

**APPROVED MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
PORT OF BROOKINGS HARBOR DISTRICT**

**Thursday, October 1, 2020**

The Port of Brookings Harbor District met in special session on the above date at 2:00 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and Zoom teleconference:

**1. CALL MEETING TO ORDER**

- **Roll Call**
  - Commissioners present: Commissioner Joseph Speir, Secretary/Treasurer Sharon Hartung, President Roy Davis, Vice President Richard Heap, and Commissioner Kenneth Range.
  - Staff present: Port Engineer Jack Akin, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
  - There was no modifications, additions, or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
  - There was no declaration of potential conflicts of interest.

**2. APPROVAL OF AGENDA**

- *Range made a motion to approve the agenda as written. Second by Speir. Motion passed 5-0.*

**3. PUBLIC COMMENTS**

- No public comments.

**4. ACTION ITEMS**

- A. McLennan Excavation Change Order No. 1**
  - I. Port Engineer presented item.
  - II. Commission discussed item.
  - III. *Speir made a motion to approve McLennan Excavation Change Order correction.*
  - IV. *Speir amended motion that any material removed belongs to the Port and is stored by staff properly and add the cost of \$23,815.79. Second by Hartung. Motion passed 5-0.*

**5. INFORMATION ITEMS**

- A. None**

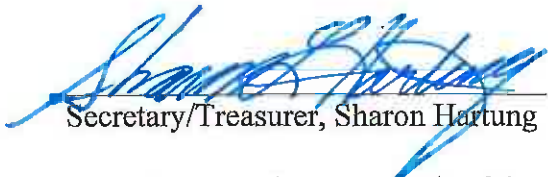
**6. COMMISSIONER COMMENTS**

- Commissioners had nothing to report at this time.

7. **NEXT REGULAR MEETING DATE** – Tuesday, October 20, 2020 at 6:00 P.M.

8. **ADJOURNMENT**

- President adjourned the meeting at 2:37 pm.

  
Secretary/Treasurer, Sharon Hartung

11-25-20  
Date Signed

*An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: [www.portofbrookingsharbor.com](http://www.portofbrookingsharbor.com)*