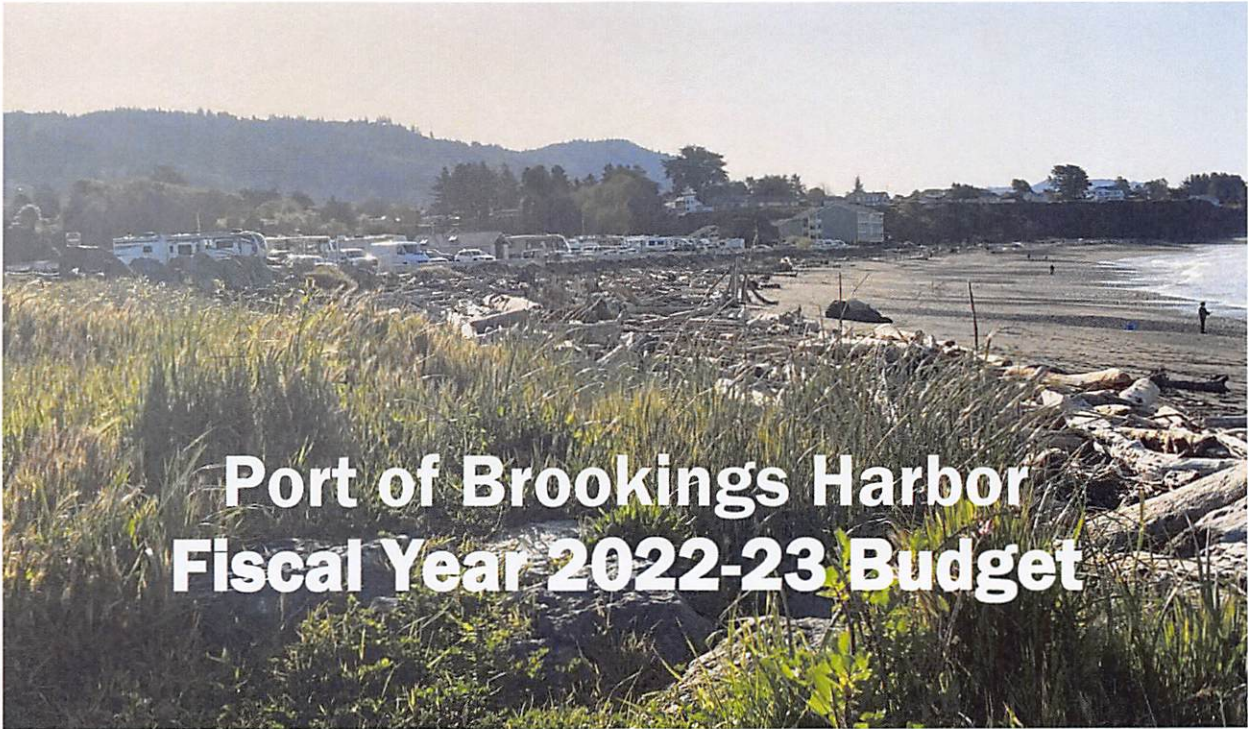


PORT OF BROOKINGS HARBOR

Budget for Fiscal Year 2022-2023



This Institution is an Equal Opportunity Provider



Port of Brookings Harbor Fiscal Year 2022-23 Budget

BUDGET COMMITTEE

Board of Commission

- Position 1 – Joseph Speir
- Position 2 – Sharon Hartung
- Position 3 – Larry Jonas
- Position 4 – Richard Heap
- Position 5 – Kenneth Range

Terms Expires

- 2025
- 2023
- 2023
- 2025
- 2025

Committee Members at Large

- Position 6 – Al Cornell
- Position 7 – Wayne King
- Position 8 – Richard Contestabile
- Position 9 – Sven Erik Rodne
- Position 10 – Brett Hester

Term Expires

- 2024
- 2024
- 2023
- 2023
- 2024

Port Manager
Gary Dehlinger

Harbormaster
Travis Webster

Director of Finance & Accounting
Kim Boom

Budget Overview
Total Resources and Requirements per Fund

1. General Fund Departments	Resources	Requirements
Cash Remaining from Previous Year	490,000	-
Taxes (Current & Prior Years)	260,000	-
Interest	2,000	-
Marina / Moorage, Storage, Marine Services, Events	842,000	1,066,000
Beachfront RV Park	800,000	515,000
Commercial / Retail Leases	635,000	514,000
Fuel Dock	1,050,000	1,232,000
Sales of Assets	10,000	-
Miscellaneous	66,000	-
Grants & Other Funding	20,000	-
Transfers	-	605,324
Contingency	-	217,676
Unappropriated Ending Fund Balance	-	25,000
General Fund Totals	4,175,000	4,175,000
2. Revenue Bond Debt Service - USDA Fund	Resources	Requirements
Cash Remaining from Previous Year	102,820	-
Interest	840	-
Transfers from General Fund	130,120	-
Total Appropriations	-	130,120
Unappropriated Ending Fund Balance	-	103,660
Revenue Bond Debt Service - USDA Totals	233,780	233,780
3. Debt Service Fund	Resources	Requirements
Cash Remaining from Previous Year	23,100	-
Interest	616	-
Transfers from General Fund	391,484	-
Genie 2018 Forklift	-	17,584
50 BFMII Travel Lift	-	55,916
IFA Loans	-	318,000
Unappropriated Ending Fund Balance	-	23,700
Debt Service Fund Totals	415,200	415,200
4. RV Park Improvement Debt Service Fund	Resources	Requirements
Transfers from General Fund	57,720	-
Umpqua Bank/OR FFC Agreement 2020 Acct#97748040835	-	57,720
RV Park Improvement Debt Service Fund Totals	57,720	57,720
All Debt Total	706,700	706,700
5. Capital Projects Fund	Resources	Requirements
Cash Remaining from Previous Year	2,500	-
FEMA DR-4432-OR and DR-4452-OR PW162-1 Revised	2,646,000	3,580,000
Unappropriated Ending Fund Balance	-	2,500
Capital Projects Fund Totals	2,648,500	3,582,500
6. Port Construction Fund	Resources	Requirements
Cash Remaining from Previous Year	572,000	-
Interest	1,170	-
Transfers from General Fund	-	-
RV Park Upgrade	-	573,170
Unappropriated Ending Fund Balance	-	-
Port Construction Fund Totals	573,170	573,170
7. Reserve Fund	Resources	Requirements
Cash Remaining from Previous Year	215,700	-
Interest	1,500	-
Transfers from General Fund	26,000	-
Reserve for Future Expenditures	-	243,200
Unappropriated Ending Fund Balance	-	-
Reserve Fund Totals	243,200	243,200

