

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Tuesday, August 18, 2020 • 6:00pm
Teleconference / Meeting Room *(limited space)*

Teleconference Call-In Number: 1 (301) 715-8592

Meeting ID: 872 5849 2109

Participant ID: #

(to mute/unmute: * 6)

When calling in, please announce your arrival and state your name when you join the meeting.

TENTATIVE AGENDA

	PAGE
1. CALL MEETING TO ORDER	
• Pledge of Allegiance	
• Roll Call	
• Modifications, Additions, and Changes to the Agenda	
• Declaration of Potential Conflicts of Interest	
2. APPROVAL OF AGENDA	
3. APPROVAL OF MEETING MINUTES	
A. Approve Minutes of Workshop Meeting Thursday July 09, 2020.....	2
B. Approve Minutes of Regular Commissioner Meeting Tuesday July 21, 2020.....	3
C. Approve Minutes of Special Meeting Thursday July 30, 2020.....	8
Sample motion: Motion to approve meeting minutes items A, B and C.	
4. PUBLIC COMMENTS – (Limited to a maximum of three minutes per person. Please email your comments to danielle@portofbrookingsharbor.com prior to the meeting. ***Please <u>wait to be called on</u> before speaking***)	
5. MANAGEMENT REPORTS	
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8. COMMISSIONER COMMENTS	
9. NEXT REGULAR MEETING DATE – Tuesday, September 15, 2020 at 6:00pm	
10. ADJOURNMENT	

A request for an interpreter for the hearing impaired, for those who want to participate but do not have access to a telephone, or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Brookings Harbor Office at 541-469-2218.

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**DRAFT MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, July 09, 2020

The Port of Brookings Harbor District met in workshop session on the above date at 3:00 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioners present: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis, and Commissioner Kenneth Range. Vice Chairman Richard Heap was absent.
 - Staff present: Port Manager Gary Dehlinger, and Administrative Assistant Danielle Shepard.

2. PUBLIC COMMENTS

- No public comments.

3. WORKSHOP ITEMS

- A. Strategic Business Plan 5-Year Mid-Point Update**
 - I. Port Manager presented item.
 - II. Commission discussed item.

4. NEXT REGULAR MEETING DATE – Tuesday, July 21, 2020 at 6:00 P.M.

5. ADJOURNMENT

- Chairman adjourned the meeting at 3:07 pm.

Secretary, Sharon Hartung

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com

**DRAFT MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Tuesday, July 21, 2020

The Port of Brookings Harbor District met in regular session on the above date at 6:00 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

1. CALL MEETING TO ORDER

- **Pledge of Allegiance**
 - All participants stated the Pledge of Allegiance
- **Roll Call**
 - Commissioners present: Treasurer Joseph Speir, Secretary Sharon Hartung, Chairman Roy Davis, Vice Chairman Richard Heap via telephone, and Commissioner Kenneth Range.
 - Staff present: Port Counsel Martha Rice, Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
 - Port Manager requested to remove Action Item T, Port By-Laws.
 - *Speir made a motion to remove Action Item T. Second by Hartung. Motion Passed 5-0.*
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- I. *Speir made a motion to approve the agenda as amended. Second by Range. Motion passed 5-0.*

3. ELECTION OF COMMISSION OFFICERS

A. One-year Term of Office from July 1 until June 30

- I. Commission discussed item.
- II. *Speir made a motion to elect Roy Davis as President. Second by Range. Motion passed 5-0.*
- III. *Speir made a motion to elect Richard Heap as Vice-President. Second by Range. Motion passed 5-0.*
- IV. *Range made a motion to elect Sharon Hartung as Secretary/Treasurer. Second by Speir. Motion passed 5-0.*

4. APPROVAL OF MEETING MINUTES

- A. **Approve minutes of Special Meeting Thursday, June 11, 2020**
- B. **Approve minutes of Budget Meeting Tuesday, June 16, 2020**
- C. **Approve minutes of Regular Meeting Tuesday, June 16, 2020**
 - I. *Speir made a motion to approve meeting minutes items A, B, and C. Second by Hartung. Motion passed 5-0.*

5. PUBLIC COMMENTS

- The following individuals addressed the Commissioners regarding subject matters not on this meeting's agenda: Daniel Fraser

6. MANAGEMENT REPORTS

- A. **Financial Report – June 2020**
- B. **Safety Report – June 2020**
- C. **Harbormaster Report – June 2020**
 - I. Commission discussed item.
- D. **Port Manager Report – June 2020**
 - I. Commission discussed item.
 - II. *Speir made a motion to approve management reports for June 2020 as discussed. Second by Hartung. Motion passed 5-0.*

7. ACTION ITEMS

- A. **Catalyst Seafood Lease**
 - I. Port Manager presented item.
 - II. *Range made a motion to approve draft Catalyst Seafood Amended and Restated Commercial Lease Agreement. Second by Hartung. Motion passed 5-0.*
- B. **Catalyst Seafood Outdoor Seating Plan**
 - I. Port Manager presented item.
 - II. Commission discussed item.
 - III. President allowed comments from Catalyst Seafood owners.
 - IV. President moved discussion back to the board.
 - V. *Speir made a motion to approve the Catalyst outdoor seating plan. Second by Hartung. Motion passed 5-0.*
- C. **Ocean Suites Motel Lease**
 - I. President presented item.
 - II. *Speir made a motion to approve Ocean Suites Motel Commercial Lease Agreement Amendment No. 1. Second by Range. Motion passed 5-0.*
- D. **J Sloane Hair Studio Lease**
 - I. President presented item.
 - II. *Hartung made a motion to approve Amended and Restated Commercial Lease Agreement with J Sloane Hair Studio for 3-years. Second by Speir. Motion passed 5-0.*
- E. **Boardwalk Mail Services Lease**
 - I. President presented item.
 - II. *Speir made a motion to approve Amended and Restated Commercial Lease Agreement with Boardwalk Mail Services for 3-years. Second by Range. Motion passed 5-0.*
- F. **Whale's Tail Consent to Assignment and Assumption to Lease**

- I. President presented item.
 - II. Commission discussed item.
 - III. *Speir made a motion to approve Consent to Assignment and Assumption of Lease with Becky Hannen and Andy and Amy Sales. Second by Range. Motion passed 5-0.*
- G. Reopening Dry Camping Sites**
- VI. President presented item.
 - VII. Commission discussed item.
 - VIII. *Heap made a motion to approve reopening dry camping sites for RV's with their own contain waste unit, and tent sites are open only to RV's with their own self contain units and not tents. Second by Range. Motion passed 5-0.*
- H. COVID-19 Relief Fund**
- I. Port Manager presented item.
 - II. *Range made a motion to approve State of Oregon Grant Agreement, Grant No. 1222. Second by Speir. Motion passed 5-0.*
- I. 2020 Strategic Business Plan 5-Year Mid-Point Update**
- I. President presented item.
 - II. *Speir made a motion to approve final draft 2020 Strategic Business Plan 5-Yea Mid-Point Update. Second by Range. Motion passed 5-0.*
- J. Boat Yard Work Plan Agreement**
- I. President presented item.
 - II. *Speir made a motion to approve draft Boat Yard Work Plan Agreement. Second by Hartung. Motion passed 5-0.*
- K. South Coast Knight Security / OrCal Security Consulting LLC Service Agreement**
- I. President presented item.
 - II. *Speir made a motion to approve draft Consent to Assignment and Assumption of Agreement for Security Services between South Coast Knight Security and OrCal Security Consulting. Second by Hartung. Motion passed 5-0.*
- L. Slugs N Stones N Ice Cream Cones Lease**
- I. President presented item.
 - II. *Speir made a motion to approve Slugs N Stones N Ice Cream Cones Commercial Lease Agreement Amendment No. 1. Second by Range. Motion passed 5-0.*
- M. Fuel Dock Repair and Dock Repair Project Change Order**
- I. President presented item.
 - II. *Speir made a motion to approve Change Order No. 1 to Legacy Contracting contract for the Fuel Dock Access Pad and Dock Pile Replacement Project. Second by Range. Motion passed 5-0.*

N. Kathy's Corner Market Consent to Assignment and Assumption to Lease

- I. President presented item.
- II. *Speir made a motion to approve Consent to Assignment and Assumption of lease with Vicky Fike and Ray and Robin Madison. Second by Range. Motion passed 5-0.*

O. Procurement Approval for Dock Materials

- I. President presented item.
- II. Commission discussed item.
- III. *Heap made a motion to approve expenditure of \$16,493.00 for dock wood from Conrad Forest Products. Second by Hartung. Motion passed 5-0.*
- IV. *Speir made a motion to approve expenditure of \$13,384.80 for dock bolts, washers and nuts from Gold Beach Lumber. Second by Hartung. Motion passed 5-0.*

P. Procurement Approval for Sealcoating and Striping Boat Launch Parking Lot

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Heap made a motion to spend action on item P, striping and sealcoating of the parking lot, until further clarification for the size of the project and the material being used. Second by Speir. Motion passed 5-0.*

Q. Procurement Approval for RV Park Seawall Blocks

- I. Port Manager presented item.
- II. Commission discussed item.
- III. *Range made a motion to approve expenditure for \$16,928 plus \$100 per hour for trucking to the site for the seawall, brick face type blocks. Second by Hartung. Motion passed 5-0.*
- IV. *Heap made a motion to approve the costs of the seawall installation be part of the overall RV Park Project. Second by Range. Motion passed 5-0.*

R. Storage Tank Pollution Liability Coverage

- I. Port Manager presented item.
- II. *Speir made a motion to approve the insurance renewal for Crum & Foster Storage Tank Pollution Liability Coverage and allow the Port Manager to sign the renewal application. Second by Hartung. Motion passed 5-0.*

S. Port Office Copier Agreement

- I. Port Manager presented item.
- II. *Speir made a motion to approve Canon Solutions America 60-month lease for a Canon IRA C5560i3 plus the cost per copy for the Port Office. Second by Range. Motion passed 5-0.*

~~T. POBH Bylaws~~

- I. Item was removed from agenda.

U. Opening Port Construction Fund and RV Park Improvement Debt Service Fund

- I. Port Manager presented item.
- II. *Speir made a motion to approve adopting RV Park improvement Debt Service Fund. Second by Range. Motion passed 5-0.*
- III. *Speir made a motion to approve adopting Port Construction Fund. Second by Range. Motion passed 5-0.*

8. INFORMATION ITEMS

A. RV Park Project

- I. Port Manager presented item.
- II. Commission discussed item.

B. Zola's Pizzeria Demolition Project

- I. Port Manager presented item.

C. Coast Guard Boat in Boat Yard

- I. Port Manager presented item.

D. COVID-19 Lease Tenant Repayment Plan

- I. Port Manager presented item.

9. COMMISSIONER COMMENTS

- Commissioners reported on their recent activities.

10. NEXT REGULAR MEETING DATE – Tuesday, August 18, 2020 at 6:00 P.M.

11. ADJOURNMENT

- President adjourned the meeting at 7:44 pm.

Secretary/Treasurer, Sharon Hartung

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com

**DRAFT MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, July 30, 2020

The Port of Brookings Harbor District met in special session on the above date at 3:00 P.M. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

1. CALL MEETING TO ORDER

- **Roll Call**
 - Commissioners present: Secretary/Treasurer Sharon Hartung, President Roy Davis, and Vice President Richard Heap. Commissioners Joseph Speir and Kenneth Range were absent.
 - Staff present: Port Manager Gary Dehlinger, Harbormaster Travis Webster, and Administrative Assistant Danielle Shepard.
- **Modifications, Additions, and Changes to the Agenda**
 - President requested to add Chetco Indian Memorial to Information Items.
 - *Hartung made a motion to add Chetco Indian Memorial to the agenda under information items. Second by Heap. Motion Passed 3-0.*
 - Port Manager requested to add dredging to information item.
 - *Heap made a motion to add clam dredging to the agenda under information item B. Second by Hartung. Motion Passed 3-0.*
- **Declaration of Potential Conflicts of Interest**
 - There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA

- I. *Heap made a motion to approve the agenda as amended. Second by Hartung. Motion passed 3-0.*

3. PUBLIC COMMENTS

- No public comments.

4. ACTION ITEMS

- A. **Procurement Approval for Sealcoating and Striping Boat Launch Parking Lot**
 - I. Port Manager presented item.
 - II. Harbormaster discussed item.
 - III. Commission discussed item.
 - IV. *Heap made a motion to approve draft Sealcoat and Striping Agreement with Strahm's Sealcoating & Striping, Inc. for \$19,326 for the Boat Launch Ramp Parking Lot. Second by Hartung. Motion passed 3-0.*
- B. **Procurement Approval for Port Office Copier**
 - I. Port Manager presented item.
 - II. Commission discussed item.

- I. *Heap made a motion to approve Pacific Office Automation 63-month lease agreement for a Ricoh IM C6000 with external paper deck copier for the Port Office. Second by Hartung. Motion passed 3-0.*

5. INFORMATION ITEMS

A. Chetco Indian Memorial

- I. Port Manager presented item.
- II. Commission discussed item.

B. Clam Dredging

- I. Port Manager presented item.
- II. Commission discussed item.

6. COMMISSIONER COMMENTS

- Commissioners reported on their recent activities.

7. NEXT REGULAR MEETING DATE – Tuesday, August 18, 2020 at 6:00 P.M.

8. ADJOURNMENT

- President adjourned the meeting at 3:41 pm.

Secretary/Treasurer, Sharon Hartung

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com

FINANCIAL SUMMARY REPORT

Date: August 18, 2020
Period: Month End Report of Financial Activities for July 2020
To: Honorable Board President and Harbor District Board Members
Issued by: Gary Dehlinger, Port Manager



Staff is working on improving our financial summary report information and to reduce time to produce. If you have any suggestions on a new format or data you would like to see, please let me or the staff know.

In the meantime, we attached the normal Fund Balance Report, Financial Debt Summary, Profit and Loss reports and included Profit and Loss by Fund.

Couple notable actions that happen last month; (1) Business Oregon returned the 2nd Quarterly payment to the Port. Per the agreement with Business Oregon the payment was deferred. The amount was transferred into Debt Service Fund and will show in August financials. (2) Umpqua Bank construction loan was completed, and funds are in Port accounts.

DOCUMENTS

- Fund Balance Report, 1 page
- Finance Debt Summary Report, 1 page
- Profit & Loss and Budget Performance July 2020, 8 pages
- Profit & Loss by Funds July 2020, 16 pages
- Check Register, 3 pages
- Vendor Expense Report January 1, 2020 to July 31, 2020, 61 pages

Fund Balance Report

DATE: August 18, 2020
RE: Month End Report Fund Balances July 2020
TO: Gary Dehlinger, Port Manager
ISSUED BY: Kim Boom, Financial Officer

UNRESTRICTED FUNDS

GENERAL FUND

- \$175,648.08 Umpqua Bank Checking 3634
- \$206,829.35 LGIP General Fund 6017
- 12,901.54 Dredging Fund LGIP 6254
- \$454.61 Petty Cash
- \$1,500.00 Cash on Hand (RV Park, Fuel Dock and Office Drawers)

RESTRICTED FUNDS

Capital Projects Fund & Port Construction Fund

- \$75,000.00 Umpqua Bank Checking 8018
- \$677,066.76 LGIP Capital Project 6273

PROJECTS

- Marine Fuel Dock Station C20193
- RV Park Restroom, Laundry Facility and Improvements

Debt Service Fund

- \$2,511.37 Umpqua Bank Money Market 8627
- \$43,889.54 LGIP Debt Service Fund 6020

NOTES

- Monthly (Travel Lift Loan/Lease - \$4,659) Payment due monthly on the 22nd
- Monthly (2018 Genie Reach Forklift Loan - \$1,464.71) Payment due monthly on the 15th
- Monthly (RV Park RR & Improvement Loan - \$4,809.87) Payment due monthly on the 15th
- Quarterly (IFA/Business Oregon - \$72,500.00) Payment due quarterly on the 15th

Revenue Bond Fund

- \$2,518.48 Umpqua Bank MM 9529
- \$110,093.14 LGIP USDA Bond Fund 6021

NOTES

- USDA Loan - \$130,120, Payment due annually on November 6th Year (\$13,012 must remain in fund)

Reserve Fund

- \$163,437.03 LGIP Reserve Fund 6018

TOTALS

- **\$397,333.58** UNRESTRICTED FUNDS, 30-Day reserve amount needed \$181,789
- **\$1,074,516.32** RESTRICTED FUNDS

TOTAL CURRENT CASH & CASH EQUIVALENTS \$1,471,849.90

Financial Debt Summary

DATE: August 18, 2020
RE: Month End Report of Debt for July 2020
TO: Gary Dehlinger, Port Manager
ISSUED BY: Kim Boom, Financial Officer

IFA Debt Service and USDA Revenue Bond Payments

- **IFA \$72,500 Paid 06/16/2020 – IFA returned this payment on 07/31/2020**

- **L96003/Sporthaven – Beachfront RV Park**
PRINCIPAL BALANCE ...\$0.00 INTEREST BALANCE...\$344,098.55
- **L98004/Basin 2 Dock Improvement**
PRINCIPAL BALANCE ...\$48,789.08 INTEREST BALANCE...\$317,442.69
- **X03004/Eureka Fishery-Property Improvement**
PRINCIPAL BALANCE ...\$187,397.32 INTEREST BALANCE...\$206,504.49
- **520139/Boardwalk**
PRINCIPAL BALANCE ...\$49,314.85 INTEREST BALANCE...\$178,170.40
- **525172/RV Park Improvement**
PRINCIPAL BALANCE ...\$112,890.28 INTEREST BALANCE...\$145,066.63
- **525176/Green Bldg.**
PRINCIPAL BALANCE ...\$265,060.31 INTEREST BALANCE...\$281,060.29
- **525181/Eureka Fishery-Property Purchase**
PRINCIPAL BALANCE ...\$176,083.86 INTEREST BALANCE...\$355,605.88
- **L02001/Marine Fueling Dock**
PRINCIPAL BALANCE ...\$168,413.72 INTEREST BALANCE...\$250,050.01
- **L02009/Cold Storage**
PRINCIPAL BALANCE ...\$687,054.62 INTEREST BALANCE...\$1,064,261.18

IFA TOTAL PRINCIPLE BALANCE as of June 30, 2020...\$1,695,004.04

IFA TOTAL ACCURED INTEREST as of March 10, 2020...\$3,142,262.13

- **USDA Revenue Bond - \$130,120 paid November 6, 2019 to USDA (72,487.38 to Principal)**
BALANCE...\$1,080,588.25

Other Notes Payable

- **Travelift - \$4659.00 paid to m2Lease**
BALANCE...\$165,884.88
- **2018 Genie Reach Forklift - \$1464.71 paid to Umpqua Bank**
BALANCE...\$70,140.21

APPROXIMATE END OF MONTH BALANCES

Port of Brookings Harbor
Profit & Loss
July 2020

	Jul 20
Income	
400 · REVENUES	
401 · GENERAL FUND REVENUES	
10412 · Property Tax Current	994.41
10413 · Property Tax Prior	669.49
10414 · Interest General Fund	237.30
10415 · Loans - General Fund	700,000.00
10418 · Miscellaneous	491.79
Total 401 · GENERAL FUND REVENUES	702,392.99
402 · GENERAL FUND PROGRAM REVENUES	
10421 · MARINA	
10421.2 · Moorage	
10421.3 · Commercial Slip Rent	3,842.73
10421.4 · Recreational Slip Rent	35,320.34
10421.5 · Transient	1,601.25
10421.6 · Liveaboard	375.00
Total 10421.2 · Moorage	41,139.32
10421.8 · Storage	12,108.24
10421 · MARINA - Other	6,842.10
Total 10421 · MARINA	60,089.66
10421.9 · Administration Fees	310.92
10422 · BEACHFRONT RV PARK	
10422.1 · Space Rental	93,054.74
10422.2 · Wood Sales	425.00
10422.3 · Other Sales	4,360.00
Total 10422 · BEACHFRONT RV PARK	97,839.74
10423 · BOATYARD	10,824.70
10424 · COMMERCIAL RETAIL	52,389.37
10425 · FUEL DOCK	86,082.53
10426 · PROPERTY GROUND EVENT USE	-143.75
Total 402 · GENERAL FUND PROGRAM REV...	307,393.17
420 · USDA REVENUE BOND FUND	
20414 · Interest Revenue Bond Fund	110.39
20419 · Transfer to USDA Bond Fund	10,843.00
Total 420 · USDA REVENUE BOND FUND	10,953.39
430 · DEBT SERVICE FUND REVENUE	
30414 · Interest Debt Service Fund	39.26
30419 · Transfer to Debt Service Fund	30,291.71
Total 430 · DEBT SERVICE FUND REVENUE	30,330.97
440 · CAPITAL PROJECTS FUND REVENUE	
40416 · Government Funding	
40416.2 · FEMA Funding	3,057.47
40416.3 · State Lottery Funding	39,598.00
Total 40416 · Government Funding	42,655.47
Total 440 · CAPITAL PROJECTS FUND REVE...	42,655.47
450 · RESERVE FUND REVENUE	

