

**Port of Brookings Harbor  
Board of Commissioners  
Special Meeting Agenda**  
Port of Brookings Harbor Office  
16340 Lower Harbor Rd  
Brookings OR 97415

**Friday, April 21, 2017 • 5:00 pm**

**Agenda:**

- 1. Call to Order and Roll Call**
- 2. Approval of Agenda**
- 3. New Business**
  - a. Surplus Equipment List – Add to Public Auction
  - b. Jim Relaford, Oregon State Marine Board Documents for Two Vessels
  - c. BC Fisheries Letter Requesting Ice House and Cold Storage Lease Amendment
- 4. Public Comments** – Limited to a maximum of three minutes per person. A “Public Comment Request”, located near the entrance, must be completed and turned into the Chairman prior to the beginning of the meeting.
- 5. Adjournment**



## **NEW BUSINESS AGENDA ITEM**

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**DATE:** *April 21, 2017*  
**RE:** *Amended Surplus Equipment List*  
**TO:** *Port of Brookings Harbor Board of Commissioners*  
**ISSUED BY:** *Gary Dehlinger, Port Manager*

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### **OVERVIEW**

- Adding more equipment and vessels to the surplus list, line items #63 to #77.
- These items will be added to the auction on May 13<sup>th</sup> if approved by the Board.

### **COMMISSIONERS ACTION**

- Approve added surplus equipment and vessels as described on the attached list.

# Port Surplus Equipment 2017

4/19/2017

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#	Equip #	Description	Model	Serial No.	License No.	Year	Approved by Board as Surplus
1	1101	Chevy 3/4 Ton Truck	Chevy 2500 Cheyenne 4x4	1GCGK24F1VE130057	E251452	1996	1/10/2017
2	1103	Ford Ranger XL	Ford Ranger XL	1FTCR10A1STA55396	E241494	1995	1/10/2017
3	1104	Dodge Ram Van	Dodge Ram Van	2B7J821Y41K519258	E218618	2000	9/20/2016
4	1105	Chevy 1 Ton Truck	Chevy Scottsdale	1GCHK34FONE183004	E252732	1992	9/20/2016
5	1106	Chevy 1/2 Ton Truck	F-150 1/2 ton truck	1GCGK24K7KE101607	NN12252	1989	9/20/2016
6	1107	Ford F-150 Truck	International Truck	1FTDF15Y8MPB25992	E241483	1991	1/10/2017
7	1202	International Truck	International Truck		13936		9/20/2016
8	3703	Hyster Propane Forklift	2 ton				9/20/2016
9	3704	Hyster Forklift	10 ton				9/20/2016
10	3706	Port Survey Boat		Hull ID. SAMA0098L989		1988	1/10/2017
11	4601	Truck Crane	Link-Belt 35 Ton Truck Crane	8H5458		1985	9/20/2016
12	4604	Travel Lift Crane	(trade-in for new lift)	1591679			9/20/2016
13	Lot 01	Boat Parts Grey Tote					3/21/2017
14	Lot 02	Boat Parts Blue Tote					3/21/2017
15	Lot 03	Boat Parts on the ground in front of trailer					3/21/2017
16	Lot 04	Two pallets of Boat Parts back of trailer					3/21/2017
17	Lot 05	Box Van and with Misc materials inside					3/21/2017
18	Lot 06	Trolling Poles					3/21/2017
19	Lot 07	Trolling Poles					3/21/2017
20	Lot 08	Trolling Poles					3/21/2017
21	Lot 09	Shrimp Webbing					3/21/2017
22	Lot 10	Scaffolding					3/21/2017
23	Lot 11	4" Gasket Joint Pipe and SIDR Pipe					3/21/2017
24	Lot 12	Truck Engine and Frame			13936		3/21/2017
25	Lot 13	Jet Floats					3/21/2017
26	Lot 14	Boat Parts					3/21/2017
27	Lot 15	Boat Parts					3/21/2017
28	Lot 16	Boat Parts					3/21/2017
29	Lot 17	Boat Parts					3/21/2017
30	Lot 18	Electrical Boxes					3/21/2017
31	Lot 19	Boat Parts in Tote					3/21/2017
32	Lot 20	Boat Parts in Tote					3/21/2017

# Port Surplus Equipment 2017

4/19/2017

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#	Equip #	Description	Model	Serial No.	License No.	Year	Approved by Board as Surplus
33	Lot 21	Boat Canopy					3/21/2017
34	Lot 22	Outdoor Heater					3/21/2017
35	Lot 23	Safe					3/21/2017
36	Lot 24	300 Gallon Tank					3/21/2017
37	Lot 25	Drill Press					3/21/2017
38	Lot 26	Band Saw					3/21/2017
39	Lot 27	Boat Motor and Parts					3/21/2017
40	Lot 28	Boat Motor and Parts					3/21/2017
41	Lot 29	Boat Golf Cart					3/21/2017
42	Lot 30	BBQ 2-Each					3/21/2017
43	Lot 31	Slim Ell Buckets					3/21/2017
44	Lot 32	Snake Machine					3/21/2017
45	Lot 33	Event Misc Supplies and Materials					3/21/2017
46		P&H Crane	P&H 15 Ton RT Crane	32607		Not Avail	9/20/2016
47		Grove Crane	RT 48	33A		1991	9/20/2016
48		Vessel	Chantel C				1/10/2017
49		Vessel	No Yo				1/10/2017
50		Vessel	OR646ADS Searay				1/10/2017
51		Vessel	OR541YP Sailboat				1/10/2017
52		Vessel	Stella				1/10/2017
53		Vessel	Gypsy Lee				1/10/2017
54		Box Trailer			U378379		3/21/2017
55		20' Moran skid mount trialer					3/21/2017
56		Harbor Fire Boat and Trailer			OR542XM		3/21/2017
57		Helm Station # 1					3/21/2017
58		Helm Station # 2					3/21/2017
59		18" Blower Socks 2-Each					3/21/2017
60		Xerox Copier					3/21/2017
61		8'x20' Freezer Container					3/21/2017
62		Pile Driver Head					3/21/2017
63	Lot 34	Sound Speakers					3/21/2017
64		Table Saw					

