

**PORT OF BROOKINGS HARBOR  
Board of Commissioners  
Regular Meeting Agenda**

Harbor Fire / Harbor Water District  
Conference Room  
98069 W Benham Lane  
Harbor OR 97415

**Tuesday, May 15, 2018 • 6:00 pm**

**Agenda**

- 1. Call to Order, Pledge of Allegiance, and Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
  - a. Special Meeting, Tuesday, January 30, 2018
  - b. Special Meeting, Tuesday, February 6, 2018
- 4. Agenda Related Public Comments \***
- 5. Financial Review**
- 6. Managers Report & Operational Report**
- 7. Old Business**
  - a. Kathy's Corner Market Update
  - b. Regional Infrastructure Fund Applications for Fuel Dock
  - c. Appointments of 1 or 2 Commissioners
  - d. Bounders Crab Shack
- 8. New Business**
  - a. Resolution 493, Port Rates
- 9. Commissioners Report**
- 10. Non-Agenda Related Public Comments \***
- 11. Adjournment**

\* Limited to a maximum of three minutes per person. A "Public Comment Request", located near the entrance, must be completed and turned into the President prior to the beginning of the meeting.

*FULL MEETING PACKET AVAILABLE AT [www.portofbrookingsharbor.com](http://www.portofbrookingsharbor.com)*

*This Institution is an Equal Opportunity Provider.*

1. **Call to Order and Roll Call:**

President Christian called the meeting to order at 6:00 pm.

**Commissioners Present:** Position 1 Secretary Andy Martin, Position 2 Treasurer Roger Thompson, Position 3 Commissioner Roy Davis, Position 4 Vice President Jan Barbas, & Position 5 President Angi Christian.

**Staff Present:** Foreman Travis Webster and Operations Brent Ferguson.

2. **Approval of Agenda:**

*Vice Pres. Barbas made a motion to approve the agenda as written.  
Seconded by Sec. Martin. Voting yes: unanimous.*

*Pres. Christian made a motion to amend the agenda and remove Interim  
Manager under New Business.*

*Vice Pres. Barbas amended his motion to remove interim manager.  
Seconded by Sec. Martin. Voting yes: unanimous.*

3. **Agenda Related Public Comments:**

No agenda related public comments.

4. **Approval of Minutes:**

a. **Special Meeting – Wednesday, December 13, 2017:**

*Vice Pres. Barbas made a motion approve the minutes as written.  
Seconded by Treas. Thompson. Voting yes: unanimous.*

b. **Regular Meeting – Tuesday, December 19, 2017:**

*Vice Pres. Barbas made a motion approve the minutes as written.*

Vice Pres. Barbas realized that there was a typographical error with one of the motions.

*Vice Pres. Barbas withdrew his motion*

Pres. Christian suggested to table until the next meeting.

c. **Special Meeting – Wednesday, December 27, 2017:**

*Vice Pres. Barbas made a motion approve the minutes as written.  
Seconded by Treas. Thompson. Voting yes: unanimous.*

d. **Special Meeting – Friday, December 29, 2017:**

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*Vice Pres. Barbas made a motion approve the minutes as written.  
Seconded by Treas. Thompson. Voting yes: unanimous.*

**5. Financial Report:**

Vice Pres. Barbas had a question about a journal entry correction and now its showing up in accounts receivable, it's not clear how it transpired.

Mr. Webster informed him that he will need some time before answering that question.

**6. Operational Report:**

Mr. Webster read his operational report to the board and public.

**7. Old Business:**

**a. Sale of 14" Dredge Pipe:**

Mr. Webster informed the board that someone is interested in the pipe and wanted to make sure it was still okay to proceed in selling it.

*Treas. Thompson made a motion to allow Mr. Webster to negotiate the sale of the 14-inch dredge pipe, \$5.00 a foot for 7,000 feet, and less for 3,000 feet. Seconded by Comm. Davis. Voting yes: unanimous.*

**b. Telehandler:**

Pres. Christian informed the board that she has been in contact with Umpqua bank and they had some concerns regarding our final audit report, and they wanted some bio's. If for some reason this loan doesn't go through, we do have a backup plan.

Pres. Christian warned the board that they will need to authorize a signer.

*Vice Pres. Barbas made a motion to authorize Treasure Thompson to sign off on whichever loan we decide to go with, M2 or Umpqua, for the telehandler. Seconded by Sec. Martin. Voting yes: unanimous.*

**c. RV Park Restrooms:**

Sec. Martin informed the board that he had talked to Kelly with Harbor Sanitary and about every year we get a storm with swells that overwhelm the parking lot and the restrooms with salt water, sand, and driftwood.

Mr. Webster did let the board know that automatic door closers were placed on the bathroom doors Friday.

Sec. Martin was warned that if water and sand continue to get into the system, Harbor Sanitary District could impose a 10-day warning, which would entitle them to shutting the system down.

*Sec. Martin made a motion to lock the restroom doors during high surf advisories issued by the National Weather Service.*

Mr. Webster had concern for our RV Park guests and having the restroom closed.

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Treas. Thompson doesn't believe you have to have a restroom in a full hookup RV Park, but the board wanted clarification before proceeding.

*Sec. Martin withdrew his motion.*

**8. New Business:**

**a. Interim Manager:**

*Refer to item number 2, approval of agenda.*

**9. Non-Agenda Related Public Comments:**

**David Castellanos:** informed the board that he has been a moorage holder for 5 years now and apparently somehow lost his slip. The board encouraged Mr. Castellanos to go to the Port Office and speak with Mr. Webster.

**Doug Lewis:** informed the board that while looking at the size of the Port compared to the number of staff, its pretty unrealistic, and an overload on personnel. Thinks we need to really watch where we spend the few dollars that we have available on. Suggested to get a few more employees in the office and definitely out in the field. Encouraged the board to protect the good workers that we have and get them a few more people to help them out so we can get some of the stuff done.

**Drew:** Mr. Thompson questioned the concrete testing's, but in your contract documents it should detail who your inspector record is, when testing is to be done, and who your tester is. And if the terms and obligations are not being met, then you should be able to buy a legal recourse. Asked the board where in your contract documents, you have an inspector record and where that documentation should be coming to. Should it be coming to this board or it should be coming to the port staff? Where is that?

**Tom Beene:** there's been comments made by this board, that there are cosmetic problems with the dock. That dock is not a new car. It's an industrial entity. And just to say that there's problems with the dock, not say exactly what the problem is, just leaves innuendos, like is what is being posted on social media, editorials to the paper and such. So, this stuff just coming up, even from people out here, that are not on the board, then it's just saying, "Well, this is wrong. This is right." Tell me. What's wrong with it? What's right with it? And if you can't do that, then you just need not say anything.

No other non-agenda related public comments.

**10. Commissioners Report**

**Treas. Thompson** congratulate Mr. Webster and his crew on the good job they are doing.

**Vice Pres. Barbas** asked the board to talk about the system development charges credits that we have at the next meeting, Pres. Christian agreed. Would like to figure out who is going to the SDAO conference, which Treas. Thompson is attending. There's been three cores taken that have shown that the dock is of adequate thickness and then we received some results on testing on the dock. Thinks we will evaluate that and move forward. Currently doesn't think there's any evidence to say that there's anything wrong with that dock.

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No other commissioner reports.

**11. Adjournment:**

The meeting was adjourned at 6:42 p.m.

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Port Commissioner

1. **Call to Order, Pledge of the Allegiance, and Roll Call:**

President Christian called the meeting to order at 6:00 pm.

The board and audience stated the pledge of allegiance.

**Commissioners Present:** Position 2 Treasurer Roger Thompson, Position 4 Vice President Jan Barbas, & Position 5 President Angi Christian. Position 1 Secretary Andy Martin and Position 3 Commissioner Roy Davis were absent.

**Staff Present:** Foreman Travis Webster, Administrative Assistant Danielle Shepard, and Attorney Jim Coffey by phone.

2. **Approval of Agenda:**

VP Barbas proposed two agenda amendments. One, to add an executive session to discuss the rights and duties of a body, with regard to litigation likely to be filed, or that's been filed. Proposed that it be added after the public comments.

*Pres. Christian amended VP Barbas motion and would like the executive session to be after the approval of minutes.*

*VP Barbas withdrew his motion.*

*VP Barbas made a motion to add an executive session to move number nine, non-agenda related public comments, up and combine it into three, so we just have one public comment session. Then add the executive session immediately after, between four and five. The other item I'd like to add-- we approved the invitation to bid for the launch dock replacement. It had the sample contract in it, and the process of the schedule. Seconded by Treas. Thompson. Voting yes: unanimous.*

3. **Public Comments:**

**Sharon Hartung:** concerned about the transferring of this SDC credits to other properties rented to port occupants. The port needs to ensure that these tenants reimburse the port for these SDC credits used to improve their businesses when they are starting a new business, or they are expanding. There may come a day when the port has the ability to put a new laundromat back in the RV park and the port may not have the required SDC credits any longer or the funds available to accomplish this. So, it's just a concern I have, and I would like the board to take that into consideration.

**Doug Lewis:** wanted to talk about professional fees. A lot of the fees are stuff that Travis and Brent are very familiar with. Unless there are some other reason to get a third opinion that is not necessarily related to their field, is unrelated to what they are trying to do or distantly related, it just seems like you could save a lot of money by having Brent or Travis look at it. Rather than spend the money on the professional fees, because it looks to me like the port's going to be in serious financial trouble. They ran up some enormous costs particularly with attorney's fees. I don't see where these attorney's fees and second engineer's opinions are really doing the port much good particularly if there isn't even

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really a problem. These two guys are very capable of assessing mechanical issues and engineering issues.

No other public comments.

**4. Approval of Minutes:**

**a. Regular Meeting – Tuesday, December 19, 2017:**

*VP Barbas made a motion approve the Regular Meeting – Tuesday, December 19, 2017, minutes as written. Second by Treas. Thompson.  
Voting yes: unanimous.*

**5. Executive Session ORS 192.660 (2)(h):**

**h. To consult with counsel concerning legal rights and duties regarding current litigation and litigation likely to be filed.**

Board of Commissioners went into executive session at 6:17 pm.

Board of Commissioners went back into regular session at 7:00 pm.

Mr. Coffey informed the board that they have been sent an email this evening that contains the notice that you have to provide your employees about the earned income tax credit. This is in relationship to Senate Bill 398. If you have issued your employees' W2 forms already this year, just hand it to them personally.

VP Barbas informed Mr. Webster that he will forward that email to him to take care of.

Mr. Coffey also informed the board that the employment application and public record policy also need to be updated.

Mr. Coffey ended his phone call with the commission.

**6. Financial Report:**

Pres. Christian requested for the commission to get the receivable report again every week.

**a. Submit Account to Collections:**

The board was confused on if there were two vessels that needed to be written off, and if there are two different names.

Ms. Shepard tried to explain to the board that it is only one boat, Sea Chicken II, and one name that needs to be written off.

*Treas. Thompson made the motion to move forward and turn it over to the collection agency.*

Pres. Christian believed there was too much confusion, and would like to see some clarification on if we have seized the boat? Do we need to go get the boat? Or are we just going to put collection in word? And if the boat is then left at another Port, are they going to come after us for moorage

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fees because we've seized it? I want more clarification.

Mr. Webster informed the board that he will find more information on the vessel.

*VP Barbas made a motion to continue to next week. Second by Treas. Thompson. Voting yes: unanimous.*

**7. Operational Report:**

Mr. Webster read his operational report to the board and public.

**8. Old Business:**

**a. Telehandler:**

Pres. Christin informed the board that she has been working with Umpqua Bank, and they are giving us a loan. Kim Boom has been working with them to get them the information. It looks like we're going to have it this next week.

**b. RV Park Restrooms:**

Mr. Webster informed the board that we already close the bathrooms during high surfs, and in our brochure, we say that it's closed from 10:00 PM to 7:00 AM. Believes we've covered our basis of letting the guests know when they check in that they will be closed.

**c. Invitation to Bid for the Launch Dock Replacement:**

*Treas. Thompson made a motion to award the contract to Topper Industries for the ramps.*

*Treas. Thompson withdrew his motion.*

*VP Barbas made a motion to award the contract to Topper with signature authority to temporary interim Port Manager Katherine Lindley Hall, and President Angi Christian. If we don't appoint her further down, we'll have to come back and revisit this. Second by Pres. Christian. Voting yes: unanimous.*

**9. New Business:**

**a. Interim Manager:**

*VP Barbas made a motion to that the Port commission accept the temporary interim manager's personnel service agreement with Katherine Lindley Hall, and authorize President Christian to sign the personnel service agreement. Seconded by Treas. Thompson. Voting yes: unanimous.*

**b. System Development Charges:**

VP Barbas informed the board that we received a letter from Harbor Sanitary last week on the 31st. He went down and met with Kelly and got some clarification on what the letter means. As

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he understands her, the port has \$211,000 worth of system development charge credit at Sportshaven beach for taking out Fely's and the laundromat. They're giving us the ability to move that into other areas of the Port essentially as needed. And, went over with her some scenarios and some numbers.

VP Barbas suggested we might want to reserve a significant amount of our \$211,000 credit at Sportshaven to permit that sort of development in the future. This would expire in 10 years from when Fely's was raised. We have probably nine years or more to do that.

VP Barbas would like to figure out if the board is interested to figure out some way we can move some of those SDC's over from Sportshaven and use them in some way to facilitate development in the port, and get people in these spaces, and maybe recover those costs over time, or possibly into a fund that we could then purchase new SDC's when we need them or something. Has some very arbitrary numbers in my mind of maybe a tenant would pay a quarter down and pay a slightly higher lease rate down the road. We would pay the SDC's to get them started and recoup that over a 10 or 15-year period.

Pres Christian doesn't mind promoting tourism and economic development. But as far as asking if Bells & Whistles wants to expand and they want 10 years to pay us back, there's no guarantee they're going to be open in 10 years. Hopes they are, and hopes it's the same owners, but is not comfortable with that long term.

Pres Christian suggested before we do anything, would love for VP Barbas to email Mr. Coffey and get some more information of what we as a commission can do legally and do it right.

#### 10. Commissioners Report:

**Treas. Thompson:** Happy about how staff handled the sinking vessel, the machine is doing a good job, glad we'll get a new one. Glad we're moving forward, we're doing okay, we're hanging together as best we can. Appreciates all the hard work that the staff put it in under the conditions they have been working under. I appreciate it all of them. Thank you.

**Pres. Christian:** would like to welcome Miss Hall, the staff, and her looking forward to getting her started. Get to give her keys to the kingdom tonight, storage, office keys and the beloved telephone. Proud of the staff, we need more staff.

No other commissioner reports.

#### 11. Adjournment:

The meeting was adjourned at 7:38 p.m.

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Port Commissioner

**Port of Brookings Harbor**  
**Balance Sheet**  
As of April 30, 2018

Apr 30, 18

**ASSETS**

**Current Assets**

**Checking/Savings**

**1001 · CASH & CASH EQUIVALENTS**

1002 · General Funds Ckg Umpqua 3634 53,341.97

1005 · General Fund LGIP 6017 111,684.02

**Total 1001 · CASH & CASH EQUIVALENTS 165,025.99**

**1006 · Cash on Hand/Petty Cash**

1008 · Office/Financial Assistant 275.52

1010 · Fuel Dock Cash Drawer 400.00

1012 · RV Park Cash Drawer 620.00

1014 · Office/Reception Cash Drawer 200.00

**Total 1006 · Cash on Hand/Petty Cash 1,495.52**

**1020 · RESTRICTED - CASH/EQUIVALENTS**

1022 · USDA BOND Umpqua MM 9529 2,503.30

1024 · Capital Projects Umpqua 8018 2,573.68

**1028 · Debt Service Umpqua MM 8627**

1028.1 · IFA LOAN SAVINGS 2,503.74

1028.2 · TRAVEL LIFT 200.00

1028.3 · GENIE FORKLIFT 35.29

1028.4 · FORD F-150 200.00

**Total 1028 · Debt Service Umpqua MM 8627 2,939.03**

**1030 · Oregon State Treasury LGIP**

1032 · USDA Bond Fund LGIP 6021 73,492.02

1034 · Capital Projects Fund LGIP 6019 66,645.20

1036 · Reserve Fund LGIP 6018 11,078.07

**1038 · Debt Service Fund LGIP 6020**

1038.1 · IFA LOAN 35,911.98

1038.2 · TRAVELIFT 2,490.00

1038.3 · GENIE FORKLIFT 1,091.00

1038.4 · FORD F-150 10,000.00

**Total 1038 · Debt Service Fund LGIP 6020 49,492.98**

**Total 1030 · Oregon State Treasury LGIP 200,708.27**

**Total 1020 · RESTRICTED - CASH/EQUIVALENTS 208,724.28**

**Total Checking/Savings 375,245.79**

**Accounts Receivable**

1200 · Accounts Receivable Account 59,708.95

**Total Accounts Receivable 59,708.95**

**Other Current Assets**

1210 · A/R-Auditor Adjustment Account 32,891.00

1305 · FUEL Inventory 24,226.15

1310 · Prepaid Insurance 8,230.00

**Port of Brookings Harbor**  
**Balance Sheet**  
As of April 30, 2018

Apr 30, 18

<b>1320 · Due from Other Port Funds</b>			
<b>1322 · Due from Capital Projects Fund</b>		54,204.19	
<b>Total 1320 · Due from Other Port Funds</b>			54,204.19
<b>1330 · Trans out to Other Port Funds</b>			
<b>1334 · Trans out to Capital Proj Fund</b>		96,934.46	
<b>1336 · Trans out to Reserve Fund</b>		11,000.00	
<b>1338 · Trans out to USDA Bond Fund</b>		145,650.60	
<b>1340 · Trans out to Debt Service Fund</b>		321,676.27	
<b>Total 1330 · Trans out to Other Port Funds</b>			575,261.33
<b>1400 · RECEIVABLES</b>			
<b>1402 · Tax Appropriations Receivable</b>			22,893.00
<b>1405 · Grants Receivables</b>			
<b>1408 · Dock Renovation L16010</b>		41,578.00	
<b>1409 · Boarding Docks FG#1587</b>		148,583.27	
<b>Total 1405 · Grants Receivables</b>			190,161.27
<b>Total 1400 · RECEIVABLES</b>			213,054.27
<b>1499 · Undeposited Funds</b>			4,002.90
<b>Total Other Current Assets</b>			911,869.84
<b>Total Current Assets</b>			1,346,824.58
<b>Fixed Assets</b>			
<b>1600 · Fixed Asset</b>			
<b>1605 · Construction in Progress</b>		1,537,645.75	
<b>1610 · Land</b>		2,537,448.00	
<b>1615 · Idle &amp; Impaired Assets</b>		557,163.00	
<b>1620 · Buildings &amp; Docks</b>		14,504,923.68	
<b>1630 · Equipment</b>			
<b>1632 · 2017-50 BFMII Travelift</b>		343,750.00	
<b>1635 · 2017 Ford F250 Truck</b>		25,701.50	
<b>1636 · 2018 Genie Forklift GTH-1256</b>		147,852.00	
<b>1630 · Equipment - Other</b>		190,982.00	
<b>Total 1630 · Equipment</b>			708,285.50
<b>Total 1600 · Fixed Asset</b>			19,845,465.93
<b>1690 · Allowance for depreciation</b>			-5,123,949.00
<b>Total Fixed Assets</b>			14,721,516.93
<b>TOTAL ASSETS</b>			<b>16,068,341.51</b>

**Port of Brookings Harbor**  
**Balance Sheet**  
As of April 30, 2018

Apr 30, 18

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2000 · General Fund Accts Payable	29,470.05
2002 · Capital Projects Accts Payable	186,396.50

**Total Accounts Payable** 215,866.55

**Credit Cards**

2008 · RCU VISA ACCT	759.49
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**Total Credit Cards** 759.49

**Other Current Liabilities**

2012 · ACCRUED BENEFITS	22,830.55
2013 · Accrued Int Payable-Restricted	81,705.00
2015 · DEFERRED REVENUE	44,555.00

2020 · Security Deposits C/R	10,586.53
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2022 · Key Deposit	860.00
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2026 · Deposits Payable	1,000.00
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2120 · Due to Other Port Funds	
2122 · Due to Capital Projects Fund	54,204.19

**Total 2120 · Due to Other Port Funds** 54,204.19

2130 · Trans in to Other Port Funds	
2134 · Trans in to Capital Proj Fund	96,934.46
2136 · Trans in to Reserve Fund	11,000.00
2138 · Trans in to USDA Bond Fund	145,650.60
2140 · Trans in to Debt Service Fund	321,676.27

**Total 2130 · Trans in to Other Port Funds** 575,261.33

**2150 · Current Portion of LT Debt** 377,043.00

**Total Other Current Liabilities** 1,168,045.60

**Total Current Liabilities** 1,384,671.64

**Long Term Liabilities**

**2200 · Notes Payable**

**Revenue Bonds Payable**

2280 · USDA #97-02	1,222,071.87
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**Total Revenue Bonds Payable** 1,222,071.87

2205 · 50 BFMII Travelift Mobile Boat	264,878.75
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2212 · Ford F150 Truck	-500.00
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2215 · 2018 Genie Reach Forklift	98,048.59
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2235 · Land Purchase-Kyle Aubin	16,200.00
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**Port of Brookings Harbor**  
**Balance Sheet**  
As of April 30, 2018

	Apr 30, 18
<b>2250 · OEDD/Restructure Prin Pmts</b>	
<b>IFA/OBDD LOANS</b>	
2256 · IFA/OBDD #520139/Boardwalk	79,662.50
2257 · IFA/OBDD #525172/RV Park Improv	140,257.74
2258 · IFA/OBDD #525176/Green Bldg	313,253.03
2259 · IFA/OBDD #525181/EurekaFishery	207,387.70
	740,560.97
<b>Total IFA/OBDD LOANS</b>	
<b>IFA/SPWF LOANS</b>	
2261 · IFA/SPWF L02009/Cold Storage	839,733.50
2263 · IFA/SPWF L96003/RV Park Beach	77,179.52
2264 · IFA/SPWF L98004/Dock Improv	231,229.45
2265 · L02001/Marine Fueling Dock	210,517.08
2266 · X03004/Eureka Fishery Invoice	224,877.64
	1,583,537.19
<b>Total IFA/SPWF LOANS</b>	
<b>Total 2250 · OEDD/Restructure Prin Pmts</b>	2,324,098.16
<b>Total 2200 · Notes Payable</b>	3,924,797.37
2207 · Accrued interest payable	2,730,127.00
2290 · Less current portion	-377,043.00
	6,277,881.37
<b>Total Long Term Liabilities</b>	
<b>Total Liabilities</b>	7,662,553.01
<b>Equity</b>	
2900 · Port Equity Account	7,877,634.61
3900 · RETAINED EARNINGS	15,526.00
Net Income	512,627.89
	8,405,788.50
<b>Total Equity</b>	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	16,068,341.51

