commercial fishing gear storage provides a small amount of revenue for the Port but provides a valuable service for the local commercial fleet. The gear storage is centrally located on undeveloped land.

Regulations regarding industrial stormwater runoff have driven the Port to look at the development of the gear storage land. The infrastructure development is currently under review by Port engineer and referenced within the FEMA DR-4432 & 4452 Projects.

### **Fuel Dock**

The fuel dock is a valuable resource to the commercial fleet and recreational vessels. While the fuel dock does not supply much revenue for the Port, it does support the commercial and recreational fishing economy.

### **Beachfront RV Park**

The RV Park continues to provide the Port with valuable revenue to help offset Port debt and support other Port related operations.

After encountering permitting issues for installing a new prefabricated restroom building, the existing restroom/shower facility will be refurbished and reopened.

Plans are being developed to install new pull-thru sites, upgrading all front row electrical system and realignment of sites 78 – 103 for better access. The Port is anticipating this work to be completed during this budget period using Port Construction Fund and funds provided from RV Park Improvement Loan.

### **Commercial Leases**

Commercial leases continue to provide the Port with valuable revenue to help offset Port debt and support other Port related operations. Port is a landlord to thirty-five (35) tenants throughout the Port. Types of leases range from retail stores, warehouse shop/storage, land rental and commercial receiving docks. While some businesses were permanently closed from COVID-19 impacts, other businesses replaced them.

### **Boat Yard**

The boat work area and warehouse are now leased to a private company overseeing boat maintenance and minor boat rebuilding. Port staff operates the 50-ton travel lift for hauling out and placement of boats in the work areas. Revenue is still generated by boat haul outs and boat washing. Port operations were moved to a new location centrally located within the Port which houses the waste oil facility, trash, and equipment. The Port continues to use the boat yard for material / dock storage and abandoned vessel demolition.

### **Port Office and Operations**

This budget continues with the current Port staff positions following COVID-19 mandates. The Port will continue providing the best quality service throughout its enterprises. Additional staff is not anticipated in this budget cycle. Port management will continue to use specialty services to supplement Port maintenance and repairs when needed.

### **Accounting Basis**

There are no anticipated changes to the current modified cash basis of accounting. The Port will continue to strive to complete the State audit report prior to the December 31 deadline.

The Port continues to use separate funds to capture budgeted and actual revenues and expenditures. Each fund is designed to separate transactions in compliance with specific programs to aid management of public funds received.

### **Budget Document:**

The principles of the budget policy are based on the following.

- Balancing estimated revenues and proposed expenditures
- Allocating resources to achieve desired outcomes
- Measuring program outcomes and progress toward desired outcomes
- Encouraging savings and investments that reduce or avoid future costs
- Planning for the short term and the long term, using consistent assumptions on demographics and trends
- Providing accountability at all levels for meeting program outcomes

The Port Budget is made up of seven separate funds:

- 1) General Fund
- 2) USDA Bond Fund
- 3) Debt Service Fund
- 4) RV Park Improvement Debt Service Fund
- 5) Capital Fund
- 6) Port Construction Fund
- 7) Reserve Fund

Revenues and expenditures for each fund are detailed in the Budget.

### **General Fund**

The fund starts with an estimated cash carryover of \$300,000 from the previous year. Resources include \$240,000 from Tax Receipts and \$2,913,280 from Port Operations. Transfers to debt and reserve funds total \$645,323. Operating contingency increases to \$70,000 with an unappropriated ending balance of \$200,000 to balance the fund. Total Allocated Expenditures from the General Fund total \$3,462,280.



## **Budget Message**

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### **USDA Revenue Bond Fund**

The fund starts with a cash carryover of \$102,380 from transfers of prior fiscal year from the General Fund. The Bond Fund relies on transfers from the General Fund of \$130,120 to make the annual revenue bond payment of like amount. The annual payment is due November 6<sup>th</sup> of each year. A reserve of \$13,012 is required per the agreement with USDA.

### **Debt Service Fund**

The fund starts with a cash carryover of \$27,420 from transfers of prior fiscal year from the General Fund. This fund relies on transfers from the General Fund in the amount of \$423,485 to meet obligations to debtors.

The budget includes an additional \$20,000 to IFA Business Oregon to pay the loans by the statutory ending dates. The requirements of \$451,355 for the debt payment amounts are found in Schedule C.

### **RV Park Improvement Debt Service Fund**

The RV Park Improvement Debt Service Fund was established per the Full Faith and Credit Financing agreement with Umpqua Bank. Resolution 546 was approved by the Board of Commissioners to achieve a proper matching of revenues of the Port and payment of debt service on the Financing Agreement within each Bond Year. This fund starts with a cash carryover of \$0. Transfers from General Fund will match payments.

### **Capital Projects Fund**

The Capital Projects Fund provides a separate accounting of government funded projects. The fund starts with a cash carryover of \$62,500. During the process of a project, the Capital Projects Fund receives advances from the General Fund to finance the projects. These advances are then submitted for reimbursements from governmental funding agencies. When the reimbursements are received, the Capital Projects Fund then returns/repays the advancements to the General Fund. Expenditures must be paid to be eligible for reimbursement by FEMA.

FEMA DR-4432 and 4452 projects for dredging and slope repair are anticipated during this budget cycle. During this budget cycle the Port anticipates FEMA planning and construction approval for the disaster repairs, including the purchase equipment and preparing the dredge spoil disposal area.

FEMA DR-4432 includes 8,000 cubic yards of dredging and approximately 2,000 linear feet of Basin 2 slope repairs. This work is estimated to begin during the 2022-23 budget cycle.

FEMA DR-4452 removes approximately 30,000 cubic yards of sediment in Basins 1 & 2. This work is estimated to begin during the 2022-23 and 2023-24 budget cycles.

If FEMA DR-4432 and 4452 are approved per the planning phase, maintenance for basin dredging would become a routine operation every year. This has been a goal and part of the 2015 Strategic Business Plan for this Port ever since the commencing in 1956.

Detail of anticipated governmental funding is shown on Form LB11 of the Budget Package, page 7.

### **Port Construction Fund**

The Port Construction Fund was established per the Full Faith and Credit Financing agreement with Umpqua Bank. Resolution 547 was approved by the Board of Commissioners to segregate accounting apart from other funds of the Port for construction project to Beachfront RV Park. This fund starts with a cash carryover of \$577,000.

### **Reserve Fund**

Resolution 307 Reserve Fund was established in 1998 for dock maintenance and future dock replacements. This fund was not utilized from 2003 through 2016. The fund is designed to save money for future Port projects or unexpected expenditures.

The fund starts with a cash carryover of \$186,575 from transfers of prior fiscal year from the General Fund. This fund relies on transfers from the General Fund in the amount of \$24,000, interest \$1,200 and asset sales of \$10,000. The funds are not allocated in this budget but are reserved for future expenditures. The funds are to be used for Port assets, see Schedule D / Asset List, for matching funds for planned Capital Projects and/or unexpected expenditures.

### **Future Project Planning**

Schedule E – Future Project Planning was split between Port funded projects and FEMA projects. The projects are planned out for the next five years following the Strategic Business Plan and show estimated costs for budgeting. Projects in this list can be moved ahead, back or deleted depending on financial position or changes in planning.

### **Challenges Ahead**

Challenges this Port will be facing during this budget cycle and for years to come:

- COVID-19 economic impact
- Keeping services available and meeting the requirements of Clean Water Act (industrial stormwater DEQ 1200-Z permit) with or without financial support
- Funding for facility repairs and maintenance
- Saving funds for future projects and unexpected expenditures
- Matching funds for grants
- Financial stability
- Abandon and delict vessels
- Strategic Business Planning
- Oceanic climate changes impacting the fishing industry.

### **Conclusion**

This budget continues to provide reliable services to the customers and guests, maintaining and repairing existing assets, meeting debt obligations, and complying with local, state, and federal regulations with limited funding.

In closing, we would like to acknowledge the teamwork, commitment, and assistance of all our elected officials, budget committee members, Port staff, and participating members of our community in the preparation of this budget document.

