

**Best Western Beachfront Inn
Conference Room
16011 Boat Basin Rd
Brookings OR 97415**

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- | | |
|--|----|
| 1. Pledge of Allegiance | |
| 2. Call to Order and Roll Call | |
| 3. Swearing in Ceremony of New Commissioners | |
| 4. Vote for New Board Officers | |
| a. Chair Position | |
| b. Co-Chair Position | |
| c. Treasurer / Secretary Position | |
| 5. Approval of Agenda | |
| 6. Approval of Minutes | |
| a. Special Meeting – Monday, May 22, 2017 | 1 |
| b. Regular Meeting – Tuesday, June 20, 2017 | 3 |
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| 11. Commissioners Report | |
| 12. Non-Agenda Related Public Comments * | |
| 13. Adjournment | |

*** Limited to a maximum of three minutes per person. A “Public Comment Request”, located near the entrance, must be completed and turned into the Chairman prior to the beginning of the meeting.**

FULL MEETING PACKET AVAILABLE AT www.portofbrookingsharbor.com

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Port of Brookings Harbor Board of Commissioners
Special Meeting Minutes
Monday, May 22, 2017, 6:00 p.m.
Port Office: 16340 Lower Harbor Rd Brookings OR 97415

1. CALL TO ORDER AND ROLL CALL

Chairman Davis called the meeting to order at 6:00 pm.

Commissioners Present: Chairman Roy Davis, Vice Chairman Sue Gold, Treasure Tim Patterson, Roger Thompson & Sharon Hartung.

Staff Present: Port Manager Gary Dehlinger and Administration Assistant Danielle Shepard

2. APPROVAL OF AGENDA

Comm. Patterson made the motion to move section five (5) Public Comments to number three (3). Seconded by Comm. Thompson. Voting Yes: Unanimous.

Comm. Thompson made the motion to approve the Agenda as amended. Seconded by Comm. Hartung. Voting Yes: Unanimous.

3. PUBLIC COMMENTS

- a. **Jan Barbas:** Suggested to the Board that there should be a reversion of the building to the Port at the end of this lease. Also, there should be something in there for the case of these new LLC's going bankrupt. Believes that this decision is being rushed and all the alternatives have not been explored. Concerned about the terms of the lease.
- b. **Angi Christian:** Agrees with what Mr. Barbas stated. Thinks that the Port should receive fair market value for the buildings. Believes the Commission is making a decision based on fears and not what is in the best interest of the Port and the future. Asks the Commission to hold Mr. Manning to his original contract.
- c. **Andy Martin:** Believes that the Port should hold Mr. Manning to his original agreement. Believes the Port should reach out to the Commercial Fisherman and see what the impact would be not doing this.
- d. **Dan Fraser:** Concerns regarding what is Mr. Manning's meaning of good standing means. Worried that if Mr. Manning doesn't like you, you aren't getting ice. Suggests either removing that section of the lease or have Mr. Manning define what he means by good standing.
- e. **Barbara Ciaramella:** Wanted to address the Commissioners about signs on the Boardwalk.

4. OLD BUSINESS

- a. **Brookings Harbor Ice House and Cold Storage Lease Amendment:** Comm. Patterson wanted to know what would happen if the vote ties. Vice Chair Davis informed him that if the vote ties again then we shouldn't vote on anything until that a resolution is in place for ties. Comm. Thompson suggested that we hire a certified person to run the ice house and fuel

dock and cut off cold storage completely. Com. Patterson suggested that we go to IFA and borrow \$200,000 and put in a new ice plant or shut it down completely. Chairman Davis reminded the commission of the plan Mr. Dehlinger presented to the Board and the Board agreed to this plan, to get out of being a business. Comm. Hartung wanted to remind everyone that this started because the first proposal stated property, buildings, equipment and paperwork. Then we were presented with a ground lease figure that did not match the proposal that we voted on. Per the Attorney our options are to enforce the lease, return the business back to the Port, or approve the amendment which would help the port can continue with its recovery. Striking out home from serving to the home fleet, this way he will serve to every fleet. Extensive dialogue followed resulting in:

*Vice Chair Gold made the motion to approve the fifteen (15) year Ice House and Cold Storage lease. Seconded by Comm. Hartung. Vote: 3-2
Vote Yes: Hartung, Gold & Davis. Vote No: Patterson & Thompson.*

Comm. Patterson amended the motion and change the term to 5 years, with 1 renewal, maximum of 10 years total. Second by: Comm. Thompson. Vote: 2-3 Vote Yes: Patterson & Thompson Vote No: Hartung, Gold, Davis.

Comm. Patterson made a motion to have this topic brought up with the new Commissioners. Motion dies.

5. **NEW BUSINESS**

No new business.

6. **ADJOURNMENT**

The meeting was unanimously adjourned at 7:05 p.m.

Port Commissioner

1. Call to Order and Roll Call:

Chairman Davis called the meeting to order at 7:00 pm.

Performed pledge of allegiance.

Commissioners Present: Chairman Roy Davis, Vice Chairman Sue Gold, Treasure Tim Patterson, Roger Thompson & Sharon Hartung.

Staff Present: Port Manager Gary Dehlinger and Administration Assistant Danielle Shepard

2. Approval of Agenda:

Chair Davis would like to amend the agenda and add in New Business Item E, Sale Agreement for Harbor Sanitary. Comm. Patterson wanted to add New Business Item F, Concept of Term Limits for Office.

Comm. Thompson made the motion to approve the Agenda as amended. Seconded by Comm. Patterson. Voting Yes: Unanimous.

3. Approval of Minutes:

a. Regular Meeting – Tuesday, May 16, 2017

Vice Chair Gold made the motion to approve regular meeting minutes for May 16 as written. Seconded by Comm. Hartung. Voting Yes: Unanimous.

b. Special Meeting – Friday, May 22, 2017

Comm. Patterson had a dispute regarding section 2, second motion, does not remember if he was the one to moved public comments to section 3, and section 4a, asking about what would happen if the vote fails, believes it should be ties. (This was looked into and section 2 motion was correct, section 4 was changed to: Comm. Patterson wanted to know what would happen if the vote ties.)

Vice Chair Gold made the motion based on the tapes if there needs to be an amendment. Seconded by Comm. Thompson. Voting Yes: Unanimous.

4. Financial Report:

Comm. Thompson asked why is fuel sales down. Mr. Dehlinger informed him that this may be due to a late shrimp season, and not having a salmon season.

Comm. Thompson made the motion to approve the Financial Report as written. Seconded by Vice Chair Gold. Voting Yes: Unanimous.

5. **Agenda Related Public Comments:**

No agenda related public comments.

6. **Old Business:**

a. **Write-off Policy:**

Mr. Dehlinger informed the Board that this topic was brought up a year ago in May, and it was tabled until the end of year. Thought to bring it back up to the same board for discussion, this was presented by Comm. Patterson and this would help the office clean up our books. Comm. Thompson had an issue with writing off anything over \$1,000, this way the Board is taking the fault, not the Port Manager.

*Comm. Thompson made the motion to change the port manager authorization to approve the write off accounts with the outstanding balance of \$1,000. Seconded by Comm. Hartung.
Voting Yes: Unanimous.*

b. **Port Office Relocation from Retail Center:**

Mr. Dehlinger informed the board that this was discussed last month, to have Mainbrace moving in and Bell and Whistle expanding. I believe that the Port Office shouldn't be in the retail center, this way we can have maximum income on our retail center. I see 2 options, if Mainbrace moves out we move in there or we lease a single wide trailer. Chair Davis suggested to me the old 4M Tackle building or harbor sanitary. Extensive dialogue followed resulting in:

Vice Chair Gold made the motion to table this topic. Seconded by Comm. Patterson. Voting Yes: Unanimous.

c. **SDIS Board Practices Assessment Review – Goals:**

Mr. Dehlinger reminded the Board that this meeting was last month, and part of SDIS program is to check his recommendations and have a review 30 – 60 days after. I put together some goals for the next fiscal year. Vice Chair Gold had a concern with the old Board making goals for the new Board.

Vice Chair Gold made the motion to table this topic. Seconded by Comm. Patterson. Voting Yes: Unanimous.

7. **New Business:**

a. **Resolution 447, approving the Budget proposed for the 2017-18 fiscal year and making appropriations for said year:**

Comm. Thompson made the motion to approve the budget as written. Seconded by Comm. Patterson. Voting Yes: Unanimous.

b. **Hungry Clam Expansion:**

Comm. Thompson had a few questions regarding what Hungry Clam means by a bar, does that mean hard liquor or wine and beer? Who is carrying the liquor license? If they

over serve someone, and they in a wreck, have a tort claim against us. Comm. Hartung asked to talk to their neighbors and see how they feel about it. Mr. Dehlinger was directed to find out the answers to these questions.

Comm. Patterson made the motion to table this topic. Seconded by Vice Chair Gold. Voting Yes: Unanimous.

c. BC Fisheries Lease Amendment Proposal:

Comm. Thompson handing the Board a letter stating that he was confused about the amendments due to; the Port not being able to find a hard copy of BC Fisheries Lease, once received a copy of lease from BC Fisheries it was signed by Chair Davis and Mr. Manning, does not have any recollection of the October lease coming to the Board for approval, and cannot find any record in minutes or recordings showing record of an approved lease.

Comm. Thompson made the motion to table this topic. Seconded by Comm. Patterson. Voting Yes: Unanimous.

Comm. Thompson made the motion to move item E before item D. Second by Comm. Hartung. Voting Yes: Unanimous.

e. Sale Agreement for Harbor Sanitary:

Mr. Dehlinger informed the Board that he has negotiated with Harbor Sanitary regarding the land that they want for their pump station, and settled at \$45,000.

Comm. Thompson made the motion to allow the Port Manager to enter into a sales agreement with Harbor Sanitary District on a piece of property, Tax Lot Number: 4113-08A 1300, 50x80 and allow the Port Manager to sign all documents pertaining. Seconded by Vice Chair Gold. Voting Yes: Unanimous.

d. Port Manager Evaluation 2016 – 17:

Chair Davis informed the Board that each commissioner will read down their form. Comm. Hartung gave Mr. Dehlinger mainly 4's and 5's, thinks that instead of shutting down things, we should fix them, thinks maybe hiring someone with maintenance background to help. Comm. Thompson gave Mr. Dehlinger mainly 4's, some 3's & 5's, Mr. Dehlinger is doing a great job but there is always room for improvement. Mr. Dehlinger has the Port going in the right direction with the little resources he has. Chair Davis gave Mr. Dehlinger mainly 3's, Mr. Dehlinger has done amazing things in such a short period of time. Would like the Board to think about a pay increase for Mr. Dehlinger. Vice Chair Gold gave Mr. Dehlinger mainly 4's and 5's, this is the only time I have seen everything laid out in a logical manner, and if we follow it we could get out of debt. Mr. Dehlinger is very shy and needs to project more. Mr. Dehlinger puts in a lot of time and needs to be thanked for this. Comm. Patterson gave Mr. Dehlinger all 5's besides governmental a 2 since there are no goals.

Comm. Thompson made the motion to give Mr. Dehlinger a 5% raise. Seconded by Vice Chair Gold. Voting Yes: Unanimous.

f. Concept of Term Limits for Office:

Comm. Patterson believes that there should be a limit to each board offices, because it's good to have input from everyone, and if they are bad it's hard to get rid of them. Comm. Thompson agrees, and suggested to look at this again and make a resolution in the future. Vice Chair Gold thinks that this person should be able to project, so the people know what's going on and someone who is impartial. Should be someone who can relate to the audience and project their voice. Change for the sake of change is not always a good thing, but a change to better things are great.

4. Commissioners Report:

Commissioner Hartung: went and talk to Mr. Dehlinger about the sewer system, and would like to give Mr. Dehlinger some information about the port a potty's being station there. Would like to thank the public and the Board for giving me the opportunity to serve, and to Gary and his staff, and I wish the new Board great success.

Commissioner Thompson: walked around the Hungry Clam, and found out why no one was in the old Mainbrace building. The boat yard looks a lot better since being cleaned up. Gary and his staff are doing the best damn job they can, with what they have to work with. Would like to thank the departing Board members.

Chairman Davis: would like to thank Sharon, Sue and Tim for volunteering your time. I look forward to working with the new commissioners, it's a rough job you're taking on.

Vice Chair Gold: would like to thank everyone for this opportunity to serve. One piece of advice for the new and old Board members, when you make a decision, always do what is in the best interest of the Port and not your personal interest and look out for your constituents.

Secretary Treasure Patterson: would like to thank everyone who voted for me, I have learned a lot about the Port. A lot of help from the office, Danielle, Kim, Skylar, and Gary, any time I have gone down there they are always there to help. I ran on the platform of getting the green building running and annexation, so basically, I am a failure. It has been an enjoyable experience.

9. Public Comments:

Al Cornell: Public comment for Gary's concern, great job, the financial are compressive now. Thank you all for raising my liveaboard fee for the year, it has more than doubled, I won't be doing that anymore so everyone loose on that. These things that were tabled, and kicked down the road to deal with, why not make a committee to complete these. Have the public and one Board member.

Nick Frost: Had a question as to why the over the dock fueling fee is \$.06, while Coos Bay doesn't charge, and the average is a cent and a half. Why is Brookings so high and where does the money go? He was informed that it goes into the general fund, and it has been at this price for at least 3 years, and on July 1st it is going to \$.08.

Tom Beene: Wanted to express my appreciation for having the pledge of allegiance tonight.

Daniel Fraser: due to insurance raising for the fleet, what is the justification, since my insurance will not cover anything that happens on those docks if someone is coming down to my boat. He was informed that our insurance company told us we were 800,000 uninsured, 6

and the lawyer who takes the case will go after everyone. Liability policy is to cover you if your boat caught on fire and it catches other boats on fire or anything like that.

10. Adjournment:

The meeting was unanimously adjourned at 8:30 p.m.

Port Commissioner

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FINANCIAL REPORT

DATE: *July 18, 2017*
RE: *Month End Report of Financial Activities for June*
TO: *Port of Brookings Harbor, Board of Commissioners*
PRESENT BY: *Gary Dehlinger, Port Manager*

Accrual Basis – June 2017, Approximate Net Income \$47,787

BEACHFRONT RV PARK – NET INCOME \$56,693

- June Revenue - \$71,647. Expense \$14,954
- June occupancy was 42%
- Loan Payment Amount \$3,674
- Depreciation Amount \$1,702

BOAT YARD – NET INCOME (\$5,165)

- June Revenue - \$11,506. Expense \$6,403
- 11 paying vessels currently in the boat yard
- 7 abandon / Port vessels in the boat yard
- Loan Payment Amount \$4,659
- Depreciation Amount \$5,609

MARINA – NET INCOME (\$13,448)

- June Revenue - \$64,887. Expense \$48,747
- 42 annual renewals
- 5 semi-annual rentals
- 3 monthly rentals
- 19 daily rentals
- 3 weekly rentals
- 53 gear and boat storage rentals
- Loan Payment Amount \$14,860
- Depreciation Amount \$14,728

COMMERCIAL / RETAIL LEASES – NET INCOME \$5,557

- June Revenue - \$38,629. Expense \$11,109
- 34 Land, dock and retail space leases
- Loan Payment Amount \$11,236

- Depreciation Amount \$10,727

FUEL DOCK – NET INCOME \$2,994

- June Revenue - \$62,132. Expense \$56,551
- Purchased 25,792 gallons of diesel fuel and 3,007 gallons of non-ethanol
- Pumped 22,649 gallons of diesel and 1,653 gallons on non-ethanol
- End of the month inventory for diesel 7,616 gallons and non-ethanol 2,635 gallons
- Loan Payment Amount \$1,754
- Depreciation Amount \$833

LAND USE EVENTS – NET INCOME \$1,156

- June Revenue - \$1,380. Expense \$224
- Saturday Market hosted by Chetco Brewing on the Boardwalk
- Dog Days of Summer Brew Fest hosted by Chetco Brewing on the Boardwalk

TRANSFERS FROM GENERAL FUND

- Total transfers to Debt Service Fund \$65,952
- Total transfers to Bond Debt Fund \$30,000
- Total transfers to Capital Projects Fund \$61,335

DOCUMENTS

- Month End Fund Report – June 2017, 1 page
- Current Depreciation List “Draft”, 4 pages
- Check Register, 3 pages
- Balance Sheet as of June 30, 2017, 3 pages
- Profit & Loss 2016-17 Fiscal Year Budget Performance, 2 pages
- Profit & Loss 2016-17 Fiscal Year to Date, 5 pages
- Profit & Loss 2016-17 Fiscal Year to Date Comparison, 2 pages
- Profit & Loss June 2017 Comparison, 2 pages
- Profit & Loss June 2017, 4 pages
- Beachfront RV Park June 2017 Guest Report, 1 page
- Beachfront RV Park Guest Forecast Report for July, August and September, 3 pages
- Commercial Retail List, 1 page

COMMISSIONER ACTION

- With the Board’s approval, I would like to remove all the office equipment from the Depreciation List. The office equipment listed is out dated and no longer on the premises that I am aware of.

PORT OF BROOKINGS HARBOR

MONTH END FUND REPORT – JUNE 2017

GENERAL FUND

- \$ 75,672 General Fund
 - \$ 18,271 Fuel Dock Account
 - \$ 1,347 Cash on Hand/Petty Cash (RV Park, fuel dock and office)
 - \$ 95,290 Total Cash General Fund
-

REVENUE BOND FUND - Restricted

- \$ 60,044 Revenue Bond Fund \$143,132 Yearly (\$13,012 must remain in fund)
USDA Loan - \$130,120, payment due Nov 5th – Week 34
(\$2,502.30 average each week to reach payment, currently \$38,046 short)
-

DEBT SERVICE FUND - Restricted

- \$ 13,689 Debt Service Fund \$62,500 Quarterly (IFA Business Oregon)
Week 1, next payment due Sept 30 (6 payments behind approx. \$330,581)
(\$4,807.69 average each week to reach payment, currently \$0 short)
-

CAPITAL PROJECTS FUND - Restricted

- \$ 60,941 Capital Projects Fund
Projects: Basin 1 Dock Piling
Boat Launch Boarding Dock Replacement
* Dredge Removal completed * Emergency Dredging at Travel Lift Ramp and Storm Drain
Repair & Upgrade Retail Sewer Tank and Enclosure
Repair & Upgrade Kite Field Restroom
Repair & Upgrade Kite Field Basin Slopes
Repair & Upgrade Fuel Dock Ramp and Slopes
Demo & Replace RV Park Laundromat
Repair & Upgrade Commercial Receiving Dock
-

RESERVE FUND - Restricted

- \$ 0 Reserve Fund
(\$5,753,755 Based on current depreciation - draft list)
-

- \$134,674 Total Restricted Cash
- \$229,964 Total Cash

Port of Brookings Harbor															
Fixed Assets															
07-01-2016 to 6/30/2017															
2016-2017															
Description	Date	Life	Cost	Current Depr 2014	Total Depr	Net Book Value	Current Depr 2015	Total Depr	Net Book Value	Current Depr 2016	Total Depr	Net Book Value	Current Depr 2017	Total Depr	Net Book Value
Land			2,522,147	-	-	2,522,147	-	-	2,522,147	-	-	2,522,147	-	-	2,522,147
Land (Swap-Shazek Beach Front)	11/5/2015		(24,222)	-	-	-	-	-	(24,222)	-	-	(24,222)	-	-	(24,222)
Land (Swap-Shazek Beach Front)	11/5/2015		21,523	-	-	-	-	-	21,523	-	-	21,523	-	-	21,523
Land (Tidewinds)	3/31/2016		18,000	-	-	-	-	-	18,000	-	-	18,000	-	-	18,000
			2,537,448						2,537,448			2,537,448			2,537,448
Construction in Progress															
Green Building	6/15/00		325,000	-	-	325,000	-	-	325,000	-	-	325,000	-	-	325,000
OSMB Parking Lot--	6/30/14		-	-	-	-	-	-	-	-	-	-	-	-	-
OSMB Parking Lot--	6/30/15		-	-	-	-	-	-	-	-	-	-	-	-	-
---Completed lye 6/30/16 per Gary															
moved to buildings			-	-	-	-	-	-	-	-	-	-	-	-	-
Comm'l Rec Dock reno	6/30/16		1,000,297	-	-	-	-	-	-	-	-	1,000,297	-	-	1,000,297
Total CIP			1,325,297	-	-	325,000	-	-	325,297	-	-	1,325,297	-	-	1,325,297
Total Non-Depreciable															
			3,862,745	-	-	2,847,147	-	-	3,862,745	-	-	3,862,745	-	-	3,862,745
Office Equip & Furniture															
	1995		123,833	-	123,833	-	-	123,833	-	-	123,833	-	-	123,833	-
	1996		8,802	-	8,802	-	-	8,802	-	-	8,802	-	-	8,802	-
	1997		15,427	-	15,427	-	-	15,427	-	-	15,427	-	-	15,427	-
	1998		8,906	-	8,906	-	-	8,906	-	-	8,906	-	-	8,906	-
	1999		12,568	-	12,568	-	-	12,568	-	-	12,568	-	-	12,568	-
	2000		18,715	-	18,715	-	-	18,715	-	-	18,715	-	-	18,715	-
	2001		9,286	-	9,286	-	-	9,286	-	-	9,286	-	-	9,286	-
	2002		16,669	-	16,669	-	-	16,669	-	-	16,669	-	-	16,669	-
	2003	5	12,567	-	12,567	-	-	12,567	-	-	12,567	-	-	12,567	-
	2006	10	6,678	668	4,675	2,003	668	5,343	1,335	668	6,011	667	667	6,678	-
3 Computers				668	231,446	2,003	668	232,114	1,335	668	232,782	667	667	233,449	-
Marina Software															
Total Office Equip & Furn			233,448	668	231,446	2,003	668	232,114	1,335	668	232,782	667	667	233,449	-

DRAFT

Port of Brookings Harbor									
Fixed Assets									
07-01-2016 to 6/30/2017									
2016-2017									
Description	Date	Life	Cost	Current Depr 2014	Total Depr	Net Book Value	Current Depr 2015	Total Depr	Net Book Value
Dock Rebuilding, Basin 1	2001		2,000,000						
Destroyed 3/11/11 11.5%			(230,000)						
Remaining		40	1,770,000	44,250	693,250	1,076,750	44,250	737,500	1,032,500
Fuel Dock	2002		400,000	10,000	130,000	270,000	10,000	140,000	260,000
Dock-Public Fishing	2003	40	500,000	12,500	150,000	350,000	12,500	162,500	337,500
Eureka Dock	2003	40	400,000	10,000	120,000	280,000	10,000	130,000	270,000
Board Walk	6/30/11	40	859,619	21,490	64,471	795,148	21,490	85,961	773,658
Seawall	6/30/12	40	2,168,313	54,208	108,416	2,059,897	54,208	162,623	2,005,689
Gangway	5/6/13	40	36,126	903	978	35,148	903	1,881	34,245
Commercial Basin docks	9/1/13	40	2,689,325	72,233	132,427	2,556,898	72,233	276,893	2,612,432
Sport Basin docks	9/1/13	40	591,790	14,795	27,124	564,666	14,795	41,919	549,872
Seawall improvements	4/30/14	40	26,597	111	111	26,486	665	776	25,821
Fisherman's dock improve	5/31/14	40	51,013	106	106	50,907	1,275	1,381	49,632
	40			-	-	-	-	-	-
Total Docks			11,810,283	283,484	2,678,130	9,132,153	285,207	2,963,337	8,846,846
Buildings									
Restaurant (Zola's)	1965	40	100,000	-	100,000	-	-	100,000	-
LRO (RV Repair)	1972	40	202,000	-	202,000	-	-	202,000	-
LRO	1972	40	32,000	-	32,000	-	-	32,000	-
Restroom	1972	40	120,000	-	120,000	-	-	120,000	-
Restroom, RV Park	1972	40	70,350	-	70,350	-	-	70,350	-
Laundry Mail Mart (Felly's)	1978	40	65,730	1,643	59,150	6,581	1,643	62,436	3,294
Restroom	1978	40	13,755	344	12,383	1,372	344	13,071	684
Fish Cleaning	1991	40	48,615	1,215	27,952	20,663	1,215	29,167	19,448
Restroom	1991	40	109,491	2,737	64,237	45,254	2,737	66,974	42,517
Restroom	1992	40	100,000	2,500	55,000	45,000	2,500	57,500	42,500
Restroom (Sportbasin)	1993	40	120,000	3,000	63,000	57,000	3,000	66,000	54,000
Building, Commercial Retail	1995	40	500,000	12,500	237,500	262,500	12,500	250,000	250,000
Building, Commercial Retail	1995	40	500,000	12,500	237,500	262,500	12,500	250,000	250,000
Restroom remodel	2006	40	10,594	265	2,384	8,210	265	2,649	7,945
Fish Sales Building	7/12/11	40	207,340	5,184	5,184	202,157	5,184	10,367	196,973
Improvements, Comm Retail	5/31/14	40	17,941	37	37	17,904	449	486	17,455
Fish House Rehab	5/31/14	40	16,383	-	-	-	460	460	17,923
OSMB Parking Lot-in service 2016	6/30/16	40	508,630	-	-	-	-	-	-
OSMB Parking Lot	9/30/15	40	15,132	-	-	-	-	-	-
OSMB Parking Lot	6/30/16	40	2,057	-	-	-	-	-	-

Port of Brookings Harbor
General Funds (Check Register)
June 1, 2017 - June 30, 2017

