

**DRAFT MINUTES
BUDGET HEARING MEETING OF THE
BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Tuesday, June 15, 2021

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met in a Budget Hearing session on the above date at 5:30 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and teleconference.

1. CALL MEETING TO ORDER

Commission President Richard Heap called the Fiscal Year 2021-2022 Budget Hearing of the Port of Brookings Harbor of Commissioners to order at 5:30 pm.

- **Commissioners Present:**
Joseph Speir, Vice President (Pos. #1); Sharon Hartung Secretary/Treasurer (Pos. #2); (Pos. #3 Vacant); Richard Heap, President (Pos. #4); and Kenneth Range (Pos. #5).
- **Management and Staff:**
Gary Dehlinger, Port Manager; Travis Webster, Harbormaster; and Kim Boom, Financial Officer via phone.
- **Declaration of Potential Conflicts of Interest:**
There was no declaration of potential conflicts of interest.

2. PRESENTATION OF THE BUDGET

- A. Modifications to Budget Approved by the Budget Committee
 - I. Dehlinger introduced modifications since the approval by the budget committee.
- B. Governing Body Discussion
 - I. Range requested increasing payroll for additional temporary/seasonal staff for maintenance. Heap suggested increasing payroll for additional Port Office staff.

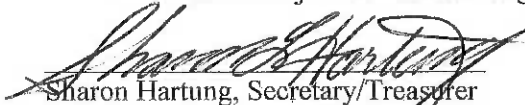
A motion was made by Range and seconded by Speir to hire two maintenance workers and one office person as soon as it can be accomplished and to increase payroll by \$30,000 by reducing contingency \$30,000. The motion passed 4 – 0.

3. PUBLIC COMMENTS

- A. There was no public comment submitted.

4. ADJOURNMENT

- President adjourned the meeting at 5:48 pm.


Sharon Hartung, Secretary/Treasurer

7-20-2021
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com