

**APPROVED MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
PORT OF BROOKINGS HARBOR DISTRICT**

**Wednesday, December 4, 2019**

The Port of Brookings Harbor District met in regular session on the above date at 1:00 P.M. open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415.

**1. Call Meeting to Order:**

**I. Roll Call:**

- Commissioners present: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis, Vice Chairman Richard Heap, and Kenneth Range via phone.
- Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster and Administrative Assistant Danielle Shepard.

**II. Modifications, Additions, and Changes to the Agenda:**

- There was no modifications, additions or changes to the agenda.

**III. Declaration of Potential Conflicts of Interest:**

- There was no declaration of potential conflicts of interest.

**2. Approval of Agenda:**

- I. Speir made a motion to approve the agenda as written. Second by Hartung. **Motion passed 5-0.**

**3. Public Comments:**

- I. No public comments.

**4. Action Items:**

**A. Green Building Demolition:**

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Heap made a motion to approve the contract extension not to exceed \$12,000 to Allied Roofing and Construction to complete the demolition and disposal of the green building and the cost of this extension is because of unforeseen circumstances in the amount of concrete that was found after excavation. Second by Speir. **Motion passed 5-0.**

**5. Information Items:**

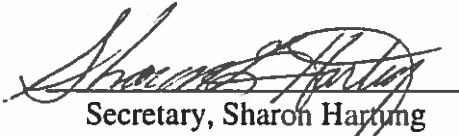
- A. None

**6. Next Regular Meeting Date – December 17, 2019, 6:00 pm**

- Chairman asked if there was nothing else to discuss.
- Commission and staff discussed the fire in our basin to fishing vessel Miss Pacific.

**7. Adjournment:**

- I. Chairman adjourned the meeting at 1:30 pm.

  
Secretary, Sharon Hartung

1-28-20  
Date Signed

*An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: [www.portofbrookingsharbor.com](http://www.portofbrookingsharbor.com)*