

Port of Brookings Harbor

WEEKLY OPERATION REPORT

DATE: Sunday 10/01/17 to Saturday 10/07/17

Port Office

1. Port employs eight (8) full-time hourly employees and one (1) salary employee.
 2. Currently, the Port is operating RV Park, Boat Yard, Fuel Dock, Marina, Gear Storage and Retail Center seven days a week. RV Park and Port offices closed on weekends.
 3. Approximate end of the week QuickBooks balances for the Port:
 - \$ 48,861 General Fund
 - \$ 42,298 Fuel Dock Account
 - \$ 1,815 Cash on Hand/Petty Cash (RV Park, fuel dock and office)
 - \$ 92,974 **GENERAL FUND**, as of 10/07/17. **30-Day reserve amount needed \$181,789 (without depreciation)**
-
- \$ 59,466 **Capital Projects Fund** (To keep pace with Deprecation need \$7,533 weekly)
FEMA Basin 1 Piling Project – Estimated Port share \$250,000 (Postponed to FY 18-19)
OSMB Grant – Boarding Dock Replacement – Port share \$60,000 (25k cash)
 - \$ 17,732 **Debt Service Fund** \$62,500 Quarterly (IFA Business Oregon)
Week 1, next payment due Dec 31
(\$4,807.69 average each week to reach payment, currently \$0 short)
 - \$ 4,671 **Debt Service Fund** \$4,659 Monthly (Travel Lift Lease)
Week 2, payment due 22nd each month
(\$1,164.75 average each week to reach payment, currently \$0 short)
 - \$133,166 **Revenue Bond Fund** \$143,132 Yearly (\$13,012 must remain in fund)
USDA Loan - \$130,120, payment due Nov 5th – Week 48
(\$2,502.30 average each week to reach payment, currently \$0 short)
 - \$ 11,000 **Reserve Fund** (Approx. Total Deprecation to date \$5,296,203. Yearly amount \$391,741)
 - \$226,035 **RESTRICTED FUNDS**, as of 10/07/17. **30-Day reserve amount needed to transfer from General Fund for Debt Funds \$38,820**
-
- \$319,009 Total, as of 10/07/17. **30-Day reserve amount \$88,815 short (add \$30,132 for depreciation)**
-
- \$129,289 **ACCOUNTS RECEIVABLE**, as of 10/07/17
1-30 days 103,070 / 31-60 days 14,117 / 61-90 days 6,508 / 90+ 5,594
 - \$ 49,213 **ACCOUNTS PAYABLE**, as of 10/07/17
1-30 days 49,213 / 31-60 days 0 / 61-90 days 0 / 90+ 0
-
- \$375,000 6 - Missed Quarterly IFA Payments, due to March 2011 Tsunami damage
 - \$ 44,419 Extra payments paid to date
 - \$330,581 Remaining amount (Approximately)

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4. Capital Projects Fund: Upcoming projects that are Priority 1:
 - Repair damaged electrical infrastructure Sites 29 to 57 at RV Park – Estimate cost TBD.
 - Repair and upgrade Slugs N Stones sewer tank – Cost 15k.
 - Trench drain installation for boat launch ramp – Estimate cost 7k. Purchase of materials can be reimbursed by OSMB once the drain is completely installed.
5. General Fund: Upcoming expenditures:
 - Purchase telehandler if approved by IFA.
6. Meetings:
 - Office staff weekly meeting.
 - Field safety meeting.
 - US Forest Service regarding the potential mud and debris flow from winter seasons and mitigation measures. Closeout meeting scheduled October 12th at the Brookings Library.
 - Dave Hoover regarding BC Fisheries dock construction completion and repairs.
 - OPPA Quarterly Meeting in Portland Oct 5-6.
7. Confirmed cancellation of KDRV weather cam monthly subscription of \$500.
8. Internet service was connected to the new Port Office location. All the hardwiring will be left in place.
9. Received approval from Harbor Sanitary on Slugs N Stones sewer tank repair. Contractor will be scheduled to begin work. Date not determined yet.

RV Park

1. Landscaping done by port staff.
2. Sealed dispenser face plate in women's shower # 2.
3. Cleared jammed quarters in dispenser shower # 2.
4. Repaired damaged waterline caused by guest at Site 38. Repair costs were charged to guest.
5. Continue removing trip hazards on slab and surrounding areas at demoed laundromat.
6. Incident report was completed and reported to Sheriff's on a truck speeding in the RV Park and tearing up the dry camp grounds.
7. Site 85 guest was not paid to date and was instructed to pay immediately. They paid and left the RV Park.
8. Received complaints the channels were not working. Found out the satellite dish was broken. Repair parts were ordered and expected to be received by next week.
9. Materials were ordered to repair splinters on benches.
10. Guest at Site 92 had lost 110 power. GFCI was tripped.
11. Removed broken cable box at Site 27.
12. Painting interior RV Park Office walls.

Docks – Basin 1 & 2 and Transient

1. Boat inventory completed for both basins.
2. Sealed and repaired dispenser face plate in men's shower at Basin 2 Commercial restroom. Someone attempted to break into the dispenser.
3. Vessel moored in Q-20 without notifying the Port and broke the pedestal cover with their tie lines. They also tied up the lines on dolphin piling during low tide and the rope ended up under water potentially damaging the docks. Staff told the crew to move the vessel to transient dock as soon as possible. Office staff contacted the owner of the vessel and told them of the damage.
4. Removed dead sealion from P Dock as recommended by ODFW and other agencies.
5. Start tightening dock bolts and installing pile softeners in Basin 1.
6. Repair water leak at Basin 1 F-1.
7. Port staff landscape Basin 2 grass areas.

Boat Yard

1. Tried hauling out vessel Chantel C again, after more weight was removed, and it's still too heavy.

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Maintenance Yard / Shop

1. Continue cleanup of maintenance shop and yard.
2. Continue fabricating trench drain sections inside the warehouse.
3. Eq# 1108 was dropped off at Ford Dealer in Medford to check out the transmission. Another incident occurred with the truck. This time with another employee and he had a witness that saw the truck lurched forward after the truck was stopped and turned off. Incident was documented and Ford was notified. Port is requesting all damage repairs be made to the truck and fix the problem with the transmission.
4. Port received a rental truck provided by Ford while they investigate the issue on Eq# 1108.