Type	Date	Num	Name	Memo	Amount
1001 - CASH & CASH EQUIVALENTS					
1002 - General Funds Ckg 3634					
Bill Pmt -Check	06/01/2017	8131	AUTOMOTIVE SPECIALTIES	RV Park Supplies	-123.50
Bill Pmt -Check	06/01/2017	8132	Coos-Curry Electric Inc	ACCT # 67601 4/11/17-5/13/17	-9,392.50
Bill Pmt -Check	06/01/2017	8133	Curry Equipment	Weedeater & Attachments	-480.95
Bill Pmt -Check	06/01/2017	8134	Edwards Roofing	Roof repairs on Shop Building	-860.00
Bill Pmt -Check	06/01/2017	8135	Gold Beach LumberYard, Inc.		-194.38
Bill Pmt -Check	06/01/2017	8136	Gowman Electric, Inc.	Broken cover on boardwalk / GFCI in RV Park	-316.60
Bill Pmt -Check	06/01/2017	8137	Harbor Logging Supply, Inc.	Hoses for P&H Crane	-297.34
Bill Pmt -Check	06/01/2017	8138	Kerr's Ace Hardware Inc		-1,096.48
Bill Pmt -Check	06/01/2017	8139	Lease Finance Partners	LEASE#00040031070	-602.00
Bill Pmt -Check	06/01/2017	8140	Martin and Joseph Glazebrook Construction	Seal Launch Ramp Manhole	-830.00
Bill Pmt -Check	06/01/2017	8141	Spec Dist Assoc of OR- Healthcare	Customer #: 03-0016414	-4,953.24
Bill Pmt -Check	06/01/2017	8142	Quill Corporation	ACCT#1932158	-592.22
Bill Pmt -Check	06/01/2017	8143	Xerox Capital Services, LLC	3/30/17-5/15/17 XEROX PRINTER WC6655X	-15.68
Bill Pmt -Check	06/01/2017	8144	Xerox Capital Services, LLC	W7970 PRINTER SER.BOW-592355 - 4/2/17-5/21/17	-850.22
Bill Pmt -Check	06/01/2017	8146	South Coast Knight Security	Patrol for May 2017	-1,090.00
Bill Pmt -Check	06/06/2017	8147	City of Brookings	Fee/Permit for "New Business" Motorcycle Shop/Tattoo Parlor	-1,885.77
Bill Pmt -Check	06/06/2017	8148	Harbor Sanitary District	Fee/Permit for "New Business" Motorcycle Shop/Tattoo Parlor	-807.07
Bill Pmt -Check	06/06/2017	DEBIT	Pitney Bowes Global Lease	LEASE ACCT#0017098499	-415.41
Bill Pmt -Check	06/13/2017	8150	Curry Transfer & Recycling	Account #2040-2434-001	-5,585.00
Bill Pmt -Check	06/13/2017	8151	Eureka Oxygen Co.		-282.79
Bill Pmt -Check	06/13/2017	8152	Fastenal Industrial Supplies	Customer No ORBRK0013	-544.37
Bill Pmt -Check	06/13/2017	8153	Harbor Sanitary District	MAY 2017 Sanitary Bill	-2,224.45
Bill Pmt -Check	06/13/2017	8154	Harbor Water District P.U.D.	4/21-5/20 SERVICEWATER BILL	-1,540.04
Bill Pmt -Check	06/13/2017	8155	KDRV News Watch 12	WEATHER CAM NETWORK SPONSOR / DIGITAL 5/1/17-5/31/17	-500.00
Bill Pmt -Check	06/13/2017	8156	Quill Corporation	ACCT#1932158	-319.98
Bill Pmt -Check	06/13/2017	8158	Western Communications	ACCT# 816180	-803.02
Bill Pmt -Check	06/15/2017	8159	GSS INC.	2 Steel Commercial Garage Door for Kenny's Boatshop	-2,640.00
Bill Pmt -Check	06/15/2017	8161	Tidewater Contractors	Haul Excavator from Boatyard to Ted Fitzgerald's Property	-125.00
Bill Pmt -Check	06/20/2017	DEBIT	Pitney Bowes, Inc.	Power Postage Act# 8000-9000-0324-9186	-500.00
Bill Pmt -Check	06/20/2017	N/A-Credit	Suburban Propane	QuickBooks generated zero amount transaction for bill payment stub	
Bill Pmt -Check	06/26/2017	8164	Anchor Lock & Key	keys for boat storage secured	-37.50
Bill Pmt -Check	06/26/2017	8165	Brookings Signs & Graphics	Waste Dump and Reserved Parking Sign	-50.00
Bill Pmt -Check	06/26/2017	8166	Curry County Clerk	May 16, 2017 Special District Election Apportioned Costs	-1,902.03
Bill Pmt -Check	06/26/2017	8167	Del-Cur Supply Co-Op		-132.75
Bill Pmt -Check	06/26/2017	8168	Fastenal Industrial Supplies		-2,730.82
Bill Pmt -Check	06/26/2017	8169	Gowman Electric, Inc.		-375.60
Bill Pmt -Check	06/26/2017	8170	Kerr's Ace Hardware Inc	Customer No ORBRK0013	-248.03
Bill Pmt -Check	06/26/2017	8171	Lease Finance Partners	Customer#56	-602.00
Bill Pmt -Check	06/26/2017	8172	Les Schwab Tire Center	LEASE#00040031070	-5.00
Bill Pmt -Check	06/26/2017	8173	NAPA Auto Part	ACCT#24804672	-150.32
Bill Pmt -Check	06/26/2017	8174	Oregon State Social Security Admin.	ACCT#11871	-30.00
Bill Pmt -Check	06/26/2017	8175	Spec Dist Assoc of OR- Healthcare	Customer # 03-0016414	-5,990.55
Bill Pmt -Check	06/26/2017	8176	Spec Dist Assoc of OR- Prop & Cas	Policy#31P16414-203 Customer ID: 01-16414	-8,187.35
Bill Pmt -Check	06/26/2017	8177	Tidewater Contractors	Haul Excavator from Boatyard to Ted Fitzgerald's Property	-250.00
Check	06/01/2017	8130	Rochambeau, Charlie	Refunding 10 months of Moorage	-801.00
Check	06/01/2017	8145	Rogue Credit Union	ACCT# 306-89 Statement Date:03/24/17-04/23/17	-3,420.79
Check	06/02/2017	DEBIT	Elavon	MAY 2017 MERCHANT SERVICE FEE ACCT#316	-1,145.84

Port of Brookings Harbor
General Funds (Check Register)
June 1, 2017 - June 30, 2017

Type	Date	Num	Name	Memo	Amount
Check	06/02/2017	DEBIT	Elavon	MAY 2017 Merchant Service Fee - acct#873 Ventek	-81.78
Check	06/02/2017	DEBIT	Elavon	MAY 2017 MERCHANT SERVICE FEE ACCT#902	-1,168.37
Check	06/02/2017	DEBIT	Elavon	MAY 2017 MERCHANT SERVICE FEE ACCT#951	-149.47
Check	06/07/2017	EFT	Capital Projects Fund	Transfer of \$830.00 EFT for Pmt EMC Engineering INV#91009-1696	-830.00
Check	06/16/2017	DEBIT	ADP	Advice of Debit #494618105 PAYROLL 6/7/17	-113.35
Check	06/12/2017	8149	Baldridge, Lorie	Overpayment on account	-146.03
Check	06/13/2017	EFT	Capital Projects Fund	Transfer of \$2790.00 EFT for Pmt EMC Engineering INV#91009-1695	-2,790.00
Check	06/20/2017	DEBIT	Unmpqua Bank (Service fees)	STORE CURRENCY DEPOSITED & SOLD FOR 05/17	-0.23
Check	06/26/2017	EFT	Capital Projects Fund	Transfer of \$49.95 EFT for Pmt DelCur Supply inv 254129 Travellitt Dredging	-49.95
Check	06/30/2017	DEBIT	ADP	Advice of Debit #495404903 PAYROLL 06/21/2017	-115.36
Check	06/29/2017	8178	Rogue Credit Union	ACCT# 306-89 Statement Date 05/24/17-06/23/17	-3,807.29
General Journal	06/02/2017	IFA 6/2		To transfer to Debt Service funds for 2nd QTR 2017 Payment	-21,538.00
General Journal	06/02/2017	Lift 6/2		To transfer to Debt Service funds for June Travellitt payment	-1,075.00
General Journal	06/02/2017	USDA 6/2		To transfer to USDA Revenue Bond - savings for November pmt	-10,000.00
General Journal	06/02/2017	Capt 6/2		To transfer to Capital Projects to fund upcoming projects; Dredging @ Cty Drain/Travellitt	-33,000.00
General Journal	06/02/2017	Capt 6/2		To transfer to Capital Projects to fund upcoming projects; Dredging @ Cty Drain/Travellitt	-12,000.00
General Journal	06/07/2017	PAY 6/7		Rec 06/07/2017 payroll-INCLUDES US BANK SEP IRA PMT CHECK \$1481.06	-12,907.64
General Journal	06/07/2017	TAX 6/7		Rec 06/07/2017 payroll Taxes	-4,839.52
General Journal	06/09/2017	Debt 6/9		To transfer to Debt Service funds for 2nd QTR 2017 Payment	-10,000.00
General Journal	06/09/2017	Debt 6/9		To transfer to Debt Service funds for June Travellitt Payment	-2,150.00
General Journal	06/09/2017	USDA 6/9		To transfer to USDA Revenue Bond - savings for November pmt	-5,000.00
General Journal	06/09/2017	CapitPro6/9		To transfer to Capital Projects (no specific project)	-2,500.00
General Journal	06/13/2017	IFA 6/13		To transfer to Debt Service funds for Remaining 80 percent to IFA from Auction Proceeds	-6,043.08
General Journal	06/15/2017	DEBT 6/15		To transfer to Debt Service funds for 2nd QTR 2017 Payment	-9,246.62
General Journal	06/15/2017	DEBT 6/15		To transfer to Debt Service funds for June Travellitt Payment	-1,434.00
General Journal	06/15/2017	USDA 6/15		To transfer to USDA Revenue Bond - savings for November pmt	-5,000.00
General Journal	06/15/2017	CapitPro6/15		To transfer to Capital Projects (no specific project)	-5,000.00
General Journal	06/15/2017	IFA 6/15		To transfer to Debt Service funds for 2nd QTR 2017 IFA Payment	-2,500.00
General Journal	06/21/2017	PAY 6/21		Rec 06/21/2017 payroll-INCLUDES US BANK SEP IRA PMT CHECK \$1343.50	-12,711.77
General Journal	06/21/2017	TAX 6/21		Rec 06/21/2017 payroll Taxes	-4,700.01
General Journal	06/28/2017	Capt 6/28		To transfer to Capital Projects (no specific project)	-8,835.00
General Journal	06/28/2017	USDA 6/28		To transfer to USDA Revenue Bond - savings for November 2017 pmt	-10,000.00
General Journal	06/28/2017	LIFT 6/28		To transfer to Debt Service funds for JULY 2017 Travellitt payment	-1,165.00
General Journal	06/28/2017	IFA 6/28		To transfer to Debt Service funds for 3rd QTR 2017 Payment	-10,000.00
General Journal	06/29/2017	IFA 6/29		To transfer to Debt Service funds for Payment to IFA for 80% Net Proceeds from Deposit - Harbor ...	-800.00
Transfer	06/15/2017			Funds Transfer-Received pmt on office account #316 from Mike Smith	-4,128.84
Transfer	06/26/2017			Funds Transfer from Capt Fund to General Fund - USCG June Lease Pmt	923.24
Total 1002 - General Funds Ckg 3634					-270,830.66
1003 - FUEL DOCK					
Bill Pmt -Check	06/01/2017	8127	Carson-Davis Oil Company	CUSTOMER # 76-0011262	-17,059.73
Bill Pmt -Check	06/13/2017	8157	Carson-Davis Oil Company	CUSTOMER # 76-0011262	-10,299.12
Bill Pmt -Check	06/15/2017	8160	Carson-Davis Oil Company	CUSTOMER # 76-0011262	-7,796.07
Bill Pmt -Check	06/19/2017	8162	Carson-Davis Oil Company	CUSTOMER # 76-0011262	-7,811.29
Bill Pmt -Check	06/20/2017	8163	Carson-Davis Oil Company	CUSTOMER # 76-0011262	-14,241.25
Bill Pmt -Check	06/29/2017	8179	Carson-Davis Oil Company	CUSTOMER # 76-0011262	-15,604.43
Transfer	06/15/2017			Funds Transfer-Received pmt on office account #316 from Mike Smith	4,128.84
Total 1003 - FUEL DOCK					-68,683.05
1001 - CASH & CASH EQUIVALENTS - Other					
Total 1001 - CASH & CASH EQUIVALENTS - Other					

Port of Brookings Harbor
General Funds (Check Register)
June 1, 2017 - June 30, 2017

Type	Date	Num	Name	Memo	Amount
Total 1001 - CASH & CASH EQUIVALENTS					-339,513.71
1004 - RESTRICTED - CASH/EQUIVALENTS					
1005 - Capital Projects Fund 8018					
Bill Pmt -Check	06/01/2017	122	McGee Engineering Inc.	Analyze Excavator on Existing Dock	-234.00
Bill Pmt -Check	06/08/2017	123	Dave Hoover Construction, Inc.	Concrete flatwork - payment request#13 L16010 Dock Renovation	-20,000.00
Bill Pmt -Check	06/13/2017	124	EMC-Engineers/Scientists, LLC		-3,620.00
Bill Pmt -Check	06/26/2017	125	Del-Cur Supply Co-Op	HAY HOOKS & GLOVES	-49.95
Bill Pmt -Check	06/30/2017	126	EMC-Engineers/Scientists, LLC		-2,660.00
General Journal	06/02/2017	Capt 6/2		To transfer to Capital Projects to fund upcoming projects; Dredging @ City Drain/Travelift	33,000.00
General Journal	06/02/2017	Capt 6/2		To transfer to Capital Projects to fund upcoming projects; Sewer Repair	12,000.00
General Journal	06/09/2017	CaptPro6/9		To transfer to Capital Projects (no specific project)	2,500.00
General Journal	06/15/2017	CaptPro6/15		To transfer to Capital Projects (no specific project)	5,000.00
General Journal	06/28/2017	Capt 6/28		To transfer to Capital Projects (no specific project)	8,835.00
Transfer	06/28/2017			Funds Transfer from Capt Fund to General Fund - USCG June Lease Pmt	-923.24
Total 1005 - Capital Projects Fund 8018					33,847.81
1007 - USDA BOND MM 9529					
General Journal	06/02/2017	USDA 6/2		To transfer to USDA Revenue Bond - savings for November pmt	10,000.00
General Journal	06/09/2017	USDA 6/9		To transfer to USDA Revenue Bond - savings for November pmt	5,000.00
General Journal	06/15/2017	USDA 6/15		To transfer to USDA Revenue Bond - savings for November pmt	5,000.00
General Journal	06/28/2017	USDA 6/28		To transfer to USDA Revenue Bond - savings for November 2017 pmt	10,000.00
Total 1007 - USDA BOND MM 9529					30,000.00
1008 - Debt Service Fund MM 8627					
IFA LOAN SAVINGS					
Bill Pmt -Check	06/13/2017	1006	Infrastructure Finance Authority	Remaining 80% Proceeds from Public Auction 5/13/17	-6,043.08
Bill Pmt -Check	06/15/2017	1007	Infrastructure Finance Authority	2nd QTR 2017	-62,500.00
Bill Pmt -Check	06/29/2017	1008	Infrastructure Finance Authority	80% Proceeds from Earnest Deposit for Land Purchase Harbor Sant Dist - \$1000.00	-800.00
General Journal	06/02/2017	IFA 6/2		To transfer to Debt Service funds for 2nd QTR Payment	21,538.00
General Journal	06/09/2017	Debt 6/9		To transfer to Debt Service funds for 2nd QTR Payment	10,000.00
General Journal	06/13/2017	IFA 6/13		To transfer to Debt Service funds for Remaining 80 percent to IFA from Auction Proceeds	6,043.08
General Journal	06/15/2017	DEBT 6/15		To transfer to Debt Service funds for 2nd QTR Payment	9,246.62
General Journal	06/15/2017	IFA 6/15		To transfer to Debt Service funds for 3RD QTR Payment	2,500.00
General Journal	06/28/2017	IFA 6/28		To transfer to Debt Service funds for 3rd QTR 2017 Payment	10,000.00
General Journal	06/28/2017	IFA 6/29		To transfer to Debt Service funds for Payment to IFA for 80% Net Proceeds from Deposit - Harbor ...	800.00
Total IFA LOAN SAVINGS					-9,215.38
TRAVEL LIFT					
Check	06/22/2017	DEBIT	m2 Lease LLC	Customer #107104 Loan#110561 Pmt #8	-4,659.00
General Journal	06/02/2017	Lift 6/2		To transfer to Debt Service funds for June Travelift payment	1,075.00
General Journal	06/09/2017	Debt 6/9		To transfer to Debt Service funds for June Travelift Payment	2,150.00
General Journal	06/15/2017	DEBT 6/15		To transfer to Debt Service funds for June Travelift Payment	1,434.00
General Journal	06/28/2017	LIFT 6/28		To transfer to Debt Service funds for JULY 2017 Travelift payment	1,165.00
Total TRAVEL LIFT					1,165.00
1008 - Debt Service Fund MM 8627 - Other					
Total 1008 - Debt Service Fund MM 8627 - Other					-8,050.38
Total 1008 - Debt Service Fund MM 8627					55,797.43
1004 - RESTRICTED - CASH/EQUIVALENTS					-283,716.28
TOTAL					

Port of Brookings Harbor
Balance Sheet
As of June 30, 2017

Jun 30, 17

ASSETS

Current Assets

Checking/Savings

1001 · CASH & CASH EQUIVALENTS

1002 · General Funds Ckg 3634 75,671.90

1003 · FUEL DOCK 18,271.58

Total 1001 · CASH & CASH EQUIVALENTS 93,943.48

1004 · RESTRICTED - CASH/EQUIVALENTS

1005 · Capital Projects Fund 8018 60,941.00

1007 · USDA BOND MM 9529 60,044.10

1008 · Debt Service Fund MM 8627

IFA LOAN SAVINGS 12,524.09

TRAVEL LIFT 1,165.00

Total 1008 · Debt Service Fund MM 8627 13,689.09

Total 1004 · RESTRICTED - CASH/EQUIVALENTS 134,674.19

1012 · Cash on Hand/Petty Cash

1014 · SAFE/ONSITE DRAWER 346.50

1015 · Fuel Dock Cash Drawer 200.00

1018 · RV Park Cash Drawer 600.00

1022 · Office/Danielle 100.00

1023 · Office/Skylar 100.00

Total 1012 · Cash on Hand/Petty Cash 1,346.50

Total Checking/Savings 229,964.17

Accounts Receivable

1200 · Accounts Receivable Account 12,381.98

Total Accounts Receivable 12,381.98

Other Current Assets

1210 · A/R-Auditor Adjustment Account 14,926.01

1305 · FUEL Inventory 24,314.22

1310 · Prepaid Insurance 14,081.00

1320 · Due from Other Port Funds

1322 · Due from Capital Projects Fund 27,690.71

Total 1320 · Due from Other Port Funds 27,690.71

1330 · Trans out to Other Port Funds

1332 · Trans out to Capital Proj Fund 251,020.15

1334 · Trans out to USDA Bond Fund 216,182.30

1336 · Trans out to Debt Service Fund 417,600.47

Total 1330 · Trans out to Other Port Funds 884,802.92

1400 · RECEIVABLES

1405 · Grants Receivables

1408 · Dock Renovation L16010 1,520,579.00

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Port of Brookings Harbor
Balance Sheet
As of June 30, 2017

	Jun 30, 17
Total 1405 · Grants Receivables	1,520,579.00
Total 1400 · RECEIVABLES	1,520,579.00
Total Other Current Assets	2,486,393.86
Total Current Assets	2,728,740.01
Fixed Assets	
1600 · Fixed Asset	
1605 · Construction in Progress	317,006.75
1610 · Land	2,537,448.00
1620 · Buildings & Docks	15,323,721.68
1630 · Equipment	
1632 · 50 BFMII Travelift Mobile Boat	343,750.00
1635 · Ford F250 Truck	25,701.50
1630 · Equipment - Other	764,649.00
Total 1630 · Equipment	1,134,100.50
Total 1600 · Fixed Asset	19,312,276.93
1690 · Allowance for depreciation	-5,328,718.00
Total Fixed Assets	13,983,558.93
TOTAL ASSETS	16,712,298.94
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · General Fund Accts Payable	27,389.99
2002 · Capital Projects Accts Payable	14,812.49
Total Accounts Payable	42,202.48
Credit Cards	
2008 · RCU VISA ACCT	317.01
Total Credit Cards	317.01
Other Current Liabilities	
2012 · ACCRUED BENEFITS	15,607.78
2015 · DEFERRED REVENUE	14,926.01
2020 · Security Deposits C/R	10,586.53
2022 · Key Deposit	480.00
2120 · Due to Other Port Funds	
2122 · Due to Capital Projects Fund	27,690.71
Total 2120 · Due to Other Port Funds	27,690.71
2130 · Trans in to Other Port Funds	
2132 · Trans in to Capital Proj Fund	251,020.15
2134 · Trans in to USDA Bond Fund	216,182.30
2136 · Trans in to Debt Service Fund	417,600.47
Total 2130 · Trans in to Other Port Funds	884,802.92

Port of Brookings Harbor
Balance Sheet
As of June 30, 2017

	Jun 30, 17
2150 - Current Portion of LT Debt	1,158,799.00
Total Other Current Liabilities	2,112,892.95
Total Current Liabilities	2,155,412.44
Long Term Liabilities	
2200 - Notes Payable	
Revenue Bonds Payable	
2280 - USDA #97-02	1,287,801.78
Total Revenue Bonds Payable	1,287,801.78
2205 - 50 BFMII Travelift Mobile Boat	297,894.70
2235 - Land Purchase-Kyle Aubin	16,920.00
2250 - OEDD/Restructure Prin Pmts	
IFA/OBDD LOANS	
2256 - IFA/OBDD #520139/Boardwalk	91,042.88
2257 - IFA/OBDD #525172/RV Park Improv	150,520.49
2258 - IFA/OBDD #525176/Green Bldg	331,325.30
2259 - IFA/OBDD #525181/EurekaFishery	219,126.64
Total IFA/OBDD LOANS	792,015.31
IFA/SPWF LOANS	
2261 - IFA/SPWF L02009/Cold Storage	896,988.08
2263 - IFA/SPWF L96003/RV Park Beach	99,979.37
2264 - IFA/SPWF L98004/Dock Improv	256,004.05
2265 - L02001/Marine Fueling Dock	226,305.84
2266 - X03004/Eureka Fishery Invoice	238,473.43
2267 - L16010/Comm Rec Dock Reno	1,520,579.00
Total IFA/SPWF LOANS	3,238,329.77
Total 2250 - OEDD/Restructure Prin Pmts	4,030,345.08
Total 2200 - Notes Payable	5,632,961.56
2206 - INTEREST PAYABLE RESTRICTED	43,657.00
2207 - Accrued interest payable	2,605,943.00
2290 - Less current portion	-1,158,799.00
Total Long Term Liabilities	7,123,762.56
Total Liabilities	9,279,175.00
Equity	
2900 - Port Equity Account	7,162,741.28
Net Income	270,382.66
Total Equity	7,433,123.94
TOTAL LIABILITIES & EQUITY	16,712,298.94

Port of Brookings Harbor
Profit & Loss Budget Performance
July 2016 through June 2017

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4100 · MARINA/ADMINISTRATION	88,231.04	702,153.00	12.57%
4200 · COMMERCIAL RETAIL	422,404.29	405,000.00	104.3%
4300 · MOORAGE	549,243.19		
4400 · RV PARK	563,911.49	589,760.00	95.62%
4500 · FUEL SALES	444,706.41	720,000.00	61.77%
4550 · SPECIAL EVENT	33,491.00	86,350.00	38.79%
4600 · BOATYARD	69,743.51		100.0%
4700 · ICE HOUSE	88,065.00	200,000.00	44.03%
4800 · COLD STORAGE	19,221.59	70,000.00	27.46%
4900 · LAND USE EVENTS	5,050.00		
Total Income	<u>2,284,067.52</u>	<u>2,773,263.00</u>	<u>82.36%</u>
Gross Profit	2,284,067.52	2,773,263.00	82.36%
Expense			
5010 · WAGES & SALARIES	365,018.52	542,825.00	67.24%
5040 · EMPLOYEE COSTS & BENEFITS	177,649.68	298,549.00	59.5%
5500 · FUEL purchased for resale	381,297.82	685,000.00	55.66%
5540 · MINI-MART (Cost of Goods)	7,665.88		
6000 · MATERIALS & SERVICES	1.50		
6001 · ADVERTISING & NOTIFICATIONS	14,309.44	5,000.00	286.19%
6100 · REPAIRS & MAINTENANCE	273,898.67	532,950.00	51.39%
6200 · UTILITIES	369,811.16	295,398.00	125.19%
6300 · OFFICE EXPENSE	51,611.85	74,664.00	69.13%
6350 · BANK SERVICE & FINANCE FEES	26,066.80	73,324.00	35.55%
6400 · TRAVEL & ENTERTAINMENT	2,339.92	11,000.00	21.27%
6500 · PERMITS, LICENSES, TAXES & MISC	23,041.29	10,780.00	213.74%
6550 · SPECIAL EVENTS	25,413.35	80,000.00	31.77%
6585 · Harbor RFPD Service	15,000.00	15,000.00	100.0%
6600 · BAD DEBT	4,143.10	5,000.00	82.86%
6800 · INSURANCE; PROP & CAS, BOND	89,716.11	130,800.00	68.59%
6900 · PROFESSIONAL FEES	100,509.98	126,120.00	79.69%
Total Expense	<u>1,927,495.07</u>	<u>2,886,410.00</u>	<u>66.78%</u>
Net Ordinary Income	356,572.45	-113,147.00	-315.14%
Other Income/Expense			
Other Income			
7000 · PROPERTY TAX	221,285.12		
7100 · Interest Income	-2,158.87		
7120 · RESTITUTIONS & SETTLEMENTS	112,813.21		
7130 · Sale of Assets	-1,514,620.34		
7140 · COOS CURRY CO-OP PATRONAGE	6,700.72		
7150 · Longevity Credit;SDAO	7,091.50		
7200 · GRANT REVENUES	1,854,125.00	1,566,982.00	118.33%
7300 · FEMA REVENUE	234,833.22	500,000.00	46.97%

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Port of Brookings Harbor

Profit & Loss Budget Performance

July 2016 through June 2017

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>% of Budget</u>
7400 · Dredging/Income		285,000.00	
Total Other Income	920,069.56	2,351,982.00	39.12%
Other Expense			
74001 · DREDGING EXPENSE	5,233.57	135,000.00	3.88%
8055 · Capital Projects/Repairs	4,963.95		
8100 · FEMA EXPENSES	144,125.90		
8200 · GRANT EXPENSES	696,348.98		
8300 · CAPITAL OUTLAYS; GENERAL FUND		476,500.00	
8400 · DEBT SERVICE FUND	13,604.15		
8600 · Revenue Bond Fund	67,520.08	56,796.00	118.88%
8900 · Depreciation Expense	71,260.00		
Total Other Expense	1,003,056.63	668,296.00	150.09%
Net Other Income	-82,987.07	1,683,686.00	-4.93%
Net Income	273,585.38	1,570,539.00	17.42%

Port of Brookings Harbor
Profit & Loss Fiscal Year to Date
July 2016 through June 2017

Jul '16 - Jun 17

Ordinary Income/Expense

Income

4100 · MARINA/ADMINISTRATION

4110 · Returned Check Charges	180.00
4120 · Finance Charges/Income	2,900.89
4125 · Administrative Fees	157.60
4126 · Revenue/Collections	180.54
4130 · Boat Launch	20,548.30
4135 · Storage	64,263.71

Total 4100 · MARINA/ADMINISTRATION	88,231.04
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4200 · COMMERCIAL RETAIL

4210 · Commercial Retail Lease	414,410.66
4212 · CR/ Water	468.00
4214 · CR/Utilities	4,723.24
4215 · Property Tax	2,027.88
4222 · CPI-U	774.51

Total 4200 · COMMERCIAL RETAIL	422,404.29
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4300 · MOORAGE

4310 · Commercial Slip Rent	260,197.66
4320 · Recreational Slip Rent	232,584.18
4325 · Transient	12,923.62
4330 · Liveaboard	3,068.25
4335 · Dock Box	1,426.00
4340 · Moorage Electric	36,883.83
4350 · Other Fees	2,159.65

Total 4300 · MOORAGE	549,243.19
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4400 · RV PARK

4410 · Space Rental	540,983.99
4430 · Mini Mart	7,954.36
4440 · Laundry & Showers	13,669.39
4450 · Wood Sales	604.00
4460 · Dump Charges	65.00
4470 · Misc Purchases & Sales	634.75

Total 4400 · RV PARK	563,911.49
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4500 · FUEL SALES	444,706.41
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4550 · SPECIAL EVENT

4551 · Registration	13,190.00
4554 · Sponsors	3,685.00
4555 · Vendors	9,785.00
4557 · Dinner Tickets	1,380.00
4558 · Misc Food and Beverage Sales	331.00
4559 · Raffle	242.00
4561 · Apparel Sales	4,578.00
4562 · Event Space Rental	300.00

Total 4550 · SPECIAL EVENT	33,491.00
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Port of Brookings Harbor
Profit & Loss Fiscal Year to Date
July 2016 through June 2017

	<u>Jul '16 - Jun 17</u>
4600 · BOATYARD	
4625 · Emergency Response & Repair	370.00
4630 · Other Services & Sales	18,845.16
4635 · Travel Lift Haul Out	12,072.83
4640 · Labor	4,267.50
4655 · Yard Days	34,188.02
Total 4600 · BOATYARD	<u>69,743.51</u>
4700 · ICE HOUSE	88,065.00
4800 · COLD STORAGE	19,221.59
4900 · LAND USE EVENTS	
4910 · Grounds Use Fee	4,410.00
4920 · Labor	540.00
4930 · Material/Repair	100.00
Total 4900 · LAND USE EVENTS	<u>5,050.00</u>
Total Income	<u>2,284,067.52</u>
Gross Profit	<u>2,284,067.52</u>
Expense	
5010 · WAGES & SALARIES	
5012 · Salary - Port Manager	49,041.60
5018 · Wages/Office Staff	118,928.04
5020 · Wages/Operations Staff	
5022 · Wages/Operations/General Fund	89,980.99
5024 · Wages/OperationsCapital Project	17,149.01
5020 · Wages/Operations Staff - Other	18,298.64
Total 5020 · Wages/Operations Staff	<u>125,428.64</u>
5026 · Wages/RV Park	42,872.26
5030 · Overtime/General Fund	25,747.77
5035 · Overtime/Capital Projects	3,000.21
Total 5010 · WAGES & SALARIES	<u>365,018.52</u>
5040 · EMPLOYEE COSTS & BENEFITS	
5050 · Paid Time Off	31,027.81
5055 · Disability Bank	3,716.88
5060 · Paid Holidays	9,732.00
5070 · Payroll Taxes/General Fund	40,275.74
5072 · Payroll Taxes/Capital Projects	1,879.32
5075 · Workers Compensation	-88.90
5078 · Non Tax Mileage Reimbursement	3,449.61
5079 · Personal Vehicle Allowance	3,324.00
5080 · Health Care and Dental	53,941.21
5090 · SEP Retirement	30,392.01
Total 5040 · EMPLOYEE COSTS & BENEFITS	<u>177,649.68</u>
5500 · FUEL purchased for resale	381,297.82
5540 · MINI-MART (Cost of Goods)	7,665.88
6000 · I MATERIALS & SERVICES	
6650 · Cash over/short	<u>1.50</u>

