

**APPROVED SPECIAL MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
PORT OF BROOKINGS HARBOR DISTRICT**

**Friday, December 17, 2021**

**This is not an exact transcript. The audio of the session is available on the Port's website.**

The Port of Brookings Harbor District met for a Special Meeting on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

**1. CALL MEETING TO ORDER**

Commission President Heap called the Special Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

- **Commissioners Present:**  
Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Heap, President (Pos. #4) and Kenneth Range (Pos. #5). Joseph Speir, Vice-President (Pos. #1) was absent.
- **Management and Staff:**  
Gary Dehlinger, Port Manager; Travis Webster, Harbormaster; Danielle King, Safety/Administrative; and Martha Rice, Port General Counsel via phone.
- There was no modifications, additions, or changes to the agenda.
- There was no declaration of potential conflicts of interest.

**2. APPROVAL OF AGENDA – Audio time 2:00**

**A motion was made by Jonas and seconded by Hartung to approve the agenda as written. The motion passed 4 – 0.**

**3. PUBLIC COMMENTS – Audio time 2:30**

There was no public comment.

**4. ACTION ITEMS**

**A. General Counsel Services Selection – Audio time 2:38**

Commissioners reviewed both proposals and had open discussion with staff and current legal counsel.

**A motion was made by Heap and seconded by Hartung to enter into a contract with Miller Nash to be our legal counsel for a two-year contract. The motion passed 4 – 0.**

**5. INFORMATION ITEMS**

A. None

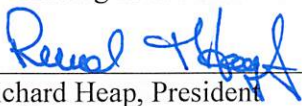
**6. COMMISSIONER COMMENTS – Audio time 19:35**

No comments.

**7. NEXT REGULAR MEETING DATE – Wednesday January 19, 2022 at 2:00 pm.**

8. ADJOURNMENT – Audio time 20:00

Having no further business, the meeting adjourned at 10:22am.

  
Richard Heap, President

1-19-2022  
Date Signed

  
Sharon Hartung, Secretary/Treasurer

1-19-22  
Date Signed

*An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: [www.portofbrookingsharbor.com](http://www.portofbrookingsharbor.com).*