Gary Dehlinger  
Port Manager

Travis Webster  
Harbormaster

Kim Boom  
Financial Officer

## Budget Overview

### Total Resources and Requirements per Fund

General Fund Departments	Resources	Requirements
Cash Remaining from Previous Year	300,000	-
Taxes	249,000	-
Interest	2,000	-
Administration / Marina / Moorage & Storage	735,000	1,488,807
Beachfront RV Park	700,000	206,000
Commercial / Retail Leases	566,280	121,160
Fuel Dock	770,000	752,490
Sales of Assets	50,000	-
Miscellaneous	31,500	-
Grants & Other Funding	80,000	-
Transfers	-	645,323
Contingency	-	70,000
Unappropriated Ending Fund Balance	-	200,000
<b>General Fund Totals</b>	<b>3,483,780</b>	<b>3,483,780</b>

Revenue Bond Debt Service - USDA Fund	Resources	Requirements
Cash Remaining from Previous Year	102,380	-
Interest	500	-
Transfers from General Fund	130,120	130,120
Unappropriated Ending Fund Balance	-	102,880
<b>Revenue Bond Debt Service - USDA Totals</b>	<b>233,000</b>	<b>233,000</b>

Debt Service Fund	Resources	Requirements
Cash Remaining from Previous Year	27,420	-
Interest	450	-
Transfers from General Fund	423,485	-
Genie 2018 Forklift	-	17,577
50 BFMII Travel Lift	-	55,908
IFA Loans	-	310,000
IFA Loans - 80% from Sale of Assets	-	40,000
Unappropriated Ending Fund Balance	-	27,870
<b>Debt Service Fund Totals</b>	<b>451,355</b>	<b>451,355</b>

RV Park Improvement Debt Service Fund	Resources	Requirements
Transfers from General Fund	57,718	-
RV Park Restroom/Laundry Facility Restoration & Upgrade	-	57,718
<b>RV Park Improvement Debt Service Fund Totals</b>	<b>57,718</b>	<b>57,718</b>

<b>All Debt Total</b>	<b>742,073</b>	<b>742,073</b>
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Capital Projects Fund	Resources	Requirements
Cash Remaining from Previous Year	62,500	-
FEMA DR-4432-OR and DR-4452-OR Dredging	300,000	400,000
FEMA DR-4432-OR Slope Repair	566,250	755,000
FEMA DR-4432-OR and DR-4452-OR Build Sediment Enclosure	262,500	350,000
FEMA HMGP - RV Park and Boatyard Restoration	371,250	350,000
FEMA Matching Funds	500,000	-
FEMA DR-4432-OR & DR-4452-OR Phase 1 Engineering & Permitting	-	60,000
FEMA Forced Labor Expenses	-	145,000
Unappropriated Ending Fund Balance	-	2,500
<b>Capital Projects Fund Totals</b>	<b>2,062,500</b>	<b>2,062,500</b>

Port Construction Fund	Resources	Requirements
Cash Remaining from Previous Year	575,000	-
Interest	2,000	-
RV Park Restroom/Laundry Facility Restoration & Upgrade	-	577,000
<b>Port Construction Fund Totals</b>	<b>577,000</b>	<b>577,000</b>

Reserve Fund	Resources	Requirements
Cash Remaining from Previous Year	186,575	-
Interest	1,200	-
Transfers from General Fund	34,000	-
Unappropriated Ending Fund Balance	-	221,775
<b>Reserve Fund Totals</b>	<b>221,775</b>	<b>221,775</b>

<b>Total Port of Brookings Harbor for Fiscal Year 2021-2022 Budget</b>	<b>7,087,128</b>	<b>7,087,128</b>
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# Port of Brookings Harbor Budget FY 2021-22

## Table of Contents

### GENERAL FUND

Resources	1
Requirements Summary by Fund, Organizational Unit or Program	2
Requirements Summary Not Allocated to an Organizational Unit or Program	3

### REVENUE BOND DEBT SERVICE FUND - USDA

Resources and Requirements	4
----------------------------	---

### DEBT SERVICE FUND

Resources and Requirements	5
----------------------------	---

### RV PARK IMPROVEMENT DEBT SERVICE FUND

Resources and Requirements	6
----------------------------	---

### CAPITAL PROJECTS FUND

Resources and Requirements	7
----------------------------	---

### PORT CONSTRUCTION FUND

Resources and Requirements	8
----------------------------	---

### RESERVE FUND

Resources and Requirements	9
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RESOURCES  
GENERAL FUND

Port of Brookings Harbor

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2021-22			
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018/19	First Preceding Year 2019/20						
1	167,030	280,776	319,000	1	Cash Carryover	300,000		
2	6,767	9,752	9,500	2	Previously levied taxes estimated to be received	9,000		
3	6,211	2,904	3,570	3	Interest	2,000		
4	656,985	220,427	-	4	Interfund Transfer from Capital Projects			
5			-	5	<b>OTHER RESOURCES</b>			
6	723,837	714,734	640,000	6	Administration/Marina/Moorage & Storage	735,000		
7	594,985	594,084	571,000	7	Beachfront RV Park	700,000		
8	85,856	113,898	70,000	8	Boatyard			
9	504,262	514,366	515,000	9	Commercial Retail	566,280		
10	621,242	780,640	630,000	10	Fuel Dock	770,000		
11	7,629	5,634		11	Land Use Events			
12			-	12				
13			-	13				
14	51,908	5,742	6,000	14	Asset Sales	50,000		
15	25,216	31,035	29,652	15	Miscellaneous	31,500		
16			700,000	16	Long Term Debt Borrowings			
17			100,000	17	Grants & Other Funding	80,000		
18			-	18				
19			-	19				
20			-	20				
21			-	21				
22			-	22				
23	3,451,928	3,273,992	3,593,722	23	Total resources, except taxes to be levied	3,243,780	-	-
24			245,000	24	Taxes estimated to be received	240,000		
25	229,043	235,948		25	Taxes collected in year levied			
26	3,680,971	3,509,940	3,838,722	26	<b>TOTAL RESOURCES</b>	<b>3,483,780</b>	<b>-</b>	<b>-</b>

FORM  
LB-30

**REQUIREMENTS SUMMARY  
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM  
GENERAL FUND**

Port of Brookings Harbor

	Historical Data			REQUIREMENT TOTALS	Budget for Next Year 2021-22			
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018/19	First Preceding Year 2019/20						
<b>PERSONNEL SERVICES</b>								
1	45,436	78,755	84,500	1 Salary Port Manager	88,470	-	-	1
2	126,196	123,472	116,465	2 Hourly / Port Office Staff	116,170	-	-	2
3	38,356	28,653	48,194	3 Hourly / RV Park Office Staff	54,120	-	-	3
4	131,145	232,707	256,620	4 Hourly / Operations Staff	253,570	-	-	4
5	8,602	7,377	10,000	5 Overtime	7,255	-	-	5
6	122,339	154,405	141,785	6 Costs & Benefits	148,400	-	-	6
7	3,748	16,908	18,920	7 Workers Comp	11,810	-	-	7
8	64,768	82,135	81,855	8 Health Care & Dental	86,500	-	-	8
9	<b>540,590</b>	<b>724,412</b>	<b>758,339</b>	9 <b>TOTAL PERSONNEL SERVICES</b>	<b>766,295</b>	-	-	9
10	<b>9</b>	<b>9</b>	<b>10.5</b>	10 <b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>	<b>11.5</b>	<b>11.5</b>	<b>11.5</b>	10
<b>MATERIALS AND SERVICES</b>								
11	14,038	7,997	14,105	11 Advertising & Notifications	8,680	-	-	11
12	305,244	533,431	342,586	12 Repairs and Maintenance	422,797	-	-	12
13	530,615	689,074	580,000	13 Fuel Purchased for resale	725,000	-	-	13
14	268,928	279,335	319,483	14 Utilities	279,173	-	-	14
15	63,526	44,221	61,011	15 Office Expense	52,827	-	-	15
16	32,419	41,401	34,818	16 Bank Services & Finance Fees	40,482	-	-	16
17	2,691	9,535	10,162	17 Travel & Training	4,486	-	-	17
18	35,020	10,757	12,085	18 Permit, Licenses, Taxes, Misc.	13,000	-	-	18
19	93,503	96,009	86,996	19 Insurance - Property, Liability & Bond	95,292	-	-	19
20	105,803	97,961	97,463	20 Professional Fees	95,425	-	-	20
21	<b>1,451,787</b>	<b>1,809,721</b>	<b>1,558,709</b>	21 <b>TOTAL MATERIALS AND SERVICES</b>	<b>1,737,162</b>	-	-	21
<b>CAPITAL OUTLAY</b>								
22	16,736			22 2018 Genie Forklift	-	-	-	22
23				23 Fire Hydrants	15,000	-	-	23
24		29,724		24 Vehicle/s and Equipment	50,000	-	-	24
25			49,000	25 Security System	-	-	-	25
26			6,000	26 Boat Launch Kiosk Shelter	-	-	-	26
27			11,000	27 Fuel Pump	-	-	-	27
28	<b>16,736</b>	<b>29,724</b>	<b>66,000</b>	28 <b>TOTAL CAPITAL OUTLAY</b>	<b>65,000</b>	-	-	28
29	<b>2,009,113</b>	<b>2,563,857</b>	<b>2,383,048</b>	29 <b>TOTAL ALLOCATED REQUIREMENTS</b>	<b>2,568,457</b>	-	-	29
<b>REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAM</b>								
30				30 <b>GENERAL FUND per Department Totals</b>				30
31	1,023,767	1,382,513	1,327,008	31 Administration/Marina/Moorage & Storage	1,488,807	-	-	31
32	220,421	174,171	204,660	32 Beachfront RV Park	206,000	-	-	32
33	55,284	66,595	84,428	33 Boat Yard				33
34	101,214	226,806	132,218	34 Commercial Retail	121,160	-	-	34
35	606,099	712,127	632,114	35 Fuel Dock	752,490	-	-	35
36	2,328	1,645	2,620	36 Property Ground/Events				36
37	<b>2,009,113</b>	<b>2,563,857</b>	<b>2,383,048</b>	37 <b>TOTAL ALLOCATED REQUIREMENTS</b>	<b>2,568,457</b>	-	-	37