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Port of Brookings Harbor
Profit & Loss Fiscal Year to Date
July 2016 through June 2017

	<u>Jul '16 - Jun 17</u>
Total 6000 · I MATERIALS & SERVICES	1.50
6001 · ADVERTISING & NOTIFICATIONS	
6002 · Marketing & Advertising	9,230.74
6004 · Legal Notices	3,781.45
6001 · ADVERTISING & NOTIFICATIONS - Other	1,297.25
Total 6001 · ADVERTISING & NOTIFICATIONS	14,309.44
6100 · REPAIRS & MAINTENANCE	
6110 · Maintenance & Repairs	148,367.74
6115 · Services & Supplies	83,840.69
6120 · Landscaping & Beautification	12,146.34
6125 · Tools-Under \$5,000	2,539.90
6130 · Janitorial Services	17,670.00
6135 · Security Contract	9,334.00
Total 6100 · REPAIRS & MAINTENANCE	273,898.67
6200 · UTILITIES	
6210 · Telecommunications	14,096.95
6220 · Electric	178,563.24
6230 · Water	18,821.88
6240 · Sanitary	35,903.48
6250 · Waste Management	116,036.76
6260 · Cable TV	5,608.55
6270 · Propane Gas	780.30
Total 6200 · UTILITIES	369,811.16
6300 · OFFICE EXPENSE	
6315 · Office Services & Supplies	9,498.03
6320 · Leased Equipment(incl'g copier)	19,974.68
6325 · Budget Expense	7.38
6330 · Dues, Subs & Pubs	14,900.16
6345 · Postage	2,846.51
6348 · Computers & Software Purchases	4,385.09
Total 6300 · OFFICE EXPENSE	51,611.85
6350 · BANK SERVICE & FINANCE FEES	
6335 · Merchant Services Fees	23,945.52
6360 · Bank Service Charge/Fees	305.68
6365 · Finance Charge/Late Fee	1,815.60
Total 6350 · BANK SERVICE & FINANCE FEES	26,066.80
6400 · TRAVEL & ENTERTAINMENT	
6415 · Lodging	867.70
6420 · Meals & Other	1,416.70
6425 · Mileage Reimbursement	55.52
Total 6400 · TRAVEL & ENTERTAINMENT	2,339.92
6500 · PERMITS, LICENSES, TAXES & MISC	
6510 · Conferences/Education/Meetings	2,510.88
6515 · Election Expense	1,902.03
6525 · Lodging Taxes	8,174.94

Port of Brookings Harbor
Profit & Loss Fiscal Year to Date
July 2016 through June 2017

	<u>Jul '16 - Jun 17</u>
6545 · Taxes-Property	5,357.10
6570 · Donations & Contributions	
6575 · Permits & Licenses	3,985.84
6500 · PERMITS, LICENSES, TAXES & MISC - Other	1,110.50
Total 6500 · PERMITS, LICENSES, TAXES & MISC	23,041.29
6550 · SPECIAL EVENTS	
6551 · Food Expenses	3,049.62
6552 · Clothing	3,694.65
6553 · Entertainment	175.00
6554 · Prizes	10,325.06
6555 · Professional Planning	3,800.00
6557 · Supplies & Services	2,277.22
6558 · Advertising	2,091.80
6559 · Permits/Insurance/Fees	
Total 6550 · SPECIAL EVENTS	25,413.35
6585 · Harbor RFPD Service	15,000.00
6600 · BAD DEBT	4,143.10
6800 · INSURANCE; PROP & CAS, BOND	
6810 · Port Self Insurance	1,510.45
6800 · INSURANCE; PROP & CAS, BOND - Other	88,205.66
Total 6800 · INSURANCE; PROP & CAS, BOND	89,716.11
6900 · PROFESSIONAL FEES	
6910 · Accounting	5,100.00
6920 · Audit	14,812.41
6922 · Engineering Services	4,920.00
6924 · Management Consulting	37,723.96
6925 · Consultants	16,940.00
6935 · Legal	14,088.35
6945 · IT Support/Services	3,176.88
6955 · Payroll Administration Fee	3,748.38
Total 6900 · PROFESSIONAL FEES	100,509.98
Total Expense	1,927,495.07
Net Ordinary Income	356,572.45
Other Income/Expense	
Other Income	
7000 · PROPERTY TAX	
7010 · Previously Levied Tax	6,916.91
7020 · Current Tax Levy	214,368.21
Total 7000 · PROPERTY TAX	221,285.12
7100 · Interest Income	-2,158.87
7120 · RESTITUTIONS & SETTLEMENTS	
7125 · State of OR; Claim #L15955101	112,000.00
7120 · RESTITUTIONS & SETTLEMENTS - Other	813.21
Total 7120 · RESTITUTIONS & SETTLEMENTS	112,813.21
7130 · Sale of Assets	-1,514,620.34

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Port of Brookings Harbor
Profit & Loss Fiscal Year to Date
July 2016 through June 2017

	<u>Jul '16 - Jun 17</u>
7140 · COOS CURRY CO-OP PATRONAGE	6,700.72
7150 · Longevity Credit;SDAO	7,091.50
7200 · GRANT REVENUES	
7240 · MAP Grant	4,785.00
7290 · ODOT GRANT REVENUE (L12001)	1,162,051.00
7291 · Dock Rev-L16010-Interim Recev	687,289.00
Total 7200 · GRANT REVENUES	1,854,125.00
7300 · FEMA REVENUE	
7311 · PW 29 - Ice House Dredging	234,833.22
Total 7300 · FEMA REVENUE	234,833.22
Total Other Income	920,069.56
Other Expense	
74001 · DREDGING EXPENSE	5,233.57
8055 · Capital Projects/Repairs	
8060 · Dredging @ Cty Drain/Travelift	4,963.95
Total 8055 · Capital Projects/Repairs	4,963.95
8100 · FEMA EXPENSES	
8120 · PW 29-Ice House Dredging	134,966.94
8121 · FEMA/Boarding Dock Replacement	106.96
8125 · FEMA/OEM Fuel Ramp Repairs	6,137.00
8126 · FEMA/Storm Damage 2017	1,295.00
8127 · FEMA/Boardwalk	1,620.00
Total 8100 · FEMA EXPENSES	144,125.90
8200 · GRANT EXPENSES	
8230 · Dock Repair L16010 interim loan	687,289.00
8240 · Basin 1 Piling Project	9,059.98
Total 8200 · GRANT EXPENSES	696,348.98
8400 · DEBT SERVICE FUND	
8430 · Paid Interest	
8431 · Bank Fees	235.78
8432 · IFA	2,288.50
8442 · Umpqua Bank Loan Interest	113.17
8443 · 50 BFMII Travelift Interest	10,966.70
Total 8430 · Paid Interest	13,604.15
Total 8400 · DEBT SERVICE FUND	13,604.15
8600 · Revenue Bond Fund	
8610 · Revenue Bond Interest	67,520.08
Total 8600 · Revenue Bond Fund	67,520.08
8900 · Depreciation Expense	71,260.00
Total Other Expense	1,003,056.63
Net Other Income	-82,987.07
Net Income	<u><u>273,585.38</u></u>

Port of Brookings Harbor

Profit & Loss Year Comparison

July 2016 through June 2017

	Jul '16 - Jun 17	Jul '15 - Jun 16	\$ Change	% Change
Ordinary Income/Expense				
Income				
Bell & Whistle Coffee Shop		1,850.98	-1,850.98	-100.0%
Web Site Advertising		-45.00	45.00	100.0%
4100 · MARINA/ADMINISTRATION				
4110 · Returned Check Charges	180.00	251.00	-71.00	-28.29%
4120 · Finance Charges/Income	2,900.89	1,367.64	1,533.25	112.11%
4125 · Administrative Fees	157.60	582.75	-425.15	-72.96%
4126 · Revenue/Collections	180.54		180.54	100.0%
4130 · Boat Launch	20,548.30	26,974.85	-6,426.55	-23.82%
4135 · Storage	64,263.71	69,926.11	-5,662.40	-8.1%
4100 · MARINA/ADMINISTRATION - Other		2,629.74	-2,629.74	-100.0%
Total 4100 · MARINA/ADMINISTRATION	88,231.04	101,732.09	-13,501.05	-13.27%
4200 · COMMERCIAL RETAIL				
4210 · Commercial Retail Lease	414,410.66	411,089.83	3,320.83	0.81%
4212 · CR/ Water	468.00		468.00	100.0%
4214 · CR/Utilities	4,723.24		4,723.24	100.0%
4215 · Property Tax	2,027.88		2,027.88	100.0%
4221 · Repair & Improvement		2,106.06	-2,106.06	-100.0%
4222 · CPI-U	774.51		774.51	100.0%
Total 4200 · COMMERCIAL RETAIL	422,404.29	413,195.89	9,208.40	2.23%
4300 · MOORAGE	549,243.19	545,665.19	3,578.00	0.66%
4400 · RV PARK	563,911.49	613,160.04	-49,248.55	-8.03%
4500 · FUEL SALES	444,706.41	586,616.38	-141,909.97	-24.19%
4550 · SPECIAL EVENT	33,491.00	83,956.05	-50,465.05	-60.11%
4600 · BOATYARD	69,743.51	61,731.12	8,012.39	12.98%
4700 · ICE HOUSE	88,065.00	189,542.80	-101,477.80	-53.54%
4800 · COLD STORAGE	19,221.59	39,856.43	-20,634.84	-51.77%
4900 · LAND USE EVENTS	5,050.00		5,050.00	100.0%
Total Income	2,284,067.52	2,637,261.97	-353,194.45	-13.39%
Gross Profit	2,284,067.52	2,637,261.97	-353,194.45	-13.39%
Expense				
5000 · II PERSONNEL SERVICES/PAYROLL				
5010 · WAGES & SALARIES	365,018.52	597,341.93	-232,323.41	-38.89%
5040 · EMPLOYEE COSTS & BENEFITS	177,649.68	242,056.68	-64,407.00	-26.61%
5500 · FUEL purchased for resale	381,297.82	478,453.73	-97,155.91	-20.31%
5540 · MINI-MART (Cost of Goods)	7,665.88	12,627.29	-4,961.41	-39.29%
6000 · I MATERIALS & SERVICES				
6001 · ADVERTISING & NOTIFICATIONS	14,309.44	31,761.55	-17,452.11	-54.95%
6100 · REPAIRS & MAINTENANCE	273,898.67	277,461.77	-3,563.10	-1.28%
6200 · UTILITIES	369,811.16	365,612.95	4,198.21	1.15%
6300 · OFFICE EXPENSE	51,611.85	91,335.78	-39,723.93	-43.49%
6350 · BANK SERVICE & FINANCE FEES	26,066.80	280,326.13	-254,259.33	-90.7%
6400 · TRAVEL & ENTERTAINMENT	2,339.92	4,813.54	-2,473.62	-51.39%

Port of Brookings Harbor

Profit & Loss Year Comparison

July 2016 through June 2017

	Jul '16 - Jun 17	Jul '15 - Jun 16	\$ Change	% Change
6500 · PERMITS, LICENSES, TAXES & MISC	23,041.29	16,954.48	6,086.81	35.9%
6550 · SPECIAL EVENTS	25,413.35	139,164.34	-113,750.99	-81.74%
6585 · Harbor RFPD Service	15,000.00		15,000.00	100.0%
6600 · BAD DEBT	4,143.10	74,468.53	-70,325.43	-94.44%
6800 · INSURANCE; PROP & CAS, BOND	89,716.11	91,772.58	-2,056.47	-2.24%
6900 · PROFESSIONAL FEES	100,509.98	119,366.59	-18,856.61	-15.8%
Total Expense	1,927,495.07	2,827,656.61	-900,161.54	-31.83%
Net Ordinary Income	356,572.45	-190,394.64	546,967.09	287.28%
Other Income/Expense				
Other Income				
7000 · PROPERTY TAX	221,285.12	192,859.03	28,426.09	14.74%
7100 · Interest Income	-2,158.87	344.85	-2,503.72	-726.03%
7110 · Miscellaneous Income		165,967.32	-165,967.32	-100.0%
7120 · RESTITUTIONS & SETTLEMENTS	112,813.21		112,813.21	100.0%
7130 · Sale of Assets	-1,514,620.34	46,864.00	-1,561,484.34	-3,331.95%
7140 · COOS CURRY CO-OP PATRONAGE	6,700.72	8,862.71	-2,161.99	-24.39%
7150 · Longevity Credit;SDAO	7,091.50	7,091.50		
7200 · GRANT REVENUES	1,854,125.00	23,607.28	1,830,517.72	7,754.04%
7300 · FEMA REVENUE	234,833.22	195,464.28	39,368.94	20.14%
7400 · Dredging/Income		158,725.32	-158,725.32	-100.0%
Total Other Income	920,069.56	799,786.29	120,283.27	15.04%
Other Expense				
74001 · DREDGING EXPENSE	5,233.57	49,635.95	-44,402.38	-89.46%
76001 · Strategic Business Plan		2,400.00	-2,400.00	-100.0%
8000 · Dredge Project Port Brookings		3,913.13	-3,913.13	-100.0%
8055 · Capital Projects/Repairs	4,963.95		4,963.95	100.0%
8100 · FEMA EXPENSES	144,125.90	239,651.15	-95,525.25	-39.86%
8200 · GRANT EXPENSES	696,348.98	522.51	695,826.47	133,169.98%
8300 · CAPITAL OUTLAYS; GENERAL FUND		-122,783.84	122,783.84	100.0%
8400 · DEBT SERVICE FUND	13,604.15	-308,237.88	321,842.03	104.41%
8600 · Revenue Bond Fund	67,520.08	-130,120.00	197,640.08	151.89%
8900 · Depreciation Expense	71,260.00	488,847.00	-417,587.00	-85.42%
Total Other Expense	1,003,056.63	223,828.02	779,228.61	348.14%
Net Other Income	-82,987.07	575,958.27	-658,945.34	-114.41%
Net Income	273,585.38	385,563.63	-111,978.25	-29.04%

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Port of Brookings Harbor

Profit & Loss Prev Month Comparison

June 2017

	Jun 17	Jun 16	\$ Change	% Change
Ordinary Income/Expense				
Income				
4100 · MARINA/ADMINISTRATION	10,097.71	14,154.92	-4,057.21	-28.66%
4200 · COMMERCIAL RETAIL	38,629.49	40,219.41	-1,589.92	-3.95%
4300 · MOORAGE	54,788.85	92,112.89	-37,324.04	-40.52%
4400 · RV PARK	71,646.50	71,583.77	62.73	0.09%
4500 · FUEL SALES	62,132.15	80,295.37	-18,163.22	-22.62%
4550 · SPECIAL EVENT		3,038.00	-3,038.00	-100.0%
4600 · BOATYARD	11,506.25	7,220.47	4,285.78	59.36%
4700 · ICE HOUSE		34,683.00	-34,683.00	-100.0%
4800 · COLD STORAGE		8,564.08	-8,564.08	-100.0%
4900 · LAND USE EVENTS	1,380.00		1,380.00	100.0%
Total Income	250,180.95	351,871.91	-101,690.96	-28.9%
Gross Profit	250,180.95	351,871.91	-101,690.96	-28.9%
Expense				
5010 · WAGES & SALARIES	26,358.07	112,325.00	-85,966.93	-76.53%
5040 · EMPLOYEE COSTS & BENEFITS	14,791.42	26,072.82	-11,281.40	-43.27%
5500 · FUEL purchased for resale	61,129.87	76,429.12	-15,299.25	-20.02%
5540 · MINI-MART (Cost of Goods)		4,048.92	-4,048.92	-100.0%
6000 · I MATERIALS & SERVICES	1.50	0.48	1.02	212.5%
6001 · ADVERTISING & NOTIFICATIONS	330.00	2,813.90	-2,483.90	-88.27%
6100 · REPAIRS & MAINTENANCE	9,473.21	43,886.46	-34,413.25	-78.41%
6200 · UTILITIES	17,056.01	34,279.37	-17,223.36	-50.24%
6300 · OFFICE EXPENSE	3,670.29	3,753.02	-82.73	-2.2%
6350 · BANK SERVICE & FINANCE FEES	2,545.69	176,766.28	-174,220.59	-98.56%
6500 · PERMITS, LICENSES, TAXES & MISC	5,206.87		5,206.87	100.0%
6550 · SPECIAL EVENTS		12,460.23	-12,460.23	-100.0%
6600 · BAD DEBT	188.73	74,821.97	-74,633.24	-99.75%
6800 · INSURANCE; PROP & CAS, BOND	9,457.57	5,457.66	3,999.91	73.29%
6900 · PROFESSIONAL FEES	7,627.21	4,822.26	2,804.95	58.17%
Total Expense	157,836.44	577,937.49	-420,101.05	-72.69%
Net Ordinary Income	92,344.51	-226,065.58	318,410.09	140.85%
Other Income/Expense				
Other Income				
7000 · PROPERTY TAX	8,239.62	7,752.88	486.74	6.28%
7100 · Interest Income		89.75	-89.75	-100.0%
7110 · Miscellaneous Income		54,737.01	-54,737.01	-100.0%
7130 · Sale of Assets	1,000.00	13,864.00	-12,864.00	-92.79%
7200 · GRANT REVENUES	20,000.00		20,000.00	100.0%
7300 · FEMA REVENUE		100,231.03	-100,231.03	-100.0%
7400 · Dredging/Income		-4,027.00	4,027.00	100.0%
Total Other Income	29,239.62	172,647.67	-143,408.05	-83.06%
Other Expense				
8055 · Capital Projects/Repairs	1,939.95		1,939.95	100.0%

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Port of Brookings Harbor
Profit & Loss Prev Month Comparison
June 2017

	<u>Jun 17</u>	<u>Jun 16</u>	<u>\$ Change</u>	<u>% Change</u>
8100 • FEMA EXPENSES	310.00	20,793.71	-20,483.71	-98.51%
8200 • GRANT EXPENSES	1,000.00	-855,582.96	856,582.96	100.12%
8300 • CAPITAL OUTLAYS; GENERAL FUND		-105,621.75	105,621.75	100.0%
8400 • DEBT SERVICE FUND	1,878.45	-757,892.10	759,770.55	100.25%
8900 • Depreciation Expense		132,070.00	-132,070.00	-100.0%
Total Other Expense	<u>5,128.40</u>	<u>-1,566,233.10</u>	<u>1,571,361.50</u>	<u>100.33%</u>
Net Other Income	<u>24,111.22</u>	<u>1,738,880.77</u>	<u>-1,714,769.55</u>	<u>-98.61%</u>
Net Income	<u><u>116,455.73</u></u>	<u><u>1,512,815.19</u></u>	<u><u>-1,396,359.46</u></u>	<u><u>-92.3%</u></u>

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Port of Brookings Harbor
Profit & Loss Month
June 2017

	<u>Jun 17</u>
Ordinary Income/Expense	
Income	
4100 · MARINA/ADMINISTRATION	
4120 · Finance Charges/Income	191.14
4130 · Boat Launch	2,480.00
4135 · Storage	7,426.57
Total 4100 · MARINA/ADMINISTRATION	<u>10,097.71</u>
4200 · COMMERCIAL RETAIL	
4210 · Commercial Retail Lease	38,416.14
4212 · CR/ Water	79.00
4214 · CR/Utilities	32.08
4222 · CPI-U	102.27
Total 4200 · COMMERCIAL RETAIL	<u>38,629.49</u>
4300 · MOORAGE	
4310 · Commercial Slip Rent	9,844.00
4320 · Recreational Slip Rent	40,253.54
4325 · Transient	1,142.62
4330 · Liveaboard	447.50
4335 · Dock Box	279.00
4340 · Moorage Electric	2,822.19
Total 4300 · MOORAGE	<u>54,788.85</u>
4400 · RV PARK	
4410 · Space Rental	70,640.00
4440 · Laundry & Showers	610.00
4450 · Wood Sales	385.00
4470 · Misc Purchases & Sales	11.50
Total 4400 · RV PARK	<u>71,646.50</u>
4500 · FUEL SALES	62,132.15
4600 · BOATYARD	
4630 · Other Services & Sales	3,182.05
4635 · Travel Lift Haul Out	2,951.50
4640 · Labor	500.00
4655 · Yard Days	4,872.70
Total 4600 · BOATYARD	<u>11,506.25</u>
4900 · LAND USE EVENTS	
4910 · Grounds Use Fee	740.00
4920 · Labor	540.00

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Port of Brookings Harbor

Profit & Loss Month

June 2017

	Jun 17
4930 · Material/Repair	100.00
Total 4900 · LAND USE EVENTS	1,380.00
Total Income	250,180.95
Gross Profit	250,180.95
Expense	
5010 · WAGES & SALARIES	
5012 · Salary - Port Manager	5,769.60
5018 · Wages/Office Staff	6,523.75
5020 · Wages/Operations Staff	
5022 · Wages/Operations/General Fund	
5024 · Wages/OperationsCapital Project	401.63
5020 · Wages/Operations Staff - Other	8,651.38
Total 5020 · Wages/Operations Staff	9,053.01
5026 · Wages/RV Park	3,177.00
5030 · Overtime/General Fund	1,796.46
5035 · Overtime/Capital Projects	38.25
Total 5010 · WAGES & SALARIES	26,358.07
5040 · EMPLOYEE COSTS & BENEFITS	
5050 · Paid Time Off	1,908.00
5055 · Disability Bank	
5060 · Paid Holidays	828.00
5070 · Payroll Taxes/General Fund	3,243.86
5072 · Payroll Taxes/Capital Projects	50.64
5078 · Non Tax Mileage Reimbursement	208.11
5079 · Personal Vehicle Allowance	277.00
5080 · Health Care and Dental	5,451.25
5090 · SEP Retirement	2,824.56
Total 5040 · EMPLOYEE COSTS & BENEFITS	14,791.42
5500 · FUEL purchased for resale	61,129.87
6000 · I MATERIALS & SERVICES	
6650 · Cash over/short	1.50
Total 6000 · I MATERIALS & SERVICES	1.50
6001 · ADVERTISING & NOTIFICATIONS	
6002 · Marketing & Advertising	330.00
Total 6001 · ADVERTISING & NOTIFICATIONS	330.00
6100 · REPAIRS & MAINTENANCE	
6110 · Maintenance & Repairs	4,084.75

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Port of Brookings Harbor

Profit & Loss Month

June 2017

	Jun 17
6115 · Services & Supplies	4,388.46
6135 · Security Contract	1,000.00
Total 6100 · REPAIRS & MAINTENANCE	9,473.21
6200 · UTILITIES	
6210 · Telecommunications	607.54
6220 · Electric	8,521.21
6250 · Waste Management	7,380.00
6260 · Cable TV	398.68
6270 · Propane Gas	148.58
Total 6200 · UTILITIES	17,056.01
6300 · OFFICE EXPENSE	
6315 · Office Services & Supplies	271.18
6320 · Leased Equipment(incl'g copier)	2,536.46
6325 · Budget Expense	7.38
6330 · Dues, Subs & Pubs	312.00
6345 · Postage	543.27
Total 6300 · OFFICE EXPENSE	3,670.29
6350 · BANK SERVICE & FINANCE FEES	
6335 · Merchant Services Fees	2,545.46
6360 · Bank Service Charge/Fees	0.23
Total 6350 · BANK SERVICE & FINANCE FEES	2,545.69
6500 · PERMITS, LICENSES, TAXES & MISC	
6510 · Conferences/Education/Meetings	4.00
6515 · Election Expense	1,902.03
6575 · Permits & Licenses	3,300.84
Total 6500 · PERMITS, LICENSES, TAXES & MISC	5,206.87
6600 · BAD DEBT	188.73
6800 · INSURANCE; PROP & CAS, BOND	9,457.57
6900 · PROFESSIONAL FEES	
6922 · Engineering Services	3,900.00
6935 · Legal	3,349.50
6945 · IT Support/Services	149.00
6955 · Payroll Administration Fee	228.71
Total 6900 · PROFESSIONAL FEES	7,627.21
Total Expense	157,836.44
Net Ordinary Income	92,344.51
Other Income/Expense	

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Port of Brookings Harbor
Profit & Loss Month
June 2017

	<u>Jun 17</u>
Other Income	
7000 · PROPERTY TAX	
7010 · Previously Levied Tax	680.54
7020 · Current Tax Levy	7,559.08
Total 7000 · PROPERTY TAX	<u>8,239.62</u>
7130 · Sale of Assets	1,000.00
7200 · GRANT REVENUES	
7291 · Dock Rev-L16010-Interim Recev	20,000.00
Total 7200 · GRANT REVENUES	<u>20,000.00</u>
Total Other Income	<u>29,239.62</u>
Other Expense	
8055 · Capital Projects/Repairs	
8060 · Dredging @ Cty Drain/Travelift	1,939.95
Total 8055 · Capital Projects/Repairs	<u>1,939.95</u>
8100 · FEMA EXPENSES	
8126 · FEMA/Storm Damage 2017	310.00
Total 8100 · FEMA EXPENSES	<u>310.00</u>
8200 · GRANT EXPENSES	
8240 · Basin 1 Piling Project	1,000.00
Total 8200 · GRANT EXPENSES	<u>1,000.00</u>
8400 · DEBT SERVICE FUND	
8430 · Paid Interest	
8432 · IFA	457.70
8443 · 50 BFMII Travelift Interest	1,420.75
Total 8430 · Paid Interest	<u>1,878.45</u>
Total 8400 · DEBT SERVICE FUND	<u>1,878.45</u>
Total Other Expense	<u>5,128.40</u>
Net Other Income	<u>24,111.22</u>
Net Income	<u><u>116,455.73</u></u>

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Guest Forecast

For: 06/01/2017 - 06/30/2017

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
6/1/2017	5	14	9	38/0/0/0	46/0/0/0	23	19.17	\$934.00
6/2/2017	8	15	17	46/0/0/0	64/0/0/0	32	26.67	\$1,324.00
6/3/2017	7	25	8	64/0/0/0	67/0/0/0	33	27.50	\$1,294.00
6/4/2017	14	19	10	67/0/0/0	58/0/0/0	29	24.17	\$1,112.00
6/5/2017	13	16	9	58/0/0/0	48/0/0/0	25	20.83	\$943.00
6/6/2017	8	17	11	48/0/0/0	57/0/0/0	28	23.33	\$1,208.00
6/7/2017	15	13	5	57/0/0/0	36/0/0/0	18	15.00	\$714.00
6/8/2017	4	14	12	36/0/0/0	52/0/0/0	26	21.67	\$1,091.00
6/9/2017	7	19	22	52/0/0/0	81/0/0/0	41	34.17	\$1,717.00
6/10/2017	8	33	15	81/0/0/0	93/0/0/0	48	40.00	\$2,082.00
6/11/2017	30	18	12	93/0/0/0	59/0/0/0	30	25.00	\$1,161.00
6/12/2017	12	18	18	59/0/0/0	69/0/0/0	36	30.00	\$1,537.00
6/13/2017	12	24	14	69/0/0/0	72/0/0/0	38	31.67	\$1,605.00
6/14/2017	12	26	13	72/0/0/0	76/0/0/0	39	32.50	\$1,675.00
6/15/2017	11	28	16	76/0/0/0	88/0/0/0	44	36.67	\$1,964.00
6/16/2017	11	33	46	88/0/0/0	155/0/0/0	79	65.83	\$3,269.00
6/17/2017	7	72	18	155/0/0/0	178/0/0/0	90	75.00	\$3,724.00
6/18/2017	48	42	22	178/0/0/0	126/0/0/0	64	53.33	\$2,461.00
6/19/2017	31	33	20	126/0/0/0	102/0/0/0	53	44.17	\$2,219.00
6/20/2017	16	37	23	102/0/0/0	118/0/0/0	60	50.00	\$2,488.00
6/21/2017	19	41	19	118/0/0/0	115/0/0/0	60	50.00	\$2,520.00
6/22/2017	25	35	21	115/0/0/0	109/0/0/0	56	46.67	\$2,354.00
6/23/2017	18	38	50	109/0/0/0	169/0/0/0	88	73.33	\$3,690.00
6/24/2017	25	63	29	169/0/0/0	177/0/0/0	92	76.67	\$3,897.00
6/25/2017	46	46	27	177/0/0/0	141/0/0/0	73	60.83	\$2,957.00
6/26/2017	28	45	27	141/0/0/0	141/0/0/0	72	60.00	\$3,059.00
6/27/2017	24	48	16	141/0/0/0	126/0/0/0	64	53.33	\$2,608.00
6/28/2017	24	40	17	126/0/0/0	114/0/0/0	57	47.50	\$2,507.00
6/29/2017	20	37	24	114/0/0/0	123/0/0/0	61	50.83	\$2,574.00
6/30/2017	24	37	38	123/0/0/0	153/0/0/0	75	62.50	\$3,008.00
	532	946	588	2898/0/0/0	3013/0/0/0	1534	42.61	\$63,696.00

