

**APPROVED MINUTES
BUDGET COMMITTEE MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Wednesday, May 10, 2023

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met in Budget Committee session on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415, teleconference and webinar.

1. CALL MEETING TO ORDER

Commission President Richard Heap called the Budget Committee Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

- **Port of Brookings Harbor Commissioners Present:**
Joseph Speir, Vice-President (Pos. #1), Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Richard Heap, President (Pos. #4); and Kenneth Range (Pos. #5).
- **Budget Committee Members Present:**
Al Cornell (Pos. #6), Wayne King (Pos. #7), Richard Contestabile (Pos. #8), Gary Hartung (Pos. #9), Brett Hester (Pos. #10)
- **Port of Brookings Harbor Management and Staff:**
Travis Webster, Port Manager; April Walker, Office Manager; and Danielle King, Safety/Administrative.

2. VOTE FOR BUDGET COMMITTEE PRESIDENT – Audio time 0:02:18

Mrs. King made note that Hartung was the President last year.

A motion was made by Cornell and seconded by Speir to approve Sharon Hartung for Budget Committee President. The motion passed 9 – 0.

3. RECEIVE BUDGET MESSAGE – Audio time 0:04:09

Webster explained where the budget message was and asked if there were any questions. Stated there are some items that be added that will change the budget message and would like to go over the additional handouts given. Webster went into how this handout is cleaning up the land sale, and the \$50,000 we received from the city. Webster then went over every page in the budget, explaining what the page is showing regarding where the money is located. Webster explained he will be recruiting a Project Manager. Webster continued to review the budget with the committee. The Committee had some questions regarding the wastewater treatment plant and abandoned vessels.

4. PRESENTATION OF PROPOSED BUDGET FOR FISCAL YEAR 2023-2024 – Audio Time 0:00:00

Was discussed in item 3.

5. BUDGET DISCUSSION BY BUDGET COMMITTEE AND PUBLIC COMMENTS – Audio time 1:13:53

There were no public comments. Jonas thanked Port Staff. Contestabile asked about the Financial Officer position. Mr. King asked with upcoming projects will it discourage people or tourists. Mr. Hartung asked about the dredge that will be used for the FEMA project.

6. APPROVAL OF BUDGET– Audio time 1:22:43

A motion was made by Cornell and seconded by Speir to approve that the Budget Committee approve the proposed Budget, as presented, for the Port of Brookings Harbor 2023-2024 fiscal year in the amount of \$12,753,609. The motion passed 9 – 0.

7. APPROVAL OF TAX RATE FOR THE PORTS FY 2023-2024 TO SUBMIT TO ASSESSOR – Audio time 1:24:24

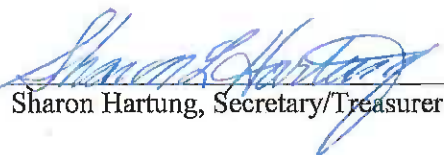
Mr. Hartung noted that the Port's taxes are too low, and asked if we can request to raise that percentage. Heap suggested the public put a request into the County.

A motion was made by Speir and seconded by Cornell to approve that the Budget Committee approve the tax rate of 0.1316 per \$1000.00 upon the assessed value of all taxable property within the district for the tax year 2023-2024 for operating purposes in the General Fund.. The motion passed 9 – 0.

8. **ADJOURNMENT** – Audio time 1:27:03
Having no further business, the meeting adjourned at 11:26am.


Richard Heap, President

06-21-2023
Date Signed


Sharon Hartung, Secretary/Treasurer

6-21-2023
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.