

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Tuesday, July 21, 2020 • 6:00pm
Teleconference / Meeting Room *(limited space)*

Teleconference Call-In Number: 1 (301) 715-8592

Meeting ID: 857 6117 4819

Participant ID: #

(to mute/unmute: * 6)

When calling in, please announce your arrival and state your name when you join the meeting.

TENTATIVE AGENDA

1. CALL MEETING TO ORDER

- Pledge of Allegiance
- Roll Call
- Modifications, Additions, and Changes to the Agenda
- Declaration of Potential Conflicts of Interest

2. APPROVAL OF AGENDA

3. ELECTION OF COMMISSION OFFICERS

- A. One-year term of office from July 1 until June 30.
- President
 - Vice President
 - Secretary/Treasurer

4. APPROVAL OF MEETING MINUTES

- A. Approve Minutes of Special Meeting Thursday June 11, 2020
B. Approve Minutes of Budget Hearing Meeting Tuesday June 16, 2020
C. Approve Minutes of Regular Commissioner Meeting Tuesday June 16, 2020
****Sample motion: Motion to approve meeting minutes items A, B and C.****

5. PUBLIC COMMENTS – (Limited to a maximum of three minutes per person. Please email your comments to danielle@portofbrookingsharbor.com prior to the meeting, no later than 5:30pm day of meeting. ****Please wait to be called on before speaking****)

6. MANAGEMENT REPORTS

- A. Financial Report – May 2020
B. Safety Report – May 2020
C. Harbormaster Report – May 2020
D. Port Manager Report – May 2020
****Sample motion: Motion to approve management reports for May 2020 as discussed.****

7. ACTION ITEMS

- A. Catalyst Seafood Lease
B. Catalyst Seafood Outdoor Seating Plan
C. Ocean Suites Motel Lease
D. J Sloane Hair Studio Lease
E. Boardwalk Mail Service Lease
F. Whales Tail Consent to Assignment and Assumption to Lease
G. Reopening Dry Camping Sites
H. COVID-19 Relief Fund

A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.

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- I. 2020 Strategic Business Plan 5-Year Mid-Point Update
- J. Boat Yard Work Plan Agreement
- K. South Coast Knight Security / Orcal Security Consulting LLC Service Agreement
- L. Slugs N Stones N Ice Cream Cones Lease
- M. Fuel Dock Repair and Dock Repair Project Change Order
- N. Kathy's Corner Market Consent to Assignment and Assumption to Lease
- O. Procurement Approval for Dock Materials
- P. Procurement Approval for Sealcoating and Striping Boat Launch Parking Lot
- Q. Procurement Approval for RV Park Seawall Blocks
- R. Storage Tank Pollution Liability Coverage
- S. Port Office Copier Agreement
- T. POBH Bylaws
- U. Opening Port Construction Fund and RV Park Improvement Debt Service Fund

8. INFORMATION ITEMS

- A. RV Park Project
- B. Zola's Pizzeria Demolition Project
- C. Coast Guard Boat in Boat Yard
- D. COVID-19 Lease Tenant Repayment Plan

9. COMMISSIONER COMMENTS

10. NEXT REGULAR MEETING DATE – Tuesday, August 18, 2020 at 6:00pm

11. ADJOURNMENT

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