Boat Launch Parking Lot

1. Fish Station cleaned by Port staff as needed.
2. Removed debris dumped in women's toilet.

Commercial Fishing Docks / Gear Storage

1. Completed crane job for commercial fleet.

Retail / Boardwalk

1. Trash removal by Port staff as needed throughout the Port.
2. Restroom cleaning and restocking by Port staff every day.
3. Someone dumped dirt and trash in the women's restroom toilet and stall. Debris were removed and system checked for any problems. Appears no debris entered the tank.
4. Repaired overflowing urinal at Retail restroom.
5. October 5 was the last day US Forest Service used the retail parking lot. Barricades and delineators were removed from area.
6. Saturday Market was held on the boardwalk hosted by Chetco Brewing.

Fuel Dock

1. 2,238 gallons of diesel and 60 gallons of gas was pumped this week. 11 vessels.
2. Approximate inventory in the aboveground tanks for diesel 5,398 and non-ethanol 2,297.
3. Carson Oil delivered 2,800 gallons of diesel and 1,192 gallons of non-ethanol after pumping fuel over the steel wall for commercial vessel.

Security

1. South Coast Knight Security patrolling the Port properties.

FEMA / OEM / PW's

1. None

Attachments

1. Balance Sheet as of 10-07-17.
2. Balance Sheet as of 10-07-16.
3. Balance Sheet as of 10-07-15.
4. 30 and 90-day Reserve of Gross Expenditures (January thru September 2017)
5. Two-week work schedule of actuals and planned activities.
6. OPPA meeting documents
7. Restroom daily checklist performed by port staff week ending 10-01-17.
8. South Coast Knight Security Reports.
9. RV Park Guest Forecast for last week.

Port of Brookings Harbor
Balance Sheet
As of October 7, 2017

	<u>Oct 7, 17</u>
Checking/Savings	
1001 - CASH & CASH EQUIVALENTS	
1002 - General Funds Ckg 3634	48,861.25
1003 - FUEL DOCK	42,298.27
Total 1001 - CASH & CASH EQUIVALENTS	<u>91,159.52</u>
1004 - RESTRICTED - CASH/EQUIVALENTS	
1005 - Capital Projects Fund 8018	59,465.83
1006 - RESERVE FUND	11,000.00
1007 - USDA BOND MM 9529	133,165.66
1008 - Debt Service Fund MM 8627	
IFA LOAN SAVINGS	17,732.51
TRAVEL LIFT	4,671.00
Total 1008 - Debt Service Fund MM 8627	<u>22,403.51</u>
Total 1004 - RESTRICTED - CASH/EQUIVALENTS	<u>226,035.00</u>
1012 - Cash on Hand/Petty Cash	
Total 1012 - Cash on Hand/Petty Cash	<u>1,814.85</u>
Total Checking/Savings	<u>319,009.37</u>
Accounts Receivable	
1200 - Accounts Receivable Account	129,289.56
Total Accounts Receivable	<u>129,289.56</u>
Accounts Payable	
2000 - General Fund Accts Payable	49,048.33
2002 - Capital Projects Accts Payable	165.08
Total Accounts Payable	<u>49,213.41</u>

Port of Brookings Harbor
Balance Sheet
As of October 7, 2016

LAST YEAR ON THIS DATE

	<u>Oct 7, 16</u>
Checking/Savings	
1001 · CASH & CASH EQUIVALENTS	
1002 · General Funds Ckg 3634	56,105.45
Total 1001 · CASH & CASH EQUIVALENTS	<u>56,105.45</u>
1004 · RESTRICTED - CASH/EQUIVALENTS	
1007 · USDA BOND MM 9529	98,314.97
1008 · Debt Service Fund MM 8627	4,370.52
Total 1004 · RESTRICTED - CASH/EQUIVALENTS	<u>102,685.49</u>
1012 · Cash on Hand/Petty Cash	
Total 1012 · Cash on Hand/Petty Cash	<u>2,503.06</u>
Total Checking/Savings	<u>161,294.00</u>
Accounts Receivable	
1200 · Accounts Receivable Account	182,868.11
Total Accounts Receivable	<u>182,868.11</u>
Accounts Payable	
2000 · General Fund Accts Payable	302,064.29
Total Accounts Payable	<u>302,064.29</u>

Port of Brookings Harbor
Balance Sheet
As of October 7, 2015

TWO YEARS AGO ON THE DATE

	<u>Oct 7, 15</u>
Checking/Savings	
1001 · CASH & CASH EQUIVALENTS	
Rogue Ct Union #44584	52.65
1002 · General Funds Ckg 3634	14,104.00
Total 1001 · CASH & CASH EQUIVALENTS	<u>14,156.65</u>
1004 · RESTRICTED - CASH/EQUIVALENTS	
1007 · USDA BOND MM 9529	134,986.72
1008 · Debt Service Fund MM 8627	1,865.64
Total 1004 · RESTRICTED - CASH/EQUIVALENTS	<u>136,852.36</u>
1012 · Cash on Hand/Petty Cash	
Total 1012 · Cash on Hand/Petty Cash	<u>-818.31</u>
Total Checking/Savings	<u>150,190.70</u>
Accounts Receivable	
1200 · Accounts Receivable Account	244,437.84
Total Accounts Receivable	<u>244,437.84</u>
Accounts Payable	
2000 · General Fund Accts Payable	407,911.22
Total Accounts Payable	<u>407,911.22</u>

