

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Tuesday, October 20, 2020 • 6:00pm
Teleconference / Meeting Room *(limited space)*

Teleconference Call-In Number: 1 (253) 215-8782

Meeting ID: 771 205 4017

Participant ID: #

(to mute/unmute: * 6)

When calling in, please announce your arrival and state your name when you join the meeting.

TENTATIVE AGENDA

1. CALL MEETING TO ORDER

- Pledge of Allegiance
- Roll Call
- Modifications, Additions, and Changes to the Agenda
- Declaration of Potential Conflicts of Interest

2. APPROVAL OF AGENDA

3. APPROVAL OF MEETING MINUTES

- A. Approve Minutes of Special Meeting Thursday September 3, 2020
- B. Approve Minutes of Special Meeting Wednesday September 9, 2020
- C. Approve Minutes of Special Meeting Monday September 14, 2020
- D. Approve Minutes of Regular Commissioner Meeting Tuesday September 15, 2020
- E. Approve Minutes of Special Meeting Thursday September 24, 2020
- F. Approve Minutes of Special Meeting Tuesday September 29, 2020

****Sample motion: Motion to approve meeting minutes items A thru F.****

- 4. PUBLIC COMMENTS** – (Limited to a maximum of three minutes per person. Please email your comments to danielle@portofbrookingsharbor.com prior to the meeting. ****Please wait to be called on before speaking****)

5. MANAGEMENT REPORTS

- A. Financial Report – September 2020
- B. Safety Report – September 2020
- C. Harbormaster Report – September 2020
- D. Port Manager Report – September 2020

****Sample motion: Motion to approve management reports for September 2020 as discussed.****

6. ACTION ITEMS

- A. Pacific Ocean Harvesters Lease Amendment No. 1
- B. Roy Davis and Joe Speir Lease Amendment No. 1
- C. Port Office Copier Agreement Addendum
- D. RV Park Project Drawings and Bid Package
- E. Best Management Practices Policy
- F. Port Security Camera System
- G. Port and Righetti Easement Agreement
- H. Draft Annual Financial Report Fiscal Year 2019-2020

7. INFORMATION ITEMS

- A. Draft Boat Yard Lease

A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.

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- B. Draft Fuel Dock Lease
- C. Commercial Restroom Grant
- D. Business Oregon Strategic Business Plan Approval
- E. Travel Lift Building

8. COMMISSIONER COMMENTS

9. NEXT REGULAR MEETING DATE – Tuesday, November 17, 2020 at 6:00pm

10. ADJOURNMENT

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