FORM  
LB-30

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**GENERAL FUND**

Port of Brookings Harbor

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
				<b>PERSONNEL SERVICES NOT ALLOCATED</b>					
1				1				1	
2				2				2	
3	-	-	-	3	<b>TOTAL PERSONNEL SERVICES</b>	-	-	-	3
4				4	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>				4
				<b>MATERIALS AND SERVICES NOT ALLOCATED</b>					
5				5				5	
6				6				6	
7	-	-	-	7	<b>TOTAL MATERIALS AND SERVICES</b>	-	-	-	7
				<b>CAPITAL OUTLAY NOT ALLOCATED</b>					
8				8				8	
9	-	-	-	9	<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	9
				<b>DEBT SERVICE</b>					
10				10				10	
11	-	-	-	11	<b>TOTAL DEBT SERVICE</b>	-	-	-	11
				<b>SPECIAL PAYMENTS</b>					
12				12				12	
13				13				13	
14	-	-	-	14	<b>TOTAL SPECIAL PAYMENTS</b>	-	-	-	14
				<b>INTERFUND TRANSFERS</b>					
15	167,313	130,120	130,120	15	Transfer to Bond Debt Service Fund	130,120			15
16	468,051	383,464	368,283	16	Transfer to Debt Service Fund	423,485			16
			52,908		Transfer to RV Park Improvement Debt Service Fund	57,718			
17	734,245	62,609	75,000	17	Transfer to Capital Projects Fund	-			17
18			684,000	18	Transfer to Port Construction Fund	-			18
19	21,473	126,200	24,000	19	Transfer to Reserve Fund	34,000			19
20	1,391,082	702,393	1,334,311	20	<b>TOTAL INTERFUND TRANSFERS</b>	645,323	-	-	20
21			76,363	21	OPERATING CONTINGENCY	70,000			21
22	1,391,082	702,393	1,410,674	22	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	715,323		-	22
23	2,009,113	2,563,857	2,383,048	23	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	2,568,457	-		23
24			3,793,722	24	<b>Total Appropriations</b>	3,283,780	-	-	24
25	280,776	243,690	45,000	25	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	200,000			25
26	3,680,971	3,509,940	3,838,722	26	<b>TOTAL REQUIREMENTS</b>	3,483,780	-	-	26



FORM  
LB-35

**RESOURCES AND REQUIREMENTS  
REVENUE BOND DEBT SERVICE FUND - USDA**

Bond Debt Payments are for:

- Revenue Bonds or  
 General Obligation Bonds

Port of Brookings Harbor

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22					
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	Second Preceding Year 2018/19	First Preceding Year 2019/20								
				<b>Resources</b>						
1	98,825	99,898	98,395	1	Cash Carry Over	102,380			1	
2	1,880	1,760	2,000	2	Interest	500			2	
3	167,313	130,120	130,120	3	Transferred from General Fund	130,120			3	
4	<b>268,018</b>	<b>231,778</b>	<b>230,515</b>	4	<b>TOTAL RESOURCES</b>	<b>233,000</b>	-	-	<b>4</b>	
					<b>Requirements</b>					
					<b>Bond Principal Payments</b>					
					Issue Date	Budgeted Payment Date				
5	69,016	72,467	76,112	5	November 6, 2000	November 6, 2021	79,917			5
6		57,653		6						6
7	<b>69,016</b>	<b>130,120</b>	<b>76,112</b>	7	<b>TOTAL PRINCIPAL</b>		<b>79,917</b>	-	-	<b>7</b>
					<b>Bond Interest Payments</b>					
					Issue Date	Budgeted Payment Date				
8	61,104		54,008	8	November 6, 2000	November 6, 2021	50,203			8
9				9						9
10	<b>61,104</b>	-	<b>54,008</b>	10	<b>TOTAL INTEREST</b>		<b>50,203</b>	-	-	<b>10</b>
					Unappropriated Balance for Following Year By					
					Issue Date	Payment Date				
11	38,000			11	Transfer to Capital Projects RES#506					11
12	168,120	130,120	130,120	12	<b>Total Appropriations</b>	<b>130,120</b>	-	-	<b>12</b>	
13	99,898	101,658	100,395	13	UNAPPROPRIATED ENDING FUND BALANCE	102,880			13	
14	<b>268,018</b>	<b>231,778</b>	<b>230,515</b>	14	<b>TOTAL REQUIREMENTS</b>	<b>233,000</b>	-	-	<b>14</b>	

\*If this form is used for revenue bonds, property tax resources may not be included.

FORM  
LB-35

RESOURCES AND REQUIREMENTS

**Debt Service Fund**

Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

Port of Brookings Harbor

Historical Data				DESCRIPTION OF RESOURCES AND REQUIREMENTS		Budget for Next Year 2021-22		
Actual		Adopted Budget This Year Year 2020/21	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018/19	First Preceding Year 2019/20							
				<b>Resources</b>				
1	24,069	21,006	23,602	1	Cash Carryover	27,420		1
2	1,025	1,082	1,500	2	Interest	450		2
3	468,051	383,464	368,283	3	Transferred IN from General Fund	423,485		3
4				4				4
5	493,145	405,552	393,385	5	<b>TOTAL RESOURCES</b>	<b>451,355</b>	-	- 5
				<b>Requirements</b>				
				Principal Payments				
				Issue Date	Budgeted Payment Date			
6	864	15,192		6	Tidewinds	Monthly		6
7	12,060	12,802	13,616	7	Genie 2018 Forklift	Monthly on the 15th	14,469	7
8	42,676	45,079	47,754	8	50 BFMII Travelift Lease	Monthly on the 22nd	50,447	8
9	344,128	222,122	290,000	9	IFA Loans	Quarterly	310,000	9
10			4,800	10	IFA Sale of Assets		40,000	10
11	399,728	295,195	356,170	11	<b>TOTAL PRINCIPAL</b>		<b>414,916</b>	- - 11
				Interest Payments				
				Issue Date	Budgeted Payment Date			
12	5,516	4,775	3,959	12	Genie 2018 Forklift	Monthly on the 15th	3,108	12
13	13,232	10,829	8,154	13	50 BFMII Travelift Lease	Monthly on the 22nd	5,461	13
14	3,663	59	-	14	IFA Loans	Quarterly		14
15				15				15
16	22,411	15,663	12,113	16	<b>TOTAL INTEREST</b>		<b>8,569</b>	- - 16
				Unappropriated Balance for Following Year By				
				Issue Date	Payment Date			
17				17				17
18	50,000			18	Transfer to Capital Projects RES #506			18
19	472,139	310,858	368,283	19	<b>Total Appropriations</b>	423,485	-	- 19
20	21,006	94,694	25,102	20	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	27,870		20
21	493,145	405,552	393,385	21	<b>TOTAL REQUIREMENTS</b>	<b>451,355</b>	-	- 21

FORM  
LB-35

RESOURCES AND REQUIREMENTS

RV Park Improvement Debt Service Fund

Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

Port of Brookings Harbor

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22				
Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2018/19	First Preceding Year 2019/20							
			<b>Resources</b>					
1			1	Cash Carryover	-			1
2			2	Interest	-			2
3		52,908	3	Transferred IN from General Fund	57,718			3
4			4					4
5	-	-	5	<b>TOTAL RESOURCES</b>	<b>57,718</b>	-		<b>- 5</b>
			<b>Requirements</b>					
			Principal Payments					
			Issue Date		Budgeted Payment Date			
6			6	July 15, 2020	Monthly on the 15th	38,751		6
7		34,540	7	RV Park Restroom/Laundry Facility & Upgrade				7
8	-	-	8	<b>TOTAL PRINCIPAL</b>		<b>38,751</b>	-	<b>- 8</b>
			Interest Payments					
			Issue Date		Budgeted Payment Date			
9			9	July 15, 2020	Monthly on the 15th	18,967		9
10		18,368	10	RV Park Restroom/Laundry Facility & Upgrade				10
11	-	-	11	<b>TOTAL INTEREST</b>		<b>18,967</b>	-	<b>- 11</b>
			Unappropriated Balance for Following Year By					
			Issue Date		Payment Date			
12			12					12
13		52,908	13	<b>Total Appropriations</b>		<b>57,718</b>	-	<b>13</b>
14			14	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				<b>14</b>
15	-	-	15	<b>TOTAL REQUIREMENTS</b>		<b>57,718</b>	-	<b>- 15</b>