3

# Port Surplus Equipment 2017

4/19/2017

#	Equip #	Description	Model	Serial No.	License No.	Year	Approved by Board as Surplus
65	Lot 35	Outdoor Table and Chairs					
66		Vertical Band Saw					
67		Table Sander					
68		Hydraulic Hose and Reel on Cart with pump					
69		Air Compressor					
70		Chipper					
71		Boat Chairs					
72		Air Compressor					
73		Air Compressor and Metal Shaft					
74		Cabinet					
75		Vessel	Blanchard	Hull ID B85	OR791TR	1957	
76		Vessel	Fairbanks		OR578ABV	1988	
77		Vessel & Trailer	Thunderbird		OR022ABR		

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4



LOT 34

5



#64

6



LOT 35

7





2025-02

Motor

#66

8

#67



#18



18



#69

11



#70



#71

13



#72

14



#73



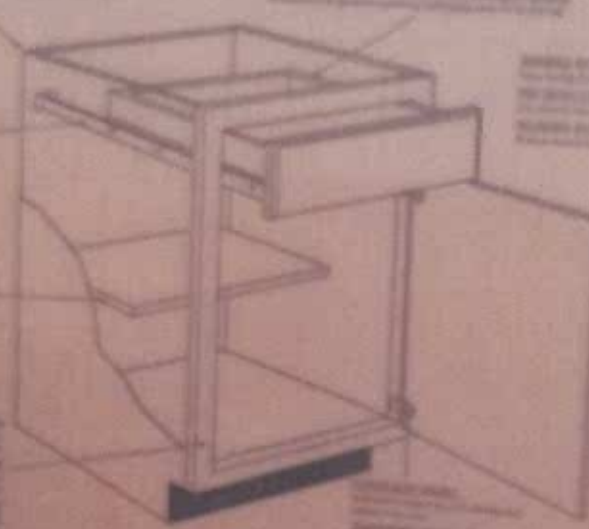


INSTRUCCIONES DE MONTAJE  
LEER ESTAS INSTRUCCIONES ANTES DE EMPEZAR  
EL MONTAJE DEL APARATO.

VERIFICAR QUE EL APARATO  
ESTÉ CORRECTAMENTE MONTADO  
Y QUE SE HAYA SEGURO EN EL PUESTO  
DEBIDO A SU PESO Y AL RIESGO DE  
CAER.

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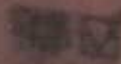
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CAER.



**LISTE**

**LISTA**

#74

## NEW BUSINESS AGENDA ITEM

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**DATE:** *April 21, 2017*  
**RE:** *Jim Relaford, Signing Over Two Vessels to the Port*  
**TO:** *Port of Brookings Harbor Board of Commissioners*  
**ISSUED BY:** *Gary Dehlinger, Port Manager*

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### OVERVIEW

- Jim Relaford approached the Port to clear up his personal moorage account by signing over two of his vessels to the Port.
- Jim Relaford later revised his proposal, if the vessels sell for more than what is on his personal account the remaining would be applied to his outstanding Mainbrace account.
- Two vessels were signed over to the Port and plan to be in May 13<sup>th</sup> auction.

### COMMISSIONERS ACTION

- Does the Board accept Jim Relaford's first proposal to clear up only the personal moorage account?
- Does the Board accept Jim Relaford's revised proposal to clear up personal moorage account and remaining to Mainbrace account?
- OSMB documentation require Chairman signature to complete vessel ownership transfer.

## **NEW BUSINESS AGENDA ITEM**

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**DATE:** *April 21, 2017*  
**RE:** *BC Fisheries Request to Amend Cold Storage and Ice House Leases*  
**TO:** *Port of Brookings Harbor Board of Commissioners*  
**ISSUED BY:** *Gary Dehlinger, Port Manager*

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### **DOCUMENT**

- BC Fisheries letter requesting amending Cold Storage and Ice House leases.

### **COMMISSIONERS ACTION**

- Three options:
  - 1) Enforce the current Cold Storage and Ice House leases,
  - 2) Terminate the leases and reacquire the Cold Storage and Ice House business,
  - 3) Amend the Cold Storage and Ice House leases.

Attn: Port Commissioners  
Port of Brookings Harbor  
PO BOX 848  
Brookings, OR 97415



**BC FISHERIES, LLC**  
16263 HARBOR DRIVE / PO BOX 7140 /  
BROOKINGS, OREGON 97415  
(541) 412-7368 / FAX (541) 412-7081  
April 17, 2017

RE: Proposal for Ice House and Cold Storage

Commissioners,

I submitted a proposal for the purchase and management of the Ice House and Cold Storage facilities located at the Port of Brookings Harbor. The commissioners accepted my proposal and I set forth with business. The proposal was based on my current lease holding, where all ground leases are on a flat yearly rate and the dock lease monthly. This is not the lease that was given to me.

Going forward, I would be willing to pay a monthly ground lease at the current yearly rate of \$0.09 per square foot for the footprint of the cold storage and ice house, plus premium for ice house dock square footage. This equates to: land lease at \$0.09 per square foot, per month and dock lease at \$0.63 per square foot per foot. This would be approximately a \$1,000. Per month for the cold storage land lease. Ice plant and dock would also be approximately a \$1000 per month.

Regards,



Mike Manning