Total Port of Brookings Harbor for Fiscal Year 2022-23 Budget

9,280,570



Port of Brookings Harbor Budget FY 2022-23

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DEBT SERVICE FUND

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RV PARK IMPROVEMENT DEBT SERVICE FUND

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CAPITAL PROJECTS FUND

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RESERVE FUND

Resources and Requirements	9
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RESOURCES GENERAL FUND

Port of Brookings Harbor

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-23			
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2019/20	First Preceding Year 2020/21						
1	280,776	243,690	532,000	1 Cash Carryover	490,000			1
2	9,752	10,227	9,000	2 Previously levied taxes estimated to be received	10,000			2
3	2,904	2,021	2,000	3 Interest	2,000			3
4	220,427			4 Interfund Transfer from Capital Projects				4
5				5 OTHER RESOURCES				5
6	714,734	809,233	735,000	6 Marina / Moorage, Storage, Marine Services, Events	842,000			6
7	594,084	863,921	750,000	7 Beachfront RV Park	800,000			7
8	113,898			8 Boatyard				8
9	514,366	549,110	590,280	9 Commercial / Retail Leases	635,000			9
10	780,640	534,500	850,000	10 Fuel Dock	1,050,000			10
11	5,634	-		11 Land Use Events				11
12				12				12
13				13				13
14	5,742	1,475	50,000	14 Asset Sales	10,000			14
15	31,035	32,987	50,000	15 Miscellaneous	66,000			15
16		700,000		16 Long Term Debt Borrowings				16
17		104,786	20,000	17 Grants & Other Funding	20,000			17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23	3,273,992	3,851,950	3,588,280	23 Total resources, except taxes to be levied	3,925,000	-	-	23
24			270,000	24 Taxes estimated to be received	250,000			24
25	235,948	245,690		25 Taxes collected in year levied				25
26	3,509,940	4,097,640	3,858,280	26 TOTAL RESOURCES	4,175,000	-	-	26

FORM
LB-30

REQUIREMENTS SUMMARY
Allocated to a Program & Activity
GENERAL FUND

Port of Brookings Harbor

	Historical Data			REQUIREMENT TOTALS	Budget for Next Year 2022-23				
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	First Preceding Year 2019/20	First Preceding Year 2020/21							
PERSONNEL SERVICES									
1	78,755	83,858	88,470	1	Salary Port Manager	-	-	-	1
2	123,472	106,565	132,000	2	Office Staff	289,000	-	-	2
3	28,653	39,538	56,465	3	Hourly / RV Park Office Staff	-	-	-	3
4	232,707	240,560	250,000	4	Operations Staff	267,800	-	-	4
5	7,377	6,080	7,255	5	Overtime	8,000	-	-	5
6	154,405	155,824	165,310	6	Costs & Benefits	193,300	-	-	6
7	16,908	7,533	15,000	7	Workers Comp	22,000	-	-	7
8	82,135	83,756	99,500	8	Health Care & Dental	106,600	-	-	8
9	724,412	723,714	814,000	9	TOTAL PERSONNEL SERVICES	886,700	-	-	9
10	9	9	11	10	TOTAL FULL-TIME EQUIVALENT (FTE)	12			10
MATERIALS AND SERVICES									
11	7,997	4,397	8,680	11	Advertising & Notifications	5,624	-	-	11
12	533,411	432,923	460,319	12	Repairs and Maintenance	635,490	-	-	12
13	689,074	449,504	805,000	13	Fuel Purchased for resale	924,000	-	-	13
14	279,355	268,884	292,964	14	Utilities	379,164	-	-	14
15	44,221	41,755	60,000	15	Office Expense	51,032	-	-	15
16	41,401	52,109	60,482	16	Bank Services & Finance Fees	64,134	-	-	16
17	9,535	1,086	7,500	17	Travel & Training	8,453	-	-	17
18	10,757	7,724	37,000	18	Permit, Licenses, Taxes, Misc.	46,089	-	-	18
19	96,009	101,099	95,292	19	Insurance - Property, Liability & Bond	126,314	-	-	19
20	97,961	91,515	120,425	20	Professional Fees	175,000	-	-	20
21	1,809,721	1,450,996	1,947,662	21	TOTAL MATERIALS AND SERVICES	2,415,300	-	-	21
CAPITAL OUTLAY									
22	-	5,992	57,000	22	Land Improvements	25,000	-	-	22
23	29,724	-	-	23	Buildings	-	-	-	23
24	-	55,378	92,000	24	Equipment & Vehicle/s	-	-	-	24
25	29,724	61,370	149,000	25	TOTAL CAPITAL OUTLAY	25,000	-	-	25
26	2,563,857	2,236,080	2,910,662	26	TOTAL ALLOCATED REQUIREMENTS	3,327,000	-	-	26
REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS									
27				27	GENERAL FUND per Department Totals				27
28	1,450,753	1,449,803	1,677,667	28	Marina / Moorage, Storage, Marine Services, Events	1,066,000	-	-	28
29	174,171	210,211	250,345	29	Beachfront RV Park	515,000	-	-	29
30	226,806	84,144	145,160	30	Commercial / Retail Leases	514,000	-	-	30
32	712,127	491,922	837,490	32	Fuel Dock	1,232,000	-	-	32
33	2,563,857	2,236,080	2,910,662	33	TOTAL ALLOCATED REQUIREMENTS	3,327,000	-	-	33