RESOURCES AND REQUIREMENTS

CAPITAL PROJECTS FUND

Port of Brookings Harbor

	Historical Data			RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
				RESOURCES					
1	3,897	10,579	2,500	1	Cash Carryover	62,500			1
2	6			2	Interest	-			2
3	734,245	62,609	75,000	3	Interfund Transfer from General Funds				3
5	38,000			5	Interfund Transfer from Revenue Bond Fund				5
6	50,000			6	Interfund Transfer from Debt Service Fund				6
8	4,825	4,825		8	OSMB MAP Grant				8
9	3,591			9	OSMB Boarding Dock Agreement #1587				9
10	3,601			10	FEMA PW22 Storm Damage				10
11	619,371	182,173		11	FEMA DR-2458-OR PW319 Basin 1 Piling Project				11
12				12	FEMA DR-4432-OR and DR-4452-OR DREDGING	300,000			12
13				13	FEMA DR-4432-OR SLOPE REPAIR	566,250			13
14				14	FEMA DR-4432-OR and DR-4452-OR Build Sediment Enclosure	262,500			14
15				15	FEMA HMGP - RV Park and Boatyard Restoration	371,250			15
16			30,000	16	FEMA Matching Funds	500,000			16
17			90,000	17	FEMA DR-4432-OR and DR-4452-OR Phase 1 Engineering & Permitting				17
18	39,244			18	State Lottery Funds - IFA L16010 Dock Renovation				18
19		14,154	570,000	19	State Lottery Funds - C2019375 Dock Repair & Improvement				19
20	1,496,780	274,340	767,500	20	<b>TOTAL RESOURCES</b>	<b>2,062,500</b>	-	-	<b>20</b>
					REQUIREMENTS				
21	3,897	2,499		21	OSMB MAP Grant				21
22	3,296			22	OSMB Boarding Dock Agreement #1587				22
23	766,257			23	FEMA DR-2458 PW319 Basin 1 Piling Project				23
24				24	FEMA DR-4432-OR and DR-4452-OR DREDGING	400,000			24
25				25	FEMA DR-4432-OR SLOPE REPAIR	755,000			25
26				26	FEMA DR-4432-OR and DR-4452-OR Build Sediment Enclosure	350,000			26
27				27	FEMA HMGP - RV Park and Boatyard Restoration	350,000			27
28		2,830	120,000	28	FEMA DR-4432-OR and DR-4452-OR Phase 1 Engineering & Permitting	60,000			28
29	39,244			29	State Lottery Funds - IFA L16010 Dock Renovation				29
30	1,232	46,084	645,000	30	State Lottery Funds - C2019375 Dock Repair & Improv				30
31	14,933			31	FEMA Forced Labor Expenses	145,000			31
32	357			32	OSMB Grant Forced Labor Expenses				32
33	656,985	220,427	-	33	Interfund Transfer from Capital Projects (Due to/From)				33
34	1,486,201	271,840	765,000	34	<b>Total Appropriations</b>	<b>2,060,000</b>	-	-	<b>34</b>
35	10,579	2,500	2,500	35	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>2,500</b>			<b>35</b>
36	1,496,780	274,340	767,500	36	<b>TOTAL REQUIREMENTS</b>	<b>2,062,500</b>	-	-	<b>36</b>



RESOURCES AND REQUIREMENTS

Port Construction Fund

Port of Brookings Harbor

	Historical Data			RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
				RESOURCES					
1				1	Cash Carryover	575,000			1
2			5,000	2	Interest	2,000			2
3			684,000	3	Interfund Transfer from General Funds				3
4			-	4					4
5	-	-	689,000	5	<b>TOTAL RESOURCES</b>	<b>577,000</b>	-	-	<b>5</b>
				REQUIREMENTS					
6			689,000	6	RV Park Restroom/Laundry Facility & Improvements	577,000			6
7				7				-	7
8				8				-	8
9				9				-	9
10				10				-	10
11				11				-	11
12			689,000	12	<b>Total Appropriations</b>	<b>577,000</b>	-	-	<b>12</b>
13				13	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>		-	-	<b>13</b>
14	-	-	689,000	14	<b>TOTAL REQUIREMENTS</b>	<b>577,000</b>	-	-	<b>14</b>

**FORM  
LB-11**

**RESOURCES AND REQUIREMENTS**

Resolution #307 established this fund in 1998 for dock maintenance and future dock replacements. Eq, Land and Buildings (See attached Schedule C)

**RESERVE FUND**

Port of Brookings Harbor

	Historical Data			DESCRIPTION	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee		Adopted By Governing Body
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
				<b>RESOURCES</b>					
1	11,908	33,092	130,000	1	Cash Carryover	186,575			1
2	521	1,978	3,000	2	Interest	1,200			2
3	21,473	126,200	24,000	3	Transferred IN from General Fund	24,000			3
4				4	Transferred IN from General Fund (20% Asset Proceeds)	10,000			4
5				5					5
6				6					6
7	<b>33,902</b>	<b>161,270</b>	<b>157,000</b>	7	<b>TOTAL RESOURCES</b>	<b>221,775</b>	-	-	<b>7</b>
				<b>REQUIREMENTS</b>					
8				8	Transferred OUT to General Fund				8
9				9	Transferred OUT to Capital Projects Fund				9
10				10					10
11				11					11
12				12					12
13				13					13
14	-	-	-	14	<b>Total Appropriations</b>	-	-	-	<b>14</b>
15	33,902	161,270	157,000	15	UNAPPROPRIATED ENDING FUND BALANCE	221,775			15
16	<b>33,902</b>	<b>161,270</b>	<b>157,000</b>	16	<b>TOTAL REQUIREMENTS</b>	<b>221,775</b>	-	-	<b>16</b>

# SCHEDULES

## Table of Contents

### **SCHEDULE A - REQUIREMENTS FOR: General Fund by Department**

Administration/Marina	1
Beachfront RV Park	2
Boatyard	3
Commercial Retail	4
Fuel Dock	5
Property Ground Use	6
General Fund Totals	7

### **SCHEDULE B - Debt Service Fund Detail Amortization Schedules**

Umpqua Bank and m2Lease	8
Umpqua Bank, IFA/Business Oregon and Revenue Bond	9

### **SCHEDULE C- Port Assets**

Machinery & Equipment and Docks	10
Docks Cont., Buildings and Restrooms	11
Restrooms Cont. and Totals	12

### **SCHEDULE D- Projects**

Port Funded Projects	13
FEMA Projects per Fiscal Year	14
FEMA Preliminary Project Schedule	15

Schedule A  
GENERAL FUND BY DEPARTMENT  
**REQUIREMENTS FOR: MARINA Including Administration,  
Marine Services & Property Ground Use**

	Historical Data			DESCRIPTION	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
<b>PERSONNEL SERVICES</b>									
1	45,436	78,755	84,500	1	Salary Port Manager -1	88,470			1
2	123,446	123,472	116,465	2	Hourly / Port Office Staff - 3	116,170			2
3	79,335	232,635	256,620	3	Hourly / Operations Staff - 6.25	253,570			3
4	2,750			4	Bonus				4
5	4,670	6,718	9,137	5	Overtime	6,655			5
6	122,339	154,405	141,785	6	Costs & Benefits	148,400			6
7	3,748	16,908	18,920	7	Workers Comp	11,810			7
8	64,768	82,135	81,855	8	Health Care & Dental	86,500			8
9	446,492	695,028	709,282	9	<b>TOTAL PERSONNEL SERVICES</b>	711,575	-	-	9
10	4	4	7.25	10	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>	10.25	10.25	10.25	10
<b>MATERIALS AND SERVICES</b>									
11	12,392	6,587	13,000	11	Advertising & Notifications	7,468			11
12	171,190	313,309	186,223	12	Repairs and Maintenance	322,792			12
13	130,659	116,483	133,220	13	Utilities	146,209			13
14	54,639	41,502	54,462	14	Office Expense	48,260			14
15	10,069	10,904	7,160	15	Bank Services & Finance Fees	10,708			15
16	2,691	9,535	10,162	16	Travel & Training	4,486			16
17	23,316	2,892	8,284	17	Permit, Licenses, Taxes, Misc.	5,134			17
18	73,583	74,779	68,069	18	Insurance - Property, Liability & Bond	80,016			18
19	93,736	81,770	82,146	19	Professional Fees	87,159			19
20	572,275	657,761	562,726	20	<b>TOTAL MATERIALS AND SERVICES</b>	712,232	-	-	20
<b>CAPITAL OUTLAY</b>									
21	500			21	Golf Carts				21
22				22	2018 Genie Forklift				22
23				23	Fire Hydrants	15,000			23
24		29,724		24	Vehicle/s	50,000			24
25			49,000	25	Security System				25
26			6,000	26	Boat Launch Kiosk Shelter				26
27	5,000	29,724	55,000	27	<b>TOTAL CAPITAL OUTLAY</b>	65,000	-	-	27
28	1,023,767	1,382,513	1,327,008	28	<b>TOTAL DEPT. REQUIREMENTS</b>	1,488,807	-	-	28