# Port of Brookings Harbor

## Port Profit & Loss

April 2018

Accrual Basis

	Apr 18
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>4100 · MARINA/ADMINISTRATION</b>	
4120 · Finance Charges/Income	315.37
4125 · Administrative Fees	150.25
4130 · Boat Launch	1,895.00
4135 · Storage	8,774.98
4140 · Other Revenue	2,500.00
<b>4300 · MOORAGE</b>	
4310 · Commercial Slip Rent	2,165.40
4320 · Recreational Slip Rent	37,950.19
4325 · Transient	1,516.11
4340 · Moorage Electric	4,332.94
<b>Total 4300 · MOORAGE</b>	45,964.64
<b>Total 4100 · MARINA/ADMINISTRATION</b>	59,600.24
<b>4200 · COMMERCIAL RETAIL</b>	
4210 · Commercial Retail Lease	49,635.63
4211 · CR/ Electric	59.82
4212 · CR/ Water	90.00
4214 · CR/ Sewer	156.66
4222 · CPI-U	382.25
<b>Total 4200 · COMMERCIAL RETAIL</b>	50,324.36
<b>4400 · RV PARK</b>	
4410 · Space Rental	37,995.00
4440 · Laundry & Showers	628.25
4450 · Wood Sales	115.00
4460 · Dump Charges	5.00
4470 · Misc Purchases & Sales	80.00
<b>Total 4400 · RV PARK</b>	38,823.25
<b>4500 · FUEL SALES</b>	53,784.56
<b>4600 · BOATYARD</b>	
4630 · Other Services & Sales	1,443.00
4635 · Travel Lift Haul Out	768.00
4640 · Labor	120.00
4645 · Telehandler	660.00
4655 · Yard Days	856.00
<b>Total 4600 · BOATYARD</b>	3,847.00
<b>Total Income</b>	206,379.41
<b>Gross Profit</b>	206,379.41
<b>Expense</b>	
<b>5000 · PERSONNEL SERVICES/PAYROLL</b>	
<b>5010 · WAGES &amp; SALARIES</b>	
<b>5012 · OFFICE STAFF</b>	
5016 · Wages/Port Office	7,320.44
5018 · Wages/RV Park	2,161.21
<b>Total 5012 · OFFICE STAFF</b>	9,481.65
<b>5020 · OPERATIONS STAFF</b>	
5021 · Wages/Boatyard	2,595.26
5022 · Wages/Comm Retail	924.35
5023 · Wages/Fuel Dock	656.62
5025 · Wages/Marina	6,486.42
5026 · Wages/RV Park	1,288.61
5028 · Wages/Capital Projects	62.11
<b>Total 5020 · OPERATIONS STAFF</b>	12,013.37
<b>5040 · OVERTIME</b>	
<b>5042 · OFFICE/OVERTIME</b>	
5044 · Overtime/Port Office	1,298.02

**Port of Brookings Harbor**  
**Port Profit & Loss**  
 April 2018

Accrual Basis

	Apr 18
5046 · Overtime/RV Park Office	67.55
<b>Total 5042 · OFFICE/OVERTIME</b>	<b>1,365.57</b>
5050 · OPERATIONS/OVERTIME	
5051 · Overtime/Boatyard	14.72
5053 · Overtime/Fuel Dock	235.56
<b>Total 5050 · OPERATIONS/OVERTIME</b>	<b>250.28</b>
<b>Total 5040 · OVERTIME</b>	<b>1,615.85</b>
<b>Total 5010 · WAGES &amp; SALARIES</b>	<b>23,110.87</b>
5060 · EMPLOYEE COSTS & BENEFITS	
5068 · Paid Time Off	1,137.71
5070 · Payroll Taxes	2,743.35
5076 · Health Care and Dental	1,217.85
5090 · SEP Retirement	
5094 · Office	1,005.48
5096 · Operations	1,419.34
<b>Total 5090 · SEP Retirement</b>	<b>2,424.82</b>
<b>Total 5060 · EMPLOYEE COSTS &amp; BENEFITS</b>	<b>7,523.73</b>
<b>Total 5000 · PERSONNEL SERVICES/PAYROLL</b>	<b>30,634.60</b>
6001 · ADVERTISING & NOTIFICATIONS	
6004 · Legal Notices	2,056.53
<b>Total 6001 · ADVERTISING &amp; NOTIFICATIONS</b>	<b>2,056.53</b>
6100 · REPAIRS & MAINTENANCE	
6110 · Maintenance & Repairs	7,699.93
6115 · Services & Supplies	3,855.54
6135 · Security Contract	1,180.00
<b>Total 6100 · REPAIRS &amp; MAINTENANCE</b>	<b>12,735.47</b>
6150 · FUEL purchased for resale	45,336.59
6200 · UTILITIES	
6210 · Telecommunications	442.94
6220 · Electric	8,506.47
6230 · Water	1,231.78
6250 · Waste Management	4,199.51
6260 · Cable TV	456.99
<b>Total 6200 · UTILITIES</b>	<b>14,837.69</b>
6300 · OFFICE EXPENSE	
6315 · Office Services & Supplies	578.45
6320 · Leased Equipment(incl'g copier)	1,460.14
6345 · Postage	319.11
<b>Total 6300 · OFFICE EXPENSE</b>	<b>2,357.70</b>
6350 · BANK SERVICE & FINANCE FEES	
6335 · Merchant Services Fees	1,520.74
6360 · Bank Service Charge/Fees	0.79
6365 · Finance Charge/Late Fee	25.54
<b>Total 6350 · BANK SERVICE &amp; FINANCE FEES</b>	<b>1,547.07</b>
6400 · TRAVEL & ENTERTAINMENT	
6425 · Mileage Reimbursement	225.52
<b>Total 6400 · TRAVEL &amp; ENTERTAINMENT</b>	<b>225.52</b>
6500 · PERMITS, LICENSES, TAXES & MISC	
6510 · Conferences/Education/Meetings	66.62
	<b>66.62</b>

**Port of Brookings Harbor  
Port Profit & Loss  
April 2018**

Accrual Basis

	Apr 18
Total 6500 · PERMITS, LICENSES, TAXES & MISC	66.62
6800 · INSURANCE; PROP & CAS, BOND	6,370.00
6900 · PROFESSIONAL FEES	
6924 · Management Consulting	3,000.00
6935 · Legal	3,242.23
6945 · IT Support/Services	149.00
6955 · Payroll Administration Fee	231.71
Total 6900 · PROFESSIONAL FEES	6,622.94
Total Expense	122,790.73
Net Ordinary Income	83,588.68
Other Income/Expense	
Other Income	
7000 · PROPERTY TAX	
7010 · Previously Levied Tax	435.81
7020 · Current Tax Levy	1,063.33
Total 7000 · PROPERTY TAX	1,499.14
7100 · INTEREST & DIVIDENDS INCOME	506.23
7110 · MISC INCOME	
7120 · Restitution & Settlements	300.00
7160 · REFUNDS	8,245.25
Total 7110 · MISC INCOME	8,545.25
Total Other Income	10,550.62
Other Expense	
8100 · FEMA EXPENSES	
8250 · HMGP-FEMA & GRANTS EXPENSE	2,050.00
Total 8100 · FEMA EXPENSES	2,050.00
8200 · GRANT EXPENSES	
8212 · Boarding Docks/Launch FG #1587	184,346.50
Total 8200 · GRANT EXPENSES	184,346.50
8400 · DEBT SERVICE FUND	
8430 · Paid Interest	
8443 · 50 BFMII Travelift Interest	1,229.77
8444 · 2018 Genie Forklift Interest	511.34
Total 8430 · Paid Interest	1,741.11
Total 8400 · DEBT SERVICE FUND	1,741.11
Total Other Expense	188,137.61
Net Other Income	-177,586.99
Net Income	-93,998.31



# Port of Brookings Harbor Profit & Loss Budget Performance

Accrual Basis

July 2017 through April 2018

	Jul '17 - Apr 18	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>4100 · MARINA/ADMINISTRATION</b>			
4110 · Returned Check Charges			
4120 · Finance Charges/Income	3,771.87		
4125 · Administrative Fees	417.75		
4126 · Revenue/Collections	692.51		
4130 · Boat Launch	19,786.00		
4135 · Storage	46,625.29		
4140 · Other Revenue	4,026.40		
<b>4300 · MOORAGE</b>			
4310 · Commercial Slip Rent	95,320.48		
4320 · Recreational Slip Rent	276,824.57		
4325 · Transient	10,577.45		
4330 · Liveaboard	4,050.00		
4335 · Dock Box	877.98		
4340 · Moorage Electric	35,160.73		
4350 · Other Fees	3,162.00		
<b>Total 4300 · MOORAGE</b>	<b>425,973.21</b>		
<b>4100 · MARINA/ADMINISTRATION - Other</b>		<b>731,532.00</b>	
<b>Total 4100 · MARINA/ADMINISTRATION</b>	<b>501,293.03</b>	<b>731,532.00</b>	<b>68.5%</b>
<b>4200 · COMMERCIAL RETAIL</b>			
4210 · Commercial Retail Lease	419,142.40		100.0%
4211 · CR/ Electric	1,545.34		
4212 · CR/ Water	856.00		
4214 · CR/ Sewer	956.04		
4215 · Property Tax	168.75		
4222 · CPI-U	1,748.62		
<b>4200 · COMMERCIAL RETAIL - Other</b>		<b>559,042.00</b>	
<b>Total 4200 · COMMERCIAL RETAIL</b>	<b>424,417.15</b>	<b>559,042.00</b>	<b>75.9%</b>
<b>4400 · RV PARK</b>			
4410 · Space Rental	437,271.00		100.0%
4440 · Laundry & Showers	5,297.71		
4450 · Wood Sales	2,120.00		
4460 · Dump Charges	50.00		
4470 · Misc Purchases & Sales	679.19		
<b>4400 · RV PARK - Other</b>		<b>545,395.00</b>	
<b>Total 4400 · RV PARK</b>	<b>445,417.90</b>	<b>545,395.00</b>	<b>81.7%</b>
<b>4500 · FUEL SALES</b>	<b>343,316.88</b>	<b>564,761.00</b>	<b>60.8%</b>
<b>4600 · BOATYARD</b>			
4625 · Emergency Response & Repair	2,400.00		
4630 · Other Services & Sales	14,857.75		
4635 · Travel Lift Haul Out	15,801.51		
4640 · Labor	4,860.00		
4645 · Telehandler	660.00		
4655 · Yard Days	36,594.44		
<b>4600 · BOATYARD - Other</b>		<b>222,240.00</b>	
<b>Total 4600 · BOATYARD</b>	<b>75,173.70</b>	<b>222,240.00</b>	<b>33.8%</b>
<b>4900 · PROPERTY GROUND USE</b>			
4910 · Grounds Use Fee	4,470.00		
4920 · Labor	350.00		
4930 · Material/Repair	100.00		
<b>4900 · PROPERTY GROUND USE - Other</b>		<b>12,100.00</b>	
<b>Total 4900 · PROPERTY GROUND USE</b>	<b>4,920.00</b>	<b>12,100.00</b>	<b>40.7%</b>
<b>Total Income</b>	<b>1,794,538.66</b>	<b>2,635,070.00</b>	<b>68.1%</b>
<b>Gross Profit</b>	<b>1,794,538.66</b>	<b>2,635,070.00</b>	<b>68.1%</b>

**Port of Brookings Harbor  
Profit & Loss Budget Performance**

Accrual Basis

July 2017 through April 2018

Expense	Jul '17 - Apr 18	Budget	% of Budget
<b>5000 · PERSONNEL SERVICES/PAYROLL</b>			
<b>5010 · WAGES &amp; SALARIES</b>			
<b>5012 · OFFICE STAFF</b>			
5014 · Salary/Port Manager	98,299.54	80,404.00	122.3%
5016 · Wages/Port Office	76,911.27	116,778.00	65.9%
5018 · Wages/RV Park	34,035.27	34,466.00	98.8%
<b>Total 5012 · OFFICE STAFF</b>	<b>209,246.08</b>	<b>231,648.00</b>	<b>90.3%</b>
<b>5020 · OPERATIONS STAFF</b>			
5021 · Wages/Boatyard	39,565.75	111,195.00	35.6%
5022 · Wages/Comm Retail	6,839.76	16,091.00	42.5%
5023 · Wages/Fuel Dock	6,377.74	21,000.00	30.4%
5024 · Wages/Land Use	202.10	1,050.00	19.2%
5025 · Wages/Marina	44,707.64	46,787.00	95.6%
5026 · Wages/RV Park	4,851.78	15,231.00	31.9%
5028 · Wages/Capital Projects	10,397.38		
5020 · OPERATIONS STAFF - Other		1,879.00	
<b>Total 5020 · OPERATIONS STAFF</b>	<b>112,942.15</b>	<b>213,233.00</b>	<b>53.0%</b>
<b>5030 · BONUS</b>	1,800.00		
<b>5040 · OVERTIME</b>			
<b>5042 · OFFICE/OVERTIME</b>			
5044 · Overtime/Port Office	3,219.75	2,100.00	153.3%
5046 · Overtime/RV Park Office	2,741.04		
5042 · OFFICE/OVERTIME - Other			
<b>Total 5042 · OFFICE/OVERTIME</b>	<b>5,960.79</b>	<b>2,100.00</b>	<b>283.8%</b>
<b>5050 · OPERATIONS/OVERTIME</b>			
5051 · Overtime/Boatyard	4,640.21	3,399.00	136.5%
5052 · Overtime/Comm Retail	655.70	576.00	113.8%
5053 · Overtime/Fuel Dock	650.19	1,050.00	61.9%
5054 · Overtime/Land Use	229.95		
5055 · Overtime/Marina	2,311.16		
5056 · Overtime/RV Park Operations	132.48		
5057 · Overtime/Capital Projects	1,536.22		
<b>Total 5050 · OPERATIONS/OVERTIME</b>	<b>10,155.91</b>	<b>5,025.00</b>	<b>202.1%</b>
<b>5040 · OVERTIME - Other</b>			
<b>Total 5040 · OVERTIME</b>	<b>16,116.70</b>	<b>7,125.00</b>	<b>226.2%</b>
<b>5010 · WAGES &amp; SALARIES - Other</b>			
<b>Total 5010 · WAGES &amp; SALARIES</b>	<b>340,104.93</b>	<b>452,006.00</b>	<b>75.2%</b>
<b>5060 · EMPLOYEE COSTS &amp; BENEFITS</b>			
5062 · Disability Bank	905.57		
5064 · Paid Holidays	10,502.30		
5068 · Paid Time Off	23,058.65		
5070 · Payroll Taxes	39,395.07		
5072 · Workers Compensation	9,471.36	6,973.00	135.8%
5074 · Personal Vehicle Allowance	2,700.73		
5076 · Health Care and Dental	50,385.17	54,777.00	92.0%
<b>5090 · SEP Retirement</b>			
5092 · Port Manager	10,868.16		
5094 · Office	11,278.30		
5096 · Operations	15,106.22		
<b>Total 5090 · SEP Retirement</b>	<b>37,252.68</b>		
<b>5060 · EMPLOYEE COSTS &amp; BENEFITS - Other</b>		82,500.00	
<b>Total 5060 · EMPLOYEE COSTS &amp; BENEFITS</b>	<b>173,671.53</b>	<b>144,250.00</b>	<b>120.4%</b>

**Port of Brookings Harbor  
Profit & Loss Budget Performance**

Accrual Basis

July 2017 through April 2018

	Jul '17 - Apr 18	Budget	% of Budget
5000 · PERSONNEL SERVICES/PAYROLL - Other			
<b>Total 5000 · PERSONNEL SERVICES/PAYROLL</b>	<b>513,776.46</b>	<b>596,256.00</b>	<b>86.2%</b>
6000 · MATERIALS & SERVICES			
6001 · ADVERTISING & NOTIFICATIONS			
6002 · Marketing & Advertising	5,202.75		
6004 · Legal Notices	5,041.94		
6001 · ADVERTISING & NOTIFICATIONS - Other		6,549.00	
<b>Total 6001 · ADVERTISING &amp; NOTIFICATIONS</b>	<b>10,244.69</b>	<b>6,549.00</b>	<b>156.4%</b>
6100 · REPAIRS & MAINTENANCE			
6110 · Maintenance & Repairs	70,260.02		100.0%
6115 · Services & Supplies	85,718.47		
6120 · Landscaping & Beautification	4,575.00		
6125 · Tools-Under \$5,000	790.30		
6135 · Security Contract	10,495.00		
6140 · Dredging Expense			
6100 · REPAIRS & MAINTENANCE - Other		241,072.00	
<b>Total 6100 · REPAIRS &amp; MAINTENANCE</b>	<b>171,838.79</b>	<b>241,072.00</b>	<b>71.3%</b>
6150 · FUEL purchased for resale	286,772.10	440,400.00	65.1%
6200 · UTILITIES			
6210 · Telecommunications	7,106.29		
6220 · Electric	79,517.90		100.0%
6230 · Water	14,962.40		
6240 · Sanitary	34,825.73		
6250 · Waste Management	80,705.18		100.0%
6260 · Cable TV	4,493.74		
6270 · Propane Gas	739.60		
6200 · UTILITIES - Other		316,389.00	
<b>Total 6200 · UTILITIES</b>	<b>222,350.84</b>	<b>316,389.00</b>	<b>70.3%</b>
6300 · OFFICE EXPENSE			
6315 · Office Services & Supplies	4,855.14		
6320 · Leased Equipment(inc'l'g copier)	16,160.24		
6330 · Dues, Subs & Pubs	12,569.91		
6345 · Postage	2,060.90		
6300 · OFFICE EXPENSE - Other		53,806.00	
<b>Total 6300 · OFFICE EXPENSE</b>	<b>35,646.19</b>	<b>53,806.00</b>	<b>66.2%</b>
6350 · BANK SERVICE & FINANCE FEES			
6335 · Merchant Services Fees	19,940.69		
6360 · Bank Service Charge/Fees	1,095.91		
6365 · Finance Charge/Late Fee	25.54		
6350 · BANK SERVICE & FINANCE FEES - Other		28,505.00	
<b>Total 6350 · BANK SERVICE &amp; FINANCE FEES</b>	<b>21,062.14</b>	<b>28,505.00</b>	<b>73.9%</b>
6400 · TRAVEL & ENTERTAINMENT			
6420 · Meals & Other	50.00		
6425 · Mileage Reimbursement	2,219.19		
6400 · TRAVEL & ENTERTAINMENT - Other		2,340.00	
<b>Total 6400 · TRAVEL &amp; ENTERTAINMENT</b>	<b>2,269.19</b>	<b>2,340.00</b>	<b>97.0%</b>
6500 · PERMITS, LICENSES, TAXES & MISC			
6510 · Conferences/Education/Meetings	1,741.94		100.0%
6525 · Lodging Taxes	9,409.50		
6545 · Taxes-Property	1,453.90		
6565 · County Processing Fees	5.50		
6575 · Permits & Licenses	1,863.90		
6582 · Lien Expenses	157.00		
6500 · PERMITS, LICENSES, TAXES & MISC - Ot...		20,208.00	

**Port of Brookings Harbor  
Profit & Loss Budget Performance**

Accrual Basis

July 2017 through April 2018

	Jul '17 - Apr 18	Budget	% of Budget
<b>Total 6500 · PERMITS, LICENSES, TAXES &amp; MISC</b>	<b>14,631.74</b>	<b>20,208.00</b>	<b>72.4%</b>
6585 · HARBOR RFPD SERVICE	15,000.00	15,000.00	100.0%
6600 · BAD DEBT	8,860.84	5,507.00	160.9%
6800 · INSURANCE; PROP & CAS, BOND			
6815 · Volunteer Insurance			
6800 · INSURANCE; PROP & CAS, BOND - Other	73,094.90	96,852.00	75.5%
<b>Total 6800 · INSURANCE; PROP &amp; CAS, BOND</b>	<b>73,094.90</b>	<b>96,852.00</b>	<b>75.5%</b>
6900 · PROFESSIONAL FEES			
6910 · Accounting	100.00		
6920 · Audit	14,777.15		
6922 · Engineering Services	200.00		
6924 · Management Consulting	9,000.00		
6925 · Consultants	12,197.82		
6935 · Legal	40,296.45		
6945 · IT Support/Services	9,869.99		
6955 · Payroll Administration Fee	3,135.04		
6900 · PROFESSIONAL FEES - Other		63,272.00	
<b>Total 6900 · PROFESSIONAL FEES</b>	<b>89,576.45</b>	<b>63,272.00</b>	<b>141.6%</b>
<b>Total Expense</b>	<b>1,465,124.33</b>	<b>1,886,156.00</b>	<b>77.7%</b>
<b>Net Ordinary Income</b>	<b>329,414.33</b>	<b>748,914.00</b>	<b>44.0%</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
7000 · PROPERTY TAX			
7010 · Previously Levied Tax	13,154.89		
7020 · Current Tax Levy	213,750.62		
7000 · PROPERTY TAX - Other		205,000.00	
<b>Total 7000 · PROPERTY TAX</b>	<b>226,905.51</b>	<b>205,000.00</b>	<b>110.7%</b>
7100 · INTEREST & DIVIDENDS INCOME	2,097.68		
7110 · MISC INCOME			
7115 · Coos Curry CO-OP Patronage	7,954.06		
7120 · Restitution & Settlements	5,633.58		
7135 · Worker's Comp. Refund	1,210.93		
7140 · Workers' Compensation Claims	3,704.23		
7155 · Donations	12,003.00		100.0%
7160 · REFUNDS	8,633.25		
7110 · MISC INCOME - Other	96,947.65		
<b>Total 7110 · MISC INCOME</b>	<b>136,086.70</b>		<b>100.0%</b>
7170 · Sale of Assets	6,883.40		
7200 · GRANT REVENUES			
7212 · Trench Drain - FG #1587	14,184.00		
7240 · MAP Grant	4,785.00		
7200 · GRANT REVENUES - Other		1,880,213.00	
<b>Total 7200 · GRANT REVENUES</b>	<b>18,969.00</b>	<b>1,880,213.00</b>	<b>1.0%</b>
7300 · FEMA REVENUE		819,761.00	
<b>Total Other Income</b>	<b>390,942.29</b>	<b>2,904,974.00</b>	<b>13.5%</b>
<b>Other Expense</b>			
8055 · CAPITAL PROJECTS/REPAIRS			
8065 · Sewer Repair	32,433.82		
8300 · CAPITAL OUTLAYS; GENERAL FUND	1,190.00		100.0%
8055 · CAPITAL PROJECTS/REPAIRS - Other		65,000.00	
<b>Total 8055 · CAPITAL PROJECTS/REPAIRS</b>	<b>33,623.82</b>	<b>65,000.00</b>	<b>51.7%</b>
8100 · FEMA EXPENSES			
8125 · FEMA/OEM Fuel Ramp Repairs	2,924.34		
8128 · FEMA/Basin 2 Slopes	6,350.00		