FORM
LB-30

REQUIREMENTS SUMMARY
Not Allocated to a Program & Activity
GENERAL FUND

Port of Brookings Harbor

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2022-23			
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2019/20	First Preceding Year 2020/21						
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
3	-	-	-	3	TOTAL PERSONNEL SERVICES	-	-	3
4				4	TOTAL FULL-TIME EQUIVALENT (FTE)			4
					MATERIALS AND SERVICES NOT ALLOCATED			
5				5				5
6	-	-	-	6	TOTAL MATERIALS AND SERVICES	-	-	6
					CAPITAL OUTLAY NOT ALLOCATED			
7				7				7
8	-	-	-	8	TOTAL CAPITAL OUTLAY	-	-	8
					DEBT SERVICE			
9				9				9
10	-	-	-	10	TOTAL DEBT SERVICE	-	-	10
					SPECIAL PAYMENTS			
11				11				11
12	-	-	-	12	TOTAL SPECIAL PAYMENTS	-	-	12
					INTERFUND TRANSFERS			
13	130,120	130,116	130,120	13	Transfer to Bond Debt Service Fund	130,120	-	-
14	383,464	364,681	423,485	14	Transfer to Debt Service Fund	391,484	-	-
15	-	52,908	57,718	15	Transfer to RV Park Improvement Debt Service Fund	57,720	-	-
16	62,609	73,095	-	16	Transfer to Capital Projects Fund	-	-	-
17	-	684,000	125,000	17	Transfer to Port Construction Fund	-	-	-
18	126,200	24,295	34,000	18	Transfer to Reserve Fund	26,000		18
19	702,393	1,329,095	770,323	19	TOTAL INTERFUND TRANSFERS	605,324		19
20			20,000	20	OPERATING CONTINGENCY	217,676		20
21	702,393	1,329,095	790,323	21	TOTAL REQUIREMENTS NOT ALLOCATED	823,000		21
22	2,563,857	2,236,080	2,910,662	22	TOTAL ORG./PROG. REQUIREMENTS	3,327,000		22
23	3,266,250	3,565,175	3,700,985	23	Total Appropriations	4,150,000		23
24	243,690	532,465	157,295	24	UNAPPROPRIATED ENDING FUND BALANCE	25,000		24
25	3,509,940	4,097,640	3,858,280	25	TOTAL REQUIREMENTS	4,175,000	-	-

FORM
LB-35

RESOURCES AND REQUIREMENTS
REVENUE BOND DEBT SERVICE FUND - USDA

Bond Debt Payments are f

- Revenue Bonds or
 General Obligation Bonds

Port of Brookings Harbor

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-23				
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	First Preceding Year 2019/20	First Preceding Year 2020/21							
				Resources					
1	99,898	101,658	102,380	1	Cash Carry Over	102,820			1
2	1,760	698	500	2	Interest	840			2
3	130,120	130,116	130,120	3	Transferred from General Fund	130,120			3
4	231,778	232,472	233,000	4	TOTAL RESOURCES	233,780	-	-	4
				Requirements					
				Bond Principal Payments					
					Issue Date	Budgeted Payment Date			
5	72,467	76,091	79,917	5	November 6, 2000	November 6, 2022	83,913		5
6				6					6
7	72,467	76,091	79,917	7	TOTAL PRINCIPAL		83,913	-	- 7
				Bond Interest Payments					
					Issue Date	Budgeted Payment Date			
8	57,653	54,029	50,203	8	November 6, 2000	November 6, 2022	46,207		8
9				9					9
10	57,653	54,029	50,203	10	TOTAL INTEREST		46,207	-	- 10
				Unappropriated Balance for Following Year By					
					Issue Date	Payment Date			
11				11					11
12	130,120	130,120	130,120	12	Total Appropriations		130,120	-	- 12
13	101,658	102,352	102,880	13	UNAPPROPRIATED ENDING FUND BALANCE		103,660		13
14	231,778	232,472	233,000	14	TOTAL REQUIREMENTS		233,780	-	- 14

*If this form is used for revenue bonds, property tax resources may not be included.

RESOURCES AND REQUIREMENTS

Debt Payments are for:

**FORM
LB-35**

- Revenue Bonds or
- General Obligation Bonds

Debt Service Fund

Port of Brookings Harbor

Historical Data				DESCRIPTION OF RESOURCES AND REQUIREMENTS		Budget for Next Year 2022-23		
Actual		Adopted Budget This Year Year 2021/22	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
First Preceding Year 2019/20	First Preceding Year 2020/21							
Resources								
1	21,006	94,694	27,420	1	Cash Carryover	23,100		1
2	1,082	549	450	2	Interest	616		2
3	383,464	364,681	423,485	3	Transferred IN from General Fund	391,484		3
4				4				4
5	405,552	459,924	451,355	5	TOTAL RESOURCES	415,200	-	-
Requirements								
Principal Payments								
					Issue Date	Budgeted Payment Date		
6	15,192			6	Tidewinds	Monthly		6
7	12,802	13,616	14,469	7	Genie 2018 Forklift	Monthly on the 15th	15,374	7
8	45,079	47,677	50,447	8	50 BFMII Travelift Lease	Monthly on the 22nd	53,293	8
9	222,122	360,512	350,000	9	IFA Loans	Quarterly	318,000	9
10	295,195	421,805	414,916	10	TOTAL PRINCIPAL		386,667	-
Interest Payments								
					Issue Date	Budgeted Payment Date		
11	4,775	3,961	3,108	11	Genie 2018 Forklift	Monthly on the 15th	2,210	11
12	10,829	8,231	5,461	12	50 BFMII Travelift Lease	Monthly on the 22nd	2,623	12
13	59	3,168	-	13	IFA Loans	Quarterly		13
14				14				14
15	15,663	15,360	8,569	15	TOTAL INTEREST		4,833	-
Unappropriated Balance for Following Year By								
					Issue Date	Payment Date		
16	310,858	437,165	423,485	16	Total Appropriations		391,500	-
17	94,694	22,759	27,870	17	UNAPPROPRIATED ENDING FUND BALANCE		23,700	-
18	405,552	459,924	451,355	18	TOTAL REQUIREMENTS		415,200	-