Port of Brookings Harbor
Profit & Loss
July 2020

	Jul 20
50414 · Interest Reserve Fund	167.23
50419 · Transfer to Reserve Fund	2,000.00
Total 450 · RESERVE FUND REVENUE	2,167.23
470 · PORT CONSTRUCTION FUND REVENUE	
70414 · Interest Port Construction Fund	313.53
70419 · Transfers to Port Const. Fund	684,000.00
Total 470 · PORT CONSTRUCTION FUND RE...	684,313.53
Total 400 · REVENUES	1,780,206.75
Total Income	1,780,206.75
Gross Profit	1,780,206.75
Expense	
610 · GENERAL FUND EXPENDITURES	
10900 · Operating Transfers Out General	727,134.71
500 · PERSONNEL SERVICES	
10501 · Port Manager	9,246.64
10502 · Port Office Staff	11,183.44
10503 · RV Park Office Staff	4,256.95
10504 · Operations Staff	21,589.28
10505 · Overtime	
10505.1 · Office	263.30
10505.2 · Operations	454.54
Total 10505 · Overtime	717.84
10506 · Payroll Taxes/Costs/Benefits	
10506.1 · Paid Holidays	995.20
10506.2 · Sick Leave Benefit	244.16
10506.3 · Vacation	4,351.13
10506.5 · SEP Retirement	
10506.6 · Office	1,906.43
10506.7 · Operations	1,679.52
10506.8 · Port Manager	971.61
Total 10506.5 · SEP Retirement	4,557.56
10506.9 · Personal Vehicle Allowance	469.59
10507 · Payroll Taxes	5,350.08
Total 10506 · Payroll Taxes/Costs/Benefits	15,967.72
10508 · Workers Compensation	6,709.46
10509 · Health Care and Dental	5,305.30
Total 500 · PERSONNEL SERVICES	74,976.63
600 · GENERAL FUND Material & Service	
10601 · ADVERTISING & NOTIFICATIONS	447.45
10602 · REPAIRS & MAINTENANCE	
10602.1 · Maintenance & Repairs	
10602.5 · Projects	2,616.95
10602.1 · Maintenance & Repairs - Ot...	4,171.95
Total 10602.1 · Maintenance & Repairs	6,788.90
10602.2 · Contracts and Agreements	2,932.64
10602.3 · Tools & Equipment Purchases	28.99

Port of Brookings Harbor
Profit & Loss
July 2020

	Jul 20
10602.4 · Supplies & Services	5,129.70
Total 10602 · REPAIRS & MAINTENANCE	14,880.23
10603 · FUEL purchased for resale	37,020.62
10605 · UTILITIES	
10605.1 · Electric & Propane Gas	7,722.69
10605.2 · Water, Sanitary & Waste	10,134.60
10605.3 · Telecommunications & Cable ...	2,022.21
10605 · UTILITIES - Other	40.88
Total 10605 · UTILITIES	19,920.38
10606 · OFFICE EXPENSE	2,648.43
10607 · BANK SERVICE & FINANCE FEES	5,739.70
10608 · TRAINING & TRAVEL	66.96
10609 · PERMITS, LICENSES, TAXES & MI...	54.90
10610 · INSURANCE; PROP & CAS, BOND	10,252.31
10611 · PROFESSIONAL FEES	
10611.1 · Accounting	500.00
10611.2 · Attorney	1,981.00
10611.4 · Engineering/Consultant	3,770.00
10611.5 · Architecture & Planning	1,453.55
10611.6 · Payroll Administration	545.50
10611.7 · IT/Computer Support	99.00
Total 10611 · PROFESSIONAL FEES	8,349.05
Total 600 · GENERAL FUND Material & Service	99,380.03
Total 610 · GENERAL FUND EXPENDITURES	901,491.37
630 · DEBT SERVICE FUND EXPENDITURES	
30802P · IFA PRINCIPAL	
30802.1 · OBDD #520139/Boardwalk Prin	-3,793.46
30802.2 · OBDD #525172/RV Park Prin.	-3,420.92
30802.3 · OBDD #525176/Green Bldg Prn	-6,024.09
30802.4 · OBDD #525181/EurekaFish Prn	-3,912.98
30802.5 · SPWF #L02009/Cold Strg Prin	-19,084.86
30802.7 · SPWF L98004/Dock Impr Prin	-26,315.84
30802.8 · SPWF L02001/MarineFuel Dock P...	-5,262.92
30802.9 · SPWF X03004/Eureka Fishery Prin	-4,684.93
Total 30802P · IFA PRINCIPAL	-72,500.00
801 · Principal	
30803P · 50 BFMII Travelift Principal	3,880.00
30804P · 2018 Genie Forklift Principal	1,108.47
Total 801 · Principal	4,988.47
810 · Interest Payments	
30813I · 50 BFMII Travelift Interest	779.00
30814I · 2018 Genie Forklift Interest	356.24
Total 810 · Interest Payments	1,135.24
Total 630 · DEBT SERVICE FUND EXPENDITUR...	-66,376.29
640 · CAPT. PROJ. EXPENDITURES	
40602 · Materials & Services Capt Proj	464.33
740 · CAPT. PROJ. CAPITAL OUTLAY	

4:04 PM

08/10/20

Cash Basis

Port of Brookings Harbor

Profit & Loss

July 2020

	Jul 20
40702 · Land Improvement - Capt Proj	
40702.1 · Engineering/Consultants	4,020.00
40702.2 · Materials & Services	5,217.23
Total 40702 · Land Improvement - Capt Proj	9,237.23
Total 740 · CAPT. PROJ. CAPITAL OUTLAY	9,237.23
Total 640 · CAPT. PROJ. EXPENDITURES	9,701.56
670 · PORT CONST FUND EXPENDITURES	
70100 · PORT CONST. CAPITAL OUTLAY	
70700 · Land Improvement - Port Const.	21,793.22
Total 70100 · PORT CONST. CAPITAL OUTLAY	21,793.22
Total 670 · PORT CONST FUND EXPENDITURES	21,793.22
Total Expense	866,609.86
Net Income	913,596.89

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Cash Basis

Port of Brookings Harbor Profit & Loss Budget Performance FY 2020-2021

July 2020

	Jul 20	Budget	% of Budget
Income			
400 · REVENUES			
401 · GENERAL FUND REVENUES			
10411 · Cash Carry Over	0.00	60,000.00	0.0%
10412 · Property Tax Current	994.41	230,000.00	0.4%
10413 · Property Tax Prior	669.49	9,500.00	7.0%
10414 · Interest General Fund	237.30	3,570.00	6.6%
10415 · Loans - General Fund	700,000.00	715,000.00	97.9%
10417 · Assets Sales	0.00	6,000.00	0.0%
10418 · Miscellaneous	491.79	29,652.00	1.7%
10419 · Transfer to General Fund	4,211.84		
Total 401 · GENERAL FUND REVENUES	706,604.83	1,053,722.00	67.1%
402 · GENERAL FUND PROGRAM REVENUES			
10421 · MARINA			
10421.2 · Moorage			
10421.3 · Commercial Slip Rent	3,842.73		
10421.4 · Recreational Slip Rent	35,320.34		
10421.5 · Transient	1,601.25		
10421.6 · Liveaboard	375.00		
Total 10421.2 · Moorage	41,139.32		
10421.8 · Storage	12,108.24		
10421 · MARINA - Other	6,842.10	675,255.00	1.0%
Total 10421 · MARINA	60,089.66	675,255.00	8.9%
10421.9 · Administration Fees	310.92		
10422 · BEACHFRONT RV PARK			
10422.1 · Space Rental	93,054.74		
10422.2 · Wood Sales	425.00		
10422.3 · Other Sales	4,360.00		
10422 · BEACHFRONT RV PARK - Other	0.00	546,700.00	0.0%
Total 10422 · BEACHFRONT RV PARK	97,839.74	546,700.00	17.9%
10423 · BOATYARD	10,824.70	120,720.00	9.0%
10424 · COMMERCIAL RETAIL	52,389.37	515,000.00	10.2%
10425 · FUEL DOCK	86,082.53	900,000.00	9.6%
10426 · PROPERTY GROUND EVENT USE	-143.75	8,540.00	-1.7%
Total 402 · GENERAL FUND PROGRAM REVENUES	307,393.17	2,766,215.00	11.1%
420 · USDA REVENUE BOND FUND			
20411 · Cash Carry Over - USDA Revenue	0.00	98,395.00	0.0%
20414 · Interest Revenue Bond Fund	110.39	2,000.00	5.5%
20419 · Transfer to USDA Bond Fund	10,843.00	130,120.00	8.3%
Total 420 · USDA REVENUE BOND FUND	10,953.39	230,515.00	4.8%
430 · DEBT SERVICE FUND REVENUE			
30411 · Cash Carry Over - Debt Service	0.00	23,602.00	0.0%
30414 · Interest Debt Service Fund	39.26	1,500.00	2.6%
30419 · Transfer to Debt Service Fund	30,291.71	427,247.00	7.1%
Total 430 · DEBT SERVICE FUND REVENUE	30,330.97	452,349.00	6.7%
440 · CAPITAL PROJECTS FUND REVENUE			
40411 · Cash Carry Over - Capt Proj	0.00	2,500.00	0.0%
40416 · Government Funding			
40416.1 · Grant Funding	0.00	79,825.00	0.0%
40416.2 · FEMA Funding	3,057.47	3,400,000.00	0.1%
40416.3 · State Lottery Funding	39,598.00	570,000.00	6.9%
Total 40416 · Government Funding	42,655.47	4,049,825.00	1.1%
40419 · Transfer to Capital Project	9,237.23	75,000.00	12.3%
Total 440 · CAPITAL PROJECTS FUND REVENUE	51,892.70	4,127,325.00	1.3%
450 · RESERVE FUND REVENUE			
50411 · Cash Carry Over - Reserve Fund	0.00	130,000.00	0.0%
50414 · Interest Reserve Fund	167.23	3,000.00	5.6%
50419 · Transfer to Reserve Fund	2,000.00	24,000.00	8.3%
Total 450 · RESERVE FUND REVENUE	2,167.23	157,000.00	1.4%
470 · PORT CONSTRUCTION FUND REVENUE			
70414 · Interest Port Construction Fund	313.53		

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Port of Brookings Harbor
Profit & Loss Budget Performance FY 2020-2021
July 2020

	Jul 20	Budget	% of Budget
70419 · Transfers to Port Const. Fund	684,000.00		
Total 470 · PORT CONSTRUCTION FUND REVENUE	684,313.53		
Total 400 · REVENUES	1,793,655.82	8,787,126.00	20.4%
Total Income	1,793,655.82	8,787,126.00	20.4%
Gross Profit	1,793,655.82	8,787,126.00	20.4%
Expense			
610 · GENERAL FUND EXPENDITURES			
10900 · Operating Transfers Out General	736,371.94	656,367.00	112.2%
500 · PERSONNEL SERVICES			
10501 · Port Manager	9,246.64	84,500.00	10.9%
10502 · Port Office Staff	11,183.44	116,465.00	9.6%
10503 · RV Park Office Staff	4,256.95	48,194.00	8.8%
10504 · Operations Staff	21,589.28	192,836.00	11.2%
10505 · Overtime			
10505.1 · Office	263.30	863.00	30.5%
10505.2 · Operations	454.54		
10505 · Overtime - Other	0.00	5,282.00	0.0%
Total 10505 · Overtime	717.84	6,145.00	11.7%
10506 · Payroll Taxes/Costs/Benefits			
10506.1 · Paid Holidays	995.20		
10506.2 · Sick Leave Benefit	244.16		
10506.3 · Vacation	4,351.13		
10506.5 · SEP Retirement			
10506.6 · Office	1,906.43		
10506.7 · Operations	1,679.52		
10506.8 · Port Manager	971.61		
Total 10506.5 · SEP Retirement	4,557.56		
10506.9 · Personal Vehicle Allowance	469.59		
10507 · Payroll Taxes	5,350.08		
10506 · Payroll Taxes/Costs/Benefits - Other	0.00	129,350.00	0.0%
Total 10506 · Payroll Taxes/Costs/Benefits	15,967.72	129,350.00	12.3%
10508 · Workers Compensation	6,709.46	18,920.00	35.5%
10509 · Health Care and Dental	5,305.30	63,665.00	8.3%
Total 500 · PERSONNEL SERVICES	74,976.63	660,075.00	11.4%
600 · GENERAL FUND Material & Service			
10601 · ADVERTISING & NOTIFICATIONS	447.45	14,105.00	3.2%
10602 · REPAIRS & MAINTENANCE			
10602.1 · Maintenance & Repairs			
10602.5 · Projects	2,616.95		
10602.1 · Maintenance & Repairs - Other	4,171.95	0.00	100.0%
Total 10602.1 · Maintenance & Repairs	6,788.90	0.00	100.0%
10602.2 · Contracts and Agreements	2,932.64		
10602.3 · Tools & Equipment Purchases	28.99		
10602.4 · Supplies & Services	5,129.70		
10602 · REPAIRS & MAINTENANCE - Other	0.00	288,372.00	0.0%
Total 10602 · REPAIRS & MAINTENANCE	14,880.23	288,372.00	5.2%
10603 · FUEL purchased for resale	37,020.62	800,000.00	4.6%
10605 · UTILITIES			
10605.1 · Electric & Propane Gas	7,722.69		
10605.2 · Water, Sanitary & Waste	10,134.60		
10605.3 · Telecommunications & Cable TV	2,022.21		
10605 · UTILITIES - Other	40.88	319,483.00	0.0%
Total 10605 · UTILITIES	19,920.38	319,483.00	6.2%
10606 · OFFICE EXPENSE	2,648.43	61,011.00	4.3%
10607 · BANK SERVICE & FINANCE FEES	5,739.70	34,818.00	16.5%
10608 · TRAINING & TRAVEL	66.96	10,162.00	0.7%
10609 · PERMITS, LICENSES, TAXES & MISC	54.90	12,085.00	0.5%
10610 · INSURANCE; PROP & CAS, BOND	10,252.31	86,996.00	11.8%
10611 · PROFESSIONAL FEES			
10611.1 · Accounting	500.00		
10611.2 · Attorney	1,981.00		

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Port of Brookings Harbor
Profit & Loss Budget Performance FY 2020-2021
July 2020

	Jul 20	Budget	% of Budget
10611.4 · Engineering/Consultant	3,770.00		
10611.5 · Architecture & Planning	1,453.55		
10611.6 · Payroll Administration	545.50		
10611.7 · IT/Computer Support	99.00		
10611 · PROFESSIONAL FEES - Other	0.00	81,463.00	0.0%
Total 10611 · PROFESSIONAL FEES	8,349.05	81,463.00	10.2%
Total 600 · GENERAL FUND Material & Service	99,380.03	1,708,495.00	5.8%
710 · GENERAL FUND CAPITAL OUTLAY			
10702 · Land Improvements	0.00	715,000.00	0.0%
Total 710 · GENERAL FUND CAPITAL OUTLAY	0.00	715,000.00	0.0%
920 · OPERATING CONTINGENCY	0.00	35,000.00	0.0%
Total 610 · GENERAL FUND EXPENDITURES	910,728.60	3,774,937.00	24.1%
620 · USDA REVENUE BOND EXPENDITURES			
20801P · USDA Revenue Bond Principal	0.00	76,112.00	0.0%
20810I · USDA Revenue Bond Interest	0.00	54,008.00	0.0%
Total 620 · USDA REVENUE BOND EXPENDITURES	0.00	130,120.00	0.0%
630 · DEBT SERVICE FUND EXPENDITURES			
30802P · IFA PRINCIPAL			
30802.1 · OBDD #520139/Boardwalk Prin	-3,793.46		
30802.2 · OBDD #525172/RV Park Prin.	-3,420.92		
30802.3 · OBDD #525176/Green Bldg Prn	-6,024.09		
30802.4 · OBDD #525181/EurekaFish Prn	-3,912.98		
30802.5 · SPWF #L02009/Cold Strg Prin	-19,084.86		
30802.7 · SPWF L98004/Dock Impr Prin	-26,315.84		
30802.8 · SPWF L02001/MarineFuel Dock Prn	-5,262.92		
30802.9 · SPWF X03004/Eureka Fishery Prin	-4,684.93		
30802P · IFA PRINCIPAL - Other	0.00	294,800.00	0.0%
Total 30802P · IFA PRINCIPAL	-72,500.00	294,800.00	-24.6%
801 · Principal			
30803P · 50 BFMII Travelift Principal	3,880.00	47,754.00	8.1%
30804P · 2018 Genie Forklift Principal	1,108.47	13,616.00	8.1%
60806P · RV Park Improv. Umpqua Bank	0.00	38,529.00	0.0%
Total 801 · Principal	4,988.47	99,899.00	5.0%
810 · Interest Payments			
30813I · 50 BFMII Travelift Interest	779.00	8,154.00	9.6%
30814I · 2018 Genie Forklift Interest	356.24	3,959.00	9.0%
60815I · RV Park Improv. Umpqua Bank	0.00	20,435.00	0.0%
Total 810 · Interest Payments	1,135.24	32,548.00	3.5%
Total 630 · DEBT SERVICE FUND EXPENDITURES	-66,376.29	427,247.00	-15.5%
640 · CAPT. PROJ. EXPENDITURES			
40602 · Materials & Services Capt Proj	464.33		
40900 · Operating Transfers Out Capital	4,211.84		
740 · CAPT. PROJ. CAPITAL OUTLAY			
40702 · Land Improvement - Capt Proj			
40702.1 · Engineering/Consultants	4,020.00		
40702.2 · Materials & Services	5,217.23		
40702 · Land Improvement - Capt Proj - Other	0.00	4,124,825.00	0.0%
Total 40702 · Land Improvement - Capt Proj	9,237.23	4,124,825.00	0.2%
Total 740 · CAPT. PROJ. CAPITAL OUTLAY	9,237.23	4,124,825.00	0.2%
Total 640 · CAPT. PROJ. EXPENDITURES	13,913.40	4,124,825.00	0.3%
670 · PORT CONST FUND EXPENDITURES			
70100 · PORT CONST. CAPITAL OUTLAY			
70700 · Land Improvement - Port Const.	21,793.22		
Total 70100 · PORT CONST. CAPITAL OUTLAY	21,793.22		
Total 670 · PORT CONST FUND EXPENDITURES	21,793.22		
930 · Fund Balances			
10930 · Unappropriated Balance GF	0.00	45,000.00	0.0%
20930 · Unappropriated Balance-USDA	0.00	100,395.00	0.0%
30930 · Unappropriated Balance Debt	0.00	25,102.00	0.0%

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Port of Brookings Harbor
Profit & Loss Budget Performance FY 2020-2021
July 2020

	Jul 20	Budget	% of Budget
40930 - Unappropriated Balance Capt Pro	0.00	2,500.00	0.0%
50930 - Unappropriated Balance Reserve	0.00	157,000.00	0.0%
Total 930 - Fund Balances	0.00	329,997.00	0.0%
Total Expense	880,058.93	8,787,126.00	10.0%
Net Income	913,596.89	0.00	100.0%

Port of Brookings Harbor
Profit & Loss General Fund
July 2020

	Jul 20
Income	
400 · REVENUES	
401 · GENERAL FUND REVENUES	
10412 · Property Tax Current	994.41
10413 · Property Tax Prior	669.49
10414 · Interest General Fund	237.30
10415 · Loans - General Fund	700,000.00
10418 · Miscellaneous	491.79
Total 401 · GENERAL FUND REVENUES	702,392.99
402 · GENERAL FUND PROGRAM REVENUES	
10421 · MARINA	
10421.2 · Moorage	
10421.3 · Commercial Slip Rent	3,842.73
10421.4 · Recreational Slip Rent	35,320.34
10421.5 · Transient	1,601.25
10421.6 · Liveaboard	375.00
Total 10421.2 · Moorage	41,139.32
10421.8 · Storage	12,108.24
10421 · MARINA - Other	6,842.10
Total 10421 · MARINA	60,089.66
10421.9 · Administration Fees	309.26
10422 · BEACHFRONT RV PARK	
10422.1 · Space Rental	93,054.74
10422.2 · Wood Sales	425.00
10422.3 · Other Sales	4,360.00
Total 10422 · BEACHFRONT RV PARK	97,839.74
10423 · BOATYARD	10,824.70
10424 · COMMERCIAL RETAIL	52,389.37
10425 · FUEL DOCK	86,082.53
10426 · PROPERTY GROUND EVENT USE	-143.75
Total 402 · GENERAL FUND PROGRAM REVENUES	307,391.51
Total 400 · REVENUES	1,009,784.50
Total Income	1,009,784.50
Gross Profit	1,009,784.50
Expense	
600 · GENERAL FUND EXPENDITURES	
10900 · Operating Transfers Out General	727,134.71
500 · PERSONNEL SERVICES	
10501 · Port Manager	9,246.64
10502 · Port Office Staff	11,183.44
10503 · RV Park Office Staff	4,256.95
10504 · Operations Staff	21,589.28
10505 · Overtime	
10505.1 · Office	263.30
10505.2 · Operations	454.54
Total 10505 · Overtime	717.84
10506 · Payroll Taxes/Costs/Benefits	
10506.1 · Paid Holidays	995.20
10506.2 · Sick Leave Benefit	244.16
10506.3 · Vacation	4,351.13
10506.5 · SEP Retirement	
10506.6 · Office	1,906.43
10506.7 · Operations	1,679.52

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Port of Brookings Harbor Profit & Loss General Fund July 2020

	Jul 20
10506.8 · Port Manager	971.61
Total 10506.5 · SEP Retirement	4,557.56
10506.9 · Personal Vehicle Allowance	469.59
10507 · Payroll Taxes	5,350.08
Total 10506 · Payroll Taxes/Costs/Benefits	15,967.72
10508 · Workers Compensation	6,709.46
10509 · Health Care and Dental	5,305.30
Total 500 · PERSONNEL SERVICES	74,976.63
601 · GENERAL FUND Material & Service	
10601 · ADVERTISING & NOTIFICATIONS	447.45
10602 · REPAIRS & MAINTENANCE	
10602.1 · Maintenance & Repairs	
10602.5 · Projects	2,616.95
10602.1 · Maintenance & Repairs - Other	4,171.95
Total 10602.1 · Maintenance & Repairs	6,788.90
10602.2 · Contracts and Agreements	2,932.64
10602.3 · Tools & Equipment Purchases	28.99
10602.4 · Supplies & Services	5,129.70
Total 10602 · REPAIRS & MAINTENANCE	14,880.23
10603 · FUEL purchased for resale	37,020.62
10605 · UTILITIES	
10605.1 · Electric & Propane Gas	7,722.69
10605.2 · Water, Sanitary & Waste	10,134.60
10605.3 · Telecommunications & Cable TV	2,022.21
10605 · UTILITIES - Other	40.88
Total 10605 · UTILITIES	19,920.38
10606 · OFFICE EXPENSE	2,648.43
10607 · BANK SERVICE & FINANCE FEES	5,685.51
10608 · TRAINING & TRAVEL	66.96
10609 · PERMITS, LICENSES, TAXES & MISC	54.90
10610 · INSURANCE; PROP & CAS, BOND	10,252.31
10611 · PROFESSIONAL FEES	
10611.1 · Accounting	500.00
10611.2 · Attorney	1,981.00
10611.4 · Engineering/Consultant	3,770.00
10611.6 · Payroll Administration	545.50
10611.7 · IT/Computer Support	99.00
Total 10611 · PROFESSIONAL FEES	6,895.50
Total 601 · GENERAL FUND Material & Service	97,872.29
Total 600 · GENERAL FUND EXPENDITURES	899,983.63
Total Expense	899,983.63
Net Income	109,800.87

