

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Tuesday, February 16, 2021 • 6:00pm
Teleconference / Meeting Room *(limited capacity)*

Teleconference Call-In Number: 1 (253) 215-8782

Meeting ID: 771 205 4017

Passcode: 02162021

(to mute/unmute: * 6)

TENTATIVE AGENDA

1. CALL MEETING TO ORDER

- Pledge of Allegiance
- Roll Call
- Modifications, Additions, and Changes to the Agenda
- Declaration of Potential Conflicts of Interest

2. APPROVAL OF AGENDA

3. ELECTION OF NEW OFFICERS

4. APPROVAL OF MEETING MINUTES

- A. Approve Minutes of Workshop Meeting Tuesday January 12, 2021
- B. Approve Minutes of Regular Commissioner Meeting Tuesday January 19, 2021
- C. Approve Minutes of Special Commissioner Meeting Wednesday January 27, 2021

**** Sample motion: Motion to approve meeting minutes items A, B and C. ****

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5. PUBLIC COMMENTS – (Limited to a maximum of three minutes per person. Please email your comments to danielle@portofbrookingsharbor.com prior to the meeting. ****Please wait to be called on before speaking****)

6. MANAGEMENT REPORTS

- A. Financial Report – January 2021
- B. Safety Report – January 2021
- C. Harbormaster Report – January 2021
- D. Port Manager Report – January 2021

****Sample motion: Motion to approve management reports for January 2021 as discussed.****

7. ACTION ITEMS

- A. Appoint Budget Officer FY 2021/22
- B. 2021 Port Events
- C. RV Park Project
- D. Business Credit Card
- E. Roy Davis Memorial

8. INFORMATION ITEMS

- A. Special District Election
- B. RV Park Reservation Program

9. COMMISSIONER COMMENTS

10. NEXT REGULAR MEETING DATE – Tuesday, March 16, 2021 at 6:00pm

11. ADJOURNMENT

A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.