RESOURCES AND REQUIREMENTS

Debt Payments are for:

**FORM
LB-35**

- Revenue Bonds or
- General Obligation Bonds

RV Park Improvement Debt Service Fund

Port of Brookings Harbor

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-23				
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	First Preceding Year 2019/20	First Preceding Year 2020/21							
				Resources					
1				1	Cash Carryover	-	-	-	1
2				2	Interest	-	-	-	2
3		52,908	57,718	3	Transferred IN from General Fund	57,720			3
4				4					4
5	-	52,908	57,718	5	TOTAL RESOURCES	57,720	-	-	5
					Requirements				
					Principal Payments				
					Issue Date	Budgeted Payment Date			
6				6	July 15, 2020	Monthly on the 15th			6
7		34,538	38,751	7	Umpqua Bank/OR FFC Agreement 2020		39,900		7
8	-	34,538	38,751	8	TOTAL PRINCIPAL		39,900	-	8
					Interest Payments				
					Issue Date	Budgeted Payment Date			
9				9	July 15, 2020	Monthly on the 15th			9
10		18,370	18,967	10	Umpqua Bank/OR FFC Agreement 2020		17,820		10
11	-	18,370	18,967	11	TOTAL INTEREST		17,820	-	11
					Unappropriated Balance for Following Year By				
					Issue Date	Payment Date			
12				12					12
13		52,908	57,718	13	Total Appropriations		57,720	-	13
14				14	UNAPPROPRIATED ENDING FUND BALANCE				14
15	-	52,908	57,718	15	TOTAL REQUIREMENTS		57,720	-	15

RESOURCES AND REQUIREMENTS

CAPITAL PROJECTS FUND

Port of Brookings Harbor

	Historical Data			RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-23			
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2019/20	First Preceding Year 2020/21						
				RESOURCES				
1	10,579	2,500	41,000	1	Cash Carryover	2,500		1
2	-			2	Interest			2
3	62,609	73,095		3	Interfund Transfer from General Funds			3
4	4,825			4	OSMB MAP Grant			4
5	182,173			5	FEMA DR-2458-OR PW319 Basin 1 Piling Project			5
6		90,000	793,500	6	FEMA DR-4432-OR and DR-4452-OR - Federal Funding	2,646,000		6
7				7	FEMA DR-4432-OR and DR-4452-OR - State Matching Funds	934,000		7
8	14,154	585,846		8	State Lottery Funds - C2019375 Dock Repair & Improvement			8
9				9				9
10	274,340	751,441	834,500	10	TOTAL RESOURCES	3,582,500	-	- 10
				REQUIREMENTS				
11	2,499			11	OSMB MAP Grant			11
12	2,830	711,010	832,000	12	FEMA DR-4432-OR and DR-4452-OR	3,580,000		12
13	46,084			13	State Lottery Funds - C2019375 Dock Repair & Improv			13
14				14				14
15				15				15
16				16				16
17	220,427		-	17	Interfund Transfer from Capital Projects (Due to/From)			17
18	271,840	711,010	832,000	18	Total Appropriations	3,580,000	-	- 18
19	2,500	40,431	2,500	19	UNAPPROPRIATED ENDING FUND BALANCE	2,500		19
20	274,340	751,441	834,500	20	TOTAL REQUIREMENTS	3,582,500	-	- 20

RESOURCES AND REQUIREMENTS

Port Construction Fund

Port of Brookings Harbor

	Historical Data			RESOURCES AND REQUIREMENTS		Budget for Next Year 2022-23			
	Actual		Adopted Budget This Year Year 2021/22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2019/20	First Preceding Year 2020/21							
				RESOURCES					
1		-	575,000	1	Cash Carryover	572,000			1
2		4,699	2,000	2	Interest	1,170			2
3		684,000	125,000	3	Interfund Transfer from General Funds				3
4			-	4					4
5	-	688,699	702,000	5	TOTAL RESOURCES	573,170	-	-	5
				REQUIREMENTS					
6		119,250	702,000	6	RV Park Restroom/Laundry Facility & Improvements	573,170			6
7				7					7
8				8					8
11				11					11
12		119,250	702,000	12	Total Appropriations	573,170	-	-	12
13		569,449		13	UNAPPROPRIATED ENDING FUND BALANCE		-	-	13
14	-	688,699	702,000	14	TOTAL REQUIREMENTS	573,170	-	-	14

**FORM
LB-11**

RESOURCES AND REQUIREMENTS

Resolution #307 established this fund in 1998 for dock maintenance and future dock replacements. Eq, Land and Buildings (See attached Schedule C)

RESERVE FUND

Port of Brookings Harbor

	Historical Data			DESCRIPTION	Budget for Next Year 2022-23				
	Actual		Adopted Budget This Year Year 2021/22		RESOURCES AND REQUIREMENTS				
	First Preceding Year 2019/20	First Preceding Year 2020/21			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
				RESOURCES					
1	33,092	161,270	186,575	1	Cash Carryover	215,700			1
2	1,978	1,374	1,200	2	Interest	1,500			2
3	126,200	24,295	34,000	3	Transferred IN from General Fund	26,000			3
5				5					5
6				6					6
7	161,270	186,939	221,775	7	TOTAL RESOURCES	243,200	-	-	7
				REQUIREMENTS					
8				8	Transferred OUT to General Fund				8
9				9	Transferred OUT to Capital Projects Fund				9
10				10					10
11				11					11
13				13	Reserved for Future Expenditures	243,200			13
14	-	-	-	14	Total Appropriations	243,200	-	-	14
15	161,270	186,939	221,775	15	UNAPPROPRIATED ENDING FUND BALANCE	-			15
16	161,270	186,939	221,775	16	TOTAL REQUIREMENTS	243,200	-	-	16

