

**APPROVED MINUTES  
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS  
PORT OF BROOKINGS HARBOR DISTRICT**

**Wednesday, July 3, 2024**

*This is not an exact transcript. The audio of the session is available on the Port's website.*

The Port of Brookings Harbor District met in Special session on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415, teleconference and webinar.

**1. CALL MEETING TO ORDER**

Commission Vice-President Joseph Speir called the Special Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

- **Port of Brookings Harbor Commissioners Present:**  
Joseph Speir, Vice-President (Pos. #1); Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Daniel Fraser (Pos. #5).
- **Port of Brookings Harbor Management and Staff:**  
Travis Webster, Port Manager; April Walker, Office Manager; and Danielle King, Safety/Administrative.
- There were no modifications, additions, or changes to the agenda.
- There were no declarations of potential conflicts of interest.

**2. APPROVAL OF AGENDA – Audio time 0:01:40**

*A motion was made by Fraser and seconded by Jonas to approve the agenda as written.  
The motion passed 4 – 0.*

**3. PUBLIC COMMENTS – Audio time 0:02:03**

There were no public comments.

**4. ACTION ITEMS**

- A. None – Audio time 0:02:08**

**5. INFORMATION ITEMS**

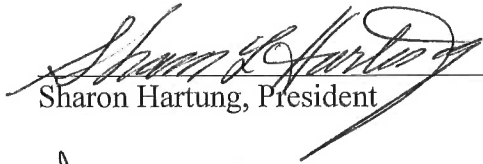
- A. Filling Commissioner Position #4 – Audio Time 0:02:09**

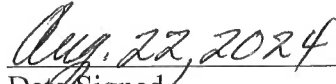
Webster informed the Board that Michael Brouillette cannot make it but did submit answers. Webster reviewed with the Board and candidates how the process will go. The Board had some questions. Webster began to call each candidate up, Walker asked candidates the questions, and candidates would answer. This process happened for each candidate. The Board did not have any further questions for any of the candidates. Michael Brouillette showed up to the meeting to answer his questions.

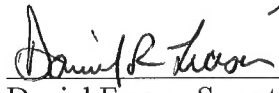
**6. NEXT REGULAR MEETING DATE – Wednesday, July 17, 2024, at 2:00 PM**

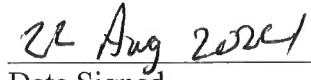
7. **ADJOURNMENT** – Audio time 0:30:20

Having no further business, the meeting adjourned at 10:29am.

  
Sharon Hartung, President

  
Date Signed

  
Daniel Fraser, Secretary/Treasurer

  
Date Signed

*An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: [www.portofbrookingsharbor.com](http://www.portofbrookingsharbor.com).*