Port of Brookings Harbor 30 and 90-Day Reserve of Gross Expenditures

Current Operating Expense	General	Fuel	Payroll	Insurance	Total	Funds Total	Total (1)
5010 · WAGES & SALARIES			274,462.00				
5040 · EMPLOYEE COSTS & BENEFITS			149,344.00				
6001 · ADVERTISING & NOTIFICATIONS	11,316.00						
6100 · REPAIRS & MAINTENANCE	130,013.00						
6150 · FUEL purchased for resale		280,964.00					
6200 · UTILITIES	226,653.00						
6300 · OFFICE EXPENSE	34,305.00						
6350 · BANK SERVICE & FINANCE FEES	18,540.00						
6400 · TRAVEL & ENTERTAINMENT	212.40						
6500 · PERMITS, LICENSES, TAXES & MISC	17,445.00						
6585 · HARBOR RFPD SERVICE	15,000.00						
6800 · INSURANCE; PROP & CAS, BOND				71,379.00			
6900 · PROFESSIONAL FEES	56,995.00						
Loans							
Debt Fund							
IFA Loan						166,667.00	
Travel Lift						37,272.00	
Reach Lift (if approved)						11,200.00	
Bond Fund							
USDA Loan						95,421.00	
Total Expense Jan 2017 through September 2017	510,479.40	280,964.00	423,806.00	71,379.00		310,560.00	
90 Day Reserve Amount (divided by 9 months X 3 months)	170,159.80	93,654.67	141,268.67	23,793.00	428,876.13	116,460.00	545,336.13
Monthly Amount	56,719.93	31,218.22	47,089.56	7,931.00	142,958.71	38,820.00	181,778.71

Notes:

- 1) Amount needed if Port receives no income for 1 to 3 months
- 2) Depreciation = \$30,132 per month (not factored in numbers above)



Friday's Agenda

Friday, October 6th

Portland Marriott Downtown Waterfront

1401 SW Naito Pkwy

Portland, OR 97201

7:30am: Breakfast

8-10am: OPPA Business Meeting

Welcome and Introductions - Kathryn Williams, Acting Vice-President OPPA

Adoption of previous meeting minutes

Nominations and Elections — OPPA Executive Committee

OPPA Budget Discussion

ORS 777 Rewrite Discussion

OPPA Goals — Past and Future

OBDD Update on SBPs & IGAs

Website update

OPPA Amici to the IPOCB & DSL Supreme Court Case

OPPA Bylaw Amendments – discussion

Proposed 2018 Meeting Calendar

Legislative – Update

10-10:15am Break

10:15-10:30am: Update on DSL Dredging Webpage – Kirk Jarvie

10:30-11:00: Update on Abandoned and Derelict Commercial Vessel (ADCV) Task Force
– Scott Brewen - Director of Oregon State Marine Board

11:15-11:30am: Peter Friedman & Ray Bucheger – Federal Update

11:30am-Noon: Update on National Flood Insurance Program (Amanda Puntin - DLCD)

Noon-1pm: Lunch

1-2pm: Cyber Security – Chris Ballod - Lewis Brisebois

2-3pm: Mark Harryman – Oregon Resiliency Officer



**OPPA Business Meeting Minutes
August 24, 2017
Oregon State Capitol
Salem, Oregon**

In Attendance: Kathryn Williams, Michele Bradley, Charmaine Vitek, Bud Shoemake, Don Mann, Heather Stebbings, Dave Harlan, Mark Freeman, Martin Callery, Paula Miranda, John Burns, Ryan Neal, Peter Mitchell, Dina McClure, Nancy Rickard, Roxy Cuellar, Paul Cook, John Buckley, Gary Dehlinger, Andrea Klaas, Jim Knight, Frank Stratton, Mark Landauer, and Jennifer Quisenberry.

Bud Shoemake reported that he spoke with Kevin Greenwood and he wanted to pass along the message of how much he misses everyone and how important he feels the organization is.

1. **Introductions:** Introductions were made of individuals present at the meeting.
2. **Minutes of the January 19, 2017 Meeting:** Michele Bradley moved to approve the January 19, 2017 meeting minutes. Kathryn Williams seconded and the motion passed unanimously.
3. **New Business**
 - a. **OPPA Executive Committee Vacancies:** Mark Landauer reported that due to the departure of Kevin Greenwood, the Executive Committee needs to appoint three people to form the Nominating Committee. He explained that he likes to keep a balance of river and coastal ports and would like someone from each. Mark asked for volunteers. Michele Bradley, Peter Mitchell, and Charmaine Vitek volunteered to be on the Nominating Committee.
 - b. **SDAO Legislative Committee Port Vacancy:** Mark Landauer reported that the port position on the SDAO Legislative Committee is vacant. He explained the time commitment and committee's purpose. Paul Cook volunteered to serve.
 - c. **Peer Review Committee Vacancies:** Dave Harlan explained the purpose of the Peer Review Committee, time commitments involved, and advantages of serving. Input was also provided from Peter Mitchell and Don Mann. Dave responded to questions. Mark Landauer asked for volunteers to join the committee. Roxy Cuellar, Bud Shoemake, and Peter Mitchell volunteered.
 - d. **Bylaws:** Mark Landauer said he would circulate the bylaws before the conference due to some changes he would like to be made. He also said the changes would ultimately need to be approved by the SDAO Board of Directors.

- e. **Insurance Update:** Frank Stratton reported that SDAO staff have been working on a plan to enhance insurance coverage for ports. He said he is planning to present the following ideas to the SDIS Board of Trustees for approval:
 - i. **Expand Pollution Coverage:** Add sudden and accidental pollution coverage with a \$250,000 limit.
 - ii. **Salvage Coverage:** \$250,000 of coverage to help remove a sunken vessel.
 - iii. **Flood and Tsunami Coverage for Docks:** Add coverage with a \$100,000 deductible. On a case-by-case basis, SDIS will allow for docks to be scheduled.
 - iv. **Expand Longevity Credit Program.**
 - v. **Properties ineligible for NFIP can be covered with a \$100,000 deductible.**
 - vi. **Drone training program.**
- f. **Website Refreshing:** Mark Landauer said he would like to update the website and asked everyone to send new pictures of their port.

4. Committee Reports

- a. **Legislative Committee:** No report.
- b. **Internal Operations Committee:** Mark Landauer reported that he is working on the agenda for the conference and would welcome suggestions for speakers. Don Mann suggested inviting Governor Brown.