Occupancy percentages based on 120 total units

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Guest Forecast

For: 07/01/2017 - 07/31/2017

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
7/1/2017	20	55	51	153/0/0/0	219/0/0/0	106	88.33	\$4,319.00
7/2/2017	22	84	26	219/0/0/0	227/0/0/0	110	91.67	\$8,091.00
7/3/2017	21	89	18	227/0/0/0	221/0/0/0	107	89.17	\$7,982.00
7/4/2017	5	102	2	221/0/0/0	215/0/0/0	104	86.67	\$7,629.00
7/5/2017	64	40	26	215/0/0/0	130/0/0/0	66	55.00	\$2,873.00
7/6/2017	14	52	14	130/0/0/0	132/0/0/0	66	55.00	\$2,634.00
7/7/2017	12	54	19	132/0/0/0	148/0/0/0	73	60.83	\$2,962.00
7/8/2017	20	53	15	148/0/0/0	136/0/0/0	68	56.67	\$2,883.00
7/9/2017	26	42	14	136/0/0/0	112/0/0/0	56	46.67	\$2,622.00
7/10/2017	13	43	14	112/0/0/0	115/0/0/0	57	47.50	\$2,620.00
7/11/2017	10	47	8	115/0/0/0	110/0/0/0	55	45.83	\$2,193.00
7/12/2017	15	40	14	110/0/0/0	110/0/0/0	54	45.00	\$2,255.00
7/13/2017	18	36	32	110/0/0/0	139/0/0/0	68	56.67	\$2,867.00
7/14/2017	9	59	46	139/0/0/0	217/0/0/0	105	87.50	\$4,567.00
7/15/2017	7	98	6	217/0/0/0	215/0/0/0	104	86.67	\$4,815.00
7/16/2017	28	76	1	215/0/0/0	162/0/0/0	77	64.17	\$3,610.00
7/17/2017	37	40	15	162/0/0/0	113/0/0/0	55	45.83	\$2,194.00
7/18/2017	16	39	9	113/0/0/0	99/0/0/0	48	40.00	\$2,015.00
7/19/2017	7	41	9	99/0/0/0	101/0/0/0	50	41.67	\$2,293.00
7/20/2017	13	37	9	101/0/0/0	93/0/0/0	46	38.33	\$1,966.00
7/21/2017	11	35	15	93/0/0/0	102/0/0/0	50	41.67	\$1,998.00
7/22/2017	4	46	11	102/0/0/0	116/0/0/0	57	47.50	\$2,501.00
7/23/2017	21	36	8	116/0/0/0	87/0/0/0	44	36.67	\$1,898.00
7/24/2017	10	34	12	87/0/0/0	91/0/0/0	46	38.33	\$2,045.00
7/25/2017	5	41	3	91/0/0/0	87/0/0/0	44	36.67	\$1,956.00
7/26/2017	6	38	10	87/0/0/0	96/0/0/0	48	40.00	\$2,131.00
7/27/2017	5	43	1	96/0/0/0	88/0/0/0	44	36.67	\$1,939.00
7/28/2017	8	36	8	88/0/0/0	87/0/0/0	44	36.67	\$1,696.00
7/29/2017	8	36	4	87/0/0/0	79/0/0/0	40	33.33	\$1,747.00
7/30/2017	5	35	7	79/0/0/0	83/0/0/0	42	35.00	\$1,534.00
7/31/2017	13	29	8	83/0/0/0	73/0/0/0	37	30.83	\$1,497.00
	473	1536	435	4083/0/0/0	4003/0/0/0	1971	52.98	\$94,332.00

Occupancy percentages based on 120 total units

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Guest Forecast

For: 08/01/2017 - 08/31/2017

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
8/1/2017	3	34	7	73/0/0/0	80/0/0/0	41	34.17	\$1,551.00
8/2/2017	4	37	3	80/0/0/0	77/0/0/0	40	33.33	\$1,813.00
8/3/2017	3	37	8	77/0/0/0	88/0/0/0	45	37.50	\$1,948.00
8/4/2017	4	41	9	88/0/0/0	98/0/0/0	50	41.67	\$2,174.00
8/5/2017	11	39	4	98/0/0/0	83/0/0/0	43	35.83	\$1,822.00
8/6/2017	10	33	11	83/0/0/0	88/0/0/0	44	36.67	\$1,785.00
8/7/2017	6	38	6	88/0/0/0	89/0/0/0	44	36.67	\$1,773.00
8/8/2017	4	40	1	89/0/0/0	83/0/0/0	41	34.17	\$1,608.00
8/9/2017	13	28	1	83/0/0/0	59/0/0/0	29	24.17	\$1,127.00
8/10/2017	9	20	8	59/0/0/0	57/0/0/0	28	23.33	\$1,228.00
8/11/2017	4	24	17	57/0/0/0	82/0/0/0	41	34.17	\$2,123.00
8/12/2017	3	38	2	82/0/0/0	80/0/0/0	40	33.33	\$2,065.00
8/13/2017	14	26	8	80/0/0/0	68/0/0/0	34	28.33	\$1,800.00
8/14/2017	12	22	4	68/0/0/0	54/0/0/0	26	21.67	\$1,110.00
8/15/2017	4	22	4	54/0/0/0	54/0/0/0	26	21.67	\$1,208.00
8/16/2017	2	24	3	54/0/0/0	54/0/0/0	27	22.50	\$1,254.00
8/17/2017	3	24	5	54/0/0/0	59/0/0/0	29	24.17	\$1,166.00
8/18/2017	3	26	7	59/0/0/0	67/0/0/0	33	27.50	\$1,571.00
8/19/2017	1	32	2	67/0/0/0	69/0/0/0	34	28.33	\$1,359.00
8/20/2017	13	21	4	69/0/0/0	50/0/0/0	25	20.83	\$1,014.00
8/21/2017	5	20	6	50/0/0/0	51/0/0/0	26	21.67	\$1,120.00
8/22/2017	6	20	3	51/0/0/0	46/0/0/0	23	19.17	\$1,032.00
8/23/2017	7	16	4	46/0/0/0	40/0/0/0	20	16.67	\$826.00
8/24/2017	2	18	3	40/0/0/0	42/0/0/0	21	17.50	\$820.00
8/25/2017	7	14	3	42/0/0/0	34/0/0/0	17	14.17	\$720.00
8/26/2017	3	14	3	34/0/0/0	34/0/0/0	17	14.17	\$671.00
8/27/2017	2	15	2	34/0/0/0	34/0/0/0	17	14.17	\$722.00
8/28/2017	2	15	2	34/0/0/0	34/0/0/0	17	14.17	\$746.00
8/29/2017	2	15	0	34/0/0/0	30/0/0/0	15	12.50	\$487.00
8/30/2017	3	12	3	30/0/0/0	30/0/0/0	15	12.50	\$449.00
8/31/2017	3	12	7	30/0/0/0	38/0/0/0	19	15.83	\$861.00
	168	777	150	1887/0/0/0	1852/0/0/0	927	24.92	\$39,953.00

Occupancy percentages based on 120 total units

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Guest Forecast

For: 09/01/2017 - 09/30/2017

Date	Departures	Stayovers	Arrivals	Persons		Units	% Occ	Unit Revenue
				AM	PM			
9/1/2017	3	16	13	38/0/0/0	58/0/0/0	29	24.17	\$1,734.00
9/2/2017	3	26	4	58/0/0/0	60/0/0/0	30	25.00	\$1,840.00
9/3/2017	1	29	0	60/0/0/0	58/0/0/0	29	24.17	\$1,785.00
9/4/2017	16	13	2	58/0/0/0	30/0/0/0	15	12.50	\$756.00
9/5/2017	4	11	8	30/0/0/0	39/0/0/0	19	15.83	\$856.00
9/6/2017	3	16	0	39/0/0/0	33/0/0/0	16	13.33	\$703.00
9/7/2017	4	12	0	33/0/0/0	25/0/0/0	12	10.00	\$510.00
9/8/2017	5	7	2	25/0/0/0	19/0/0/0	9	7.50	\$414.00
9/9/2017	0	9	1	19/0/0/0	21/0/0/0	10	8.33	\$516.00
9/10/2017	1	9	4	21/0/0/0	27/0/0/0	13	10.83	\$667.00
9/11/2017	0	13	1	27/0/0/0	29/0/0/0	14	11.67	\$459.00
9/12/2017	5	9	1	29/0/0/0	20/0/0/0	10	8.33	\$516.00
9/13/2017	5	5	0	20/0/0/0	10/0/0/0	5	4.17	\$257.00
9/14/2017	0	5	4	10/0/0/0	18/0/0/0	9	7.50	\$447.00
9/15/2017	0	9	1	18/0/0/0	20/0/0/0	10	8.33	\$449.00
9/16/2017	2	8	7	20/0/0/0	29/0/0/0	15	12.50	\$746.00
9/17/2017	2	13	3	29/0/0/0	31/0/0/0	16	13.33	\$748.00
9/18/2017	3	13	1	31/0/0/0	27/0/0/0	14	11.67	\$695.00
9/19/2017	3	11	2	27/0/0/0	24/0/0/0	13	10.83	\$660.00
9/20/2017	1	12	5	24/0/0/0	32/0/0/0	17	14.17	\$864.00
9/21/2017	1	16	2	32/0/0/0	34/0/0/0	18	15.00	\$909.00
9/22/2017	2	16	0	34/0/0/0	30/0/0/0	16	13.33	\$565.00
9/23/2017	7	9	0	30/0/0/0	17/0/0/0	9	7.50	\$359.00
9/24/2017	5	4	1	17/0/0/0	9/0/0/0	5	4.17	\$259.00
9/25/2017	0	5	0	9/0/0/0	9/0/0/0	5	4.17	\$206.00
9/26/2017	0	5	0	9/0/0/0	9/0/0/0	5	4.17	\$157.00
9/27/2017	2	3	0	9/0/0/0	5/0/0/0	3	2.50	\$157.00
9/28/2017	0	3	2	5/0/0/0	9/0/0/0	5	4.17	\$245.00
9/29/2017	0	5	0	9/0/0/0	9/0/0/0	5	4.17	\$245.00
9/30/2017	0	5	0	9/0/0/0	9/0/0/0	5	4.17	\$141.00
	78	317	64	779/0/0/0	750/0/0/0	381	10.58	\$18,865.00

Occupancy percentages based on 120 total units

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Port of Brookings Harbor
Transaction Detail By Account
July 1, 2017

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	Type	Date	Num	Name	Memo
4200 - COMMERCIAL RETAIL					
4210 - Commercial Retail Lease					
1	Invoice	07/01/2017	20172417	Bandon Pacific	JULY 2017 Lease
2	Invoice	07/01/2017	20172418	BC Fisheries LLC	JULY 2017 Lease
3	Invoice	07/01/2017	20172419	BC Fisheries LLC	JULY 2017 Bare Land Lease
4	Invoice	07/01/2017	20172420	Boardwalk Mail Service LLC	JULY 2017 Lease
5	Invoice	07/01/2017	20172421	Boat Shop & More, LLC	JULY 2017 Lease
6	Invoice	07/01/2017	20172423	Bornstein Seafoods Inc	JULY 2017 Lease Dock Area
7	Invoice	07/01/2017	20172423	Bornstein Seafoods Inc	JULY 2017 Lease Work Area
8	Invoice	07/01/2017	20172424	Brookings Harbor Cold Storage LLC	JULY 2017 Cold Storage Lease
9	Invoice	07/01/2017	20172425	Brookings Harbor Ice House LLC	JULY 2017 Ice House Lease
10	Invoice	07/01/2017	20172426	Busch, Marijyn & Robert	JULY 2017 Lease
11	Invoice	07/01/2017	20172427	CBN Enterprises/Barbara C	JULY 2017 Lease
12	Invoice	07/01/2017	20172428	Chetco Seafood/Bill Goergen	JULY 2017 Lease
13	Invoice	07/01/2017	20172429	Hallmark Fisheries/CA Shellfish Co	JULY 2017 Lease
14	Invoice	07/01/2017	20172430	Hungry Ciara	JULY 2017 Lease
15	Invoice	07/01/2017	20172431	J Sibane Hair Studio LLC	JULY 2017 Lease Flevent to old lease amount until the lease is agreed upon
16	Invoice	07/01/2017	20172432	Kathy's Corner Market C/R	JULY 2017 Lease
17	Invoice	07/01/2017	20172433	Mainbrace Technologies:16330 Lower Harbor Rd	JULY 2017 Lease
18	Invoice	07/01/2017	20172434	Mountain View Custom Cycles	JULY 2017 Lease
19	Invoice	07/01/2017	20172435	Ocean Suites Motel	JULY 2017 Lease
20	Invoice	07/01/2017	20172436	Pacific Fishing:Commercial Shop Space Lease	JULY 2017 Lease
21	Invoice	07/01/2017	20172437	Pacific Ocean Harvesters LLC	JULY 2017 Lease
22	Invoice	07/01/2017	20172439	Pacifica Boat Basin, LLC:Parking Lot Land Lease	JULY 2017 Lease Land & Additional Parking for Inn
23	Invoice	07/01/2017	20172440	Pacifica Boat Basin, LLC:Restaurant Land Lease	JULY 2017 Lease Restaurant Area
24	Invoice	07/01/2017	20172441	Portside RV Park	JULY 2017 Lease
25	Invoice	07/01/2017	20172443	Righetti's Showroom Mini Mail	JULY 2017 Lease
26	Invoice	07/01/2017	20172444	Seal Cove Realty	JULY 2017 Lease
27	Invoice	07/01/2017	20172445	Slugs 'n Stones 'n Ice Cream Cones	JULY 2017 Lease
28	Invoice	07/01/2017	20172446	Speir, Joe/Davis Roy	JULY 2017 Lease
29	Invoice	07/01/2017	20172263	Spothaven's Marina	JULY 2017 Lease
30	Invoice	07/01/2017	20172447	The Bell & Whistle Coffee House, Inc.	JULY 2017 Lease
31	Invoice	07/01/2017	20172449	Tidewind Sport Fishing	JULY 2017 Lease
32	Invoice	07/01/2017	20172450	US Coast Guard Lease	JULY 2017 Lease
33	Invoice	07/01/2017	20172451	Whales Tail Candy & Gifts	JULY 2017 Lease
34	Invoice	07/01/2017	20172452	Zola's Pizzeria	JULY 2017 Lease

OLD BUSINESS AGENDA ITEM

DATE: *July 18, 2017*
RE: *Update on Damaged Infrastructure and Repair List*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY: *Gary Dehlinger, Port Manager*

OVERVIEW

- Initial meeting was held on December 8, 2016 to review the list of 35 items.
- During the December 8, 2016 meeting, the Board made recommendations, set priorities and decided if funds were available for the repairs.

DOCUMENTS

- Updated list of damage infrastructure and repairs, 11 pages

COMMISSIONERS ACTION

- Board discussion and to set new priorities, recommendations and decide if funds are available.

PORT OF BROOKINGS HARBOR - DAMAGE INFRASTRUCTURE AND REPAIR LIST

7/8/2017

UPDATED JULY 2017

Area Map #	Priority	Board Recommendation 2016	Description of Condition	Type of Condition	Option 1	Estimated Cost	Option 2	Estimated Cost	Option 3	Estimated Cost	Funds Available Y/N
1	1	Install trip hazard signs at ramps, replace boarding ramps when funds become available, repair as necessary	Boat launch ramp falling apart & decking worn out	Public	OSMB grant to replace ramps with aluminum ramps	535,000	Repair ramps as needed	118,715			Y
All ramps are in working order.											
Temporary tripping hazard signs were installed.											
July 7, 2017, OSMB approved the grant depending completion of landscaping and trench drain											
2	1	Install trip hazard signs, Option 3 if possible with permitting agencies	Sport Basin E Dock falling apart	Public	Replace pile and docks as existing ask for emergency status and perform work this year.	474,238	Replace pile and docks as existing and perform work next season.	605,870	Replace piles and reconfigure docks as proposed, ask for emergency status and perform work this year	1,036,000	N
FEMA and HMGP Funding and permits are being acquired, contract for work needs to be solicited.											
3	1	Install trip hazard signs at ramps	Almost all Sport Basin piling coming loose	Public							N
FEMA and HMGP Funding and permits are being acquired, contract for work needs to be solicited.											
Temporary tripping hazard signs were installed.											
4	1	Install trip hazard signs, Option 2	Sport Basin docks hitting ground damaging docks and causing tripping points caused by storm drain	Public	Dredge material	100,000					N
FEMA and HMGP Funding and permits are being acquired, contract for work needs to be solicited.											
Temporary tripping hazard signs were installed.											
E Dock was removed.											
Section of C Dock is closed and barricaded											
Section of D Dock is closed and barricaded											
Main dock barricaded and closed between F & D.											
5	1	Install trip hazard signs, look for other alternative route of fuel lines	Fuel dock slope falling causing the concrete ramp to separate. Fuel lines are attached to the ramp.	Environment & Public	Remove and rebuild slope with proper rock slope protection	600,000	Combination of shoring and rock slope protection	1,500,000	Combination of shoring and rock slope protection of entire island	1,900,000	N
Temporary tripping hazard signs were installed and ramp to fuel dock is closed.											
Breakaway valves were added to lines to prevent a large spill. Other piping routes are not possible at this time.											
Ramp continues to move and gap has widen.											
Waiting for FEMA assistance, FEMA has declined first request, governor planning to appeal the decision.											
6	5	Complete work when available	N-O Ramp drainage and slope repair	Environment	Replace drain line and recompact slope	12,000					N

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PORT OF BROOKINGS HARBOR - DAMAGE INFRASTRUCTURE AND REPAIR LIST

7/8/2017

UPDATED JULY 2017

Area Map #	Priority	Board Recommendation 2016	Description of Condition	Type of Condition	Option 1	Estimated Cost	Option 2	Estimated Cost	Option 3	Estimated Cost	Funds Available Y/N
7	1	Install trip hazard signs	Commercial Basin slopes failing will cause damage to adjacent parking and infrastructure	Public	Remove and rebuild 1,000 ft slope with proper rock slope protection	1,500,000	Install sheet pile, backfill and install handrail	2,000,000	Rebuild all of Basin 2 slopes	3,500,000	N
Closed sections of walkway with barricades and signs where fail hazards exists.											
Waiting for FEMA assistance. FEMA has declined first request. governor planning to appeal the decision.											
8	1	Install trip hazard signs at ramps	Commercial Basin slopes failing causing dock damage and tripping and walking hazard	Public	Dredge material	300,000					N
Temporary tripping hazard signs were installed.											
Waiting for FEMA assistance. FEMA has declined first request. governor planning to appeal the decision.											
9	1	Place warning beacons in area	Storm drain at travel lift ramp creating navigation safety hazard and impacting boat removals and dock access	Public	Debris caused by County Flood system not being maintained. Dredging required to remove debris.	200,000					N
Some dredging was completed 6/23/17 to remove materials impacting the travel lift ramp and storm drain areas. Approx. 1,300 yards removed.											
Waiting for FEMA assistance. FEMA has declined first request. governor planning to appeal the decision.											
Major portion of the navigation hazard removed. Minus tides can still create some issues.											
10	1	Repair before Travel Lift arrives	Travel lift ramp drainage causing undermining voids, slopes failing and cross bracing broken	Public & Employee	Repair void, install drainage, remove and rebuild slope with proper rock slope and replace broken cross bracing	15,000					Y
Work completed February 2017											
11	1	Install barricades and warning signs, Option 1 when funds available	Fishing Pier subgrade failing causing sinkholes	Public	Secure void and fill with slurry backfill	20,000	Install drainage pipe in sinkhole and backfill with 2 sack slurry mix	25,000	Remove asphalt and subgrade, repair subgrade and repaved parking lot to drain properly	150,000	N
Area barricaded and temporary signs installed.											
Additional holes have developed, subgrade continues to fail, areas have been barricaded											
12	2	Repair docks when funds are available	Commercial receiving docks broken (Hallmark)	Public	151 feet of dock replaced	2,265,000					N
Waiting for assistance from State, SB 646 is still under the Ways & Means Committee.											
13	1	Install barricades and warning signs at damaged area, repair docks when funds available	Commercial receiving docks broken (Bandon Pacific)	Public	100 feet of dock replaced	1,500,000					N
Fence installed to prevent usage of the dock.											

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PORT OF BROOKINGS HARBOR - DAMAGE INFRASTRUCTURE AND REPAIR LIST

7/8/2017

UPDATED JULY 2017

Area Map #	Priority	Board Recommendation 2016	Description of Condition	Type of Condition	Option 1	Estimated Cost	Option 2	Estimated Cost	Option 3	Estimated Cost	Funds Available Y/N
					Waiting for assistance from State, SB 646 is still under the Ways & Means Committee.						
					Bandon Pacific relocated to the public hoist until receiving dock is repaired. Port lost the use of the public hoist.						
14	2	Repair docks when funds are available	Commercial receiving docks broken (BC Fisheries)	Public	100 feet of dock replaced	1,500,000					N
					Waiting for assistance from State, SB 646 is still under the Ways & Means Committee.						
15	1	Repair handrail, install barricades and signs at slope sinkholes. Option 2 when funds become available	Commercial receiving docks broken (Ice House)	Public	Replace tender piles and walkways. Repair slopes	1,000,000	Replace ice house with new state-of-the-art ice house on refurbished decks between BC Fisheries and Bandon Pacific and repair slopes	1,000,000			N
					Waiting for assistance from State, SB 646 is still under the Ways & Means Committee.						
16	1	Complete repairs ASAP with contractor	Sewer overflowing and I&I issues (Main Retail)	Environment	Install sealed holding tank with new pumps, rebuild enclosure	30,000					Y
					Contractor was selected and scheduled for July 11, 2017 for the upgrade.						
					Temporary restrooms installed 6/23/17 to prevent complete failure of system.						
17	1	Complete repairs ASAP with contractor	Sewer I&I issues (Zola's)	Environment	Locate and repair water intrusion, most likely a broken waterline between building and machine	20,000	Upgrade sewer enclosure to current standards	15,000			N
					Damaged enclosure cover was replaced Dec 2016						
					Sewer tank extension still needs to be purchased and install proper enclosure.						
18	1	Complete repairs ASAP with contractor	Sewer overflowing and I&I issues (Mainbrace)	Environment	Install sealed holding tank with new pumps, rebuild enclosure	5,000					Y
					Work completed Feb 2017						
19	1	Complete repairs ASAP with contractor	Sewer I&I issues (Slugs N Stones)	Environment	Install sealed holding tank and rebuild enclosure	15,000					Y
					Sewer tank lid needs to be replaced and install proper enclosure.						
					Pump # 2 is broken and needs replaced. Currently operating on 1 pump.						

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PORT OF BROOKINGS HARBOR - DAMAGE INFRASTRUCTURE AND REPAIR LIST

7/8/2017

UPDATED JULY 2017

Area Map #	Priority	Board Recommendation 2016	Description of Condition	Type of Condition	Option 1	Estimated Cost	Option 2	Estimated Cost	Option 3	Estimated Cost	Funds Available Y/N
20	1	Contact Chetco Seafood to get repairs done ASAP	Sewer I&I issues (Chetco Seafood)	Environment	Require Chetco Seafood to correct water intrusion issue	-	Port performs the work and gets reimbursed from Chetco Seafood	-			
Work completed March 2017 by Chetco Seafood											
21	5	Dump out is covered and secured, check Option 3 before closing	Sewer I&I issues (RV Park)	Environment	Build higher curb and install a cover over the dump out pump	4,000	Relocate dump out to new location behind laundromat	15,000	Check with State Parks and see if Dump Out is required		N
Dump out is closed and covered to prevent any use or I&I to occur.											
Oregon State Parks was contacted and dump out is not required.											
If we make two more pull thru stalls, we have to notify Harbor Sanitary for possible additional sewer fees.											
Dump out is closed until further notice.											
22	5	Install warning sign and add note to Event Form no fires on boardwalk	North end of Boardwalk slope is failing and replace worn out deck boards	Public	Replace damaged shoring, repair boardwalk and replace worn out boards	650,000	Replace all old shoring and build new boardwalk to match newer south end boardwalk	4,500,000			N
Temporary tripping hazard signs were installed.											
The gap continues to move, gap is now 2-1/4"											
25-foot section of the boardwalk is closed to public use.											
23	1	Complete Option 1 when funds become available	Ice House / Cold Storage building, piping and compressor configuration	Public & Employee	Separate the two buildings to be operating independent of another	450,000					N
Ice House / Cold Storage operations were sold to private company and has become a lease revenue source.											
24	1	Option 1	Fish Station drainage issue	Environment	Install tank and pump to discharge water on the ground	1,000	Install tank and pump discharge to sewer system	10,000			Y
Work completed June 2017											
25	1	Order 1 Truck now	Port equipment unsafe to operate	Public & Employee	Replace fleet with new trucks	60,000	Repair old trucks	35,000			N
One new truck was acquired in 2017.											
Need to replace or upgrade one truck.											
Will need to purchase other vehicles to supplement the workforce.											
26	3	Research further pricing and other types of benches to replace existing	Picnic benches causing splinters (Department of Health Violation)	Public	Replace benches with new wood benches	20,000	Repair picnic benches	30,000	Replace benches with new made of concrete	90,000	N

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PORT OF BROOKINGS HARBOR - DAMAGE INFRASTRUCTURE AND REPAIR LIST

7/8/2017

UPDATED JULY 2017

Area Map #	Priority	Board Recommendation 2016	Description of Condition	Type of Condition	Option 1	Estimated Cost	Option 2	Estimated Cost	Option 3	Estimated Cost	Funds Available Y/N
27	3	Repair potholes as necessary	Roads within the Port falling causing potholes	Public	Repair potholes, cracks and seal coat	150,000	Grind asphalt and repave areas	4,000,000	Seal coat and pave all storage areas	2,500,000	N
					Potholes patched as they occur						
28	3	Seek other options to replace existing building	Port tenant building (Zola's) rotting	Public	Build third retail building per Strategic Plan	500,000	Remodel existing building	50,000			N
					Out building was demolished May 2017 to make room for an refrigerated container unit.						
29	2	Option 2 when funds become available	Port building (laundromat) rotting	Public	Demo and rebuild in same location.	300,000	Demo and replace building with manufactured building and reconnect services	150,000	Demo building, rebuild at a new location and install put thru site.	500,000	N
					Coos Curry Electric shutdown the power due to unsafe electrical box and conduit.						
					Mini-Mart and laundromat currently shutdown.						
					RV Park Office moved back to the shack at the entrance of the park.						
30	3	Option 2 when funds become available	Warehouse/Shop flooding and roof repairs	Employee	Install drainage system to keep ground water from entering building and repair leaking roof.	125,000	Install drainage system to keep ground water from entering building and rebuild roof to house new travel lift	200,000			N
					Section of the shop roof repaired/patched for new tenant.						
31	2	Install tripping hazard signs at ramps, complete repairs as necessary	Commercial Dock repairs	Public	Repair broken docks	200,000	Replace with new docks	450,000			N
					Temporary tripping hazard signs were installed.						
32	2	Install tripping hazard signs at ramps, complete repairs as necessary	Commercial Sport Dock repairs	Public	Repair broken docks	200,000					N
					Temporary tripping hazard signs were installed.						
33	2	Install tripping hazard signs at ramps, complete repairs as necessary	Sport Dock repairs	Public	Repair broken docks	200,000					N
					Temporary tripping hazard signs were installed.						

