1. **CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Port of Brookings Harbor Board of Commissioners was held on December 20, 2016 in the Best Western Beachfront Inn meeting room, Harbor, Oregon. Chairman Roy Davis called the meeting to order at 7:00pm. Other Commissioners present were Vice Chairman Sue Gold, Treasure Tim Patterson, & Roger Thompson. Commissioner Sharon Hartung was absent. Also present was Port Manager Gary Dehlinger.

1. **APPROVAL OF AGENDA**

Chairman Davis stated that there are two items that needed to be added to the agenda; Item G: Bell and Whistle Lease, Item H: Snazuk Lease Addendum.

Vice Chair Gold made the motion to approve the Agenda as amended. Seconded by Commissioner Thompson. Voting Yes: Unanimous.

1. **APPROVAL OF MINUTES**

A. Regular Meeting – Tuesday November 15, 2016

Comm. Thompson made the motion to approve the minutes as written.  Seconded by Vice Chair Gold.  Voting Yes: Unanimous

1. **FINANCIAL REPORT**

Chairman Davis informed everyone that right now you will not be getting a financial report, due to our finances being under review. Once we have a hand on what we need to do we will give it to the public.

1. **OLD BUSINESS**

No Old Business.

1. **NEW BUSINESS**

No New Business.

1. **DISCUSSION ITEMS**

No Discussion Items.

1. **ACTION ITEMS**
   1. **Event Rates:** Chairman Davis stated that he will allow the public comments before discussing the events. See item 9.

Vice Chair Gold made the motion to approve the Event Rates as presented. Seconded by Commissioner Thompson. Voting Yes: Unanimous.

Comm. Thompson added in that these are for one year, and is an experiment on the Port Board part to see how it goes. It can change next year, but we have to start some place. The kite field started out at $1000 and brought it down to $300, so we didn’t do too bad arguing with each other. This is just for this year.

* 1. **Purchase Port Truck:**

Vice Chair Gold made the motion to approve the Purchase of the Port Truck. Seconded by Commissioner Thompson. Voting Yes: Unanimous.

* 1. **Resolution 456: Boat Trailer Storage:**

Vice Chair Gold made the motion to approve Resolution 456: Boat Trailer Storage. Seconded by Commissioner Thompson. Voting Yes: Unanimous.

* 1. **Resolution 457: Collection Agency:**

Commissioner Thompson made the motion to approve Resolution 457: Collection Agency. Seconded by Vice Chair Gold. Voting Yes: Unanimous.

* 1. **Budget Supplement on Travel Lift:**

Vice Chair Gold made the motion to approve the Budget Supplement on Travel Lift. Seconded by Commissioner Thompson. Voting Yes: Unanimous.

* 1. **E & C Dock Conditions & Possible Reconfiguration:**

Commissioner Thompson made the motion to accept the Reconfiguration of E & C dock. Seconded by Vice Chair Gold. Voting Yes: Unanimous.

* 1. **Bell & Whistle Lease:**

Vice Chair Gold made the motion to approve the Bell & Whistle Lease. Seconded by Treasure Patterson. Voting Yes: Unanimous.

* 1. **Snazuk Lease Addendum:**

Port Manger Dehlinger informed the Board that they miss read the offset stakes, they thought the offset stakes were the property line and it wasn’t. So, this is correcting the description and adjusting the square footage. Comm. Thompson asked about how this is going to affect the Restaurant. Port Manger Dehlinger informed him that there are two leases, adjusting both the description and square footage.

Commissioner Thompson made the motion to approve both Snazuk Lease Addendums. Seconded by Vice Chair Gold. Voting Yes: Unanimous.

Treasure Patterson wanted to thank Mr. Snazuk for not charging us to use the conference room for all the years they have been there.

1. **PUBLIC COMMENTS**

**Jim Haggerty w/ Curry County Cruisers:** I was at the last meeting, where we discussed each car being 5 dollars, and the newspaper made it sound like that changed. Chairman Davis informed him that it hasn’t changed and that it says $5 a car in your packet.

**Mike Frederick w/ Chetco Brewing:** I wanted to make a few comments, on criteria on events. That when you receive the applications it isn’t a first come first serve picking. That you choose different parties, see what their strengths and qualities are. This will help with allowing you to know who to have next year and who not. The deposit is also important, it needs to be far enough in advance and a significant amount. Chairman Davis stated that I believe Port Manger Dehlinger would be in agreeance with you.

**John Curtis w/ Kite Festival:** It’s my understanding that some contracts have been breached already. I was hoping that the Commissioners would be willing to look at our proposal that we turned in yesterday. I am disappointed that we would have to pay a fee to use the kite field, this is a burden on us. Chairman Davis asked if he had other costs? Chairman Davis informed him that this Port is in bad shape and have been against any fee increases, but there are going to be some changes and these events are one of them. We want the Kite Festival we aren’t trying to run you out. We would only be charging you for two days. Comm. Thompson stated that we have had many meetings over this, and no one from the kite festival showed up. If you can’t afford 600 dollars for a 2-day event than you are in real trouble, because I know what we donate from my company alone will cover that cost. Treasure Patterson wanted to make it known that right now we have not decided who gets what events, which we will need to decide soon so everyone can start planning. Chairman Davis stated we are going to vote on the application, if everything goes well tonight. There will be an application that everyone can get as soon as tomorrow.

1. **COMMISSIONERS REPORT**

• ***Chairman Roy Davis:*** Wanted to invited everyone to come to our Special meetings, look for the information in the Newspaper. We will be trying to have 2 meetings a month. Thank you everyone for coming tonight.

• ***Vice Chair Sue Gold:*** Hopes everyone gets well and everyone has a Merry Christmas. I love the weekly reports from Gary. Thank you, Dave, for this room, and thank you everyone for what you have done.

• ***Treasure Tim Patterson:*** Asked about the crab season. Chairman Davis informed him that it’s the best out of the last 3 years. Had a boat out for 2 days which brought in 40,000 pounds. California is having an excellent season, our season started Monday. Port staff and Bornstein Staff came together to fix the hoist. Another 7 days and you’ll know how the Oregon season is going to do. The Crab is good, full, and domoic acid free. Treasure Patterson also asked about the procedure for the events. Chairman Davis stated we have discussed those in our special meetings, Port Manger Dehlinger will be viewing them and picking those so he didn’t have to come to the Board. Treasure Patterson heard that he was going to do that for the Crab Festival, then figure out after that. Davis stated that if we want to do something other than Port Manger Dehlinger viewing them, then we need to have a Special Meeting tomorrow to discuss this. Comm. Thompson stated that what we need to do is that each person needs to turn in their applications and see what they are doing. We can have workshops or have a committee to go threw them. We can scatter everything around and not put all our marbles in one basket. We should get some applications and see what they are doing. Chairman Davis asked Mrs. Alex Frederick with Chetco Brew what she thought our criteria should be for choosing events. Mrs. Frederick stated that you should look at what do they bring to the table, what do they do for the community, what do they consistently do for the community, do they involve local vendors, is that important to you or not, is there any nonprofit vibe for the event, what are they providing to broadcast the event. It was proposed that we announced that we are taking applications until January 10th than after that its first come first serve.

• ***Comm. Roger Thompson:*** The Ports been doing good, with the cleanup efforts, and the piles of stuff gone. I think we are gaining, I know it’s costing money but its looking good. Thank the crew for all that they do, and have to do in conditions that aren’t very much fun to work in.

*•* ***Comm. Sharon Hartung:***was not present.

1. **ADJOURNMENT**

The meeting was unanimously adjourned at 7:50 p.m.