5. Administrative Rule Update: No report.

6. Legislative Report: Mark Landauer gave an update on the legislative assembly and provided a summary of the 2017 Legislative Session. He recapped bills of interest that passed and those that did not. Mark referred to the handouts in the meeting packet and spoke about the top 10 legislative accomplishments of OPPA. He discussed important bills of the session including recreational immunity, shipyard activities, public records, paid family leave, marijuana use, pay equity, flexible schedule, immigration, POW/MIA flag, lottery bonding, and the transportation package.

7. Other Business: John Burns discussed an issue of concern regarding DSL and Port of Coos Bay. Discussion followed regarding the initiation or joining of an amicus brief on the matter. John said the deadline for briefs is October 28th.

Meeting adjourned at 12pm.

**Historical Statement of Revenues, Expenses,
 and Changes in Net Position
 June 30, 2017**

SDAO Port Group

	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Actual
Revenues						
OPPA Member Dues	97,500	97,500	97,500	99,851	102,768	96,347
Total Revenue	<u>97,500</u>	<u>97,500</u>	<u>97,500</u>	<u>99,851</u>	<u>102,768</u>	<u>96,347</u>
Expenses						
OPPA Director Expenses	48,000	48,000	48,000	48,000	48,000	48,000
OPPA Expenses	31,048	37,608	37,171	38,519	54,304	41,913
Total Expenses	<u>79,048</u>	<u>85,608</u>	<u>85,171</u>	<u>86,519</u>	<u>102,304</u>	<u>89,913</u>
OPPA Net Income	<u>18,452</u>	<u>11,892</u>	<u>12,329</u>	<u>13,331</u>	<u>464</u>	<u>6,434</u>
Retained Earnings Balance	18,452	30,344	42,673	56,005	56,469	62,903



MEMORANDUM

TO: Members of the OPPA
Date: October 2, 2017
From: Mark Landauer
Re: Joining the International Port of Coos Bay and the Department of State Lands as an Amici in a case before the Oregon Supreme Court

As some of you may recall, at our previous business meeting John Burn inquired whether the OPPA would be willing to join a case as amici that the International Port of Coos Bay and the Oregon Department of State Lands are currently engaged in (Respondents). The Petitioners include the Sierra Club, Greenpeace and Friends of Living Oregon Waters and formally Coos Water Keeper. Below is a brief description of the case at hand.

In 2007 the International Port of Coos Bay applied for and ultimately received a removal fill permit from DSL to undertake activities associated with constructing a marine terminal in Coos Bay. The Port's purpose is to develop a multi-berth, multi-purpose shipping facility that will accommodate large vessels. However, the Petitioners challenged the permit based on a couple of issues. One of those issues was whether DSL had jurisdiction for the upland removal of the two-phase removal. This part of the argument is not the reason for which we were asked to join. Rather, the Petitioners also argued that DSL should not have issued the permit because the department failed to consider the "future uses of" the terminal and their effects on the relevant statutory criteria. Essentially, what the petitioners are saying is that the department must consider the effects of the proposed "project" including the effect of the proposed terminals operation. To this point the port and department have prevailed at each stage of the litigation and now the case will be heard by the Oregon Supreme Court.

What the Petitioners are arguing is that DSL as the issuer of removal fill permits must consider not only the effects of the fill and removal activities associated with constructing the proposed marine terminal but also the effects of operating that terminal once it is completed. Simply put, petitioners are arguing that a removal fill "project" also entails the operation of whatever is built in the aftermath of a removing or filling in wetlands/waters owned by the state.

If the Petitioners in this case prevail, the ruling would have a profound impact on ports that seek to fulfill their mission and greatly complicate the ability of ports to undertake development activities. As described in the petition to the court, "consideration of the 'project' must therefore include consideration of not only the impacts of dredging the access channel, but also the construction, existence, and operation of the marine terminal for its intended use." In this case of course, the petitioners believe the intended use is LNG or coal export even though the application for the permit states that the intended use is a deep draft marine terminal, with no specific commodity identified. As a result, I would recommend to the OPPA membership that the OPPA agree to lend its name as amici to this case and further that the OPPA contribute an amount, to be determined by the membership, of membership funds to assist in covering the cost of writing the amici.



Proposed 2018 OPPA Business Meetings and Quarterly Ports Meetings

January 18th – Business Meeting

March 15th – Business Meeting/Quarterly Ports Meeting

April 26th – Business Meeting

May 17th – Business Meeting

June 21st – Business Meeting/Quarterly Ports Meeting

July 19th- Business Meeting

August 16th – Business Meeting

October 4th & 5th – OPPA Conference – Location to be determined

November 15th – Business Meeting/Quarter Ports Meeting

December 20th – Business Meeting

Draft Recommendations of the Abandoned and Derelict Commercial Vessel Task Force

I: Identify boats at risk before they become derelict or abandoned

Assign one state agency to track all commercial vessels in the state
Require commercial boat owners to report where boats are moored (or garaged)
Monitor commercial sectors to identify classes of boat that may be vulnerable (e.g. because of fisheries closures, changes in CG regulations)
Maintain a "vessel of concern" list and provide information to vessel owners
Require marina/ moorage owners to check for registration, maintain the info, and provide the information to requesting agencies
Continue the Commercial Vessel task force as a workgroup that meets twice a year (coordinated by the ports?)