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FORM
LB-30

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND DEPARTMENT TOTALS**

Port of Brookings Harbor

	Historical Data			REQUIREMENT TOTALS	Budget for Next Year 2022-23				
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	First Preceding Year 2019/20	First Preceding Year 2020/21							
				PERSONNEL SERVICES					
1	78,755	83,858	88,470	1	Port Manager	-	-	-	1
2	123,472	106,565	132,000	2	Office Staff	289,000	-	-	2
3	28,653	39,538	56,465	3	Hourly / RV Park Office Staff	-	-	-	3
4	232,707	240,560	250,000	4	Operations Staff	267,800	-	-	4
5	7,377	6,080	7,255	5	Overtime	8,000	-	-	5
6	154,405	155,824	165,310	6	Costs & Benefits	193,300	-	-	6
7	16,908	7,533	15,000	7	Workers Comp	22,000	-	-	7
8	82,135	83,756	99,500	8	Health Care & Dental	106,600	-	-	8
9	724,412	723,714	814,000	9	TOTAL PERSONNEL SERVICES	886,700	-	-	9
10	9	9	12	10	TOTAL FULL-TIME EQUIVALENT (FTE)	12	0	0	10
					MATERIALS AND SERVICES				
11	7,997	4,397	8,680	11	Advertising & Notifications	5,624	-	-	11
12	533,411	432,923	460,319	12	Repairs and Maintenance	635,490	-	-	12
13	689,074	449,504	805,000	13	Fuel Purchased for resale	924,000	-	-	13
14	279,355	268,884	292,964	14	Utilities	379,164	-	-	14
15	44,221	41,755	60,000	15	Office Expense	51,032	-	-	15
16	41,401	52,109	60,482	16	Bank Services & Finance Fees	64,134	-	-	16
17	9,535	1,086	7,500	17	Travel & Training	8,453	-	-	17
18	10,757	7,724	37,000	18	Permit, Licenses, Taxes, Misc.	46,089	-	-	18
19	96,009	101,099	95,292	19	Insurance - Property, Liability & Bond	126,314	-	-	19
20	97,961	91,515	120,425	20	Professional Fees	175,000	-	-	20
21	1,809,721	1,450,996	1,947,662	21	TOTAL MATERIALS AND SERVICES	2,415,300	-	-	21
					CAPITAL OUTLAY				
22	-	5,992	57,000	24	Land Improvements	25,000			24
23	29,724	-	-	25	Buildings	-	-	-	25
24	-	55,378	92,000	26	Equipment & Vehicle/s	-	-	-	26
30	29,724	61,370	149,000	30	TOTAL CAPITAL OUTLAY	25,000	-	-	30
31	2,563,857	2,236,080	2,910,662	31	TOTAL ALLOCATED REQUIREMENTS	3,327,000	-	-	31
					REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
32				32	GENERAL FUND per Department Totals				32
33	1,450,753	1,449,803	1,677,667	33	Marina: Moorage, Storage, Marine Services, Grants, Events	1,066,000	-	-	33
34	174,171	210,211	250,345	34	Beachfront RV Park	515,000	-	-	34
35	226,806	84,144	145,160	36	Commercial Retail	514,000	-	-	36
36	712,127	491,922	837,490	37	Fuel Dock	1,232,000	-	-	37
37	2,563,857	2,236,080	2,910,662	39	TOTAL ALLOCATED REQUIREMENTS	3,327,000	-	-	39

REQUIREMENTS FOR: BEACHFRONT RV PARK

	Historical Data			DESCRIPTION	Budget for Next Year 2022-23				
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	First Preceding Year 2019/20	First Preceding Year 2020/21							
				PERSONNEL SERVICES					
1				1	Office Staff	96,600			1
2	28,653	39,538	56,465	2	Hourly / RV Park Office Staff				2
3	72			3	Operations Staff	39,100			3
4	659	826	600	4	Overtime	2,000			4
5				5	Costs & Benefits	47,000			5
6				6	Workers Comp	5,500			6
7				7	Health Care & Dental	29,000			7
8	29,384	40,364	57,065	8	TOTAL PERSONNEL SERVICES	219,200	-	-	8
9	1.50	1.50	1.25	9	TOTAL FULL-TIME EQUIVALENT (FTE)	3			9
				MATERIALS AND SERVICES					
10	1,410	1,407	1,212	10	Advertising & Notifications	1,406			10
11	32,811	51,627	38,471	11	Repairs and Maintenance	55,000			11
12	-		-	12	Fuel Purchased for resale				12
13	68,380	76,653	74,685	13	Utilities	120,000			13
14	2,609	2,713	4,567	14	Office Expense	12,758			14
15	20,109	33,433	35,874	15	Bank Services & Finance Fees	33,962			15
16			-	16	Travel & Training	100			16
17	6,905	1,082	6,666	17	Permit, Licenses, Taxes, Misc.	2,394			17
18	1,732	1,604	1,341	18	Insurance - Property, Liability & Bond	6,520			18
19	10,831	1,328	3,464	19	Professional Fees	38,660			19
20	144,787	169,847	166,280	20	TOTAL MATERIALS AND SERVICES	270,800	-	-	20
				CAPITAL OUTLAY					
21			27,000	21	Land Improvements	25,000			21
22				22	Buildings				22
23	-			23	Equipment & Vehicle/s				- 23
24	-	-	27,000	24	TOTAL CAPITAL OUTLAY	25,000	-	-	24
25	174,171	210,211	250,345	25	TOTAL DEPT. REQUIREMENTS	515,000	-	-	25