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PORT OF BROOKINGS HARBOR - DAMAGE INFRASTRUCTURE AND REPAIR LIST

7/8/2017

UPDATED JULY 2017

Area Map #	Priority	Board Recommendation 2016	Description of Condition	Type of Condition	Option 1	Estimated Cost	Option 2	Estimated Cost	Option 3	Estimated Cost	Funds Available Y/N
34	1	Option 2	Ramps from RV Park to Beach Access	Public	Repair broken hinges and continue setting and removing ramps every year.	1,500	Install permanent concrete ramp/steps	50,000			N
One ramp was repaired using parts from second ramp and was installed June 2017, near the entrance of the RV Park until funds are available to complete work as instructed.											
35	1	Install temp fence and warning signs	Green Building - Unfinished construction	Public	Install temporary fencing, demo and salvage materials for third retail building.	750,000	Install temporary fencing, demo building and use the land for storage.	400,000	Install temporary fence	5,000	Y
Work completed March 2017											
36	1		Repair Kite Field Restrooms and Upgrade	Public	Repair/replace plumbing, walls and roof. Install doors to secure at night.	30,000	Purchase Drop-In-Place Unit to replace entire facility				Y
Restroom is closed until repairs can be made, temporary portable toilets are in place.											
Upgrading toilets, faucets, lights and installing doors to reopen facility prior to July 14th.											
37	1		Replace worn out backflow device, valves and piping at Kite Field meters (One feeds docks and other feeds restrooms)	Public	Replace existing backflow device and piping and build second per standards (2 units)	6,000					N
Waterline feed to restroom is shutdown due to leaks and plumbing is buried below ground.											
Backflow device for the docks is leaking.											
38	1		Replace worn out backflow device, valves and piping at Boat Launch	Public	Replace existing backflow device and build per standards	4,000					N
Backflow device is below ground and is leaking.											
39	1		Replace worn out backflow device, valves and piping at Retail Center	Public	Replace existing backflow device and build per standards	5,000					N
Backflow device is below ground and enclosure needs to be rebuilt.											
40	1		Replace worn out backflow device, valves and piping at RV Park	Public	Replace existing backflow device and build per standards	5,000					
41	1		Replace (3) worn out main electrical meter pedestals (Coos Curry Electric) at RV Park	Public	Replace units per Coos Curry Electric	15,000					N

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PORT OF BROOKINGS HARBOR - DAMAGE INFRASTRUCTURE AND REPAIR LIST

7/8/2017

UPDATED JULY 2017

Area Map #	Priority	Board Recommendation 2016	Description of Condition	Type of Condition	Option 1	Estimated Cost	Option 2	Estimated Cost	Option 3	Estimated Cost	Funds Available Y/N
42	1		Replace backflow device, valves and piping at Commercial Basin	Public	Replace existing backflow device and build per standards	5,000					N
					Rebuild with proper enclosure.						
43	3		Replace worn out dock waterlines with HDPE material	Public	Continue repairing waterlines as they fail		Replace waterlines in sections as old PVC lines fail with HDPE		Replace waterlines in sections with new PVC or PIX		N
44	1		Repair / Replace Retail Center Building #1 and #2 roofs	Public	Repair / Replace Retail Center Building #1 and #2 roofs	50,000					N
45	1		Repaint Retail Center Buildings #1 and #2	Tenants	Repaint Retail Center Buildings #1 and #2	30,000					N
46	1		Install trench drain across boat launch ramps per OSMB Grant	Public	Install per OSMB Drawings	30,000					Y
					Needs to be installed prior to Dec 31, 2017						
47	1	Approved to proceed with Rock Landscaping	Install landscaping at boat launch parking lot per OSMB Grant	Public	Install landscaping at boat launch parking lot per OSMB Grant	20,000					Y
					Needs to be installed prior to Dec 31, 2017						
48	1		Upgrade restroom behind laundromat in RV Park with industrial fixtures, building needs repair as well	Public	Upgrade fixtures to industrial standards and replace rotten wood	6,000	Replace with Drop-In-Place unit				N
49	3		Replace worn out fence at RV Park	Public	Replace broken fence to match existing	50,000	Remove old and replace with new	100,000			N
50	4		Upgrade RV Park sites	Public	Pave RV sites to reduce staff maintenance costs						N
					Complete paving of sites in phases as funds allow						
51	1		Repair roofs and repaint all restrooms	Public	Repair roofs and repaint all restrooms	35,000					N
					Excluding Kite Field restroom roof, costs are included in #36.						

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PORT OF BROOKINGS HARBOR - DAMAGE INFRASTRUCTURE AND REPAIR LIST

7/8/2017

UPDATED JULY 2017

Area Map #	Priority	Board Recommendation 2016	Description of Condition	Type of Condition	Option 1	Estimated Cost	Option 2	Estimated Cost	Option 3	Estimated Cost	Funds Available Y/N
52	3		Replace broken AC unit at Port Office	Staff	Replace broken AC unit at Port Office	4,000					N
53	4		Replace Eq# 4603 P&H Port Crane within next 3 to 5 years, existing crane is over 25 years old.	Commercial	Purchase new or like new 15 to 20 ton crane to service commercial fleet	125,000	Purchase new or like new 15 to 20 ton Reachall Forklift to service fleet	125,000			N
54	3		Pave Gear Storage and surrounding gravel roads within the port	Public	Pave roads and storage areas to reduce staff maintenance costs and increase efficiency moving gear and reduce wear on equipment						N
55	3		Install fence and gates to protect Gear Storage materials and equipment	Commercial							N
56	1		Dredge Port Basins	Public	Dredge basins in segments.		Clam bucket basin edges to reduce dredging costs, use dredge machine where crane cannot reach				N
57	3		Pave Boat Yard to reduce wear on travel lift, increase efficiency and protect grounds	Commercial							N
58	1		Install water treatment device for Boat Yard	Environment	Install water treatment device for Boat Yard	20,000					N
59	3		Upgrade Port / Tenants Signage	Public / Port	Replace and update billboard signs	15,000					N
60											
61											
62											

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PORT OF BROOKINGS HARBOR - DAMAGE INFRASTRUCTURE AND REPAIR LIST

UPDATED JULY 2017

Area Map #	Priority	Board Recommendation 2016	Description of Condition	Type of Condition	Option 1	Estimated Cost	Option 2	Estimated Cost	Option 3	Estimated Cost	Funds Available Y/N
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Priority
1 = immediate need
5 = less immediate need

ENSION

DM

FISHING/CRABBING
DOCK

GAZEBO

CHETCO RIVER

NEW BIKE PATH

13

14

56

33

4

4

2

43

1

46

29

47

GAZEBO

COLD
STORAGE

GAZEBO

22

17

14

13

12

11

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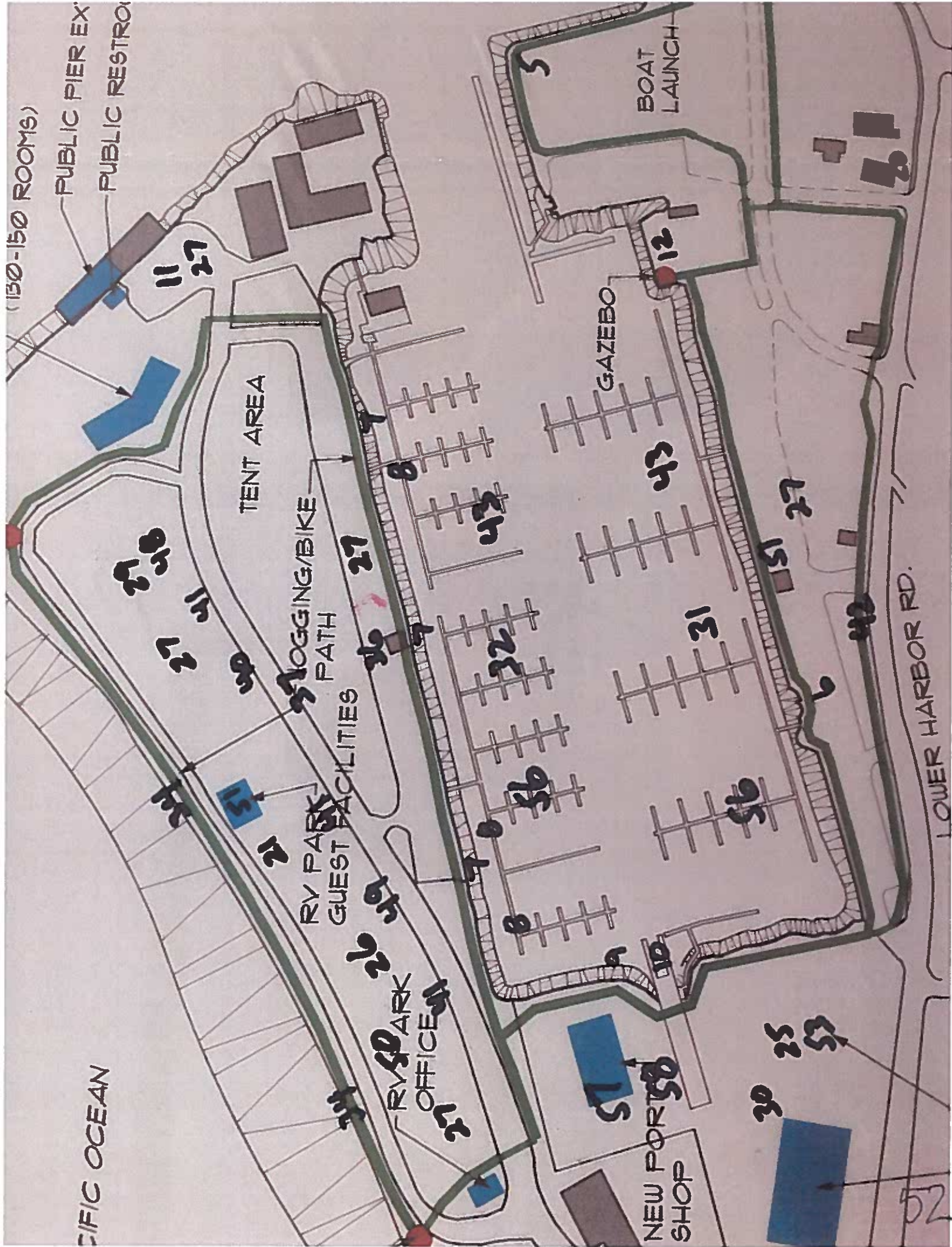
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NEW BUSINESS AGENDA ITEM

DATE: *July 18, 2017*
RE: *Authorized Signers for Bank Account*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY: *Gary Dehlinger, Port Manager*

OVERVIEW

- Bank requires meeting minutes to record the names of commissioners that will be authorized to sign Port checks.

DOCUMENTS

- None

COMMISSIONERS ACTION

- Board discussion and approval for new commissioners to sign checks for the Port of Brookings Harbor (Andy Martin, Jan Barbas and Angi Christian).
- Board approval to remove departing commissioners from the bank account signature list (Sue Gold, Tim Patterson and Sharon Hartung)

NEW BUSINESS AGENDA ITEM

DATE: *July 18, 2017*
RE: *Surplus Dredging Materials and Equipment*
TO: *Port of Brookings Harbor, Board of Commissioners*
ISSUED BY: *Gary Dehlinger, Port Manager*

OVERVIEW

- Currently, the Port has five (5) stacks of 14" HDPE pipe, one (1) stack of pipe floats, one (1) booster pump and assortment of pencil light buoys, anchors and fittings stored in the boat yard.
- Approximately 3,000 feet of 10" HDPE pipe is located at Coos Bay with the State Dredge.
- All this equipment and material was purchased by FEMA to dredge the harbor after the 2011 tsunami.
- Storage costs over the years, due to the Port, exceed the value of the materials. This allows the Port to sell the equipment and materials to reimburse the lost revenue.
- I had conversations with Jack Akin/EMC, engineer for the Port during the tsunami dredging, to determine if the 14" pipe is worth keeping for future dredging at this Port. His recommendations are attached for review with his estimated value of the equipment and materials.
- State of Oregon has inquired about purchasing the pipe, booster pump and equipment for the possible use with the State Dredge.

DOCUMENTS

- Pictures of dredge pipe, booster pump and equipment, 12 pages
- EMC letter dated June 19, 2017, 4 pages
- EMC letter dated July 3, 2017, 43 pages

COMMISSIONERS ACTION

- Board approval to sell the dredge pipe, booster pump and equipment the Port would not use for future dredging.
- Board approval to remove the dredge materials from the depreciation list.