II: Streamline processes and increase removal/ recycling capacity

State could publish and maintain a list of qualified boat removal/ recycling contractors (like is done for asbestos contractors)
Request the Department of Administrative Services establish a state-wide price agreement for boat removal and recycling services
Request permitting agencies streamline and simplify the permitting processes for the removal of sunken vessels

III: Incentivize owners to responsibly dispose of their vessels at the end of vessel's service

Require marine survey before transfer of title on boats over 40 years and 65 feet long
Require proof that boat is removed from the water or is seaworthy before fishing permits transferred to a new vessel
Establish a "vessel turn in program" for owners unable to afford dismantling/ disposal to prevent boats from being sold for less than their disposal cost
State income tax deduction for owners that recycle vessels at approved locations
Require insurance on vessels moored on the water

IV: Find funding to deal with existing vessels in need of disposal

One-time allocation of state funds to establish a Commercial ADV account that would fund the removal of seized abandoned and derelict vessels as well as a "vessel turn in" program for the next 5 years
Leverage money from the Coast Guard for the removal of oils and hazmat to lower costs
Apply for NOAA marine debris grant opportunities

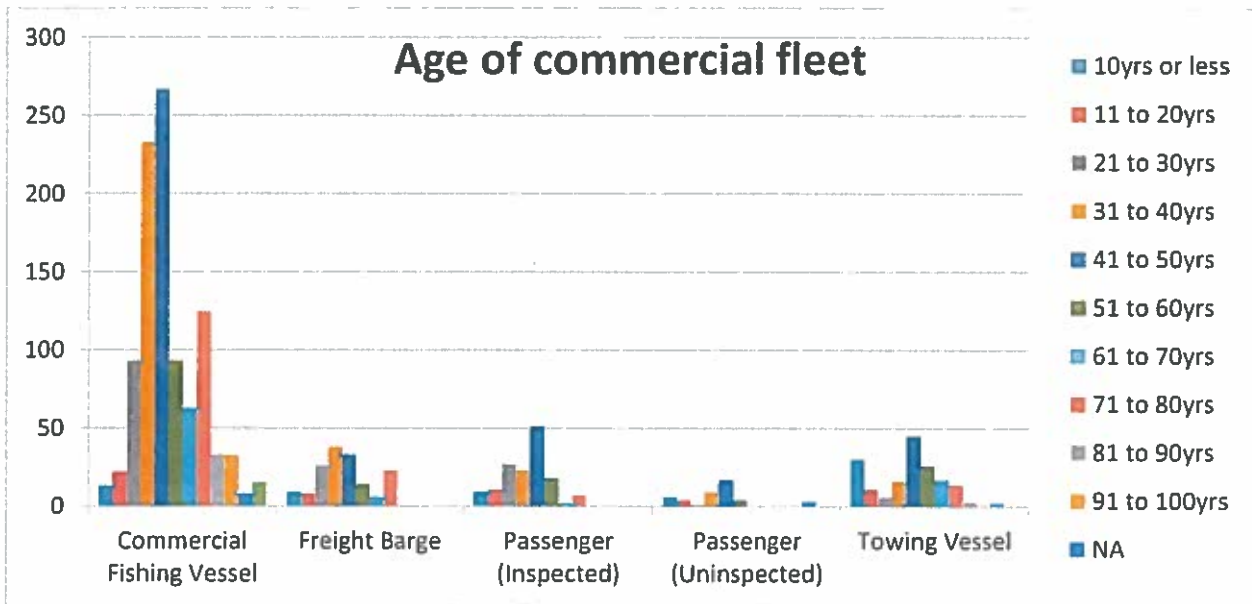
V: Develop a mechanism for commercial boats to sustain the Commercial ADV account

Flat annual "environmental fee" on all commercial boats

Graduated annual fee (based on age or length of vessel)

Per gallon fee on marine diesel sales

Title transfer fee every time a commercial boat changes ownership



- There are ~1,700 commercial boats known or presumed to reside Oregon
 - 836 boats have a 2017 "resident vessel" license from ODFW
 - An additional 231 boats have albacore tuna landing license
- Of the 1,700 commercial boats, 27 have been identified to be vessels of concern

Removal and Disposal Costs

low estimate per boat **\$10,000**

high estimate per boat **\$100,000**

	num of boats	low estimate	high estimate
Current vessels of concern	27	\$270,000	\$2,700,000
between now and 2022	32	\$320,000	\$3,200,000
between 2023 and 2027	37	\$370,000	\$3,700,000
between 2028 and 2032	38	\$380,000	\$3,800,000

	low estimate	high estimate
Average need per 5 years for next 15 years	\$356,667	\$3,566,667
Average need per year for next 15 years	\$71,333	\$713,333

Update on National Flood Insurance Program ESA Consultation for Oregon

Oregon Public Ports Association Annual Conference 2017

Amanda Punt on
Oregon Dept. of Land Conservation and
Development



Biological Opinion (BiOp) and Reasonable and Prudent Alternative

- A BiOp is the product of consultation between two federal agencies under Section 7 of Endangered Species Act
- April 2016 – NOAA Fisheries BiOp on the NFIP as implemented in Oregon
- A "Jeopardy Opinion" includes a Reasonable and Prudent Alternative (RPA)
- The RPA directs FEMA to reduce impacts of the NFIP.



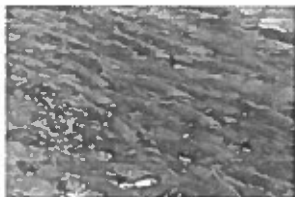
FEMA



NOAA FISHERIES

Endangered Salmon

- 16 Northwest salmon species are listed as endangered.
- A primary cause of decline is loss of habitat.
- Development in the floodplain impedes the natural processes that shape habitat and restrict places of refuge during floods.



Area Covered by the Biological Opinion



RPA Elements

- Element 1 - Notice, Education, and Outreach
- Element 2 - Interim Measures
- Element 3 - Mapping Special Hazard Areas
- Element 4 - Floodplain Management Criteria
- Element 5 - Data Collection and Recording
- Element 6 - Compliance and Enforcement



RPA Elements

- Element 1 - Notice, Education, and Outreach
- Element 2 - Interim Measures
- Element 3 - Mapping Special Hazard Areas
- Element 4 - Floodplain Management Criteria
- Element 5 - Data Collection and Recording
- Element 6 - Compliance and Enforcement



Keep in Mind



- The RPA applies to FEMA. It does not apply directly to local governments or individuals.
- Development in areas below ordinary high-water are subject to USACE review standards and it is not expected that this consultation will add duplicative processes.