**REQUIREMENTS FOR: BEACHFRONT RV PARK**

	Historical Data			DESCRIPTION	Budget for Next Year 2021-22			
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018/19	First Preceding Year 2019/20						
				<b>PERSONNEL SERVICES</b>				
1	38,356	28,653	48,194	1	Hourly / RV Park Office Staff - 1.25	54,120		1
2	11,620	72		2	Hourly / RV Park Operations Staff			2
3	2,748	659	863	3	Overtime	600		3
4				4				4
5				5				5
6				6				6
7	52,724	29,384	49,057	7	<b>TOTAL PERSONNEL SERVICES</b>	54,720	-	-
8	1.50	1.5	1.25	8	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>	1.25	1.25	1.25
				<b>MATERIALS AND SERVICES</b>				
9	1,646	1,410	1,105	9	Advertising & Notifications	1,212		9
10	46,078	32,811	42,802	10	Repairs and Maintenance	38,471		10
11	70,409	68,380	79,503	11	Utilities	74,685		11
12	8,553	2,609	6,324	12	Office Expense	4,567		12
13	14,411	20,109	17,500	13	Bank Services & Finance Fees	20,874		13
14	11,625	6,905	2,771	14	Permit, Licenses, Taxes, Misc.	6,666		14
15	761	1,732	1,066	15	Insurance - Property, Liability & Bond	1,341		15
16	2,478	10,831	4,532	16	Professional Fees	3,464		16
17	155,961	144,787	155,603	17	<b>TOTAL MATERIALS AND SERVICES</b>	151,280	-	-
				<b>CAPITAL OUTLAY</b>				
18				18				18
19				19				19
20	-			20				-
21	-	-		21				-
22				22				22
23	-	-	-	23	<b>TOTAL CAPITAL OUTLAY</b>	-	-	-
24	208,685	174,171	204,660	24	<b>TOTAL DEPT. REQUIREMENTS</b>	206,000	-	-

Schedule A  
GENERAL FUND BY DEPARTMENT  
**REQUIREMENTS FOR: BOATYARD**

	Historical Data			DESCRIPTION	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
<b>PERSONNEL SERVICES</b>									
1	23,867			1	Hourly / Operations Staff				1
2	336			2	Overtime				2
3				3					3
4				4		ELIMANATING THIS PAGE FROM BUDGET, SEE MARINE SERVICES UNDER MARINA			4
5				5					5
6	24,203	-	-	6	TOTAL PERSONNEL SERVICES	-	-	-	6
7	1	1		7	TOTAL FULL-TIME EQUIVALENT (FTE)				7
<b>MATERIALS AND SERVICES</b>									
8	13,640	34,120	32,558	8	Repairs and Maintenance				8
9	7,872	26,337	43,505	9	Utilities				9
10	9,569	6,138	8,365	10	Insurance - Property, Liability & Bond				10
11				11	Permit, Licenses, Taxes, Misc.				11
12				12					12
13				13					13
14	31,081	66,595	84,428	14	TOTAL MATERIALS AND SERVICES	-	-	-	14
<b>CAPITAL OUTLAY</b>									
15				17					15
16				18					16
17	-	-	-	19	TOTAL CAPITAL OUTLAY	-	-	-	17
18	55,284	66,595	84,428	20	TOTAL DEPT. REQUIREMENTS	-	-	-	18

**REQUIREMENTS FOR: COMMERCIAL RETAIL**

	Historical Data			DESCRIPTION	Budget for Next Year 2021-22			
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018/19	First Preceding Year 2019/20						
				<b>PERSONNEL SERVICES</b>				
1	5,284			1	Hourly / Operations Staff			1
2	223			2	Overtime			2
3				3				3
4				4				4
5	5,507	-	-	5	<b>TOTAL PERSONNEL SERVICES</b>	-	-	- 5
6	1	1		6	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>			6
				<b>MATERIALS AND SERVICES</b>				
7	24,257	146,747	57,791	7	Repairs and Maintenance	48,164		7
8	54,247	61,791	56,480	8	Utilities	54,624		8
9	79	682	1,030	9	Permit, Licenses, Taxes, Misc.	1,200		9
10	9,590	12,226	8,387	10	Insurance - Property, Liability & Bond	12,370		10
11	7,534	5,360	8,530	11	Professional Fees	4,802		11
12				12				12
13	95,707	226,806	132,218	13	<b>TOTAL MATERIALS AND SERVICES</b>	121,160	-	- 13
				<b>CAPITAL OUTLAY</b>				
14				14				14
15				15				- 15
16	-			16				- 16
17	-	-		17				- 17
18				18				18
19	-	-	-	19	<b>TOTAL CAPITAL OUTLAY</b>	-	-	- 19
20	101,214	226,806	132,218	20	<b>TOTAL DEPT. REQUIREMENTS</b>	121,160	-	- 20

Schedule A  
GENERAL FUND BY DEPARTMENT  
**REQUIREMENTS FOR: FUEL DOCK**

	Historical Data			DESCRIPTION	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
				<b>PERSONNEL SERVICES</b>					
1	10,023			1	Hourly / Operations Staff				1
2	626			2	Overtime				2
3				3					3
4				4					4
5	10,649	-	-	5	<b>TOTAL PERSONNEL SERVICES</b>	-	-	-	5
6	0.25	0.5		6	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>				6
				<b>MATERIALS AND SERVICES</b>					
7	50,078	6,444	22,212	7	Repairs and Maintenance	13,370			7
8	530,615	689,074	580,000	8	Fuel Purchased for resale	725,000			8
9	4,429	4,699	5,155	9	Utilities	3,655			9
10	335	110	225	10	Office Expense				10
11	7,938	10,388	10,158	11	Bank Services & Finance Fees	8,900			11
12		278		12	Permits, Licenses, Taxes, & Misc.	-			12
13		1,134	1,109	13	Insurance - Property, Liability & Bond	1,565			13
14	2,055		2,255	14	Professional Fees				14
15				15					15
16	595,450	712,127	621,114	16	<b>TOTAL MATERIALS AND SERVICES</b>	752,490	-	-	16
				<b>CAPITAL OUTLAY</b>					
17			11,000	17	Fuel Pump				17
18	-	-		18					- 18
19	-	-	11,000	19	<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	19
20	606,099	712,127	632,114	20	<b>TOTAL DEPT. REQUIREMENTS</b>	752,490	-	-	20

**REQUIREMENTS FOR: PROPERTY GROUND USE**

	Historical Data			DESCRIPTION	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
<b>PERSONNEL SERVICES</b>									
1	1,017			1	Hourly / Operations Staff				1
2				2	Overtime				2
3				3					3
4				4					4
5	1,017	-	-	5	TOTAL PERSONNEL SERVICES				5
6	0.10	0.10		6	TOTAL FULL-TIME EQUIVALENT (FTE)				6
<b>MATERIALS AND SERVICES</b>									
7	3,000		1,000	7	Repairs and Maintenance				7
8	1,665	1,645	1,620	8	Utilities				8
9				9					9
10				10					10
11				11					11
12				12					12
13	4,665	1,645	2,620	13	TOTAL MATERIALS AND SERVICES	-	-	-	13
<b>CAPITAL OUTLAY</b>									
14				14	Golf Carts				14
15				15	2018 Genie Forklift				- 15
16	-			16	2018 Ford F150 Truck				- 16
17	-	-		17	Vehicle/s				- 17
18				18	Security System				18
19	-	-	-	19	TOTAL CAPITAL OUTLAY	-	-	-	- 19
20	5,682	1,645	2,620	20	TOTAL DEPT. REQUIREMENTS	-	-	-	20

