

April 21, 2015

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Port of Brookings Harbor Board of Commissioners was held on April 21, 2015 in the Best Western Beachfront Inn meeting room, Harbor, Oregon. Chairman Roy Davis called the meeting to order at 7:00pm. Other Commissioners present were Sue Gold Mike Manning, and Tim Patterson. Jim Relaford was not in attendance. Also present was Director Ted Fitzgerald.

2. APPROVAL OF AGENDA

Vice Chair Gold moved to approve the agenda as written, seconded by Comm. Manning. Voting Yes: Unanimous.

3. APPROVAL OF MINUTES

A. Regular Meeting – March 17, 2015

Vice Chair Gold moved to approve the minutes as written, seconded by Comm. Manning. Voting Yes: Unanimous.

4. OPERATIONAL AND FINANCIAL REVIEW

Revenues from operations were \$221,291. Normal expenses were \$165,115. The two categories together after property tax revenue, grant expense and debt service resulted in a net operating profit of \$78,019.

Marina/Moorage revenues came in at \$84,560.

RV Park revenue was \$28,254.

Fuel Sales were \$33,860.

Cold Storage revenues were \$1,844.

Yard Activity revenue was \$24,460.

Rental revenue was \$28,524.

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Ice Plant generated \$7,173.

Repair and Maintenance expenses were \$38,408.

Fuel purchased for resale was \$34,732.

Utility expenses were \$16,876.

Office expense was \$9,898.

Work progressed on both the RV park and launch ramp renovation. Maintenance was performed on the ice plant in preparation for shrimp season's start April 1.

Operations manager Gary Dehlinger coordinated with Tidewater Contractors and the Oregon State Marine Board to address issues regarding the parking lot reconstruction, and the project is on schedule for completion on or before Memorial Day weekend. In addition Gary has been reviewing previous submissions regarding FEMA repairs to verify the correct billing and reimbursement will be achieved.

I am informed that the additional changes to the Port's strategic plan have been completed by Berger Abam regarding dredging, so we can expect a finished project to be submitted to IFA for review soon.

The Port performed sediment sampling for the Port of Bandon using a combination of one of our vessels, our crew and a vibra-core tester owned by the Port of Astoria. The Project was a success, and thanks go out to our employees Dan Hoover and Brent Ferguson for their excellent performance.

The Port continues to operate with a pared-down staff, which has resulted in increased efficiency. As the busy season approaches we will be looking at the possibility of augmenting our work force. Some minor dock maintenance was performed this month, but the majority of effect was made in the direction of the two current renovation projects.

Vice Chair Gold moved to approve the minutes as written, seconded by Comm. Manning. Voting Yes: Unanimous.

5. PUBLIC COMMENTS

Parking- Many fishermen were wondering if there is anyway for them to be able to assess their fishing vessel easier during the summer events. When these events go on many people like to park where ever they would like making it more difficult for the fishermen to get to their boats.

6. ACTION ITEMS

No Action items.

7. DISCUSSION ITEMS

- A) Richard Heap discussed for 15 minutes about the outcome of salmon season for this year.
- B) Wild Rivers Veterans discussed for 15 minutes their plan for the Green Building. Roy moved the motion for Ted to allow the Veterans a 90 day hold on the building to discuss future plans. Second by Vice Chair Gold. Voting Yes: unanimous.
- C) During FEMA dredging it was not allowed to remove silt due to it not being apart of the tsunami. The Port has had an issue with silt and trying to control it but now it is starting to harm the docks. The county will be receiving a professional opinion from the port as to where the silt is coming from.
- D) Last meeting was directed to talk to the attorney. Letters from Port attorney Jim Coffey were read out loud by Executive Director Ted Fitzgerald, and copies were included in the meeting packets. Annexation requires the vote of the people.

8. COMMISSIONERS REPORT

Chair Davis- had no comment

Vice Chair Gold- had no comment

Comm. Manning- had no comment

Comm. Patterson- had no comment

Comm. Relaford- was not present

9. ADJOURNMENT

The meeting was unanimously adjourned at 8:02 p.m.