

**APPROVED MINUTES  
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS  
PORT OF BROOKINGS HARBOR DISTRICT**

**Thursday, October 26, 2023**

*This is not an exact transcript. The audio of the session is available on the Port's website.*

The Port of Brookings Harbor District met in special session on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415, teleconference and webinar.

**1. CALL MEETING TO ORDER**

Commission President Richard Heap called the Special Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

- **Port of Brookings Harbor Commissioners Present:**  
Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Richard Heap, President (Pos. #4). Joseph Speir, Vice-President (Pos. #1) and Daniel Fraser (Pos. #5) were absent.
- **Port of Brookings Harbor Management and Staff:**  
Travis Webster, Port Manager; April Walker, Office Manager; and Danielle King, Safety/Administrative.
- There were no modification, additions, or changes to the agenda.
- There were no declarations of potential conflicts of interest.

**2. APPROVAL OF AGENDA – Audio time 0:01:02**

**A motion was made by Jonas and seconded by Hartung to approve the agenda. The motion passed 3 – 0.**

**3. PUBLIC COMMENT – Audio Time 0:01:24**

There was no public comment.

**4. ACTION ITEMS**

**A. Approval of Natural Hazards Mitigation Plan – Audio time 0:01:26**

Webster reviewed item. Heap commented that we may not be the busiest recreational Port. Board had some questions for Webster about who receives the plan and how this plan helps the future of Port projects.

**A motion was made by Hartung and second by Jonas to approve Resolution No. 2023-10, Adopting the Port of Brookings Harbor Natural Hazards Mitigation Plan. Motion passed 3-0.**

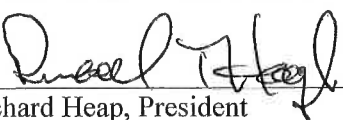
**5. COMMISSIONER COMMENTS – Audio Time 0:06:02**

Jonas mentioned that he has received some questions about the vineyard going into the green building.

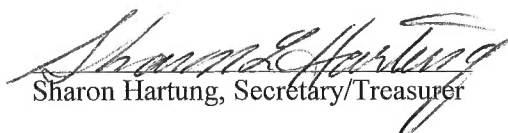
**6. NEXT REGULAR MEETING DATE – Wednesday, November 15, 2023, at 2:00 PM**

**7. ADJOURNMENT – Audio time 0:06:54**

Having no further business, the meeting adjourned at 10:07 am.

  
Richard Heap, President

11-15-2023  
Date Signed

  
Sharon Hartung, Secretary/Treasurer

11-15-23  
Date Signed

*An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: [www.portofbrookingsharbor.com](http://www.portofbrookingsharbor.com).*