

**PORT OF BROOKINGS HARBOR**  
**2021-2022 Budget Hearing**  
**Tuesday, June 15, 2021 • 5:30pm**  
**Teleconference / Meeting Room *(limited space)***

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**Teleconference Call-In Number: 1 (253) 215-8782**

**Meeting ID: 771 205 4017**

**Participant ID: # 06152021**

**(to mute/unmute: \* 6)**

*When calling in, please announce your arrival and state your name when you join the meeting.*

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**AGENDA**

**1. CALL MEETING TO ORDER**

- Roll Call
- Declaration of Potential Conflicts of Interest

**2. PRESENTATION OF THE BUDGET**

- A. Modifications to Budget Approved by the Budget Committee
- B. Governing Body Discussion

**3. PUBLIC COMMENTS** – (Limited to a maximum of three minutes per person. Please email your comments to [portmanager@portofbrookingsharbor.com](mailto:portmanager@portofbrookingsharbor.com) prior to the meeting, no later than 5:00pm day of meeting. \*\*\*Please wait to be called on before speaking\*\*\*)

**4. ADJOURNMENT**

A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.

*This Institution is an Equal Opportunity Provider*

# Budget Summary Changes

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**DATE:** June 15, 2021 at 5:30pm  
**RE:** FY2021-22 Budget  
**TO:** Honorable Board President and District Board Members  
**ISSUED BY:** Gary Dehlinger, Port Manager

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## OVERVIEW

- Budget Committee approved the proposed Fiscal Year Budget 2020-2021 at the Budget Committee meeting on May 11, 2021.
- Budget Committee approved the tax rate of 0.1316 per \$1,000.00 upon the assessed value of all taxable property within the district for the tax year 2021-2022 for operating purposes in the General Fund at the meeting on May 11, 2021.
- The next step of the budget process Board approval on June 15, 2021 at 6pm.
- Staff is recommending some changes to the Budget after receiving additional information since the Budget Committee meeting:
  1. Increase RV Park revenues by \$50,000 (*based on current financial data*).
  2. Increase Repairs & Maintenance cost by \$30,000 (*based on current financial data*).
  3. Reduce Operating Contingency by \$20,000.
  4. Reduce Unappropriated Ending Fund Balance by \$150,000.
  5. Increase interfund transfer to Port Construction Fund by \$100,000 (*based on current market estimates to complete the RV Park remodel*).
  6. Add Capital Outlay Security Cameras by \$40,000 (*add cameras for more Port coverage*).
  7. Add Capital Outlay Transient Electrical Building by \$50,000 (*based on new information received from Coos-Curry Electric and current state of infrastructure*).

## DOCUMENTS

- Draft Resolution No. 2021-06, 1 page
- Proposed Detail Budget Sheets with Notes, 10 pages

**RESOLUTION No. 2021-06**  
**RESOLUTION ADOPTING THE BUDGET**

**DRAFT**

BE IT RESOLVED that the Board of Directors of the Port of Brookings Harbor hereby adopts the budget for fiscal year 2021-22 in the total amount of \$7,087,128. This budget is now on file at 16330 Lower Harbor Road in

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2021, for the following purposes:

**General Fund**

Port Operations

Total Port Operations..... \$ 2,688,457

**Not Allocated to General Port Operating Fund**

Subtotal..... \$ 795,323

Total General Fund Appropriations \$ 3,483,780

**Capital Projects Fund**

Capital Outlay..... \$ 2,060,000

**Port Construction Fund**

Capital Outlay..... \$ 677,000

**Reserve Fund**

Capital Outlay \$ -

**Debt Service Fund**

Debt Service

Total Debt Service..... \$ 423,485

**USDA Revenue Bond Fund**

Debt Service

Principal..... 79,917

Interest..... 50,203

Total Debt Service..... \$ 130,120

**RV Park Improvement Debt Service Fund**

Debt Service

Principal..... 38,751

Interest..... 18,967

Total Debt Service..... \$ 57,718

Total APPROPRIATIONS, All Funds . . . \$ 6,832,103

Total Unappropriated and Reserve Amounts, All Funds . . . \$ 405,025

TOTAL ADOPTED BUDGET . . . \$ 7,237,128

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2021-22: In the amount at the rate of \$0.1316 per \$1000 of assessed value for permanent rate tax;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the General Government Limitation**

Permanent Rate Tax.....\$ 0.1316/\$1,000

**Excluded from Limitation**

APPROVED BY THE BUDGET COMMITTEE on May 11, 2021  
 AND ADOPTED BY THE BOARD OF COMMISSIONERS on June 15, 2021.