ELIMANATING THIS PAGE FROM BUDGET, SEE  
PROPERTY GROUND USE UNDER MARINA



**REQUIREMENTS SUMMARY  
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM  
GENERAL FUND DEPARTMENT TOTALS**

Historical Data			REQUIREMENT TOTALS		Budget for Next Year 2021-22			
Actual		Adopted Budget This Year Year 2020/21			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018/19	First Preceding Year 2019/20							
			<b>PERSONNEL SERVICES</b>					
45,436	78,755	84,500	1	Salary Port Manager	88,470	-	-	1
126,196	123,472	116,465	2	Hourly / Port Office Staff	116,170	-	-	2
38,356	28,653	48,194	3	Hourly / RV Park Office Staff	54,120	-	-	3
131,145	232,707	256,620	4	Hourly / Operations Staff	253,570	-	-	4
8,602	7,377	10,000	5	Overtime	7,255	-	-	5
122,339	154,405	141,785	6	Costs & Benefits	148,400	-	-	6
3,748	16,908	18,920	7	Workers Comp	11,810	-	-	7
64,768	82,135	81,855	8	Health Care & Dental	86,500	-	-	8
<b>540,590</b>	<b>724,412</b>	<b>758,339</b>	<b>9</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>766,295</b>	-	-	<b>9</b>
<b>9</b>	<b>9</b>	<b>9.5</b>	<b>10</b>	<b>TOTAL FULL-TIME EQUIVALENT (FTE)</b>	<b>11.5</b>	<b>11.5</b>	<b>11.5</b>	<b>10</b>
			<b>MATERIALS AND SERVICES</b>					
14,038	7,997	14,105	11	Advertising & Notifications	8,680	-	-	11
305,244	533,431	342,586	12	Repairs and Maintenance	422,797	-	-	12
530,615	689,074	580,000	13	Fuel Purchased for resale	725,000	-	-	13
268,928	279,335	319,483	14	Utilities	279,173	-	-	14
63,526	44,221	61,011	15	Office Expense	52,827	-	-	15
32,419	41,401	34,818	16	Bank Services & Finance Fees	40,482	-	-	16
2,690	9,535	10,162	17	Travel & Training	4,486	-	-	17
35,020	10,757	12,085	18	Permit, Licenses, Taxes, Misc.	13,000	-	-	18
93,503	96,009	86,996	21	Insurance - Property, Liability & Bond	95,292	-	-	21
105,803	97,961	97,463	22	Professional Fees	95,425	-	-	22
<b>1,451,786</b>	<b>1,809,721</b>	<b>1,558,709</b>	<b>23</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>1,737,162</b>	-	-	<b>23</b>
			<b>CAPITAL OUTLAY</b>					
16,737			24	2018 Genie Forklift				24
			25	Fire Hydrants	15,000			25
	29,724		26	Vehicle/s & Equipment	50,000			26
		49,000	27	Security System				27
		6,000	28	Boat Launch Shelter				28
		11,000	29	Fuel Pump				29
<b>16,737</b>	<b>29,724</b>	<b>66,000</b>	<b>30</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>65,000</b>	-	-	<b>30</b>
<b>2,009,113</b>	<b>2,563,857</b>	<b>2,383,048</b>	<b>31</b>	<b>TOTAL ALLOCATED REQUIREMENTS</b>	<b>2,568,457</b>	-	-	<b>31</b>
			<b>REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS</b>					
			32	<b>GENERAL FUND per Department Totals</b>				32
1,023,767	1,382,513	1,327,008	33	Administration/Marina/Moorage & Storage	1,488,807	-	-	33
220,421	174,171	204,660	34	Beachfront RV Park	206,000	-	-	34
55,284	66,595	84,428	35	Boat Yard				35
101,214	226,806	132,218	36	Commercial Retail	121,160	-	-	36
606,099	712,127	632,114	37	Fuel Dock	752,490	-	-	37
2,328	1,645	2,620	38	Property Ground/Events				38
<b>2,009,113</b>	<b>2,563,857</b>	<b>2,383,048</b>	<b>39</b>	<b>TOTAL ALLOCATED REQUIREMENTS</b>	<b>2,568,457</b>	-	-	<b>39</b>

**Schedule B**  
**Debt Service Fund Detailed Amortization Schedules**

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2021	Balance 7/1/2022
Umpqua Bank	7/15/2021	3,186	1,624	4,810	665,460	
RV Park Restroom/Laundry Facility & Upgra	8/15/221	3,194	1,616	4,810		
	9/15/2021	3,202	1,608	4,810		
	10/15/2021	3,210	1,600	4,810		
	11/15/2021	3,217	1,593	4,810		
	12/15/2021	3,225	1,585	4,810		
	1/15/2022	3,233	1,577	4,810		
	2/15/2022	3,241	1,569	4,810		
	3/15/2022	3,249	1,561	4,810		
	4/15/2022	3,257	1,553	4,810		
	5/15/2022	3,265	1,545	4,810		
	6/15/2022	3,273	1,537	4,810		
	<b>RV Park Restroom/Laundry Facility &amp; Upgrades Total</b>		<b>38,751</b>	<b>18,967</b>	<b>57,718</b>	

m2Lease	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2021	Balance 7/1/2022
50BFMII Travelift Lease	7/22/2021	4,099	560	4,659	122,164	
50BFMII Travelift Lease	8/22/2021	4,118	541	4,659		
	9/22/2021	4,137	522	4,659		
	10/22/2021	4,156	503	4,659		
	11/22/2021	4,175	484	4,659		
	12/22/2021	4,194	465	4,659		
	1/22/2022	4,213	446	4,659		
	2/22/2022	4,232	427	4,659		
	3/22/2022	4,252	407	4,659		
	4/22/2022	4,271	388	4,659		
	5/22/2022	4,291	368	4,659		
	6/22/2022	4,310	349	4,659		
	<b>50BFMII Travelift Lease Total</b>		<b>50,447</b>	<b>5,461</b>	<b>55,908</b>	



**Schedule B**  
**Debt Service Fund Detailed Amortization Schedules**

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2021	Balance 7/1/2022
Umpqua Bank Loan#747041620	7/15/2021	1,177	288	1,465	57,629	
2018 Genie Reach Forklift	8/15/221	1,173	292	1,465		
	9/15/2021	1,179	286	1,465		
	10/15/2021	1,194	271	1,465		
	11/15/2021	1,191	273	1,465		
	12/15/2021	1,206	259	1,465		
	1/15/2022	1,204	261	1,465		
	2/15/2022	1,210	255	1,465		
	3/15/2022	1,240	224	1,465		
	4/15/2022	1,223	242	1,465		
	5/15/2022	1,237	228	1,465		
6/15/2022	1,235	229	1,465			
<b>Loan for Forklift Total</b>		<b>14,469</b>	<b>3,108</b>	<b>17,577</b>		<b>43,160</b>

	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2021 (Includes Deferred Interest)	Balance 7/1/2022 (Includes Deferred Interest)
<b>IFA Business Oregon</b>						
3rd Quarter	9/30/2021	77,500	-	77,500	4,474,766	
4th Quarter	12/31/2021	77,500	-	77,500		
1st Quarter	3/31/2022	77,500	-	77,500		
2nd Quarter	6/30/2022	77,500	-	77,500		
80% for Asset Sales		40,000	-	40,000		
<b>IFA Total</b>		<b>350,000</b>	<b>-</b>	<b>350,000</b>		<b>4,124,766</b>
<b>TOTAL DEBT SERVICE</b>						
		<b>453,667</b>	<b>27,536</b>	<b>481,203</b>	<b>5,320,019</b>	<b>4,866,352</b>

Creditor		Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2021	Balance 7/1/2022
USDA Revenue Bond	11/6/2021	79,917	50,203	130,120	1,004,477	924,559
<b>All Debt Totals</b>		<b>533,584</b>	<b>77,739</b>	<b>611,323</b>	<b>6,324,496</b>	<b>5,790,912</b>