Legal Wrangling

Excerpted from letter from FEMA to NOAA Fisheries, May 1, 2016;

The Biological Opinion is based on the fundamental misconception that private floodplain development is attributable to, or caused by FEMA through the implementation of the NFIP, and should be treated as federal action subject to Section 7 consultation requirements under the ESA.

Nevertheless . . . FEMA will work to implement all the RPA requirements that it has the legal authority to implement

Legal Wrangling continued

Excerpted from US DOJ Motion to Dismiss, September 8, 2017 (Oregonians for Floodplain Protection & Home Builders v. US Dept. of Commerce and Homeland Security)

In response to an RPA, an action agency has a number of options, including modifying its proposed action to implement the RPA, developing alternative means of achieving the RPA's objectives, and seeking an ESA exemption

FEMA has not yet determined how it will implement [the RPA] measures. Plaintiffs cannot allege any concrete or imminent injury with respect to either NMFS's issuance of the biological opinion or FEMA's plans to implement these measures.


FEMA does not expect to implement the provisions of RPA Element 2 until 2018

DLCD next steps

- Send recommendations to FEMA Region 10
- Want to learn more about FEMA's implementation plan
- Engage as needed

Engagement of Oregon Public Port Association

- Provide input directly to FEMA (copy DLCD)



CONTACTS

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FEMA e-mail 2703@fema.dhs.gov

RESOURCES

DLCD Website - www.dlcd.state.or.us
First link under current topics

PORT OF BROOKINGS HARBOR

RESTROOM DAILY CHECKLIST

Ensure that the restroom is clean and sanitary

Acceptable							Needs Attention							Location: Boat Launch	
M	T	W	T	F	S	S	M	T	W	T	F	S	S	Day of the week	
X	X	X	X	X	X	X								Toilet and toilet seats cleaned, disinfected, wiped dry	
														Urinal handles cleaned, disinfected, wiped dry	
														Urinal screens cleaned and blocks replaced	
														Sinks and fixtures cleaned, disinfected, wiped dry	
														Mirrors cleaned	
														Door handles, wall switches and other high contact areas cleaned, disinfected, wiped dry	
														Toilet paper and seat covers restocked	
														Soap and paper dispensers disinfected and restocked	
														Trash cans emptied, new liners put in place	
														Floors free of paper and trash	
														Feminine hygiene dispensers cleaned, disinfected and restocked, new liners put in place	
														Countertops, ledges, etc. cleaned, disinfected, wiped dry	
														Floor drains and drain covers are open and free of debris	
														Lights are functioning	
														Ceiling, walls, vents cleaned, disinfected, wiped dry	
														Floor has been mopped clean with proper cleaning or disinfecting solution	
	X	X	X	X	X									Restroom looks and smells clean	
SA	SA	SA	SA	SA	SA	SA									
Cleaned By:							Inspected By:					Date:			
Week Ending: 10-1-17															

PORT OF BROOKINGS HARBOR

RESTROOM DAILY CHECKLIST

Ensure that the restroom is clean and sanitary

Acceptable							Needs Attention							Location: Retail Center	
M	T	W	T	F	S	S	M	T	W	T	F	S	S	Day of the week	
X	X	X	X	X	X	X								Toilet and toilet seats cleaned, disinfected, wiped dry	
														Urinal handles cleaned, disinfected, wiped dry	
														Urinal screens cleaned and blocks replaced	
														Sinks and fixtures cleaned, disinfected, wiped dry	
														Mirrors cleaned	
														Door handles, wall switches and other high contact areas cleaned, disinfected, wiped dry	
														Toilet paper and seat covers restocked	
														Soap and paper dispensers disinfected and restocked	
														Trash cans emptied, new liners put in place	
														Floors free of paper and trash	
														Feminine hygiene dispensers cleaned, disinfected and restocked, new liners put in place	
														Countertops, ledges, etc. cleaned, disinfected, wiped dry	
														Floor drains and drain covers are open and free of debris	
														Lights are functioning	
														Ceiling, walls, vents cleaned, disinfected, wiped dry	
														Floor has been mopped clean with proper cleaning or disinfecting solution	
	X	X	X	X	X	X								Restroom looks and smells clean	
SA	SA	SA	SA	SA	SA	SA									
Cleansed By:							Inspected By:							Date:	
Week Ending: 10-1-17															

PORT OF BROOKINGS HARBOR

RESTROOM DAILY CHECKLIST

Ensure that the restroom is clean and sanitary

Acceptable							Needs Attention							Location: Basin 2 - Eastside	
M	T	W	T	F	S	S	M	T	W	T	F	S	S	Day of the week	
X	X	X	X	X	X	X								Toilet and toilet seats cleaned, disinfected, wiped dry	
														Urinal handles cleaned, disinfected, wiped dry	
														Urinal screens cleaned and blocks replaced	
														Sinks and fixtures cleaned, disinfected, wiped dry	
														Mirrors cleaned	
														Door handles, wall switches and other high contact areas cleaned, disinfected, wiped dry	
														Toilet paper and seat covers restocked	
														Soap and paper dispensers disinfected and restocked	
														Trash cans emptied, new liners put in place	
														Floors free of paper and trash	
														Feminine hygiene dispensers cleaned, disinfected and restocked, new liners put in place	
														Countertops, ledges, etc. cleaned, disinfected, wiped dry	
														Floor drains and drain covers are open and free of debris	
														Lights are functioning	
														Ceiling, walls, vents cleaned, disinfected, wiped dry	
														Floor has been mopped clean with proper cleaning or disinfecting solution	
														Restroom looks and smells clean	
														Shower stalls cleaned, disinfected, wiped dry	
														Shower heads cleaned, disinfected and in place	
SA SA SA SA SA SA SA Cleaned By:							Inspected By:							Date:	
Week Ending: 10-1-17															