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Port of Brookings Harbor
Profit & Loss Budget General Fund FY 2020-2021
July 2020

	Jul 20	Budget	% of Budget
Income			
400 · REVENUES			
401 · GENERAL FUND REVENUES			
10411 · Cash Carry Over	0.00	60,000.00	0.0%
10412 · Property Tax Current	994.41	230,000.00	0.4%
10413 · Property Tax Prior	669.49	9,500.00	7.0%
10414 · Interest General Fund	237.30	3,570.00	6.6%
10415 · Loans - General Fund	700,000.00	715,000.00	97.9%
10417 · Assets Sales	0.00	6,000.00	0.0%
10418 · Miscellaneous	491.79	29,652.00	1.7%
Total 401 · GENERAL FUND REVENUES	702,392.99	1,053,722.00	66.7%
402 · GENERAL FUND PROGRAM REVENUES			
10421 · MARINA			
10421.2 · Moorage			
10421.3 · Commercial Slip Rent	3,842.73		
10421.4 · Recreational Slip Rent	35,320.34		
10421.5 · Transient	1,601.25		
10421.6 · Liveaboard	375.00		
Total 10421.2 · Moorage	41,139.32		
10421.8 · Storage	12,108.24		
10421 · MARINA - Other	6,842.10	675,255.00	1.0%
Total 10421 · MARINA	60,089.66	675,255.00	8.9%
10421.9 · Administration Fees	309.26		
10422 · BEACHFRONT RV PARK			
10422.1 · Space Rental	93,054.74		
10422.2 · Wood Sales	425.00		
10422.3 · Other Sales	4,360.00		
10422 · BEACHFRONT RV PARK - Other	0.00	546,700.00	0.0%
Total 10422 · BEACHFRONT RV PARK	97,839.74	546,700.00	17.9%
10423 · BOATYARD	10,824.70	120,720.00	9.0%
10424 · COMMERCIAL RETAIL	52,389.37	515,000.00	10.2%
10425 · FUEL DOCK	86,082.53	900,000.00	9.6%
10426 · PROPERTY GROUND EVENT USE	-143.75	8,540.00	-1.7%
Total 402 · GENERAL FUND PROGRAM REVENUES	307,391.51	2,766,215.00	11.1%
Total 400 · REVENUES	1,009,784.50	3,819,937.00	26.4%
Total Income	1,009,784.50	3,819,937.00	26.4%
Gross Profit	1,009,784.50	3,819,937.00	26.4%
Expense			
610 · GENERAL FUND EXPENDITURES			
10900 · Operating Transfers Out General	727,134.71	656,367.00	110.8%
500 · PERSONNEL SERVICES			
10501 · Port Manager	9,246.64	84,500.00	10.9%
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10503 · RV Park Office Staff	4,256.95	48,194.00	8.8%
10504 · Operations Staff	21,589.28	192,836.00	11.2%
10505 · Overtime			
10505.1 · Office	263.30	863.00	30.5%
10505.2 · Operations	454.54		
10505 · Overtime - Other	0.00	5,282.00	0.0%
Total 10505 · Overtime	717.84	6,145.00	11.7%
10506 · Payroll Taxes/Costs/Benefits			
10506.1 · Paid Holidays	995.20		
10506.2 · Sick Leave Benefit	244.16		
10506.3 · Vacation	4,351.13		
10506.5 · SEP Retirement			
10506.6 · Office	1,906.43		
10506.7 · Operations	1,679.52		
10506.8 · Port Manager	971.61		
Total 10506.5 · SEP Retirement	4,557.56		
10506.9 · Personal Vehicle Allowance	469.59		
10507 · Payroll Taxes	5,350.08		
10506 · Payroll Taxes/Costs/Benefits - Other	0.00	129,350.00	0.0%

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Port of Brookings Harbor
Profit & Loss Budget General Fund FY 2020-2021
July 2020

	Jul 20	Budget	% of Budget
Total 10506 · Payroll Taxes/Costs/Benefits	15,967.72	129,350.00	12.3%
10508 · Workers Compensation	6,709.46	18,920.00	35.5%
10509 · Health Care and Dental	5,305.30	63,665.00	8.3%
Total 500 · PERSONNEL SERVICES	74,976.63	660,075.00	11.4%
600 · GENERAL FUND Material & Service			
10601 · ADVERTISING & NOTIFICATIONS	447.45	14,105.00	3.2%
10602 · REPAIRS & MAINTENANCE			
10602.1 · Maintenance & Repairs			
10602.5 · Projects	2,616.95		
10602.1 · Maintenance & Repairs - Other	4,171.95	0.00	100.0%
Total 10602.1 · Maintenance & Repairs	6,788.90	0.00	100.0%
10602.2 · Contracts and Agreements	2,932.64		
10602.3 · Tools & Equipment Purchases	28.99		
10602.4 · Supplies & Services	5,129.70		
10602 · REPAIRS & MAINTENANCE - Other	0.00	288,372.00	0.0%
Total 10602 · REPAIRS & MAINTENANCE	14,880.23	288,372.00	5.2%
10603 · FUEL purchased for resale	37,020.62	800,000.00	4.6%
10605 · UTILITIES			
10605.1 · Electric & Propane Gas	7,722.69		
10605.2 · Water, Sanitary & Waste	10,134.60		
10605.3 · Telecommunications & Cable TV	2,022.21		
10605 · UTILITIES - Other	40.88	319,483.00	0.0%
Total 10605 · UTILITIES	19,920.38	319,483.00	6.2%
10606 · OFFICE EXPENSE	2,648.43	61,011.00	4.3%
10607 · BANK SERVICE & FINANCE FEES	5,685.51	34,818.00	16.3%
10608 · TRAINING & TRAVEL	66.96	10,162.00	0.7%
10609 · PERMITS, LICENSES, TAXES & MISC	54.90	12,085.00	0.5%
10610 · INSURANCE; PROP & CAS, BOND	10,252.31	86,996.00	11.8%
10611 · PROFESSIONAL FEES			
10611.1 · Accounting	500.00		
10611.2 · Attorney	1,981.00		
10611.4 · Engineering/Consultant	3,770.00		
10611.6 · Payroll Administration	545.50		
10611.7 · IT/Computer Support	99.00		
10611 · PROFESSIONAL FEES - Other	0.00	81,463.00	0.0%
Total 10611 · PROFESSIONAL FEES	6,895.50	81,463.00	8.5%
Total 600 · GENERAL FUND Material & Service	97,872.29	1,708,495.00	5.7%
710 · GENERAL FUND CAPITAL OUTLAY			
10702 · Land Improvements	0.00	715,000.00	0.0%
Total 710 · GENERAL FUND CAPITAL OUTLAY	0.00	715,000.00	0.0%
920 · OPERATING CONTINGENCY	0.00	35,000.00	0.0%
Total 610 · GENERAL FUND EXPENDITURES	899,983.63	3,774,937.00	23.8%
930 · Fund Balances			
10930 · Unappropriated Balance GF	0.00	45,000.00	0.0%
Total 930 · Fund Balances	0.00	45,000.00	0.0%
Total Expense	899,983.63	3,819,937.00	23.6%
Net Income	109,800.87	0.00	100.0%

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08/10/20

Cash Basis

Port of Brookings Harbor
Profit & Loss Capital Projects Fund
 July 2020

	Jul 20
Income	
400 · REVENUES	
440 · CAPITAL PROJECTS FUND REVENUE	
40416 · Government Funding	
40416.2 · FEMA Funding	3,057.47
40416.3 · State Lottery Funding	39,598.00
Total 40416 · Government Funding	42,655.47
Total 440 · CAPITAL PROJECTS FUND REVENUE	42,655.47
Total 400 · REVENUES	42,655.47
Total Income	42,655.47
Gross Profit	42,655.47
Expense	
640 · CAPT. PROJ. EXPENDITURES	
40602 · Materials & Services Capt Proj	464.33
740 · CAPT. PROJ. CAPITAL OUTLAY	
40702 · Land Improvement - Capt Proj	
40702.1 · Engineering/Consultants	4,020.00
40702.2 · Materials & Services	5,217.23
Total 40702 · Land Improvement - Capt Proj	9,237.23
Total 740 · CAPT. PROJ. CAPITAL OUTLAY	9,237.23
Total 640 · CAPT. PROJ. EXPENDITURES	9,701.56
Total Expense	9,701.56
Net Income	32,953.91

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08/10/20
Cash Basis

Port of Brookings Harbor
Profit & Loss Budget Capital Projects FY 2020-2021
July 2020

	Jul 20	Budget	% of Budget
Income			
400 · REVENUES			
440 · CAPITAL PROJECTS FUND REVENUE			
40411 · Cash Carry Over - Capt Proj	0.00	2,500.00	0.0%
40416 · Government Funding			
40416.1 · Grant Funding	0.00	79,825.00	0.0%
40416.2 · FEMA Funding	3,057.47	3,400,000.00	0.1%
40416.3 · State Lottery Funding	39,598.00	570,000.00	6.9%
Total 40416 · Government Funding	42,655.47	4,049,825.00	1.1%
40419 · Transfer to Capital Project	0.00	75,000.00	0.0%
Total 440 · CAPITAL PROJECTS FUND REVENUE	42,655.47	4,127,325.00	1.0%
Total 400 · REVENUES	42,655.47	4,127,325.00	1.0%
Total Income	42,655.47	4,127,325.00	1.0%
Gross Profit	42,655.47	4,127,325.00	1.0%
Expense			
640 · CAPT. PROJ. EXPENDITURES			
40602 · Materials & Services Capt Proj	464.33		
740 · CAPT. PROJ. CAPITAL OUTLAY			
40702 · Land Improvement - Capt Proj			
40702.1 · Engineering/Consultants	4,020.00		
40702.2 · Materials & Services	5,217.23		
40702 · Land Improvement - Capt Proj - Other	0.00	4,124,825.00	0.0%
Total 40702 · Land Improvement - Capt Proj	9,237.23	4,124,825.00	0.2%
Total 740 · CAPT. PROJ. CAPITAL OUTLAY	9,237.23	4,124,825.00	0.2%
Total 640 · CAPT. PROJ. EXPENDITURES	9,701.56	4,124,825.00	0.2%
930 · Fund Balances			
40930 · Unappropriated Balance Capt Pro	0.00	2,500.00	0.0%
Total 930 · Fund Balances	0.00	2,500.00	0.0%
Total Expense	9,701.56	4,127,325.00	0.2%
Net Income	32,953.91	0.00	100.0%

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08/10/20

Cash Basis

Port of Brookings Harbor
Profit & Loss USDA Revenue Bond Fund
July 2020

	Jul 20
Income	
400 · REVENUES	
420 · USDA REVENUE BOND FUND	
20414 · Interest Revenue Bond Fund	110.39
20419 · Transfer to USDA Bond Fund	10,843.00
Total 420 · USDA REVENUE BOND FUND	10,953.39
Total 400 · REVENUES	10,953.39
Total Income	10,953.39
Gross Profit	10,953.39
Expense	0.00
Net Income	10,953.39

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Cash Basis

Port of Brookings Harbor
Profit & Loss Budget Revenue Bond Fund FY 2020-2021
July 2020

	Jul 20	Budget	% of Budget
Income			
400 · REVENUES			
420 · USDA REVENUE BOND FUND			
20411 · Cash Carry Over - USDA Revenue	0.00	98,395.00	0.0%
20414 · Interest Revenue Bond Fund	110.39	2,000.00	5.5%
20419 · Transfer to USDA Bond Fund	10,843.00	130,120.00	8.3%
Total 420 · USDA REVENUE BOND FUND	10,953.39	230,515.00	4.8%
Total 400 · REVENUES	10,953.39	230,515.00	4.8%
Total Income	10,953.39	230,515.00	4.8%
Gross Profit	10,953.39	230,515.00	4.8%
Expense			
620 · USDA REVENUE BOND EXPENDITURES			
20801P · USDA Revenue Bond Principal	0.00	76,112.00	0.0%
20810I · USDA Revenue Bond Interest	0.00	54,008.00	0.0%
Total 620 · USDA REVENUE BOND EXPENDITURES	0.00	130,120.00	0.0%
930 · Fund Balances			
20930 · Unappropriated Balance-USDA	0.00	100,395.00	0.0%
Total 930 · Fund Balances	0.00	100,395.00	0.0%
Total Expense	0.00	230,515.00	0.0%
Net Income	10,953.39	0.00	100.0%

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08/10/20

Cash Basis

Port of Brookings Harbor

Profit & Loss Debt Service Fund

July 2020

	Jul 20
Income	
400 · REVENUES	
430 · DEBT SERVICE FUND REVENUE	
30414 · Interest Debt Service Fund	39.26
30419 · Transfer to Debt Service Fund	30,291.71
Total 430 · DEBT SERVICE FUND REVENUE	30,330.97
Total 400 · REVENUES	30,330.97
Total Income	30,330.97
Gross Profit	30,330.97
Expense	
630 · DEBT SERVICE FUND EXPENDITURES	
30802P · IFA PRINCIPAL	
30802.1 · OBDD #520139/Boardwalk Prin	-3,793.46
30802.2 · OBDD #525172/RV Park Prin.	-3,420.92
30802.3 · OBDD #525176/Green Bldg Prn	-6,024.09
30802.4 · OBDD #525181/EurekaFish Prn	-3,912.98
30802.5 · SPWF #L02009/Cold Strg Prin	-19,084.86
30802.7 · SPWF L98004/Dock Impr Prin	-26,315.84
30802.8 · SPWF L02001/MarineFuel Dock Prn	-5,262.92
30802.9 · SPWF X03004/Eureka Fishery Prin	-4,684.93
Total 30802P · IFA PRINCIPAL	-72,500.00
801 · Principal	
30803P · 50 BFMII Travelift Principal	3,880.00
30804P · 2018 Genie Forklift Principal	1,108.47
Total 801 · Principal	4,988.47
810 · Interest Payments	
30813I · 50 BFMII Travelift Interest	779.00
30814I · 2018 Genie Forklift Interest	356.24
Total 810 · Interest Payments	1,135.24
Total 630 · DEBT SERVICE FUND EXPENDITURES	-66,376.29
Total Expense	-66,376.29
Net Income	96,707.26

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08/10/20
Cash Basis

Port of Brookings Harbor
Profit & Loss Budget Debt Service FY 2020-2021
July 2020

	Jul 20	Budget	% of Budget
Income			
400 · REVENUES			
430 · DEBT SERVICE FUND REVENUE			
30411 · Cash Carry Over - Debt Service	0.00	23,602.00	0.0%
30414 · Interest Debt Service Fund	39.26	1,500.00	2.6%
30419 · Transfer to Debt Service Fund	30,291.71	427,247.00	7.1%
Total 430 · DEBT SERVICE FUND REVENUE	30,330.97	452,349.00	6.7%
Total 400 · REVENUES	30,330.97	452,349.00	6.7%
Total Income	30,330.97	452,349.00	6.7%
Gross Profit	30,330.97	452,349.00	6.7%
Expense			
630 · DEBT SERVICE FUND EXPENDITURES			
30802P · IFA PRINCIPAL			
30802.1 · OBDD #520139/Boardwalk Prin	-3,793.46		
30802.2 · OBDD #525172/RV Park Prin.	-3,420.92		
30802.3 · OBDD #525176/Green Bldg Prin	-6,024.09		
30802.4 · OBDD #525181/EurekaFish Prin	-3,912.98		
30802.5 · SPWF #L02009/Cold Strg Prin	-19,084.86		
30802.7 · SPWF L98004/Dock Impr Prin	-26,315.84		
30802.8 · SPWF L02001/MarineFuel Dock Prin	-5,262.92		
30802.9 · SPWF X03004/Eureka Fishery Prin	-4,684.93		
30802P · IFA PRINCIPAL - Other	0.00	294,800.00	0.0%
Total 30802P · IFA PRINCIPAL	-72,500.00	294,800.00	-24.6%
801 · Principal			
30803P · 50 BFMII Travelift Principal	3,880.00	47,754.00	8.1%
30804P · 2018 Genie Forklift Principal	1,108.47	13,616.00	8.1%
60806P · RV Park Improv. Umpqua Bank	0.00	38,529.00	0.0%
Total 801 · Principal	4,988.47	99,899.00	5.0%
810 · Interest Payments			
30813I · 50 BFMII Travelift Interest	779.00	8,154.00	9.6%
30814I · 2018 Genie Forklift Interest	356.24	3,959.00	9.0%
60815I · RV Park Improv. Umpqua Bank	0.00	20,435.00	0.0%
Total 810 · Interest Payments	1,135.24	32,548.00	3.5%
Total 630 · DEBT SERVICE FUND EXPENDITURES	-66,376.29	427,247.00	-15.5%
930 · Fund Balances			
30930 · Unappropriated Balance Debt	0.00	25,102.00	0.0%
Total 930 · Fund Balances	0.00	25,102.00	0.0%
Total Expense	-66,376.29	452,349.00	-14.7%
Net Income	96,707.26	0.00	100.0%

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Cash Basis

Port of Brookings Harbor
Profit & Loss Reserve Fund
July 2020

	Jul 20
Income	
400 · REVENUES	
450 · RESERVE FUND REVENUE	
50414 · Interest Reserve Fund	167.23
50419 · Transfer to Reserve Fund	2,000.00
Total 450 · RESERVE FUND REVENUE	2,167.23
Total 400 · REVENUES	2,167.23
Total Income	2,167.23
Gross Profit	2,167.23
Expense	0.00
Net Income	2,167.23

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Cash Basis

Port of Brookings Harbor
Profit & Loss Budget Reserve Fund FY 2020-2021
July 2020

	Jul 20	Budget	% of Budget
Income			
400 · REVENUES			
450 · RESERVE FUND REVENUE			
50411 · Cash Carry Over - Reserve Fund	0.00	130,000.00	0.0%
50414 · Interest Reserve Fund	167.23	3,000.00	5.6%
50419 · Transfer to Reserve Fund	2,000.00	24,000.00	8.3%
Total 450 · RESERVE FUND REVENUE	2,167.23	157,000.00	1.4%
Total 400 · REVENUES	2,167.23	157,000.00	1.4%
Total Income	2,167.23	157,000.00	1.4%
Gross Profit	2,167.23	157,000.00	1.4%
Expense			
930 · Fund Balances			
50930 · Unappropriated Balance Reserve	0.00	157,000.00	0.0%
Total 930 · Fund Balances	0.00	157,000.00	0.0%
Total Expense	0.00	157,000.00	0.0%
Net Income	2,167.23	0.00	100.0%

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08/10/20
Cash Basis

Port of Brookings Harbor
Profit & Loss Port Construction Fund
July 2020

	Jul 20
Income	
400 · REVENUES	
470 · PORT CONSTRUCTION FUND REVENUE	
70414 · Interest Port Construction Fund	313.53
70419 · Transfers to Port Const. Fund	684,000.00
	<hr/>
Total 470 · PORT CONSTRUCTION FUND REVENUE	684,313.53
	<hr/>
Total 400 · REVENUES	684,313.53
	<hr/>
Total Income	684,313.53
	<hr/>
Gross Profit	684,313.53
	<hr/>
Expense	
600 · GENERAL FUND EXPENDITURES	
601 · GENERAL FUND Material & Service	
10611 · PROFESSIONAL FEES	
10611.5 · Architecture & Planning	1,453.55
	<hr/>
Total 10611 · PROFESSIONAL FEES	1,453.55
	<hr/>
Total 601 · GENERAL FUND Material & Service	1,453.55
	<hr/>
Total 600 · GENERAL FUND EXPENDITURES	1,453.55
	<hr/>
670 · PORT CONST FUND EXPENDITURES	
70100 · PORT CONST. CAPITAL OUTLAY	
70700 · Land Improvement - Port Const.	21,793.22
	<hr/>
Total 70100 · PORT CONST. CAPITAL OUTLAY	21,793.22
	<hr/>
Total 670 · PORT CONST FUND EXPENDITURES	21,793.22
	<hr/>
Total Expense	23,246.77
	<hr/>
Net Income	661,066.76
	<hr/> <hr/>

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Cash Basis

Port of Brookings Harbor
Profit & Loss Budget Port Construction Fund FY 2020-2021
July 2020

	Jul 20	Budget	% of Budget
Income			
400 · REVENUES			
470 · PORT CONSTRUCTION FUND REVENUE			
70414 · Interest Port Construction Fund	313.53		
70419 · Transfers to Port Const. Fund	684,000.00		
Total 470 · PORT CONSTRUCTION FUND REVEN...	684,313.53		
Total 400 · REVENUES	684,313.53		
Total Income	684,313.53		
Gross Profit	684,313.53		
Expense			
610 · GENERAL FUND EXPENDITURES			
600 · GENERAL FUND Material & Service			
10611 · PROFESSIONAL FEES			
10611.5 · Architecture & Planning	1,453.55		
Total 10611 · PROFESSIONAL FEES	1,453.55		
Total 600 · GENERAL FUND Material & Service	1,453.55		
Total 610 · GENERAL FUND EXPENDITURES	1,453.55		
670 · PORT CONST FUND EXPENDITURES			
70100 · PORT CONST. CAPITAL OUTLAY			
70700 · Land Improvement - Port Const.	21,793.22		
Total 70100 · PORT CONST. CAPITAL OUTLAY	21,793.22		
Total 670 · PORT CONST FUND EXPENDITURES	21,793.22		
Total Expense	23,246.77		
Net Income	661,066.76		