**Port of Brookings Harbor  
Profit & Loss Budget Performance**

July 2017 through April 2018

Accrual Basis

	Jul '17 - Apr 18	Budget	% of Budget
8250 · HMGP-FEMA & GRANTS EXPENSE	4,900.00		
8100 · FEMA EXPENSES - Other		1,000,000.00	
<b>Total 8100 · FEMA EXPENSES</b>	<b>14,174.34</b>	<b>1,000,000.00</b>	<b>1.4%</b>
8200 · GRANT EXPENSES			
8210 · Parking Improvement Grant #1481	29,720.91		
8212 · Boarding Docks/Launch FG #1587	185,194.50		
8215 · MAP Grant	7.16		
8235 · Dock Repair L16010 interim loan			
8240 · Basin 1 Piling Project	11,159.57		
8200 · GRANT EXPENSES - Other		529,785.00	
<b>Total 8200 · GRANT EXPENSES</b>	<b>226,082.14</b>	<b>529,785.00</b>	<b>42.7%</b>
8400 · DEBT SERVICE FUND			
8430 · Paid Interest			
8432 · IFA	1,373.08	1,831.00	75.0%
8443 · 50 BFMII Travelift Interest	13,061.05	15,406.00	84.8%
8444 · 2018 Genie Forklift Interest	978.01		
<b>Total 8430 · Paid Interest</b>	<b>15,412.14</b>	<b>17,237.00</b>	<b>89.4%</b>
8400 · DEBT SERVICE FUND - Other			
<b>Total 8400 · DEBT SERVICE FUND</b>	<b>15,412.14</b>	<b>17,237.00</b>	<b>89.4%</b>
8600 · USDA REVENUE BOND			
8605 · Revenue Bond Principal			
8610 · Revenue Bond Interest	64,390.09	64,372.00	100.0%
8600 · USDA REVENUE BOND - Other			
<b>Total 8600 · USDA REVENUE BOND</b>	<b>64,390.09</b>	<b>64,372.00</b>	<b>100.0%</b>
<b>Total Other Expense</b>	<b>353,682.53</b>	<b>1,676,394.00</b>	<b>21.1%</b>
<b>Net Other Income</b>	<b>37,259.76</b>	<b>1,228,580.00</b>	<b>3.0%</b>
<b>Net Income</b>	<b>366,674.09</b>	<b>1,977,494.00</b>	<b>18.5%</b>

**Port of Brookings Harbor**  
**Profit & Loss Beachfront RV Park**  
 April 2018

**Ordinary Income/Expense**

**Income**

**4400 · RV PARK**

4410 · Space Rental	37,995.00
4440 · Laundry & Showers	628.25
4450 · Wood Sales	115.00
4460 · Dump Charges	5.00
4470 · Misc Purchases & Sales	80.00

**Total 4400 · RV PARK** 38,823.25

**Total Income** 38,823.25

**Gross Profit** 38,823.25

**Expense**

**5000 · PERSONNEL SERVICES/PAYROLL**

**5010 · WAGES & SALARIES**

**5012 · OFFICE STAFF**

5018 · Wages/RV Park 2,161.21

**Total 5012 · OFFICE STAFF** 2,161.21

**5020 · OPERATIONS STAFF**

5025 · Wages/RV Park 1,288.61

**Total 5020 · OPERATIONS STAFF** 1,288.61

**5040 · OVERTIME**

**5042 · OFFICE/OVERTIME**

5046 · Overtime/RV Park Office 67.55

**Total 5042 · OFFICE/OVERTIME** 67.55

**Total 5040 · OVERTIME** 67.55

**Total 5010 · WAGES & SALARIES** 3,517.37

**5080 · EMPLOYEE COSTS & BENEFITS**

5070 · Payroll Taxes 417.44

**Total 5080 · EMPLOYEE COSTS & BENEFITS** 417.44

**Total 5000 · PERSONNEL SERVICES/PAYROLL** 3,934.81

**6100 · REPAIRS & MAINTENANCE**

6110 · Maintenance & Repairs 1,579.33

6115 · Services & Supplies 296.80

6135 · Security Contract 1,000.00

**Total 6100 · REPAIRS & MAINTENANCE** 2,876.13

**6200 · UTILITIES**

6210 · Telecommunications 154.07

6220 · Electric 1,675.11

6230 · Water 66.50

6250 · Waste Management 1,287.72

6260 · Cable TV 456.99

**Total 6200 · UTILITIES** 3,640.39

**6300 · OFFICE EXPENSE**

6320 · Leased Equipment (incl'g copier) 602.00

**Total 6300 · OFFICE EXPENSE** 602.00

**6350 · BANK SERVICE & FINANCE FEES**

6335 · Merchant Services Fees 829.09

**Total 6350 · BANK SERVICE & FINANCE FEES** 829.09

**6800 · INSURANCE; PROP & CAS, BOND** 48.24

**6900 · PROFESSIONAL FEES**

6945 · IT Support/Services 149.00

**Total 6900 · PROFESSIONAL FEES** 149.00

**Total Expense** 12,079.66

**Net Ordinary Income** 26,743.59

**Net Income** 26,743.59

**Port of Brookings Harbor  
Profit & Loss Boatyard  
April 2018**

**Ordinary Income/Expense**

**Income**

**4600 · BOATYARD**

4630 · Other Services & Sales	1,443.00
4635 · Travel Lift Haul Out	768.00
4640 · Labor	120.00
4645 · Telehandler	660.00
4655 · Yard Days	856.00

**Total 4600 · BOATYARD** 3,847.00

**Total Income** 3,847.00

**Gross Profit** 3,847.00

**Expense**

**5000 · PERSONNEL SERVICES/PAYROLL**

**5010 · WAGES & SALARIES**

**5020 · OPERATIONS STAFF**

5021 · Wages/Boatyard 2,595.26

**Total 5020 · OPERATIONS STAFF** 2,595.26

**5040 · OVERTIME**

**5050 · OPERATIONS/OVERTIME**

5051 · Overtime/Boatyard 14.72

**Total 5050 · OPERATIONS/OVERTIME** 14.72

**Total 5040 · OVERTIME** 14.72

**Total 5010 · WAGES & SALARIES** 2,609.98

**5060 · EMPLOYEE COSTS & BENEFITS**

5070 · Payroll Taxes 308.48

**Total 5060 · EMPLOYEE COSTS & BENEFITS** 308.48

**Total 5000 · PERSONNEL SERVICES/PAYROLL** 2,918.46

**6100 · REPAIRS & MAINTENANCE**

6115 · Services & Supplies 1,181.05

**Total 6100 · REPAIRS & MAINTENANCE** 1,181.05

**6800 · INSURANCE; PROP & CAS, BOND** 910.16

**Total Expense** 5,009.67

**Net Ordinary Income** -1,162.67

**Net Income** -1,162.67

**Port of Brookings Harbor**  
**Profit & Loss Commercial Retail**  
**April 2018**

**Ordinary Income/Expense**

**Income**

**4200 · COMMERCIAL RETAIL**

4210 · Commercial Retail Lease	49,635.63
4211 · CR/ Electric	59.82
4212 · CR/ Water	90.00
4214 · CR/ Sewer	156.66
4222 · CPI-U	382.25

<b>Total 4200 · COMMERCIAL RETAIL</b>	<b>50,324.36</b>
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<b>Total Income</b>	<b>50,324.36</b>
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<b>Gross Profit</b>	<b>50,324.36</b>
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**Expense**

**5000 · PERSONNEL SERVICES/PAYROLL**

**5010 · WAGES & SALARIES**

**5020 · OPERATIONS STAFF**

5022 · Wages/Comm Retail	924.35
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<b>Total 5020 · OPERATIONS STAFF</b>	<b>924.35</b>
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<b>Total 5010 · WAGES &amp; SALARIES</b>	<b>924.35</b>
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**5060 · EMPLOYEE COSTS & BENEFITS**

5070 · Payroll Taxes	47.52
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<b>Total 5060 · EMPLOYEE COSTS &amp; BENEFITS</b>	<b>47.52</b>
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<b>Total 5000 · PERSONNEL SERVICES/PAYROLL</b>	<b>971.87</b>
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**6100 · REPAIRS & MAINTENANCE**

6110 · Maintenance & Repairs	664.51
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6115 · Services & Supplies	1,053.27
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<b>Total 6100 · REPAIRS &amp; MAINTENANCE</b>	<b>1,717.78</b>
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**6200 · UTILITIES**

6220 · Electric	982.58
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6230 · Water	261.12
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6250 · Waste Management	581.88
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<b>Total 6200 · UTILITIES</b>	<b>1,825.58</b>
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<b>6800 · INSURANCE; PROP &amp; CAS, BOND</b>	<b>523.29</b>
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**6900 · PROFESSIONAL FEES**

6935 · Legal	1,056.00
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<b>Total 6900 · PROFESSIONAL FEES</b>	<b>1,056.00</b>
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<b>Total Expense</b>	<b>6,094.52</b>
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<b>Net Ordinary Income</b>	<b>44,229.84</b>
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<b>Net Income</b>	<b>44,229.84</b>
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**Port of Brookings Harbor**  
**Profit & Loss Fuel Dock**  
 April 2018

**Ordinary Income/Expense**

**Income**

4500 · FUEL SALES 53,784.56

**Total Income** 53,784.56

**Gross Profit** 53,784.56

**Expense**

5000 · PERSONNEL SERVICES/PAYROLL

5010 · WAGES & SALARIES

5020 · OPERATIONS STAFF

5023 · Wages/Fuel Dock 656.62

**Total 5020 · OPERATIONS STAFF** 656.62

5040 · OVERTIME

5050 · OPERATIONS/OVERTIME

5053 · Overtime/Fuel Dock 235.56

**Total 5050 · OPERATIONS/OVERTIME** 235.56

**Total 5040 · OVERTIME** 235.56

**Total 5010 · WAGES & SALARIES** 892.18

5060 · EMPLOYEE COSTS & BENEFITS

5070 · Payroll Taxes 108.56

**Total 5060 · EMPLOYEE COSTS & BENEFITS** 108.56

**Total 5000 · PERSONNEL SERVICES/PAYROLL** 1,000.74

6100 · REPAIRS & MAINTENANCE

6110 · Maintenance & Repairs 1,215.44

**Total 6100 · REPAIRS & MAINTENANCE** 1,215.44

6150 · FUEL purchased for resale 45,336.59

6200 · UTILITIES

6210 · Telecommunications 37.52

6220 · Electric 64.80

6250 · Waste Management 220.76

**Total 6200 · UTILITIES** 323.08

6350 · BANK SERVICE & FINANCE FEES

6335 · Merchant Services Fees 180.79

**Total 6350 · BANK SERVICE & FINANCE FEES** 180.79

**Total Expense** 48,056.64

**Net Ordinary Income** 5,727.92

**Net Income** 5,727.92

**Port of Brookings Harbor**  
**Profit & Loss Administration/Marina**  
 April 2018

**Ordinary Income/Expense**

**Income**

**4100 · MARINA/ADMINISTRATION**

4120 · Finance Charges/Income	315.37
4125 · Administrative Fees	150.25
4130 · Boat Launch	1,895.00
4135 · Storage	8,774.98
4140 · Other Revenue	2,500.00

**4300 · MOORAGE**

4310 · Commercial Slip Rent	2,165.40
4320 · Recreational Slip Rent	37,950.19
4325 · Transient	1,516.11
4340 · Moorage Electric	4,332.94

<b>Total 4300 · MOORAGE</b>	<b>45,964.64</b>
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<b>Total 4100 · MARINA/ADMINISTRATION</b>	<b>59,600.24</b>
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<b>Total Income</b>	<b>59,600.24</b>
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<b>Gross Profit</b>	<b>59,600.24</b>
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**Expense**

**5000 · PERSONNEL SERVICES/PAYROLL**

**5010 · WAGES & SALARIES**

**5012 · OFFICE STAFF**

5016 · Wages/Port Office	7,320.44
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<b>Total 5012 · OFFICE STAFF</b>	<b>7,320.44</b>
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**5020 · OPERATIONS STAFF**

5025 · Wages/Marina	6,486.42
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<b>Total 5020 · OPERATIONS STAFF</b>	<b>6,486.42</b>
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**5040 · OVERTIME**

**5042 · OFFICE/OVERTIME**

5044 · Overtime/Port Office	1,298.02
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<b>Total 5042 · OFFICE/OVERTIME</b>	<b>1,298.02</b>
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<b>Total 5040 · OVERTIME</b>	<b>1,298.02</b>
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<b>Total 5010 · WAGES &amp; SALARIES</b>	<b>15,104.88</b>
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**5060 · EMPLOYEE COSTS & BENEFITS**

5068 · Paid Time Off	1,137.71
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5070 · Payroll Taxes	1,854.10
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5076 · Health Care and Dental	1,217.85
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**5090 · SEP Retirement**

5094 · Office	1,005.48
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5096 · Operations	1,419.34
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<b>Total 5090 · SEP Retirement</b>	<b>2,424.82</b>
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<b>Total 5060 · EMPLOYEE COSTS &amp; BENEFITS</b>	<b>6,634.48</b>
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<b>Total 5000 · PERSONNEL SERVICES/PAYROLL</b>	<b>21,739.36</b>
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**6001 · ADVERTISING & NOTIFICATIONS**

6004 · Legal Notices	2,056.53
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<b>Total 6001 · ADVERTISING &amp; NOTIFICATIONS</b>	<b>2,056.53</b>
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**6100 · REPAIRS & MAINTENANCE**

6110 · Maintenance & Repairs	3,672.12
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**Port of Brookings Harbor**  
**Profit & Loss Administration/Marina**  
**April 2018**

6115 · Services & Supplies	715.76
6135 · Security Contract	180.00
<b>Total 6100 · REPAIRS &amp; MAINTENANCE</b>	<b>4,567.88</b>
<b>6200 · UTILITIES</b>	
6210 · Telecommunications	251.35
6220 · Electric	5,665.54
6230 · Water	904.16
6250 · Waste Management	2,109.15
<b>Total 6200 · UTILITIES</b>	<b>8,930.20</b>
<b>6300 · OFFICE EXPENSE</b>	
6315 · Office Services & Supplies	578.45
6320 · Leased Equipment(incl'g copier)	858.14
6345 · Postage	319.11
<b>Total 6300 · OFFICE EXPENSE</b>	<b>1,755.70</b>
<b>6350 · BANK SERVICE &amp; FINANCE FEES</b>	
6335 · Merchant Services Fees	510.86
6360 · Bank Service Charge/Fees	0.79
6365 · Finance Charge/Late Fee	25.54
<b>Total 6350 · BANK SERVICE &amp; FINANCE FEES</b>	<b>537.19</b>
<b>6400 · TRAVEL &amp; ENTERTAINMENT</b>	
6425 · Mileage Reimbursement	225.52
<b>Total 6400 · TRAVEL &amp; ENTERTAINMENT</b>	<b>225.52</b>
<b>6500 · PERMITS, LICENSES, TAXES &amp; MISC</b>	
6510 · Conferences/Education/Meetings	66.62
<b>Total 6500 · PERMITS, LICENSES, TAXES &amp; MISC</b>	<b>66.62</b>
<b>6800 · INSURANCE; PROP &amp; CAS, BOND</b>	
<b>6900 · PROFESSIONAL FEES</b>	
6924 · Management Consulting	3,000.00
6935 · Legal	2,186.23
6955 · Payroll Administration Fee	231.71
<b>Total 6900 · PROFESSIONAL FEES</b>	<b>5,417.94</b>
<b>Total Expense</b>	<b>50,185.25</b>
<b>Net Ordinary Income</b>	<b>9,414.99</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
<b>7000 · PROPERTY TAX</b>	
7010 · Previously Levied Tax	435.81
7020 · Current Tax Levy	1,063.33
<b>Total 7000 · PROPERTY TAX</b>	<b>1,499.14</b>
<b>7100 · INTEREST &amp; DIVIDENDS INCOME</b>	
<b>7110 · MISC INCOME</b>	
7120 · Restitution & Settlements	300.00
7160 · REFUNDS	8,245.25
<b>Total 7110 · MISC INCOME</b>	<b>8,545.25</b>
<b>Total Other Income</b>	<b>10,226.48</b>
<b>Net Other Income</b>	<b>10,226.48</b>
<b>Net Income</b>	<b>19,641.47</b>

**Port of Brookings Harbor**  
**Profit & Loss Property Use**  
April 2018

<b>Ordinary Income/Expense</b>	
<b>Expense</b>	
6200 · UTILITIES	
6220 · Electric	118.44
<b>Total 6200 · UTILITIES</b>	<u>118.44</u>
<b>Total Expense</b>	<u>118.44</u>
<b>Net Ordinary Income</b>	<u>-118.44</u>
<b>Net Income</b>	<u><u>-118.44</u></u>

**Port of Brookings Harbor**  
**CAPITAL PROJECTS ACTIVITY**  
 April 2018

	<b>Apr 18</b>
<b>Ordinary Income/Expense</b>	
<b>Expense</b>	
<b>5000 · PERSONNEL SERVICES/PAYROLL</b>	
<b>5060 · EMPLOYEE COSTS &amp; BENEFITS</b>	
5070 · Payroll Taxes	7.25
<b>Total 5060 · EMPLOYEE COSTS &amp; BENEFITS</b>	7.25
<b>5010 · WAGES &amp; SALARIES</b>	
<b>5020 · OPERATIONS STAFF</b>	
5028 · Wages/Capital Projects	62.11
<b>Total 5020 · OPERATIONS STAFF</b>	62.11
<b>Total 5010 · WAGES &amp; SALARIES</b>	62.11
<b>Total 5000 · PERSONNEL SERVICES/PAYROLL</b>	69.36
<b>Total Expense</b>	69.36
<b>Net Ordinary Income</b>	-69.36
<b>Other Income/Expense</b>	
<b>Other Income</b>	
7100 · INTEREST & DIVIDENDS INCOME	133.92
<b>Total Other Income</b>	133.92
<b>Other Expense</b>	
<b>8100 · FEMA EXPENSES</b>	
8250 · HMGP-FEMA & GRANTS EXPENSE	2,050.00
<b>Total 8100 · FEMA EXPENSES</b>	2,050.00
<b>8200 · GRANT EXPENSES</b>	
8212 · Boarding Docks/Launch FG #1587	184,346.50
<b>Total 8200 · GRANT EXPENSES</b>	184,346.50
<b>Total Other Expense</b>	186,396.50
<b>Net Other Income</b>	-186,262.58
<b>Net Income</b>	-186,331.94

# Port of Brookings Harbor Profit & Loss Previous Year Comparison

April 2018

Accrual Basis

	Apr 18	Apr 17	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4100 · MARINA/ADMINISTRATION</b>				
4120 · Finance Charges/Income	315.37	447.73	-132.36	-29.6%
4125 · Administrative Fees	150.25	114.98	35.27	30.7%
4126 · Revenue/Collections		180.54	-180.54	-100.0%
4130 · Boat Launch	1,895.00	705.00	1,190.00	168.8%
4135 · Storage	8,774.98	13,710.25	-4,935.27	-38.0%
4140 · Other Revenue	2,500.00		2,500.00	100.0%
<b>4300 · MOORAGE</b>				
4310 · Commercial Slip Rent	2,165.40	27,526.00	-25,360.60	-92.1%
4320 · Recreational Slip Rent	37,950.19	33,272.40	4,677.79	14.1%
4325 · Transient	1,516.11	584.00	932.11	159.6%
4335 · Dock Box		186.00	-186.00	-100.0%
4340 · Moorage Electric	4,332.94	2,780.08	1,552.86	55.9%
4350 · Other Fees		300.00	-300.00	-100.0%
<b>Total 4300 · MOORAGE</b>	<b>45,964.64</b>	<b>64,848.48</b>	<b>-18,683.84</b>	<b>-28.9%</b>
<b>Total 4100 · MARINA/ADMINISTRATION</b>	<b>59,600.24</b>	<b>79,606.98</b>	<b>-20,206.74</b>	<b>-25.3%</b>
<b>4200 · COMMERCIAL RETAIL</b>				
4210 · Commercial Retail Lease	49,635.63	44,621.24	5,014.39	11.2%
4211 · CR/ Electric	59.82		59.82	100.0%
4212 · CR/ Water	90.00	31.00	59.00	190.3%
4214 · CR/ Sewer	156.66	94.78	61.88	65.3%
4222 · CPI-U	382.25	191.50	190.75	99.6%
<b>Total 4200 · COMMERCIAL RETAIL</b>	<b>50,324.36</b>	<b>44,938.52</b>	<b>5,385.84</b>	<b>12.0%</b>
<b>4400 · RV PARK</b>				
4410 · Space Rental	37,995.00	31,315.00	6,680.00	21.3%
4430 · Mini Mart		4.50	-4.50	-100.0%
4440 · Laundry & Showers	628.25	205.50	422.75	205.7%
4450 · Wood Sales	115.00	10.00	105.00	1,050.0%
4460 · Dump Charges	5.00		5.00	100.0%
4470 · Misc Purchases & Sales	80.00		80.00	100.0%
<b>Total 4400 · RV PARK</b>	<b>38,823.25</b>	<b>31,535.00</b>	<b>7,288.25</b>	<b>23.1%</b>
<b>4500 · FUEL SALES</b>	<b>53,784.56</b>	<b>13,884.16</b>	<b>39,900.40</b>	<b>287.4%</b>
<b>4600 · BOATYARD</b>				
4625 · Emergency Response & Repair		250.00	-250.00	-100.0%
4630 · Other Services & Sales	1,443.00	1,465.55	-22.55	-1.5%
4635 · Travel Lift Haul Out	768.00	2,005.91	-1,237.91	-61.7%
4640 · Labor	120.00		120.00	100.0%
4645 · Telehandler	660.00		660.00	100.0%
4655 · Yard Days	856.00	3,698.20	-2,842.20	-78.9%
<b>Total 4600 · BOATYARD</b>	<b>3,847.00</b>	<b>7,419.66</b>	<b>-3,572.66</b>	<b>-48.2%</b>
<b>Total Income</b>	<b>206,379.41</b>	<b>177,584.32</b>	<b>28,795.09</b>	<b>16.2%</b>
<b>Gross Profit</b>	<b>206,379.41</b>	<b>177,584.32</b>	<b>28,795.09</b>	<b>16.2%</b>
<b>Expense</b>				
<b>5000 · PERSONNEL SERVICES/PAYROLL</b>				
<b>5010 · WAGES &amp; SALARIES</b>				
<b>5012 · OFFICE STAFF</b>				
5014 · Salary/Port Manager		5,769.60	-5,769.60	-100.0%
5016 · Wages/Port Office	7,320.44	7,793.50	-473.06	-6.1%
5018 · Wages/RV Park	2,161.21	3,048.00	-886.79	-29.1%
<b>Total 5012 · OFFICE STAFF</b>	<b>9,481.65</b>	<b>16,611.10</b>	<b>-7,129.45</b>	<b>-42.9%</b>
<b>5020 · OPERATIONS STAFF</b>				
5021 · Wages/Boatyard	2,595.26	3,891.50	-1,296.24	-33.3%
5022 · Wages/Comm Retail	924.35	234.00	690.35	295.0%
5023 · Wages/Fuel Dock	656.62	601.75	54.87	9.1%
5025 · Wages/Marina	6,488.42	3,885.50	2,600.92	66.9%
5026 · Wages/RV Park	1,288.61		1,288.61	100.0%
5028 · Wages/Capital Projects	62.11	1,599.50	-1,537.39	-96.1%
<b>Total 5020 · OPERATIONS STAFF</b>	<b>12,013.37</b>	<b>10,212.25</b>	<b>1,801.12</b>	<b>17.6%</b>
<b>5040 · OVERTIME</b>				
<b>5042 · OFFICE/OVERTIME</b>				
5044 · Overtime/Port Office	1,298.02	120.76	1,177.26	974.9%
5046 · Overtime/RV Park Office	67.55	68.25	-0.70	-1.0%
<b>Total 5042 · OFFICE/OVERTIME</b>	<b>1,365.57</b>	<b>189.01</b>	<b>1,176.56</b>	<b>622.5%</b>
<b>5050 · OPERATIONS/OVERTIME</b>				