ATTEST:

X \_\_\_\_\_  
 Richard Heap, President

X \_\_\_\_\_  
 Sharon Hartung, Secretary/Treasurer



**DRAFT**

# Port of Brookings Harbor Budget FY 2021-22

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**RESOURCES  
GENERAL FUND**

Port of Brookings Harbor

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2021-22					
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adjustments to Approved Budget	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20								
1	167,030	280,776	319,000	1	Cash Carryover	300,000	300,000	300,000		1
2	6,767	9,752	9,500	2	Previously levied taxes estimated to be received	9,000	9,000	9,000		2
3	6,211	2,904	3,570	3	Interest	2,000	2,000	2,000		3
4	656,985	220,427	-	4	Interfund Transfer from Capital Projects					4
5			-	5	<b>OTHER RESOURCES</b>					5
6	723,837	714,734	640,000	6	Administration/Marina/Moorage & Storage	735,000	735,000	735,000		6
7	594,985	594,084	571,000	7	Beachfront RV Park	700,000	700,000	750,000		7
8	85,856	113,898	70,000	8	Boatyard					8
9	504,262	514,366	515,000	9	Commercial Retail	566,280	566,280	566,280		9
10	621,242	780,640	630,000	10	Fuel Dock	770,000	770,000	770,000		10
11	7,629	5,634		11	Land Use Events					11
12			-	12						12
13			-	13						13
14	51,908	5,742	6,000	14	Asset Sales	50,000	50,000	50,000		14
15	25,216	31,035	29,652	15	Miscellaneous	31,500	31,500	31,500		15
16			700,000	16	Long Term Debt Borrowings					16
17			100,000	17	Grants & Other Funding	80,000	80,000	80,000		17
18			-	18						18
19			-	19						19
20			-	20						20
21			-	21						21
22			-	22						22
23	3,451,928	3,273,992	3,593,722	23	<b>Total resources, except taxes to be levied</b>	<b>3,243,780</b>	<b>3,243,780</b>	<b>3,293,780</b>		23
24			245,000	24	Taxes estimated to be received	240,000	240,000	240,000		24
25	229,043	235,948		25	Taxes collected in year levied					25
26	3,680,971	3,509,940	3,838,722	26	<b>TOTAL RESOURCES</b>	<b>3,483,780</b>	<b>3,483,780</b>	<b>3,533,780</b>		26