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Cash Basis

Port of Brookings Harbor
Profit & Loss Debt Service RV Park Fund
July 2020

	Jul 20
Net Income	0.00

11:03 AM

Port of Brookings Harbor

08/10/20

Profit & Loss Budget Debt Service RV Park Fund FY 2020-2021

Cash Basis

July 2020

	Jul 20	Budget	% of Budget
Net Income	<u>0.00</u>		

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08/10/20

Cash Basis

Port of Brookings Harbor

Check Registers

As of July 31, 2020

Type	Num	Date	Name	Memo	Debit	Credit	Balance
100 · UNRESTRICTED CASH & EQUIVALENTS							-2,788,671.40
101 · GENERAL FUND CHECKING & LGIP							-2,788,795.30
10103 · General Funds Ckg Umpqua 3634							-3,016,542.33
Check	Debit	07/30/2020	Jackson, Deborah	Duplicate payment for transient dock		32.50	-3,016,574.83
Check	DEBIT	07/01/2020	Edward Jones	Employer Contribution 07/01/2020 ConfirmationQFLH5-NX22M		198.89	-3,016,773.72
Check	DEBIT	07/01/2020	Edward Jones	Employer Contribution 07/01/2020 ConfirmationQGY58-S7TPX		131.88	-3,016,905.60
Check	DEBIT	07/01/2020	Edward Jones	Employer Contribution 07/01/2020 ConfirmationQGY58-S81SD		125.24	-3,017,030.84
Check	DEBIT	07/01/2020	Edward Jones	Employer Contribution 07/01/2020 ConfirmationQGY58-S87QP		158.67	-3,017,189.51
Check	DEBIT	07/01/2020	Edward Jones	Employer Contribution 07/01/2020 ConfirmationQGY58-S8B9H		277.20	-3,017,466.71
Check	DEBIT	07/01/2020	US Bank Sep- IRA	Employer Contribution 07/01/2020 ConfirmationQGY58-S8HLH		318.55	-3,017,785.26
Check	DEBIT	07/02/2020	Elavon	JUNE 2020 MERCHANT SERVICE FEE ACCT#873 Ventek Boat Launch		118.27	-3,017,903.53
Check	DEBIT	07/02/2020	Elavon	JUNE 2020 MERCHANT SERVICE FEE ACCT#902		1.39	-3,017,904.92
Check	DEBIT	07/02/2020	Elavon	JUNE 2020 MERCHANT SERVICE FEE ACCT#951		719.53	-3,018,624.45
Check	DEBIT	07/02/2020	Elavon	JUNE 2020 MERCHANT SERVICE FEE ACCT#316		1,142.02	-3,019,766.47
Check	DEBIT	07/03/2020	ADP	Advice of Debit #559700868 ezLaborManager/ADP 300 Timeclock		90.95	-3,019,857.42
Bill Pmt -Check	DEBIT	07/11/2020	Tyree Oil, Inc	Account # 56851 Fuel Purchase		8,611.96	-3,028,469.38
Bill Pmt -Check	DEBIT	07/21/2020	Tyree Oil, Inc	Account # 56851 Fuel Purchase		12,990.81	-3,041,460.19
Bill Pmt -Check	DEBIT	07/22/2020	Tyree Oil, Inc	Account # 56851 Fuel Purchase		4,070.18	-3,045,530.37
Check	DEBIT	07/15/2020	Edward Jones	Employer Contribution 07/15/2020 ConfirmationQJG0Q-LJRPY		200.61	-3,045,730.98
Check	DEBIT	07/15/2020	Edward Jones	Employer Contribution 07/15/2020 ConfirmationQJG0Q-LKTCW		139.35	-3,045,870.33
Check	DEBIT	07/15/2020	Edward Jones	Employer Contribution 07/15/2020 ConfirmationQJG0Q-LKZVB		128.83	-3,045,999.16
Check	DEBIT	07/15/2020	Edward Jones	Employer Contribution 07/15/2020 ConfirmationQJG0Q-LL5DN		167.02	-3,046,166.18
Check	DEBIT	07/15/2020	Edward Jones	Employer Contribution 07/15/2020 ConfirmationQJG0Q-LL8KH		289.20	-3,046,455.38
Check	DEBIT	07/15/2020	TD Ameritrade	Employer Contribution 07/15/2020 ConfirmationQJG0Q-LLD2X		202.21	-3,046,657.59
Check	DEBIT	07/15/2020	US Bank Sep- IRA	Employer Contribution 07/15/2020 ConfirmationQJG0Q-LLJ9V		326.53	-3,046,984.12
Bill Pmt -Check	DEBIT	07/28/2020	Tyree Oil, Inc	Account # 56851 Fuel Purchase		11,347.67	-3,058,331.79
Sales Tax Paym...	DEBIT	07/14/2020	Oregon Lodging Tax	BIN: 0294055-3 OR TLT 2nd QTR 2020 confirmation code is 1-446-471-936.		1,560.53	-3,059,892.32
Bill Pmt -Check	DEBIT	07/20/2020	Pitney Bowes, Inc.	Power Postage Acct# 8000-9000-0324-9186		300.00	-3,060,192.32
Check	DEBIT	07/24/2020	ADP	Advice of Debit 560805885 Payroll Date: 07/15/2020		236.47	-3,060,428.79
Check	DEBIT	07/21/2020		Store Currency Deposited & Sold for 06/2020		7.75	-3,060,436.54
Check	DEBIT	07/31/2020	ADP	Advice of Debit #561381423 ezLaborManager/ADP 300 Timeclock		90.95	-3,060,527.49
Check	DEBIT	07/29/2020	Edward Jones	Employer Contribution 07/29/2020 Confirmation QKVJ4-S16DL		146.41	-3,060,673.90
Check	DEBIT	07/29/2020	Edward Jones	Employer Contribution 07/29/2020 Confirmation QKBJ4-S232R		207.15	-3,060,881.05
Check	DEBIT	07/29/2020	Edward Jones	Employer Contribution 07/29/2020 Confirmation QKBJ4-S2HGL		141.50	-3,061,022.55
Check	DEBIT	07/29/2020	Edward Jones	Employer Contribution 07/29/2020 Confirmation QKBJ4-S2LZN		112.60	-3,061,135.15
Check	DEBIT	07/29/2020	Edward Jones	Employer Contribution 07/29/2020 Confirmation QKBJ4-S2S68		142.75	-3,061,277.90
Check	DEBIT	07/29/2020	Edward Jones	Employer Contribution 07/29/2020 Confirmation QKBJ4-S2XMB		164.54	-3,061,442.44
Check	DEBIT	07/29/2020	Edward Jones	Employer Contribution 07/29/2020 Confirmation QKBJ4-S230VN		289.20	-3,061,731.64
Check	DEBIT	07/29/2020	TD Ameritrade	Employer Contribution 07/29/2020 Confirmation QKBJ4-S34ZD		184.77	-3,061,916.41
Check	DEBIT	07/29/2020	US Bank Sep- IRA	Employer Contribution 07/29/2020 Confirmation QKBJ4-S38M0		326.53	-3,062,242.94
Check	DEBIT	07/03/2020	ADP	Advice of Debit 560027788 Payroll Date: 07/01/2020		127.13	-3,062,370.07
Check	DEBIT - CC	07/08/2020	Miller, Eric	REFUND via Elavon per Travis-Week Moorage, Basin 1 E 38, July 8 - July 14		56.32	-3,062,426.39
General Journal	RVPark Loan	07/15/2020		Hawkins invoice July 15, 2020- Services for Financing Agreement w/Umpqua Bank	684,000.00		-2,378,426.39
General Journal	PAY 07/01	07/01/2020		Rec 07/01/2020 payroll		12,766.17	-2,391,192.56
General Journal	PAY 07/15*1	07/15/2020		Rec 07/15/2020 payroll		13,864.80	-2,405,057.36
General Journal	TAX 07/01	07/01/2020		Rec 07/01/2020 payroll		4,986.24	-2,410,043.60
General Journal	TAX 07/15*1	07/15/2020		Rec 07/15/2020 payroll		5,444.23	-2,415,487.83
General Journal	PAY 07/15*2	07/15/2020	Jennifer Buchnoff	Rec 07/15/2020 payroll		1,307.61	-2,416,795.44
General Journal	TAX 07/15*2	07/15/2020		Rec 07/15/2020 payroll- Jennifer Buchnoff		549.67	-2,417,345.11
General Journal	CP 07/07	07/07/2020		Transfer to Capital Projects for payment to Curry County Bldg. Permit		3,781.01	-2,421,126.12
General Journal	CP 07/07	07/07/2020		Transfer to Capital Projects for payment to DSL for JPA Removal/Fill Permit 2020		826.00	-2,421,952.12
General Journal	DEBT 07/07	07/07/2020		Transfer to Debt Service Fund for Travelift Payment		4,659.00	-2,426,611.12
General Journal	DEBT 07/07	07/07/2020		Transfer to Debt Service Fund for Fork Lift Payment		1,464.71	-2,428,075.83
General Journal	Dredge 7/8	07/08/2020		General Fund Internal Transfer from Umpqua General Fund to Dredging Fund LGIP 6254 2% Gross Resou...		3,958.40	-2,432,034.23
General Journal	IFA 07/08	07/08/2020		Transfer to IFA Debt Service for 3rd Qtr 2020 Pmt		24,168.00	-2,456,202.23
General Journal	RES 07/08	07/08/2020		Transfer to Reserve Fund		2,000.00	-2,458,202.23
General Journal	USDA 07/08	07/08/2020		To transfer to USDA Revenue Bond Fund for November 2020 Payment		10,843.00	-2,469,045.23
General Journal	PC 07/17	07/17/2020		Transfer \$660,000 from Umpqua Bank General Funds to LGIP Capital Projects Port Construction Fund...		660,000.00	-3,129,045.23
General Journal	CP 07/20	07/20/2020		Transfer to Capital Projects for payment to EMC inv#91009-2004 & 91009-2008		4,020.00	-3,133,065.23
General Journal	CP 07/20	07/20/2020		Transfer to Capital Projects for payment to Boardwalk Mail inv#49288		39.98	-3,133,105.21
General Journal	CP 07/20	07/20/2020		Transfer to Capital Projects for payment to BOLI Prevailing Wage Rate inv#WH-39 7/15/2020		570.24	-3,133,675.45
General Journal	USCG 07/20	07/22/2020		JULY 2020 LEASE Pmt	923.24		-3,132,752.21
General Journal	COVID 07/28	07/28/2020		Corona Virus Relief Grant PAY NO. 1629337 Inv#1222 Doc No. VP426463	3,057.47		-3,129,694.74
General Journal	PAY 07/29	07/29/2020		Rec 07/29/2020 payroll		13,265.62	-3,142,960.36
General Journal	TAX 07/29	07/29/2020		Rec 07/29/2020 payroll		5,260.75	-3,148,221.11

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08/10/20

Cash Basis

Port of Brookings Harbor

Check Registers

As of July 31, 2020

Type	Num	Date	Name	Memo	Debit	Credit	Balance
General Journal	REQ#2 7/30	07/30/2020		PAY NO. 1630458 LDA REQ-2 Port of Brookings Harbor C2019375 Draw #2 Doc No. VP073969	39,598.00		-3,108,623.11
Check	9899	07/10/2020	Pearce, Jim (FV Leonard G)	REFUND - overpayment on account		54.00	-3,108,677.11
Check	9900	07/10/2020	Frates, Dave	REFUND for Key Deposit Return		20.00	-3,108,697.11
Bill Pmt -Check	9901	07/10/2020	Curry Transfer & Recycling	Account #2040-2434-001 Trash Dumpsters		5,256.90	-3,113,954.01
Bill Pmt -Check	9902	07/10/2020	EMC-Engineers/Scientists, LLC	Develop Demolition Drawings for Zola's Pizzeria Bldg.		3,770.00	-3,117,724.01
Bill Pmt -Check	9903	07/10/2020	Fastenal Industrial Supplies	Customer No. ORBRK0013 Toiletries & Supplies		65.96	-3,117,789.97
Bill Pmt -Check	9904	07/10/2020	Ferguson Enterprises, Inc.	Customer #1120898		176.99	-3,117,966.96
Bill Pmt -Check	9905	07/10/2020	Gowman Electric, Inc.	Electrical Repairs		147.64	-3,118,114.60
Bill Pmt -Check	9906	07/10/2020	Harbor Sanitary District	JUNE 2020 Sanitary Bill		3,737.70	-3,121,852.30
Bill Pmt -Check	9907	07/10/2020	Holly's Handyman, LLC	Raccoon Trapping dates: 6/20/2020-6/29/2020		250.00	-3,122,102.30
Bill Pmt -Check	9908	07/10/2020	Pape Material Handling	Customer No. 1070715		1,367.90	-3,123,470.20
Bill Pmt -Check	9909	07/10/2020	Roto Rooter	Acct#2940-522445 Sanitary Billing Period		1,140.00	-3,124,610.20
Bill Pmt -Check	9910	07/10/2020	Spec Dist Assoc of OR- Workers Comp	Cust #02-0016414		6,709.46	-3,131,319.66
Check	9911	07/17/2020	Curry County Cruisers	REFUND per mandatory cancellation of events due to COVID-19		393.75	-3,131,713.41
Sales Tax Paym...	9912	07/17/2020	Curry County TLT	Curry County Lodging Tax 2nd QTR 2020		6,068.72	-3,137,782.13
Bill Pmt -Check	9913	07/17/2020	Black Rice & Luna LLP	JUNE 2020 Attorney/Legal Services		1,981.00	-3,139,763.13
Bill Pmt -Check	9914	07/17/2020	Country Media, Inc.	CUST# 38747 Curry Coastal Pilot Notices		447.45	-3,140,210.58
Bill Pmt -Check	9915	07/17/2020	Engineering Tech. Services	Revised Civil Plans - Demo Zola's Bldg		457.50	-3,140,668.08
Bill Pmt -Check	9916	07/17/2020	Harbor Logging Supply, Inc.	Materials for Hoops at Basin 1		145.45	-3,140,813.53
Bill Pmt -Check	9917	07/17/2020	South Coast Knight Security	Security Patrol		2,700.00	-3,143,513.53
Bill Pmt -Check	9918	07/17/2020	Spec Dist Assoc of OR- Healthcare	Customer #: 03-0016414 - HEALTHCARE PREMIUM		6,046.44	-3,149,559.97
Bill Pmt -Check	9919	07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Policy#31P16414-203 Customer ID: 01-16414 - 2019 PROPERTY & CASUALTY POLICY		8,771.24	-3,158,331.21
Bill Pmt -Check	9920	07/17/2020	Xerox Capital Services, LLC	Copier Leases and Maintenance		1,087.57	-3,159,418.78
Bill Pmt -Check	9921	07/24/2020	BI-MART	Account #931481 Water & Supplies		95.58	-3,159,514.36
Bill Pmt -Check	9922	07/24/2020	BOARDWALK MAIL SERVICE	Postage - Sent Documents to: Stormwater Program		3.47	-3,159,517.83
Bill Pmt -Check	9923	07/24/2020	CAL/OR Insurance Specialists, Inc.	Crum & Forster Policy#STP-127778-Tank Pollution Liability Coverage (renewal for FY 2020-21)		1,481.07	-3,160,998.90
Bill Pmt -Check	9924	07/24/2020	Coos-Curry Electric Cooperative, Inc.	ACCT # 67601 Electrical Service		242.71	-3,161,241.61
Bill Pmt -Check	9925	07/24/2020	Curry Equipment	Account#1052 Equip Repair & Maint. Supplies		103.00	-3,161,344.61
Bill Pmt -Check	9926	07/24/2020	Eco Nutrients	IBC Sealed Totes - 275 GAL for spent oils		200.00	-3,161,544.61
Bill Pmt -Check	9927	07/24/2020	Engineering Resource Services LLC	ACM Vessel Survey - PROJECTS: Demo of Vessel NO-YO & Zola's Bldg		1,890.00	-3,163,434.61
Bill Pmt -Check	9928	07/24/2020	Esco Products, Inc.	Cust. No. 6034 Rebuild Kit for DC-RS-50 for moisture/descent separators on Fuel Tank		1,342.14	-3,164,776.75
Bill Pmt -Check	9929	07/24/2020	Fastenal Industrial Supplies	Customer No. ORBRK0013 Toiletries & Supplies		1,454.96	-3,166,231.71
Bill Pmt -Check	9930	07/24/2020	Gold Beach Lumber Yard, Inc.	Account #776 Hardware Supplies & Materials		48.40	-3,166,280.11
Bill Pmt -Check	9931	07/24/2020	Gowman Electric, Inc.	Electrical Repairs		85.00	-3,166,365.11
Bill Pmt -Check	9932	07/24/2020	Harbor Sanitary District	DISCONNECT FEE for SEWER		92.00	-3,166,457.11
Bill Pmt -Check	9933	07/24/2020	Holly's Handyman, LLC	Raccoon Trapping dates: 6/30/2020-7/20/2020		50.00	-3,166,507.11
Bill Pmt -Check	9934	07/24/2020	Kerr's Ace Hardware Inc	Customer#56 Hardware Supplies		202.86	-3,166,709.97
Bill Pmt -Check	9935	07/24/2020	Media Nook	Consultation June 8-12 for sound system at conference room		30.00	-3,166,739.97
Bill Pmt -Check	9936	07/24/2020	New Hope Plumbing & Custom Builders	Repair to Urinals at KiteField & Launch Ramp		692.00	-3,167,431.97
Bill Pmt -Check	9937	07/24/2020	ORRCO	Removal of all spent & used Oils, Filters and Fuel		180.00	-3,167,611.97
Bill Pmt -Check	9938	07/24/2020	Pump Pipe & Tank Services, LLC	6/17/2020-Filter Change - Fuel Dock Pumps		110.00	-3,167,721.97
Bill Pmt -Check	9939	07/24/2020	Quill Corporation	ACCT#1932158 Office Supplies		1,139.66	-3,168,861.63
Check	9940	07/31/2020	Zola's Pizzeria	CL0033 - REFUND of Security Deposit paid on 02/06/2007		990.00	-3,169,851.63
Check	9941	07/31/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 06/24/2020-07/23/2020		2,998.17	-3,172,849.80
Check	9942	07/31/2020	Archuleta, John	August Secured Storage Charges VOIDED		61.00	-3,172,910.80
Bill Pmt -Check	9943	07/31/2020	Coos-Curry Electric Cooperative, Inc.	ACCT # 67601 Electrical Service		7,479.98	-3,180,390.78
Bill Pmt -Check	9944	07/31/2020	John Kellum/John's Portable Welding	07/24/2020 LABOR - Weld legs on cover plate at boat wash station		75.00	-3,180,465.78
Bill Pmt -Check	9945	07/31/2020	Les Schwab Tire Center	ACCT#24804672		20.00	-3,180,485.78
Bill Pmt -Check	9946	07/31/2020	NAPA Auto Part	ACCT#60285 Vehicle/Equip Maint. & Supplies		77.81	-3,180,563.59
Bill Pmt -Check	9947	07/31/2020	Oregon PERS/State Social Security Admin.	ER No. 8147 Oregon State Social Security Admin Fee 2020-2021		15.00	-3,180,578.59
Bill Pmt -Check	9948	07/31/2020	Gerald W. Burns, CPA	JUL Retainer Bill #7		500.00	-3,181,078.59
Bill Pmt -Check	9949	07/31/2020	Gold Beach Lumber Yard, Inc.	Account #776 Hardware Supplies & Materials		566.18	-3,181,644.77
Bill Pmt -Check	9950	07/31/2020	Pape Material Handling	Customer No. 1070715 Repairs to EQ#3713 - 2019 Club Car Cart		561.46	-3,182,206.23
Bill Pmt -Check	9951	07/31/2020	Thermo Fluids, Inc.	07/29/2020-Removal of Oily Waters, Oils		580.00	-3,182,786.23
General Journal	Pay 1624779	07/20/2020		Pmt via DAS Pay No. 1624779 Doc. No. VP301515 inv#20201421 FT #166423	231.13		-3,182,555.10
Total 10103 - General Funds Ckg Umpqua 3634					727,809.84	893,822.61	-3,182,555.10
10105 - General Fund LGIP 6017							227,747.03
Check	DEBIT	07/01/2020		LGIP Fees for JUNE 2020		0.90	227,746.13
General Journal	GF 07/17	07/17/2020		Transfer \$24,000 from LGIP General Funds to LGIP Capital Projects Port Construction Fund from...		24,000.00	203,746.13
Total 10105 - General Fund LGIP 6017					0.00	24,000.90	203,746.13
Total 101 - GENERAL FUND CHECKING & LGIP					727,809.84	917,823.51	-2,978,808.97