REQUIREMENTS FOR: COMMERCIAL RETAIL

	Historical Data			DESCRIPTION	Budget for Next Year 2022-23				
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	First Preceding Year 2019/20	First Preceding Year 2020/21							
				PERSONNEL SERVICES					
1	-			1	Office Staff	51,700			1
2				2	Operations Staff	75,600			2
3				3	Overtime	1,100			3
4				4	Costs & Benefits	43,900			4
5				5	Workers Comp	5,500			5
6				6	Health Care & Dental	21,800			6
7	-	-	-	7	TOTAL PERSONNEL SERVICES	199,600	-	-	7
8	1	1		8	TOTAL FULL-TIME EQUIVALENT (FTE)	2.5			8
				MATERIALS AND SERVICES					
9	-	-	-	9	Advertising & Notifications	1,406			9
10	146,747	22,956	48,164	10	Repairs and Maintenance	150,000			10
11	-	-	-	11	Fuel Purchased for resale				11
12	61,791	40,543	54,624	12	Utilities	55,164			12
13	-	-	-	13	Office Expense	12,758			13
14	-	-	-	14	Bank Services & Finance Fees				14
15	-		-	15	Travel & Training	100			15
16	682	2,961	25,200	16	Permit, Licenses, Taxes, Misc.	34,612			16
17	12,226	16,563	12,370	17	Insurance - Property, Liability & Bond	21,700			17
18	5,360	1,121	4,802	18	Professional Fees	38,660			18
19	226,806	84,144	145,160	19	TOTAL MATERIALS AND SERVICES	314,400	-	-	19
				CAPITAL OUTLAY					
20				20	Land Improvements				20
21				21	Buildings				- 21
22	-			22	Equipment & Vehicle/s				- 22
23	-	-	-	23	TOTAL CAPITAL OUTLAY	-	-	-	- 23
24	226,806	84,144	145,160	24	TOTAL DEPT. REQUIREMENTS	514,000	-	-	- 24

Schedule A
GENERAL FUND BY DEPARTMENT
REQUIREMENTS FOR: FUEL DOCK

	Historical Data			DESCRIPTION	Budget for Next Year 2022-23			
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2019/20	First Preceding Year 2020/21						
				PERSONNEL SERVICES				
1				1 Office Staff	51,700			1
2				2 Operations Staff	75,600			2
3				3 Overtime	1,100			3
4				4 Costs & Benefits	43,900			4
5				5 Workers Comp	5,500			5
6				6 Health Care & Dental	21,800			6
7	-	-	-	7 TOTAL PERSONNEL SERVICES	199,600	-	-	7
8	0	0	0	8 TOTAL FULL-TIME EQUIVALENT (FTE)	2.5			8
				MATERIALS AND SERVICES				
9			-	9 Advertising & Notifications	1,406			9
10	6,444	18,860	13,370	10 Repairs and Maintenance	30,000			10
11	689,074	449,504	805,000	11 Fuel Purchased for resale	924,000			11
12	4,699	2,326	3,655	12 Utilities	4,000			12
13	110	-	-	13 Office Expense	12,758			13
14	10,388	6,786	13,900	14 Bank Services & Finance Fees	16,344			14
15		-	-	15 Travel & Training	100			15
16	278	278	-	16 Permits, Licenses, Taxes, & Misc.				16
17	1,134	2,907	1,565	17 Insurance - Property, Liability & Bond	5,132			17
18	-	-	-	18 Professional Fees	38,660			18
19	712,127	480,661	837,490	19 TOTAL MATERIALS AND SERVICES	1,032,400	-	-	19
				CAPITAL OUTLAY				
20			-	20 Land Improvements				20
21	-	-	-	21 Buildings				21
22		11,261	-	22 Equipment & Vehicle/s				22
23	-	11,261	-	23 TOTAL CAPITAL OUTLAY	-	-	-	23
24	712,127	491,922	837,490	24 TOTAL DEPT. REQUIREMENTS	1,232,000	-	-	24

**REQUIREMENTS FOR: MARINA Including Moorage,
Storage, Marine Services, Grants & Property Ground Use**

	Historical Data			DESCRIPTION	Budget for Next Year 2022-23			
	Actual		Adopted Budget This Year Year 2021/22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2019/20	First Preceding Year 2020/21						
PERSONNEL SERVICES								
1	78,755	83,858	88,470	1	Port Manager	-		1
2	123,472	106,565	132,000	2	Office Staff	89,000		2
3				3	Hourly / RV Park Office Staff			3
4	232,635	240,560	250,000	4	Operations Staff	77,500		4
5	6,718	5,254	6,655	5	Overtime	3,800		5
6	154,405	155,824	165,310	6	Costs & Benefits	58,500		6
7	16,908	7,533	15,000	7	Workers Comp	5,500		7
8	82,135	83,756	99,500	8	Health Care & Dental	34,000		8
9	695,028	683,350	756,935	9	TOTAL PERSONNEL SERVICES	268,300	-	-
10	10.25	10.25	10	10	TOTAL FULL-TIME EQUIVALENT (FTE)	3.5		10
MATERIALS AND SERVICES								
11	6,587	2,990	7,468	11	Advertising & Notifications	1,406		11
12	347,409	339,480	360,314	12	Repairs and Maintenance	400,490		12
13	-		-	13	Fuel Purchased for resale			13
14	144,485	149,362	160,000	14	Utilities	200,000		14
15	41,502	39,042	55,433	15	Office Expense	12,758		15
16	10,904	11,890	10,708	16	Bank Services & Finance Fees	13,828		16
17	9,535	1,086	7,500	17	Travel & Training	8,153		17
18	2,892	3,403	5,134	18	Permit, Licenses, Taxes, Misc.	9,083		18
19	80,917	80,025	80,016	19	Insurance - Property, Liability & Bond	92,962		19
20	81,770	89,066	112,159	20	Professional Fees	59,020		20
21	726,001	716,344	798,732	21	TOTAL MATERIALS AND SERVICES	797,700	-	-
CAPITAL OUTLAY								
22		5,992	30,000	22	Land Improvements			22
23	29,724	-	-	23	Buildings			23
24		44,117	92,000	24	Equipment & Vehicle/s			24
27	29,724	50,109	122,000	27	TOTAL CAPITAL OUTLAY	-	-	-
28	1,450,753	1,449,803	1,677,667	28	TOTAL DEPT. REQUIREMENTS	1,066,000	-	-