Adjustment to Approved  
50,000 Budget

Adjustment to Approved  
50,000 Budget

Total Resources Adjustment  
50,000 to Approved Budget

FORM  
LB-30

**REQUIREMENTS SUMMARY  
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM  
GENERAL FUND**

Port of Brookings Harbor

	Historical Data			REQUIREMENT TOTALS	Budget for Next Year 2021-22			
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adjustments to Approved Budget	Adopted By Governing Body
	Second Preceding Year 2018/19	First Preceding Year 2019/20						
<b>PERSONNEL SERVICES</b>								
1	45,436	78,755	84,500	1 Salary Port Manager	88,470	88,470	88,470	- 1
2	126,196	123,472	116,465	2 Hourly / Port Office Staff	116,170	116,170	116,170	- 2
3	38,356	28,653	48,194	3 Hourly / RV Park Office Staff	54,120	54,120	54,120	- 3
4	131,145	232,707	256,620	4 Hourly / Operations Staff	253,570	253,570	253,570	- 4
5	8,602	7,377	10,000	5 Overtime	7,255	7,255	7,255	- 5
6	122,339	154,405	141,785	6 Costs & Benefits	148,400	148,400	148,400	- 6
7	3,748	16,908	18,920	7 Workers Comp	11,810	11,810	11,810	- 7
8	64,768	82,135	81,855	8 Health Care & Dental	86,500	86,500	86,500	- 8
9	540,590	724,412	758,339	9 TOTAL PERSONNEL SERVICES	766,295	766,295	766,295	- 9
10	9	9	10.5	10 TOTAL FULL-TIME EQUIVALENT (FTE)	11.5	11.5	11.5	11.5 10
<b>MATERIALS AND SERVICES</b>								
11	14,038	7,997	14,105	11 Advertising & Notifications	8,680	8,680	8,680	- 11
12	305,244	533,431	342,586	12 Repairs and Maintenance	422,797	422,797	452,797	- 12 30,000 Increase Adjustment to Approved Budget
13	530,615	689,074	580,000	13 Fuel Purchased for resale	725,000	725,000	725,000	- 13
14	268,928	279,335	319,483	14 Utilities	279,173	279,173	279,173	- 14
15	63,526	44,221	61,011	15 Office Expense	52,827	52,827	52,827	- 15
16	32,419	41,401	34,818	16 Bank Services & Finance Fees	40,482	40,482	40,482	- 16
17	2,691	9,535	10,162	17 Travel & Training	4,486	4,486	4,486	- 17
18	35,020	10,757	12,085	18 Permit, Licenses, Taxes, Misc.	13,000	13,000	13,000	- 18
19	93,503	96,009	86,996	19 Insurance - Property, Liability & Bond	95,292	95,292	95,292	- 19
20	105,803	97,961	97,463	20 Professional Fees	95,425	95,425	95,425	- 20
21	1,451,787	1,809,721	1,558,709	21 TOTAL MATERIALS AND SERVICES	1,737,162	1,737,162	1,767,162	- 21 30,000 Total Materials & Services Increase Adjustment to Approved Budget
<b>CAPITAL OUTLAY</b>								
22	16,736			22 2018 Genie Forklift	-	-	-	- 22
23				23 Fire Hydrants	15,000	15,000	15,000	- 23
24		29,724		24 Vehicle/s and Equipment	50,000	50,000	50,000	- 24
25			49,000	25 Security System	-	-	40,000	- 25 40,000 Increase Adjustment to Approved Budget
26			6,000	26 Boat Launch Kiosk Shelter	-	-	-	- 26
27			11,000	27 Fuel Pump	-	-	-	- 27
				Electrical Building			50,000	50,000 Increase Adjustment to Approved Budget
28	16,736	29,724	66,000	28 TOTAL CAPITAL OUTLAY	65,000	65,000	155,000	- 28 90,000 Total Capital Outlay Increase Adjustment to Approved Budget
29	2,009,113	2,563,857	2,383,048	29 TOTAL ALLOCATED REQUIREMENTS	2,568,457	2,568,457	2,688,457	- 29 120,000 Total Allocated Requirements Increase Adjustment to Approved Budget
<b>EQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAM</b>								
30				30 GENERAL FUND per Department Totals				- 30
31	1,023,767	1,382,513	1,327,008	31 Administration/Marina/Moorage & Storage	1,488,807	1,488,807	1,608,807	- 31 120,000 Increase Adjustment to Approved Budget
32	220,421	174,171	204,660	32 Beachfront RV Park	206,000	206,000	206,000	- 32
33	55,284	66,595	84,428	33 Boat Yard				- 33
34	101,214	226,806	132,218	34 Commercial Retail	121,160	121,160	121,160	- 34
35	606,099	712,127	632,114	35 Fuel Dock	752,490	752,490	752,490	- 35
36	2,328	1,645	2,620	36 Property Ground/Events				- 36
37	2,009,113	2,563,857	2,383,048	37 TOTAL ALLOCATED REQUIREMENTS	2,568,457	2,568,457	2,688,457	- 37 120,000 Total Increase adjustment for Allocated Requirements

