

**APPROVED MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, May 14, 2020

The Port of Brookings Harbor District met in special session on the above date at 2:00 P.M. open session at the Port Office, 16330 Lower Harbor Road, Harbor OR, 97415 via teleconference and webinar.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioners present via teleconference: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis, Vice Chairman Richard Heap, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
 - There was no modifications, additions or changes to the agenda.
- **Declaration of Potential Conflicts of Interest**
 - Ken Range declared a potential conflict of interest with Action Item C, and abstains his vote.
 - There was no other declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- *Speir made a motion to approve the agenda as written. Second by Range. Motion passed 5-0.*

3. PUBLIC COMMENTS

- Ken Range spoke regarding Art at the Port.

4. ACTION ITEMS

A. Business Oregon Payment Relief Plan

- I. Ted Worth with Business Oregon presented item.
- II. Commission discussed item.
- III. *Heap made a motion to approve Business Oregon COVID-19 Port Payment Relief proposal and begin contract amendment paperwork with Business Oregon. Second by Speir. Motion passed 5-0.*

B. Reopening Beachfront RV Park Plan

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Heap made a motion to approve the opening Beachfront RV Park, currently using Phase I guidelines on May 26, 2020, and further authorize the Port Manager to open Beachfront RV Park to full capacity based on the*

Governors and Oregon Health Authority guidelines for phase 2. Second by Speir. Motion passed 5-0.

C. Art at the Port

- I. Port Manager presented item.
- II. *Speir made a motion to approve installing art panels on the boardwalk railing for public viewing when Curry County enters Phase 1 Reopening and social distancing is maintained and as soon as Port staff is prepared. Second by Heap. Motion passed 4-0.*

D. Crow/Clay & Associates Inc Agreement for Person Services Amendment No. 1

- I. Port Manager presented item.
- II. *Speir made a motion to approve Crow/Clay & Associates Inc. Agreement for Personal Services Amendment No. 1. Second by Range. Motion passed 5-0.*

5. INFORMATION ITEMS

- A. None**

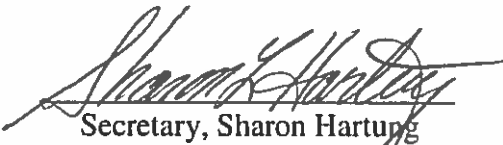
6. COMMISSIONER COMMENTS

- Commissioners reported on their recent activities and thanked Port Staff for everything that they are doing.

7. NEXT REGULAR MEETING DATE – Tuesday, May 19, 2020 at 6:00 P.M.

8. ADJOURNMENT

- Chairman adjourned the meeting at 2:31 pm.


Secretary, Sharon Hartung


Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com