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Cash Basis

Port of Brookings Harbor

Check Registers

As of July 31, 2020

Type	Num	Date	Name	Memo	Debit	Credit	Balance
10101 - Petty Cash							123.90
Total 10101 - Petty Cash							123.90
Total 100 - UNRESTRICTED CASH & EQUIVALENTS					727,809.84	917,823.51	-2,978,685.07
110 - RESTRICTED CASH & EQUIVALENTS							271,188.26
104 - RESTRICTED MONEY MKT & CHECKING							-4,098.32
20104 - USDA BOND Umpqua MM 9529							2,511.43
Total 20104 - USDA BOND Umpqua MM 9529							2,511.43
30104 - Debt Service Umpqua MM 8627							2,503.65
Check	DEBIT	07/15/2020	Umpqua Bank/Loan#747041620	Genie Reach Forklift Loan#747041620 Payment #29		1,464.71	1,038.94
Check	DEBIT	07/22/2020	m2 Lease LLC	Customer #107104 Loan#110561 Pmt #45 - 50 BFMII Travelift		4,659.00	-3,620.06
General Journal	DEBT 07/07	07/07/2020		Transfer to Debt Service Fund for Travelift Payment	4,659.00		1,038.94
General Journal	DEBT 07/07	07/07/2020		Transfer to Debt Service Fund for Fork Lift Payment	1,464.71		2,503.65
Total 30104 - Debt Service Umpqua MM 8627					6,123.71	6,123.71	2,503.65
40104 - Capital Projects Umpqua 8018							-9,113.40
General Journal	CP 07/07	07/07/2020		Transfer to Capital Projects for payment to Curry County Bldg. Permit	3,781.01		-5,332.39
General Journal	CP 07/07	07/07/2020		Transfer to Capital Projects for payment to DSL for JPA Removal/Fill Permit 2020	826.00		-4,506.39
General Journal	USCG 07/20	07/22/2020		JULY 2020 LEASE Pmt		923.24	-5,429.63
General Journal	COVID 07/28	07/28/2020		Corona Virus Relief Grant PAY NO. 1629337 Inv#1222 Doc No. VP426463	3,057.47		-2,372.16
General Journal	COVID 07/28	07/28/2020		Corona Virus Relief Grant PAY NO. 1629337 Inv#1222 Doc No. VP426463		3,057.47	-5,429.63
General Journal	REQ#2 7/30	07/30/2020		PAY NO. 1630458 LDA REQ-2 Port of Brookings Harbor C2019375 Draw #2 Doc No. VP073969	39,598.00		34,168.37
General Journal	REQ#2 7/30	07/30/2020		PAY NO. 1630458 LDA REQ-2 Port of Brookings Harbor C2019375 Draw #2 Doc No. VP073969		39,598.00	-5,429.63
General Journal	BusOR 7/31	07/31/2020		Business Oregon returning 2nd QTR 2020 Pmt of \$72,500 via Umpqua Bank Capt. Proj. acct#8018	72,500.00		67,070.37
Bill Pmt -Check	269	07/07/2020	Curry County Planning Department	Curry County Building Permit Project C2019375 Dock Repairs & Improve		3,781.01	63,289.36
Bill Pmt -Check	270	07/07/2020	Department of State Lands	JPA - Permit Processing Fee 2020 Removal - Fill		826.00	62,463.36
General Journal	Pay 1624779	07/20/2020		Pmt via DAS Pay No. 1624779 Doc. No. VP301515 inv#20201421 FT #166423		231.13	62,232.23
Total 40104 - Capital Projects Umpqua 8018					119,762.48	48,416.85	62,232.23
Total 104 - RESTRICTED MONEY MKT & CHECKING					125,886.19	54,540.56	67,247.31
105 - RESTRICTED LGIP							275,286.58
20105 - USDA Bond Fund LGIP 6021							97,386.24
General Journal	USDA 07/08	07/08/2020		To transfer to USDA Revenue Bond Fund for November 2020 Payment	10,843.00		108,229.24
Total 20105 - USDA Bond Fund LGIP 6021					10,843.00	0.00	108,229.24
30105 - IFA Debt Service Fund LGIP 6020							18,608.02
General Journal	IFA 07/08	07/08/2020		Transfer to IFA Debt Service for 3rd Qtr 2020 Pmt	24,168.00		42,776.02
Total 30105 - IFA Debt Service Fund LGIP 6020					24,168.00	0.00	42,776.02
50105 - Reserve Fund LGIP 6018							159,292.32
General Journal	RES 07/08	07/08/2020		Transfer to Reserve Fund	2,000.00		161,292.32
Total 50105 - Reserve Fund LGIP 6018					2,000.00	0.00	161,292.32
Total 105 - RESTRICTED LGIP					37,011.00	0.00	312,297.58
Total 110 - RESTRICTED CASH & EQUIVALENTS					162,897.19	54,540.56	379,544.89
TOTAL					890,707.03	972,364.07	-2,599,140.18

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Cash Basis

Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
5-R Excavation, LLC				
01/31/2020	5-R Excavation, LLC	12/15/2019-Drill holes for new fence at boat storage, Secured Storage Improvement Project Cha...	1,590.00	1,590.00
01/31/2020	5-R Excavation, LLC	12/20/2019-Dig out and spread rock in new boat storage, Secured Storage Improvement Project C...	2,550.00	4,140.00
01/31/2020	5-R Excavation, LLC	1/6/2020- Grading for Gear Storage Road Grading Project Charges applied to Earthwork Contract...	2,165.00	6,305.00
04/17/2020	5-R Excavation, LLC	1/30/2020-Install electric conduit and backfill with crushed rock in new boat storage, Secured S...	2,216.00	8,521.00
04/17/2020	5-R Excavation, LLC	3/4/2020-Breaking of concrete and load, rock delivery - PROJECTS:Demo Old Waste Oil Bldg Charge...	1,491.00	10,012.00
04/17/2020	5-R Excavation, LLC	3/4/2020-Grading of lot at "old" Green Bldg. Charges applied to Earthwork Contract 2020	2,520.00	12,532.00
04/17/2020	5-R Excavation, LLC	4/14/2020- Installation ADA Rmp and sidewalk at Port Office as per specifications per bid - :PRO...	8,566.00	21,098.00
04/17/2020	5-R Excavation, LLC	4/14/2020- Concrete - extra to curb and rock by Hungry Clam and steps at Port Office	463.45	21,561.45
04/17/2020	5-R Excavation, LLC	4/14/2020-Labor and Equipment - extra to curb and rock by Hungry Clam and steps at Port Office	760.00	22,321.45
04/30/2020	5-R Excavation, LLC	Installation and Labor for Hydrants install by boatyard and kite field	3,627.00	25,948.45
06/30/2020	5-R Excavation, LLC	05/19/2020-Cleanup road at Port with trackloader and dumptruck Charges applied to Earthwork Con...	950.00	26,898.45
06/30/2020	5-R Excavation, LLC	05/29/2020-Cleanup road at Port with truckload and dumptruck Charges applied to Earthwork Contr...	1,330.00	28,228.45
06/30/2020	5-R Excavation, LLC	06/09/2020- Clean up boat ramp and boatyard Charges applied to Earthwork Contract 2020	905.64	29,134.09
06/30/2020	5-R Excavation, LLC	06/15/2020-Jackhammering tear out concrete sidewalk at Port, Price includes equipment, labor and...	1,456.81	30,590.90
06/30/2020	5-R Excavation, LLC	06/16/2020- Pour concrete sidewalk Indian Memorial at Port, Price includes materials for prep C...	1,771.06	32,361.96
Total 5-R Excavation, LLC				32,361.96
Allied Roofing & Construction LLC				
02/11/2020	Mountain View Custom Cycles	Completion of the tear off and removal of the existing roof and frame to re frame to match same ...	3,446.00	3,446.00
02/11/2020	Mountain View Custom Cycles	Change Order for extra roofing work on shingles	500.00	3,946.00
Total Allied Roofing & Construction LLC				3,946.00
AMAZON MKTPLACE				
03/02/2020	AMAZON MKTPLACE	Orzero for Samsung Galaxy Tab A Tempered Glass Screen Protector 2 Pack (Lifetime Replacement)	9.88	9.88
03/02/2020	AMAZON MKTPLACE	ZenRich New Galaxy Tab A Case Heavy Duty Shockproof Cover Cover for Samsung Galaxy Tab A 8.0	37.98	47.86
03/04/2020	AMAZON MKTPLACE	2-ply Jumbo Bathroom Tissue, White, Case of 12	203.20	251.06
03/04/2020	AMAZON MKTPLACE	2-ply Jumbo Bathroom Tissue, White, Case of 12	101.60	352.66
03/13/2020	AMAZON MKTPLACE	NOZZLE SPRAY HEAR FOR 32OZ BOTTLES	21.88	374.54
03/18/2020	AMAZON MKTPLACE	SUGGESTION BOX with Lock	53.85	428.39
03/18/2020	AMAZON MKTPLACE	LOGITECH MK550 WIRELESS WAVE KEYBOARD AND MOUSE COMBO Kim's Workstation	49.99	478.38
03/13/2020	AMAZON MKTPLACE	PERFECT VISION PV6UE-05 UNIVERSAL FIT RG6 COAX CABLE COMPRESSION CONNECTORS, Bag of 50	12.79	491.17
03/13/2020	AMAZON MKTPLACE	100 PACK AGHz F-81 F TYPE FEMALE TO FEMALE BARREL CONNECTOR COAX F81 SATV CCTV	24.95	516.12
03/26/2020	AMAZON MKTPLACE	Bluetooth Headset Wireless Eaphones with Mic for Cell Phones	45.98	562.10
04/07/2020	AMAZON MKTPLACE	42"x13" ALUMINUM HANDRAL W/FLATE BASE PLATE - SAFETY GRAB BAR FOR LAUNCH RAMP	639.95	1,202.05
05/17/2020	AMAZON MKTPLACE	NOVUS PC-10 Plastic Clean & Shine 8oz	5.86	1,207.91
05/15/2020	AMAZON MKTPLACE	Amazon Prime Subscription 5/15/2020 - 5/15/2021	119.00	1,326.91
06/01/2020	AMAZON MKTPLACE	NOVUS PC-10 Plastic Clean & Shine 8oz	5.86	1,332.77
06/18/2020	AMAZON MKTPLACE	5000 BTU Window-Mounted Air Conditioner	202.94	1,535.71
06/21/2020	AMAZON MKTPLACE	Furman M-8x2 Merit Series 8 Outlet Power Conditioner and Surge Protector	94.00	1,629.71
03/04/2020	AMAZON MKTPLACE	2-ply Jumbo Bathroom Tissue, White, Case of 12	101.60	1,731.31
03/04/2020	AMAZON MKTPLACE	2-ply Jumbo Bathroom Tissue, White, Case of 12	101.60	1,832.91
07/04/2020	AMAZON MKTPLACE	50 PACK DISPOSABLE FACE MASKS	107.96	1,940.87
07/11/2020	AMAZON MKTPLACE	LOGITECH MK550 WIRELESS WAVE KEYBOARD AND MOUSE COMBO Danielle's Workstation	49.99	1,990.86
07/11/2020	AMAZON MKTPLACE	Mouse Pad	9.00	1,999.86
07/16/2020	AMAZON MKTPLACE	SEISMIC AUDIO - Two Pack of 50' XLR Right Angle Male to XLR Right Angle Female Microphone Cables	39.99	2,039.85
Total AMAZON MKTPLACE				2,039.85
Best Buy				
06/21/2020	Best Buy	Dell 23 Monitor S2319NX	129.99	129.99
06/21/2020	Best Buy	Dell Inspiron 3670 - I5 Ship Order#1120171631645	649.99	779.98
Total Best Buy				779.98

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Cash Basis

Port of Brookings Harbor
Expenditures per Vendor
 January through July 2020

Date	Name	Memo	Original Amount	Balance
Betsy Bubble Bath				
05/29/2020	Betsy Bubble Bath	Car Wash EQ#1117 2018 F150 Ford Truck	10.00	10.00
Total Betsy Bubble Bath				10.00
BI-MART				
01/31/2020	BI-MART	KNIT WRIST GLOVE	7.94	7.94
01/31/2020	BI-MART	NEOPRENE WADERS	59.99	67.93
01/31/2020	BI-MART	PVC KNEE BOOT	11.47	79.40
01/31/2020	BI-MART	NEOPRENE WADERS	59.99	139.39
01/16/2020	BI-MART	BOTTLED WATER	90.16	181.39
01/31/2020	BI-MART	BOTTLED WATER	90.16	229.55
01/16/2020	BI-MART	WATER EXCH CERT	-42.00	187.55
03/02/2020	BI-MART	BOTTLED WATER	90.16	229.55
03/05/2020	BI-MART	BOTTLED WATER	90.16	277.71
03/02/2020	BI-MART	WATER EXCH CERT	-42.00	235.71
04/24/2020	BI-MART	CANON CARTRIDGE - BLACK	45.98	281.69
04/24/2020	BI-MART	CANON CARTRIDGE - COLOR	32.99	314.68
05/12/2020	BI-MART	HAND SANITIZER	17.94	332.62
05/12/2020	BI-MART	HAND SANITIZER	5.98	338.60
05/13/2020	BI-MART	HAND SANITIZER	5.98	344.58
05/13/2020	BI-MART	SOAP PUMP	6.39	350.97
05/13/2020	BI-MART	FORMULA 409	3.29	354.26
05/13/2020	BI-MART	HAND SANITIZER	19.99	374.25
06/11/2020	BI-MART	BOTTLED WATER	64.40	404.25
06/16/2020	BI-MART	BOTTLED WATER	64.40	438.65
06/11/2020	BI-MART	WATER EXCH CERT	-30.00	408.65
07/24/2020	BI-MART	BOTTLED WATER	90.16	456.81
07/08/2020	BI-MART	BOTTLED WATER	90.16	498.81
07/08/2020	BI-MART	WATER EXCH CERT	-42.00	456.81
07/24/2020	BI-MART	DISTILLED WATER	9.90	466.71
07/24/2020	BI-MART	DISTILLED WATER	0.99	467.70
07/24/2020	BI-MART	VINYL SHOWER LINERS	14.97	482.67
07/24/2020	BI-MART	BOTTLED WATER	11.96	494.63
07/24/2020	BI-MART	DEPOSIT	9.60	504.23
Total BI-MART				504.23
Black Rice & Luna LLP				
01/15/2020	Black Rice & Luna LLP	12/03/2019-Respond to various e-mail/questions from Gary (Kathy's Mkt, SDIS Agreement, RV Park L...	95.00	95.00
01/15/2020	Zola's on the Water	12/05/2019 Review Zola's lease comments and respond, send to Gary	38.00	133.00
01/15/2020	Pacific Fishing LLC.:Commercial ...	12/06/2019 Review and revise lease amendment for Pacific Fishing LLC	38.00	171.00
01/15/2020	Black Rice & Luna LLP	12/12/2019 Review agenda packet	76.00	247.00
01/15/2020	Black Rice & Luna LLP	12/13/2019 Review ORS regarding filling vacancy on Commission	38.00	285.00
01/15/2020	Black Rice & Luna LLP	12/13/2019 Email Gary regarding abandoned vessel proper notice, prevention and recovery	57.00	342.00
01/15/2020	Zola's on the Water	12/17/2019 Review and comment on revised lease agreement for Zola's on the Water	57.00	399.00
01/15/2020	Black Rice & Luna LLP	12/17/2019 Attend Meeting of Port Commission	266.00	665.00
01/15/2020	Black Rice & Luna LLP	12/17/2019 Travel fee	95.00	760.00
01/15/2020	Zola's on the Water	12/30/2019 Phone call with Tony Mavrides regarding Zola's lease	38.00	798.00
01/15/2020	Zola's on the Water	12/30/2019 Draft estoppel certificate for Sporthaven Marina lease (Zola's on the Water), mails w...	95.00	893.00
01/15/2020	Black Rice & Luna LLP	12/30/2019 Review/revise boatyard salvage items purchaser agreement	38.00	931.00
02/19/2020	Black Rice & Luna LLP	1/1/2020-Review letter from Gainey attorney, emails with Gary regarding the same and Righetti	76.00	1,007.00
02/19/2020	Kathy's Corner Market	1/2/2020-Advise on termination of lease with Vickie Fike	19.00	1,026.00
02/19/2020	Krauss, Ashley	1/2/2020-Krauss: Review timeline, termination letter, Port Ordinance, moorage license application	57.00	1,083.00
02/19/2020	Smith, Mike	1/2/2020-Smith: Review timeline and termination letter	38.00	1,121.00
02/19/2020	Jones, Damon	1/13/2020-Review emails and documents regarding transfer of property / disposal of property afte...	95.00	1,216.00

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Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
02/19/2020	Black Rice & Luna LLP	1/16/2020-Review and revise POBH Event Agreement	456.00	1,672.00
02/19/2020	Black Rice & Luna LLP	1/17/2020-Finish review and revisions to Event Agreement	475.00	2,147.00
02/19/2020	Black Rice & Luna LLP	1/17/2020-Review and revise Beachfront RV Park Terms and Conditions / Rules and Informatio for g...	95.00	2,242.00
02/19/2020	Black Rice & Luna LLP	1/27/2020-Review materials and advise Gary re termination of camp hosts	76.00	2,318.00
02/19/2020	Black Rice & Luna LLP	1/27/2020-Phone call with Gary and Travis regarding Righetti Letter and RV Park Camp Hosts	133.00	2,451.00
02/19/2020	Black Rice & Luna LLP	1/28/2020-Review agenda	57.00	2,508.00
02/19/2020	Black Rice & Luna LLP	1/28/2020-Travel fee	95.00	2,603.00
02/19/2020	Black Rice & Luna LLP	1/28/2020-Attend Meeting of Port Commission	646.00	3,249.00
02/19/2020	Black Rice & Luna LLP	1/31/2020-1/27/2020-Phone call with Gary regarding Gainey and Righetti Matters	57.00	3,306.00
03/24/2020	Black Rice & Luna LLP	02/3/2020-Emails w/Gary regarding exedutive session and Lohman regarding Gainey's	38.00	3,344.00
03/24/2020	Black Rice & Luna LLP	02/04/2020- Attend executive session - special meeting	95.00	3,439.00
03/24/2020	Black Rice & Luna LLP	02/04/2020-Travel fee	95.00	3,534.00
03/24/2020	Black Rice & Luna LLP	02/05/2020-Revise Gainey mutual release and email Gainey attorney and Gary regarding check issuance	38.00	3,572.00
03/24/2020	Black Rice & Luna LLP	02/05/2020-Settlement for R. Gainey	1,000.00	4,572.00
03/24/2020	Black Rice & Luna LLP	02/06/2020-Various emails with Port staff and Gainey attorney regarding settlement and process	38.00	4,610.00
03/24/2020	Black Rice & Luna LLP	02/12/2020-Research emails and notes on activities of Port to alleviate "flooding" of parking lo...	190.00	4,800.00
03/24/2020	Black Rice & Luna LLP	02/13/2020-Draft letter to Righetti attorney regarding Port efforts to alleviate stormwater "flo...	285.00	5,085.00
03/24/2020	Black Rice & Luna LLP	02/14/2020-Finish Righetti letter; emails w/Gary re letter	57.00	5,142.00
03/24/2020	Black Rice & Luna LLP	02/18/2020-Review CPA agreement and amendent no. 1 to commercial lease with Al Mills	57.00	5,199.00
03/24/2020	Black Rice & Luna LLP	02/20/2020-Travel Fee	95.00	5,294.00
03/24/2020	Black Rice & Luna LLP	02/20/2020-Attend Port Commission Meeting	209.00	5,503.00
04/17/2020	Black Rice & Luna LLP	03/02/2020-Review changes to moorage agreement	57.00	5,560.00
04/17/2020	Black Rice & Luna LLP	03/02/2020-Advise on collection of past due accounts	38.00	5,598.00
04/17/2020	Black Rice & Luna LLP	03/04/2020 Update EMC Engineers Amendment	38.00	5,636.00
04/17/2020	Black Rice & Luna LLP	03/11/2020- Review IT Security Policy	190.00	5,826.00
04/17/2020	Black Rice & Luna LLP	03/11/2020- Review draft bylaws for commission	95.00	5,921.00
04/17/2020	Black Rice & Luna LLP	03/18/2020- Review financial consultant agreement	57.00	5,978.00
04/17/2020	Black Rice & Luna LLP	03/18/2020-Review Mike Smith Repayment Agreement	57.00	6,035.00
04/17/2020	Black Rice & Luna LLP	03/23/2020-Communications with Gary regardign special meeting re RV Park	19.00	6,054.00
04/17/2020	Black Rice & Luna LLP	03/24/2020 - Attend special meeting (teleconference)	228.00	6,282.00
04/17/2020	Black Rice & Luna LLP	03/27/2020- Review letter to HSD and answerquestions re seecurity for Umpqua Loan for RV Park Up...	38.00	6,320.00
04/17/2020	Black Rice & Luna LLP	03/30/2020 - Review requested changes and update contract for Gerald Burns	57.00	6,377.00
04/17/2020	Black Rice & Luna LLP	03/31/2020 - Reserarch and advise Gary re questions about furloughs, insurance, unemployment, e...	152.00	6,529.00
05/28/2020	Black Rice & Luna LLP	04/01/2020- Review bid documents for the fuel dock replacement pad and dock piles	190.00	6,719.00
05/28/2020	Black Rice & Luna LLP	04/02/2020- Attend special meeting of the Port Commission via teleconference	285.00	7,004.00
05/28/2020	Black Rice & Luna LLP	04/07/2020-Review letter to gear storage tenants regarding stormwater permit conditions and requ...	57.00	7,061.00
05/28/2020	Black Rice & Luna LLP	04/13/2020-Review Bond Counsel letter and ORS regarding bond issuance, e-mail Gary with concerns	57.00	7,118.00
05/28/2020	Black Rice & Luna LLP	04/13/2020-Phone call with Gary and Kim regarding Umpqua Loan, Exec Order re commercial tenanci...	95.00	7,213.00
05/28/2020	Black Rice & Luna LLP	04/15/2020-Research EO application to moorage holders	190.00	7,403.00
05/28/2020	Black Rice & Luna LLP	04/17/2020-Attend Special Commission Meeting via Zoom	133.00	7,536.00
05/28/2020	Black Rice & Luna LLP	04/27/2020-Review proposed personnel action and letter	95.00	7,631.00
05/28/2020	Black Rice & Luna LLP	04/28/2020-Research legality of restricting RV Park stays to Oregon residents	190.00	7,821.00
05/28/2020	Black Rice & Luna LLP	04/30/2020-Attend Special Meeting Re RV Park Closure and Port Events	38.00	7,859.00
06/16/2020	Black Rice & Luna LLP	05/04/2020- Review Lease extension renewals and public announcement	95.00	7,954.00
06/16/2020	Black Rice & Luna LLP	05/11/2020- Review emails and advise re HSD and portable restrooms	38.00	7,992.00
06/16/2020	Black Rice & Luna LLP	05/11/2020-Review and revise Crow/Clay contract amendment for RV Park redesign	38.00	8,030.00
06/16/2020	Black Rice & Luna LLP	05/12/2020-Phone call with Gary re various matter including HSD and portable restrooms at RV Park	95.00	8,125.00
06/16/2020	Black Rice & Luna LLP	05/13/2020-Review authorizing resolution for Umqua financing	19.00	8,144.00
06/16/2020	Black Rice & Luna LLP	05/14/2020- Attend special meeting of the Port Commission via teleconference	95.00	8,239.00
06/16/2020	Black Rice & Luna LLP	05/15/2020-Review HSD letters, J. Coffey letter, and Gary's draft letter, and OAR re portable to...	133.00	8,372.00
06/16/2020	Black Rice & Luna LLP	05/18/2020-Review Tidewinds Sportfishing Lease and draft amendments and waiver to extend lease f...	190.00	8,562.00
06/16/2020	Black Rice & Luna LLP	05/18/2020-Review letter to HSD and advise before being sent	19.00	8,581.00
06/16/2020	Black Rice & Luna LLP	05/19/2020- Attend special meeting of the Port Commission via teleconference	95.00	8,676.00
06/16/2020	Black Rice & Luna LLP	05/27/2020-Phone call with J. Spier re Righetti property issues	38.00	8,714.00
06/16/2020	Black Rice & Luna LLP	05/31/2020-Lexis Nexis; Lexis Nexis	100.00	8,814.00
07/17/2020	Black Rice & Luna LLP	06/01/2020-Phone Call with Ken Range re Righetti issues and path to resolution	57.00	8,871.00