**Port of Brookings Harbor  
Profit & Loss Pervious Year Comparison**

April 2018

Accrual Basis

	Apr 18	Apr 17	\$ Change	% Change
5051 · Overtime/Boatyard	14.72	787.31	-772.59	-98.1%
5052 · Overtime/Comm Retail		114.75	-114.75	-100.0%
5053 · Overtime/Fuel Dock	235.56		235.56	100.0%
5055 · Overtime/Marina		16.88	-16.88	-100.0%
<b>Total 5050 · OPERATIONS/OVERTIME</b>	<b>250.28</b>	<b>918.94</b>	<b>-668.66</b>	<b>-72.8%</b>
<b>Total 5040 · OVERTIME</b>	<b>1,615.85</b>	<b>1,107.95</b>	<b>507.90</b>	<b>45.8%</b>
<b>Total 5010 · WAGES &amp; SALARIES</b>	<b>23,110.87</b>	<b>27,931.30</b>	<b>-4,820.43</b>	<b>-17.3%</b>
<b>5060 · EMPLOYEE COSTS &amp; BENEFITS</b>				
5068 · Paid Time Off	1,137.71	1,016.00	121.71	12.0%
5070 · Payroll Taxes	2,743.35	3,314.74	-571.39	-17.2%
5074 · Personal Vehicle Allowance		277.00	-277.00	-100.0%
5076 · Health Care and Dental	1,217.85	4,259.25	-3,041.40	-71.4%
<b>5090 · SEP Retirement</b>				
5092 · Port Manager		604.66	-604.66	-100.0%
5094 · Office	1,005.48	935.46	70.02	7.5%
5096 · Operations	1,419.34	1,258.53	160.81	12.8%
<b>Total 5090 · SEP Retirement</b>	<b>2,424.82</b>	<b>2,798.65</b>	<b>-373.83</b>	<b>-13.4%</b>
<b>Total 5060 · EMPLOYEE COSTS &amp; BENEFITS</b>	<b>7,523.73</b>	<b>11,665.64</b>	<b>-4,141.91</b>	<b>-35.5%</b>
<b>Total 5000 · PERSONNEL SERVICES/PAYROLL</b>	<b>30,634.60</b>	<b>39,596.94</b>	<b>-8,962.34</b>	<b>-22.6%</b>
<b>6001 · ADVERTISING &amp; NOTIFICATIONS</b>				
6002 · Marketing & Advertising		543.75	-543.75	-100.0%
6004 · Legal Notices	2,056.53	425.94	1,630.59	382.8%
<b>Total 6001 · ADVERTISING &amp; NOTIFICATIONS</b>	<b>2,056.53</b>	<b>969.69</b>	<b>1,086.84</b>	<b>112.1%</b>
<b>6100 · REPAIRS &amp; MAINTENANCE</b>				
6110 · Maintenance & Repairs	7,699.93	2,263.35	5,436.58	240.2%
6115 · Services & Supplies	3,855.54	2,317.65	1,537.89	66.4%
6135 · Security Contract	1,180.00	1,000.00	180.00	18.0%
<b>Total 6100 · REPAIRS &amp; MAINTENANCE</b>	<b>12,735.47</b>	<b>5,581.00</b>	<b>7,154.47</b>	<b>128.2%</b>
<b>6150 · FUEL purchased for resale</b>	<b>45,336.59</b>	<b>11,665.63</b>	<b>33,670.96</b>	<b>288.6%</b>
<b>6200 · UTILITIES</b>				
6210 · Telecommunications	442.94	905.37	-462.43	-51.1%
6220 · Electric	8,508.47	9,542.55	-1,036.08	-10.9%
6230 · Water	1,231.78	2,925.50	-1,693.72	-57.9%
6240 · Sanitary		1,645.20	-1,645.20	-100.0%
6250 · Waste Management	4,199.51	5,198.49	-998.98	-19.2%
6260 · Cable TV	456.99	398.68	58.31	14.6%
<b>Total 6200 · UTILITIES</b>	<b>14,837.69</b>	<b>20,615.79</b>	<b>-5,778.10</b>	<b>-28.0%</b>
<b>6300 · OFFICE EXPENSE</b>				
6315 · Office Services & Supplies	578.45	102.44	476.01	464.7%
6320 · Leased Equipment(Incl'g copier)	1,460.14	1,538.15	-78.01	-5.1%
6345 · Postage	319.11	337.95	-18.84	-5.6%
<b>Total 6300 · OFFICE EXPENSE</b>	<b>2,357.70</b>	<b>1,978.54</b>	<b>379.16</b>	<b>19.2%</b>
<b>6350 · BANK SERVICE &amp; FINANCE FEES</b>				
6335 · Merchant Services Fees	1,520.74	1,517.43	3.31	0.2%
6360 · Bank Service Charge/Fees	0.79		0.79	100.0%
6365 · Finance Charge/Late Fee	25.54	2.29	23.25	1,015.3%
<b>Total 6350 · BANK SERVICE &amp; FINANCE FEES</b>	<b>1,547.07</b>	<b>1,519.72</b>	<b>27.35</b>	<b>1.8%</b>
<b>6400 · TRAVEL &amp; ENTERTAINMENT</b>				
6425 · Mileage Reimbursement	225.52	99.51	126.01	126.6%
<b>Total 6400 · TRAVEL &amp; ENTERTAINMENT</b>	<b>225.52</b>	<b>99.51</b>	<b>126.01</b>	<b>126.6%</b>
<b>6500 · PERMITS, LICENSES, TAXES &amp; MISC</b>				
6510 · Conferences/Education/Meetings	66.62	3.50	63.12	1,803.4%
6525 · Lodging Taxes		1,067.75	-1,067.75	-100.0%
6545 · Taxes-Property		650.27	-650.27	-100.0%
<b>Total 6500 · PERMITS, LICENSES, TAXES &amp; MISC</b>	<b>66.62</b>	<b>1,721.52</b>	<b>-1,654.90</b>	<b>-96.1%</b>
<b>6600 · BAD DEBT</b>		518.04	-518.04	-100.0%
<b>6800 · INSURANCE; PROP &amp; CAS, BOND</b>	<b>6,370.00</b>	<b>8,187.35</b>	<b>-1,817.35</b>	<b>-22.2%</b>
<b>6900 · PROFESSIONAL FEES</b>				
6922 · Engineering Services		1,020.00	-1,020.00	-100.0%
6924 · Management Consulting	3,000.00		3,000.00	100.0%

**Port of Brookings Harbor  
Profit & Loss Pervious Year Comparison**

April 2018

Accrual Basis

	Apr 18	Apr 17	\$ Change	% Change
6925 · Consultants		12,500.00	-12,500.00	-100.0%
6935 · Legal	3,242.23	1,155.00	2,087.23	180.7%
6945 · IT Support/Services	149.00	149.00		
6955 · Payroll Administration Fee	231.71	230.72	0.99	0.4%
<b>Total 6900 · PROFESSIONAL FEES</b>	<b>6,622.94</b>	<b>15,054.72</b>	<b>-8,431.78</b>	<b>-56.0%</b>
<b>Total Expense</b>	<b>122,790.73</b>	<b>107,508.45</b>	<b>15,282.28</b>	<b>14.2%</b>
<b>Net Ordinary Income</b>	<b>83,588.68</b>	<b>70,075.87</b>	<b>13,512.81</b>	<b>19.3%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>7000 · PROPERTY TAX</b>				
7010 · Previously Levied Tax	435.81	451.40	-15.59	-3.5%
7020 · Current Tax Levy	1,063.33	3,022.45	-1,959.12	-64.8%
<b>Total 7000 · PROPERTY TAX</b>	<b>1,499.14</b>	<b>3,473.85</b>	<b>-1,974.71</b>	<b>-56.8%</b>
<b>7100 · INTEREST &amp; DIVIDENDS INCOME</b>	<b>506.23</b>	<b>5.95</b>	<b>500.28</b>	<b>8,408.1%</b>
<b>7110 · MISC INCOME</b>				
7120 · Restitution & Settlements	300.00	300.00		
7160 · REFUNDS	8,245.25		8,245.25	100.0%
<b>Total 7110 · MISC INCOME</b>	<b>8,545.25</b>	<b>300.00</b>	<b>8,245.25</b>	<b>2,748.4%</b>
<b>7300 · FEMA REVENUE</b>				
7311 · PW 29 - Ice House Dredging		10,109.38	-10,109.38	-100.0%
<b>Total 7300 · FEMA REVENUE</b>		<b>10,109.38</b>	<b>-10,109.38</b>	<b>-100.0%</b>
<b>Total Other Income</b>	<b>10,550.62</b>	<b>13,889.18</b>	<b>-3,338.56</b>	<b>-24.0%</b>
<b>Other Expense</b>				
<b>8100 · FEMA EXPENSES</b>				
8127 · FEMA/Boardwalk		1,620.00	-1,620.00	-100.0%
8250 · HMGP-FEMA & GRANTS EXPENSE	2,050.00		2,050.00	100.0%
<b>Total 8100 · FEMA EXPENSES</b>	<b>2,050.00</b>	<b>1,620.00</b>	<b>430.00</b>	<b>26.5%</b>
<b>8200 · GRANT EXPENSES</b>				
8212 · Boarding Docks/Launch FG #1587	184,346.50		184,346.50	100.0%
8235 · Dock Repair L16010 Interim loan		20,366.00	-20,366.00	-100.0%
<b>Total 8200 · GRANT EXPENSES</b>	<b>184,346.50</b>	<b>20,366.00</b>	<b>163,980.50</b>	<b>805.2%</b>
<b>8400 · DEBT SERVICE FUND</b>				
<b>8430 · Paid Interest</b>				
8443 · 50 BFMII Travellift Interest	1,229.77	1,451.31	-221.54	-15.3%
8444 · 2018 Genie Forklift Interest	511.34		511.34	100.0%
<b>Total 8430 · Paid Interest</b>	<b>1,741.11</b>	<b>1,451.31</b>	<b>289.80</b>	<b>20.0%</b>
<b>Total 8400 · DEBT SERVICE FUND</b>	<b>1,741.11</b>	<b>1,451.31</b>	<b>289.80</b>	<b>20.0%</b>
<b>Total Other Expense</b>	<b>186,137.61</b>	<b>23,437.31</b>	<b>164,700.30</b>	<b>702.7%</b>
<b>Net Other Income</b>	<b>-177,586.99</b>	<b>-9,548.13</b>	<b>-168,038.86</b>	<b>-1,759.9%</b>
<b>Net Income</b>	<b>-93,998.31</b>	<b>60,527.74</b>	<b>-154,526.05</b>	<b>-255.3%</b>



## Port of Brookings Harbor Commercial Retail Leases April 2018

Date	Name Account #	Name	Memo	Ship To Address 1	Amount
<b>4200 - COMMERCIAL RETAIL</b>					
<b>4210 - Commercial Retail Lease</b>					
04/01/2018	CL0027	Sporthaven's Marina	APRIL 2018 Lease	16374 Lower Harbor Road	1,022.71
04/01/2018	CL0012	Hallmark Fisheries/CA Shellfish Co	APRIL 2018 Lease County Account# R19554 Dock Premises	16178 Lower Harbor Road	5,984.05
04/01/2018	CL0001	Hallmark Fisheries/CA Shellfish Co	April 1, 2018 - March 31, 2019 Annual Work Area	16178 Lower Harbor Road	8,699.04
04/01/2018	CL0002	Bandon Pacific	APRIL 2018 Lease Dock, Hoist, and Work Area	16273 Harbor Drive	2,606.50
04/01/2018	CL0003	BC Fisheries LLC:Old Dock & Ground...	APRIL 2018 Lease Dock and Hoist	16273 Harbor Dr	2,700.50
04/01/2018	CL0004	BC Fisheries LLC:Process Plant, Ne...	APRIL 2018 Lease Leased property for the Processing Plant Facility	16273 Harbor Dr	1,531.25
04/01/2018	CL0003	BC Fisheries LLC:Process Plant, Ne...	APRIL 2018 Lease Leased property for the Unloading Dock	16273 Harbor Dr	2,268.00
04/01/2018	CL0004	Boardwalk Mail Service LLC	APRIL 2018 Lease Building	16340 Lower Harbor Rd Ste 106	964.80
04/01/2018	CL0005	Boat Shop & More, LLC	APRIL 2018 Lease Building	Building/16282 Lower Harbor Road	1,012.29
04/01/2018	CL0005	Boat Shop & More, LLC	APRIL 2018 Lease Ground	Building/16282 Lower Harbor Road	130.00
04/01/2018	CL0008	Bornstein Seafoods Inc	APRIL 2018 Lease Dock Area	16277 Harbor Drive	2,340.90
04/01/2018	CL0008	Bornstein Seafoods Inc	APRIL 2018 Lease Work Area	16277 Harbor Drive	832.32
04/01/2018	CL0006	Brookings Harbor Cold Storage LLC	APRIL 2018 Cold Storage Lease Bare Ground, Cold Storage Building and Co...	16273 Harbor Dr	1,008.00
04/01/2018	CL0007	Brookings Harbor Ice House LLC	APRIL 2018 Ice House Lease Bare Ground and Ice Plant	16266 Harbor Dr	463.14
04/01/2018	CL0007	Brookings Harbor Ice House LLC	APRIL 2018 Ice House Lease Delivery Dock	16266 Harbor Dr	567.00
04/01/2018	CL0009	Busch, Marilyn & Robert	APRIL 2018 Lease Commercial Parking Area	16224 Lower Harbor Road	143.78
04/01/2018	CL0010	CBN Enterprises/Barbara C	APRIL 2018 Lease Building	16358 Lower Harbor Road	840.00
04/01/2018	CL0011	Chetco Seafood/Bill Goergen	APRIL 2018 Lease Building & Ground	16182 Lower Harbor Road	998.25
04/01/2018	CL0013-01	Hungry Clam	APRIL 2018 Lease Retail Building	16350 Lower Harbor Road, Site 205 & 206	1,619.79
04/01/2018	CL0013-01	Hungry Clam	APRIL 2018 Lease Outdoor Space	16340 Lower Harbor Rd Ste 105	115.80
04/01/2018	CL0014	J Sheane Hair Studio LLC	APRIL 2018 Lease Building	16340 Lower Harbor Rd Ste 105	895.12
04/01/2018	CL0015	Kathy's Corner Market	APRIL 2018 Lease Building	16340 Lower Harbor Rd Ste 104	753.62
04/01/2018	CL0017	Mountain View Custom Cycles	APRIL 2018 Lease Building	16118 Lower Harbor Road	598.50
04/01/2018	CL0018	Mountain View Custom Cycles	APRIL 2018 Lease Outdoor Space	16118 Lower Harbor Road	45.00
04/01/2018	CL0019	Ocean Suites Motel	APRIL 2018 Lease Building/Storage	16060 Lower Harbor Road	417.38
04/01/2018	CL0020	Pacific Fishing/Commercial Shop Spa...	APRIL 2018 Lease Building/Storage	16376 Lower Harbor Road	760.00
04/01/2018	CL0020	Pacific Ocean Harvesters LLC	APRIL 2018 Lease Building	16376 Lower Harbor Road	1,618.29
04/01/2018	CL0020	Pacific Ocean Harvesters LLC	APRIL 2018 Lease Surfaced Asphalt per square foot	16376 Lower Harbor Road	166.00
04/01/2018	CL0022	Pacificca Boat Basin, LLC:Parking Lot ...	APRIL 2018 Lease Unimproved Property (dirt area)	16376 Lower Harbor Road	166.00
04/01/2018	CL0021	Pacificca Boat Basin, LLC:Restaurant ...	APRIL 2018 Lease Land & Additional Parking for Inn	16011 Boat Basin Rd - Inn Land & Parking	28.55
04/01/2018	CL0023	Portside RV Park	APRIL 2018 Lease Ground	16011 Boat Basin Road	968.00
04/01/2018	CL0025	Seal Cove Realty	APRIL 2018 Lease Ground	16219 Lower Harbor Road	1,138.50
04/01/2018	CL0026	Slugs 'n Stones 'n Ice Cream Cones	APRIL 2018 Lease Surfaced Asphalt per square foot	16219 Lower Harbor Road	193.55
04/01/2018	CL0026	Slugs 'n Stones 'n Ice Cream Cones	APRIL 2018 Lease Warehouse - Storage per square foot	16110 Lower Harbor Road	334.72
04/01/2018	CL0034	Speir, Joe:Commercial Storage FV ...	APRIL 2018 Lease Warehouse - Storage per square foot	16360 Lower Harbor Road	480.00
04/01/2018	CL0027	Speir, Joe/Davis Roy	APRIL 2018 Lease Building/Shop 1	16060 Lower Harbor Road	162.00
04/01/2018	CL0029	The Bell & Whistle Coffee House, Inc.	APRIL 2018 Lease Building	16060 Lower Harbor Rd Shop	660.50
04/01/2018	CL0030	Tidewind Sport Fishing	APRIL 2018 Lease Building	18340 Lower Harbor Rd Ste 101	680.50
04/01/2018	CL0031	US Coast Guard Lease	APRIL 2018 Lease Dock & Ground	16350 Lower Harbor Rd Ste 201	686.11
04/01/2018	CL0032	Whales Tail Candy & Gifts	APRIL 2018 Lease Building	16133 Boat Basin Road	923.24
04/01/2018	CL0033	Zola's Pizzeria	APRIL 2018 Lease Building & Ground	16350 Lower Harbor Rd Ste 204	934.78
04/03/2018	CL0012	Hallmark Fisheries/CA Shellfish Co	April 1, 2018 - March 31, 2019 Annual Work Area	16362 Lower Harbor Road	1,310.65
Total 4210 - Commercial Retail Lease					49,635.63
Total 4200 - COMMERCIAL RETAIL					49,635.63
<b>TOTAL</b>					<b>49,635.63</b>

Port of Brookings Harbor  
Check Registers

March 1, 2018 - March 31, 2018

Accrual Basis	Type	Date	Num	Name	Memo	Amount
1001 - CASH & CASH EQUIVALENTS						
1002 - General Funds Ckg Umpqua 3634						
Transfer		04/09/2018			Funds Transfer Umpqua Bank to LGIP General Fund	-20,000.00
Check		04/06/2018	DEBIT	ADP	Funds Transfer of USCG April Lease Pmt to General Funds	923.24
Bill Pmt -Check		04/03/2018	DEBIT	Oregon Lodging Tax	Advice of Debt #511521168 Payroll 03/28/2018	-116.91
Check		04/02/2018	DEBIT	Elavon	Bin: 0294055-3 confirmation code is 0-692-904-960	-1,461.11
Check		04/02/2018	DEBIT	Elavon	March 2018 MERCHANT SERVICE FEE ACCT#316	-461.22
Check		04/02/2018	DEBIT	Elavon	March 2018 Merchant Service Fee - acct#873 Veniek	-42.64
Check		04/02/2018	DEBIT	Elavon	March 2018 MERCHANT SERVICE FEE ACCT#902	-829.00
Check		04/20/2018	DEBIT	ADP	March 2018 MERCHANT SERVICE FEE ACCT#951	-180.79
Bill Pmt -Check		04/18/2018	DEBIT	Parker Corporation LP	Advice of Debt #512194889 Payroll 04/11/2018	-114.80
Bill Pmt -Check		04/20/2018	DEBIT	Pitney Bowes, Inc.	TRANSCRIPT for 4/17/2018 Commissioners Mtg	-102.52
Bill Pmt -Check		04/23/2018	DEBIT	VISTA PRINT	Power Postage Acct# 8000-9000-0324-9186	-300.00
Check		04/20/2018	DEBIT	Umpqua Bank (Service fees)	Business Cards for Travis Webster	-47.98
General Journal		04/04/2018	DEBT 4/4		Store Currency Deposited & Sold	-0.04
General Journal		04/04/2018	DEBT 4/4		To transfer to Debt Service funds for 2ND QTR IFA 2018 Pmt	-4,808.00
General Journal		04/04/2018	DEBT 4/4		To transfer to Debt Service Fund LGIP for Travellit Pmt	-1,075.00
General Journal		04/04/2018	DEBT 4/4		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	-363.00
General Journal		04/04/2018	DEBT 4/4		To transfer to Debt Service Fund Umpqua Bank for Travellit Pmt	-178.00
General Journal		04/04/2018	DEBT 4/4		To transfer to Debt Service Fund Umpqua Bank for Genie Forklift Pmt	-195.71
General Journal		04/04/2018	USDA 4/4		To transfer to Debt Service Fund LGIP for Ford F-150	-198.20
General Journal		04/11/2018	DEBT 4/11		To transfer to USDA Revenue Bond - savings for November 2018 pmt	-2,502.00
General Journal		04/11/2018	DEBT 4/11		To transfer to Debt Service funds for 2ND QTR IFA 2018 Pmt	-4,808.00
General Journal		04/11/2018	DEBT 4/11		To transfer to Debt Service Fund LGIP for Travellit Pmt	-1,076.00
General Journal		04/11/2018	PAY 4/11		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	-338.00
General Journal		04/11/2018	TAX 4/11		Rec 4/11/2018 payroll-INCLUDES US BANK SEP IRRA PMT CHECK \$1209.18	-10,917.52
General Journal		04/11/2018	USDA 4/11		Rec 4/11/2018 payroll Taxes	-3,909.27
General Journal		04/18/2018	debt 4/18		To transfer to USDA Revenue Bond - savings for November 2018 pmt	-2,503.00
General Journal		04/18/2018	debt 4/18		To transfer to Debt Service funds for 2ND QTR IFA 2018 Pmt	-4,808.00
General Journal		04/18/2018	USDA 4/18		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	-338.00
General Journal		04/25/2018	DEBT 4/25		To transfer to USDA Revenue Bond - savings for November 2018 pmt	-2,502.00
General Journal		04/25/2018	DEBT 4/25		To transfer to Debt Service funds for 2ND QTR IFA 2018 Pmt	-4,808.00
General Journal		04/25/2018	DEBT 4/25		To transfer to Debt Service Fund LGIP for Travellit Pmt	-1,075.00
General Journal		04/25/2018	PAY 4/25		To transfer to Debt Service Fund LGIP for Genie Forklift Pmt	-338.00
General Journal		04/25/2018	TAX 4/25		Rec 4/25/2018 payroll-INCLUDES US BANK SEP IRRA PMT CHECK \$1215.64	-10,879.77
General Journal		04/25/2018	USDA 4/25		Rec 4/25/2018 payroll Taxes	-3,935.71
Bill Pmt -Check		04/04/2018	8604	Freeman Rock, Inc.	To transfer to USDA Revenue Bond - savings for November 2018 pmt	-2,502.00
Bill Pmt -Check		04/04/2018	8605	Anchor Lock & Key	BRK 2' OPEN QUARRY for Boat Shop	-1,610.00
Bill Pmt -Check		04/04/2018	8606	Carson	20 Boatyard Storage Keys	-70.00
Bill Pmt -Check		04/04/2018	8607	Coos-Curry Electric Cooperative, Inc.	CUSTOMER # 78-0011262	-5,107.35
Bill Pmt -Check		04/04/2018	8608	Del-Cur Supply Co-op	ACCT # 67801	-8,253.42
Bill Pmt -Check		04/04/2018	8609	Harbor Sanitary District	MARCH 2018 Sanitary Bill	-220.50
Bill Pmt -Check		04/04/2018	8610	Kerr's Ace Hardware Inc	Customer#56	-2,487.75
Bill Pmt -Check		04/04/2018	8611	NAPA Auto Part	ACCT#80285	-849.21
Bill Pmt -Check		04/04/2018	8612	O'Donnell Plumbing, Inc	Customer#56	-444.23
Bill Pmt -Check		04/04/2018	8613	Quill Corporation	Labor & Material to repair water leak @ Ice House Main Line	-302.25
Bill Pmt -Check		04/04/2018	8614	SCDC, Inc.	ACCT#1932158	-296.43
Bill Pmt -Check		04/04/2018	8615	South Coast Knight Security	Individual Membership 2018	-150.00
Bill Pmt -Check		04/04/2018	8616	Suburban Propane	Patrol for MARCH 2018	-1,000.00
Bill Pmt -Check		04/04/2018	8617	Xerox Capital Services, LLC	PROPRANE for RV Park delivery 3/30/2018	-1,177.10
Bill Pmt -Check		04/11/2018	8618	Bullet Rental	Rental of Loader for dirt work at Kenny's Boat Shop	-858.14
Bill Pmt -Check		04/11/2018	8619	Carson	CUSTOMER # 78-0011262	-26,327.72
Bill Pmt -Check		04/11/2018	8620	Cascade Truck Body & Trailers	Stellar Crane Remove for BC Fisheries dock crane	-945.00
Bill Pmt -Check		04/11/2018	8621	Curry Transfer & Recycling	Account #2040-2434-001	-3,999.51
Bill Pmt -Check		04/11/2018	8622	Fastenal Industrial Supplies	Customer No. ORBRK0013	-152.41
Bill Pmt -Check		04/11/2018	8623	Eureka Oxygen Co.	MARCH 2018 Monthly Cylinder Rental	-157.21
Bill Pmt -Check		04/11/2018	8624	Harbor Water District P U D.	2/20-3/20 SERVICEWATER BILL	-1,231.78

