

**APPROVED MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Tuesday, April 6, 2021

The Port of Brookings Harbor District met in special session on the above date at 6:00 P.M. Open session via zoom teleconference and webinar.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioner's present: Vice President Joseph Speir, Secretary/Treasurer Sharon Hartung, President Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Admin/Safety Coordinator Danielle King.
- **Modifications, Additions, and Changes to the Agenda**
 - Port Manager requested to add Information Item E, Political Signs.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Speir made a motion to approve the agenda as written. Second by Hartung. Motion passed 4-0.*

3. PUBLIC COMMENTS

- The following individuals addressed the Commissioners regarding subject matters on this meeting's agenda: Mike Murphy and County Commissioner Court Boice.

4. ACTION ITEMS

A. Draft Resolution No. 2021-02, Business Oregon Commercial Rent Relief Program

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Port Manager and Harbormaster discussed item.
- IV. *Speir made a motion to approve Draft Resolution No. 2021-02, Authorizing Signature for Business Oregon Commercial Rent Relief Program. Second by Range. Motion passed 4-0.*

B. Draft Resolution No. 2021-03, Supporting Funding Efforts for a Wastewater Treatment Plant

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Range made a motion to approve Draft Resolution No. 2021-03, Supporting Funding Efforts for a Wastewater Treatment Plant. Second by Hartung. Motion passed 4-0.*

C. Draft Resolution No. 2021-04, Port Rates Fiscal Year 2021-22

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Speir made a motion to approve Draft Resolution No. 2021-04, Port Rates Fiscal Year 2021-22. Second by Hartung. Motion passed 4-0.*

D. Port Employee SDIS Health Care Plan Application Renewal

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Hartung made a motion to approve SDIS Employee Health Care Plan for the 2021 plan year and allow Port Manager to sign the contract. Second by Speir. Motion passed 4-0.*

5. INFORMATION ITEMS

A. Roy Davis Memorial Fund Update

- I. Port Manager presented item.

B. Regular Commissioner Meeting, April 20, 2021

- I. Port Manager presented item.

C. Special Meeting, April 13, 2021 at 6:00PM

- I. Port Manager presented item.
- II. Commission discussed item.

D. Special Meeting, April 29, 2021 at 2:00PM

- I. Port Manager presented item.
- II. Commission discussed item.

E. Political Signs

- I. Port Manager and Harbormaster presented item.

6. COMMISSIONER COMMENTS

- Commissioners reported on their recent activities.

7. NEXT REGULAR MEETING DATE – Tuesday, May 18, 2021 at 6:00 P.M.

8. ADJOURNMENT

- President adjourned the meeting at 6:35 pm.


Secretary/Treasurer, Sharon Hartung

5-18-21
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com