

**APPROVED MINUTES
BUDGET COMMITTEE MEETING OF THE
BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Tuesday, May 12, 2020

The Port of Brookings Harbor District met in special session on the above date at 3:00 P.M. open session at the Port Office, 16330 Lower Harbor Road, Harbor OR, 97415 via teleconference and webinar.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioners present: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis, Vice Chairman Richard Heap, and Commissioner Kenneth Range.
 - Budget Committee present: Al Cornell. Richard Contestible and Thomas Beene was absent
 - Staff present: Port Manager Gary Dehlinger, Harbormaster Travis Webster, Financial Officer Kim Boom, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
 - There was no modifications, additions or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. VOTE FOR BUDGET COMMITTEE PRESIDENT

- *Speir made a motion to approve the Al Cornell as Budget Committee President. Second by Davis. Motion passed 6-0.*

3. RECEIVE BUDGET MESSAGE

- I. Port Manager presented item.

4. PRESENTATION OF PROPOSED BUDGET FOR FY 2020-21

- I. Port Manager presented item.
- II. Commission discussed item.

**5. BUDGET DISCUSSION BY BUDGET COMMITTEE AND PUBLIC
COMMENTS**

- I. Committee discussed item, it was asked if the budget being presented has been adjusted for the loss of revenues since we have been shut down by COVID-19.
- II. Port Manager confirmed that is correct and had adjusted 20% from the RV Park resources for income and have adjusted our workforce.
- III. Committee discussed item.
- IV. No public comments.

6. APPROVAL OF BUDGET

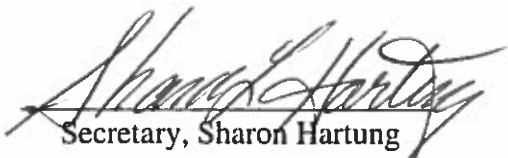
- *Heap made a motion that the Budget Committee approve the proposed Budget, as presented, for the Port of Brookings Harbor's 2020-2021 fiscal year. Second by Range. Motion passed 6-0.*

7. APPROVAL OF TAX RATE FOR THE PORTS FY 2020-2021 TO SUBMIT TO ASSESSOR

- *Cornell made a motion that the Budget Committee approve tax rate of 0.1316 per \$1000.00 upon the assessed value of all taxable property within the district for the tax year 2020-21 for operating purposes in the General Fund. Second by Heap. Motion passed 6-0.*

8. ADJOURNMENT

- Chairman adjourned the meeting at 3:12 pm.


Secretary, Sharon Hartung


Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com