FORM  
LB-30

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM  
**GENERAL FUND**

Port of Brookings Harbor

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2021-22					
Actual		Adopted Budget This Year Year 2020/21			Proposed By Budget Officer	Approved By Budget Committee	Adjustments to Approved Budget	Adopted By Governing Body		
Second Preceding Year 2018/19	First Preceding Year 2019/20									
				PERSONNEL SERVICES NOT ALLOCATED						
1			1						1	
2			2						2	
3	-	-	-	3	TOTAL PERSONNEL SERVICES	-	-		-	3
4				4	TOTAL FULL-TIME EQUIVALENT (FTE)					4
				MATERIALS AND SERVICES NOT ALLOCATED						
5			5						5	
6			6						6	
7	-	-	-	7	TOTAL MATERIALS AND SERVICES	-	-		-	7
				CAPITAL OUTLAY NOT ALLOCATED						
8			8						8	
9	-	-	-	9	TOTAL CAPITAL OUTLAY	-	-		-	9
				DEBT SERVICE						
10			10						10	
11	-	-	-	11	TOTAL DEBT SERVICE	-	-		-	11
				SPECIAL PAYMENTS						
12			12						12	
13			13						13	
14	-	-	-	14	TOTAL SPECIAL PAYMENTS	-	-		-	14
				INTERFUND TRANSFERS						
15	167,313	130,120	130,120	15	Transfer to Bond Debt Service Fund	130,120	130,120	130,120		15
16	468,051	383,464	368,283	16	Transfer to Debt Service Fund	423,485	423,485	423,485		16
			52,908		Transfer to RV Park Improvement Debt Service Fu	57,718	57,718	57,718		
17	734,245	62,609	75,000	17	Transfer to Capital Projects Fund	-	-	-		17
18			684,000	18	Transfer to Port Construction Fund	-	-	100,000		18
19	21,473	126,200	24,000	19	Transfer to Reserve Fund	34,000	34,000	34,000		19
20	1,391,082	702,393	1,334,311	20	TOTAL INTERFUND TRANSFERS	645,323	645,323	745,323	-	20
21			76,363	21	OPERATING CONTINGENCY	70,000	70,000	50,000		21
22	1,391,082	702,393	1,410,674	22	TOTAL REQUIREMENTS NOT ALLOCATED	715,323	715,323	795,323	-	22
23	2,009,113	2,563,857	2,383,048	23	TOTAL ORG./PROG. REQUIREMENTS	2,568,457	2,568,457	2,688,457		23
24			3,793,722	24	Total Appropriations	3,283,780	3,283,780	3,483,780	-	24
25	280,776	243,690	45,000	25	UNAPPROPRIATED ENDING FUND BALANCE	200,000	200,000	50,000		25
26	3,680,971	3,509,940	3,838,722	26	TOTAL REQUIREMENTS	3,483,780	3,483,780	3,533,780	-	26

*Increase Adjustment to Approved Budget*  
100,000

*Total Interfund Transfers Increase Adjustment to Approved Budget*  
100,000

*Decrease Adjustment to Approved Budget*  
(20,000)

*Increase Adjustment to Approved Budget*  
80,000

*Increase Adjustment to Approved Budget*  
120,000

*Total Appropriations Increase Adjustment to Approved Budget*  
200,000

*Total Decrease Adjustment Unappropriated Ending Fund Balance to Approved Budget*  
(150,000)

*Total Increase adjustment for Requirments*  
50,000

FORM  
LB-35

**RESOURCES AND REQUIREMENTS**  
**REVENUE BOND DEBT SERVICE FUND - USDA**

Bond Debt Payments are for:

- Revenue Bonds or  
 General Obligation Bonds

Port of Brookings Harbor

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
				<b>Resources</b>					
1	98,825	99,898	98,395	1	Cash Carry Over	102,380	102,380	1	
2	1,880	1,760	2,000	2	Interest	500	500	2	
3	167,313	130,120	130,120	3	Transferred from General Fund	130,120	130,120	3	
<b>4</b>	<b>268,018</b>	<b>231,778</b>	<b>230,515</b>	<b>4</b>	<b>TOTAL RESOURCES</b>	<b>233,000</b>	<b>233,000</b>	<b>- 4</b>	
				<b>Requirements</b>					
				<b>Bond Principal Payments</b>					
				Issue Date	Budgeted Payment Date				
5	69,016	72,467	76,112	5	November 6, 2000	November 6, 2021	79,917	79,917	5
6		57,653		6					6
<b>7</b>	<b>69,016</b>	<b>130,120</b>	<b>76,112</b>	<b>7</b>	<b>TOTAL PRINCIPAL</b>		<b>79,917</b>	<b>79,917</b>	<b>- 7</b>
				<b>Bond Interest Payments</b>					
				Issue Date	Budgeted Payment Date				
8	61,104		54,008	8	November 6, 2000	November 6, 2021	50,203	50,203	8
9				9					9
<b>10</b>	<b>61,104</b>	<b>-</b>	<b>54,008</b>	<b>10</b>	<b>TOTAL INTEREST</b>		<b>50,203</b>	<b>50,203</b>	<b>- 10</b>
				Unappropriated Balance for Following Year By					
				Issue Date	Payment Date				
11	38,000			11	Transfer to Capital Projects RES#506				11
12	168,120	130,120	130,120	12	<b>Total Appropriations</b>	<b>130,120</b>	<b>130,120</b>	<b>-</b>	12
13	99,898	101,658	100,395	13	UNAPPROPRIATED ENDING FUND BALANCE	102,880	102,880		13
<b>14</b>	<b>268,018</b>	<b>231,778</b>	<b>230,515</b>	<b>14</b>	<b>TOTAL REQUIREMENTS</b>	<b>233,000</b>	<b>233,000</b>	<b>-</b>	<b>14</b>

\*If this form is used for revenue bonds, property tax resources may not be included.



**RESOURCES AND REQUIREMENTS**

Debt Payments are for:

FORM  
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- Revenue Bonds or  
 General Obligation Bonds

**Debt Service Fund**

Port of Brookings Harbor

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
				<b>Resources</b>					
1	24,069	21,006	23,602	1	Cash Carryover	27,420	27,420		1
2	1,025	1,082	1,500	2	Interest	450	450		2
3	468,051	383,464	368,283	3	Transferred IN from General Fund	423,485	423,485		3
4				4					4
5	493,145	405,552	393,385	5	<b>TOTAL RESOURCES</b>	<b>451,355</b>	<b>451,355</b>		- 5
					<b>Requirements</b>				
					<b>Principal Payments</b>				
					Issue Date	Budgeted Payment Date			
6	864	15,192		6	Tidewinds	Monthly			6
7	12,060	12,802	13,616	7	Genie 2018 Forklift	Monthly on the 15th	14,469	14,469	7
8	42,676	45,079	47,754	8	50 BFMII Travelift Lease	Monthly on the 22nd	50,447	50,447	8
9	344,128	222,122	290,000	9	IFA Loans	Quarterly	310,000	310,000	9
10			4,800	10	IFA Sale of Assets		40,000	40,000	10
11	399,728	295,195	356,170	11	<b>TOTAL PRINCIPAL</b>		<b>414,916</b>	<b>414,916</b>	- 11
					<b>Interest Payments</b>				
					Issue Date	Budgeted Payment Date			
12	5,516	4,775	3,959	12	Genie 2018 Forklift	Monthly on the 15th	3,108	3,108	12
13	13,232	10,829	8,154	13	50 BFMII Travelift Lease	Monthly on the 22nd	5,461	5,461	13
14	3,663	59	-	14	IFA Loans	Quarterly			14
15				15					15
16	22,411	15,663	12,113	16	<b>TOTAL INTEREST</b>		<b>8,569</b>	<b>8,569</b>	- 16
					<b>Unappropriated Balance for Following Year By</b>				
					Issue Date	Payment Date			
17				17					17
18	50,000			18	Transfer to Capital Projects RES #506				18
19	472,139	310,858	368,283	19	<b>Total Appropriations</b>	423,485	423,485		- 19
20	21,006	94,694	25,102	20	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	27,870	27,870		20
21	493,145	405,552	393,385	21	<b>TOTAL REQUIREMENTS</b>	<b>451,355</b>	<b>451,355</b>		- 21

