

**APPROVED MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Wednesday, September 9, 2020

The Port of Brookings Harbor District met in special session on the above date at 2:00 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioners present: Commissioner Joseph Speir, Secretary/Treasurer Sharon Hartung, President Roy Davis, and Commissioner Kenneth Range. Vice President Richard Heap was absent.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
 - There was no modifications, additions, or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Range made a motion to approve the agenda as written. Second by Speir. **Motion passed 4-0.***

3. PUBLIC COMMENTS

- The following individuals addressed the Commissioners regarding subject matters not on this meeting's agenda: email from Cliff Cruickshank

4. ACTION ITEMS

A. New Port Office – COVID-19 Compliance

- I. Port Manager presented item.
- II. Commission discussed item.
- III. President allowed public comments.
- IV. President moved discussion back to the board.
- V. *Davis made a motion not to proceed with COVID-19 money for a new port office at this time. Second by Range. **Motion passed 4-0.***

B. Zola's Demolition Project Contractor Selection

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Sharon made a motion to approve McLennan Excavation, Inc. the lowest responsive bidder for the Zola's Demolition Project. Authorize the Port Manager to execute the contract agreement and increase the budget for this work to \$68,700. Second by Range. **Motion passed 4-0.***

5. INFORMATION ITEMS

A. Dredge Spoil Information from Jack Akin/EMC Engineers

- I. Harbormaster presented item.
- II. Commission discussed item.

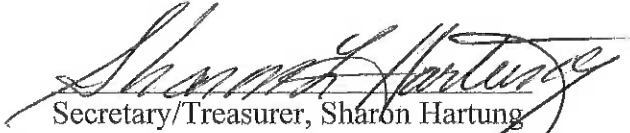
6. COMMISSIONER COMMENTS

- Commissioners had nothing to report at this time.

7. NEXT REGULAR MEETING DATE – Tuesday, September 15, 2020 at 6:00 P.M.

8. ADJOURNMENT

- President adjourned the meeting at 2:44 pm.


Secretary/Treasurer, Sharon Hartung

10-20-20
Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com