Port of Brookings Harbor  
Check Registers

March 1, 2018 - March 31, 2018

Accrual Basis

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	04/11/2018	8625	Meritt Resources	D3 Cal Work on property at Gear Storage	-200.00
Bill Pmt -Check	04/11/2018	8626	Oregon State Marine Board	Title Fee & Registration Fee - OR578ABV SHILLELAGH	-75.00
Bill Pmt -Check	04/11/2018	8627	Pape Machinery Exchange		-861.36
Bill Pmt -Check	04/11/2018	8628	Rolo Rooter	2940-522445-001	-200.00
Bill Pmt -Check	04/11/2018	8629	Spec Dist Assoc of OR- Healthcare	Customer #: 03-0016414	-1,217.85
Bill Pmt -Check	04/11/2018	8630	Western Communications	ACCT # 816180	-1,702.68
Bill Pmt -Check	04/18/2018	8631	5-R Excavation, LLC	Repair of waterline at Basin 2 restroom	-1,879.20
Bill Pmt -Check	04/18/2018	8632	Gold Beach Lumber Yard, Inc.	Account #776	-15.98
Bill Pmt -Check	04/18/2018	8633	Gowman Electric, Inc.	Electrical Repairs #94 and #82 RV Park	-80.50
Bill Pmt -Check	04/18/2018	8634	Mascott Equipment		-835.12
Bill Pmt -Check	04/18/2018	8635	NAPA Auto Part	ACCT#80285	-77.98
Bill Pmt -Check	04/18/2018	8636	O'Donnell Plumbing, Inc	Assessed commercial restroom located by Basin 2 for meter upgrade per Harbor Sanitary District	-75.00
Bill Pmt -Check	04/18/2018	8637	Pump Pipe & Tank Services, LLC	Replace Relay Board in Pump for Fuel Dock Repair	-350.46
Bill Pmt -Check	04/18/2018	8638	Quill Corporation	ACCT#1932158	-131.16
Bill Pmt -Check	04/18/2018	8639	Spec Dist Assoc of OR- Prop & Cas	Policy#31P16414-203 Customer ID: 01-16414	-6,370.00
Bill Pmt -Check	04/18/2018	8640	Stebbins Coffey & Collins	LEGAL ASSISTANCE MARCH 2018	-3,242.23
Bill Pmt -Check	04/27/2018	8641	Buchanan Property Search	Lien and Encumbrance Report for Harbor Sanitary District land sale	-150.00
Bill Pmt -Check	04/27/2018	8642	Del-Cur Supply Co-op		-231.22
Bill Pmt -Check	04/27/2018	8643	Fastenal Industrial Supplies	Customer No ORBRK0013	-115.31
Bill Pmt -Check	04/27/2018	8644	Gold Beach Lumber Yard, Inc.	Account #778	-20.97
Bill Pmt -Check	04/27/2018	8645	John Kellum/John's Portable Welding	Weld & Repair Gangway - Ramp at Sporthaven Beach	-1,125.00
Bill Pmt -Check	04/27/2018	8646	NAPA Auto Part	ACCT#80285	-43.42
Bill Pmt -Check	04/27/2018	8647	Lease Finance Partners	LEASE#0040031070	-802.00
Bill Pmt -Check	04/27/2018	8648	Rogue Credit Union	ACCT #308-99 CARD#8593	-3,144.04
Bill Pmt -Check	04/27/2018	8649	Coos-Curry Electric Cooperative, Inc.	ACCT # 67601	-8,506.47
Total 1002 : General Funds Ckg Umpqua 3634					-173,308.00
1001 - CASH & CASH EQUIVALENTS - Other					
Total 1001 : CASH & CASH EQUIVALENTS - Other					
Total 1001 : CASH & CASH EQUIVALENTS					-173,309.00
1020 - RESTRICTED - CASH/EQUIVALENTS					
1022 - USDA BOND Umpqua MM 9529					
Total 1022 : USDA BOND Umpqua MM 9529					
1024 - Capital Projects Umpqua 8018					
Transfer	04/26/2018				-923.24
Bill Pmt -Check	04/04/2018	171	Freeman Rock, Inc.	Funds Transfer of USCG April Lease Pmt to General Funds Base Rock for behind Cold Storage area	-426.32
Total 1024 : Capital Projects Umpqua 8018					-1,349.56
1028 - Debt Service Umpqua MM 8627					
1028.1 - IFA LOAN SAVINGS					
Total 1028.1 : IFA LOAN SAVINGS					
1028.2 - TRAVEL LIFT					
Check	04/23/2018		m2 Lease LLC	Customer #107104 Loan#110561 Pmt #18	-4,658.00
General Journal	04/04/2018			To transfer to Debt Service Fund Umpqua Bank for Travelift Pmt	178.00
General Journal	04/18/2018			Internal transfer from LGIP Debt Service Fund to Umpqua Bank Debt Service Fund to make monthly p...	4,659.00
Total 1028.2 : TRAVEL LIFT					178.00
1028 - Debt Service Umpqua MM 8627 - Other					
Total 1028 : Debt Service Umpqua MM 8627 - Other					178.00
Total 1028 : Debt Service Umpqua MM 8627					178.00
Total 1020 : RESTRICTED - CASH/EQUIVALENTS					-1,171.56

Port of Brookings Harbor  
Check Registers

March 1, 2018 - March 31, 2018

Accrual Basis

Type	Date	Num	Name	Memo	Amount
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TOTAL

-174,480.56

# Guest Forecast

For: 04/01/2018 - 04/30/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
4/1/2018	33	8	6	125/0/0/0	56/0/0/0	14	11.67	\$624.00
4/2/2018	6	8	14	56/0/0/0	76/0/0/0	22	18.33	\$1,025.00
4/3/2018	6	16	11	76/0/0/0	89/0/0/0	27	22.50	\$1,282.00
4/4/2018	6	21	4	89/0/0/0	90/0/0/0	25	20.83	\$1,195.00
4/5/2018	10	15	5	90/0/0/0	56/0/0/0	20	16.67	\$924.00
4/6/2018	8	12	18	56/0/0/0	78/0/0/0	30	25.00	\$1,401.00
4/7/2018	3	27	6	78/0/0/0	91/0/0/0	33	27.50	\$1,468.00
4/8/2018	16	17	8	91/0/0/0	85/0/0/0	25	20.83	\$836.00
4/9/2018	11	14	4	85/0/0/0	67/0/0/0	18	15.00	\$756.00
4/10/2018	10	8	5	67/0/0/0	37/0/0/0	13	10.83	\$545.00
4/11/2018	2	11	3	37/0/0/0	43/0/0/0	14	11.67	\$555.00
4/12/2018	5	9	6	43/0/0/0	42/0/0/0	15	12.50	\$567.00
4/13/2018	2	13	21	42/0/0/0	107/0/0/0	34	28.33	\$1,583.00
4/14/2018	5	29	7	107/0/0/0	122/0/0/0	36	30.00	\$1,685.00
4/15/2018	24	12	7	122/0/0/0	73/0/0/0	19	15.83	\$800.00
4/16/2018	6	13	4	73/0/0/0	65/0/0/0	17	14.17	\$757.00
4/17/2018	6	11	9	65/0/0/0	75/0/0/0	20	16.67	\$902.00
4/18/2018	6	14	11	75/0/0/0	88/0/0/0	25	20.83	\$1,104.00
4/19/2018	8	17	13	88/0/0/0	96/0/0/0	30	25.00	\$1,276.00
4/20/2018	2	28	18	96/0/0/0	144/0/0/0	46	38.33	\$2,098.00
4/21/2018	14	32	8	144/0/0/0	127/0/0/0	40	33.33	\$1,789.00
4/22/2018	23	17	8	127/0/0/0	102/0/0/0	25	20.83	\$1,041.00
4/23/2018	9	16	16	102/0/0/0	138/0/0/0	32	26.67	\$1,401.00
4/24/2018	15	17	5	138/0/0/0	102/0/0/0	22	18.33	\$894.00
4/25/2018	11	11	4	102/0/0/0	67/0/0/0	15	12.50	\$604.00
4/26/2018	5	10	4	67/0/0/0	61/0/0/0	14	11.67	\$625.00
4/27/2018	4	10	18	61/0/0/0	88/0/0/0	28	23.33	\$1,258.00
4/28/2018	2	26	7	88/0/0/0	110/0/0/0	33	27.50	\$1,464.00
4/29/2018	24	9	6	110/0/0/0	50/0/0/0	15	12.50	\$662.00
4/30/2018	7	8	2	50/0/0/0	32/0/0/0	10	8.33	\$399.00
	289	459	258	2550/0/0/0	2457/0/0/0	717	19.92	\$31,520.00

Occupancy percentages based on 120 total units

# Guest Forecast

For: 05/01/2018 - 05/31/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
5/1/2018	3	7	5	32/0/0/0	52/0/0/0	12	10.00	\$501.00
5/2/2018	5	7	2	52/0/0/0	29/0/0/0	9	7.50	\$304.00
5/3/2018	2	7	4	29/0/0/0	24/0/0/0	11	9.17	\$403.00
5/4/2018	1	10	15	24/0/0/0	52/0/0/0	25	20.83	\$1,086.00
5/5/2018	4	21	2	52/0/0/0	49/0/0/0	23	19.17	\$943.00
5/6/2018	17	6	1	49/0/0/0	13/0/0/0	7	5.83	\$267.00
5/7/2018	3	4	3	13/0/0/0	12/0/0/0	7	5.83	\$282.00
5/8/2018	0	7	0	12/0/0/0	12/0/0/0	7	5.83	\$282.00
5/9/2018	3	4	3	12/0/0/0	12/0/0/0	7	5.83	\$275.00
5/10/2018	1	6	2	12/0/0/0	14/0/0/0	8	6.67	\$343.00
5/11/2018	2	6	7	14/0/0/0	26/0/0/0	13	10.83	\$591.00
5/12/2018	1	12	3	26/0/0/0	30/0/0/0	15	12.50	\$686.00
5/13/2018	7	8	3	30/0/0/0	19/0/0/0	11	9.17	\$445.00
5/14/2018	5	6	2	19/0/0/0	15/0/0/0	8	6.67	\$350.00
5/15/2018	1	7	4	15/0/0/0	21/0/0/0	11	9.17	\$503.00
5/16/2018	0	11	0	21/0/0/0	21/0/0/0	11	9.17	\$503.00
5/17/2018	4	7	0	21/0/0/0	13/0/0/0	7	5.83	\$299.00
5/18/2018	1	6	16	13/0/0/0	63/0/0/0	22	18.33	\$922.00
5/19/2018	3	19	6	63/0/0/0	73/0/0/0	25	20.83	\$1,089.00
5/20/2018	15	10	3	73/0/0/0	25/0/0/0	13	10.83	\$503.00
5/21/2018	6	7	5	25/0/0/0	24/0/0/0	12	10.00	\$537.00
5/22/2018	3	9	4	24/0/0/0	25/0/0/0	13	10.83	\$559.00
5/23/2018	4	9	1	25/0/0/0	19/0/0/0	10	8.33	\$421.00
5/24/2018	4	6	16	19/0/0/0	44/0/0/0	22	18.33	\$959.00
5/25/2018	4	18	51	44/0/0/0	138/0/0/0	69	57.50	\$3,319.00
5/26/2018	0	69	0	138/0/0/0	138/0/0/0	69	57.50	\$3,319.00
5/27/2018	1	68	0	138/0/0/0	136/0/0/0	68	56.67	\$3,269.00
5/28/2018	58	10	1	136/0/0/0	24/0/0/0	11	9.17	\$482.00
5/29/2018	8	3	4	24/0/0/0	16/0/0/0	7	5.83	\$306.00
5/30/2018	2	5	1	16/0/0/0	14/0/0/0	6	5.00	\$255.00
5/31/2018	3	3	1	14/0/0/0	8/0/0/0	4	3.33	\$153.00
	171	378	165	1185/0/0/0	1161/0/0/0	543	14.60	\$24,156.00

Occupancy percentages based on 120 total units

# Guest Forecast

For: 06/01/2018 - 06/30/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
6/1/2018	2	2	3	8/0/0/0	12/0/0/0	5	4.17	\$204.00
6/2/2018	0	5	0	12/0/0/0	12/0/0/0	5	4.17	\$204.00
6/3/2018	3	2	0	12/0/0/0	4/0/0/0	2	1.67	\$51.00
6/4/2018	0	2	4	4/0/0/0	20/0/0/0	6	5.00	\$255.00
6/5/2018	1	5	0	20/0/0/0	18/0/0/0	5	4.17	\$204.00
6/6/2018	1	4	0	18/0/0/0	16/0/0/0	4	3.33	\$153.00
6/7/2018	0	4	5	16/0/0/0	26/0/0/0	9	7.50	\$408.00
6/8/2018	2	7	5	26/0/0/0	24/0/0/0	12	10.00	\$561.00
6/9/2018	0	12	4	24/0/0/0	32/0/0/0	16	13.33	\$765.00
6/10/2018	3	13	1	32/0/0/0	29/0/0/0	14	11.67	\$612.00
6/11/2018	5	9	4	29/0/0/0	26/0/0/0	13	10.83	\$612.00
6/12/2018	1	12	1	26/0/0/0	26/0/0/0	13	10.83	\$612.00
6/13/2018	0	13	0	26/0/0/0	26/0/0/0	13	10.83	\$510.00
6/14/2018	1	12	0	26/0/0/0	24/0/0/0	12	10.00	\$459.00
6/15/2018	3	9	10	24/0/0/0	58/0/0/0	19	15.83	\$744.00
6/16/2018	1	18	7	58/0/0/0	74/0/0/0	25	20.83	\$1,182.00
6/17/2018	14	11	6	74/0/0/0	44/0/0/0	17	14.17	\$725.00
6/18/2018	4	13	4	44/0/0/0	42/0/0/0	17	14.17	\$737.00
6/19/2018	2	15	5	42/0/0/0	48/0/0/0	20	16.67	\$890.00
6/20/2018	1	19	3	48/0/0/0	52/0/0/0	22	18.33	\$890.00
6/21/2018	3	19	1	52/0/0/0	48/0/0/0	20	16.67	\$890.00
6/22/2018	5	15	6	48/0/0/0	50/0/0/0	21	17.50	\$866.00
6/23/2018	8	13	1	50/0/0/0	28/0/0/0	14	11.67	\$546.00
6/24/2018	6	8	4	28/0/0/0	24/0/0/0	12	10.00	\$554.00
6/25/2018	1	11	9	24/0/0/0	40/0/0/0	20	16.67	\$911.00
6/26/2018	3	17	1	40/0/0/0	40/0/0/0	18	15.00	\$867.00
6/27/2018	1	17	5	40/0/0/0	52/0/0/0	22	18.33	\$1,071.00
6/28/2018	2	20	5	52/0/0/0	58/0/0/0	25	20.83	\$1,057.00
6/29/2018	12	13	6	58/0/0/0	49/0/0/0	19	15.83	\$885.00
6/30/2018	0	19	15	49/0/0/0	88/0/0/0	34	28.33	\$1,514.00
	85	339	115	1010/0/0/0	1090/0/0/0	454	12.61	\$19,939.00

Occupancy percentages based on 120 total units

# Guest Forecast

For: 07/01/2018 - 07/31/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
7/1/2018	8	26	23	88/0/0/0	122/0/0/0	49	40.83	\$2,112.00
7/2/2018	4	45	16	122/0/0/0	147/0/0/0	61	50.83	\$5,007.00
7/3/2018	2	59	32	147/0/0/0	211/0/0/0	91	75.83	\$6,518.00
7/4/2018	1	90	9	211/0/0/0	227/0/0/0	99	82.50	\$7,159.00
7/5/2018	24	75	8	227/0/0/0	193/0/0/0	83	69.17	\$3,502.00
7/6/2018	25	58	9	193/0/0/0	156/0/0/0	67	55.83	\$2,717.00
7/7/2018	21	46	0	156/0/0/0	104/0/0/0	46	38.33	\$1,902.00
7/8/2018	26	20	5	104/0/0/0	60/0/0/0	25	20.83	\$949.00
7/9/2018	10	15	6	60/0/0/0	50/0/0/0	21	17.50	\$919.00
7/10/2018	1	20	3	50/0/0/0	54/0/0/0	23	19.17	\$1,072.00
7/11/2018	0	23	3	54/0/0/0	63/0/0/0	26	21.67	\$1,174.00
7/12/2018	6	20	10	63/0/0/0	71/0/0/0	30	25.00	\$1,240.00
7/13/2018	4	26	8	71/0/0/0	79/0/0/0	34	28.33	\$1,546.00
7/14/2018	4	30	2	79/0/0/0	73/0/0/0	32	26.67	\$1,444.00
7/15/2018	5	27	5	73/0/0/0	73/0/0/0	32	26.67	\$1,313.00
7/16/2018	13	19	2	73/0/0/0	51/0/0/0	21	17.50	\$949.00
7/17/2018	3	18	2	51/0/0/0	45/0/0/0	20	16.67	\$854.00
7/18/2018	2	18	14	45/0/0/0	66/0/0/0	32	26.67	\$1,465.00
7/19/2018	3	29	20	66/0/0/0	105/0/0/0	49	40.83	\$2,209.00
7/20/2018	4	45	31	105/0/0/0	184/0/0/0	76	63.33	\$3,411.00
7/21/2018	3	73	9	184/0/0/0	196/0/0/0	82	68.33	\$3,797.00
7/22/2018	17	65	2	196/0/0/0	149/0/0/0	67	55.83	\$3,055.00
7/23/2018	37	30	3	149/0/0/0	70/0/0/0	33	27.50	\$1,400.00
7/24/2018	5	28	1	70/0/0/0	62/0/0/0	29	24.17	\$1,079.00
7/25/2018	4	25	12	62/0/0/0	78/0/0/0	37	30.83	\$1,708.00
7/26/2018	2	35	8	78/0/0/0	88/0/0/0	43	35.83	\$1,911.00
7/27/2018	5	38	6	88/0/0/0	92/0/0/0	44	36.67	\$1,772.00
7/28/2018	10	34	8	92/0/0/0	92/0/0/0	42	35.00	\$1,896.00
7/29/2018	12	30	5	92/0/0/0	77/0/0/0	35	29.17	\$1,633.00
7/30/2018	5	30	2	77/0/0/0	69/0/0/0	32	26.67	\$1,553.00
7/31/2018	2	30	0	69/0/0/0	65/0/0/0	30	25.00	\$1,043.00
	268	1127	264	3195/0/0/0	3172/0/0/0	1391	37.39	\$68,309.00

