

**APPROVED MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
PORT OF BROOKINGS HARBOR DISTRICT**

**Thursday, April 30, 2020**

The Port of Brookings Harbor District met in special session on the above date at 2:30 P.M. open session at the Port Office, 16330 Lower Harbor Road, Harbor OR, 97415 via teleconference and webinar.

**1. CALL MEETING TO ORDER**

- **Roll Call**
  - Commissioners present via teleconference: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis, Vice Chairman Richard Heap, and Commissioner Kenneth Range.
  - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
  - There was no modifications, additions or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
  - There was no declaration of potential conflicts of interest.

**2. APPROVAL OF AGENDA**

- *Speir made a motion to approve the agenda as written. Second by Range. Motion passed 5-0.*

**3. PUBLIC COMMENTS**

- No public comments.

**4. ACTION ITEMS**

**A. Beachfront RV Park Closure Extension**

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Heap made a motion to approve extend the Beachfront RV Park closure through May 25 or until Governor Brown releases the Executive Order on campgrounds and refund all reservations through May 25. Second by Speir. Motion passed 5-0.*

**B. 2020 Events at Port**

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Speir made a motion to approve cancelling all remaining events at the Port for calendar year 2020 and refund deposits to the event organizers. Second by Hartung. Motion passed 5-0.*

**5. INFORMATION ITEMS**

A. None

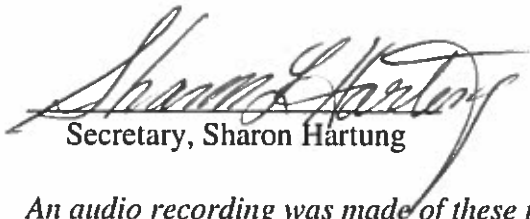
**6. COMMISSIONER COMMENTS**

- Commissioners reported on their recent activities.

**7. NEXT REGULAR MEETING DATE** – Tuesday, May 19, 2020 at 6:00 P.M.

**8. ADJOURNMENT**

- Chairman adjourned the meeting at 2:43 pm.

  
Secretary, Sharon Hartung

  
Date Signed

*An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: [www.portofbrookingsharbor.com](http://www.portofbrookingsharbor.com)*