FORM  
LB-35

**RESOURCES AND REQUIREMENTS**

**RV Park Improvement Debt Service Fund**

Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

Port of Brookings Harbor

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22				
Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2018/19	First Preceding Year 2019/20							
			<b>Resources</b>					
1			1	Cash Carryover	-	-	1	
2			2	Interest	-	-	2	
3		52,908	3	Transferred IN from General Fund	57,718	57,718	3	
4			4				4	
5	-	-	5	<b>TOTAL RESOURCES</b>	<b>57,718</b>	<b>57,718</b>	- 5	
			<b>Requirements</b>					
			Principal Payments					
			Issue Date		Budgeted Payment Date			
6			6	July 15, 2020	Monthly on the 15th	38,751	38,751	6
7		34,540	7	RV Park Restroom/Laundry Facility & Upgrade				7
8	-	-	8	<b>TOTAL PRINCIPAL</b>		<b>38,751</b>	<b>38,751</b>	- 8
			Interest Payments					
			Issue Date		Budgeted Payment Date			
9			9	July 15, 2020	Monthly on the 15th	18,967	18,967	9
10		18,368	10	RV Park Restroom/Laundry Facility & Upgrade				10
11	-	-	11	<b>TOTAL INTEREST</b>		<b>18,967</b>	<b>18,967</b>	- 11
			Unappropriated Balance for Following Year By					
			Issue Date		Payment Date			
12			12					12
13		52,908	13	<b>Total Appropriations</b>		57,718	57,718	13
14			14	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				14
15	-	-	15	<b>TOTAL REQUIREMENTS</b>		<b>57,718</b>	<b>57,718</b>	- 15

RESOURCES AND REQUIREMENTS

CAPITAL PROJECTS FUND

Port of Brookings Harbor

	Historical Data			RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
				RESOURCES					
1	3,897	10,579	2,500	1	Cash Carryover	62,500	62,500		1
2	6			2	Interest	-	-		2
3	734,245	62,609	75,000	3	Interfund Transfer from General Funds				3
5	38,000			5	Interfund Transfer from Revenue Bond Fund				5
6	50,000			6	Interfund Transfer from Debt Service Fund				6
8	4,825	4,825		8	OSMB MAP Grant				8
9	3,591			9	OSMB Boarding Dock Agreement #1587				9
10	3,601			10	FEMA PW22 Storm Damage				10
11	619,371	182,173		11	FEMA DR-2458-OR PW319 Basin 1 Piling Project				11
12				12	FEMA DR-4432-OR and DR-4452-OR DREDGING	300,000	300,000		12
13				13	FEMA DR-4432-OR SLOPE REPAIR	566,250	566,250		13
14				14	FEMA DR-4432-OR and DR-4452-OR Build Sediment Enclosure	262,500	262,500		14
15				15	FEMA HMGP - RV Park and Boatyard Restoration	371,250	371,250		15
16			30,000	16	FEMA Matching Funds	500,000	500,000		16
17			90,000	17	FEMA DR-4432-OR and DR-4452-OR Phase 1 Engineering & Permitting				17
18	39,244			18	State Lottery Funds - IFA L16010 Dock Renovation				18
19		14,154	570,000	19	State Lottery Funds - C2019375 Dock Repair & Improvement				19
20	1,496,780	274,340	767,500	20	<b>TOTAL RESOURCES</b>	<b>2,062,500</b>	<b>2,062,500</b>		- 20
					REQUIREMENTS				
21	3,897	2,499		21	OSMB MAP Grant				21
22	3,296			22	OSMB Boarding Dock Agreement #1587				22
23	766,257			23	FEMA DR-2458 PW319 Basin 1 Piling Project				23
24				24	FEMA DR-4432-OR and DR-4452-OR DREDGING	400,000	400,000		24
25				25	FEMA DR-4432-OR SLOPE REPAIR	755,000	755,000		25
26				26	FEMA DR-4432-OR and DR-4452-OR Build Sediment Enclosure	350,000	350,000		26
27				27	FEMA HMGP - RV Park and Boatyard Restoration	350,000	350,000		27
28		2,830	120,000	28	FEMA DR-4432-OR and DR-4452-OR Phase 1 Engineering & Permitting	60,000	60,000		28
29	39,244			29	State Lottery Funds - IFA L16010 Dock Renovation				29
30	1,232	46,084	645,000	30	State Lottery Funds - C2019375 Dock Repair & Improv				30
31	14,933			31	FEMA Forced Labor Expenses	145,000	145,000		31
32	357			32	OSMB Grant Forced Labor Expenses				32
33	656,985	220,427	-	33	Interfund Transfer from Capital Projects (Due to/From)				33
34	1,486,201	271,840	765,000	34	<b>Total Appropriations</b>	<b>2,060,000</b>	<b>2,060,000</b>		- 34
35	10,579	2,500	2,500	35	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	2,500	2,500		35
36	1,496,780	274,340	767,500	36	<b>TOTAL REQUIREMENTS</b>	<b>2,062,500</b>	<b>2,062,500</b>		- 36