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Date	Name	Memo	Original Amount	Balance
07/17/2020	Black Rice & Luna LLP	06/01/2020-Review letter to HSD regarding transfer of SDC's fee from old Zola's building to new ...	19.00	8,890.00
07/17/2020	Black Rice & Luna LLP	06/01/2020 - Email Gary regarding Righetti property issues	38.00	8,928.00
07/17/2020	Black Rice & Luna LLP	06/02/2020- Review letter to Righettirequesting proposal	19.00	8,947.00
07/17/2020	Black Rice & Luna LLP	06/02/2020- Review ordinance, emails and letter to D Castellanos regarding van with advertisemen...	38.00	8,985.00
07/17/2020	Black Rice & Luna LLP	06/02/2020-Advise Gary on requirements for ADA/hearing impaired for public meetings; sample motions	38.00	9,023.00
07/17/2020	Black Rice & Luna LLP	06/02/2020-Phone call with Gary re HSD< DEQ, and communications	57.00	9,080.00
07/17/2020	Black Rice & Luna LLP	06/03/2020-Review/compare leases of J Sloane and Boardwalk Mail Services	57.00	9,137.00
07/17/2020	Black Rice & Luna LLP	06/04/2020-Review amendment to employment agreement, send comments to Gary, revise amendment	57.00	9,194.00
07/17/2020	Black Rice & Luna LLP	06/09/2020-Draft consent to sublease agreement - BC Fisheries	152.00	9,346.00
07/17/2020	Black Rice & Luna LLP	06/10/2020- Finish consent to sublease from BC Fisheries to Pacific Seafood	76.00	9,422.00
07/17/2020	Black Rice & Luna LLP	06/11/2020-Attend Port Commission special meeting	456.00	9,878.00
07/17/2020	Black Rice & Luna LLP	06/15/2020-Review loan amendments for Business Oregon Loans - restructuring	38.00	9,916.00
07/17/2020	Black Rice & Luna LLP	06/16/2020-Attend Commission meeting via Zoom conference call	190.00	10,106.00
07/17/2020	Black Rice & Luna LLP	06/17/2020-Review letter to HSD regarding temporary seawall and self-closing sewer caps	57.00	10,163.00
07/17/2020	Black Rice & Luna LLP	06/17/2020-Review Catalyst request for outdoor seating - advise Gary on responsibility of Tenant	19.00	10,182.00
07/17/2020	Black Rice & Luna LLP	06/23/2020 - Review tenant repayment plan, past due account letter, and Ocean Suites renewal let...	95.00	10,277.00
07/17/2020	Black Rice & Luna LLP	06/24/2020 - Review J Sloane lease and questions from Gary and advise.	95.00	10,372.00
07/17/2020	Black Rice & Luna LLP	06/25/2020 - Review HSD letter and Ordinance regarding portable toilets and RV Park bathrooms	76.00	10,448.00
07/17/2020	Black Rice & Luna LLP	06/25/2020 - Revise new lease agreement for Boardwalk Mail Service	57.00	10,505.00
07/17/2020	Black Rice & Luna LLP	06/29/2020- Review revised J Sloane lease	38.00	10,543.00
07/17/2020	Black Rice & Luna LLP	06/29/2020- Review J Sloane updated lease and Catalyst Seafood updated lease	95.00	10,638.00
07/17/2020	Black Rice & Luna LLP	06/29/2020 - Draft consent to assignment and assumption of lease - Whales Tail Candy & Gifts	57.00	10,695.00
07/17/2020	Black Rice & Luna LLP	06/30/2020 - Expense Lexis Nexis	100.00	10,795.00
Total Black Rice & Luna LLP				10,795.00
BOARDWALK MAIL SERVICE				
01/08/2020	BOARDWALK MAIL SERVICE	USPS First Class Pkg Service Ship to: Foursom Golf Cars 2380 National Way Wooburn, OR 97071-...	4.42	4.42
02/11/2020	BOARDWALK MAIL SERVICE	Mailbox Renewal Notice Term: 2/10/2020-2/10/2021 Port of Brookings Harbor 16340 Lower Harbor ...	108.00	112.42
03/19/2020	BOARDWALK MAIL SERVICE	UPS Ground - Commercial Ship to: Ken Durant See Water Inc. 22220 Opportunity Way Ste 101 R...	43.70	156.12
03/19/2020	BOARDWALK MAIL SERVICE	Box and packing materials for shipping	18.00	174.12
03/27/2020	BOARDWALK MAIL SERVICE	USPS Priority Mail Sent to Harbor Sanitary District	11.25	185.37
03/30/2020	BOARDWALK MAIL SERVICE	USPS First Class Package Service Sent to: Tanya Barnes 2157 NW North Hill Dr Apt A Grants Pas...	9.09	194.46
04/07/2020	BOARDWALK MAIL SERVICE	USPS First Class Flat Service Sent to: DEQ Postage for DEQ documents	1.35	195.81
04/21/2020	BOARDWALK MAIL SERVICE	USPS First Class Flat Service Sent to: Stormwater Program DEQ Western Region Office 165 E 7th...	9.68	205.49
05/21/2020	BOARDWALK MAIL SERVICE	FedEx Priority Overnight Tracking #393083701074 Postage - Agreement sent to : Jeff Howell L...	43.17	248.66
06/17/2020	BOARDWALK MAIL SERVICE	UPS Ground Tracking 1ZA96V870397251915 Postage - Signed Contract sent to : Jeff Howell Lega...	14.54	263.20
07/15/2020	BOARDWALK MAIL SERVICE	FedEx Priority Overnight Tracking#394597758790 Pkg#49288 Postage - Sent Documents to: Dept ...	39.98	303.18
07/24/2020	BOARDWALK MAIL SERVICE	USPS First Class Mail Flat Pkg#49489 Postage - Sent Documents to: Stormwater Program DEQ We...	3.47	306.65
07/01/2020	BOARDWALK MAIL SERVICE	UPS Ground Tracking 1ZA96V870399240021 Postage - Budget Documents sent to : Curry County As...	14.38	321.03
07/01/2020	BOARDWALK MAIL SERVICE	UPS Ground Tracking 1ZA96V870399456834 Postage - Budget Documents sent to : Curry County Cl...	14.38	335.41
Total BOARDWALK MAIL SERVICE				335.41
Boat Launch Kiosk				
05/11/2020	Boat Launch Kiosk	Test for Boat Launch Pay Station - Reimbursed Brent Ferguson Trans 019819	5.00	5.00
05/11/2020	Boat Launch Kiosk	Test for Boat Launch Pay Station - Reimbursed Brent Ferguson Trans 019818	5.00	10.00
06/26/2020	Boat Launch Kiosk	TEST for Kiosk 6/26/2020	5.00	15.00
07/10/2020	Boat Launch Kiosk	TEST for Kiosk 07/08/2020 ticket#021181	5.00	20.00
Total Boat Launch Kiosk				20.00
BOLI PWR				
07/15/2020	BOLI PWR	Public Works Fee Prevailing Wage Rate	570.24	570.24
Total BOLI PWR				570.24

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Date	Name	Memo	Original Amount	Balance
Brookings Glass, Inc.				
04/30/2020	Brookings Glass, Inc.	(96"x48") 1/4 PLEXIGLASS SHIELD	376.00	376.00
06/30/2020	Brookings Glass, Inc.	WINDSHIELD REPAIR	40.00	416.00
Total Brookings Glass, Inc.				416.00
Brookings Harbor Chamber of Commerce				
08/04/2020	Brookings Harbor Chamber of Co...	Annual Memebership (Class 2 Gold (5-9 employees)	250.00	250.00
Total Brookings Harbor Chamber of Commerce				250.00
Brookings Signs & Graphics				
06/16/2020	Brookings Signs & Graphics	SIGN "Daily Moorage" , Aluminum composite, 3mm thickness: 24x24"	675.00	675.00
06/16/2020	Brookings Signs & Graphics	SIGN "Boat Launch" , Aluminum composite, 3mm thickness: 24x24"	135.00	810.00
06/16/2020	Brookings Signs & Graphics	SIGN "Daily Moorage" , Aluminum composite, 3mm thickness: 36x36"	182.50	992.50
06/16/2020	Brookings Signs & Graphics	DECALS patch decals for call phone number change - printed and cut into individual decals	79.95	1,072.45
06/16/2020	Brookings Signs & Graphics	Clear ultraviolet protective layer to protect graphic. Applied to decals	21.55	1,094.00
06/16/2020	Brookings Signs & Graphics	INSTALL Cut Vinyl: Includes trip to Port and installation on existing signs	121.50	1,215.50
07/24/2020	Brookings Signs & Graphics	Aluminum composite, 3mm thickness: 24"x24" "DO NOT ENTER" signs, international style, red on white	70.00	1,285.50
07/24/2020	Brookings Signs & Graphics	Aluminum composite, 3mm thickness: 8.5"x11", "TZUNAMI HAZARD ZONE" signs, Oregon State style, blu...	36.50	1,322.00
07/24/2020	Brookings Signs & Graphics	Aluminum composite, 3mm thickness: 18"x18", "NO MOTOR VEHICLES" signs, USDOT style, black on white	43.00	1,365.00
07/24/2020	Brookings Signs & Graphics	Aluminum composite, 3mm thickness: 12"x18" "SPEED LIMIT 5", signs, USDOT style, black on white	54.75	1,419.75
07/24/2020	Brookings Signs & Graphics	Aluminum composite, 3mm thickness: 12"x36" "ONE WAY", left arrow signs, USDOT style, black on white	225.00	1,644.75
07/24/2020	Brookings Signs & Graphics	Aluminum composite, 3mm thickness: 12"x36" "ONE WAY", right arrow signs, USDOT style, black on w...	135.00	1,779.75
07/24/2020	Brookings Signs & Graphics	Aluminum composite, 3mm thickness: 12"x24" "ONE WAY / DO NOT /ENTER", signs, USDOT style, black ...	25.00	1,804.75
07/24/2020	Brookings Signs & Graphics	Aluminum composite, 3mm thickness: 24"x32" "WARNING" signs, signs with warming items, wave graph...	390.00	2,194.75
Total Brookings Signs & Graphics				2,194.75
CAL/OR Insurance Specialists, Inc.				
07/24/2020	CAL/OR Insurance Specialists, Inc.	Crum & Forster Policy#STP-118254-Tank Pollution Liability Coverage (renewal)	1,481.07	1,481.07
Total CAL/OR Insurance Specialists, Inc.				1,481.07
Cascadia Geoservices, Inc.				
03/19/2020	Cascadia Geoservices, Inc.	March 14, 2020 - GEOTECHNICAL SITE EVALUATION Shower and Laundry Facility Buildings	3,700.00	3,700.00
Total Cascadia Geoservices, Inc.				3,700.00
Central Curry				
02/14/2020	Central Curry	UNLEADED REG MILEAGE:6109.6	73.21	73.21
Total Central Curry				73.21
CertifiedMailLabels.com				
01/02/2020	CertifiedMailLabels.com	Certified Mail Label Balance Update	300.00	300.00
Total CertifiedMailLabels.com				300.00
Chetco Automotive				
04/10/2020	Chetco Automotive	CLEAR GRINDING SHIELD (Face Shield)	26.49	26.49
06/04/2020	Chetco Automotive	15W-50 Motor Oil QT	29.97	56.46
06/04/2020	Chetco Automotive	15W-50 Motor Oil QT	10.00	66.46
Total Chetco Automotive				66.46
Chetco Drywall Inc.				
05/28/2020	Chetco Drywall Inc.	Drywall Repairs at Ste #103 - Pithitude from incident on 5/19/2020. Bell & Whistle ice maker was...	150.00	150.00

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Date	Name	Memo	Original Amount	Balance
Total Chetco Drywall Inc.				150.00
CHEVRON				
01/11/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 134,691	56.02	56.02
01/14/2020	CHEVRON	UNLEADED REG MILEAGE: 4,933.7	52.00	108.02
01/16/2020	CHEVRON	UNLEADED REG MILEAGE: 4217.4	57.00	165.02
01/21/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 134,713	54.85	219.87
01/24/2020	CHEVRON	UNLEADED REG MILEAGE: 4547.7	58.71	278.58
02/02/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 134,882	51.25	329.83
02/02/2020	CHEVRON	UNLEADED REG MILEAGE: 5079.4	50.00	379.83
02/04/2020	CHEVRON	UNLEADED REG MILEAGE: 4916	63.25	443.08
02/19/2020	CHEVRON	UNLEADED REG MILEAGE: 5220.3	49.00	492.08
02/21/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,041	61.50	553.58
02/27/2020	CHEVRON	UNLEADED REG MILEAGE: 5,527.7	54.01	607.59
03/05/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,148	53.01	660.60
03/05/2020	CHEVRON	Gas for 5 gal cans at Boatyard	55.16	715.76
03/09/2020	CHEVRON	UNLEADED REG MILEAGE: 6349.6	63.04	778.80
03/13/2020	CHEVRON	UNLEADED REG MILEAGE: 5,681.6	49.11	827.91
03/16/2020	CHEVRON	Gas for 5 gal cans at Boatyard	68.54	896.45
03/20/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,269	57.27	953.72
03/23/2020	CHEVRON	UNLEADED REG MILEAGE: 5,958	56.00	1,009.72
03/23/2020	CHEVRON	UNLEADED REG MILEAGE: 6570.01	51.02	1,060.74
03/24/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,330 & Fuel for 5GAL Cans	42.18	1,102.92
04/06/2020	CHEVRON	UNLEADED REG MILEAGE: 6729.5	53.73	1,156.65
04/02/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,419	44.00	1,200.65
04/15/2020	CHEVRON	UNLEADED REG MILEAGE: 17,033	68.62	1,269.27
04/20/2020	CHEVRON	UNLEADED REG MILEAGE: 6933.8	48.02	1,317.29
04/21/2020	CHEVRON	UNLEADED REG MILEAGE: 6075.2	32.88	1,350.17
04/19/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,511	54.00	1,404.17
04/24/2020	CHEVRON	UNLEADED REG MILEAGE: 7217.8	41.81	1,445.98
05/01/2020	CHEVRON	UNLEADED REG MILEAGE: 17,197	64.47	1,510.45
05/04/2020	CHEVRON	UNLEADED REG MILEAGE: 7,552.1	58.00	1,568.45
05/05/2020	CHEVRON	UNLEADED REG MILEAGE: 6,356.9	42.76	1,611.21
05/09/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,615	49.49	1,660.70
05/14/2020	CHEVRON	UNLEADED REG MILEAGE: 17,367	58.91	1,719.61
05/20/2020	CHEVRON	Gas for 5 gal cans at Boatyard	95.97	1,815.58
05/21/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,760	60.18	1,875.76
05/23/2020	CHEVRON	UNLEADED REG MILEAGE: 7773.7	57.00	1,932.76
05/31/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,858	42.76	1,975.52
06/04/2020	CHEVRON	UNLEADED REG MILEAGE: 17,549	61.91	2,037.43
06/07/2020	CHEVRON	UNLEADED REG MILEAGE: 6,542.3 Fuel for EQ#1117 2018 F150 Ford Truck	38.35	2,075.78
06/08/2020	CHEVRON	UNLEADED REG MILEAGE: 7,962.9	53.00	2,128.78
06/12/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 135,990	57.18	2,185.96
07/01/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 136,127	58.88	2,244.84
07/01/2020	CHEVRON	UNLEADED REG MILEAGE: 8,200.9	53.83	2,298.67
07/01/2020	CHEVRON	UNLEADED REG MILEAGE: 6,707.6 Fuel for EQ#1117 2018 F150 Ford Truck	49.13	2,347.80
07/06/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 136,240	50.00	2,397.80
07/17/2020	CHEVRON	UNLEADED REG for EQ#1110 2007 Chevrolet CK2500 MILEAGE: 16,394	62.89	2,460.69
07/18/2020	CHEVRON	UNLEADED REG MILEAGE: 8,424	54.94	2,515.63
07/23/2020	CHEVRON	UNLEADED REG MILEAGE: 6846.1 Fuel for EQ#1117 2018 F150 Ford Truck	51.00	2,566.63
07/24/2020	CHEVRON	UNLEADED REG MILEAGE: 8,791.9	63.84	2,630.47
Total CHEVRON				2,630.47
Cole-Parmer				
02/27/2020	Cole-Parmer	EW-05942-10 Oakton Buffer Pack; 500 mL of each pH 4.01, 7.00, and 10.01	34.50	34.50

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Date	Name	Memo	Original Amount	Balance
02/27/2020	Cole-Parmer	Shipping	18.90	53.40
Total Cole-Parmer				53.40
Coos-Curry Electric Cooperative, Inc.				
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Lots/Docks)	47.92	47.92
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	86.08	134.00
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	43.13	177.13
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	135.78	312.91
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	1,642.74	1,955.65
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd -Coast Guard/Boat Launch)	66.24	2,021.89
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	46.29	2,068.18
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	51.67	2,119.85
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#69813 ACCT#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	39.29	2,159.14
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	273.29	2,432.43
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	107.76	2,540.19
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#80814 ACCT#67601019 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	297.85	2,838.04
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#80923 ACCT#67601020 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	138.75	2,976.79
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	40.15	3,016.94
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	214.12	3,231.06
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	302.25	3,533.31
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	82.92	3,616.23
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#66345 ACCT#67601025 (16035 Boat Basin RD-MH, RV Park back of Office)	297.85	3,914.08
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - RV Park Electric Shed)	423.37	4,337.45
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#90092 ACCT#67601027 (Boat Basin-I&J&K&L DOCKS-Kite Field/Ramp to Docks I-J)	445.91	4,783.36
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#64942 ACCT#67601028 (16011 Boat Basin-Repr Spcs, Boat Yard Wall Abutting Sebastins)	195.99	4,979.35
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#64944 ACCT#67601029 (16011 Boat Basin-San Blaster, Boat Yard Back Gate)	62.88	5,042.23
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	216.76	5,258.99
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#90191 ACCT#67601032 (16011 Boat Basin Rd - O&N Docks)	1,458.61	6,717.60
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	1,147.89	7,865.49
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage,#2 Area)	50.52	7,916.01
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	511.12	8,427.13
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	101.35	8,528.48
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	574.51	9,102.99
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#68827 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	39.58	9,142.57
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#69092 ACCT#67601042 (16367 Lower Harbor-Vendor)	39.48	9,182.05
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office)	280.67	9,462.72
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#80857 ACCT#67601044 (16350 Lower Harbor Rd#205) HUNGRY CLAM	56.75	9,519.47
01/31/2020	Coos-Curry Electric Cooperative, ...	METER#80382 ACCT#67601052 (16266 Lower Harbor-Freezer Storage - Ice House)	234.65	9,754.12
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Lots/Docks)	48.02	9,802.14
02/27/2020	Kathy's Comer Market	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	208.18	10,010.32
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	62.31	10,072.63
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	131.36	10,203.99
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	1,604.38	11,808.37
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd -Coast Guard/Boat Launch)	66.14	11,874.51
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	45.33	11,919.84
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	50.52	11,970.36
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#69813 ACCT#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	39.29	12,009.65
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	177.39	12,187.04
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	106.80	12,293.84
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#80814 ACCT#67601019 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	295.83	12,589.67
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#80923 ACCT#67601020 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	123.40	12,713.07
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	39.96	12,753.03
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	247.97	13,001.00
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	164.92	13,165.92
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	69.02	13,234.94