**Port of Brookings Harbor  
Schedule C - Asset List**

**Ending December 31, 2020**

Description	Date	Life	Cost	Depr	Depr	Value	Depr	Total Depr	Net Book Value	Insured Value	Years Left
				2019			2020				
<b>Machinery &amp; Equip</b>											
Eq# 1108 - 2017 Ford 3/4 Ton Truck (8)	2/8/2017	10	26,371	2,637	7,911	18,460	2,637	10,548	15,823	25,871	6
Eq# 1109 - 2019 Ford F-150 Truck (8)	8/5/2019	10	25,703				2,570	2,570	23,133	24,530	9
Eq# 1110 - 2007 Chevrolet CK2500 (8)	11/1/2019	10	4,800		0	4,800	480	480	4,320	4,800	9
Eq# 1117 - 2018 Chevy 1/2 Ton Truck	6/14/2018	10	20,053	334	668	19,385	2,005	2,674	17,379	20,000	9
Eq# 3701 2013 Doosan 5-Ton Forklift (10)	3/18/2013	10	25,422	2,542	15,889	9,533	2,542	18,431	6,991	25,422	3
Eq# 3705 Port Work Boat			15,000					0		10,000	
Eq# 3707 Ride-on Lawn Mower (10)	3/12/2010	10	7,599	760	7,092	507	760	7,852		7,500	0
Eq# 3710 Genie Reach Forklift	2/14/2018	25	143,227	5,729	11,458	131,769	5,729	17,187	126,040	145,000	22
Eq# 3711 - 2000 Work Golf Cart EZGO w/Rack	5/10/2019	10	2,500			2,500	146	146	2,354	2,500	9
Eq# 3712 - 1996 Work Golf Cart EZGO Enclosed Cab	5/10/2019	10	2,500			2,500	146	146	2,354	2,500	9
Eq# 3713 2019 Club Work Golf Cart Enclosed Cab	5/10/2019	10	11,736			11,736	685	685	11,051	11,740	9
Eq# 3714 - 2019 Utility Trailer	7/25/2019	10	4,600			4,600	192	192	4,408	4,600	10
Eq# 4605 50-Ton Travel Lift (25)	11/10/2016	25	343,750	13,750	41,250	302,500	13,750	55,000	288,750	324,000	21
Steel Wall Hoist Installed 2012								0		67,000	
Container-refrigerated 20'	12/17/2012	10	8,325	833	5,411	2,914	833	6,244	2,082		3
Transient Dock Pedestals	1/29/2013	10	7,980	798	5,121	2,859	798	5,919	2,061		3
Underground electrical	3/26/2013	40	18,070	452	2,824	15,247	452	3,275	14,795		33
Pump out station #1	6/23/2013	10	29,943	2,994	17,966	11,977	2,994	20,960	8,983	30,600	3
Pump out station #2	6/23/2013	10	29,943	2,994	17,966	11,977	2,994	20,960	8,983	30,600	3
Boat launch pay station	5/4/2015	10	15,055	1,506	4,517	10,539	1,506	6,022	9,033	15,357	6
<b>Total Machinery &amp; Equipment</b>			<b>742,577</b>	<b>35,329</b>	<b>138,073</b>	<b>563,801</b>	<b>41,218</b>	<b>179,291</b>	<b>548,539</b>	<b>752,020</b>	
Computers		5	12,567								
Office Equipment & Furniture		10	220,215								
Tools		5	12,561								
<b>Total Computers, Office Equip &amp; Tools</b>			<b>245,343</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,400</b>	
<b>Total Machinery &amp; Equipment &amp; Tools</b>			<b>987,920</b>	<b>35,329</b>	<b>138,073</b>	<b>563,801</b>	<b>41,218</b>	<b>179,291</b>	<b>548,539</b>	<b>770,420</b>	
<b>Docks</b>											
Docks - Basin 1	2001	40	1,770,000	44,250	870,250	899,750	44,250	914,500	855,500	2,469,000	19
Basin 1 Improvements 2013 (FEMA 2011 Tsunami)	2013	40	591,790	14,795	86,303	505,488	14,795	101,097	490,693		33
Docks - Basin 1 Piling Project	2019	40	801,543		0		20,039	20,039	781,504		39
Basin 2 Docks & Gangway (FEMA 2011 Tsunami)	2013	40	2,889,325	72,233	487,607	2,401,718	72,233	559,840	2,329,485		32
Basin 2 Docks	1975	40	402,000		402,000	0		402,000	0	3,212,500	
Docks - Basin 2 Rebuild	2000	40	258,500	6,463	134,447	124,053	6,463	140,910	117,591		18
Transient Dock	1992	40	400,000	10,000	270,000	130,000	10,000	280,000	120,000	656,000	12

**Port of Brookings Harbor  
Schedule C - Asset List**

Description	Date	Life	Cost	Depr	Depr	Value	Depr	Total Depr	Net Book Value	Insured Value	Years Left
				2019			2020				
Boardwalk- Wood	1995	40	700,000	17,500	420,000	280,000	17,500	437,500	262,500	1,512,000	15
Boardwalk - Wood, Commercial Retail	1997	40	357,000	8,925	196,350	160,650	8,925	205,275	151,725		
Public Fishing Pier	2003	40	500,000	12,500	200,000	300,000	12,500	212,500	287,500	510,000	23
Board Walk - Concrete	2011	40	859,619	21,490	150,433	709,186	21,490	171,923	687,696	876,811	32
Eureka Dock	2003	40	400,000	10,000	180,000	220,000	10,000	190,000	210,000		21
Receiving Dock Steel Wall	2012	40	2,168,313	54,208	325,247	1,843,066	54,208	379,454	1,788,859	1,990,511	33
Gangway - Crab Dock	2013	40	36,126	903	5,494	30,632	903	6,397	29,729	51,000	33
Seawall Improvements	2014	40	26,597	665	3,436	23,161	665	4,101	22,496		34
Fisherman's dock improve Basin 1 -Sport	2014	40	51,013	1,275	6,483	44,530	1,275	7,758	43,255		34
Boat Launch Ramps -Boarding/Floating Docks											
Boat Launch Ramps concrete	2018	40	361,274	9,032	18,064	343,210	9,032	27,096	334,178	459,000	37
BC Fisheries Dock	2017	40	1,562,157	39,054	117,162	1,444,995	39,054	156,216	1,405,941	1,728,000	36
<b>Total Docks</b>			<b>14,135,257</b>	<b>325,312</b>	<b>3,873,273</b>	<b>9,460,441</b>	<b>345,351</b>	<b>4,216,605</b>	<b>9,918,652</b>	<b>13,464,822</b>	

**Buildings**

Fish Cleaning Station	1991	40	48,615	1,215	32,814	15,801	1,215	34,029	14,586	38,974	12
Building, Commercial Retail #1	1995	40	500,000	12,500	300,000	200,000	12,500	312,500	187,500	859,621	15
Building, Commercial Retail #2	1995	40	500,000	12,500	300,000	200,000	12,500	312,500	187,500	865,831	15
Comm. Bldg. - Pacific Ocean Harvesters	7/12/2011	40	207,340	5,184	31,101	176,239	5,184	36,285	171,056	253,000	33
Comm. Bldg. - Mountain View Cycles									0	135,000	
Port Shop									0	195,800	
Comm. Bldg - Blue Fin Realty									0	176,000	
Comm. Bldg - Catalyst									0	520,258	
Comm. Bldg - Boat Shop & More -Warehouse 16060 LHR									0	921,583	
Port Office									0	156,000	
Improvements, Comm Retail	5/31/2014	40	17,941	449	2,280	15,661	449	2,728	15,213		34
Fish House Rehab	5/31/2014	40	18,383	460	2,298	16,085	460	2,757	15,626		34
OSMB Parking Lot-in service 2016	6/30/2016	40	508,630	12,716	50,863	457,767	12,716	63,579	445,051		35
OSMB Parking Lot	9/30/2015	40	15,132	378	1,513	13,619	378	1,892	13,241		35
OSMB Parking Lot	6/30/2016	40	2,057	51	206	1,851	51	257	1,800		35

**Restrooms**

Restroom - Retail	1972	40	120,000							140,500	
RV Park Main Restroom	1972	40	202,000								
Restroom - Basin 2	1972	40	32,000								
Restroom, RV Park Secondary	1972	40	70,350							17,114	
Restroom Kite Field	1978	40	13,755	344	14,099		0	14,099	-344	112,500	
Restroom Improvements- Basin 2	1991	40	109,491	2,737	77,924	31,567	2,737	80,661	28,830	174,208	11
Restroom - Boat Launch	1992	40	100,000	2,500	67,500	32,500	2,500	70,000	30,000	82,714	12
Restroom Improvements- Basin 2	2006	40	10,594	265	3,444	7,150	265	3,709	6,885		26
<b>Total Buildings</b>			<b>2,476,288</b>	<b>51,298</b>	<b>884,040</b>	<b>1,168,242</b>	<b>50,955</b>	<b>934,995</b>	<b>1,116,943</b>	<b>4,649,103</b>	

**Port of Brookings Harbor  
Schedule C - Asset List**

Description	Date	Life	Cost	Depr	Depr	Value	Depr	Total Depr	Net Book Value	Insured Value	Years Left
				2019			2020				
RV Park Infrastructure	1997	40	333,333	8,333	183,280	150,053	8,333	191,613	141,720		17
RV Park Renovation	2002	40	300,000	7,500	135,000	165,000	7,500	142,500	157,500		21
Campground Upgrade	6/1/2015	40	67,039	1,676	6,844	60,195	1,676	8,520	58,519		35
RV Park Upgrade	6/1/2015	40	49,246	1,231	5,028	44,218	1,231	6,259	42,987		35
RV Park Upgrade	6/30/2016	40		0	0	0	0	0	0		
RV Park Digitalway 48 Channel System	2015	10	28,000	2,800	11,200	16,800	2,800	14,000	14,000	28,000	5
RV Park Power Equipment System										100,000	
<b>Total RV Park</b>			<b>777,618</b>	<b>21,540</b>	<b>341,351</b>	<b>436,267</b>	<b>21,540</b>	<b>362,892</b>	<b>414,727</b>	<b>128,000</b>	
<b>Land Net Value</b>			<b>2,537,448</b>	<b>0</b>	<b>0</b>	<b>2,537,448</b>	<b>0</b>	<b>0</b>	<b>2,537,448</b>		
<b>Total Equipment</b>			<b>742,577</b>	<b>35,329</b>	<b>138,073</b>	<b>563,801</b>	<b>41,218</b>	<b>179,291</b>	<b>548,539</b>	<b>752,020</b>	
<b>Total Docks</b>			<b>14,135,257</b>	<b>325,312</b>	<b>3,873,273</b>	<b>9,460,441</b>	<b>345,351</b>	<b>4,216,605</b>	<b>9,918,652</b>	<b>13,464,822</b>	
<b>Total Buildings</b>			<b>2,476,288</b>	<b>51,298</b>	<b>884,040</b>	<b>1,168,242</b>	<b>50,955</b>	<b>934,995</b>	<b>1,116,943</b>	<b>4,649,103</b>	
<b>Total RV Park</b>			<b>777,618</b>	<b>21,540</b>	<b>341,351</b>	<b>436,267</b>	<b>21,540</b>	<b>362,892</b>	<b>414,727</b>	<b>128,000</b>	
<b>Land Net Value</b>			<b>2,537,448</b>	<b>0</b>	<b>0</b>	<b>2,537,448</b>	<b>0</b>	<b>0</b>	<b>2,537,448</b>	<b>0</b>	
<b>TOTALS</b>			<b>20,669,188</b>	<b>433,480</b>	<b>5,236,737</b>	<b>14,166,199</b>	<b>459,065</b>	<b>5,693,782</b>	<b>14,536,309</b>	<b>18,993,945</b>	