Occupancy percentages based on 120 total units



# Guest Forecast

For: 08/01/2018 - 08/31/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
8/1/2018	10	20	3	65/0/0/0	54/0/0/0	23	19.17	\$962.00
8/2/2018	3	20	5	54/0/0/0	66/0/0/0	25	20.83	\$1,166.00
8/3/2018	2	23	6	66/0/0/0	76/0/0/0	29	24.17	\$1,210.00
8/4/2018	7	22	7	76/0/0/0	64/0/0/0	29	24.17	\$1,363.00
8/5/2018	7	22	5	64/0/0/0	55/0/0/0	27	22.50	\$1,312.00
8/6/2018	3	24	4	55/0/0/0	60/0/0/0	28	23.33	\$1,363.00
8/7/2018	9	19	2	60/0/0/0	44/0/0/0	21	17.50	\$765.00
8/8/2018	7	14	5	44/0/0/0	42/0/0/0	19	15.83	\$918.00
8/9/2018	5	14	7	42/0/0/0	54/0/0/0	21	17.50	\$991.00
8/10/2018	2	19	12	54/0/0/0	71/0/0/0	31	25.83	\$1,272.00
8/11/2018	5	26	5	71/0/0/0	71/0/0/0	31	25.83	\$1,389.00
8/12/2018	9	22	0	71/0/0/0	52/0/0/0	22	18.33	\$975.00
8/13/2018	7	15	1	52/0/0/0	32/0/0/0	16	13.33	\$663.00
8/14/2018	4	12	4	32/0/0/0	32/0/0/0	16	13.33	\$605.00
8/15/2018	3	13	0	32/0/0/0	26/0/0/0	13	10.83	\$605.00
8/16/2018	1	12	1	26/0/0/0	26/0/0/0	13	10.83	\$554.00
8/17/2018	4	9	2	26/0/0/0	22/0/0/0	11	9.17	\$350.00
8/18/2018	5	6	1	22/0/0/0	18/0/0/0	7	5.83	\$299.00
8/19/2018	2	5	2	18/0/0/0	18/0/0/0	7	5.83	\$299.00
8/20/2018	0	7	0	18/0/0/0	18/0/0/0	7	5.83	\$299.00
8/21/2018	1	6	0	18/0/0/0	16/0/0/0	6	5.00	\$204.00
8/22/2018	1	5	0	16/0/0/0	14/0/0/0	5	4.17	\$204.00
8/23/2018	0	5	2	14/0/0/0	18/0/0/0	7	5.83	\$248.00
8/24/2018	0	7	0	18/0/0/0	18/0/0/0	7	5.83	\$248.00
8/25/2018	0	7	0	18/0/0/0	18/0/0/0	7	5.83	\$197.00
8/26/2018	2	5	3	18/0/0/0	24/0/0/0	8	6.67	\$350.00
8/27/2018	1	7	1	24/0/0/0	24/0/0/0	8	6.67	\$350.00
8/28/2018	2	6	2	24/0/0/0	24/0/0/0	8	6.67	\$357.00
8/29/2018	0	8	0	24/0/0/0	24/0/0/0	8	6.67	\$306.00
8/30/2018	1	7	6	24/0/0/0	50/0/0/0	13	10.83	\$547.00
8/31/2018	2	11	4	50/0/0/0	54/0/0/0	15	12.50	\$697.00
	105	398	90	1196/0/0/0	1185/0/0/0	488	13.12	\$21,068.00

Occupancy percentages based on 120 total units

# Guest Forecast

For: 09/01/2018 - 09/30/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
9/1/2018	1	14	0	54/0/0/0	48/0/0/0	14	11.67	\$642.00
9/2/2018	0	14	0	48/0/0/0	48/0/0/0	14	11.67	\$697.00
9/3/2018	7	7	1	48/0/0/0	24/0/0/0	8	6.67	\$350.00
9/4/2018	2	6	4	24/0/0/0	32/0/0/0	10	8.33	\$452.00
9/5/2018	0	10	2	32/0/0/0	35/0/0/0	12	10.00	\$459.00
9/6/2018	2	10	1	35/0/0/0	29/0/0/0	11	9.17	\$510.00
9/7/2018	4	7	1	29/0/0/0	24/0/0/0	8	6.67	\$357.00
9/8/2018	0	8	4	24/0/0/0	33/0/0/0	12	10.00	\$510.00
9/9/2018	5	7	1	33/0/0/0	21/0/0/0	8	6.67	\$357.00
9/10/2018	0	8	0	21/0/0/0	21/0/0/0	8	6.67	\$306.00
9/11/2018	0	8	3	21/0/0/0	27/0/0/0	11	9.17	\$465.00
9/12/2018	0	11	0	27/0/0/0	27/0/0/0	11	9.17	\$414.00
9/13/2018	0	11	0	27/0/0/0	27/0/0/0	11	9.17	\$465.00
9/14/2018	3	8	0	27/0/0/0	21/0/0/0	8	6.67	\$255.00
9/15/2018	4	4	0	21/0/0/0	12/0/0/0	4	3.33	\$102.00
9/16/2018	2	2	0	12/0/0/0	8/0/0/0	2	1.67	\$51.00
9/17/2018	0	2	0	8/0/0/0	8/0/0/0	2	1.67	\$0.00
9/18/2018	1	1	0	8/0/0/0	2/0/0/0	1	0.83	\$0.00
9/19/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
9/20/2018	0	1	1	2/0/0/0	4/0/0/0	2	1.67	\$51.00
9/21/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
9/22/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
9/23/2018	1	1	1	4/0/0/0	4/0/0/0	2	1.67	\$51.00
9/24/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
9/25/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
9/26/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
9/27/2018	1	1	0	4/0/0/0	2/0/0/0	1	0.83	\$0.00
9/28/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
9/29/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
9/30/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
	33	155	19	537/0/0/0	485/0/0/0	174	4.83	\$6,749.00

Occupancy percentages based on 120 total units

# Guest Forecast

For: 10/01/2018 - 10/31/2018

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
10/1/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/2/2018	0	1	1	2/0/0/0	4/0/0/0	2	1.67	\$51.00
10/3/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
10/4/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
10/5/2018	1	1	0	4/0/0/0	2/0/0/0	1	0.83	\$0.00
10/6/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/7/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/8/2018	0	1	1	2/0/0/0	4/0/0/0	2	1.67	\$51.00
10/9/2018	0	2	0	4/0/0/0	4/0/0/0	2	1.67	\$51.00
10/10/2018	1	1	0	4/0/0/0	2/0/0/0	1	0.83	\$0.00
10/11/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/12/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/13/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/14/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/15/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/16/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/17/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/18/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/19/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/20/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/21/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/22/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/23/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/24/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/25/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/26/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/27/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/28/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/29/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/30/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
10/31/2018	0	1	0	2/0/0/0	2/0/0/0	1	0.83	\$0.00
	2	34	2	72/0/0/0	72/0/0/0	36	0.97	\$255.00

Occupancy percentages based on 120 total units

# OLD BUSINESS AGENDA ITEM A

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**DATE:** *May 15, 2018*  
**RE:** *Kathy's Corner Market*  
**TO:** *Port of Brookings Harbor, Board of Commissioners*  
**ISSUED BY:**

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## OVERVIEW

- Kathy's Corner Market is requesting more storage space.
- The space they are requesting is 113 sq. ft.
- April 17, the board approved Interim Manager Kathy Lindley Hall to enter into negotiations.
- Lease is with the attorney for approval.

## DOCUMENTS

- None

## COMMISSIONERS ACTION

- Nothing at this time.

# OLD BUSINESS AGENDA ITEM B

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**DATE:** *May 15, 2018*  
**RE:** *Regional Infrastructure Fund Applications for Fuel Dock*  
**TO:** *Port of Brookings Harbor, Board of Commissioners*  
**ISSUED BY:** *Jan Barbas, Vice President*

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## BACKGROUND

- Vice President Barbas received an email from Althea Rizzo regarding Regional Infrastructure Fund Applications
- April 17, the board approved to have Jack Akin complete the application.

## DOCUMENTS

- None

## COMMISSIONERS ACTION

- Nothing at this time.

# OLD BUSINESS AGENDA ITEM C

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**DATE:** *May 15, 2018*  
**RE:** *Appointments of 1 or 2 Commissioners*  
**TO:** *Port of Brookings Harbor, Board of Commissioners*  
**ISSUED BY:**

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## BACKGROUND

- Secretary Andy Martin resigned on April 13, 2018
- Treas. Thompson resigned on April 17, 2018
- We have (9) Applicants:
  - 1) Richard Heap
  - 2) Jacob Pressure
  - 3) Sharon Hartung
  - 4) Leroy Blodgett
  - 5) Joseph Speirs
  - 6) Russell Burkman
  - 7) Wesley J. Ferraccioli
  - 8) Larry Brocker
  - 9) Kenneth Range
- May 3, Carlton Strom withdrew his application

## DOCUMENTS

- None.

## COMMISSIONERS ACTION

- Appoint 1 or 2 commissioners.

# OLD BUSINESS AGENDA ITEM D

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**DATE:** *May 15, 2017*  
**RE:** *Bounders Crab Shack*  
**TO:** *Port of Brookings Harbor, Board of Commissioners*  
**ISSUED BY:**

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## BACKGROUND

- November 2017, the board approved to have Bounders Crab Shack go into a lease.
- Lease has already been to the attorney and tenant for approval

## DOCUMENTS

- Lease, 13 pages
- Map, 2 pages

## COMMISSIONERS ACTION

- Approve Bounders Crab Shack Lease.

## COMMERCIAL LEASE AGREEMENT

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This lease is made and entered into at Brookings, Oregon this 1<sup>st</sup> day of June 2018, by and between the **Port of Brookings Harbor** (the Landlord) and **Bill and Leslie Wood, dba Bounders Fresh Crab** (the Tenant).

1. **Leased Premises.** Landlord hereby leases to Tenant the linear dock space, only, located at Basin 2, 16062 Lower Harbor Road, Brookings, Oregon, being further described in Exhibit A & B, attached hereto and incorporated herein by this reference, located in the Port of Brookings Harbor on the terms and conditions stated below:

a. The leased linear dock space shall be used by Tenant for the operation of the current business and as commercial retail space only. The Tenant owns the floating dock secured to the Port owned dock.

2. **Lease Term and Base Rental.**

a. Landlord hereby leases to Tenant the real property located at Basin 2 16062 Lower Harbor Road, Brookings, Oregon, only, as described in Exhibit A, the Leased Premises,

b. The Base Rental for the Leased Premises shall be as follows:

1. The rental rate for the linear dock space occupied by Tenant's retail commercial business shall be \$34.02 per linear foot of dock for 40.5 feet of dock, or \$114.82 per month payable on the first day of each month commencing June 1, 2018.

c. The initial term of this lease shall be for a term of three (3) years commencing June 1, 2018 and continuing through May 31, 2021.

d. Landlord grants to Tenant the option to renew this lease in whole or in part of the Leased Premises, for one (1) additional three (3) year term at terms and conditions to be negotiated, provided Tenant a) is not in default of this lease at the time the option is exercised and b) Landlord does not need the linear dock for its own use and c) Landlord is otherwise satisfied with Tenant's use of the leased premises during the initial term. The parties agree to negotiate in good faith with respect to the renewal terms and conditions on terms at least as favorable as those offered to any other tenant of Landlord at the time.

e. Tenant shall notify the Landlord in writing ninety (90) days prior to expiration of the lease of tenant's intent to exercise all or any portion of Tenant's option to extend the lease. Failure to provide such notice is a



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default and a material breach of the lease and Landlord may terminate the lease on the expiration date and retake possession of the Leased Premises with or without process of law.

**3. Base Rent Payment.** Tenant shall pay the base rent for the leased Premises and any additional rent provided herein without deduction or offset. The Base rent shall increase annually, on each anniversary of the lease commencement for the second and each subsequent year, according to the Consumer Price Index for All Urban Consumers (CPI-U). The Base Rent increase shall be for the total amount of the Base Rent due. Base rent shall include all prior percentage increases.

Rent for any partial month during the lease term shall be prorated to reflect the number of days during the month that Tenant occupies the Premises.

Additional rent means any other sums payable by Tenant to Landlord under this lease, all real or personal property taxes, insurance costs and utility charges, other than those which Tenant is required to pay by this lease. At the end of the Lease agreement, a new Base Rent will be established.

Should any rent or other payment required of Tenant by this lease not be paid within 10 days after it is due, a late charge of 1.5% per month (18% per annum) will be assessed. In the event, suit or action is instituted to collect any amount owed on this account, the undersigned applicant agrees to pay any reasonable attorney fees, collection agency fees and any other costs associated with such action. A \$50.00 fee will be assessed on any Returned payment.

**4. Lease Consideration/Security Deposit.** Upon execution of the lease, Tenant base rent is due the first day of the month of the lease term for which rent is payable. Tenant is required to pay a security deposit in the sum of \$00.00 Landlord may apply the security deposit to pay the cost of performing any obligation which Tenant fails to perform within the time required by this lease, but such application by Landlord shall not be the exclusive remedy for Tenant's default. If the security deposit is applied by the Landlord, Tenant shall on demand pay the sum necessary to replenish the security deposit to its original amount. To the extent not applied by Landlord to cure defaults by Tenant, the security deposit shall be returned to Tenant upon termination of this lease, or, by mutual agreement between Landlord and Tenant, applied against the rent payable for the last month of the term.

**5. Use.** Tenant shall use the Leased Premises to operate Bounders Fresh Crab and for no other purpose without Landlord's written consent. Tenant shall carry on business during the hours customary in comparable businesses similarly situated. In connection with its use of the Leased Premises, Tenant shall at its expense promptly comply with all applicable laws, ordinances, rules and regulations of any public authority, including those of the Port of Brookings Harbor, and not unreasonably annoy, obstruct or interfere with the rights of other

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tenants of the Port of Brookings Harbor, wherever located. Tenant shall not create or maintain any nuisance, noise, objectionable fumes, or vibrations while using the Leased Premises. Tenant shall be responsible for all System Development Charges, if any are assessed by the Port of Brookings Harbor for the premises.

a. Landlord is not by virtue of this section a partner or joint venture with Tenant in connection with the business carried on under this lease and shall have no obligation with respect to Tenant's debts or other liabilities, and no interest in Tenant's profits.

6. **Signs.** No signs, awnings, antennas, or other apparatus shall be positioned as to be visible from outside the Leased Premises without Tenant obtaining Landlord's prior written approval as to design, size, location, and color. All signs installed by Tenant shall comply with Landlord's standards for signs, and all applicable codes and signs and sign hardware shall be removed upon termination of this lease with the sign location restored to its formal state unless Landlord elects to retain all or any portion thereof.

8. **Utilities and Services.** Landlord shall furnish all utilities up to the Leased Premises and Tenant shall be directly responsible for any and all electrical charges or fees for electrical service. Electric, sewer and water usage will be billed separately.

Tenant shall comply with all government laws or regulations regarding the use or reduction of use of utilities on the Leased Premises. Unless caused by Landlord's negligence or intentional act, interruption, limitation, curtailment, or rationing of services or utilities shall not be deemed an eviction or disturbance of Tenant's use and possession of the Leased Premises, render Landlord liable to Tenant for damages, or relieve Tenant from performance of Tenant's obligations under this lease, and Landlord shall take all reasonable steps to correct any interruption in service.

9. **Maintenance and Repair - Tenant**

a. Tenant is at all times during the term of this lease, and at Tenant's sole cost and expense, obligated to keep the entire of the buildings occupying the Leased Premises and every part thereof in good condition and repair; ordinary wear and tear and damage to the Leased Premises by earthquake, act of God, or the elements excepted. Subject only to the provisions contained in Section 10 herein, Landlord has no obligation and has made no promise to alter, remodel, improve, repair, decorate, or paint the Leased Premises or any part thereof. Repair of damage caused by negligent or intentional acts or breach by this lease by Tenant, its employees or invitees shall be at Tenant's expense.

b. Tenant shall be responsible for any repairs necessitated by the

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negligence of Tenant, its agents, employees, and invitees, and all other repairs to the building occupying the leased premises, except repairs that would otherwise be the responsibility of Landlord under Section 10 or Section 15.

c. On the last day of the term hereof, or on any sooner termination, Tenant shall surrender the Leased Premises to Landlord in the same condition as received, ordinary wear and tear excepted, clean and free of debris.

**10. Maintenance and Repair - Landlord's Obligations.** The following shall be the responsibility of Landlord:

a. Provide access to a water supply and electricity.

b. Repair and maintenance of existing exterior water, sewage, and electrical services up the point of entry to the Leased Premises.

c. Repair of sidewalks, driveways, curbs, parking areas, and areas used in common by Tenant and Landlord or Tenants of other portions of the same dock.

d. Repair and maintenance of existing exterior water, sewage, gas and electrical services up the point of entry to the leased dock.

**11. Indemnity.** Tenant shall not allow any liens to attach to the Lease Premises, or Tenant's interest in the Leased Premises, as a result of Tenant's activities. In the event that a materialman, mechanic's, or other lien is filed, or a claim of lien is made for work claimed to have been done for Tenant, Landlord will have the option in its sole discretion of requiring Tenant to post a Surety Bond within ten (10) days at Tenant's expense or to pay and discharge the lien, and Tenant agrees to reimburse Landlord promptly upon demand. These Landlord remedies are not exclusive as Landlord has other remedies as provided by law including requiring Tenant to pay for Landlord's attorney fees and costs relating to any such lien.

Except as otherwise provided herein, Tenant hereby waives all claims against Landlord for damage to any property or injury, illness, or death of any person in, upon, or about the Leased Premises arising at any time and from any cause whatsoever other than solely by reason of the predominant negligence or willful act of Landlord, its officers, employees, or agents. Tenant shall defend, indemnify and hold Landlord harmless from and against any and all claims or liability for damage to any property or injury, illness, or death of any person (a) occurring in or on the Leased Premises or any part thereof arising at any time and from any cause whatsoever other than solely by reason of the predominant negligence or willful act of Landlord, its officers, employees, or agents; or (b)

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occurring in, on, or about any part of the Leased Premises when such damage, injury, illness, or death shall be caused in whole or in part by the act, neglect, omission, or fault of Tenant, its agents, servants, employees, invitees, or licensees (including, without limitation, when such damage, injury, illness, or death shall have been caused in part by Landlord, its officers, employees, or agents.) Landlord shall have no liability to Tenant because of loss or damage caused by the acts or omissions of other tenants of Landlord, or by third parties. The provisions of this paragraph shall survive the termination of this lease with respect to any damage, injury, illness, or death occurring prior to such termination.

**12. Insurance.** Tenant shall carry liability insurance with limits of not less than One Million Dollars (\$1,000,000) insurance, shall have an endorsement naming Landlord as an additional insured and covering the liability insured under Paragraph 16 of this Lease.

Tenant shall furnish a certificate evidencing such insurance which shall state that the coverages required below shall not be cancelled or materially changed without fifteen (15) days advance notice to Landlord.

Leases / Tenants

General Liability, Each Occurrence .....	\$1,000,000
Medical Expenses (any one person).....	\$ 5,000
General Aggregate.....	\$2,000,000

**13. Exemption of Landlord from Liability.** Tenant hereby agrees that Landlord shall not be liable for injury to Tenant's business or any loss of income therefrom or for damage to the goods, wares, merchandise or other property of Tenant, Tenant's employees, invites, customers, or any other person in or about the Leased Premises or the Port, nor shall Landlord be liable for injury to the person of Tenant, Tenant's employees, agents or contractors, whether such damage or injury is caused by or results from fire, steam, electricity, gas, water or rain, or from the breakage, leakage, obstruction or other defects of pipes, wires or lighting fixtures, or from any other cause, whether said damage or injury results from conditions arising upon the Leased Premises or upon other portions of the Port, or from other sources or places and regardless of whether the cause of such damage or injury or the means of repairing the same is inaccessible to Tenant, unless such injury and /or damage results from the predominant negligence or willful acts of Landlord. Landlord shall not be liable for any damages arising from any act or neglect of any other tenant, occupant or user of the Port, nor from the failure of Landlord to enforce the provisions of any other lease of the Port.

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**14. Waiver of Subrogation.** Tenant shall be responsible for insuring its personal property and trade fixtures located on the Leased Premises and any alterations or Tenant improvements it has made to the Leased Premises. Neither Landlord nor Tenant shall be liable to the other for any loss or damage caused by water damage, sprinkler leakage, or any of the risks that are or could be covered by a standard all risk insurance policy with an extended coverage endorsement, or for any business interruption, and there shall be no subrogated claims by one party's insurance carrier against the other party arising out of any such loss.

**15. Eminent Domain.** If a condemning authority takes title by eminent domain or by agreement in lieu thereof to the entire Leased Premises or a portion sufficient to render the Leased Premises unsuitable for Tenant's use, then either party may elect to terminate this lease effective on the date that possession is taken by the condemning authority; provided, however, that a condition to the exercise by Tenant of such right to terminate shall be that the portion of the Leased Premises taken shall be of such extent and nature as to substantially handicap, impede, or impair Tenant's use of the balance of the Leased Premises for the purpose intended. Rent shall be reduced for the remainder of the term in an amount proportionate to the reduction in area of the Leased Premises caused by the taking. All condemnation proceeds shall belong to Landlord, and Tenant shall have no claims against Landlord or the condemnation award because of the taking.

**16. Assignment and Subletting.** This lease shall bind and inure to the benefit of the parties, their respective heirs, successors, and assigns, provided that Tenant shall not assign its interest under this lease or sublet all or any portion of the Leased Premises without first obtaining Landlord's consent in writing. This provision shall apply to all transfers by operation of law including but not limited to mergers and changes in control of Tenant. No assignment shall relieve Tenant of its obligation to pay rent or perform other obligations required by this lease and no consent to one assignment or subletting shall be consent to any further assignment or subletting. Landlord shall not unreasonably withhold or delay its consent to any assignment, or to subletting, accepting that the proposed Tenant has been approved by Landlord in writing.

If Tenant proposes a subletting, sell of building or assignment to which Landlord is require to consent under this paragraph, Landlord shall have the option of terminating this lease and dealing directly with the proposed sub-tenant or assignee, or any third party. A new base rent may be established for the remainder of the lease at the sole option of the Landlord. If an assignment or subletting is permitted, any cash profit, or the net value of any other consideration received by Tenant as a result of such transaction shall be paid to Landlord promptly following its receipt by Tenant. Tenant shall pay any costs incurred by Landlord in connection with a request for assignment or subletting, including reasonable attorney fees.

**17. Default.**

a. Any of the following shall constitute a default by Tenant under this lease:

1. Tenant's failure to pay rent or any other charge under this lease within ten (10) days after its due, or failure to comply with any other term or condition within twenty (20) days following written notice from Landlord specifying the noncompliance. If such noncompliance cannot be cured within the 20-day period, this provision shall be satisfied if Tenant commences correction within such period and thereafter proceeds in good faith and with reasonable diligence to effect compliance as soon as possible. Time is of the essence of this lease.

2. Tenant's insolvency, business failure or assignment for the benefit of its creditors. Tenant's commencement of proceedings under any provision of any bankruptcy or insolvency law or failure to obtain dismissal of any petition filed against it under such laws within the time required to answer, or the appointment of a receiver for Tenant's property.

3. Assignment or subletting by Tenant in violation of Section 18 above.

4. Vacation or abandonment of the Leased Premises for more than three (3) months without the written consent of Landlord.

5. If this Lease is levied upon under any attachment or execution and such attachment or execution is not vacated within ten (10) days.

**18. Remedies for Default.** In case of default as described in Section 17 above, Landlord shall have the right to the following remedies which are intended to be cumulative and in addition to any other remedies provided under applicable law.

a. Landlord may terminate the lease of the Leased Premises, and remove any persons or property by legal action or by self-help with the use of reasonable force and without liability for damages. If Landlord has other vacant space available, prospective tenants may be placed in such other space without prejudice to Landlord's claim to damages to loss of rentals from Tenant.

b. Landlord may recover all damages caused by Tenant's default which shall include an amount equal to rentals lost because of the default, all attorney fees and costs. Landlord may sue periodically to recover damages as they occur throughout the lease term, and no action for accrued damages shall bar a later action for damages subsequently accruing. Landlord may elect in any one action to recover accrued damages plus damages attributable to the remaining term of the lease.

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Such damages shall be measured by the difference between the rent under this lease and the reasonable rental value of the Leased Premises for the remainder of the term, discounted to the time of judgment at the prevailing interest rate on judgments.

c. Landlord may make any payment or perform any obligation which Tenant has failed to perform, in which case Landlord shall be entitled to recover from Tenant upon all demand all amounts so expended plus interest from the date of the expenditure at the rate of one and one-half percent (1.5%) per month. Any such payment or performance by Landlord shall not waive Tenant's default.