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Date	Name	Memo	Original Amount	Balance
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#66345 ACCT#67601025 (16035 Boat Basin RD-MH, RV Park back of Office)	286.94	13,521.88
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - RV Park Electric Shed)	209.32	13,731.20
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#90092 ACCT#67601027 (Boat Basin-I&J&K&L DOCKS-Kite Field/Ramp to Docks I-J)	491.94	14,223.14
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#64942 ACCT#67601028 (16011 Boat Basin-Repr Spcs, Boat Yard Wall Abutting Sebastins)	83.79	14,306.93
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#64944 ACCT#67601029 (16011 Boat Basin-San Blaster, Boat Yard Back Gate)	39.29	14,346.22
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	201.42	14,547.64
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#90191 ACCT#67601032 (16011 Boat Basin Rd - O&N Docks)	1,573.69	16,121.33
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	1,197.76	17,319.09
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage,#2 Area)	50.52	17,369.61
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	522.63	17,892.24
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	108.35	18,000.59
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	574.51	18,575.10
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#68827 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	39.58	18,614.68
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#69092 ACCT#67601042 (16367 Lower Harbor-Vendor)	39.48	18,654.16
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office)	224.38	18,878.54
02/27/2020	The Hungry Clam	METER#80857 ACCT#67601044 (16350 Lower Harbor Rd#205) HUNGRY CLAM	55.70	18,934.24
02/27/2020	Coos-Curry Electric Cooperative, ...	METER#80382 ACCT#67601052 (16266 Lower Harbor-Freezer Storage - Ice House)	211.63	19,145.87
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Lots/Docks)	45.91	19,191.78
03/31/2020	Kathy's Comer Market	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	213.07	19,404.85
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	54.63	19,459.48
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	128.87	19,588.35
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	1,476.68	21,065.03
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd -Coast Guard/Boat Launch)	61.83	21,126.86
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	44.95	21,171.81
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	50.62	21,222.43
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#69813 ACCT#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	39.29	21,261.72
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	303.97	21,565.69
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	100.28	21,665.97
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#80814 ACCT#67601019 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	294.11	21,960.08
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#80923 ACCT#67601020 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	65.86	22,025.94
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	40.06	22,066.00
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	88.68	22,154.68
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	372.25	22,526.93
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	90.69	22,617.62
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#66345 ACCT#67601025 (16035 Boat Basin RD-MH, RV Park back of Office)	257.01	22,874.63
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - RV Park Electric Shed)	452.81	23,327.44
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#90092 ACCT#67601027 (Boat Basin-I&J&K&L DOCKS-Kite Field/Ramp to Docks I-J)	392.20	23,719.64
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#64942 ACCT#67601028 (16011 Boat Basin-Repr Spcs, Boat Yard Wall Abutting Sebastins)	79.86	23,799.50
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#64944 ACCT#67601029 (16011 Boat Basin-San Blaster, Boat Yard Back Gate)	39.77	23,839.27
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	205.25	24,044.52
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#90191 ACCT#67601032 (16011 Boat Basin Rd - O&N Docks)	1,404.91	25,449.43
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	933.08	26,382.51
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage,#2 Area)	50.52	26,433.03
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	568.66	27,001.69
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	111.32	27,113.01
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	574.51	27,687.52
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#68827 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	39.58	27,727.10
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#69092 ACCT#67601042 (16367 Lower Harbor-Vendor)	39.39	27,766.49
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office)	228.21	27,994.70
03/31/2020	The Hungry Clam	METER#80857 ACCT#67601044 (16350 Lower Harbor Rd#205) HUNGRY CLAM	56.95	28,051.65
03/31/2020	Coos-Curry Electric Cooperative, ...	METER#80382 ACCT#67601052 (16266 Lower Harbor-Freezer Storage - Ice House)	188.62	28,240.27
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Lots/Docks)	46.00	28,286.27
04/30/2020	Kathy's Comer Market	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	223.43	28,509.70
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	50.80	28,560.50
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	142.39	28,702.89
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	1,458.32	30,161.21

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Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd -Coast Guard/Boat Launch)	65.09	30,226.30
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	45.43	30,271.73
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	50.62	30,322.35
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#69813 ACCT#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	39.29	30,361.64
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	330.83	30,692.47
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	81.39	30,773.86
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#80814 ACCT#67601019 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	299.00	31,072.86
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#80923 ACCT#67601020 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	77.37	31,150.23
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	40.06	31,190.29
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	113.42	31,303.71
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	199.35	31,503.06
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	78.03	31,581.09
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#66345 ACCT#67601025 (16035 Boat Basin RD-MH, RV Park back of Office)	284.87	31,865.96
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - RV Park Electric Shed)	326.61	32,192.57
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#90092 ACCT#67601027 (Boat Basin-I&J&K&L DOCKS-Kite Field/Ramp to Docks I-J)	338.50	32,531.07
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#64942 ACCT#67601028 (16011 Boat Basin-Repr Spcs, Boat Yard Wall Abutting Sebastins)	98.17	32,629.24
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#64944 ACCT#67601029 (16011 Boat Basin-San Blaster, Boat Yard Back Gate)	39.77	32,669.01
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	235.94	32,904.95
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#90191 ACCT#67601032 (16011 Boat Basin Rd - O&N Docks)	1,447.10	34,352.05
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	1,021.31	35,373.36
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage,#2 Area)	50.52	35,423.88
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	752.79	36,176.67
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	113.33	36,290.00
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	574.51	36,864.51
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#68827 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	39.58	36,904.09
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#69092 ACCT#67601042 (16367 Lower Harbor-Vendor)	39.48	36,943.57
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office)	212.10	37,155.67
04/30/2020	The Hungry Clam	METER#80857 ACCT#67601044 (16350 Lower Harbor Rd#205) HUNGRY CLAM	52.05	37,207.72
04/30/2020	Coos-Curry Electric Cooperative, ...	METER#80382 ACCT#67601052 (16266 Lower Harbor-Freezer Storage - Ice House)	203.96	37,411.68
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Lots/Docks)	44.76	37,456.44
05/28/2020	Kathy's Corner Market	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	221.99	37,678.43
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	73.81	37,752.24
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	120.24	37,872.48
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	913.77	38,786.25
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd -Coast Guard/Boat Launch)	62.50	38,848.75
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	43.70	38,892.45
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	50.52	38,942.97
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#69813 ACCT#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	39.29	38,982.26
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	238.76	39,221.02
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	66.14	39,287.16
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#80814 ACCT#67601019 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	220.84	39,508.00
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#80923 ACCT#67601020 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	65.86	39,573.86
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	40.06	39,613.92
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	39.29	39,653.21
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	44.18	39,697.39
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	39.77	39,737.16
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#66345 ACCT#67601025 (16035 Boat Basin RD-MH, RV Park back of Office)	206.48	39,943.64
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - RV Park Electric Shed)	39.29	39,982.93
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#90092 ACCT#67601027 (Boat Basin-I&J&K&L DOCKS-Kite Field/Ramp to Docks I-J)	307.81	40,290.74
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#64942 ACCT#67601028 (16011 Boat Basin-Repr Spcs, Boat Yard Wall Abutting Sebastins)	70.75	40,361.49
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#64944 ACCT#67601029 (16011 Boat Basin-San Blaster, Boat Yard Back Gate)	40.15	40,401.64
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	224.43	40,626.07
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#90191 ACCT#67601032 (16011 Boat Basin Rd - O&N Docks)	1,051.99	41,678.06
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	664.56	42,342.62
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage,#2 Area)	50.52	42,393.14
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	534.13	42,927.27

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January through July 2020

Date	Name	Memo	Original Amount	Balance
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	97.51	43,024.78
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	574.51	43,599.29
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#68827 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	39.58	43,638.87
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#69092 ACCT#67601042 (16367 Lower Harbor-Vendor)	39.48	43,678.35
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office))	146.03	43,824.38
05/28/2020	The Hungry Clam	METER#80857 ACCT#67601044 (16350 Lower Harbor Rd#205) HUNGRY CLAM	50.52	43,874.90
05/28/2020	Coos-Curry Electric Cooperative, ...	METER#80382 ACCT#67601052 (16266 Lower Harbor-Freezer Storage - Ice House)	203.96	44,078.86
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Lots/Docks)	44.95	44,123.81
06/30/2020	Kathy's Corner Market	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	251.33	44,375.14
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	69.98	44,445.12
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	131.17	44,576.29
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	814.75	45,391.04
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd -Coast Guard/Boat Launch)	64.13	45,455.17
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	43.99	45,499.16
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	50.71	45,549.87
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#69813 ACCT#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	39.29	45,589.16
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	300.14	45,889.30
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	70.27	45,959.57
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#80814 ACCT#67601019 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	218.25	46,177.82
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#80923 ACCT#67601020 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	92.72	46,270.54
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	40.06	46,310.60
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	200.79	46,511.39
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	154.27	46,665.66
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	172.40	46,838.06
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#66345 ACCT#67601025 (16035 Boat Basin RD-MH, RV Park back of Office)	236.88	47,074.94
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - RV Park Electric Shed)	308.10	47,383.04
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#90092 ACCT#67601027 (Boat Basin-I&J&K&L DOCKS-Kite Field/Ramp to Docks I-J)	353.84	47,736.88
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#64942 ACCT#67601028 (16011 Boat Basin-Repr Spcs, Boat Yard Wall Abuting Sebastins)	82.83	47,819.71
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#64944 ACCT#67601029 (16011 Boat Basin-San Blaster, Boat Yard Back Gate)	50.03	47,869.74
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	262.79	48,132.53
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#90191 ACCT#67601032 (16011 Boat Basin Rd - O&N Docks)	867.87	49,000.40
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	741.28	49,741.68
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage,#2 Area)	50.52	49,792.20
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	476.59	50,268.79
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	92.24	50,361.03
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	574.51	50,935.54
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#68827 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	39.58	50,975.12
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#69092 ACCT#67601042 (16367 Lower Harbor-Vendor)	39.48	51,014.60
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office))	137.49	51,152.09
06/30/2020	The Hungry Clam	METER#80857 ACCT#67601044 (16350 Lower Harbor Rd#205) HUNGRY CLAM	56.37	51,208.46
06/30/2020	Coos-Curry Electric Cooperative, ...	METER#80382 ACCT#67601052 (16266 Lower Harbor-Freezer Storage - Ice House)	234.65	51,443.11
07/24/2020	Coos-Curry Electric Cooperative, ...	METER#80951 ACCT#67601002 (Lower Harbor Rd #104) Kathy's Market	242.71	51,685.82
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#65995 ACCT#67601001 (Lower Harbor Rd near B-Sport Dock-Parking Lots/Docks)	46.52	51,732.34
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#90194 ACCT#67601005 (Lower Harbor Rd-B Dock-Sport Dock)	53.05	51,785.39
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#80837 ACCT#67601006 (16340 Lower Harbor Rd-LM - Retail Restroom)	133.19	51,918.58
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#90095 ACCT#67601010 (16340 Lower Harbor Rd Basin #1-Sport Dock A-D)	679.70	52,598.28
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#57152 ACCT#67601011 (16374 Lower Harbor Rd -Coast Guard/Boat Launch)	64.56	52,662.84
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#63023 ACCT#67601012 (16370 Lower Harbor Ramp-Sport Transient Dock)	46.42	52,709.26
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#80766 ACCT#67601013 (16374 Lower Harbor Rd-Fish Cleaning Station)	53.34	52,762.60
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#69813 ACCT#67601014 (16350 Lower Harbor Rd - Event Panel Next to Port Office)	41.35	52,803.95
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#90192 ACCT#67601017 (16110 Lower Harbor Rd-Commercial Transient Dock)	212.95	53,016.90
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#57354 ACCT#67601018 (16200 Lower Harbor Rd - Fuel Dock)	63.09	53,079.99
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#80814 ACCT#67601019 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	178.72	53,258.71
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#80923 ACCT#67601020 (16060 Lower Harbor Rd - BU, Front Boat Yard Shop Wall)	64.84	53,323.55
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#65823 ACCT#67601021 (16035 Boat Basin RD-TP, Kite Field)	42.13	53,365.68
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#70929 ACCT#67601022 (16035 Boat Basin RD-RV Park @ Site 43)	553.81	53,919.49

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Port of Brookings Harbor **Expenditures per Vendor** **January through July 2020**

Date	Name	Memo	Original Amount	Balance
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#66346 ACCT#67601023 (16024 Boat Basin-RR, RV Park back of RV Restroom)	395.37	54,314.86
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#66347 ACCT#67601024 (16035 Boat Basin Rd, RV Park @ Site 13)	450.66	54,765.52
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#66345 ACCT#67601025 (16035 Boat Basin RD-MH, RV Park back of Office)	331.72	55,097.24
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#66348 ACCT#67601026 (16374 Lower Harbor Rd - RV Park Electric Shed)	822.81	55,920.05
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#90092 ACCT#67601027 (Boat Basin-I&J&K&L DOCKS-Kite Field/Ramp to Docks I-J)	236.35	56,156.40
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#64942 ACCT#67601028 (16011 Boat Basin-Repr Spcs, Boat Yard Wall Abuting Sebastins)	78.99	56,235.39
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#64944 ACCT#67601029 (16011 Boat Basin-San Blaster, Boat Yard Back Gate)	55.88	56,291.27
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#90094 ACCT#67601031 (16110 Lower Harbor Rd - Seal Cove Realty)	225.97	56,517.24
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#90191 ACCT#67601032 (16011 Boat Basin Rd - O&N Docks)	599.05	57,116.29
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#90193 ACCT#67601033 (16011 Lower Harbor Rd - P&Q Docks)	552.25	57,668.54
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#80092 ACCT#67601034 (16115 Lower Harbor Rd - BU, Secured Storage,#2 Area)	53.14	57,721.68
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#90093 ACCT#67601035 (16035 Boat Basin Rd-RR, CS Dock C-H)	287.05	58,008.73
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#80536 ACCT#67601036 (16350 Lower Harbor Rd #202 - Port Meeting Hall)	90.19	58,098.92
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#0 ACCT#67601040 (MASTER SEP OL PORT COMM-Parking Lot Lights)	588.79	58,687.71
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#68827 ACCT#67601041 (Boat Basin Rd-Event Panel-Kite Field North End)	41.74	58,729.45
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#69092 ACCT#67601042 (16367 Lower Harbor-Vendor)	41.55	58,771.00
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#69814 ACCT#67601044 (16330 Lower Harbor-(Port Office)	97.22	58,868.22
07/31/2020	The Hungry Clam	METER#80857 ACCT#67601044 (16350 Lower Harbor Rd#205) HUNGRY CLAM	65.04	58,933.26
07/31/2020	Coos-Curry Electric Cooperative, ...	METER#80382 ACCT#67601052 (16266 Lower Harbor-Freezer Storage - Ice House)	232.54	59,165.80

Total Coos-Curry Electric Cooperative, Inc.

59,165.80

Country Media, Inc.

01/15/2020	Country Media, Inc.	12/13/19 -Invoice#405039 Advertising Notice of Public Meeting The Port of Brookings Harbor Board...	21.83	21.83
01/15/2020	Country Media, Inc.	12/20/19 -Invoice#406045 Advertising Request for Proposal The Port of Brookings Harbor is reque...	21.83	43.66
01/15/2020	Country Media, Inc.	12/24/19 -Invoice#406331 Advertising Notice of Public Meeting The Port of Brookings Harbor Boar...	23.02	66.68
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407099 Advertising Port of Brookings Harbor is seeking labor and equipment rat...	25.41	92.09
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407100 Advertising Port of Brookings Harbor is seeking Electrical labor rates ...	25.41	117.50
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407101 Advertising Port of Brookings Harbor is seeking labor rates on time and ...	30.19	147.69
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407102 Advertising Port of Brookings Harbor is seeking Fuel Service labor and e...	26.61	174.30
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407103 Advertising Request for Proposal The Port of Brookings Harbor is request...	21.83	196.13
01/15/2020	Country Media, Inc.	12/27/19 -Invoice#407104 Advertising Port of Brookings Harbor is seeking labor and equipment rate...	25.41	221.54
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408680 Advertising Port of Brookings Harbor is seeking labor and equipment rat...	25.41	246.95
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408681 Advertising Port of Brookings Harbor is seeking Electrical labor rates ...	25.41	272.36
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408682 Advertising Port of Brookings Harbor is seeking labor rates on time and...	30.19	302.55
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408683 Advertising Port of Brookings Harbor is seeking Fuel Service labor and ...	26.61	329.16
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408684 Advertising Request for Proposal The Port of Brookings Harbor is reque...	21.83	350.99
02/11/2020	Country Media, Inc.	1/3/20 -Invoice# 408685 Advertising Port of Brookings Harbor is seeking labor and equipment rat...	25.41	376.40
02/11/2020	Country Media, Inc.	1/10/20 -Invoice# 409251 Advertising Request for Proposal The Port of Brookings Harbor is reque...	21.83	398.23
02/11/2020	Country Media, Inc.	1/17/20 -Invoice# 410131 Advertising Port of Brookings Harbor run dates jan 17,24,31, feb 7,14,...	43.00	441.23
02/11/2020	Country Media, Inc.	1/17/20 -Invoice# 410132 Advertising Request for Proposal The Port of Brookings Harbor is reque...	21.83	463.06
02/11/2020	Country Media, Inc.	1/17/20 -Invoice# 411064 Advertising Notice of Public Meeting The Port of Brookings Harbor Boar...	27.11	490.17
02/11/2020	Country Media, Inc.	PORT OF BROOKINGS HARBOR RUN DATES JAN 31, FEB 7,1... Pilot/Trip Classifieds TF, 1 ins., 01/31...	64.50	554.67
03/19/2020	Country Media, Inc.	2/7/20 -Invoice# 413600 Advertising Port of Brookings Harbor RUN DATES JAN 31, FEB 7 Pilot/Tri...	64.50	619.17
03/19/2020	Country Media, Inc.	2/14/20 -Invoice# 414627 Advertising Port of Brookings Harbor RUN DATES JAN 31, FEB 7 Pilot/Tr...	64.50	683.67
03/19/2020	Country Media, Inc.	2/28/20 -Invoice# 416801 Advertising Port of Brookings Harbor p 275235 Committee Vacancies Pil...	64.50	748.17
04/10/2020	Country Media, Inc.	3/6/20 -Invoice# 418220 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 ins...	53.75	801.92
04/10/2020	Country Media, Inc.	3/6/20 -Invoice# 418220 Advertising Port of Brookings Harbor P276396 Budget Hearing March 17 P...	209.63	1,011.55
04/10/2020	Country Media, Inc.	3/31/20 -Invoice# 423139 Advertising Port of Brookings Harbor Budget Hearing April 2 Pilot/Tri...	177.38	1,188.93
05/07/2020	Country Media, Inc.	4/24/20 -Invoice# 428767 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 in...	161.25	1,350.18
05/14/2020	Country Media, Inc.	4/24/20 -Invoice# 428472 Advertising Port of Brookings Harbor INVITATION TO BID - FUEL DOCK ...	209.16	1,559.34
06/11/2020	Country Media, Inc.	5/1/20 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 ins., RUN DATES AP...	48.38	1,607.72
06/11/2020	Country Media, Inc.	5/8/20 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 ins., RUN DATES AP...	48.38	1,656.10
06/11/2020	Country Media, Inc.	5/15/20 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 ins., RUN DATES AP...	34.55	1,690.65
06/11/2020	Country Media, Inc.	5/8/20 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1 ins., RUN DATES APR...	161.25	1,851.90
06/11/2020	Country Media, Inc.	Curry Coastal Pilot 5/1/20 Advertising Port of Brookings Harbor Pilot/Trip Classifieds TF, 1...	161.25	2,013.15

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Port of Brookings Harbor **Expenditures per Vendor** January through July 2020

Date	Name	Memo	Original Amount	Balance
07/17/2020	Country Media, Inc.	INV#438287 Advertising Port of Brookings Harbor run date June 5 2020 size 4x8.5 Pilot/Trip Clas...	274.13	2,287.28
07/17/2020	Country Media, Inc.	INV#438288 Advertising Port of Brookings Harbor run date June 5 2020 size 4x8.5 Pilot/Trip Clas...	43.33	2,330.61
07/17/2020	Country Media, Inc.	INV#49609 Advertising Port of Brookings Harbor run date June 12 2020 size 4x8.5 Pilot/Trip Clas...	43.33	2,373.94
07/17/2020	Country Media, Inc.	INV#440937 Advertising Port of Brookings Harbor run date June 19 2020 size 4x8.5 Pilot/Trip Cla...	43.33	2,417.27
07/17/2020	Country Media, Inc.	INV#442825 Advertising Port of Brookings Harbor run date June 26 2020 size 4x8.5 Pilot/Trip Cla...	43.33	2,460.60
Total Country Media, Inc.				2,460.60
Crescent ACE Hardware				
02/21/2020	Crescent ACE Hardware	BOBCAT EXCAVATOR-RAMP TRAILER ONLY Delivery Date: 02/21/2020 Time: 10:00am Pickup Date: 02/22/...	319.00	319.00
02/21/2020	Crescent ACE Hardware	Damage Waiver	31.90	350.90
02/21/2020	Crescent ACE Hardware	Enviro Fee	17.55	368.45
02/21/2020	Crescent ACE Hardware	Delivery/Pickup	200.00	568.45
02/21/2020	Crescent ACE Hardware	Security Deposit	319.00	887.45
02/25/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP \$28.00/24 HOURS SERIAL # 084T0854 2/25/2020	28.00	915.45
02/25/2020	Crescent ACE Hardware	Damage Waiver	2.80	918.25
02/25/2020	Crescent ACE Hardware	Sales Tax (ST)	2.10	920.35
02/25/2020	Crescent ACE Hardware	Rental/Security Deposit	28.00	948.35
02/28/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP \$28.00/24 HOURS SERIAL # 084T0854 2/26/2020-2/28/2020	56.00	972.18
02/28/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP \$28.00/24 HOURS SERIAL # 084T0854 2/26/2020-2/28/2020	56.00	1,004.35
02/28/2020	Crescent ACE Hardware	Damage Waiver	5.60	1,007.57
02/28/2020	Crescent ACE Hardware	Damage Waiver	5.60	1,009.95
02/28/2020	Crescent ACE Hardware	Sales Tax (ST)	4.20	1,012.36
02/28/2020	Crescent ACE Hardware	Sales Tax (ST)	4.20	1,014.15
02/28/2020	Crescent ACE Hardware	Rental/Security Deposit (Credit Return)	-28.00	990.32
02/28/2020	Crescent ACE Hardware	Rental/Security Deposit (Credit Return)	-28.00	987.94
02/28/2020	Crescent ACE Hardware	Rental/Security Deposit (Credit Return)	-28.00	986.15
03/27/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DEPOSIT	28.00	1,014.15
03/27/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DAMAGE WAIVER	2.80	1,016.95
03/27/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - RENTAL	28.00	1,044.95
03/27/2020	Crescent ACE Hardware	TAX	2.10	1,047.05
03/30/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DAMAGE WAIVER	8.40	1,049.43
04/01/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DAMAGE WAIVER	8.40	1,055.45
03/30/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - RENTAL	84.00	1,079.28
04/01/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - RENTAL	84.00	1,139.45
04/01/2020	Crescent ACE Hardware	TAX	6.30	1,143.96
03/30/2020	Crescent ACE Hardware	TAX	6.30	1,145.75
03/30/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DEPOSIT RETURNED	-28.00	1,143.37
03/30/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DEPOSIT RETURNED	-28.00	1,119.54
03/30/2020	Crescent ACE Hardware	NAILER/ROOFING/COIL/455XP - DEPOSIT RETURNED	-28.00	1,117.75
Total Crescent ACE Hardware				1,117.75
Crow/Clay & Associates, Inc				
06/16/2020	Crow/Clay & Associates, Inc	Charges applied to Architecture & Planning Services Agreement PROJECT NO. 19005 RV Park Recon...	865.00	865.00
07/31/2020	Crow/Clay & Associates, Inc	Charges applied to Architecture & Planning Services Agreement PROJECT NO. 19005 RV Park Recon...	1,451.25	2,316.25
07/31/2020	Crow/Clay & Associates, Inc	copies	2.30	2,318.55
Total Crow/Clay & Associates, Inc				2,318.55
Curry Coastal Pilot				
02/27/2020	Curry Coastal Pilot	1 Year Subscription to Curry Coastal Pilot	103.00	103.00
Total Curry Coastal Pilot				103.00
Curry County Business License				

