

**APPROVED MINUTES
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Monday, February 20, 2023

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met in special session on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415, teleconference and webinar.

1. CALL MEETING TO ORDER

Commission Secretary/Treasurer Sharon Hartung called the called the Special Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

- **Port of Brookings Harbor Commissioners Present:**
Sharon Hartung Secretary/Treasurer (Pos. #2); Richard Heap, President (Pos. #4) via telephone; and Kenneth Range (Pos. #5). Joseph Speir, Vice-President (Pos. #1); Larry Jonas (Pos. #3) was absent.
- **Port of Brookings Harbor Management and Staff:**
Travis Webster, Harbormaster; April Walker, Office Manager; Danielle King, Safety/Administrative.
There were no modification, additions, or changes to the agenda.
- There were no declarations of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 0:02:14

A motion was made by Range and seconded by Heap to approve the agenda as written. The motion passed 3 – 0.

3. PUBLIC COMMENTS – Audio time 0:02:30

There were no public comments.

4. ACTION ITEMS

A. Coos Curry Electric Construction Contract – Audio time 0:02:37

Webster reviewed item with the Board. Webster apologized to the Board, he has asked Crow Clay to write a letter as to why this has happened again, that he was under the impression that this fee was already included.

A motion was made by Range and seconded by Heap to approve contract for Coos-Curry Electric service upgrade in the amount of \$8,528.07 and to authorize Travis Webster to sign the contract. The motion passed 3 – 0.

5. INFORMATION ITEMS

A. None – Audio Time 0:05:39

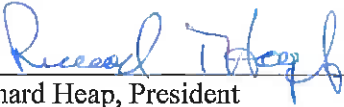
6. COMMISSIONER COMMENTS – Audio time 0:05:41

Board had no comments.


7. NEXT REGULAR MEETING DATE – Wednesday, March 15, 2023, at 2:00PM

8. ADJOURNMENT – Audio time 0:05:51

Having no further business, the meeting adjourned at 10:05 am.


Richard Heap, President

3-15-2023
Date Signed


Sharon Hartung, Secretary/Treasurer

3-15-2023
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.