PORT OF BROOKINGS HARBOR

RESTROOM DAILY CHECKLIST

Ensure that the restroom is clean and sanitary

Acceptable							Needs Attention							Location: Basin 2 - Westside	
M	T	W	T	F	S	S	M	T	W	T	F	S	S	Day of the week	
X	X	X	X	X	X	X								Toilet and toilet seats cleaned, disinfected, wiped dry	
														Urinal handles cleaned, disinfected, wiped dry	
														Urinal screens cleaned and blocks replaced	
														Sinks and fixtures cleaned, disinfected, wiped dry	
														Mirrors cleaned	
														Door handles, wall switches and other high contact areas cleaned, disinfected, wiped dry	
														Toilet paper and seat covers restocked	
														Soap and paper dispensers disinfected and restocked	
														Trash cans emptied, new liners put in place	
														Floors free of paper and trash	
														Feminine hygiene dispensers cleaned, disinfected and restocked, new liners put in place	
														Countertops, ledges, etc. cleaned, disinfected, wiped dry	
														Floor drains and drain covers are open and free of debris	
														Lights are functioning	
														Ceiling, walls, vents cleaned, disinfected, wiped dry	
														Floor has been mopped clean with proper cleaning or disinfecting solution	
														Restroom looks and smells clean	
Cleansed By:							Inspected By:							Date:	
Week Ending: 10-1-17															

PORT OF BROOKINGS HARBOR

RESTROOM DAILY CHECKLIST

Ensure that the restroom is clean and sanitary

Acceptable							Needs Attention							Location: Main RV Park	
M	T	W	T	F	S	S	M	T	W	T	F	S	S	Day of the week	
X	X	X	X	X	X	X								Toilet and toilet seats cleaned, disinfected, wiped dry	
														Urinal handles cleaned, disinfected, wiped dry	
														Urinal screens cleaned and blocks replaced	
														Sinks and fixtures cleaned, disinfected, wiped dry	
														Mirrors cleaned	
														Door handles, wall switches and other high contact areas cleaned, disinfected, wiped dry	
														Toilet paper and seat covers restocked	
														Soap and paper dispensers disinfected and restocked	
														Trash cans emptied, new liners put in place	
														Floors free of paper and trash	
														Feminine hygiene dispensers cleaned, disinfected and restocked, new liners put in place	
														Countertops, ledges, etc. cleaned, disinfected, wiped dry	
														Floor drains and drain covers are open and free of debris	
														Lights are functioning	
														Ceiling, walls, vents cleaned, disinfected, wiped dry	
														Floor has been mopped clean with proper cleaning or disinfecting solution	
														Restroom looks and smells clean	
														Shower stalls cleaned, disinfected, wiped dry	
														Shower heads cleaned, disinfected and in place	
<div style="font-family: cursive; font-size: 1.2em; margin: 0;">SA SA SA SA SA SA SA</div>														Inspected By: _____ Date: _____	
Cleansed By: _____															
Week Ending: 10-1-17															

PORT OF BROOKINGS HARBOR

RESTROOM DAILY CHECKLIST

Ensure that the restroom is clean and sanitary

Acceptable							Needs Attention							Location: Secondary RV Park	
M	T	W	T	F	S	S	M	T	W	T	F	S	S	Day of the week	
X	X	X	X	X	X	X								Toilet and toilet seats cleaned, disinfected, wiped dry	
														Urinal handles cleaned, disinfected, wiped dry	
														Urinal screens cleaned and blocks replaced	
														Sinks and fixtures cleaned, disinfected, wiped dry	
														Mirrors cleaned	
														Door handles, wall switches and other high contact areas cleaned, disinfected, wiped dry	
														Toilet paper and seat covers restocked	
														Soap and paper dispensers disinfected and restocked	
														Trash cans emptied, new liners put in place	
														Floors free of paper and trash	
														Feminine hygiene dispensers cleaned, disinfected and restocked, new liners put in place	
														Countertops, ledges, etc. cleaned, disinfected, wiped dry	
														Floor drains and drain covers are open and free of debris	
														Lights are functioning	
														Ceiling, walls, vents cleaned, disinfected, wiped dry	
														Floor has been mopped clean with proper cleaning or disinfecting solution	
														Restroom looks and smells clean	
Cleansed By:							Inspected By:							Date:	
Week Ending: 10-1-17															

PORT OF BROOKINGS HARBOR

RESTROOM DAILY CHECKLIST

Ensure that the restroom is clean and sanitary

Acceptable							Needs Attention							Location: Fish Station	
M	T	W	T	F	S	S	M	T	W	T	F	S	S	Day of the week	
X	X	X	X	X	X	X								Tables cleaned, disinfected, wiped dry	
														Table screens cleaned, disinfected, wiped dry	
														Walls cleaned, disinfected, wiped dry	
														Floor drains and drain covers are open and free of debris	
														Floors free of carcasses and trash	
														Door handles, wall switches and other high contact areas cleaned, disinfected, wiped dry	
														Fish and crab barrels emptied, cleaned, disinfected	
														Floors free of paper and trash	
														Floor has been mopped clean with proper cleaning or disinfecting solution	
														Lights are functioning	
														Outside drain pipe cleared and disinfected	
	X	X	X	X	X									Fish station looks and smells clean	
SA	SA	SA	SA	SA	SA	SA									
Cleaned By:							Inspected By:							Date:	
Week Ending: 10-1-17															

Gary

From: larance knauss <larance1@LIVE.COM>
Sent: Monday, October 02, 2017 4:17 AM
To: scks.patrol@gmail.com; gary@portofbrookingsharbor.com
Subject: South Coast Knight Security DAR for October 1, 2017

SECURITY OFFICER KNAUSS OCTOBER 1, 2017

2047 BOAT RAMP-CLOSED BATHROOM 2051

2149 KITE FIELD-CLOSED BATHROOM
CB-CLOSED BATHROOM
MAIN
BOAT RAMP 2210

2309 RV PARK
PUBLIC FISHING
KITE FIELD 2320

2329 CB
MAIN
BOAT RAMP 2339

0102 MAIN
CB
KITE FIELD
RV PARK 0132

0330 BOAT RAMP-OPENED BATHROOM
CB-OPENED BATHROOM
KITE FIELD-OPENED BATHROOM
PUBLIC FISHING
RV PARK 0355

Gary

From: larance knauss <larance1@LIVE.COM>
Sent: Tuesday, October 03, 2017 4:19 AM
To: scks.patrol@gmail.com; gary@portofbrookingsharbor.com
Subject: South Coast Knight Security DAR for October 2, 2017