## Port of Brookings Harbor Schedule D - Port Funded Project Planning

#	Year	Description	Notes	Total Cost Estimate	STATE FUNDS	Port Funds
1	2021	Fire Hydrant (Install at Basin 2 East side)		15,000	-	15,000
2	2021	Refab Restroom & Pull-Thru Sites	Port private loan to fund project	500,000	-	500,000
3	2021	Develop Wastewater Treatment Plant	Planning, Engineering and Permitting	100,000	80,000	20,000
4	2022	Construct Wastewater Treatment Plant	Funding TBD	1,400,000	1,520,000	380,000
<b>2021-22 Total</b>					<b>1,600,000</b>	<b>915,000</b>

#	Year	Description	Notes	Total Cost Estimate	STATE FUNDS	Port Funds
1	2022	Construct Wastewater Treatment Plant	Funding TBD	1,500,000	1,200,000	300,000
2	2023	Retail Building (16350) Roof Repair / Replace		60,000	-	60,000
3	2023	Develop Wastewater Treatment Plant	Planning, Engineering and Permitting	30,000	-	30,000
4	2023	Purchase Basin 1 (D Dock) Power to Dock	Materials - Cord, Pedestals & Cabinets	60,000	-	60,000
<b>2022-23 Total</b>					<b>1,200,000</b>	<b>450,000</b>

#	Year	Description	Notes	Total Cost Estimate	STATE FUNDS	Port Funds
1	2023	Pave, Sealcoat and Stripe RV Park	Oregon Parks & Rec Grant	500,000	500,000	-
2	2023	Install Basin 1 (D Dock) Power to Dock	Relocate Retail Electrical Enclosures	150,000	-	150,000
3	2024	Retail Building (16340) Roof Repair / Replace		60,000	-	60,000
<b>2023-24 Total</b>					<b>500,000</b>	<b>210,000</b>

#	Year	Description	Notes	Total Cost Estimate	STATE FUNDS	Port Funds
1	2025	Install Additional Parking Lot Light Poles		75,000	-	75,000
2	2025	Dredge Maintenance		20,000	-	20,000
3	2025	Develop Receiving Dock Repair Plan	Planning, Engineering and Permitting	20,000	-	20,000
<b>2024-25 Total</b>					<b>-</b>	<b>115,000</b>

#	Year	Description	Notes	Total Cost Estimate	STATE FUNDS	Port Funds
1	2026	Dredge Maintenance		20,000	-	20,000
2	2026	Repair North End of Boardwalk		150,000	-	150,000
3	2026	Repair Broken Receiving Docks	Funding TBD	2,000,000	-	-
<b>2025-26 Total</b>					<b>-</b>	<b>170,000</b>

<b>2021-2022 Projects</b>	<b>1,600,000</b>	<b>915,000</b>
<b>2022-2023 Projects</b>	<b>1,200,000</b>	<b>450,000</b>
<b>2023-2024 Projects</b>	<b>500,000</b>	<b>210,000</b>
<b>2024-2025 Projects</b>	<b>-</b>	<b>115,000</b>
<b>2025-2026 Projects</b>	<b>-</b>	<b>170,000</b>

•INFORMATION ONLY•

Projects and amounts are subject to change



**Port of Brookings Harbor  
Schedule D - FEMA Projects per Fiscal Year**

**2021-22 Budget Cycle**

#	Year	Description	Notes	Total Cost Estimate	FEDERAL FUNDS 75%	STATE FUNDS 25%
1	2021	DR-4432 & 4452 Phase 1	Planning & Permitting	120,000	90,000	30,000
2	2021	Dredging Basins 1 & 2 (FEMA) 38,000 CY	Purchase Dredge & Equipment / Building	400,000	300,000	100,000
3	2021	FEMA DR-4432/4452	Build Sediment Enclosure	350,000	262,500	87,500
4	2022	Basin 2 Slope Repair / Dredge (FEMA)	FEMA DR-4432 / Dredge 6,000 CY	755,000	566,250	188,750
5	2022	FEMA HMGP Restoration	FEMA DR-4432/4452 - RV Park	350,000	262,500	87,500
6	2022	FEMA HMGP Restoration	FEMA DR-4432/4452 - Boat Yard	145,000	108,750	36,250
<b>2021-22 Total</b>					<b>1,590,000</b>	<b>530,000</b>

**2022 - 23 Budget Cycle**

#	Year	Description	Notes	Total Cost Estimate	FEDERAL FUNDS 75%	STATE FUNDS 25%
1	2022	FEMA HMGP Restoration	FEMA DR-4432/4452 - RV Park	350,000	262,500	87,500
2	2022	FEMA HMGP Restoration	FEMA DR-4432/4452 - Boat Yard	100,000	75,000	25,000
3	2023	Dredging Basins 1 & 2 (FEMA) 38,000 CY	FEMA DR-4452 (16,000 CY) & Earthwork	500,000	375,000	125,000
4	2023	FEMA HMGP Restoration	FEMA DR 4432/4452 - Gear Storage	150,000	112,500	37,500
<b>2022-23 Total</b>					<b>825,000</b>	<b>275,000</b>

**2023 - 24 Budget Cycle**

#	Year	Description	Notes	Total Cost Estimate	FEDERAL FUNDS 75%	STATE FUNDS 25%
1	2023	FEMA HMGP Restoration	FEMA DR 4432/4452 - Gear Storage	350,000	262,500	87,500
2	2023	Dredging Basins 1 & 2 (FEMA) 38,000 CY	FEMA DR-4452 (16,000 CY)	200,000	150,000	50,000
<b>2023-24 Total</b>					<b>412,500</b>	<b>137,500</b>

FEMA Projects per Fiscal Year	FEMA DR-4432 & 4452 Totals	HMGP Totals	FEDERAL FUNDS 75 %	State 25 % Matching
2021-2022 Projects	1,625,000	495,000	1,590,000	530,000
2022-2023 Projects	500,000	600,000	825,000	275,000
2023-2024 Projects	200,000	350,000	412,500	137,500
	<b>2,325,000</b>	<b>1,445,000</b>	<b>2,827,500</b>	<b>942,500</b>

**Port of Brookings Harbor  
Schedule D - FEMA DR-4432 and DR-4452  
Preliminary Project Schedule**

Expected Dates	Sub-Project Descriptions
<b>Administrative</b>	
4/1/2021 5/31/2021	Completion of all preliminary designs and drawings, presentations, approval and revisions per Port Board and Management and management, and submission to FEMA, with budgets
5/1/2021 5/31/2021	Submission of Joint Permit Application to USACE/ODSL, and to FEMA
7/1/2021 8/1/2021	Receipt of FEMA approval
8/1/2021 8/31/2021	Purchase of dredge, electric generator and piping
8/1/2021 8/31/2021	Completion of construction drawings for 2021 and 2022 projects
10/1/2021 12/1/2021	Receipt of USACE/ODSL approval
<b>Sediment Storage Area</b>	
11/1/2021 2/1/2022	Grading and construction of the sediment storage area in the Commercial area
<b>Basin 2 Slope Repair and Kite Field Area</b>	
1/1/2022 3/31/2022	Bucket dredging for the base of the west wall
1/1/2022 3/31/2022	Placement of the sediment onto the Kite Field to create a retaining wall for hydraulic dredged sediment
1/1/2022 3/31/2022	Wall construction along the west side of Basin 2
1/1/2022 3/31/2022	Extension of that wall along the Boat Yard embankment
4/1/2022 8/31/2022	Grading of the Kite Field area, the placement of stormwater piping and catch basins into the Kite Field area, the asphalt paving of the parking spaces and road in Kite Field area
<b>Dredging Survey &amp; Testing</b>	
4/1/2022 8/31/2022	Bathymetric survey, sediment sampling, characterization and permitting of identified areas as required by USACE prior to dredging
<b>Boat Yard</b>	
5/1/2022 9/30/2022	Grading, stormwater system construction and paving of the Boat Yard
<b>Basin 1 &amp; 2 Dredging</b>	
10/15/2022 3/15/2023	Hydraulic dredging of the Port Basins
<b>Commercial Gear Storage Area</b>	
4/1/2023 9/30/2023	Grading, stormwater system and road construction and paving of the Commercial Gear area
<b>Basin 1 &amp; 2 Dredging</b>	
10/15/2023 3/15/2024	Hydraulic dredging of the Port Basins