

DRAFT MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT

Wednesday, February 18, 2026

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met in regular session on the above date at 2:00pm. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415, teleconference and webinar.

1. CALL MEETING TO ORDER

Commission President Sharon Hartung called the Regular Meeting of the Port of Brookings Harbor Board of Commissioners to order at 2:00pm.

- **Port of Brookings Harbor Commissioners Present:**

Joseph Speir, Vice-President (Pos. #1); Sharon Hartung, President (Pos. #2); Larry Jonas (Pos. #3); Kelsey Bozeman (Pos. #4); Daniel Fraser, Secretary/Treasurer (Pos. #5).

- **Port of Brookings Harbor Management and Staff:**

Travis Webster, Port Manager; April Walker, Office Manager; and Danielle King, Safety/Administrative.

- There were no modifications, additions, or changes to the agenda.
- There were no declarations of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 0:02:28

A motion was made by Speir and seconded by Jonas to approve the agenda as written. The motion passed 5 – 0. Yes: Jonas, Bozeman, Fraser, Speir, Hartung. No: None.

3. APPROVAL OF MEETING MINUTES – Audio time 0:02:49

A. Approve Minutes of Regular Commissioner Meeting Wednesday, January 21, 2026.

Fraser made a correction to page 2, under Approved Minutes, Joe Speir was not present and needs to be stricken from the motion.

A motion was made by Fraser and seconded by Jonas to approve the minutes with that correction. The motion passed 5 – 0. Yes: Jonas, Bozeman, Fraser, Speir, Hartung. No: None.

4. PUBLIC COMMENTS – Audio time 0:04:09

There were no public comments.

5. OREGON COAST VISITORS' ASSOCIATION (OCVA) LIVE SEAFOOD SYSTEM PRESENTATION – Audio time 0:04:20

Rick Goche represents the Oregon Coast Visitors Association. Oregon Coast Visitors Association (OCVA) conducted a survey as to what would attract more tourists, and what tourists wanted to see was being able to get more local seafood. OCVA received grants to localize the seafood, and asked Goche to write a curriculum for universities, community colleges and high schools. Goche is here today to familiarize the Board with what they have done and future partnerships. Goche showed the Board a slideshow presentation of the program and asked the Board to buy a high school tote so we can get more classrooms involved. Board asked if he has spoke with our high school, partnering with other tenants, what benefit this would be to the Port, and suggested to Goche to speak to our high school.

6. MANAGEMENT REPORTS / APPROVAL – Audio time 0:37:32

Webster reported on January maintenance items Port staff completed in RV Park and Marina. Highlighted on vessel that sank in Basin 1, speaking to Bornstein regarding their hoist, they will be coming down to install soon. Power has been installed at the Pole Barn #1. Informed the Board where we were at with Hallmark's lease. Hartung and Fraser asked about the Pole barn.

Webster let the Board know dredging is completed. Highlighted on the wastewater treatment plant and upcoming meetings. Fraser asked about the sediment pond, Webster answered.

King reviewed the Safety, Security & Environmental Report.

Walker reviewed the Financial Report.

A motion was made by Speir and seconded by Bozeman to approve the Management & Financial Reports as discussed. The motion passed 5 – 0. Yes: Jonas, Bozeman, Fraser, Speir, Hartung. No: None.

7. ACTION ITEMS

A. Appointing Budget Committee – Audio time 0:50:10

Webster and Walker reviewed the item with the Board.

A motion was made by Speir and seconded by Jonas to approve Budget Committee for Fiscal Year 2026-27 as presented. The motion passed 5 – 0. Yes: Jonas, Bozeman, Fraser, Speir, Hartung. No: None.

B. Coast Guard Auxiliary MOU – Audio time 0:51:37

Webster reviewed the item with the Board. Fraser asked how it will interfere with the display board, Webster explained. Jonas asked what they are purchasing and maintaining, Webster explained the Port will be removing the rock and pouring the concrete pad, they are purchasing and maintaining the building.

A motion was made by Jonas and seconded by Speir to approve MOU with the U.S. Coast Guard Auxiliary Flotilla 56. The motion passed 5 – 0. Yes: Jonas, Bozeman, Fraser, Speir, Hartung. No: None.

C. Insurance Deductible – Audio time 0:55:14

Webster reviewed the item with the Board. Hartung voiced her opinion on option 1. Fraser asked about the piling claim, Webster explained. Hartung showed concern for our infrastructure and what we can afford. Jonas suggested a savings account for \$25,000. Webster suggested getting more information and bringing this back to the Board

A motion was made by Jonas and seconded by Speir to table this item until staff can do more research and bring it back to the next meeting. The motion passed 5 – 0. Yes: Jonas, Bozeman, Fraser, Speir, Hartung. No: None.

D. NMFS Salmon Meeting and Port Representative (Daniel Fraser) – Audio time 1:11:19

Webster asked Fraser to discuss future. Fraser informed Board that this meeting is actually for Oregon Fish & Wildlife preseason salmon season one. Hopefully we will be receiving the two preseason reports and discussing what we would like to see for options. Asking the Board what they would like to see, Jonas asked if they would have numbers available or would they make a hard decision. Fraser will advocate for additional consideration for our area for a season, this is an economic liability for our Port, Board agreed.

A motion was made by Speir and seconded by Jonas to approve Daniel Fraser to speak on the Port's behalf while attending the ODFW Salmon meeting. The motion passed 5 – 0. Yes: Jonas, Bozeman, Fraser, Speir, Hartung. No: None.

8. INFORMATION ITEMS

A. Future Revenue Options – Audio time 1:19:30

Webster reviewed the item with the Board. Board liked the cabin idea due to adding to more amenities and allowing people not to pack everything, allowing people to bring their boats. Jonas expressed concern about trying to increase revenue but yet we are looking at major expenses, would like to see us do the easy ones first. Fraser agreed but explained it would start with six cabins to see if they will even work out. Webster explained yes, it is spending money, but it is investing in an area that does bring in money.

B. Draft Resolution 2026-XX, Port Rates for FY 2026-27 – Audio time 1:29:22

Webster reviewed each item with the Board. There were discussions about the increase in gear storage rates, permitting to sell fish off the boat, boat yard rates, launch fees, parking passes, moorage rates, RV Park rates

C. DEQ 1200-Z Stormwater Test Results – Audio time 2:30:39

Webster reviewed the item with the Board. Fraser asked about the oil water separators and installation of another one, Webster explained.

D. Opposition to Petition Modifying Commercial Dungeness Crab Fishery Rules – Audio time 2:37:11

Webster reviewed the item with the Board.

9. COMMISSIONER COMMENTS – Audio time 2:41:19

Commissioner Bozeman let the Board know that the City of Brookings is looking for a representative for TLT Tax and she is volunteering to be on that committee.

10. NEXT REGULAR MEETING DATE – Wednesday, March 18, 2026, at 2:00 PM

11. ADJOURNMENT – Audio time 2:44:01

Having no further business, the meeting adjourned at 4:43 pm.

Sharon Hartung, President

Date Signed

Daniel Fraser, Secretary/Treasurer

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.