

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Thursday, February 20, 2020 • 6:00pm
Port Conference Room Suite 202
16350 Lower Harbor Road, OR 97415

TENTATIVE AGENDA

1. CALL MEETING TO ORDER

- Pledge of Allegiance
- Roll Call
- Modifications, Additions, and Changes to the Agenda
- Declaration of Potential Conflicts of Interest

2. APPROVAL OF AGENDA - CONSENT ITEMS

- A. Approved Minutes of Regular Meeting Tuesday, January 28, 2020
- B. Approved Minutes of Special Meeting Tuesday, February 4, 2020

3. PUBLIC COMMENTS (Limited to a maximum of three minutes per person. A “Public Comment Request”, located near the entrance, must be completed and turned into the Chairman prior to the beginning of the meeting.)

4. MANAGEMENT REPORTS

- A. Financial Report – January 2020
- B. Safety Report – January 2020
- C. Harbormaster Report – January 2020
- D. Port Manager Report – January 2020

5. ACTION ITEMS

- A. Number of Signatures on Checks
- B. Receiving Dock Schedule of Charges and Guidelines
- C. Public Records Policy
- D. Delinquent Account Write Off Request
- E. Appoint Budget Officer FY 2020/2021
- F. Open New LGIP Account for Dredging Fund

6. INFORMATION ITEMS

- A. Kathy’s Corner Market
- B. Launch Ramp Grabrail
- C. IT Security Policy
- D. Fuel Dock Repairs
- E. RV Park Restroom/Shower, Laundry Room & Pull Thru Sites
- F. 36 Inch Culvert Cleaning

7. COMMISSIONER COMMENTS

8. NEXT REGULAR MEETING DATE – Tuesday, March 17, 2020 at 6:00pm

9. ADJOURNMENT