

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Tuesday, March 16, 2021 • 6:00pm
Teleconference / Meeting Room *(limited capacity)*

Teleconference Call-In Number: 1 (253) 215-8782

Meeting ID: 771 205 4017

Passcode: 03162021

(to mute/unmute: * 6)

TENTATIVE AGENDA

1. CALL MEETING TO ORDER

- Pledge of Allegiance
- Roll Call
- Modifications, Additions, and Changes to the Agenda
- Declaration of Potential Conflicts of Interest

2. APPROVAL OF AGENDA

3. APPROVAL OF MEETING MINUTES

- A. Approve Minutes of Special Commissioner Meeting Thursday February 4, 2021
- B. Approve Minutes of Workshop Commissioner Meeting Wednesday February 10, 2021
- C. Approve Minutes of Regular Commissioner Meeting Tuesday February 16, 2021
- D. Approve Minutes of Special Commissioner Meeting Friday February 26, 2021

**** Sample motion: Motion to approve meeting minutes items A, B, C and D. ****

4. PUBLIC COMMENTS – (Limited to a maximum of three minutes per person. Please email your comments to danielle@portofbrookingsharbor.com prior to the meeting. *****Please wait to be called on before speaking*****)

5. MANAGEMENT REPORTS

- A. Financial Report – February 2021
- B. Safety Report – February 2021
- C. Harbormaster Report – February 2021
- D. Port Manager Report – February 2021

****Sample motion: Motion to approve management reports for February 2021 as discussed.****

6. ACTION ITEMS

- A. Hallmark Lease Renewal
- B. Audit Engagement Letter
- C. Appoint Budget Committee
- D. Pithitude and Harbor Corner Market Security Gate
- E. Whale's Tail Candy & Gifts Lessor's Consent Agreement
- F. Crow/Clay & Associates Contract Amendment No. 4
- G. Port Rates 2021-22
- H. Harbor Sanitary District Agreement

7. INFORMATION ITEMS

- A. Salmon Season Review

8. COMMISSIONER COMMENTS

9. NEXT REGULAR MEETING DATE – Tuesday, April 20, 2021 at 6:00pm

10. ADJOURNMENT

A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.