SECURITY OFFICER KNAUSS OCTOBER 2, 2017

2059 BOAT RAMP-CLOSED BATHROOM 2104

2157 KITE FIELD-CLOSED BATHROOM
CB-CLOSED BATHROOM
MAIN
BOAT RAMP 2230

2301 KITE FIELD
RV PARK
PUBLIC FISHING 2318

0142 RV PARK
CB
MAIN
BOAT RAMP 0157

0331 BOAT RAMP-OPENED BATHROOM
MAIN
CB-OPENED BATHROOM
KITE FIELD-OPENED BATHROOM
PUBLIC FISHING
RV PARK 0358

Gary

From: Thomas Sorr <scks.patrol@gmail.com>
Sent: Wednesday, October 04, 2017 8:19 PM
To: gary@portofbrookingsharbor.com
Subject: SOUTH COAST KNIGHT SECURITY LOG FOR POBH OCT. 03, 2017

2239 BOAT RAMP- RESTROOM CLOSED, MIDD JETTY CLEAR, GOV STOR CLEAR

MAIN AREA- SPORT BASIN LOCKED

CB- RESTROOM CLOSED

RV PARK- ORLP# 185 WARNED FOR NO OVERNIGHT CAMPING

PUB FISH- CLEAR

KITE FIELD- RESTROOM LOCKED 2318

0125 KITE FIELD- PV# 002040 ON ORLP# 882 JLU NO PARKING AFTER 10PM

PUB FISH- CLEAR

RV PARK- CLEAR

CB- CLEAR

MAIN AREA- CLEAR

BOAT RAMP- CLEAR 0155

0353 KITE FIELD- RESTROOM OPEN

PUB FISH- CLEAR

RV PARK- RESTROOM CLEAR

CB- RESTROOM OPEN

MAIN AREA- RESTROOM CLEAR

BOAT RAMP- RESTROOM OPEN 0404

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Gary

From: Thomas Sorr <scks.patrol@gmail.com>
Sent: Thursday, October 05, 2017 9:25 PM
To: gary@portofbrookingsharbor.com
Subject: SOUTH COAST KNIGHT SECURITY LOG FOR POBH OCT. 04, 2017

2226 BOAT RAMP- RESTROOM CLOSED, MIDD JETTY CLEAR, GOV STOR CLEAR

MAIN AREA- SPORT BASIN LOCKED

CB- RESTROOM CLOSED

RV PARK- ORLP# 341 CRR WARNED FOR BEEN IN PORT AFTER 10 PM

PUB FISH- CLEAR

KITE FIELD- RESTROOM LOCKED 2258

0133 KITE FIELD- CLEAR

PUB FISH- CLEAR

RV PARK- CLEAR

CB- CLEAR

MAIN AREA- CLEAR

BOAT RAMP- CLEAR 0145

0353 KITE FIELD- RESTROOM OPEN

PUB FISH- CLEAR

RV PARK- RESTROOM CLEAR

CB- RESTROOM OPEN

MAIN AREA- RESTROOM CLEAR

BOAT RAMP- RESTROOM OPEN 0410

Gary

From: larance knauss <larance1@LIVE.COM>
Sent: Saturday, October 07, 2017 4:39 AM
To: scks.patrol@gmail.com; gary@portofbrookingsharbor.com
Subject: South Coast Knight Security DAR for October 6, 2017

SECURITY OFFICER KNAUSS OCTOBER 6, 2017

2116 BOAT RAMP-CLOSED BATHROOM 2120

2210 MAIN
CB-CLOSED BATHROOM
KITE FIELD-CLOSED BATHROOM
PUBLIC FISHING
RV PARK 2231

2325 PUBLIC FISHING
KITE FIELD
CB 2336

0038 BOAT RAMP
MAIN
CB 0052

0155 KITE FIELD
PUBLIC FISHING
RV PARK 0210

0352 KITE FIELD-OPENED BATHROOM
CB-OPENED BATHROOM
MAIN
BOAT RAMP-OPENED BATHROOM 0406

Gary

From: larence knauss <larence1@LIVE.COM>
Sent: Sunday, October 08, 2017 4:06 AM
To: scks.patrol@gmail.com; gary@portofbrookingsharbor.com
Subject: South Coast Knight Security DAR for October 7, 2017

SECURITY OFFICER KNAUSS OCTOBER 7, 2017

2054 BOAT RAMP-CLOSED BATHROOM

2158 KITE FIELD-CLOSED BATHROOM
CB-CLOSED BATHROOM
MAIN 2212

2302 RV PARK
KITE FIELD
PUBLIC FISHING
CB 2328

0105 BOAT RAMP
MAIN
CB 0117

0128 RV PARK
PUBLIC FISHING
KITE FIELD 0140

0250 MAIN
BOAT RAMP 0303

0333 BOAT RAMP-OPENED BATHROOM
CB-OPENED BATHROOM
KITE FIELD-OPENED BATHROOM 0346

Guest Forecast

For: 09/30/2017 - 10/06/2017

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
9/30/2017	9	29	11	76/0/0/0	80/0/0/0	40	33.33	\$1,653.00
10/1/2017	21	19	8	80/0/0/0	53/0/0/0	27	22.50	\$1,052.00
10/2/2017	10	17	10	53/0/0/0	54/0/0/0	27	22.50	\$1,068.00
10/3/2017	10	17	11	54/0/0/0	57/0/0/0	28	23.33	\$1,287.00
10/4/2017	9	19	10	57/0/0/0	59/0/0/0	29	24.17	\$1,306.00
10/5/2017	13	16	18	59/0/0/0	69/0/0/0	34	28.33	\$1,648.00
10/6/2017	9	25	32	69/0/0/0	115/0/0/0	57	47.50	\$2,567.00
	81	142	100	448/0/0/0	487/0/0/0	242	28.81	\$10,581.00

Occupancy percentages based on 120 total units