

**DRAFT MINUTES
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT & CURRY COUNTY**

Thursday, August 11, 2022

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District & Curry County met in special session on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415, teleconference and webinar.

1. CALL MEETING TO ORDER

Commission President Richard Heap called the Special Meeting of the Port of Brookings Harbor & Curry County of Commissioners to order at 10:00am.

- **Port of Brookings Harbor Commissioners Present:**
Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Richard Heap, President (Pos. #4); and Kenneth Range (Pos. #5). Joseph Speir, Vice-President (Pos. #1) was absent.
- **Port of Brookings Harbor Management and Staff:**
Travis Webster, Harbormaster; Kim Boom, Financial Director; Danielle King, Safety/Administrative; and James Walker, Port Counsel
- **Curry County Commissioners & Staff Present:**
Court Boice, County Commissioner & Richard Christensen, Curry County Road Master. Christopher Paasch, County Commissioner & John Hertog, County Commissioner was absent.
- There were no changes to the agenda.
- There were no declarations of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 00:03:11

A motion was made by Hartung and seconded by Jonas to approve the agenda as written. The motion passed 4 – 0.

3. PUBLIC COMMENTS – Audio time 00:03:29

There were no public comments.

4. ACTION ITEMS

A. None

5. INFORMATION ITEMS

A. Curry County Storm Drain Master Plan Draft April 2022 Review – Audio Time 00:03:37

Roadmaster referred to Curry County Draft Storm Drain Master Plan and the County's goal to make this plan a final document, then apply for grants. A grant will be able to bring the culvert to City and County standards. Roadmaster stated that private storm drain must be maintained and repaired by the responsible party. Which a portion of this culvert runs through Port property, so it's the Port's, unless there is an easement dedicating it to the County and that the County Commissioners accepted that easement. Heap explained to the County that what falls out at the end of that pipe should not be the responsibility of the Port. The Board's continued to discuss the culvert and grant options. There was also a discussion about the American Plan Rescue Fund and the wastewater treatment plant.

6. COMMISSIONER COMMENTS – Audio time

There were no commissioners' comments.

7. **NEXT REGULAR MEETING DATE** – Thursday, August 17, 2022, at 2:00PM

8. **ADJOURNMENT** – Audio time 01:10:07

Having no further business, the meeting adjourned at 3:10 pm.

Richard Heap, President

Date Signed

Sharon Hartung, Secretary/Treasurer

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.

DRAFT