①

14" DRAINAGE PIPE
50' LONG

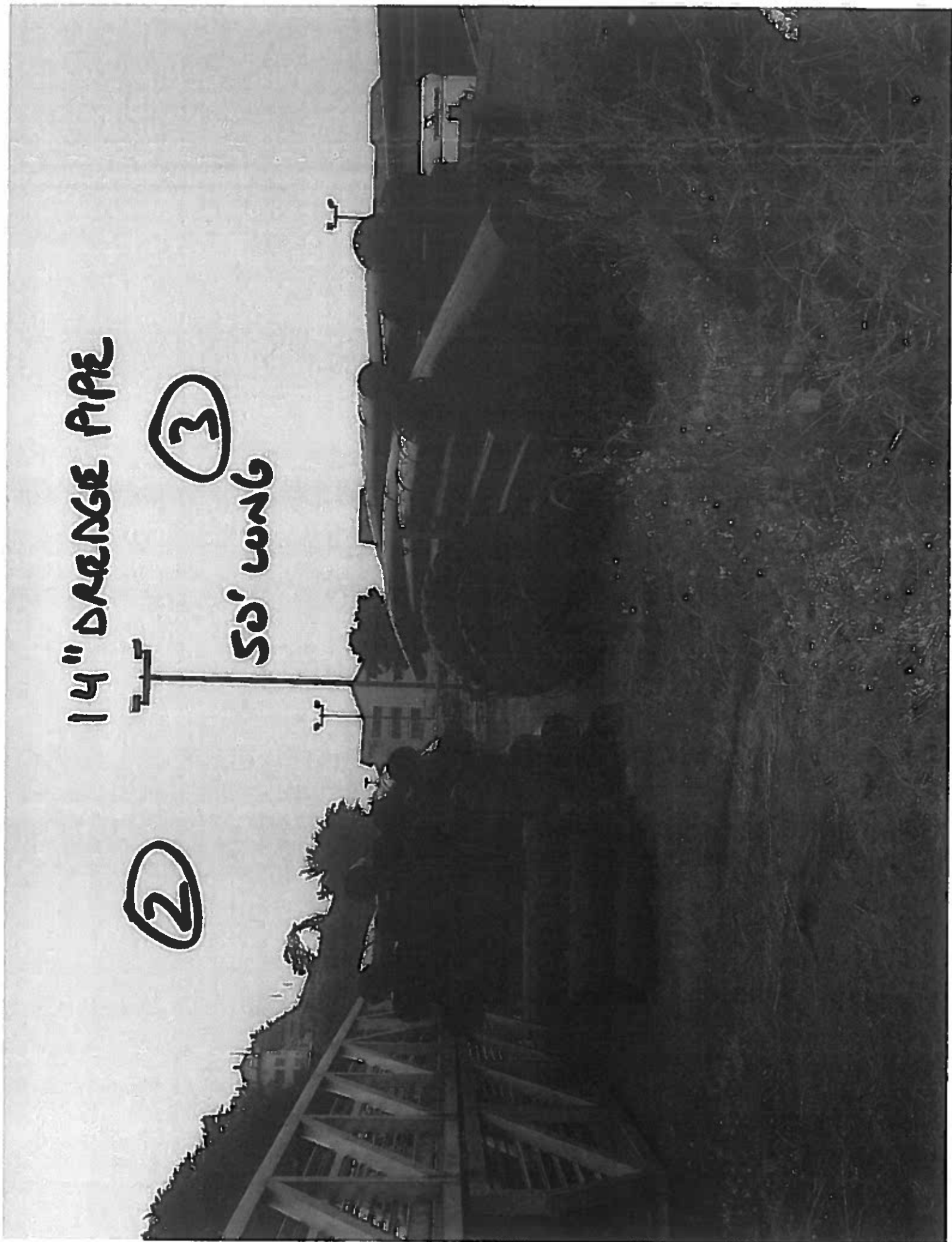


14" DRAINAGE PIPE

②

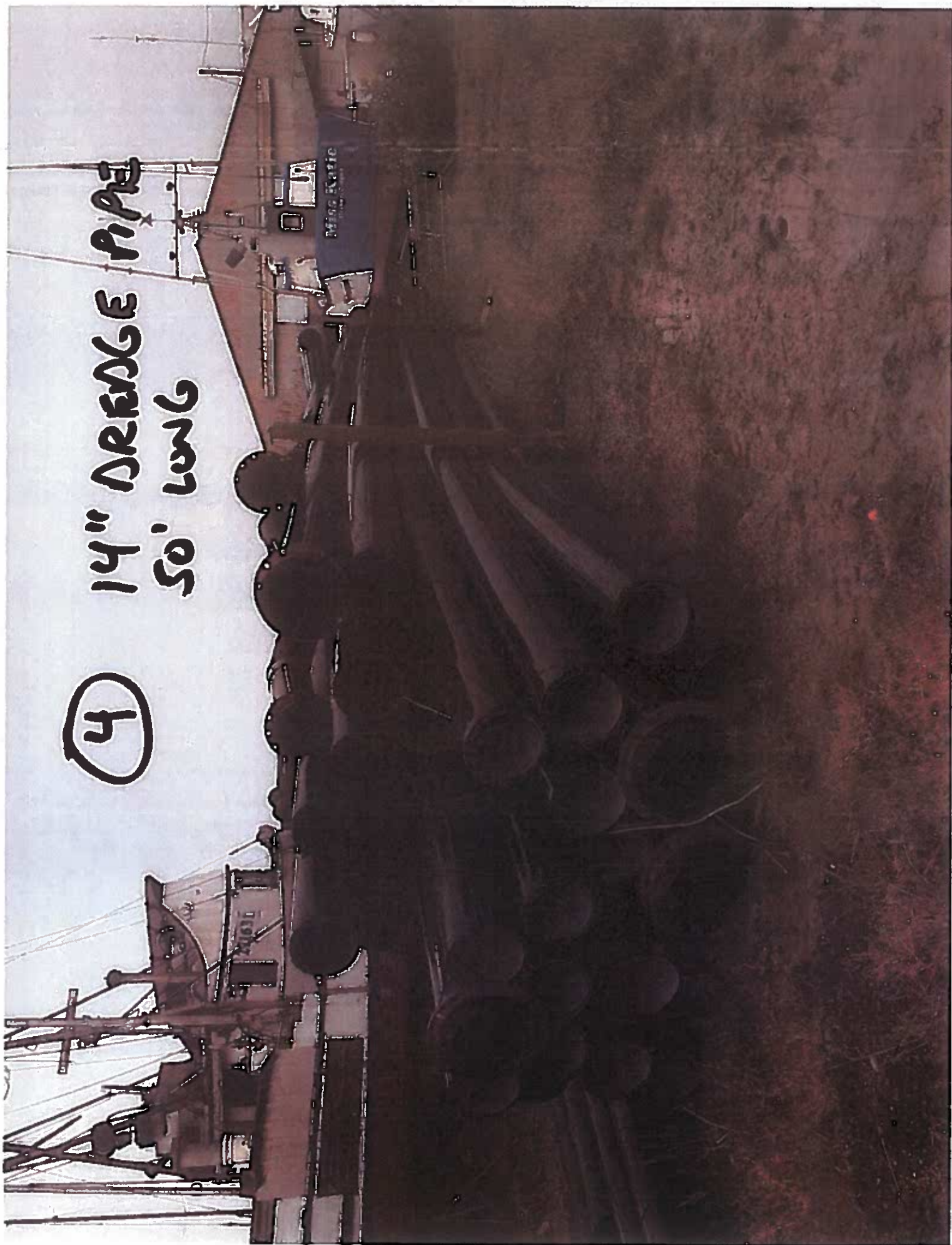
③

50' LONG

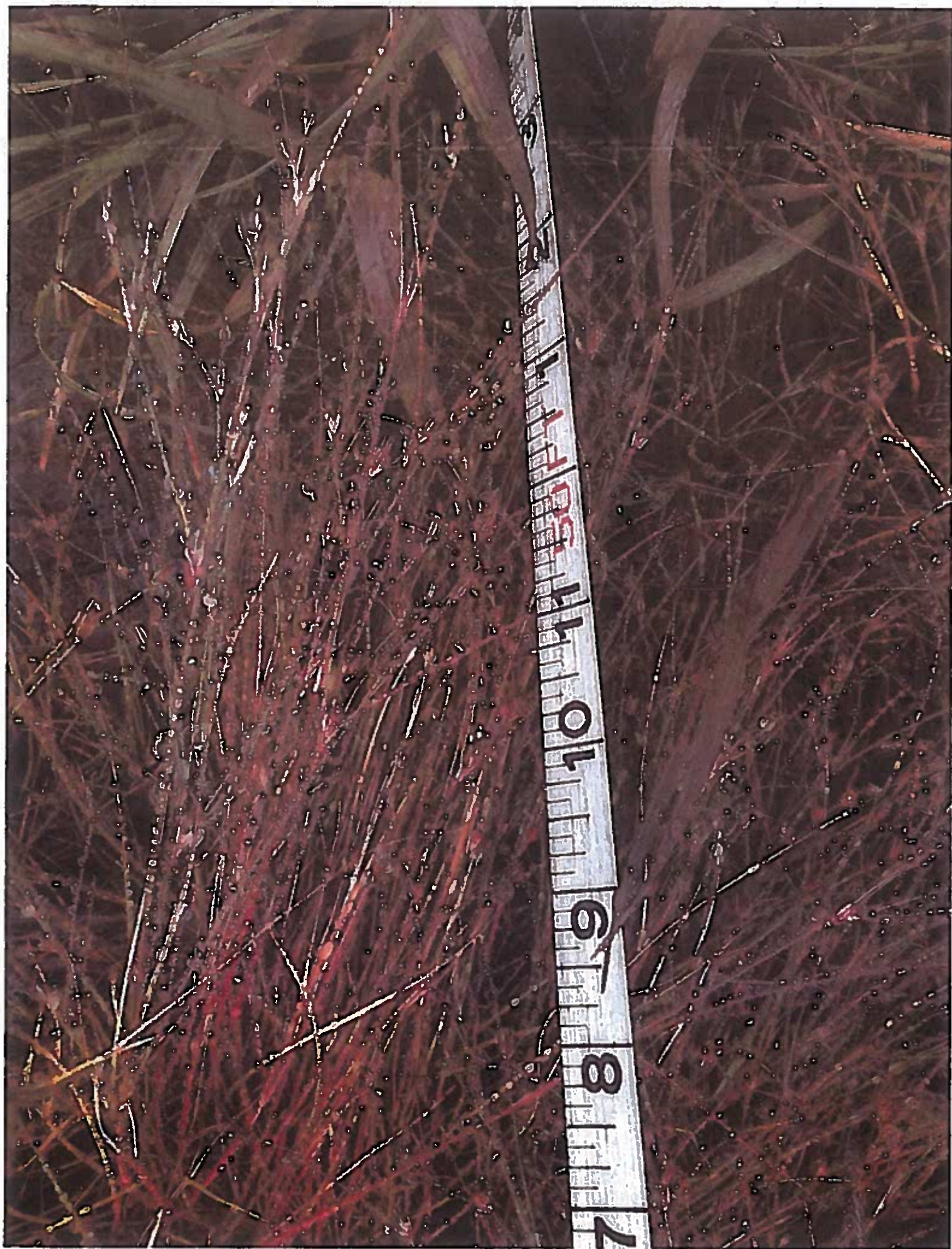


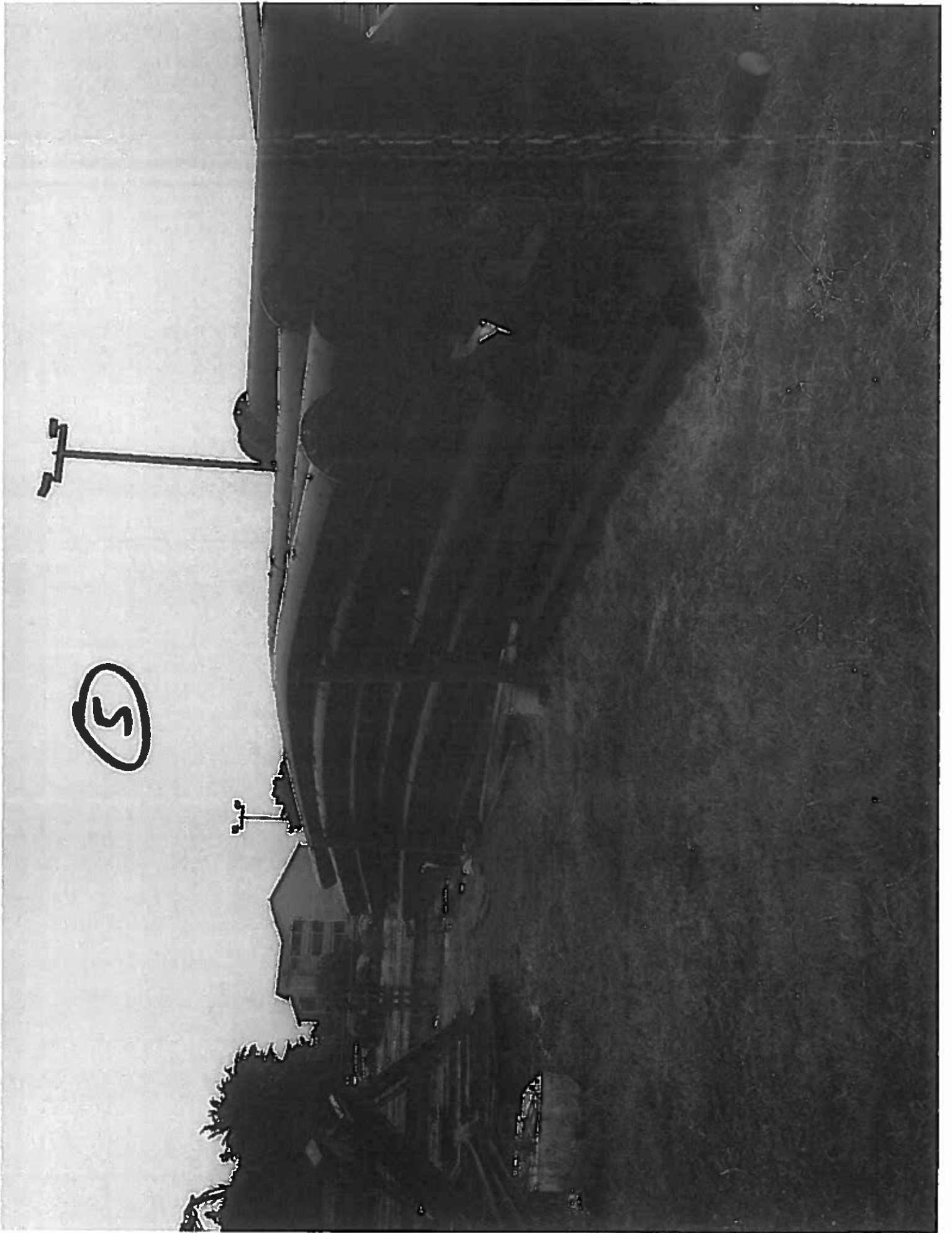
④

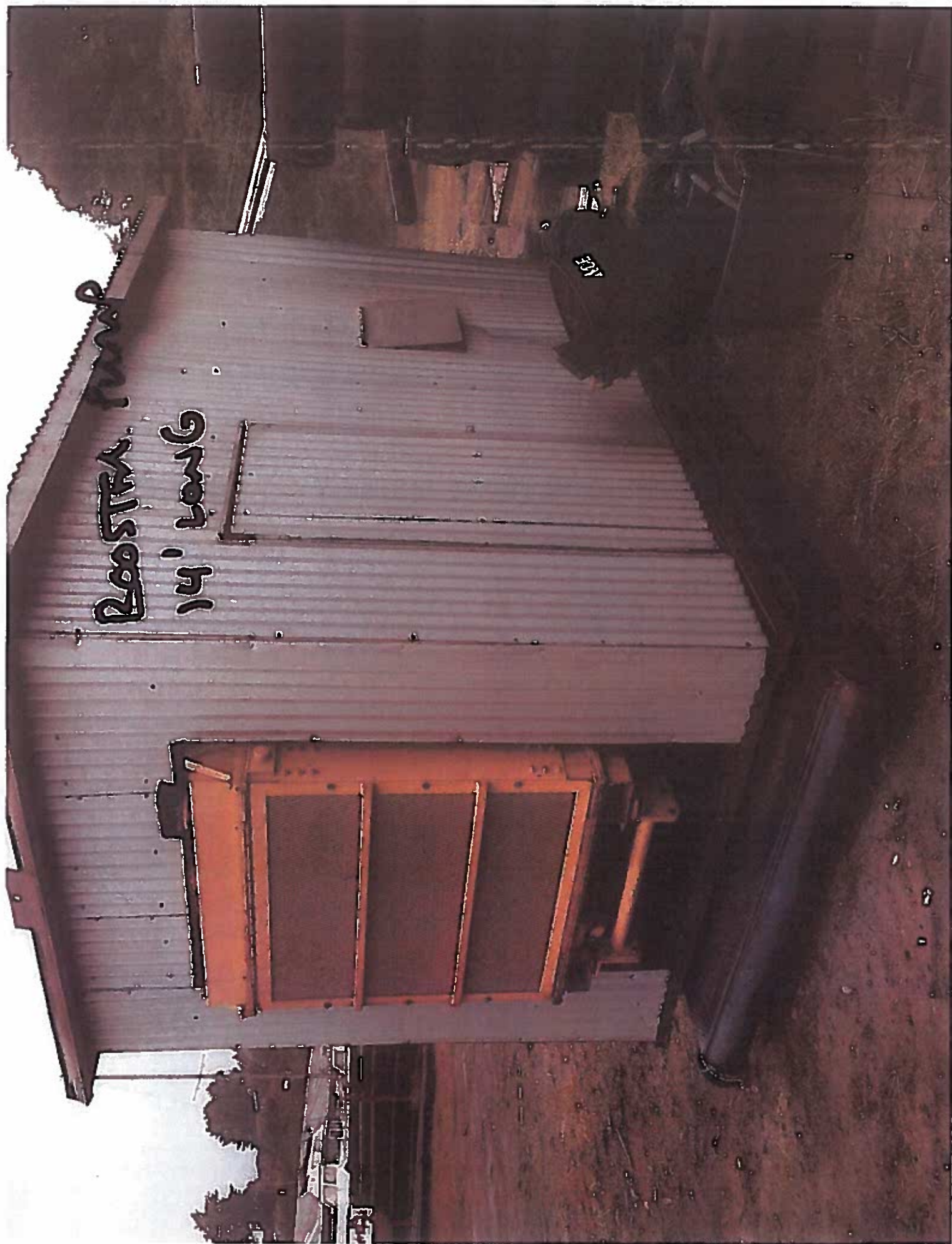
14" DREDGE PIPE
50' LONG







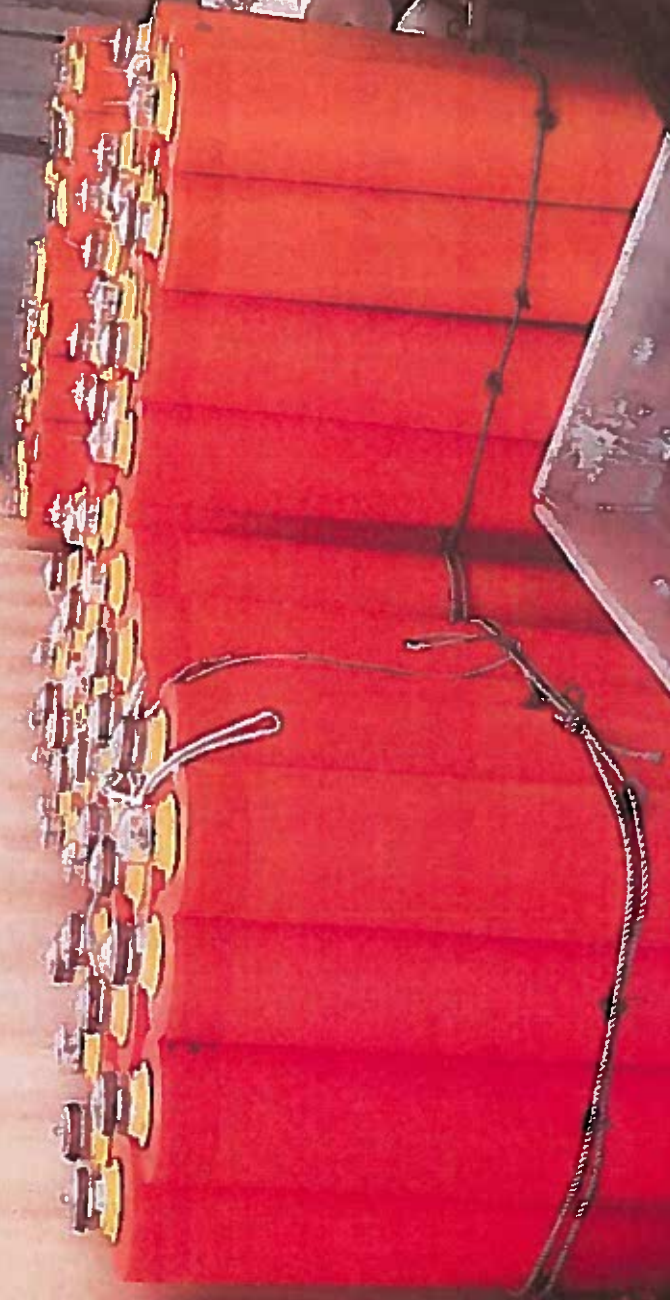




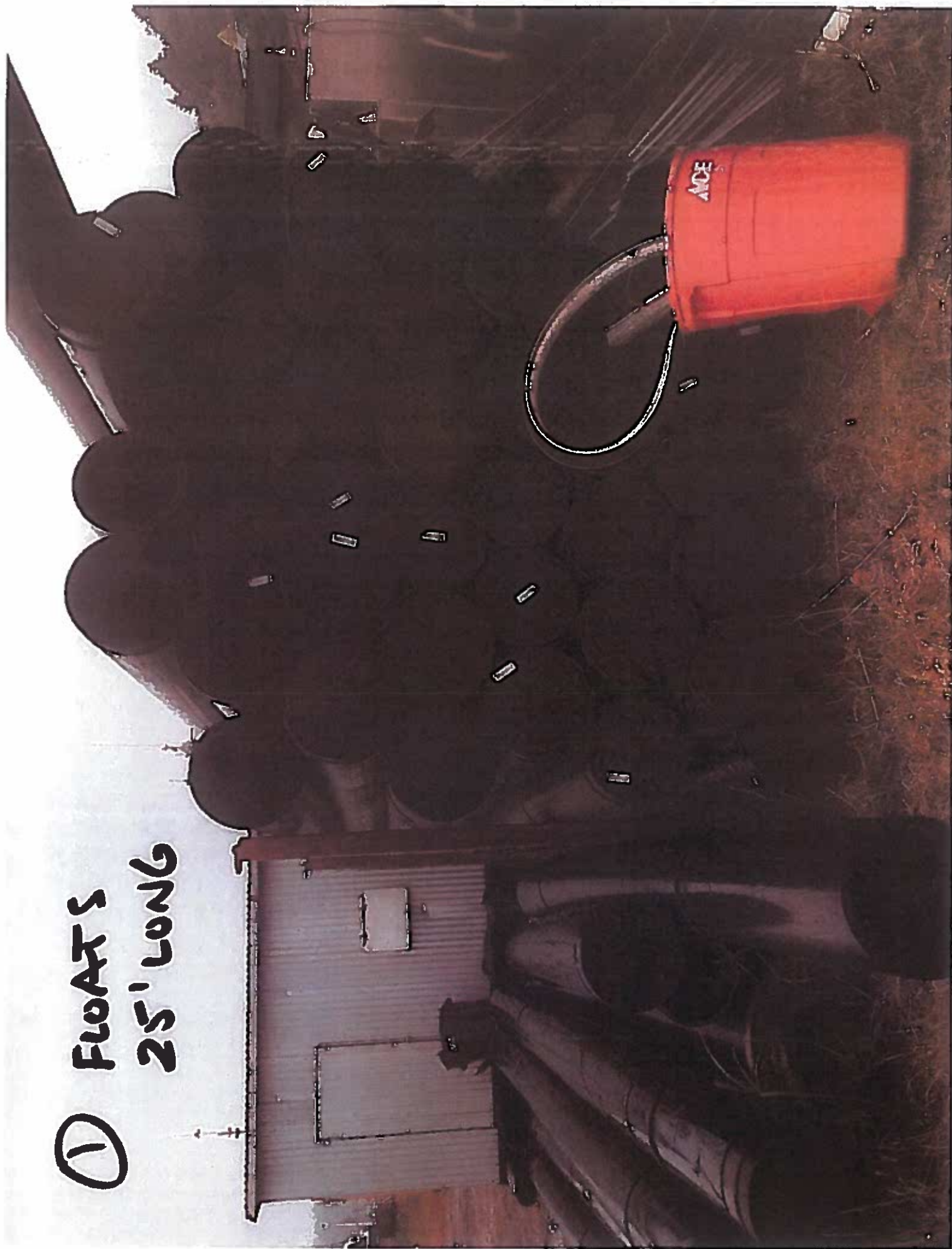
LIGHT BUOYS & ANCHORS

20' LONG

QUOTA 1
12F



① FLOATS
25' LONG





① 10" DREDGE PIPE
50' LONG

STORED AT COOS BAY
FOR STATE DREDGE
OPERATIONS.

PIPE HAULED TO GOLD
BEACH 9-12-16. HAS
NOT RETURNED.



EMC

Grants Pass * Jacksonville * Medford, OR

GP Office: 1867 Williams Hwy., Suite 216, Grants Pass, OR, 97527

Jville Office: 450 Conestoga Dr., Jacksonville, OR, 97530

Ph: 541-474-9434 * Cell: 541-261-9929 * Fax 541-727-5488

emc@emcengineersscientists.com; <http://www.emcengineersscientists.com>

- *Engineers/Scientists, LLC*

June 19, 2017

Port of Brookings Harbor
Mr. Gary Dehlinger
Port Manager
Brookings, OR 97415

Summary

On June 15, 2017, Gary Dehlinger, Port of Brookings Harbor Manager (Port Manager), requested that EMC-Engineers/Scientists, LLC (EMC) evaluate the utility, and put forth a recommendation as to further action regarding the 14 inch diameter, SDR 17 HDPE pipe and the 300 hp slurry booster pump that have been purchased via FEMA funding for the 2011–2012 dredging project at the port of Brookings.

Based on previous engineering specification and design utilizing the above-described pipe and pump, knowledge and background of FEMA/OEM programs and Port of Brookings Harbor (Port) expressed objectives, EMC recommends that the Port sell the pipe and pump to help defray pump maintenance and retrofit costs and lost boatyard storage revenue.

Background and rationale for this recommendation are provided below.

Utility of the Pipe and Pump

The dredge and disposal plan (DDP) submitted to the US Army Corps of Engineers (USACE) and the Oregon Department of State Lands (ODSL) within the Joint Permit Application (JPA) for post-tsunami dredging in 2011/2012 outlined the methodology required to remove over 28,000 yd.³ of high silt and fine sand slurry, mixed with up to 12 inch diameter rocks, from the Port basins, and to deliver them to an 1800' x 1800' EPA-managed ocean disposal location.

This disposal site is as much as 2 miles away from the furthest reaches inside the port basins. Engineering calculations made by EMC specified that 14 inch diameter, SDR 17 HDPE pipe should be used. The SDR rating was to provide adequate pressure resistance (100 psi or about 231 feet). The 14 inch was specified to minimize pipe friction and resulting fluid pressure. Additionally, the use of a dredge that would be small enough to navigate between docks at the Port would require the placement of a booster pump as close to the disposal site as possible. This pump would have to be similarly sized to synchronize with the pump mounted on the dredge.

The closest reasonable location found was on the beach head on the south side of the south jetty.



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Since the slurry velocity through the pipe was specified by EMC to move at least 11 ft./s (to prevent clogging), frictional head over the required length of pipe would be nearly 200 feet (requiring about 350 hp), over 500 feet (requiring nearly 1,000 hp), and over 1000 feet (requiring nearly 1,800 hp) when using 14 inch, 12 inch and 10 inch SDR 17 HDPE pipe respectively to move 4500 gpm¹. Additionally, rocks limited in size by the cutterhead rock guard could much more easily become lodged in smaller pipe and thus halt the project. It therefore quickly became evident to EMC that the power requirements to move the adequate volumes of slurry at adequate velocities through 10 and 12 inch pipe, as well as pipe clogging risks created by oversized rocks, are too great. Therefore 14 inch, SDR 17 pipe was specified for the project.

Disposal Option Changes

The option to dispose to the ocean location requires full mobilization and a considerable expense. The dredging project accomplished in 2011–2012 at the Port was a \$1.1 million project, part of an over \$8 million overall repair project approved by and funded by FEMA, with matching funds having been provided by the State of Oregon. Recent communications with the Port Manager have indicated to EMC that such a project is not feasible at the Port at present, and not likely to be so in the foreseeable future. Nevertheless shoaling, delivery of solids through culvert exits, and erosion from Port basin sidebanks continue, and have recently accelerated due to storm surge and side bank failures.

However, the Port Manager has identified a feasible upland disposal location close enough to the Port basins to allow the utilization of smaller dredges and smaller sized pipe. Use of a disposal site so close also eliminates the need for a booster pump system. That disposal location could be called the sports field, situated along the west side of the commercial basin. A smaller project, utilizing a smaller dredge², 10 inch diameter, 17 SDR HDPE pipe, with no booster pump required, could successfully complete a dredging project so described at greatly reduced costs.

Therefore, based on the rationale and determinations described above, there seems to be no advantage to the Port by continuing to use otherwise income - providing storage space within the boat yard by keeping this pipe.

Regarding the FEMA/OEM Program

It is our understanding, based on recent correspondence with Julie Slevin, coordinating officer at Oregon Emergency Management (OEM), that the Port is not entitled to keep any funds obtained from sales of equipment or materials purchased with FEMA - provided funding.

¹ Calculations supporting design statements made by EMC in this report are available on request.

² for example, a 440 hp swinging ladder dredge, with cutterhead and 10 inch disposal port



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- Engineers/Scientists, LLC

However, it was also conveyed to EMC by OEM that the Port is entitled to credit for any costs incurred or lost income associated with the storage and/or maintenance of equipment and materials, up to the value of their sale.

Attached to this report is the spreadsheet identifying the storage costs for storing and/or maintaining the pipe materials and the booster pump at the Port boatyard and maintenance building since October, 2012. EMC has not recently accessed the condition or quantity of the 14 inch HDPE pipe or the working condition of the 300 hp slurry booster pump, nor explored their present market values. However, it may be assumed that this pipe would not sell for a value greater than \$12/foot, and that a used 300 hp slurry booster pump would not sell for more than \$120,000. Assuming that there is still about 11,000 feet of this pipe stored at the Port, it would likely be expected that the total revenue would not exceed \$252,000, and is likely considerably less.

Based on the boat storage values indicated in the Port Manager's spreadsheet³, lost revenues to the Port as a result of storing the pipe alone well exceed any possible revenue gained by their sale.

Therefore EMC recommends that the Port sell this pipe and booster pump to at least partially reimburse the Port's lost storage revenues.

Sincerely

Jack (John) Akin, MS, PE, IC, HMS, CAI
EMC-Engineers/Scientists, LLC



³ See attached spreadsheet worksheet storage charge total. Yearly totals provided upon request.

DREDGE PIPE STORED IN BOAT YARD

#	Description	Stack #	2012	2013	2013	2014	2015	2016	2016	2017	Total to Date
1	14" Dredge Pipe	1	2,898.00	5,701.50	6,072.00	12,045.00	12,045.00	11,055.00	1,550.00	8,250.00	59,616.50
2	14" Dredge Pipe	2	2,898.00	5,701.50	6,072.00	12,045.00	12,045.00	11,055.00	1,550.00	8,250.00	59,616.50
3	14" Dredge Pipe	3	2,898.00	5,701.50	6,072.00	12,045.00	12,045.00	11,055.00	1,550.00	8,250.00	59,616.50
4	14" Dredge Pipe	4	2,898.00	5,701.50	6,072.00	12,045.00	12,045.00	11,055.00	1,550.00	8,250.00	59,616.50
5	14" Dredge Pipe	5	2,898.00	5,701.50	6,072.00	12,045.00	12,045.00	11,055.00	1,550.00	8,250.00	59,616.50
6	10" Dredge Pipe	6	2,898.00	5,701.50	6,072.00	12,045.00	9,042.00	-	-	-	35,758.50
7	Pipe Floats	7	1,449.00	2,850.75	3,036.00	6,022.50	6,022.50	5,527.50	775.00	4,125.00	29,808.25
8	Pencil Light Buoys & Anchors	8	1,159.20	2,280.60	2,428.80	4,818.00	4,818.00	4,422.00	620.00	3,300.00	23,846.60
9	Booster Pump	9	811.44	1,596.42	1,700.16	3,372.60	3,372.60	3,095.40	434.00	2,310.00	16,692.62
10											
11											
			22,819.64	42,949.77	45,609.96	88,497.10	85,495.10	70,335.90	11,595.00	53,002.00	404,188.47



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- Engineers/Scientists, LLC

July 3, 2017

Port of Brookings Harbor
Mr. Gary Dehlinger
Port Manager
Brookings, OR 97415

Summary

Equipment stored at the Port that had been purchased for the 2011 – 2012 Japanese tsunami surge damage has been assessed by EMC-Engineers/Scientists (EMC), as requested by Gary Dehlinger, Manager of the Port of Brookings Harbor (Port). As explained below the HDPE pipe and other equipment presently located at the Port of Brookings Harbor is evaluated conservatively, depending on its original purchase price and condition.

Totals of 11,600 linear feet of 14 inch, 1500 linear feet of 12 inch and 3000 feet of 10 inch HDPE pipe were purchased as described below. Anchors, lights, buoys, fittings, flanges, flange adaptors, rings and the 300 hp slurry booster were also evaluated as described below.

If the assumptions RE equipment condition and inventory count are correct, the estimated value of the pipe, booster pump/engine, floats, anchors, lights, buoys and wyes as described below is **\$304,906**, not including fittings, flanges, flange adaptors and rings, remaining end-caps, tackle, tools, etc. Purchase orders, invoices, etc. are referred to as “invoices” in this report.

Final inventory counts, pipe classifications and field measurements should be completed prior to sale. Final total evaluation will hinge on inventory counts and inspection results.

Equipment Evaluation

In November 2011 the Port of Brookings Harbor purchased 6900 linear feet of 14 inch diameter SDR 17 HDPE pipe from Dredge Brokers, LLC, for \$69,000 (invoice attached). Upon receipt on Port grounds the pipe was inspected by EMC, and, based on the measurement of pipe wall wear, the pipe was assessed to be able to safely operate under pressures up to 100 psi. This pipe has been used since receipt at the Port during one event, subjected to the transfer of about 28,000 yd.³ EMC had inspected and measured the pipe (at present being stored on the boat yard grounds) and determined that the pipe is well able to undergo pressures up to 100 psi. It retains an estimated market value of \$9 per foot, or **\$62,100**.

2100 linear feet of HDPE pipe was purchased from RCP Block and Brick, Inc. in May 2012, of which 1500 feet was 12 inch SDR 17, and 600 feet was 14 inch diameter SDR 15.5 pipe.



EMC

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This pipe was generally assessed by EMC to not be fit for its rated use. The 600 feet was used for pipe float construction (cut into 25 foot lengths and end-capped). The 1500 feet of 12 inch pipe is presently at the Port boat yard, and is recommended by EMC to not be subjected to operating pressure is greater than 75 PSI. The pipe was purchased for the very reasonable price of \$13,000. With welded end-caps, these constructed floats are very useful. Based alone on cost of materials and labor, each 25 foot 14 inch float is evaluated at **\$554 each** (25' x \$6.2/foot + 2 x \$175 (see end-cap evaluation below) + 2 hrs. labor with welder @ \$25/hr). Remaining pipe, whether 12 inch (lower SDR, thicker walls per diameter) or thinner 14 inch, should be evaluated at **\$6 per linear foot**. For this evaluation it is assumed that the 600 feet of 14 inch was entirely used for 25' floats (24 floats). About that many were used during the 2012 dredging event to float the 6000' distance from the shoreline to the ocean disposal location (about 250' apart).

A total of 2000 linear feet of 14 inch 17 SDR HDPE pipe was purchased new for \$18 per foot from P&F distributors in August, 2012. The total cost for that pipe, not including freight, was \$36,000. No significant wear has been observed by EMC during its original inspection, and the pipe is rated by EMC to be able to safely operate just under 150 psi. Consequently the pipe maintains the comparable value of \$14.50 per foot, for a total of **\$29,000**.

Also in August 2012 the Port purchased 3000 linear feet of used 10 inch, 13.5 SDR HDPE pipe from Acclaim Metals, Inc., for a price of \$7.50 per foot, totaling \$22,500 (invoice attached). This pipe was purchased very reasonably and presently, according to EMC assessment, is comparable to an SDR 17 rating of greater than 100 psi (up to 160 PSI). This pipe should therefore be evaluated at \$7 per linear foot or more for a total of **\$21,000**.

On August 6, 2012 the Port purchased from P&F distributors 2100 linear feet of 14 inch SDR 17 HDPE pipe, new, for \$16 per foot, for a total of \$33,600 (invoice attached). That pipe remains in excellent condition, and is evaluated at no less than \$14 per linear foot (**\$29,400 total**).

Two 14" x 10" x 10" lateral wyes were purchased for various applications for **\$1200 each** from P&F Distributors (invoice attached). These wyes were not used and retain their purchase value.

14 inch and 12 inch fabricated end-caps were also purchased from P&F for \$175 and \$165, respectively (invoice attached). Those end-caps were welded onto lengths of pipe to create floats, or else remain at the Port yard in inventory, unused.

The inventory of anchors at the port was purchased in August 2012 from Englund Marine and Industrial Supply. 35 Seahawk anchors, 33 pound, were purchased for \$95.45 each. 35ea 44 pound, and 22ea 66.1 pound anchors were also purchased for \$134 and \$185 each, respectively (invoices attached). They have not been used because the contracted dredging company that performed the work in 2012 used their own anchors. The total value of these anchors is **\$12,100**.



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- *Engineers/Scientists, LLC*

Other associated items, such as shackles, coil chain, etc. were purchased and not used, and invoices for these are also attached.

Amber and red solar lights, specified as required, were purchased for \$139 each. A total of 130 of these marine lights were purchased, as well as 110 spar buoy's (orange), supplied with single galvanized I-ring midway buoys, for a total of \$159 each (invoices attached). Nearly all of these have been used at most for a single event, and many of them have not been used at all. It is reasonable to sell these lights for 75% of their original value, or **\$104 each** for the 130 marine lights, and **\$119 each** for the 110 buoys.

10 and 14 inch flange adapters and DI rings for the pipes were purchased as shown on the attached invoices (\$58 and \$40 each respectively for the 10 inch adapter and DI ring, and \$158 and \$98 each, respectively for the 14 inch adapter and DI ring).

A 10 inch GIW pump with a Caterpillar 3406 engine, steel skid-mounted booster pump (300 hp rated) was purchased from Western Dredge & Mining, LLC for \$80,000 (invoice attached), in August 2012. The pump was received in unacceptable condition, and a letter was written by EMC to Western dredge (This 10/31/12 letter is attached) demanding the rebuild kit that had been supplied to Western dredge specifically for this pump. That equipment was subsequently received from Western Dredge and the booster pump was re-fitted, adding an estimated value of \$22,000 to the pump. Additional repair/retrofitting was accomplished on the booster pump, as described within the EMC letter of 2/24/13 (attached). Looking at present market prices, it is reasonable to evaluate this 300 hp slurry pump and engine **between \$90,000 and \$110,000.**

The equipment described and evaluated in this report was specified by EMC in 2011 and 2012.

Sincerely

Jack (John) Akin, MS, PE, IC, HMS, CAI
EMC-Engineers/Scientists, LLC





DREDGE BROKERS LLC

P.O. Box 3330, St. Francisville, Louisiana 70775 ☎ +1 (225) 635-6659

INVOICE

<i>Invoice No.</i>	<i>Inv. Date</i>	<i>Terms</i>	<i>FOB</i>
I 111611	Nov 16, 2011	See Note 1	N/A
<i>Pages</i>	<i>P.O. No</i>	<i>Shipping</i>	<i>Currency</i>
2		N/A	USA Dollars

SOLD TO:

Port of Brookings
Attn: Mr. Ted Fitzgerald, Director
PO Box 848
Brookings, OR 97415

SHIP TO:

<i>NO.</i>	<i>QTY.</i>	<i>DESCRIPTION</i>	<i>US\$ UNIT</i>	<i>US\$ TOTAL</i>
1	6900	File number 111110-CP Used 14" SDR 17 HDPE Pipe: Polyethylene pipe in good condition, there is also approximately 24 flanges with backing rings, loose.	10.00	69,000.00
		Total		69,000.00

NOTES:

1. Terms are payment by wire transfer. Telegraphic transfer information included on page 2 of this invoice:

10,350.00 Pd
by wire on 10/19/11

Mailing Address: Dredge Brokers LLC
P.O. Box 3330
Saint Francisville, Louisiana 70775
United States of America

P & F**DISTRIBUTORS****"HDPE PIPE
IS OUR BUSINESS"**

511 Tunnel Avenue, Brisbane, California 94005 415-467-4630 Fax 415-467-1010

PFDistributors.com

Page: 1

SALES ORDERSALESORDER NO: 0086476
SALES ORDER DATE: 8/6/2012
SALESPERSON: 11CE
TAX SCHEDULE: OSSOLD TO: POR1380
Port of Brookings Harbor
P. O. Box 848
Brookings, OR 97415SHIP TO:
Port of Brookings Harbor
16060 Lower Harbor Rd.
Brookings, OR 97415

CONFIRM TO: Jack Akin 541-261-9929

COMMENT: BP3277G

CUSTOMER P.O.	TERMS	SHIP DATE		SHIP VIA			F.O.B.	
Jack Akin	Net 30 Days	8/6/2012		TRUCK			Ship Point	
ITEM NUMBER	DESCRIPTION	WHSE	UOM	ORDER	SHIP	B/O	PRICE	AMOUNT
B01-1417 X 50	HDPE Pipe, 14" DR 17 x 50	BFW	FT	2,100	0	0	16.00	33,600.00

IF NOT ON HAND PLEASE INFORM US.	PURCHASE ORDER			THIS NUMBER 256821	
	11176 ©2001 REDIFORM®			MUST APPEAR ON ALL INVOICES-PACKAGES-ETC.	
	TO: <i>P & F Distributors</i>			DATE: <i>8/6/12</i>	
	ADDRESS:				
	1	<i>14" Pipe</i>			
	2				
	3				
4					
5					
FOR:		HOW SHIP:	PURCHASING AGENT <i>Judy</i>		

ALL RETURNS ARE SUBJECT TO A MINIMUM 35% RESTOCKING FEE. Special
ders and/or Gas Products are not returnable or refundable. Any invoice not paid within
2F terms will incur finance charges of 1.5% monthly. Past due accounts may
perience order delays. All discrepancies must be reported within 7 days after ROG.Net Order: 33,600.00
Less Discount: 0.00
Out of State Sales Tax: 0.00
Freight: 2,200.00
Order Total: 35,800.00

75

BILL OF SALE

SELLER: RCP Block and Brick, Inc.
8240 Broadway, Lemon Grove, CA 91945

PICKUP: RCP Santee Plant
9631 N. Magnolia Ave., Santee, CA 92071
Hours: M-F 7:00am to 3:00pm

BUYER: Port of Brookings Harbor
P.O. Box 848
Brookings, OR 97415

DATE: May 22, 2012

SALES PRICE: \$13,000.00

PAYMENT TERMS:

Full payment of sales price: net 30 days. Delivery is to be made by common carrier with all freight arrangements handled and paid for by Buyer and title taken FBO destination.

ITEMS SOLD:

600 feet 14" SDR 15.5 pipe
1,500 feet 12" SDR 17 pipe

ADDITIONAL TERMS:

ABOVE MENTIONED PROPERTY IS BEING SOLD AS-IS. NO WARRANTY.

SELLER: Print _____
Sign _____
Date _____

BUYER: Print Ted Fitzgerald
Sign [Signature]
Date 8/7/12



PORT of BROOKINGS HARBOR

Board of Commissioners:

Chairman

Roy Davis

Vice Chairman

Ted Freeman

Secretary/Treasurer

Jim Relaford

Board Members

Kathy Lindley Hall

Sue Gold

America's
Wild Rivers
Coast
101 MILES OF NATURE'S BEST

PURCHASE ORDER		THIS NUMBER	
1L176 ©2001 REDIFORM®		447996	
TO: <i>Acclaim Plastics</i>		DATE: <i>7/31/12</i>	
ADDRESS:		MUST APPEAR ON ALL INVOICES-PACKAGES-ETC.	
1 <i>3000 ft of 10" pipe HDPE pipe SDR 13.5</i>			
2 <i>\$7.50 ft included delivery</i>			
3 <i>Ship to: 16060 Lower Harbor Rd Brookings, OR</i>			
4			
5			
FOR:	HOW SHIP:	PURCHASING AGENT: <i>Judy / Jack Allen</i>	

IF NOT ON HAND PLEASE INFORM US.