**19. Regulations.** Landlord shall have the right (but shall not be obligated) to make, revise, and enforce commercially reasonable regulations or policies consistent with this lease for the purpose of promoting safety, order, economy, cleanliness, and good service to all tenants of the Landlord, provided that if Landlord passes a regulation or policy that interferes with Tenant's quiet enjoyment or unreasonably interferes with Tenant's use of the Leased Premises, then Tenant may terminate this lease. All such regulations and policies shall be complied with as if part of this lease.

**20. Access.** During times, other than normal business hours Tenant's officers and employees or those having business with Tenant may be required to identify themselves or show passes in order to gain access to the Leased Premises. In such event, Landlord shall have no liability for permitting or refusing to permit access to anyone. With reasonable notice to Tenant, Landlord shall have the right to enter upon the Leased Premises at any time by passkey or otherwise to determine Tenant's compliance with this lease, to perform necessary services, maintenance and repairs to the Leased Premises, or to show the Leased Premises to any prospective tenant or purchasers. Except in case of emergency such entry shall be with at least 24 hours prior notice and at such times and in such manner as to minimize interference with the reasonable business use of the Leased Premises by Tenant.

**21. Notices.** Notices to the parties relating to the lease shall be in writing, effective when delivered, or if mailed, effective on the second day following mailing, postage prepaid, to the address for the party stated in this lease or to such other address as either party may specify by notice to the other. Notice to Tenant may always be delivered to the Leased Premises. Rent shall be payable to Landlord at the same address and in the same manner, but shall be considered paid only when received.

**22. Subordination.** This lease shall be subject and subordinate to any mortgages, deeds of trust, or land sale contracts (hereafter collectively referred to as encumbrances) now existing against the Leased Premises. At Landlord's option this lease shall be subject and subordinate to any future encumbrance hereafter placed against the Leased Premises (including the underlying land) or

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any modifications of existing encumbrances, and Tenant shall execute such documents as may reasonably be requested by Landlord or the beholder of the encumbrance to evidence this subordination.

**23. Transfer of Premises.** If the Land Leased Premises is sold or otherwise transferred by Landlord or any successor, Tenant shall attorn to the purchaser or transferee and recognize it as the Landlord under this lease, and, provided the purchaser assumes all obligations hereunder, the transferor shall have no further liability hereunder.

**24. Estoppel.** Either party will within twenty (20) days after notice from the other execute, acknowledge and deliver to the other party a certificate whether or not this lease has been modified and is in full force and effect, whether there are any modifications or alleged breaches by the other party; the dates to which rent has been paid in advance, and the amount of any security deposit or prepaid rent; and any other facts that may be reasonably requested. Failure to deliver the certificate within the specified time shall be conclusive upon the party of whom the certificate was requested that the lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate. If requested by the holder of any encumbrance or any ground lessor, Tenant will agree to give such holder or lessor notice of and an opportunity to cure any default by Landlord under this lease. Unresolved good faith disputes between Landlord and Tenant shall be resolved pursuant to mandatory binding arbitration as provided herein.

**25. Attorney's Fees.** In the event, any action, suit, arbitration or other proceeding shall be instituted by either party to this Lease to enforce any provision of this Lease or any matter arising therefrom or to interpret any provision of this Lease, including any proceeding to compel arbitration, the prevailing party shall be entitled to recover from the other a reasonable attorney fee to be determined by the Court or Arbitrator(s). In addition to recovery of a reasonable attorney fee, the prevailing party shall be entitled to recover from the other costs and disbursements, including all costs of Arbitration and the Arbitrator(s) fees, and expert witness fees, as fixed by the Court or tribunal in which the case is heard.

In the event, any such action, suit, arbitration or other proceeding is appealed to any higher court or courts, the prevailing party shall recover from the other a reasonable attorney fee for prosecuting or defending such appeal or appeals, in addition to the reasonable attorney fees in the lower court, or courts, or arbitration proceeding, such fee to be determined by the appellate court or lower court or arbitrator, as the appellate court may determine. In addition to recovery of a reasonable attorney fee on appeal, the prevailing party shall be entitled to recover from the other costs and disbursements and expert witness fees as fixed by the appellate court. All costs and disbursements which may be awarded pursuant to this paragraph shall bear interest at the maximum legal rate from the date they are incurred until the date they are paid by the losing party.



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**26. Quiet Enjoyment.** Landlord warrants that so long as Tenant complies with all material terms of this lease, it shall be entitled to peaceable and undisturbed possession of the Leased Premises free from any eviction or disturbance by Landlord. Landlord shall have no liability to Tenant for loss or damages arising out of the acts of other tenants of Port property or third parties, nor any liability for any reason which exceeds the value of its interest in the Leased Premises.

**27. Complete Agreement.** This lease and the attached Exhibits constitute the entire agreement of the parties and supersede all prior written and oral agreements and representations. Neither Landlord nor Tenant is relying on any representations other than those expressly set forth herein. Any modification to this lease must be in writing and signed by both parties.

**28. Nonwaiver.** Waiver by either party of strict performance of any provision of this lease shall not be a waiver of or prejudice of the party's right to require strict performance of the same provision in the future or of any other provision.

**29. Real Property Taxes.**

**a. Payment of Taxes.** Tenant shall pay the real property tax, if any, as defined in paragraph 29.c. below applicable to Tenant's portion of the Port as represented by the lease.

**b. Additional Improvements.** Tenant shall be responsible for paying Tenant's share of any increase in real property tax specified in the Tax Assessor's records and work sheets as being caused by additional improvements placed upon the Leased Premises by Tenant or by Landlord for the use by Tenant.

**c. Definition of "Real Property Tax".** As used herein, the term "real property tax" shall include any form of real estate tax or assessment, general, special, ordinary or extraordinary, and any license fee, commercial rental tax, improvement bond or bonds, levy or tax (other than inheritance, personal income or estate taxes) imposed on the Port or any portion thereof by any authority having the direct or indirect power to tax, including any city, county, state or federal government, or any school, agricultural, sanitary, fire, street, drainage or other improvement district thereof.

**30. Severability.** The invalidity of any provision of this lease as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provisions herein.

**31. Time of Essence.** Time is of the essence with respect to the obligations to be performed under this Lease.

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**32. Security Measures.** Each party acknowledges that they shall have no obligation whatsoever to provide guard service or other security measures for the benefit of the other party or their property. Each party assumes all responsibility for the protection of itself, its agents and invitees and its property from acts of third parties. Nothing herein contained shall prevent Landlord, at Landlord's sole option from providing security protection for the Port or any part thereof.

**33. "As-is".** This lease is not subject to any implied warranties, but is leased "as is".

**34. Parking.** Landlord reserves the right to reassign parking spaces provided to Tenant at any time during the period of this lease with thirty (30) days written notice to Tenant and Tenant's consent, which shall not be unreasonably withheld.

**35. Arbitration.**

**35.1** Any controversy or claim arising out of or relating to this lease, including, without limitation, the making, performance or interpretation of this lease, shall be settled by arbitration in Curry County, Oregon, and any Judgment on the arbitration award may be entered in any court having Jurisdiction over the subject matter of the controversy.

**35.2** Any party asserting a claim arising out of or relating to this lease may make a written demand for arbitration. In this event, the parties shall agree to submit their controversy to binding arbitration before a single arbitrator. The arbitrator shall be an attorney licensed to practice law in the State of Oregon. If the parties cannot agree within 30 days to the selection of a single arbitrator after the election to arbitrate, either party may request that the selection of an arbitrator be made by a Judge of the Circuit Court of the State of Oregon for Curry County. The dispute shall be heard by the arbitrator selected within 90 days thereafter, unless the parties agree otherwise.

**35.3** The parties will pay their own costs of arbitration, and each will be obligated for one-half of the arbitrator's fee. In the event of arbitration under the provisions of this Lease, the prevailing party shall be awarded reasonable attorney fees and related costs.

**35.4** If arbitration is commenced, the parties agree to permit discovery proceedings of the type provided by the Oregon Rules of Civil Procedure both in advance of, and during recess of, the arbitration hearings. ORS 183.450(1) through (4), where applicable, shall control the admission of evidence at the hearing in any arbitration conducted hereunder, provided however no error by the arbitrator in application of the statute shall be grounds as such for vacating the arbitrator's award. Each party shall be entitled to present evidence and argument to the arbitrator. The arbitrator shall give written notice to the parties stating the arbitration determination and shall furnish to each party a signed copy of such

DRAFT

determination and Judgment so the award may be entered in any court having Jurisdiction over the parties. The parties agree that all facts and other information relating to any arbitration arising under this contract shall be kept confidential to the fullest extent permitted by law.

**35.5** The parties agree that the arbitrator shall have no Jurisdiction to render an award and/or Judgment for punitive damages. The parties agree that the decision of the arbitrator shall be final and binding on the parties and a Judgment may be entered on the arbitrator's award. Unless otherwise inconsistent herewith, the provisions of ORS Chapter 36 shall apply to any arbitration hereunder. The duty to arbitrate shall survive the cancellation or termination of this contract.

**35.6** Service of process in connection therewith shall be made by certified mail. In any judicial proceeding to enforce this agreement to arbitrate, the only issues to be determined shall be the existence of the agreement to arbitrate and the failure of one Party to comply with that agreement, and those issues shall be determined summarily by the court without a jury. All other issues shall be decided by the arbitrator, whose decision thereon shall be final and binding. There may be no appeal of an order compelling arbitration except as part of an appeal concerning confirmation of the decision of the arbitrator.

**35.7** Neither Party shall institute any legal proceeding against the other to enforce any right hereunder or for breach hereof, except that either Party may institute litigation (i) to enforce its rights of arbitration hereunder (ii) to confirm and have judgment entered upon any arbitration award issued hereunder, and (iii) to stay the running of any statute of limitation or prevent any other occurrence (including, without limitation, the passage of time) which would constitute laches, estoppel, waiver or any other such legal consequence that suit is necessary to avoid, provided, however, that neither Party shall pursue litigation under item (iii) beyond such action as is necessary to prevent prejudice to its cause of action pending ultimate resolution by arbitration under this Section 35.

**35.8** If any dispute between the Parties arises from or in connection with any claim of litigation initiated by any third party (either as claimant, plaintiff, counterclaimant, or defendant/third Party plaintiff), then, unless the Parties agree otherwise, the resolution of that dispute under the arbitration provisions of this Section may at the option of either Party be deferred until the resolution of that third-party claim or litigation, provided, however that in the event of any such dispute in connection with a claim or litigation so initiated by a third party, either Party may at any time initiate arbitration under this Section 37 to determine prospective liability between the Parties upon facts which are stipulated, admitted solely for the purpose of arbitrating prospective liability, or not reasonably in dispute. The issue of whether any fact is "reasonably in dispute" under the preceding sentence shall be subject to mandatory arbitration hereunder upon the demand of either Party. In the event Landlord is made a party to such claim or litigation so initiated by a third party, Owner shall select its own counsel and have complete control over all claim or litigation decisions concerning its participation in that claim or litigation, regardless of whether Owner is required to, or in fact

DRAFT

does, initiate a crossclaim, counterclaim, or third-party claim under Subclause (iii) of Subsection above, and regardless of Tenant's indemnity obligations as provided herein.

The duty to arbitrate shall survive the cancellation or termination of this lease.

IN WITNESS, WHEREOF, the duly authorized representatives of the parties have executed this lease as of the day and year first written above.

**PORT OF BROOKINGS-HARBOR  
LANDLORD**

By: \_\_\_\_\_

Name: Angi Christian  
Title: Port Commissioner, President

By: \_\_\_\_\_

Name: Andy Martin  
Title: Port Commissioner, Secretary

**BILL AND LESLIE WOOD  
DBA/ BOUNDERS CRAB SHACK  
TENANT**

By: \_\_\_\_\_

Name: Bill Wood

By: \_\_\_\_\_

Name: Leslie Wood

Title: Owners

Mailing Address:

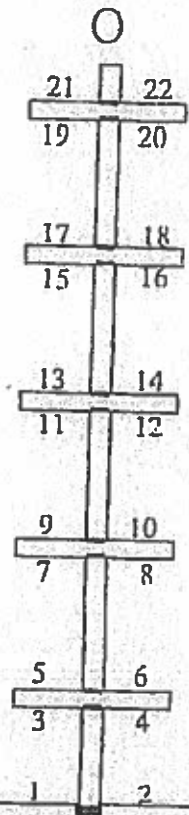
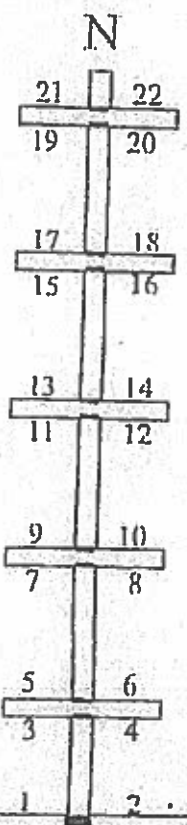
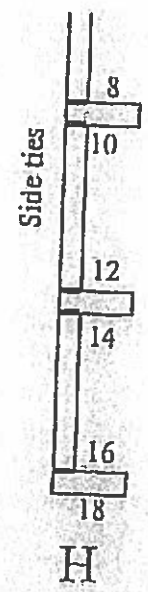
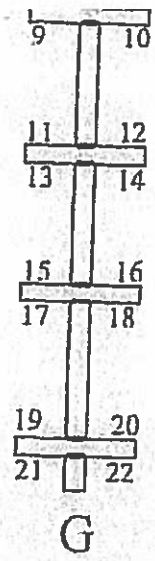
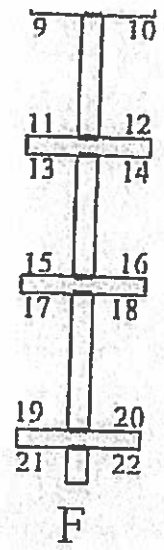
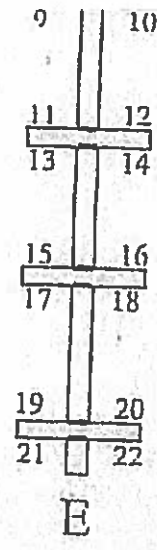
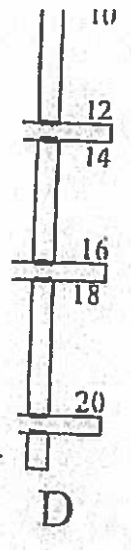
PO Box 3021  
Brookings, OR 97415

Phone \_\_\_\_\_

**Exhibit A – Bounders Crab Shack with Seating**

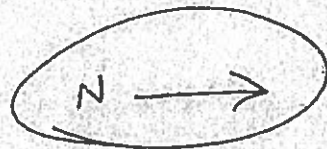


10  
12  
14  
16  
18  
20  
22



↑ ↑  
BOWERS SEATING  
FRESH CRAB 8.5' x 7.5'  
32' x 8'

DOCK RAMP



$32 + 8.5 = 40.5$  linear feet EXHIBIT "B"

# NEW BUSINESS AGENDA ITEM A

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**DATE:** *May 15, 2018*  
**RE:** *Resolution 493, Port Rates*  
**TO:** *Port of Brookings Harbor, Board of Commissioners*  
**ISSUED BY:**

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## OVERVIEW

- New Port Rates were in affect as of July 1, 2017
- Time to look at the rates again before the new fiscal year, see if there are any changes to be made.
- March 6 Special Meeting the commission made recommendations and wanted to see other port's rates.
- March 20 Regular Meeting the commission made some recommendations and wanted to see more information
- April 17 Regular Meeting the commission made some recommendations and wanted to see more information
- Changes: Fuel rates, added in RV Park Winter Rates.

## DOCUMENTS

- Resolution 493, 1 page
- Port of Brookings Harbor rate sheet, 13 pages

## COMMISSIONERS ACTION

- Approve Resolution 493.

**PORT OF BROOKINGS HARBOR  
CURRY COUNTY, OREGON**

**RESOLUTION NO. 493**

**A RESOLUTION OF THE PORT OF BROOKINGS HARBOR  
RE-ESTABLISHING PORT RATES**

**WHEREAS**, the Port of Brookings Harbor Board of Commissioners find it necessary to re-establish and ratify all port rates into one document; and

**WHEREAS**, the Board of Commissioners do establish the following rates for all areas within the port properties, identified as Exhibit A to this resolution, attached hereto and incorporated herein by this reference; and

**WHEREAS**, the Board of Commissioners shall review and modify Port Rates on annual basis between January and April; and

**WHEREAS**, the Board of Commissioners desire to confirm, adopt and ratify Exhibit A, Port Rates by way of formal resolution and declare the Port Rates effective as of July 1, 2018.

**NOW THEREFORE, BE IT RESOLVED**, that the Port of Brookings Harbor Board of Commissioners do hereby confirm, adopt and ratify Exhibit A, Port Rates for all areas within the port properties effective as of July 1, 2018.

**ADOPTED** by the Port of Brookings Harbor Board of Commissioners this \_\_\_\_ day of May, 2018

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*Port Commission President*

**ATTEST:**

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*Port Commissioner*



# PORT OF BROOKINGS HARBOR RATES

SECTION 1	SERVICE RATES	_____	PAGE 1
SECTION 2	BOAT YARD	_____	PAGE 2
SECTION 3	MOORAGE	_____	PAGE 3
SECTION 4	FUEL	_____	PAGE 4
SECTION 5	RV PARK	_____	PAGE 4
SECTION 6	COMMERCIAL RETAIL	_____	PAGE 5
SECTION 7	FINES	_____	PAGE 5
SECTION 8	ADMINISTRATIVE FEES	_____	PAGE 5
SECTION 9	INSURANCE CERTIFICATE LIMITS	_____	PAGE 6
	SPORT BASIN 1 AND 2 CALCULATED RATES PER LENGTH	_____	APPENDIX A
	SPORT BASIN 1 <u>WATER ONLY</u> CALCULATED RATES PER LENGTH	_____	APPENDIX B
	COMMERCIAL BASIN 1 AND 2 CALCULATED RATES PER LENGTH	_____	APPENDIX C

# PORT OF BROOKINGS HARBOR

## Section 1. Service Rates

Rates apply to all Port of Brookings Harbor locations unless otherwise noted. Rates become effective July 1, 2018. Port owned equipment to be operated by port personnel. **30-minute minimum on all hourly rates.** All port equipment rates include operator.

A. <u>Forklift, 5 ton capacity</u>			
per hour	_____	\$	60.00
B. <u>12 K Telehandler</u>			
per hour	_____	\$	120.00
C. <u>Port Truck</u>			
per hour	_____	\$	60.00
D. <u>Boat Tow</u>			
per hour	_____	\$	120.00
E. <u>Port Boat</u>			
per hour	_____	\$	120.00
F. <u>Boat Pump Out</u>			
per hour	_____	\$	100.00
G. <u>Boat Pump - Loan</u>			
per day	_____	\$	60.00
I. <u>Welding Machine</u>			
per hour	_____	\$	60.00
J. <u>Welder Plug</u>			
per day	_____	\$	20.00
K. <u>Fueling Over the Dock</u>			
per gallon	_____	\$	0.08
L. <u>Pump / Line Service</u>			
per hour	_____	\$	100.00
M. <u>Boat / Trailer Storage</u>			
1) Unsecured Area			
per day	_____	\$	2.00
per month	_____	\$	30.00
2) Secured Area			
per day	_____	\$	3.00
per month	_____	\$	58.00
N. <u>Gear Storage</u>			
per SF per month	_____	\$	0.0575
O. <u>Wood Work Barge</u>			
per day	_____	\$	10.00
P. <u>Clean-Up</u>			
Fees will be charged for each man-hour at established rates			
Equipment charges are extra			
Q. <u>Disposal Fees</u>			
1) Waste Oil	_____		No Charge
2) Oil-Water Mix	_____		No Charge
3) Net / Gear Disposal			
per pound	_____	\$	0.16
4) Garbage, per pound	_____	\$	0.11

# PORT OF BROOKINGS HARBOR

## R. Port Labor

1) Includes administration staff per hour	_____	\$	100.00
2) Overtime, any service required outside established working hours per hour	_____	\$	120.00
3) Emergency call-out Any services requiring a port employee NOT currently on duty to report to duty after hours will be charged twice the normal rate per hour, minimum 1 hour	_____	\$	200.00

## S. Keys / Cards

Deposit Fee	_____	\$	20.00
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T. <u>Permit to Sell Fish from Boat, per year</u>	_____	\$	150.00
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## Section 2. Boat Yard

A routine maintenance haul-out or launch is not an emergency. An emergency situation exists only when a vessel is distressed to the degree that it is taking on water at a rate that will cause damage that can be prevented by removing the vessel from the water.

Haul-out and repair yard charges must be paid in full prior to launch or at the end of each 30 days the vessel remains in the repair yard. Haul-out includes one hour of in strap for boat wash. 1-hour minimum on hourly rates.

Yard days may be reduced due to inclement weather by port manager approval. No long term storage rates for boats in the boat yard. All boats in storage yard charged as stated below.

### A. Haul Out, 50 ton capacity, 28 foot minimum

1) Round Trip, per foot less than 40 foot	_____	\$	9.00
2) greater than 41 foot	_____	\$	11.00
3) One Way Trip 60% of Round Trip	_____	Calculate	

### B. Remain In Strap, after hour

per hour	_____	\$	185.00
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### C. Lift to Trailer

per hour	_____	\$	185.00
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### D. Moving After Being Blocked

per hour	_____	\$	185.00
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### E. Yard Days

First and last day no charge per foot per day	_____	\$	1.00
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### F. Boat Wash (pressure washer)

per foot	_____	\$	1.50
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### G. Scaffolding (if available)

per week	_____	\$	165.00
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### H. Stepping Mast One Way

per hour	_____	\$	180.00
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### I. Boat Stands for Boat Storage

per stand per month	_____	\$	12.00
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### J. Pole Storage

per month	_____	\$	10.00
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# PORT OF BROOKINGS HARBOR

## Section 3a. Sport Moorage with Power & Water

Per linear foot. All charges for greater length between dock and boat. \*See appendix for calculated rates based on length.

### A. Moorage with Power & Water, per linear foot

1) Daily	_____	\$	0.58
2) Weekly	_____	\$	3.46
3) Calendar Month	_____	\$	10.39
4) Semi-Annual	_____	\$	23.59
5) Annual	_____	\$	41.42
6) Live aboard. Monthly rate by agreement only.			
a) First person	_____	\$	75.00
b) Each additional	_____	\$	75.00

### B. Charter Boats

Charter License			
per person	_____	\$	50.00

### C. Dock Box

Purchase (at cost)	_____		
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### D. Line Replacement, Hourly labor rate, half hour minimum

per foot, per time	_____	\$	1.00
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### E. Launch Fee

1) Daily	_____	\$	5.00
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### F. Parking Pass

1) Annual Parking Pass			
a) Jan - June, to remainder of year	_____	\$	150.00
b) July - Sept, to remainder of year	_____	\$	100.00
c) Oct - Dec, to remainder of year	_____	\$	75.00

## Section 3b. Sport Moorage with Water Only

Per linear foot. All charges for greater length between dock and boat. \*See appendix for calculated rates based on length.