Schedule B
Debt Service Fund Detailed Amortization Schedules

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2022	Balance 7/1/2023
Umpqua Bank	7/15/2022	3,281	1,529	4,810	626,709	
RV Park Restroom/Laundry Facility & Upgra	8/15/2022	3,289	1,521	4,810		
	9/15/2022	3,297	1,513	4,810		
	10/15/2022	3,305	1,505	4,810		
	11/15/2022	3,313	1,497	4,810		
	12/15/2022	3,321	1,489	4,810		
	1/15/2023	3,329	1,481	4,810		
	2/15/2023	3,337	1,473	4,810		
	3/15/2023	3,345	1,465	4,810		
	4/15/2023	3,353	1,456	4,810		
	5/15/2023	3,362	1,448	4,810		
	6/15/2023	3,370	1,440	4,810		
	RV Park Restroom/Laundry Facility & Upgrades Total		39,901	17,817	57,718	

m2Lease	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2022	Balance 7/1/2023
50BFMII Travelift Lease	7/22/2022	4,330	329	4,659	122,164	
50BFMII Travelift Lease	8/22/2022	4,350	309	4,659		
	9/22/2022	4,370	289	4,659		
	10/22/2022	4,390	269	4,659		
	11/22/2022	4,410	249	4,659		
	12/22/2022	4,430	229	4,659		
	1/22/2023	4,451	208	4,659		
	2/22/2023	4,471	188	4,659		
	3/22/2023	4,492	167	4,659		
	4/22/2023	4,512	147	4,659		
	5/22/2023	4,533	126	4,659		
	6/22/2023	4,554	105	4,659		
	50BFMII Travelift Lease Total		53,293	2,615	55,908	

Schedule B
Debt Service Fund Detailed Amortization Schedules

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2022	Balance 7/1/2023
Umpqua Bank Loan#747041620	7/15/2022	1,249	215	1,464	43,160	
2018 Genie Reach Forklift	8/15/2022	1,248	217	1,465		
	9/15/2022	1,255	210	1,465		
	10/15/2022	1,268	197	1,465		
	11/15/2022	1,268	197	1,465		
	12/15/2022	1,280	184	1,465		
	1/15/2023	1,281	184	1,465		
	2/15/2022	1,287	177	1,465		
	3/15/2023	1,311	154	1,465		
	4/15/2023	1,301	164	1,465		
	5/15/2023	1,313	152	1,465		
6/15/2023	1,314	150	1,465			
Loan for Forklift Total		15,374	2,202	17,576		27,786

	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2022 (Includes Deferred Interest)	Balance 7/1/2023 (Includes Deferred Interest)
IFA Business Oregon						
3rd Quarter	9/30/2022	77,500	-	77,500	3,848,444	
4th Quarter	12/31/2022	77,500	-	77,500		
1st Quarter	3/31/2023	77,500	-	77,500		
2nd Quarter	6/30/2023	77,500	-	77,500		
80% for Asset Sales		8,000	-	8,000		
IFA Total		318,000	-	318,000		3,530,444
TOTAL DEBT SERVICE		426,568	22,635	449,203	4,640,477	4,213,909

Creditor	Payment Dates	Principal Amt	Interest Amount	Pmt Amount	Balance 6/30/2022	Balance 7/1/2023
USDA Revenue Bond	11/6/2022	83,913	46,207	130,120	924,603	840,690
All Debt Totals		510,481	68,842	579,323	5,565,080	5,054,599

**Port of Brookings Harbor
Schedule C - Asset List**

Ending December 31, 2021

Description	Date	Life	Cost	Current Depr 2021	Total Depr	Net Book Value	Insured Value	Years Left
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Machinery & Equip

Eq# 1108 - 2017 Ford 3/4 Ton Truck (8)	2/8/2017	10	26,371	2,637	13,186	13,186	25,871	5
Eq# 1109 - 2019 Ford F-150 Truck (8)	8/5/2019	10	25,703	2,570	5,141	20,562	24,530	8
Eq# 1110 - 2007 Chevrolet CK2500 (8)	11/1/2019	10	4,800	480	960	3,840	4,800	8
Eq# 1111 - 2022 Ford Maverick Truck (8)	2/28/2022	10	19,893			19,893	19,893	10
Eq# 1112 - 2022 Ford Maverick Truck (8)	2/28/2022	10	19,893			19,893	19,893	10
Eq# 1117 - 2018 Chevy 1/2 Ton Truck	6/14/2018	10	20,053	2,005	4,679	15,374	20,000	8
Eq# 3701 2013 Doosan 5-Ton Forklift (10)	3/18/2013	10	25,422	2,542	20,973	4,449	25,422	2
Eq# 3705 Port Work Boat			15,000		0		10,000	
Eq# 3707 Ride-on Lawn Mower (10)	3/12/2010	10	7,599	760	8,612		7,500	0
Eq# 3710 Genie Reach Forklift	2/14/2018	25	143,227	5,729	22,916	120,311	145,000	21
Eq# 3711 - 2000 Work Golf Cart EZGO w/Rack	5/10/2019	10	2,500	250	396	2,104	2,500	8
Eq# 3712 - 1996 Work Golf Cart EZGO Enclosed Cab	5/10/2019	10	2,500	250	396	2,104	2,500	8
Eq# 3713 2019 Club Work Golf Cart Enclosed Cab	5/10/2019	10	11,736	1,174	1,858	9,878	11,740	8
Eq# 3714 - 2019 Utility Trailer	7/25/2019	10	4,600	460	652	3,948	4,600	9
Eq# 4605 50-Ton Travel Lift (25)	11/10/2016	25	343,750	13,750	68,750	275,000	324,000	20
Steel Wall Hoist Installed 2012			67,000		0	67,000	67,000	
Container-refrigerated 20'	12/17/2012	10	8,325	833	7,076	1,249		2
Transient Dock Pedestals	1/29/2013	10	7,980	798	6,717	1,263		2
Underground electrical	3/26/2013	40	18,070	452	3,727	14,343		32
Pump out station #1	6/23/2013	10	29,943	2,994	23,954	5,989	31,836	2
Pump out station #2	6/23/2013	10	29,943	2,994	23,954	5,989	31,836	2
Boat launch pay station/Kiosk	5/4/2015	10	15,055	1,506	7,528	7,528	15,977	5
Total Machinery & Equipment			849,363	42,184	221,475	613,902	794,898	