*Port of Brookings
P.O. Box 848
Brookings, OR 97415*

Kerr's Ace Hardware 541-469-3139
P.O. Box 4249
Brookings, OR 97415

Syree Oil 541-271-2411
P.O. Box 2706
Eugene, OR 97401

Conrad Forest Products 541-756-2595
68765 Wildwood
North Bend, OR 97459

P.O. Box 848
Brookings, OR 97415

Phone: 541-469-2218

Fax: 541-469-0672

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Website: www.port-brookings-harbor.com
email: info@port-brookings-harbor.com

Judy Mellus

From: Jack Akin, MS, PE, EMC-Engineers/Scientists, LLC [emc@emcengineersscientists.com]
Sent: Tuesday, July 31, 2012 6:55 PM
To: Judy Mellus
Subject: Fw: purchase order

----- Original Message -----

From: Jack Akin, MS, PE, EMC-Engineers/Scientists, LLC
To: Jack Akin, MS, PE, EMC-Engineers/Scientists, LLC
Sent: Tuesday, July 31, 2012 5:45 PM
Subject: Re: purchase order

Judy

According to Keith Widmer, you sent a PO without the ship location, price, pipe type and strength, everything missing.

Please see the info below and include it all in the PO.

I am hoping we didn't miss the shipping.

Anyway, Mr. Widmer is very high strung and I really don't ever plan to do business with him anymore, but we do need this pipe.

Thanks.

----- Original Message -----

From: Jack Akin, MS, PE, EMC-Engineers/Scientists, LLC
To: Judy Mellus
Cc: director@port-brookings-harbor.org
Sent: Tuesday, July 31, 2012 5:55 AM
Subject: purchase order

Please send a purchase order, on Port stationary, to

Acclaim Plastics (Div. of Acclaim Metals Inc.), Ph: 610-941-6000, fax 206-600-7036, email-
keith@acclaimplastics.com, website-www.acclaimplastics.com, 270 Moir Ave., West Conshohocken, PA,
19428.

The purchase request is for 3000 feet of 10" (10.75" OD) HDPE pipe, SDR 13.5. Price of \$7.50/foot, includes delivery.

The Port of Brookings herein agrees to pay 25% down, and balance within 30 days of pipe receipt.

Judy, please also send a few business references.

Jack Akin, MS, PE
EMC-Engineers/Scientists, LLC

Ph: 541-261-9929
Fax: 541-727-5488
Email: emc@emcengineersscientists.com
Website: www.emcengineersscientists.com

8/1/2012

78

Port of Brookings Harbor**Box 848****Brookings, OR 97415****FAX TRANSMITTAL COVER SHEET**Attention (Name): JACK Date: 8/8/12

Company: _____

Fax Number: 5488
541-727-5884Number of Pages (including cover): 19Sender: Judy

Number Faxed From: 541-469-0672

Sender Telephone Number: 541-469-2218

Message: _____

_____**If there are any problems receiving this Fax transmittal, please call us immediately at 541-469-2218.**

Transmitted _____ a.m. / p.m. by _____ (initials)

Serving the Public Since 1956

INVOICE**GulfRim****Aviation & Marine Navigation Aids**

A Division of MosCamp, Inc.

DATE: AUGUST 2, 2012

INVOICE FOB-0112

P.O. Box 1214, Abbeville, LA 70511-1214

Phone 337-893-0789 Fax 337-893-6256

Tax ID# 72-1157750 HUBZone Certified #33406

larry@gulfrim.com

TO: Port of Brookings Harbor
Accounts Payable
P.O. Box 848
Brookings, OR 97415

SHIP Port of Brookings
TO Attn: Ted Fitzgerald
16060 Lower Harbor Road
Brookings, OR 97415

SALESPERSON	PURCHASE ORDER #	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Larry Campisi	256810	YRC Freight	YRC	08/17/12	30 Days Net	09/17/12

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
120	SL15A	Sealite SL15 Amber Solar Marine Light	\$139.00	\$16,680.00
10	SL15R	Sealite SL15 Red Solar Marine Light	\$139.00	\$ 1,390.00
110	SLB1060	Sealite SLB1060 Hazard Spar Buoy (Orange) w/single Galvanized Eye Ring midway Buoy	\$ 159.00	\$17,490.00
1	Fr.	YRC Freight to 97415 (9,450 Lbs.)	\$2956.00	\$ 2,956.00

Thank you choosing GulfRim. We are not responsible for use or installation of Nav/Aids. We are not responsible for acts of God including; corrosion, erosion, vandalism, theft, ice damage, etc.....

SUBTOTAL	\$38,516.00
SALES TAX	Exempt
TOTAL	\$38,516.00

Make Checks Payable to GulfRim
THANK YOU FOR YOUR BUSINESS!



CustomerID#
153433

Thank you for your order. Your order number is 197993,
placed 08/03/2012 at 10:23AM.

Bill To:

Port Of Brookings Harbor
Ted Fitzgerald
PO Box 848
Brookings, OR 97415
United States
541-469-2218
emc@emccengineersscientists.com

Ship To:

Port of Brookings
Harbor
Jack Akin
16340 Lower
Harbor Road
Brookings,
OR 97415
United States
541-261-9929

Payment Info:
NONE

Shipping Method:

U.P.S. Ground

Order Details:

Code	Item	Qty	Price	Grand Total
	Ratchet Only Straps w/ 2" Heavyweight Polypropylene [Choose Your 2" HWP Color:Black]			
ROS2H	[Choose Your HWP Strap Length...12 ft.] [Choose Your Ratchet Buckle:2" Ratchet] [Add a Buckle Pad:No Buckle Pad]	450	\$11.20	\$5,040.00
RF	Rush Fee	1	\$100.00	\$100.00
DSC-182	Strap Discounts [ROS2H]	1	-\$1,512.00	\$1,512.00

Subtotal: \$3,628.00

Tax (0%): \$0.00

Shipping
Cost: \$181.65

Grand
Total: \$3,809.65

2012 STRAPWORKS LLC

3900 W 1st Ave
Eugene, OR 97402**Invoice**

Date	Invoice #
8/3/2012	3407

Bill To
Port of Brookings Harbor Accounts Payable PO Box 848 Brookings, OR 97415

Ship To
Port of Brookings Harbor Jack Akin 16340 Lower Harbor Rd Brookings OR 97415

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 15	DAF	8/3/2012			
Quantity	Item Code	Description			Price Each	Amount
200	ROS2H12B	Ratchet Only Strap w/ 2" Heavyweight Polypropylene Black, 12ft. Length, Standard Ratchet			11.20	2,240.00
	Rush Fee				100.00	100.00
	Discount	Quantity Discount			-672.00	-672.00
	DELIVERY CHARGES	Shipping and Handling Charges			33.43	33.43
	PAYMENT	Payment via credit card for Rush Fee				-100.00

2012 STRAPWORKS LLC

3900 W 1st Ave
Eugene, OR 97402

Invoice

Date	Invoice #
8/3/2012	3408

Bill To
Port of Brookings Harbor Accounts Payable PO Box 848 Brookings, OR 97415

Ship To
Port of Brookings Harbor Jack Akin 16340 Lower Harbor Rd Brookings OR97415

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 15	DAF	8/3/2012			
Quantity	Item Code	Description			Price Each	Amount
250	ROS2H12B	Ratchet Only Strap w/ 2" Heavyweight Polypropylene Black, 12ft. Length, Standard Ratchet			11.20	2,800.00
	Discount	Quantity Discount			-840.00	-840.00
	DELIVERY CHAR...	Shipping and Handling Charges			55.01	55.01

EMC - Engineers/Scientists, LLC

724 South Central Avenue
Suite 106
Medford, OR 97501


Invoice

Date	Invoice #
7/31/12	91009-597

Bill To

Port of Brookings Harbor
Ted Fitzgerald
PO Box 848
Brookings, OR 97415

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
26.4	7/1-7/7: Including travel, butt-welding training and certification (15.9 hrs); site review and reporting on following day (3.2 hrs); meetings with CCH Rich Young, and dredge operator, including two on-site visits and a deck walk, to review equipment, measure pump and cutter head, inspect pipe elements to be used on the POB dredging project (7.3 hrs);	100.00	2,640.00
26.6	7/8-7/15: Booster pump/pipe system redesign, based on new found data regarding the dredge supplied by CCH (6.7 hrs); Including travel, meetings with Port Director regarding project design and management, and cash flow, equipment procurement ranking, boat traffic management and Coast Guard coordination (10.6 hours); Including travel, meeting at the USCG, with Peter Janusch, including meeting prep, regarding temporary placement of pipe and booster pumps on government grounds, and subsequent meeting with Port Director (9.3 hrs)	100.00	2,660.00
25.7	7/16-7/21: Two trips to Port of Brookings, project layout details and meetings with Port Director and employees (25.7 hrs)	100.00	2,570.00
28.2	7/22-7/31: Meetings with Port director, employees, site layout details with CAD operator, on-site pump and pipe locations with CAD operator, Port Director	100.00	2,820.00
<p>TEM-03A : 104.6 HRS TEM-04G : 2.3 HRS</p> 			
		Total	\$10,690.00

CAD Graphics, LLC

Joel Woodward
1011 NW D Street
Grants Pass, OR 97526

Invoice submitted to:
Jack Akin, Environmental Management Consultants
724 S. Central Avenue
Medford OR 97501

July 31, 2012

Invoice # 1215

Judy - Per Jack Akin's instructions, please assign to FIPS No. 015-UIZ50-00, TEM-03A - Debris Removal - dredging of the harbor.

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
7/2/2012 JW	Engineering Technician Print / review and redline draft manual Port of Brookings - 2012 Basin Work	2.00 85.00/hr	170.00
7/6/2012 JW	Engineering Technician Review manual - revise calc. pages per Jack Port of Brookings - 2012 Basin Work	3.00 85.00/hr	255.00
JW	Engineering Technician review design specifications with Jack Port of Brookings - 2012 Basin Work	1.00 85.00/hr	85.00
7/9/2012 JW	Engineering Technician Review and revise dredging manual Port of Brookings - 2012 Basin Work	2.00 85.00/hr	170.00
7/10/2012 JW	Engineering Technician Create 24x36 construction drawing set per Jack Port of Brookings - 2012 Basin Work	7.00 85.00/hr	595.00
7/11/2012 JW	Engineering Technician create 24x 36 drawing set - import dredging cd's - upload to builder's exchange and ftp site. Port of Brookings - 2012 Basin Work	6.00 85.00/hr	510.00

Jack Akin, Environmental Management Consultants

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
7/12/2012 JW Engineering Technician North Basin -14' volumes per Jack request. Port of Brookings - 2012 Basin Work	2.00 85.00/hr	170.00
7/18/2012 JW Engineering Technician Dredge manual revisions Port of Brookings - 2012 Basin Work	1.00 85.00/hr	85.00
7/20/2012 JW Engineering Technician Recon at Port of Brookings with Jack. Port of Brookings - 2012 Basin Work	7.00 85.00/hr	595.00
7/27/2012 JW Engineering Technician Plan revisions per Site recon - Pump locations - etc. Port of Brookings - 2012 Basin Work	4.00 85.00/hr	340.00
For professional services rendered	35.00	\$2,975.00
7/31/2012 Credit - Port of Brookings overpayment on previous invoice		(\$1,062.50)
Balance due		<u>\$1912.50</u>

P & F**DISTRIBUTORS****"HDPE PIPE
IS OUR BUSINESS"**

511 Tunnel Avenue, Brisbane, California 94005 415-467-4630 Fax 415-467-1010

PFDistributors.com

Page: 1

INVOICE

INVOICE NUMBER: 0072130-IN

INVOICE DATE: 8/3/2012

ORDER NUMBER: 0086390

ORDER DATE: 8/3/2012

SALESPERSON: 11CE

TAX SCHEDULE: OS

SELLER ID: 76-0832439

SOLD TO POR1380
Port of Brookings Harbor
P. O. Box 848
Brookings, OR 97415

SHIP TO:
Port of Brookings Harbor
16340 Lower Harbor Rd, Ste103
Brookings, OR 97415

CONFIRM TO: Jack Akin

CUSTOMER P.O. 256815	TERMS Net 30 Days	SHIP DATE 8/3/2012		SHIP VIA TRUCK			F.O.B. Ship Point	
ITEM NUMBER	DESCRIPTION	WHSE	UOM	ORDER	SHIP	B/O	PRICE	AMOUNT
B71-1017	Flange Adapter, 10" DR 17	SFW	EA	36	36	0	58.00	2,088.00
Z21-1007	DI Ring, 10" DR 7	SFW	EA	36	36	0	40.00	1,440.00
B71-1417	Flange Adapter, 14" DR 17	SFW	EA	20	20	0	158.00	3,160.00
Z21-1407	DI Ring, 14" DR 7	SFW	EA	20	20	0	98.00	1,960.00

10148

ALL RETURNS ARE SUBJECT TO A MINIMUM 35% RE-STOCKING FEE.
Finance charge of 18% per year 1.5% per month on invoices 30 days past due.

Net Invoice: 8,648.00
Less Discount: 0.00
Out of State Sales Tax: 0.00
Freight: 750.00
Invoice Total: 9,398.00

87

P & F**DISTRIBUTORS****"HDPE PIPE
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PFDistributors.com

Page: 1

INVOICE

INVOICE NUMBER: 0071839-IN

INVOICE DATE: 7/26/2012

ORDER NUMBER: 0086074

ORDER DATE: 7/26/2012

SALESPERSON: NICE

TAX SCHEDULE: OS

SELLER ID: 76-0832439

SOLD TO POR1380
Port of Brookings Harbor
P. O. Box 848
Brookings, OR 97415

SHIP TO:
Port of Brookings Harbor
16060 Lower Harbor Rd.
Brookings, OR 97415

CONFIRM TO: Jack Akin 541-261-9929

CUSTOMER P.O. <i>256818</i>	TERMS Net 30 Days	SHIP DATE 7/26/2012	SHIP VIA TRUCK		F.O.B. Ship Point				
ITEM NUMBER	DESCRIPTION	WHSE	UOM	ORDER	SHIP	B/O	PRICE	AMOUNT	
B87-1417-0817	Lateral Wye 45 Red, 14x10x10	SFW	EA	2	2	0	1,200.00	2,400.00	
B31-F-1432	Cap Fab, 14" HDPE	SFW	EA	130	130	0	175.00	22,750.00	
B31-F-1226	Cap Fab, 12" HDPE	SFW	EA	45	45	0	165.00	7,425.00	

10(1)

ALL RETURNS ARE SUBJECT TO A MINIMUM 35% RE-STOCKING FEE.
Finance charge of 18% per year 1.5% per month on invoices 30 days past due.

Net Invoice: 32,575.00
Less Discount: 0.00
Out of State Sales Tax: 0.00
Freight: 675.00
Invoice Total: 33,250.00

88

P & F**DISTRIBUTORS****"HDPE PIPE
IS OUR BUSINESS"**

511 Tunnel Avenue, Brisbane, California 94005 415-467-4630 Fax 415-467-1010

PFDistributors.com

Page: 1

INVOICE

INVOICE NUMBER: 0072139-IN

INVOICE DATE: 8/7/2012

ORDER NUMBER: 0086488

ORDER DATE: 8/7/2012

SALESPERSON: 11CE

TAX SCHEDULE: OS

SELLER ID: 76-0832439

SOLD TO POR1380
Port of Brookings Harbor
P. O. Box 848
Brookings, OR 97415SHIP TO:
Port of Brookings Harbor
16060 Lower Harbor Rd.
Brookings, OR 97415

CONFIRM TO: Jack Akin 541-261-9929

CUSTOMER P.O. 256821	TERMS Net 30 Days	SHIP DATE 8/7/2012		SHIP VIA TRUCK			F.O.B. Ship Point	
ITEM NUMBER	DESCRIPTION	WHSE	UOM	ORDER	SHIP	B/O	PRICE	AMOUNT
B01-1417 X 40	HDPE Pipe, 14" DR 17 x 40	BFW	FT	1,480	1,480	0	18.00	26,640.00
G01-1417 X 40	HDPE Pipe, 14" DR 17 x 40	BFW	FT	520	520	0	18.00	9,360.00

10152

ALL RETURNS ARE SUBJECT TO A MINIMUM 35% RE-STOCKING FEE.
Finance charge of 18% per year 1.5% per month on invoices 30 days past due.

Net Invoice:	36,000.00
Less Discount:	0.00
Out of State Sales Tax:	0.00
Freight:	2,200.00
Invoice Total:	38,200.00

89

AcclaimMetals**AcclaimPlastics****INVOICE**

Invoice Number: 12040

Invoice Date: Aug 1, 2012

Page: 1

Acclaim Metals Inc.

270 Moir Ave

West Conshohocken, PA 19428-2846

610-941-6000 Fax: 206-600-7036

Bill To:
Port Brookings Harbor PO Box 848 Brookings, OR 97415

Ship To:
Port Brookings Harbor 16060 Lower Harbor Rd Brookings, OR

Customer ID	Customer PO	Payment Terms
Port Brookings Harbo	447996	25% in advance balance 45 days
Sales Rep ID	Shipping Method	Ship Date
	Fredonia	8/1/12
		Due Date
		8/31/12

Item	Description	Feet	Price/Ft	Amount
11103-10	Used HDPE Pipe 10" DR 13.5 x 50' FOB Delivered Port Brookings, OR	3,000.0	\$7.5000	\$22,500.00
Wiring Information: Susquehanna Bank, DV Litz, PA 17543 ABA Routing No.: 031309123 Name on Account: Acclaim Metals Inc. Account Number: 20001029394				
TOTAL				\$22,500.00

NOTE: Acclaim Metals is a wholesaler and does not collect sales tax. Any Sales or Use tax requirements are the responsibility of the purchaser.

\$-5625.00
 Bal 16875.00 90


**ENGLUND MARINE &
INDUSTRIAL SUPPLY**

ENGLUND MARINE & INDUSTRIAL SUPPLY
P.O. BOX 296, 95 HAMBURG
ASTORIA, OR 97103
FAX: 503-325-6421
(503) 325-4341

CUST NO: 14132 JOB NO: 000

BILL TO: PORT OF BROOKINGS
PO BOX 848

BROOKINGS OR 97415
541-488-2218

SHIP TO: PORT OF BROOKINGS HARBOR
16060 LOWER HARBOR ROAD

BROOKINGS OR 97415

DOCUMENT NUMBER

910825/1

PAGE NO

1

CLERK	SALESPERSON	DATE/TIME
RLF	EMIS HOUSE ACCOUNTS	8/2/12 9:56
TERMINAL	REFERENCE	
587	SEADOG CLAW ANCHORS	

ORDER

SHIP VIA	PO NUMBER	ORDER NO
TRUCK LTL - PPD/ADD - NFA	256808	910825
DUPLICATE	TERMS	
	NET 10TH	
TAX		
001 OR - NON TAXABLE		

LN#	ITEM	UM	DESCRIPTION	ORDERED	B/O	SHIPPED	PRICE /PER	EXTENSION
1	SEA318515	EA	SEA-HOOK CLAW ANCHOR 33LB	35		35	85.45 /EA	3340.75 N
2	SEA318520	EA	SEA-HOOK CLAW ANCHOR 44LB	35		35	134.00 /EA	4690.00 N
3	SEA318530	EA	SEA-HOOK CLAW ANCHOR 66.1LB	22		22	185.00 /EA	4070.00 N
			DROP SHIP DIRECT FROM FACTORY					

TAXABLE 0.00
NON-TAXABLE 12100.75

SUBTOTAL 12100.75

SUBTOTAL 12100.75

TAX AMOUNT 0.00

DEPOSIT AMOUNT 0.00
BALANCE DUE 12100.75

TOTAL AMOUNT 12100.75



X

(JUDY M)

91


**ENGLUND MARINE &
INDUSTRIAL SUPPLY**
ENGLUND MARINE & INDUSTRIAL SUPPLY
P.O. BOX 296, 95 HAMBURG
ASTORIA, OR 97103
FAX: 503-325-6421
(503) 325-4341
CUST NO: 14132 JOB NO: 001
**BILL TO: PORT OF BROOKINGS
PO BOX 848**
**BROOKINGS OR 97415
541-489-2218**
**SHIP TO: PORT OF BROOKINGS
16408 LOWER HARBOR RD**
**BROOKINGS OR 97415
541-489-2218**
DOCUMENT NUMBER
910910/1
PAGE NO
1

CLERK	SALESPERSON	DATE/TIME
RLF	EMIS HOUSE ACCOUNTS	8/2/12 10:48
TERMINAL	REFERENCE	
567	DREDGE JOB	

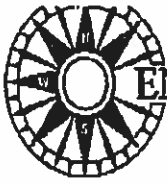
ORDER

SHIP VIA	PO NUMBER	ORDER NO
TRUCK LTL - PPD - FFA	258808	910910
DUEDATE	TERMS	
	NET 10TH	
001 OR - NON TAXABLE		

LN#	ITEM	UM	DESCRIPTION	ORDERED	B/O	SHIPPED	PRICE / PER	EXTENSION
1	CWC-BS334	FT	BLUE STEEL 3 STRAND ROPE 3/4" FACT DROP SHIP DIRECT	6000		6000	0.32 /FT	1920.00 N

**TAXABLE 0.00
NON-TAXABLE 1920.00**
SUBTOTAL 1920.00
SUBTOTAL 1920.00
TAX AMOUNT 0.00
**DEPOSIT AMOUNT 0.00
BALANCE DUE 1920.00**
TOTAL AMOUNT 1920.00

X
(JUDY M)


**ENGLUND MARINE &
INDUSTRIAL SUPPLY**

ENGLUND MARINE & INDUSTRIAL SUPPLY
P.O. BOX 296, 95 HAMBURG
ASTORIA, OR 97103
FAX: 503-325-6421
(503) 325-4341

DOCUMENT NUMBER
910893/1

PAGE NO
1

CUST NO: 14132 **JOB NO: 001**

BILL TO: PORT OF BROOKINGS
PO BOX 848

BROOKINGS **OR 97415**
541-469-2218

SHIP TO: PORT OF BROOKINGS
16408 LOWER HARBOR

RD BROOKIN OR 97415
541-469-2218

CLERK	SALESPERSON	DATE/TIME
RLF	EMIS HOUSE ACCOUNTS	8/2/12 10:46
TERMINAL	REFERENCE	
567		

ORDER

SHIP VIA	PO NUMBER	ORDER NO
EMIS TRUCK	258808	910893
DUEDATE	TERMS	
	NET 10TH	
TAX		
001 OR - NON TAXABLE		

LN#	ITEM	UM	DESCRIPTION	ORDERED	B/O	SHIPPED	PRICE	PER	EXTENSION
1	IMP-SPAS12	EA	SCREW PIN ANCHOR SHACKLE 1/2"	156		156	2.40	/EA	372.00 N
2	IMP-SPAS58	EA	SCREW PIN ANCHOR SHACKLE 5/8"	50		50	4.70	/EA	235.00 N
3	IMP-RT34	EA	3/4" ROPE THIMBLE	200		200	0.65	/EA	130.00 N
			OT DELIVER BY 08/19/12						

TAXABLE **0.00**
NON-TAXABLE **737.00**

SUBTOTAL **737.00**

SUBTOTAL **737.00**

TAX AMOUNT **0.00**

DEPOSIT AMOUNT **0.00**
BALANCE DUE **737.00**

TOTAL AMOUNT **737.00**



X

(JUDY M)



ENGLUND MARINE &
INDUSTRIAL SUPPLY

ENGLUND MARINE & INDUSTRIAL SUPPLY
P.O. BOX 296, 95 HAMBURG
ASTORIA, OR 97103
FAX: 503-325-6421
(503) 325-4341

CUST NO: 14132 JOB NO: 001

BILL TO: PORT OF BROOKINGS
PO BOX 848

BROOKINGS OR 97415
541-469-2218

SHIP TO: PORT OF BROOKINGS
16408 LOWER HARBOR

RD BROOKIN OR 97415
541-469-2218

DOCUMENT NUMBER
910889/1

PAGE NO
1

CLERK	SALESPERSON	DATE/TIME
RLF	EMIS HOUSE ACCOUNTS	8/2/12 10:14
TERMINAL	REFERENCE	
567	DREDGE JOB	

ORDER

SHIP VIA	PO NUMBER	ORDER NO
TRUCK LTL - PPD - FFA	256808	910889
DUPLICATE	TERMS	
	NET 10TH	
TAX		
001 OR - NON TAXABLE		

LN#	ITEM	UM	DESCRIPTION	ORDERED	B/O	SHIPPED	PRICE /PER	EXTENSION
1	CHN-GPC12	FT	1/2" GALV. PROOF COIL CHAIN FACT DROP SHIP DIRECT	1800		1800	4.15 /FT	7470.00 N

TAXABLE 0.00
NON-TAXABLE 7470.00

SUBTOTAL 7470.00

SUBTOTAL 7470.00

TAX AMOUNT 0.00

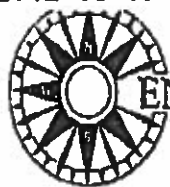
DEPOSIT AMOUNT 0.00
BALANCE DUE 7470.00

TOTAL AMOUNT 7470.00

X

(JUDY M)





ENGLUND MARINE &
INDUSTRIAL SUPPLY

ENGLUND MARINE & INDUSTRIAL SUPPLY
P.O. BOX 296, 95 HAMBURG
ASTORIA, OR 97103
FAX: 503-325-6421
(503) 325-4341

DOCUMENT NUMBER

910889/1

PAGE NO

1

CUST NO: 14132

JOB NO: 001

BILL TO: PORT OF BROOKINGS
PO BOX 848

BROOKINGS
541-469-2218

OR 97415

CLERK	SALESPERSON	DATE / TIME
DEB	EMIS HOUSE ACCOUNTS	8/2/12 4:08
TERMINAL	REFERENCE	
741	DREDGE JOB	

ORDER

SHIP TO: PORT OF BROOKINGS
16408 LOWER HARBOR

RD BROOKIN OR 97415
541-469-2218

SHIP VIA	PO NUMBER	ORDER NO
TRUCK LTL - PPD - FFA	266808	910889
DUEDATE	TERMS	
	NET 10TH	
TAX		
001 OR - NON TAXABLE		

LN#	ITEM	UM	DESCRIPTION	ORDERED	B/O	SHIPPED	PRICE /PER	EXTENSION
1	CHN-GPC12	FT	1/2" GALV. PROOF COIL CHAIN FACT DROP SHIP DIRECT	1800		1800	3.35 /FT	6030.00 N

*Revised
Copy*

TAXABLE 0.00
NON-TAXABLE 6030.00

SUBTOTAL 6030.00

SUBTOTAL 6030.00

TAX AMOUNT 0.00

DEPOSIT AMOUNT 0.00
BALANCE DUE 6030.00

TOTAL AMOUNT 6030.00



X

(JUDY M)

95

Western Dredge & MINING LLC**Invoice**

705 HOLLY SPRINGS CT
CONROE, TX 77302

DATE	INVOICE #
8/4/2012	M1302

BILL TO:
Port of Brookings Harbor PO Box 848 Brookings, OR 97415

SHIP TO:
Port of Brookings Harbor 16340 Lower Harbor Road Brookings, OR 97415

P.O. NO.	Terms	Due Date	Rep	Ship	Via	F.O.B.	Project
Fitzgerald	DOR	8/4/2012	RJP	8/9/2012	Best Way	Brookings...	M1302
Quantity	Description				Price Each	Amount	
1	12x10x26in GIW/Cat Booster Pump FOB Conroe, Texas Terms As Per Purchase Agreement Wiring Instructions: COMPASS BANK (800.239.9137) ABA#: 113010547 ACCT#: 21161241 CREDIT ACCT: WESTERN DREDGE & MINING, LLC				80,000.00	80,000.00	
Thank you for your business.					Total	\$80,000.00	

ESTROY WATCH

142 HAMILTON STREET

BROOKINGS, SD 57430

(605)-605-2514 FAX (605)-605-4552

Trans: 08/07/12 01:01 PM #02 (0461)

05 1000 DIVE

1.000 1100.00 cr 1100.00

05 1000 DIVE

1.000 1100.00 cr 1100.00

05 1000 DIVE

2.000 1100.00 cr 2200.00

05 1000 DIVE

2.000 1100.00 cr 2200.00

Subtotal: 5400.00

TOTAL: \$5400.00

Cash Received: 1000.00

PURCHASE AGREEMENT

PERSONAL PROPERTY

PURCHASE AND SALES AGREEMENT made by and between Western Dredge & Mining, LLC. (WDM), located at 705 Holly Springs Ct, Conroe, TX 77302 (Seller), and Port of Brookings Harbor, located at 16340 Lower Harbor Road (PO Box 848), Brookings, OR 97415 (Buyer).