### A. Moorage, per linear foot

1) Daily	_____	\$	0.55
2) Weekly	_____	\$	3.30
3) Calendar Month	_____	\$	9.89
4) Semi-Annual	_____	\$	22.46
5) Annual	_____	\$	39.45

## Section 3c. Commercial and Charter Rates

Per linear foot. All charges for greater length between dock and boat. \*See appendix for calculated rates based on length.

### A. Moorage, per linear foot

1) Daily	_____	\$	0.56
2) Weekly	_____	\$	3.37
3) Calendar Month	_____	\$	10.12
4) Semi-Annual	_____	\$	19.35
5) Annual	_____	\$	34.02

# PORT OF BROOKINGS HARBOR

## Section 4. Fuel

Fuel pricing will be adjusted per purchase price. No discounts for credit card or charge purchases. Schedule below is mark-up above fuel purchase price.

A. <u>Diesel, ULSD #2 Marine Blend</u>	
1) Fuel Rate, Plus	\$ 0.25
B. <u>92 Pre Non Ethanol Gasoline</u>	
per gallon	\$ 1.18

## Section 5. RV Park

Reservations can be made online, by phone or in person.

### A. Peak Season (Summer), April 1 - October 31

#### 1) Daily

• Pull thru full hook-up	\$ 51.00
• Back in full hook-up	\$ 44.00
• Partial hook-up	\$ 36.00
• Dry Camping	\$ 32.00
• Tent Sites	\$ 27.00

#### 2) Weekly

• Pull thru full hook-up	\$ 306.00
• Back in full hook-up	\$ 264.00
• Partial hook-up	\$ 216.00
• Dry Camping	\$ 192.00
• Tent Sites	\$ 162.00

### B. Off Season (Winter), November 1 - March 31

#### 1) Daily

• Pull thru full hook-up	\$ 43.00
• Back in full hook-up	\$ 37.00
• Partial hook-up	\$ 31.00
• Dry Camping	\$ 27.00
• Tent Sites	\$ 23.00

#### 2) Weekly

• Pull thru full hook-up	\$ 258.00
• Back in full hook-up	\$ 222.00
• Partial hook-up	\$ 186.00
• Dry Camping	\$ 162.00
• Tent Sites	\$ 138.00

### C. Holidays, 3 night minimum

#### 1) Daily

• Pull thru full hook-up	\$ 95.00
• Back in full hook-up	\$ 84.00
• Partial hook-up	\$ 54.00
• Dry Camping	\$ 46.00
• Tent Sites	\$ 38.00

### D. Laundry Machines - Currently not in operation

per load	CLOSED	\$ 2.00
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E. <u>Showers</u>	\$ 0.50
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# PORT OF BROOKINGS HARBOR

## Section 6. Commercial Retail

A. <u>Warehouse - Shop</u>			
per square foot	_____	\$	0.50
B. <u>Warehouse - Storage</u>			
per square foot	_____	\$	0.40
C. <u>Commercial Docks</u>			
per square foot	_____	\$	0.63
D. <u>Surfaced Concrete</u>			
per square foot	_____	\$	0.50
E. <u>Surfaced Asphalt</u>			
per square foot	_____	\$	0.30
F. <u>Retail Center</u>			
per square foot	_____	\$	1.072
G. <u>Bare Ground</u>			
per square foot	_____	\$	0.070

## Section 7. Fines

A. Failure to pay launch fee	_____	\$	25.00
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## Section 8. Administration Fees

Staff may require payment or deposit in advance of service. (ORS 192.440(4)(a))

A. <u>Public Records Request Fee Schedule</u>			
1) Copies of Public Records, Black & White, 8X11, per page	_____	\$	0.25
2) Copies of Sound Recordings	_____	\$	10.00
3) Copies of Port By-Laws, Codes	_____	\$	20.00
4) Copies of Nonstandard documents	_____		Time and Materials
5) Attorney Review	_____		at cost
B. <u>Research and Computer Time</u>			
Written request required. Hourly rate, half-hour minimum, under 15 min not charge	_____	\$	35.00
C. <u>CD Fee if available</u>	_____	\$	5.00
D. <u>Faxes/Emails</u> , Per page			
1) Local	_____	\$	1.00
2) Long Distance	_____	\$	1.50
3) Incoming	_____	\$	1.00
4) Copies	_____	\$	0.25
E. <u>Long Distance Phone Calls</u>	_____	\$	2.00
F. <u>Lamination</u> , per page, letter size	_____	\$	2.00
G. <u>Notice Posting</u> , For non-payment of lease or moorage	_____	\$	50.00
H. <u>Failure to Register</u> , For research related to unregistered boats	_____	\$	25.00
I. <u>Returned Check Fee</u>	_____	\$	50.00
J. <u>Per Annum Interest Rate</u> , Applied to past due accounts	_____		18%
K. <u>POV Mileage Reimbursement Rate (IRS)</u>	_____		current
L. <u>Impound Seizure Fee</u> , Vessel impounding	_____	\$	750.00

# PORT OF BROOKINGS HARBOR

## M. Property Ground Event Use

1) Boardwalk Retail, per day	\$	300.00
2) Boardwalk Retail / Parking Lot, per day	\$	600.00
3) Kite Field, per day	\$	300.00
4) RV Park Picnic Area, per day	\$	125.00
5) Parking Lot behind Port Office	\$	300.00
6) Parking Lot at Boat Wash	\$	300.00
7) Saturday Market, per vender	\$	10.00

8) Car Shows, per vehicle	\$	5.00
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N. <u>Impound Seizure Fee</u> , Car / Truck / Trailer	\$	100.00
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## O. Vessel Moving

per hour, does not include port boat tow rate	\$	100.00
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P. <u>Background Check</u>	\$	25.00
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Q. <u>Credit Check</u>	\$	35.00
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## R. Electrical and Water Meter Readings

1) Coos Curry Electrical Rate, Plus	\$	0.03
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S. <u>Waiting List Application</u>	\$	75.00
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1) Annual Renewal	\$	25.00
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S. <u>Transfer List</u>	\$	25.00
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## Section 9. Insurance Certificate Limits

Effective July 1, 2016. Additional coverages may be required based upon business type and Port's discretion. A

### A. Leases / Tenants

1) General Liability, Each Occurrence	\$2MM
2) Damage to Rented Premises (each occurrence)	\$ 300,000.00
3) Medical Expenses (any one person)	\$ 5,000.00
4) Personal and Adverse Injury	\$2MM
5) General Aggregate	\$2MM
6) Products - Comp/Op Aggregate	\$2MM

### B. Moorage / Vessels

1) Commercial Vessels	
a. General Liability	\$ 1,000,000.00
2) Recreational Vessels	
a. General Liability	\$ 500,000.00
3) Charter / Guide Vessels	
a. General Liability	\$ 1,000,000.00

**SPORT BASIN 1 AND 2 CALCULATED RATES PER LENGTH - APPENDIX A**

**LIVE ABOARD FEE ADDITIONAL: 1st Person \$75 per month, Each Additional Person \$75.00**

**NOTE: Rates are based on vessel length or slip length - whichever is greater**

Price includes shore water

Electric billed monthly, separately from moorage rates

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
20	11.60	69.20	207.80	471.80	828.40
21	12.18	72.66	218.19	495.39	869.82
22	12.76	76.12	228.58	518.98	911.24
23	13.34	79.58	238.97	542.57	952.66
24	13.92	83.04	249.36	566.16	994.08
25	14.50	86.50	259.75	589.75	1035.50
26	15.08	89.96	270.14	613.34	1076.92
27	15.66	93.42	280.53	636.93	1118.34
28	16.24	96.88	290.92	660.52	1159.76
29	16.82	100.34	301.31	684.11	1201.18
30	17.40	103.80	311.70	707.70	1242.60
31	17.98	107.26	322.09	731.29	1284.02
32	18.56	110.72	332.48	754.88	1325.44
33	19.14	114.18	342.87	778.47	1366.86
34	19.72	117.64	353.26	802.06	1408.28
35	20.30	121.10	363.65	825.65	1449.70
36	20.88	124.56	374.04	849.24	1491.12
37	21.46	128.02	384.43	872.83	1532.54
38	22.04	131.48	394.82	896.42	1573.96
39	22.62	134.94	405.21	920.01	1615.38
40	23.20	138.40	415.60	943.60	1656.80
41	23.78	141.86	425.99	967.19	1698.22
42	24.36	145.32	436.38	990.78	1739.64
43	24.94	148.78	446.77	1014.37	1781.06
44	25.52	152.24	457.16	1037.96	1822.48
45	26.10	155.70	467.55	1061.55	1863.90
46	26.68	159.16	477.94	1085.14	1905.32
47	27.26	162.62	488.33	1108.73	1946.74
48	27.84	166.08	498.72	1132.32	1988.16
49	28.42	169.54	509.11	1155.91	2029.58
50	29.00	173.00	519.50	1179.50	2071.00
51	29.58	176.46	529.89	1203.09	2112.42
52	30.16	179.92	540.28	1226.68	2153.84
53	30.74	183.38	550.67	1250.27	2195.26
54	31.32	186.84	561.06	1273.86	2236.68
55	31.90	190.30	571.45	1297.45	2278.10
56	32.48	193.76	581.84	1321.04	2319.52
57	33.06	197.22	592.23	1344.63	2360.94
58	33.64	200.68	602.62	1368.22	2402.36
59	34.22	204.14	613.01	1391.81	2443.78
60	34.80	207.60	623.40	1415.40	2485.20
61	35.38	211.06	633.79	1438.99	2526.62
62	35.96	214.52	644.18	1462.58	2568.04
63	36.54	217.98	654.57	1486.17	2609.46
64	37.12	221.44	664.96	1509.76	2650.88
65	37.70	224.90	675.35	1533.35	2692.30
66	38.28	228.36	685.74	1556.94	2733.72
67	38.86	231.82	696.13	1580.53	2775.14
68	39.44	235.28	706.52	1604.12	2816.56
69	40.02	238.74	716.91	1627.71	2857.98



**SPORT BASIN 1 AND 2 CALCULATED RATES PER LENGTH - APPENDIX A**

**LIVE ABOARD FEE ADDITIONAL: 1st Person \$75 per month, Each Additional Person \$75.00**

**NOTE: Rates are based on vessel length or slip length - whichever is greater**

Price includes shore water

Electric billed monthly, separately from moorage rates

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
70	40.60	242.20	727.30	1651.30	2899.40
71	41.18	245.66	737.69	1674.89	2940.82
72	41.76	249.12	748.08	1698.48	2982.24
73	42.34	252.58	758.47	1722.07	3023.66
74	42.92	256.04	768.86	1745.66	3065.08
75	43.50	259.50	779.25	1769.25	3106.50
76	44.08	262.96	789.64	1792.84	3147.92
77	44.66	266.42	800.03	1816.43	3189.34
78	45.24	269.88	810.42	1840.02	3230.76
79	45.82	273.34	820.81	1863.61	3272.18
80	46.40	276.80	831.20	1887.20	3313.60
81	46.98	280.26	841.59	1910.79	3355.02
82	47.56	283.72	851.98	1934.38	3396.44
83	48.14	287.18	862.37	1957.97	3437.86
84	48.72	290.64	872.76	1981.56	3479.28
85	49.30	294.10	883.15	2005.15	3520.70
86	49.88	297.56	893.54	2028.74	3562.12
87	50.46	301.02	903.93	2052.33	3603.54
88	51.04	304.48	914.32	2075.92	3644.96
89	51.62	307.94	924.71	2099.51	3686.38
90	52.20	311.40	935.10	2123.10	3727.80
91	52.78	314.86	945.49	2146.69	3769.22
92	53.36	318.32	955.88	2170.28	3810.64
93	53.94	321.78	966.27	2193.87	3852.06
94	54.52	325.24	976.66	2217.46	3893.48
95	55.10	328.70	987.05	2241.05	3934.90
96	55.68	332.16	997.44	2264.64	3976.32
97	56.26	335.62	1007.83	2288.23	4017.74
98	56.84	339.08	1018.22	2311.82	4059.16
99	57.42	342.54	1028.61	2335.41	4100.58
100	58.00	346.00	1039.00	2359.00	4142.00

**SPORT BASIN 1 WATER ONLY CALCULATED RATES PER LENGTH - APPENDIX B**

**LIVE ABOARD FEE ADDITIONAL: 1st Person \$75 per month, Each Additional Person \$75.00**

**NOTE: Rates are based on vessel length or slip length - whichever is greater  
Price includes shore water**

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
20	11.00	66.00	197.80	449.20	789.00
21	11.55	69.30	207.69	471.66	828.45
22	12.10	72.60	217.58	494.12	867.90
23	12.65	75.90	227.47	516.58	907.35
24	13.20	79.20	237.36	539.04	946.80
25	13.75	82.50	247.25	561.50	986.25
26	14.30	85.80	257.14	583.96	1025.70
27	14.85	89.10	267.03	606.42	1065.15
28	15.40	92.40	276.92	628.88	1104.60
29	15.95	95.70	286.81	651.34	1144.05
30	16.50	99.00	296.70	673.80	1183.50
31	17.05	102.30	306.59	696.26	1222.95
32	17.60	105.60	316.48	718.72	1262.40
33	18.15	108.90	326.37	741.18	1301.85
34	18.70	112.20	336.26	763.64	1341.30
35	19.25	115.50	346.15	786.10	1380.75
36	19.80	118.80	356.04	808.56	1420.20
37	20.35	122.10	365.93	831.02	1459.65
38	20.90	125.40	375.82	853.48	1499.10
39	21.45	128.70	385.71	875.94	1538.55
40	22.00	132.00	395.60	898.40	1578.00
41	22.55	135.30	405.49	920.86	1617.45
42	23.10	138.60	415.38	943.32	1656.90
43	23.65	141.90	425.27	965.78	1696.35
44	24.20	145.20	435.16	988.24	1735.80
45	24.75	148.50	445.05	1010.70	1775.25
46	25.30	151.80	454.94	1033.16	1814.70
47	25.85	155.10	464.83	1055.62	1854.15
48	26.40	158.40	474.72	1078.08	1893.60
49	26.95	161.70	484.61	1100.54	1933.05
50	27.50	165.00	494.50	1123.00	1972.50
51	28.05	168.30	504.39	1145.46	2011.95
52	28.60	171.60	514.28	1167.92	2051.40
53	29.15	174.90	524.17	1190.38	2090.85
54	29.70	178.20	534.06	1212.84	2130.30
55	30.25	181.50	543.95	1235.30	2169.75
56	30.80	184.80	553.84	1257.76	2209.20
57	31.35	188.10	563.73	1280.22	2248.65
58	31.90	191.40	573.62	1302.68	2288.10
59	32.45	194.70	583.51	1325.14	2327.55
60	33.00	198.00	593.40	1347.60	2367.00
61	33.55	201.30	603.29	1370.06	2406.45
62	34.10	204.60	613.18	1392.52	2445.90
63	34.65	207.90	623.07	1414.98	2485.35
64	35.20	211.20	632.96	1437.44	2524.80
65	35.75	214.50	642.85	1459.90	2564.25
66	36.30	217.80	652.74	1482.36	2603.70
67	36.85	221.10	662.63	1504.82	2643.15
68	37.40	224.40	672.52	1527.28	2682.60
69	37.95	227.70	682.41	1549.74	2722.05
70	38.50	231.00	692.30	1572.20	2761.50

**SPORT BASIN 1 WATER ONLY CALCULATED RATES PER LENGTH - APPENDIX B**

**LIVE ABOARD FEE ADDITIONAL: 1st Person \$75 per month, Each Additional Person \$75.00**

**NOTE:** Rates are based on vessel length or slip length - whichever is greater  
 Price includes shore water

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
71	39.05	234.30	702.19	1594.66	2800.95
72	39.60	237.60	712.08	1617.12	2840.40
73	40.15	240.90	721.97	1639.58	2879.85
74	40.70	244.20	731.86	1662.04	2919.30
75	41.25	247.50	741.75	1684.50	2958.75
76	41.80	250.80	751.64	1706.96	2998.20
77	42.35	254.10	761.53	1729.42	3037.65
78	42.90	257.40	771.42	1751.88	3077.10
79	43.45	260.70	781.31	1774.34	3116.55
80	44.00	264.00	791.20	1796.80	3156.00
81	44.55	267.30	801.09	1819.26	3195.45
82	45.10	270.60	810.98	1841.72	3234.90
83	45.65	273.90	820.87	1864.18	3274.35
84	46.20	277.20	830.76	1886.64	3313.80
85	46.75	280.50	840.65	1909.10	3353.25
86	47.30	283.80	850.54	1931.56	3392.70
87	47.85	287.10	860.43	1954.02	3432.15
88	48.40	290.40	870.32	1976.48	3471.60
89	48.95	293.70	880.21	1998.94	3511.05
90	49.50	297.00	890.10	2021.40	3550.50
91	50.05	300.30	899.99	2043.86	3589.95
92	50.60	303.60	909.88	2066.32	3629.40
93	51.15	306.90	919.77	2088.78	3668.85
94	51.70	310.20	929.66	2111.24	3708.30
95	52.25	313.50	939.55	2133.70	3747.75
96	52.80	316.80	949.44	2156.16	3787.20
97	53.35	320.10	959.33	2178.62	3826.65
98	53.90	323.40	969.22	2201.08	3866.10
99	54.45	326.70	979.11	2223.54	3905.55
100	55.00	330.00	989.00	2246.00	3945.00

**COMMERCIAL BASIN 1 AND 2 CALCULATED RATES PER LENGTH - APPENDIX C**

**LIVE ABOARD FEE ADDITIONAL: 1st Person \$75 per month, Each Additional Person \$75**

**NOTE: Rates are based on vessel length or slip length - whichever is greater**

Price includes shore water

Electric billed monthly, separately from moorage rates

LENGTH	DAILY	WEEKLY	CALENDAR MONTH	SEMI-ANNUAL	ANNUAL
20	11.20	67.40	202.40	387.00	680.40
21	11.76	70.77	212.52	406.35	714.42
22	12.32	74.14	222.64	425.70	748.44
23	12.88	77.51	232.76	445.05	782.46
24	13.44	80.88	242.88	464.40	816.48
25	14.00	84.25	253.00	483.75	850.50
26	14.56	87.62	263.12	503.10	884.52
27	15.12	90.99	273.24	522.45	918.54
28	15.68	94.36	283.36	541.80	952.56
29	16.24	97.73	293.48	561.15	986.58
30	16.80	101.10	303.60	580.50	1020.60
31	17.36	104.47	313.72	599.85	1054.62
32	17.92	107.84	323.84	619.20	1088.64
33	18.48	111.21	333.96	638.55	1122.66
34	19.04	114.58	344.08	657.90	1156.68
35	19.60	117.95	354.20	677.25	1190.70
36	20.16	121.32	364.32	696.60	1224.72
37	20.72	124.69	374.44	715.95	1258.74
38	21.28	128.06	384.56	735.30	1292.76
39	21.84	131.43	394.68	754.65	1326.78
40	22.40	134.80	404.80	774.00	1360.80
41	22.96	138.17	414.92	793.35	1394.82
42	23.52	141.54	425.04	812.70	1428.84
43	24.08	144.91	435.16	832.05	1462.86
44	24.64	148.28	445.28	851.40	1496.88
45	25.20	151.65	455.40	870.75	1530.90
46	25.76	155.02	465.52	890.10	1564.92
47	26.32	158.39	475.64	909.45	1598.94
48	26.88	161.76	485.76	928.80	1632.96
49	27.44	165.13	495.88	948.15	1666.98
50	28.00	168.50	506.00	967.50	1701.00
51	28.56	171.87	516.12	986.85	1735.02
52	29.12	175.24	526.24	1006.20	1769.04
53	29.68	178.61	536.36	1025.55	1803.06
54	30.24	181.98	546.48	1044.90	1837.08
55	30.80	185.35	556.60	1064.25	1871.10
56	31.36	188.72	566.72	1083.60	1905.12
57	31.92	192.09	576.84	1102.95	1939.14
58	32.48	195.46	586.96	1122.30	1973.16
59	33.04	198.83	597.08	1141.65	2007.18
60	33.60	202.20	607.20	1161.00	2041.20
61	34.16	205.57	617.32	1180.35	2075.22
62	34.72	208.94	627.44	1199.70	2109.24
63	35.28	212.31	637.56	1219.05	2143.26
64	35.84	215.68	647.68	1238.40	2177.28
65	36.40	219.05	657.80	1257.75	2211.30
66	36.96	222.42	667.92	1277.10	2245.32
67	37.52	225.79	678.04	1296.45	2279.34
68	38.08	229.16	688.16	1315.80	2313.36
69	38.64	232.53	698.28	1335.15	2347.38

**COMMERCIAL BASIN 1 AND 2 CALCULATED RATES PER LENGTH - APPENDIX C**

**LIVE ABOARD FEE ADDITIONAL: 1st Person \$75 per month, Each Additional Person \$75**

**NOTE: Rates are based on vessel length or slip length - whichever is greater**

Price includes shore water

Electric billed monthly, separately from moorage rates

70	39.20	235.90	708.40	1354.50	2381.40
71	39.76	239.27	718.52	1373.85	2415.42
72	40.32	242.64	728.64	1393.20	2449.44
73	40.88	246.01	738.76	1412.55	2483.46
74	41.44	249.38	748.88	1431.90	2517.48
75	42.00	252.75	759.00	1451.25	2551.50
76	42.56	256.12	769.12	1470.60	2585.52
77	43.12	259.49	779.24	1489.95	2619.54
78	43.68	262.86	789.36	1509.30	2653.56
79	44.24	266.23	799.48	1528.65	2687.58
80	44.80	269.60	809.60	1548.00	2721.60
81	45.36	272.97	819.72	1567.35	2755.62
82	45.92	276.34	829.84	1586.70	2789.64
83	46.48	279.71	839.96	1606.05	2823.66
84	47.04	283.08	850.08	1625.40	2857.68
85	47.60	286.45	860.20	1644.75	2891.70
86	48.16	289.82	870.32	1664.10	2925.72
87	48.72	293.19	880.44	1683.45	2959.74
88	49.28	296.56	890.56	1702.80	2993.76
89	49.84	299.93	900.68	1722.15	3027.78
90	50.40	303.30	910.80	1741.50	3061.80
91	50.96	306.67	920.92	1760.85	3095.82
92	51.52	310.04	931.04	1780.20	3129.84
93	52.08	313.41	941.16	1799.55	3163.86
94	52.64	316.78	951.28	1818.90	3197.88
95	53.20	320.15	961.40	1838.25	3231.90
96	53.76	323.52	971.52	1857.60	3265.92
97	54.32	326.89	981.64	1876.95	3299.94
98	54.88	330.26	991.76	1896.30	3333.96
99	55.44	333.63	1001.88	1915.65	3367.98
100	56.00	337.00	1012.00	1935.00	3402.00