

An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.

PORT OF BROOKINGS HARBOR
Board of Commissioners
Special Meeting Agenda
Previous Port Office
16340 Lower Harbor Rd Suite 103
Harbor OR 97415

Friday, September 14, 2018 • 3:00 pm

Commissioners present: Position 1, Secretary Joe Speir, Position 3, Chairman Roy Davis, and Position 5, Secretary/Treasurer Kenneth Range. Also, present were, Kathy Lindley Hall, Interim Manager, Travis Webster, Harbormaster, participating staff members and members of the public.

1. Call to Order, Pledge of Allegiance, and Roll Call:

Davis called the meeting to order at 3:00 pm. Board and audience stated the pledge of allegiance.

2. Approval of Agenda:

Range made a motion to approve the agenda as written. Second by *Speir*. Motion passed 3-0.

3. Agenda Related Public Comments:

No agenda related public comments.

4. Old Business:

- a. No Old Business:

5. New Business:

- a. Fuel Tanks:

Lindley Hall informed the board that *Webster* has been working with Carson Oil. The quote does not include the gas tanks or painting the outside of both tanks. This is for the removal of debris inside the diesel tank only. *Webster* explained the removal of debris process, and the \$45,000 is going to include the diesel tanks, maintenance on the outside, and the gas tanks. The board had some questions and concerns, resulting in; *Speir* made a motion to accept the Carson Oil bid, and not to exceed \$45,000. Second by *Range*. Motion passed 3-0.

- b. Harbor Sanitary:

Lindley Hall referred to a letter received from Harbor Sanitary dated September 12, 2018.

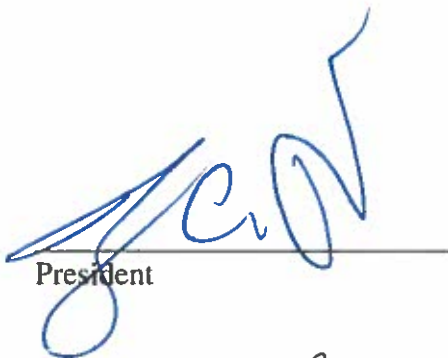
The letter states that we have until October 2nd to come up with a plan to alleviate the infiltration of sand into their system. *Webster* went over some options of what the port can do. *Range* wants to find a long-term solution not a short term and would like to see a master plan put together. The board had some questions, resulting in; *Range* made a motion that we send to Harbor Sanitary a response to their letter that includes sealing the floor drains, locking the doors and placing concrete abutments in front of the bathrooms to prevent any storm water from entering into the bathroom and then entering into the sewer. Second by *Speir*. Motion passed 3-0.

6. Non-Agenda Related Public Comments:

Dave Hoover gave the board an update on the BC Fisheries dock.

7. Adjournment:

Davis adjourned the meeting at 3:51 pm.



President



Secretary

Oct. 26, 2018
Date Signed

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