WHEREAS, for good consideration the parties mutually agree that:

1. Seller agrees to sell, and Buyer agrees to buy the following described property:

10in GIW LCC Pump / Caterpillar 3406 Engine, Steel Skid Mounted Booster Pump (Used Equipment)

2. Buyer agrees to pay to Seller, and Seller agrees to accept **\$80,000.00** fob Conroe, Texas, as total purchase price payable as follows:

\$5,000.00 Deposit Payable by Bank Wire Transfer upon Execution of this Purchase Agreement.

\$75,000.00 Balance Due and Payable by Bank Wire Transfer on or before the expiration of 14 days from the Execution of this Purchase Agreement.

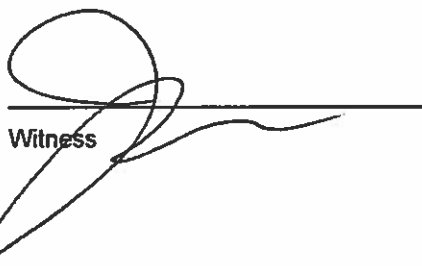
3. Seller warrants it has good and marketable title to said property, full authority to sell said property, and that said property shall be sold by warranty bill of sale free and clear of all liens, encumbrances, liabilities and adverse claims of every nature and description. Said property is sold in "as is, where is" condition, Seller disclaiming any warranty of merchantability, fitness or working order or condition of the property except that it shall be sold in its present condition. Buyer acknowledges that he has been free to inspect the equipment and is satisfied as to its operating condition, and accepts said equipment "as is, where is". **THE BUYER AND SELLER AGREE THAT THE INTENT OF THIS AGREEMENT IS TO SIMPLY SELL, AND BUYER BUY A USED BOOSTER PUMP AS ABOVE DISCRIPTION AND SPECIFICATION, WITHOUT ANY WARRANTIES OTHER THAN TITLE, OR ADDITIONAL LIABILITIES ON SELLERS PART.**
4. Limitation of Liability: Neither WDM nor its principals or suppliers shall be liable, whether in contract (including breach of representation or warranty) or in Tort (including negligence or strict liability), or for infringement or under any other legal theory, for loss of use, production, revenue or profit, or for cost of capital, or of substitute use or performance, or increase cost of operation or maintenance, or for incidental, indirect, special, or consequential damages, or any other loss or cost of similar type.
5. Time is of the essence.
6. This agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.
7. The above purchase price does not include any sales, use or excise tax or similar charges or fees and are the responsibility of the Buyer. However, to the extent the it is determined that they are the obligation of the Seller to collect and/or pay any taxes, charges or fees, such amount shall be additional amount due from the Buyer.
8. Seller, at his expense, is to load the booster, without damage, on truck provided by Buyer for transport of the booster to Buyer's location, Brookings Oregon. Buyer takes possession of said booster once it is loaded on Buyer's truck, Conroe Texas.

9. Seller, at his expense, is to schedule and pay for a Dredge Master technician to travel to buyers job site to set up and calibrate the Throttle Master Control. Included in said Seller's expense is limited to one day on job site. All additional days/hrs the Buyer requires the technician to be on the job site, no matter the cause for such time extension, shall be chargeable to Buyer at \$600.00 per day, plus all actual additional expenses incurred by the technician (i.e. food, motel, transportation), resulting from said time extension. The parties acknowledge that the dredge and booster must be in working position and prepared to work (operational) in unison, via pipeline connection, along with 1,000 ft +/- of discharge pipe connected off the booster, in order for said technician to properly test the Throttle Master controls. It is further acknowledged that the Throttle Master controls can be installed by the technician without the above mentioned requirements but the testing of the system will not be conclusive as to actual function under working conditions.
10. Compliance: Buyer shall be responsible for obtaining the necessary licenses and permits and shall be responsible for ensuring that the equipment complies with all federal, state and local laws, ordinances, statutes, rules, regulations, licenses, permit conditions or requirements to operate the equipment in the location determined by Buyer.
11. Signature Authority: The individual signing on behalf of any corporation, partnership, trust or any other entity signing this Agreement represents to all parties to this Agreement that he has full authority to do so, has received all required consents and is the only signature required to bind the person and entity.
12. Jurisdiction, Venue, Choice of Law: This Agreement shall be construed in accordance with the laws of the State of Texas. The sole and exclusive jurisdiction and venue for all claims arising out of the sale of the Booster shall be the Montgomery County District Court in Conroe, Texas.
13. Entire Agreement: This Purchase Agreement contains the entire Agreement between the parties. All previous, contemporaneous, or subsequent agreements, representations, warranties, promises, and conditions relating to the subject matter of this Agreement are hereby superseded, unless specifically added in a written Amendment hereto entitled "Amendment", and executed by both parties.

Parties Agree By Signature Below.

Signed in the presence of:

Witness



Witness

(Seller) Western Dredge & Mining, LLC

By: Butch Panter

Date _____

(Buyer) Port of Brookings Harbor

By: Ted Fitzgerald

Date 8/6/12



Environmental Management Consultants

450 Conestoga Drive, Jacksonville, OR 97530

Ph: 541-261-9929, 541-474-9434 * Fax 541-727-5488

emc@emcengineersscientists.com; bioscapetechnologies@charter.net

<http://www.emcengineersscientists.com>

- Engineers/Scientists, LLC (a BioScape Technologies Affiliate)

Western Dredge & Mining, LLC
Attn: Mr. Butch Panter
705 Holly Springs Court
Conroe, TX 77302

10/31/12

Mr. Panter

It is not clear why you have had a certified letter sent to our office, to the attention of Ted Fitzgerald, whom you have labeled "Executive Director". Mr. Fitzgerald is the Harbormaster at the Port of Brookings, also a private attorney primarily engaged in corporate law, and is not in any way connected to our firm. Nevertheless, I will pass your note to Ted today, as I have arrived at the Port to do some work.

Our Opinion

Since you have made some statements in your letter about which I have first hand knowledge, I will respond, though I do not yet have any formal authority from the Port to do so on any official basis.

- 1) We believe that the claims that you knowingly provided a non-functional pump and engine to the Port of Brookings are legitimate.
- 2) The fact that it was non-functional is documented by photos, witnesses (including one contracted by you), and the Port's resulting out-of-pocket expenses.
- 3) Due to the fact that you released a pump that you claimed was tested before the Port paid to pick it up (\$5000 deposit plus \$4400 for shipping), and that the pump was found to be not operable right in the middle of the Port's dredging project, the Port had to suffer a \$22,000 expense to rent a similar (but working) pump and engine within a period of three days after your pump failed was installed.
- 4) We (EMC), as engineers and consultants to the Port, were amazed to find that you offered the new parts (the \$22,000), which you had actually received with this pump and engine. This assembly that you have labeled as your "costly efforts to satisfy" was only offered after you were advised of the Port's intention to require you to pick up your broken pump, after submitting a cashier's check for the \$5000 deposit, plus the \$4400 cash paid by the Port for shipping.
- 5) So we (EMC) can only reasonably assume that you purposely withheld the parts you are now offering, which were provided to you to restore the pump.
- 6) As a licensed engineer, surrounded by pump experts, it is our belief, and we have so conveyed our opinion to Mr. Fitzgerald, that you knowingly provided a defective pump, hoping that it would function for some short period of time before inevitably failing. We think it fortunate that the Port initially refused to comply with your initial demands for full payment (\$80,000) before even checkin if the pump was operable.
- 7) If we were the Port, we frankly would not believe anything that you say.

100



**Environmental
Management
Consultants**

450 Conestoga Drive, Jacksonville, OR 97530
Ph: 541-261-9929, 541-474-9434 * Fax 541-727-5488
emc@emcengineersscientists.com; bioscapetechnologies@charter.net
<http://www.emcengineersscientists.com>

- Engineers/Scientists, LLC (a BioScape Technologies Affiliate)

Status

As you well know, the Port has expended considerable time and expense, additional to that described above, to disassemble and view the pump you provided. The Port had expressed to us that they did not expect a new pump, but just a working pump. Mr. Fitzgerald conveyed to me that, according to state law (in Texas as well as in Oregon), that the Port is protected against fraud, and that such misrepresentation as you have provided, both to EMC and to the Port, will render any agreement unenforceable.

What you have so errantly claimed as intimidating/stalling strategy, has been an attempt by the Port, and EMC at trying to redeem a very bad and costly situation, created entirely by your company, so that the Port may somehow be able to end up with the pump they thought they were purchasing in the first place.

After receiving emailed photos from EMC, showing the utterly useless shaft end, gutted out and poorly filled backplates, etc., you only then agreed to supply a small part, then, at the Port's insistence, you finally agreed to provide the parts you should have originally provided.

So now, as the dredging project for which the pump was purchased draws to an end, Port staff has finally been able to turn its attention to the defective pump.

Our documented intention (via interoffice and inter-company emails), as well as phone conversations, was to photograph the parts needing to be replaced by you, sum up our labor costs, and construct an agreement, as directed by Mr. Fitzgerald. At this point, it was conveyed to EMC by the Port that, due to past experience with Western Dredge, that no funds would be released from the Port to Western Dredge unless:

- 1) The agreement is signed by both the Port of Brookings and Western Dredge,
- 2) That the parts to be provided by Western Dredge are received and confirmed to be what Western Dredge claims they are, or
- 3) The Port requests that you pick up your defective engine/pump from its premises, after first supplying a cashier's check for the freight and deposit paid on the pump/engine.

Best regards

Jack Akin, MS, PE
EMC-Engineers/Scientists, LLC

e:\dataemc\POB\Basins Dredge\FEMA Budget\sediment\other equipment\Western Dredge Repair\10-31-12 response to Western Dredge.pdf

DATE: 10/21/2005
TIME: 09:45

GIW SERIAL NUMBER 5012-09615
PUMP ASSEMBLY LCC-H250-660.5E AM1

ENPC0004
RDI

BILL TO: FRASER MINING & INDUSTRIAL
P. O. BOX 736
MANSFIELD, TEXAS 76063
ATTN: TOM FRASER

SHIP TO: AGGRISOURCE LTD. - PLANT 1
12541 SLEEPY HOLLOW ROAD
CONROE, TEXAS 77385
ATTN: TOM MORRIS

PROMISED: 10/31/2000

DOCUMENT ID: 9615-BOM

PUMP ASSEMBLY LCC-H250-660.5E AM1
10X12LCC26(XH) TYPE CH/3ME, 125MM SHAFT,
525MM EXPELLER.

PUMP DISCHARGE POSITION: 90 DEG (TOP VERTICAL)
HYDROSTATIC TEST PRESSURE: 138 PSIG 9.5 BAR - HOLD FOR 10 MINUTES.
MAXIMUM OPERATING PRESSURE: 92 PSIG 6.3 BAR @ STATED CONDITIONS.
SERVICE: BOOSTER PUMP

TAG NO.: _____

SLURRY DESCRIPTION: _____

PH OF SLURRY IF ABOVE 10 OR BELOW 5: _____

TEMPERATURE OF SLURRY IF ABOVE 120 DEG F: _____ DEG F _____ DEG C

DESIGN OPERATING CONDITIONS

FLOW	4,000.0 GPM	908.5 M3/HR	252.4 L/S
TDH	160.0 FT	48.8 M	
SLURRY SG	1.330	SOLIDS SG	2.650
PARTICLE SIZE (d50)	200 MIC	.0079 INCH	
	(d85)	MIC	INCH
	(LARGEST)	MIC	INCH
PUMP POWER	301.3 BHP	224.8 KW	
PUMP SPEED	859 RPM(1/MIN)		
MOTOR POWER	300.0 HP	223.8 KW	
MOTOR SPEED	1,785 RPM(1/MIN)	MOTOR FRAME	_____

GIW W/O NBR.: G-022344
GIW W/O DATE.: 09/25/2000
GIW X-NUMBER.: 100-5010X-00-M001A
END USER..... MORRIS SAND & GRAVEL
PARTS LIST.... 11/01/2000

DATE: 10/21/2005
TIME: 09:45

GIW SERIAL NUMBER 5012-09615
PUMP ASSEMBLY LCC-H250-660.5E AM1

ENPC0004
RDI

NAME PLATE DATA

PUMP: LCC-H250-660.5E AM1
GIW SERIAL NBR.: 5012-09615
CUSTOMER P.O.: 3518
P.O. DATE: 09/25/2000
EQUIPMENT #:

DATE: 10/21/2005
TIME: 09:45

GIW SERIAL NUMBER 5012-09615
PUMP ASSEMBLY LCC-H250-660.5E AM1

ENPC0004
RDI

*** PUMP ASSEMBLY NOTATIONS ***

1. BARE SHAFT PUMP.
2. 6009X-00-0000A OIL LUBRICATED BEARING ASSEMBLY. NO TRICO.

***** CUSTOMER BILL-OF-MATERIAL *****

DATE: 10/21/2005
TIME: 09:45

GIW SERIAL NUMBER 5012-09615
PUMP ASSEMBLY LCC-H250-660.5E PM1

PAGE 1
ENPC0004

QTY	RQD	KSB	PN	*** PART NUMBER ***	DESCRIPTION	STOCKROOM NBR
1	13-19	300-8057D-00-0028G			SUCTION LINER, 12LOC26 (XH)	
1	16-1	500-8056D-00-0EABS			SUCTION PLATE, 12LOC26 (XH)	500-8056D-00-0EABS
1	101	200-6572D-00-0028G			SHELL, 10LOC26 CH9 (XH)	
1	230	400-6809D-01-0028G			IMPELLER, 26", RH, S2C4.5R, 12X26-3ME-8.819, WITH HUB SIDE CLEARING VANES	
1	99-24	616-7022X-00-0000A			STUFFING BOX ASSEMBLY LCC .5E 125MM SHAFT EXPPELLER VERSION	616-7022X-00-0000A
.... SUB-ASSEMBLY COMPONENTS						
1	451	617-2671C-00-0P40C			STUFFING BOX, 125MM, W/INTEGRAL WEAR	617-2671C-00-0P40C
1	452	620-2461C-00-0065D			GLAND, 125MM	620-2461C-00-0065D
1	458	618-9024P-05-03TEP			LANTERN RING, 125MM	618-9024P-05-03TEP
1	461.31	623-7745P-79-400TP			TUF PACK #400 (4 RINGS/SET) 20MM	623-7745P-79-400TP
1		638-9723P-11-0000K			FASTENER KIT, SBA, 125MM SHAFT	638-9723P-11-0000K
.... CONSISTING OF						
4	550.31	632-9717P-03-WASTP			M20 FLAT WASHER	632-9717P-03-WASTP
2	550.32	632-9717P-03-WA3SP			M20 FLAT WASHER, 300 SERIES SS	632-9717P-03-WA3SP
2	562.30	636-9709P-62-17STP			M4X32 ROLL PIN	636-9709P-62-17STP
2	901.30	633-9712P-31-30SSP			MEX65 HEX HEAD CAP SCREW, 316SS	◇633-9712P-31-30SSP
4	901.31	633-9712P-08-30STP			M20X45 HEX HEAD CAP SCREW	633-9712P-08-30STP
2	902.32	630-9761P-03-43FTP			STUD: ALL THREAD, M20X145, 300 SERIES SS	630-9761P-03-43FTP
2	920.30	631-9716P-09-29SSP			M8 NUT, STAINLESS (304 CR 18-8)	◇631-9716P-09-29SSP
2	920.32	631-9716P-04-29SSP			M20 NUT, STAINLESS (304 CR 18-8)	◇631-9716P-04-29SSP
4	932.31	632-9718P-05-1WSTP			M20 LOCK WASHER	632-9718P-05-1WSTP
1	99-25	650-6009X-00-0000A			BEARING ASS'Y PARTS, 125MM, CARTRIDGE, OIL FILLED, TAPER BEARINGS, NO SHAFT	

.... SUB-ASSEMBLY COMPONENTS

CONTINUED...

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DATE: 10/21/2005
TIME: 09:45

GIW SERIAL NUMBER 5012-09615
PUMP ASSEMBLY LCC-H250-660.5E FML

PAGE 2
ENPC0004

QTY	RQD	KSB	PN	*** PART NUMBER ***	DESCRIPTION	STOCKROOM NBR
1	322			660-8700P-46-BSRBP	RADIAL BEARING, (125MM) 22230ES TVPBB,	660-8700P-46-BSRBP
1	324			660-8701P-41-BTRBP	THRUST BEARING, (125MM) 90024,	660-8701P-41-BTRBP
1	350			651-7441D-00-0P30C	CARTRIDGE BEARING HOUSING, 125MM LCC	651-7441D-00-0P30C
1	361.50			658-8049D-00-0P30C	RADIAL END COVER, 125MM (INPRO SEAL)	658-8049D-00-0P30C
1	361.70			658-8050D-00-0P30C	THRUST END COVER, 125MM (INPRO SEAL)	658-8050D-00-0P30C
1	380			659-8704P-35-BL00P	BEARING LOCK WASHER, 125MM, TWL28	659-8704P-35-BL00P
1	420.50			657-8715P-58-IABBP	INPRO SEAL, 125MM CBA, VBX	657-8715P-58-IABBP
1	420.70			657-8715P-59-IABBP	INPRO SEAL, 125MM CBA, THRUST END, VBX	657-8715P-59-IABBP
1	45-4			667-2673C-00-44STP	THRUST BEARING SPACER, 125MM	667-2673C-00-44STP
1	642			668-7702P-05-05BBP	OIL SIGHT GAGE, MONASTER #1210K4, 1" NPT	668-7702P-05-05BBP
1	692			669-7704P-01-05SSP	TEMPERATURE GAGE, DUAL SCALE, ISA/LCC	669-7704P-01-05SSP
1	923			659-8703P-35-EN00P	BEARING LOCK NUT, 125MM, SKF AN-28	659-8703P-35-EN00P
1				639-9732P-19-0000K	GASKET KIT, CBA, 125MM	639-9732P-19-0000K

.... CONSISTING OF

1	400.50			621-0480P-19-03MIP	GASKET	621-0480P-19-03MIP
1	412.70			624-7716P-21-04RUP	"O" RING, .275" X 38-11/16"	624-7716P-21-04RUP
1				638-9722P-12-0000K	FASTENER KIT, CBA, 125MM, OIL FILLED	638-9722P-12-0000K

.... CONSISTING OF

8	901.60			633-9712P-26-30STP	M10X35 HEX HEAD CAP SCREW	633-9712P-26-30STP
8	901.80			633-9712P-26-30STP	M10X35 HEX HEAD CAP SCREW	633-9712P-26-30STP
1	903.50			625-7708P-14-01IRP	PIPE PLUG, 1/4" BSPT	625-7708P-14-01IRP
1	903.60			625-7708P-21-01IRP	PIPE PLUG, 3/4" BSPT, MAGNETIC	625-7708P-21-01IRP
1	903.70			625-7708P-14-01IRP	PIPE PLUG, 1/4" BSPT	625-7708P-14-01IRP
1	903.71			625-7708P-20-01IRP	PIPE PLUG, 3/4" BSPT	625-7708P-20-01IRP
8	932.60			632-9718P-02-LWSTP	M10 LOCK WASHER	632-9718P-02-LWSTP
8	932.80			632-9718P-02-LWSTP	M10 LOCK WASHER	632-9718P-02-LWSTP
1				638-9725P-02-0000K	FASTENER KIT, PEDESTAL, 70MM & 100MM	638-9725P-02-0000K

.... CONSISTING OF

8	550.61			632-9717P-05-WASTP	M24 FLAT WASHER	632-9717P-05-WASTP
4	732			632-1600B-00-46STP	CLAMPING PLATE	632-1600B-00-46STP
4	901.61			633-9712P-28-30STP	M24X140 HEX HEAD CAP SCREW	633-9712P-28-30STP
4	920.61			631-9716P-06-29STP	M24 NUT	631-9716P-06-29STP
4	932.61			632-9718P-09-LWSTP	M24 LOCK WASHER	632-9718P-09-LWSTP

1	18-2			653-7434D-00-0P30C	PEDESTAL, 670MM, LCC DRY DESIGN, 70MM, 100MM & 125MM SHAFTS	653-7434D-00-0P30C
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CONTINUED...

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DATE: 10/21/2005
TIME: 09:45

GIW SERIAL NUMBER 5012-09615
PUMP ASSEMBLY LCC-H250-660.5E AM1

PAGE 3
ENPC0004

QTY	RQD	KSB EN	*** PART NUMBER ***	DESCRIPTION	STOCKROOM NBR
1	210		652-2469C-00-4150S	SHAFT, 125MM X 1405MM, PLUG S2C4.5R, (EXTENDED EXPELLER VERSION)	
1	524		654-1965C-00-0SFWS	SHAFT SLEEVE, 125MM	654-1965C-00-0SFWS
1	924		672-2848C-00-ANUTP	ADJUSTING NUT, OCTAGON, LCC	672-2848C-00-ANUTP
1	940		673-9074P-05-01KSP	SHAFT KEY (METRIC) 32 X 18 X 210	673-9074P-05-01KSP
1			613-8007X-00-0000A	EXPELLER ASSEMBLY, 125MM, FOR 495MM DIA. LCC XH & MARK II PUMPS	
.... SUB-ASSEMBLY COMPONENTS					
1	10-7		614-6955D-00-0028G	CASING, FOR 495MM DIA. EXPELLER,	
1	16-4		614-6956D-00-0028G	HUB PLATE, FOR 495MM DIA. EXPELLER,	
1	23-15		614-7372D-00-0028G	EXPELLER, 495MM DIA. (CASTITE)	
1	635		614-8714P-04-22GFP	AUTOMATIC GREASE DISPENSER, FOR EXPELLER	614-8714P-04-22GFP
1			639-9737P-12-0000K	GASKET KIT, EXPELLER, 125MM SHAFT	639-9737P-12-0000K
.... CONSISTING OF					
1	400.31		621-0480P-44-03MIP	GASKET	621-0480P-44-03MIP
1	400.32		621-0479P-87-03MIP	GASKET	621-0479P-87-03MIP
1	400.33		621-0480P-47-10RUP	GASKET, RUBBER	621-0480P-47-10RUP
1			638-9727P-08-0000K	FASTENER KIT, EXPELLER, 525MM DIAMETER	638-9727P-08-0000K
.... CONSISTING OF					
8	550.10		632-9717P-03-WASTP	M20 FLAT WASHER	632-9717P-03-WASTP
1	59-39		625-7709P-03-01GIP	HEX BUSHING, 3/8" X 1/2" NPT, ZINC	625-7709P-03-01GIP
8	902.10		630-9711P-17-43STP	STUD: DOUBLE END, M20X170	630-9711P-17-43STP
1	903.30		625-7708P-13-01LRP	PIPE PLUG, 1/2" NPT	625-7708P-13-01LRP
8	920.10		631-9716P-04-29STP	M20 NUT	631-9716P-04-29STP
1			639-9731P-11-0000K	GASKET KIT, WET END, LCC26 (METAL)	639-9731P-11-0000K
.... SUB-ASSEMBLY COMPONENTS					

CONTINUED...

DATE: 10/21/2005
TIME: 09:45

GIW SERIAL NUMBER 5012-09615
PUMP ASSEMBLY LOC-H250-660.5E PM1

PAGE 4
ENFC0004

QTY	RQD	KSB	EN	*** PART NUMBER ***	DESCRIPTION	STOCKROOM NBR
1		400.11		621-0479P-87-03MIP	GASKET	621-0479P-87-03MIP
1		412.01		624-7716P-15-04RUP	"O" RING, .275" X 87-1/4"	624-7716P-15-04RUP
<hr/>						
1				639-9735P-05-0000K	GASKET KIT, SHAFT SLEEVE, 125MM	639-9735P-05-0000K
.... SUB-ASSEMBLY COMPONENTS						
2		400.10		621-0480P-06-03MIP	GASKET	621-0480P-06-03MIP
1		412.30		624-7710P-24-04RUP	"O" RING, ARP-568-248	624-7710P-24-04RUP
<hr/>						
1				638-9721P-15-0000K	FASTENER KIT, WET END, LOC24/26-XH	638-9721P-15-0000K
.... SUB-ASSEMBLY COMPONENTS						
8		550.01		632-9717P-05-WASTP	M24 FLAT WASHER	632-9717P-05-WASTP
4		550.02		632-9717P-03-WASTP	M20 FLAT WASHER	632-9717P-03-WASTP
8		550.10		632-9717P-03-WASTP	M20 FLAT WASHER	632-9717P-03-WASTP
1		900		661-8711P-55-21STP	EYEBOLT, M12X1.75	661-8711P-55-21STP
8		902.01		630-9711P-12-43STP	STUD: DOUBLE END, M24X55	630-9711P-12-43STP
4		902.02		630-9711P-07-43STP	STUD: DOUBLE END, M20X55	630-9711P-07-43STP
8		902.10		630-9711P-08-43STP	STUD: DOUBLE END, M20X75	630-9711P-08-43STP
8		920.01		631-9716P-06-29STP	M24 NUT	631-9716P-06-29STP
4		920.02		631-9716P-04-29STP	M20 NUT	631-9716P-04-29STP
8		920.10		631-9716P-04-29STP	M20 NUT	631-9716P-04-29STP
4		932.02		632-9718P-05-LWSTP	M20 LOCK WASHER	632-9718P-05-LWSTP



DATE	03/04/2013	TOTAL PAGES	2	INCLUDING COVER
TO				
EMAIL	BECKY.DERBYSHIRE@ISCO-PIPE.COM			
FROM	BECKY D., Ext. 5311	PHONE NUMBER	502-714-5311	
		FAX NUMBER	502-568-4067	
SUBJECT	ISCO Invoice 27023023			



ISCO Industries
926 Baxter Avenue
Louisville, KY 40204

REMIT TO

ISCO Industries
1974 Solutions Center
Chicago, IL 60677-1009

Invoice Reprint

INVOICE #	27023023
INVOICE DATE	03/04/13
PAYMENT TERMS	CREDIT CARD
PAGE	1 OF 1

BILL TO

PORTA BOOKINGS
16340 LOWER HARBOR ROAD
BROOKINGS, OR 97415

SHIP TO

PORTA BOOKINGS
ATTN: TRAVIS 541-469-2218
16340 LOWER HARBOR ROAD
BROOKINGS, OR 97415

ORDER NUMBER 27020057	ORDER DATE 02/28/13	SHIP VIA Best Way	CUSTOMER P/O NUMBER 541-261-9929
WRITTEN BY BECKY D., Ext. 5311	SHIP DATE 03/01/13	TRACKING # 671339017	JOB NUMBER
SALES REP HOUSE ACCOUNT	FREIGHT TERMS WILL CALL	ORDERED BY	

PRODUCT/DESCRIPTION	QUANTITY OPEN	QUANTITY SHIPPED	QUANTITY BACKORDERED	PRICE	U/M	EXTENSION
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80001350	1	1	0	320.00	EA	320.00
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FASTENER KIT, EXPELLER, 525MM
DIAMETER

Charge Amt. 320.00

AMEX XXXXXXXXXXXX6000

EXP 10/13

AUTH NO 172217 AVS AVS

TRAN TYPE PRE-AUTHORIZATION

NAME:

SIGNATURE X _____

I AGREE TO PAY ABOVE TOTAL AMOUNT OF

EACH CHARGE LISTED ACCORDING TO CARD

ISSUER AGREEMENT

(MERCHANT AGREEMENT IF CREDIT VOUCHER)

SALES TOTAL	MISC. CHARGE	SHIPPING/HANDLING	SALES TAX	DEPOSIT APPLIED	CUR	INVOICE TOTAL
320.00	0.00	0.00	0.00	0.00	USD	320.00

PAYMENT TERMS ARE BASED UPON INVOICE DATE
A LATE CHARGE OF 1.5% PER MONTH (18% PER YEAR) WILL BE ADDED TO ALL PAST DUE BALANCES.

ISCO Standard Terms and Conditions apply. Please visit <http://www.isco-pipe.com/terms-and-conditions.aspx>

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