

ACTION ITEM – E

DATE: May 20, 2026
RE: Port Asphalt Road Repairs
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Travis Webster, Port Manager

OVERVIEW

- The access road to the fuel dock is currently in poor condition, with significant potholes located at Lower Harbor Road (Catalyst Seafood) and near the receiving dock. The asphalt surface appears to have been neglected for an extended period and is in need of timely repair to ensure safe and efficient access.

DOCUMENTS

- Asphalt Road Repair Scope of Work, 1 page

COMMISSIONERS ACTION

Recommended Motion:

- Motion to approve Port Manager or his designee to make necessary repairs to the asphalt roads not to exceed \$25,000.



Port of Brookings Harbor

This Institution is an Equal Opportunity Provider

Asphalt Road Repair Scope of Work

The contractor shall perform asphalt road repairs in a manner that minimizes impact to local businesses and port operations throughout the construction process.

Repairs shall consist of asphalt section restoration with an overlay design as recommended by the contractor based on existing field conditions. Work will be completed in three (3) designated areas as identified in the project map:

Area 1 Catalyst Seafood (Adjacent Area)

Approximate dimensions: 44 feet x 83 feet

Total area: 3,652 square feet

Area 2 Receiving Dock

Approximate dimensions: 50 feet x 100 feet

Total area: 5,000 square feet

Area 3 Utility Trench (Receiving Dock Building)

Approximate dimensions: 3 feet x 70 feet

Total area: 210 square feet



Note: There are no project plans or designs for this repair. Contractor to include all labor, equipment and materials required to perform the work as described above.