

**APPROVED MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, June 11, 2020

The Port of Brookings Harbor District met in special session on the above date at 2:00 P.M. open session at the Port Office, 16330 Lower Harbor Road, Harbor OR, 97415 and via teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioners present: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis, Vice Chairman Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, Financial officer Kim Boom, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
 - Port Manager requested to add Information Item A – RV Park Seawall.
 - *Heap made a motion to approve the agenda including information Item A, RV Park Seawall. Second by Speir. Motion Passed 5-0.*
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Range made a motion to approve the agenda as written with the addition of information item A. Second by Heap. Motion passed 5-0.*

3. PUBLIC COMMENTS

- The following individuals addressed the Commissioners regarding subject matters not on this meeting's agenda: Curry County Commissioner Court Boice.

4. ACTION ITEMS

- A. Curry County 36-inch Storm Drain Easement**
 - I. Curry County Road Master Richard Christensen presented item.
 - II. Commission discussed item.
 - III. *Heap made a motion to approve temporary construction easement to perform the work to the 36-inch storm drain on Port property at no charge. Second by Speir. Motion passed 5-0.*
 - IV. *Heap made a motion to approve permanent 36-inch storm drain easement on Port property for the sediment basin structure at no cost. Second by Speir. Motion passed 5-0.*

- B. Curry County Storm Drain Master Plan Update**
 - I. Port Manager presented item.
 - II. Commission discussed item.
 - III. Chairman allowed public comments.

IV. Chairman moved discussion back to the board.

C. Clark Sunken Boat October 19, 2019

V. Port Manager presented item.

VI. Commission discussed item.

VII. *Heap made a motion to submit Clark's balance amount of \$14,958.88 to Port collection agency. Second by Range. Motion passed 5-0.*

5. INFORMATION ITEMS

A. RV Park Seawall

I. Port Manager presented item.

II. Commission discussed item.

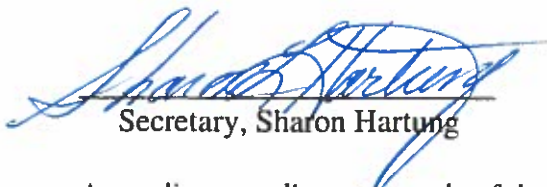
6. COMMISSIONER COMMENTS

- Commissioners had no comments at this time.

7. NEXT REGULAR MEETING DATE – Tuesday, June 16, 2020 at 6:00 P.M.

8. ADJOURNMENT

- Chairman adjourned the meeting at 4:21 pm.


Secretary, Sharon Hartung

7-21-20
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com