RESOURCES AND REQUIREMENTS

Port Construction Fund

Port of Brookings Harbor

Historical Data			RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22					
Actual		Adopted Budget This Year Year 2020/21		Proposed By Budget Officer	Approved By Budget Committee	Adjustments to Approved Budget	Adopted By Governing Body		
Second Preceding Year 2018/19	First Preceding Year 2019/20								
			RESOURCES						
1			1	Cash Carryover	575,000	575,000	575,000		1
2		5,000	2	Interest	2,000	2,000	2,000		2
3		684,000	3	Interfund Transfer from General Funds			100,000		3
4		-	4						4
5	-	-	5	<b>TOTAL RESOURCES</b>	<b>577,000</b>	<b>577,000</b>	<b>677,000</b>		5
			REQUIREMENTS						
6		689,000	6	RV Park Restroom/Laundry Facility & Improvements	577,000	577,000	677,000		6
7			7						- 7
8			8						- 8
9			9						- 9
10			10						- 10
11			11						11
12		689,000	12	<b>Total Appropriations</b>	<b>577,000</b>	<b>577,000</b>	<b>677,000</b>		12
13			13	UNAPPROPRIATED ENDING FUND BALANCE			-		- 13
14	-	-	14	<b>TOTAL REQUIREMENTS</b>	<b>577,000</b>	<b>577,000</b>	<b>677,000</b>		14

Increase Adjustment to  
Approved Budget

Total Resources  
Increase Adjustment to  
Approved Budget

Increase Adjustment to  
Approved Budget

Increase Adjustment to  
Approved Budget

Total Requirements  
Increase Adjustment to  
Approved Budget

**FORM  
LB-11**

**RESOURCES AND REQUIREMENTS**

Resolution #307 established this fund in 1998 for dock maintenance and future dock replacements. Eq, Land and Buildings (See attached Schedule C)

**RESERVE FUND**

Port of Brookings Harbor

	Historical Data			DESCRIPTION	Budget for Next Year 2021-22				
	Actual		Adopted Budget This Year Year 2020/21		RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018/19	First Preceding Year 2019/20							
				RESOURCES					
1	11,908	33,092	130,000	1	Cash Carryover	186,575	186,575		1
2	521	1,978	3,000	2	Interest	1,200	1,200		2
3	21,473	126,200	24,000	3	Transferred IN from General Fund	24,000	24,000		3
4				4	Transferred IN from General Fund (20% Asset Proceeds)	10,000	10,000		4
5				5					5
6				6					6
7	33,902	161,270	157,000	7	<b>TOTAL RESOURCES</b>	<b>221,775</b>	<b>221,775</b>	-	<b>7</b>
				REQUIREMENTS					
8				8	Transferred OUT to General Fund				8
9				9	Transferred OUT to Capital Projects Fund				9
10				10					10
11				11					11
12				12					12
13				13					13
14	-	-	-	14	<b>Total Appropriations</b>	-	-	-	<b>14</b>
15	33,902	161,270	157,000	15	UNAPPROPRIATED ENDING FUND BALANCE	221,775	221,775		15
16	33,902	161,270	157,000	16	<b>TOTAL REQUIREMENTS</b>	<b>221,775</b>	<b>221,775</b>	-	<b>16</b>