

**APPROVED MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
PORT OF BROOKINGS HARBOR DISTRICT**

**Thursday, February 4, 2021**

The Port of Brookings Harbor District met in Special session on the above date at 9:00 A.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and via zoom teleconference.

**1. CALL MEETING TO ORDER**

- **Roll Call**
  - Commissioners present: Secretary/Treasurer Sharon Hartung, Vice President Richard Heap, and Commissioner Kenneth Range. Commissioner Joseph Speir was absent.
  - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
  - There was no modifications, additions, or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
  - There was no declaration of potential conflicts of interest.

**2. APPROVAL OF AGENDA**

- *Range made a motion to approve the agenda as written. Second by Hartung. Motion passed 3-0.*

**3. PUBLIC COMMENTS**

- No public comments.

**4. ACTION ITEMS**

**A. Commissioner Roy Davis**

- I. Vice President presented item.
- II. Port Manager discussed item.
- III. Commission discussed item.
- IV. *Hartung made a motion to declare Commissioner position #3 vacant. Second by Range. Motion passed 3-0.*
- V. *Range made a motion to leave the position vacant until the next election. Second by Hartung. Motion passed 3-0.*

**B. Fuel Dock Project Changes**

- I. Port Manager presented item.
- II. Commission discussed item.
- III. Harbormaster discussed item.
- IV. Commission discussed item.
- V. Engineer Jack Akin discussed item.
- VI. *Range made a motion to approve eliminating the concrete access structure and relocate the ramp and utilities to the proposed location. Project*

*monetary changes will be reconciled at a later date. Second by Hartung.  
Motion passed 3-0.*

**5. INFORMATION ITEMS**

**A. None**


**6. COMMISSIONER COMMENTS**

- Commissioners reported on their recent activities and grieved over the loss of a commissioner.

**7. NEXT REGULAR MEETING DATE** – Tuesday, February 16, 2021 at 6:00 P.M.

**8. ADJOURNMENT**

- Vice President adjourned the meeting at 9:26 am.

  
Secretary/Treasurer, Sharon Hartung

  
Date Signed

*An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: [www.portofbrookingsharbor.com](http://www.portofbrookingsharbor.com)*