Computers		5	12,567					
Office Equipment & Furniture		10	220,215					
Tools		5	12,561					
Total Computers, Office Equip & Tools			245,343	0	0	0	18,400	

Total Machinery & Equipment & Tools			1,094,706	42,184	221,475	613,902	813,298	
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Docks

Docks - Basin 1	2001	40	1,770,000	44,250	958,750	811,250	2,568,748	18
Basin 1 Improvements 2013 (FEMA 2011 Tsunami)	2013	40	591,790	14,795	115,892	475,898		32
Docks - Basin 1 Piling Project	2019	40	801,543	20,039	40,077	761,466		38
Basin 2 Docks & Gangway (FEMA 2011 Tsunami)	2013	40	2,889,325	72,233	632,073	2,257,252		31
Basin 2 Docks	1975	40	402,000		0		3,342,285	
Docks - Basin 2 Rebuild	2000	40	258,500	6,463	147,372	111,128		17
Transient Dock/Fuel Dock	1992	40	400,000	10,000	290,000	110,000	682,502	11

**Port of Brookings Harbor
Schedule C - Asset List**

Description	Date	Life	Cost	Current Depr 2021	Total Depr	Net Book Value	Insured Value	Years Left
Docks continued								
Boardwalk- Wood	1995	40	700,000	17,500	455,000	245,000	1,573,085	14
Boardwalk - Wood, Commercial Retail	1997	40	357,000	8,925	214,200	142,800		
Public Fishing Pier	2003	40	500,000	12,500	225,000	275,000	530,604	22
Board Walk - Concrete	2011	40	859,619	21,490	193,414	666,205	912,234	31
Pacific Seafood 'Old' Dock	2003	40	400,000	10,000	200,000	200,000	500,000	20
Hallmark Dock			750,000				750,000	
Receiving Dock Steel Wall	2012	40	2,168,313	54,208	433,662	1,734,651	2,070,927	32
Gangway - Crab Dock	2013	40	36,126	903	7,300	28,826	53,060	32
Seawall Improvements	2014	40	26,597	665	4,765	21,832		33
Fisherman's dock improve Basin 1 -Sport	2014	40	51,013	1,275	9,033	41,980		33
Boat Launch Ramps concrete	2018	40	361,274	9,032	36,127	325,147	493,521	36
Pacific Seafood Dock	2017	40	1,562,157	39,054	195,270	1,366,887	1,797,811	35
Total Docks			14,885,257	343,331	4,157,936	9,575,321	15,274,777	
Buildings								
Fish Cleaning Station	1991	40	48,615	1,215	35,245	13,371	40,548	11
Building, Commercial Retail #1	1995	40	500,000	12,500	325,000	175,000	894,349	14
Building, Commercial Retail #2	1995	40	500,000	12,500	325,000	175,000	900,811	14
Comm. Bldg. - Leased to Pacific Ocean Harvesters	7/12/2011	40	207,340	5,184	41,468	165,872	263,221	32
Comm. Bldg. - Leased to Mountain View Cycles			140,454				140,454	
Port Shop			195,800				203,710	
Comm. Bldg - Leased to Blue Fin Realty			176,000				183,110	
Comm. Bldg - Leased to Catalyst			541,276				541,276	
Comm. Bldg - Leased to Boat Shop & More -Warehouse 16060 LHR			921,583				958,816	
Comm. Bldg - Leased to Oregon Homes Realty			50,000				50,000	
Port Office			156,000				162,302	
RV Park Office			60,000				60,000	
Improvements, Comm Retail	5/31/2014	40	17,941	449	3,177	14,764		33
Fish House Rehab	5/31/2014	40	18,383	460	3,217	15,166		33
OSMB Parking Lot-in service 2016	6/30/2016	40	508,630	12,716	76,295	432,336		34
OSMB Parking Lot	9/30/2015	40	15,132	378	2,270	12,862		34
OSMB Parking Lot	6/30/2016	40	2,057	51	309	1,748		34
Restrooms								
Restroom - Retail	1972	40	120,000				148,794	
RV Park Main Restroom	1972	40	202,000				125,000	
Restroom - Basin 2	1972	40	32,000					
Restroom, RV Park Secondary	1972	40	70,350				17,805	
Restroom Kite Field	1978	40	13,755				117,045	
Restroom Improvements- Basin 2	1991	40	109,491	2,737	83,398	26,093	181,246	10
Restroom - Boat Launch	1992	40	100,000	2,500	72,500	27,500	86,056	11
Restroom Improvements- Basin 2	2006	40	10,594	265	3,973	6,621		25
Total Buildings			4,717,401	50,955	971,851	1,066,332	5,074,543	

**Port of Brookings Harbor
Schedule C - Asset List**

Description	Date	Life	Cost	Current Depr 2021	Total Depr	Net Book Value	Insured Value	Years Left
RV Park Infrastructure	1997	40	333,333	8,333	199,946	133,387		16
RV Park Renovation	2002	40	300,000	7,500	150,000	150,000		20
Campground Upgrade	6/1/2015	40	67,039	1,676	10,196	56,843		34
RV Park Upgrade	6/1/2015	40	49,246	1,231	7,490	41,756		34
RV Park Upgrade	6/30/2016	40		0	0	0		
RV Park Digitalway 48 Channel System	2015	10	28,000	2,800	16,800	11,200	28,000	4
RV Park Power Equipment System			100,000				100,000	
Total RV Park			877,618	21,540	384,432	393,186	128,000	
Land Net Value			2,537,448			2,537,448		
Total Equipment			849,363	42,184	221,475	613,902	794,898	
Total Docks			14,885,257	343,331	4,157,936	9,575,321	15,274,777	
Total Buildings			4,717,401	50,955	971,851	1,066,332	5,074,543	
Total RV Park			877,618	21,540	384,432	393,186	128,000	
Land Net Value			2,537,448			2,537,448	0	
TOTALS			23,867,087	458,010	5,735,693	14,186,189	21,272,218	