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Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
06/11/2020	Curry County Business License	Curry County Business License 7/1/2020-6/30/2021 for Beachfront RV Park	100.00	100.00
Total Curry County Business License				100.00
Curry County Planning Department				
05/18/2020	Curry County Planning Department	Planning Clearance/AG Building/Septic/Erosion Prevention Review	250.00	250.00
05/18/2020	Curry County Planning Department	State/Federal Agency Permit Review (LUCS)	100.00	350.00
05/18/2020	Curry County Planning Department	Payment Processing Fee - Point & Pay	8.75	358.75
06/11/2020	Curry County Planning Department	Floodplain Development Permit	1,500.00	1,858.75
07/07/2020	Curry County Planning Department	Curry County Building Permit Project C2019375 Dock Repairs & Improve	3,781.01	5,639.76
07/23/2020	Curry County Planning Department	Demolition Permit Fee - Record ID: 221-20-000233-DEMO	30.00	5,669.76
07/23/2020	Curry County Planning Department	Convenience Fee	2.00	5,671.76
Total Curry County Planning Department				5,671.76
Curry Equipment				
01/08/2020	Curry Equipment	SHARPEN 16 AND UNDER	32.00	32.00
01/08/2020	Curry Equipment	RAKER GRIND	8.00	40.00
01/08/2020	Curry Equipment	WALBRO PRIMER ASSY	8.95	48.95
01/08/2020	Curry Equipment	MINIMUM SHOP CHARGE	35.00	83.95
01/31/2020	Curry Equipment	SLEEVE for Stihl Power Heads	19.16	103.11
02/27/2020	Curry Equipment	LP .050 3 8	20.16	123.27
02/27/2020	Curry Equipment	LP .050 3 8	20.16	143.43
03/31/2020	Curry Equipment	SHARPEN 18-24 IN	30.00	173.43
03/31/2020	Curry Equipment	SHARPEN 16 AND UNDER	8.00	181.43
03/31/2020	Curry Equipment	RAKER GRIND	8.00	189.43
03/31/2020	Curry Equipment	GRINDING WHEEL D B10	109.99	299.42
04/30/2020	Curry Equipment	AUTOCUT 25 2	59.98	359.40
05/28/2020	Curry Equipment	DRIVE SHAFT for weedeater head	50.99	410.39
05/28/2020	Curry Equipment	SHARPEN 18-24 IN	30.00	440.39
05/28/2020	Curry Equipment	Pressure Washer B4000PSI Gx390 PW 4GP S/N: B190722-0014488	1,250.00	1,690.39
06/04/2020	Curry Equipment	CAP-PUMP OIL GAT	15.95	1,706.34
06/11/2020	Curry Equipment	6/8/2020 - DELIVERY SERVICE Pump here to install and change oil, Port provided pump	70.00	1,776.34
06/11/2020	Curry Equipment	6/8/2020 Repair to EQ#3707 Ride-on Lawn Mower PARTS	698.02	2,474.36
06/11/2020	Curry Equipment	6/8/2020 Repair to EQ#3707 Ride-on Lawn Mower PARTS - Freight	44.96	2,519.32
06/11/2020	Curry Equipment	6/8/2020 Repair to EQ#3707 Ride-on Lawn Mower LABOR	210.00	2,729.32
06/24/2020	Curry Equipment	SHARPEN 16 AND UNDER	16.00	2,745.32
06/24/2020	Curry Equipment	RAKER GRIND	2.00	2,747.32
06/24/2020	Curry Equipment	DIAMOND EDGE .105 5LB	62.95	2,810.27
07/24/2020	Curry Equipment	LABOR	63.00	2,873.27
07/24/2020	Curry Equipment	STIHL KM 131-WEED TRIMMER SER NUM 518868490 DIES AFTER 5 MIN. THEN WON'T RESTART	35.00	2,908.27
07/24/2020	Curry Equipment	SHOP SUPPLIES	5.00	2,913.27
Total Curry Equipment				2,913.27
Curry Transfer & Recycling				
01/08/2020	Curry Transfer & Recycling	Brookings Transfer Site 12/03/19	11.25	11.25
01/08/2020	Curry Transfer & Recycling	ACCT#2434-002 6 Yds Weekly 12/1/19-12/31/19	1,779.86	1,791.11
01/08/2020	Curry Transfer & Recycling	ACCT#2434-002 Gate Commercial 12/1/19-12/31/19	7.45	1,798.56
01/08/2020	Curry Transfer & Recycling	ACCT#2434-002 Recycle Charge Comm 12/1/19-12/31/19	21.07	1,819.63
01/08/2020	Curry Transfer & Recycling	ACCT#2434-009 Auto Lock Charge 12/1/19-12/31/19	12.96	1,832.59
01/08/2020	Curry Transfer & Recycling	ACCT#2434-009 6 Yds Weekly 12/1/19-12/31/19	1,779.86	3,612.45
01/08/2020	Curry Transfer & Recycling	ACCT#2434-009 6 Yds Weekly 12/1/19-12/31/19	222.48	3,834.93
01/08/2020	Curry Transfer & Recycling	Yardage Frontload 341070R6restr	16.79	3,851.72
01/08/2020	Curry Transfer & Recycling	ACCT#2434-012 5 Yds Eow 12/1/19-12/31/19	381.02	4,232.74
01/08/2020	Curry Transfer & Recycling	ACCT#2434-012 Auto Lock Charge 12/1/19-12/31/19	4.32	4,237.06
01/08/2020	Curry Transfer & Recycling	ACCT#2434-013 3 Yds Weekly 12/1/19-12/31/19	453.72	4,690.78

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Date	Name	Memo	Original Amount	Balance
01/08/2020	Curry Transfer & Recycling	Acct#2434-014 3 Yds Eow 12/1/19-12/31/19	235.61	4,926.39
02/11/2020	Curry Transfer & Recycling	Brookings Transfer Site 1/7/20 PO# 0722 Dispose of Boat & Trailer	591.25	5,517.64
02/11/2020	Curry Transfer & Recycling	Medical Waste 1/31/20 PO# 0622 Dispose of Hazardous Waste	25.40	5,543.04
02/11/2020	Curry Transfer & Recycling	6 Yds Weekly 1/1/20-1/31/20	1,779.86	7,322.90
02/11/2020	Curry Transfer & Recycling	Gate Commercial 1/1/20-1/31/20	7.45	7,330.35
02/11/2020	Curry Transfer & Recycling	Recycle Charge Comm 1/1/20-1/31/20	21.07	7,351.42
02/11/2020	Curry Transfer & Recycling	6 Yds Eow 1/1/20-1/31/20	907.44	8,258.86
02/11/2020	Curry Transfer & Recycling	Auto Lock Charge 1/1/20-1/31/20	8.64	8,267.50
02/11/2020	Curry Transfer & Recycling	5 Yds Eow 1/1/20-1/31/20	381.02	8,648.52
02/11/2020	Curry Transfer & Recycling	Auto Lock Charge 1/1/20-1/31/20	4.32	8,652.84
02/11/2020	Curry Transfer & Recycling	3 Yds Weekly 1/1/20-1/31/20	453.72	9,106.56
02/11/2020	Curry Transfer & Recycling	3 Yds Eow 1/1/20-1/31/20	235.61	9,342.17
03/05/2020	Curry Transfer & Recycling	Brookings Transfer Site 02/28/2020 PO# 0757 510810	93.00	9,435.17
03/05/2020	Curry Transfer & Recycling	6 Yds Weekly 02/01/2020 - 02/29/2020	1,779.86	11,215.03
03/05/2020	Curry Transfer & Recycling	Gate Commercial 02/01/2020 - 02/29/2020	7.45	11,222.48
03/05/2020	Curry Transfer & Recycling	Recycle Charge Comm 02/01/2020 - 02/29/2020	21.07	11,243.55
03/05/2020	Curry Transfer & Recycling	6 Yds Eow 02/01/2020 - 02/29/2020	907.44	12,150.99
03/05/2020	Curry Transfer & Recycling	Auto Lock Charge 02/01/2020 - 02/29/2020	8.64	12,159.63
03/05/2020	Curry Transfer & Recycling	Prorated Drop Box Rent 02/19/20-02/29/20	27.50	12,187.13
03/05/2020	Curry Transfer & Recycling	5 Yds Eow 02/01/2020 - 02/29/2020	381.02	12,568.15
03/05/2020	Curry Transfer & Recycling	Auto Lock Charge 02/01/2020 - 02/29/2020	4.32	12,572.47
03/05/2020	Curry Transfer & Recycling	3 Yds Weekly 02/01/2020 - 02/29/2020	453.72	13,026.19
03/05/2020	Curry Transfer & Recycling	3 Yds Eow 02/01/2020 - 02/29/2020	235.61	13,261.80
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/03/2020 PO#0761 510828 Disposal of fish carcasses	31.50	13,293.30
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/09/2020 PO#0769 510867 Disposal of couches/garbage from derelict ...	58.50	13,351.80
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/10/2020 PO#0771 510879 Disposal of abandoned RV Trailer	834.00	14,185.80
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/13/2020 PO#0788 510897 Disposal of fish carcasses	39.00	14,224.80
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/18/2020 PO#0792 510924 Disposal of spent boom	33.00	14,257.80
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/25/2020 PO#0860 510961	38.75	14,296.55
04/10/2020	Curry Transfer & Recycling	Brookings Transfer Site 03/26/2020 PO#0869 510973 Disposal of fish carcasses	53.75	14,350.30
04/10/2020	Curry Transfer & Recycling	03/27/2020 Drop Box 347552R20main Clean up Boatyard after public sale of surplus items	671.40	15,021.70
04/10/2020	Curry Transfer & Recycling	03/27/2020 Drop Box Rent 347552	27.50	15,049.20
04/10/2020	Curry Transfer & Recycling	6 Yds Weekly 03/01/2020 - 03/31/2020	1,779.86	16,829.06
04/10/2020	Curry Transfer & Recycling	Gate Commercial 03/01/2020 - 03/31/2020	7.45	16,836.51
04/10/2020	Curry Transfer & Recycling	Recycle Charge Comm 03/01/2020 - 03/31/2020	21.07	16,857.58
04/10/2020	Curry Transfer & Recycling	Prorated 6 Yds Eow 03/01/2020 - 03/31/2020	907.44	17,765.02
04/10/2020	Curry Transfer & Recycling	Prorated Auto Lock Charge 03/01/2020 - 03/31/2020	12.96	17,777.98
04/10/2020	Curry Transfer & Recycling	03/03/2020 Special Trip 346126Dr6	30.83	17,808.81
04/10/2020	Curry Transfer & Recycling	03/03/2020 Special Trip 346127Dr6	30.83	17,839.64
04/10/2020	Curry Transfer & Recycling	03/03/2020 Yardage Frontload 346126	201.42	18,041.06
04/10/2020	Curry Transfer & Recycling	03/03/2020 Yardage Frontload 346127	201.42	18,242.48
04/10/2020	Curry Transfer & Recycling	03/23/2020 Prorated 6 Yds Eow 03/23/2020-03/31/2020	226.86	18,469.34
04/10/2020	Curry Transfer & Recycling	03/30/2020 Yardage Frontload 347634R6bea	100.71	18,570.05
04/10/2020	Curry Transfer & Recycling	03/30/2020 Yardage Frontload 347635R6bea	67.14	18,637.19
04/10/2020	Curry Transfer & Recycling	03/30/2020 Yardage Frontload 347636R6bea	67.14	18,704.33
04/10/2020	Curry Transfer & Recycling	03/05/2020 Drop Box 346385 PO# Total Wt/690	1,007.10	19,711.43
04/10/2020	Curry Transfer & Recycling	03/05/2020 Drop Box 346385R30gea PO# Total Wt/690	12.50	19,723.93
04/10/2020	Curry Transfer & Recycling	5 Yds Eow 03/01/2020 - 03/31/2020	381.02	20,104.95
04/10/2020	Curry Transfer & Recycling	Auto Lock Charge 03/01/2020 - 03/31/2020	4.32	20,109.27
04/10/2020	Curry Transfer & Recycling	03/30/2020 Container Overload Extra	11.75	20,121.02
04/10/2020	Curry Transfer & Recycling	3 Yds Weekly 03/01/2020 - 03/31/2020	453.72	20,574.74
04/10/2020	Curry Transfer & Recycling	3 Yds Eow 03/01/2020 - 03/31/2020	235.61	20,810.35
05/07/2020	Curry Transfer & Recycling	Brookings Transfer Site 04/23/2020 PO#0895 516278 Disposal of fish carcasses	48.75	20,859.10
05/07/2020	Curry Transfer & Recycling	6 Yds Weekly 04/01/2020 - 04/30/2020	1,779.86	22,638.96
05/07/2020	Curry Transfer & Recycling	Gate Commercial 04/01/2020 - 04/30/2020	7.45	22,646.41
05/07/2020	Curry Transfer & Recycling	Recycle Charge Comm 04/01/2020 - 04/30/2020	21.07	22,667.48

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Date	Name	Memo	Original Amount	Balance
05/07/2020	Curry Transfer & Recycling	5 Yds Eow 04/01/2020 - 04/30/2020	381.02	23,048.50
05/07/2020	Curry Transfer & Recycling	Auto Lock Charge 04/01/2020 - 04/30/2020	4.32	23,052.82
05/07/2020	Curry Transfer & Recycling	Prorated 3 Yds Weekly 04/01/2020-04/20/2020	340.29	23,393.11
05/07/2020	Curry Transfer & Recycling	Yardage Frontload Extra	16.79	23,409.90
05/07/2020	Curry Transfer & Recycling	Yardage Frontload 348793R3ramp 4/21/2020	67.14	23,477.04
05/07/2020	Curry Transfer & Recycling	3 Yds Eow 04/01/2020-04/20/2020	235.61	23,712.65
05/07/2020	Curry Transfer & Recycling	Yardage Frontload 348794R3ramp 4/21/2020	67.14	23,779.79
06/04/2020	Curry Transfer & Recycling	ACCT#2434-002 6 Yds Weekly 05/01/2020 - 05/31/2020	1,779.86	25,559.65
06/04/2020	Curry Transfer & Recycling	ACCT#2434-002 Gate Commercial 05/01/2020 - 05/31/2020	7.45	25,567.10
06/04/2020	Curry Transfer & Recycling	ACCT#2434-002 Recycle Charge Comm 05/01/2020 - 05/31/2020	21.07	25,588.17
06/04/2020	Curry Transfer & Recycling	ACCT#2434-012 05/15/2020 Yardage Frontload 350251/Extra	67.14	25,655.31
06/04/2020	Curry Transfer & Recycling	ACCT#2434-012 05/28/2020-Special Trip/Extra	30.83	25,686.14
06/04/2020	Curry Transfer & Recycling	ACCT#2434-012 05/28/2020 Yardage Frontload 350251	167.85	25,853.99
06/04/2020	Curry Transfer & Recycling	ACCT#2434-012 5 Yds Eow 05/01/2020 - 05/31/2020	381.02	26,235.01
06/04/2020	Curry Transfer & Recycling	Auto Lock Charge 05/01/2020 - 05/31/2020	4.32	26,239.33
07/10/2020	Curry Transfer & Recycling	06/08/2020 Brookings Transfer Site 520013	124.50	26,363.83
07/01/2020	Curry Transfer & Recycling	06/08/2020 Brookings Transfer Site 520013	124.50	26,363.83
07/01/2020	Curry Transfer & Recycling	ACCT#2434-002 6 Yds Weekly 06/01/2020 - 06/30/2020	1,779.86	26,405.01
07/10/2020	Curry Transfer & Recycling	ACCT#2434-002 6 Yds Weekly 06/01/2020 - 06/30/2020	1,779.86	28,143.69
07/10/2020	Curry Transfer & Recycling	ACCT#2434-002 Gate Commercial 06/01/2020 - 06/30/2020	7.45	28,150.97
07/01/2020	Curry Transfer & Recycling	ACCT#2434-002 Gate Commercial 06/01/2020 - 06/30/2020	7.45	28,151.14
07/01/2020	Curry Transfer & Recycling	ACCT#2434-002 Recycle Charge Comm 06/01/2020 - 06/30/2020	21.07	28,151.63
07/10/2020	Curry Transfer & Recycling	ACCT#2434-002 Recycle Charge Comm 06/01/2020 - 06/30/2020	21.07	28,172.21
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,168.33
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,167.62
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,163.21
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,162.91
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,160.03
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,118.85
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,118.68
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,118.19
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,056.42
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,047.81
07/01/2020	Curry Transfer & Recycling	One-Time Payment	-124.50	28,047.71
07/01/2020	Curry Transfer & Recycling	ACCT#2434-009 6 Yds Weekly 06/01/2020 - 06/30/2020	2,669.79	28,109.48
07/10/2020	Curry Transfer & Recycling	ACCT#2434-009 6 Yds Weekly 06/01/2020 - 06/30/2020	2,669.79	30,717.50
07/10/2020	Curry Transfer & Recycling	ACCT#2434-009 Auto Lock Charge 06/01/2020 - 06/30/2020	12.96	30,730.16
07/01/2020	Curry Transfer & Recycling	ACCT#2434-009 Auto Lock Charge 06/01/2020 - 06/30/2020	12.96	30,730.46
07/10/2020	Curry Transfer & Recycling	ACCT#2434-012 Prorated 5 Yds Eow 06/01/2020 - 06/30/2020	190.51	30,916.56
07/01/2020	Curry Transfer & Recycling	ACCT#2434-012 Prorated 5 Yds Eow 06/01/2020 - 06/30/2020	190.51	30,920.97
07/10/2020	Curry Transfer & Recycling	ACCT#2434-012 06/10/2020 Special Trip 351779	30.83	30,951.09
07/01/2020	Curry Transfer & Recycling	ACCT#2434-012 06/10/2020 Special Trip 351779	30.83	30,951.80
07/01/2020	Curry Transfer & Recycling	ACCT#2434-012 06/10/2020 Yardage Frontload 351779Dr5	167.85	30,955.68
07/10/2020	Curry Transfer & Recycling	ACCT#2434-012 06/10/2020 Yardage Frontload 351779Dr5	167.85	31,119.65
07/01/2020	Curry Transfer & Recycling	ACCT#2434-012 06/15/2020 Prorated 5 Yds Weekly 06/15/2020-06/30/2020	372.26	31,128.26
07/10/2020	Curry Transfer & Recycling	ACCT#2434-012 06/15/2020 Prorated 5 Yds Weekly 06/15/2020-06/30/2020	372.26	31,491.91
07/01/2020	Curry Transfer & Recycling	ACCT#2434-012 Auto Lock Charge 06/01/2020 - 06/30/2020	4.32	31,492.01
07/10/2020	Curry Transfer & Recycling	ACCT#2434-012 Auto Lock Charge 06/01/2020 - 06/30/2020	4.32	31,496.23

Total Curry Transfer & Recycling

31,496.23

Da-Tone Rock Products

02/27/2020	Da-Tone Rock Products	2" open rock Net 5,000	38.75	38.75
02/27/2020	Da-Tone Rock Products	2" open rock Net 5,860	45.42	84.17
03/05/2020	Da-Tone Rock Products	2" open rock Net 5,000	38.75	122.92

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Date	Name	Memo	Original Amount	Balance
Total Da-Tone Rock Products				122.92
Del-Cur Supply Co-op				
01/31/2020	Del-Cur Supply Co-op	2" ORENCO GROMMET	27.90	27.90
01/31/2020	Del-Cur Supply Co-op	1 1/2" ORENCO GROMMET	17.90	45.80
01/31/2020	Del-Cur Supply Co-op	FREIGHT CHARGE PLUMBING	10.00	55.80
01/31/2020	Del-Cur Supply Co-op	3" SCH 40 ELEC CONDUIT 10' STK	160.00	215.80
01/31/2020	Del-Cur Supply Co-op	3" 90X36" COND SWEEP	72.00	287.80
02/04/2020	Del-Cur Supply Co-op	2 3/8X8" 16GA CORNER POST Posts for Indian Memorial Fence Project	199.80	487.60
02/27/2020	Del-Cur Supply Co-op	NEMESIS CAMO SAFETY GLASSES	23.90	511.50
03/19/2020	Del-Cur Supply Co-op	4x3" ABS FLUSH BUSHING	3.60	515.10
03/19/2020	Del-Cur Supply Co-op	PVC 4" MALE ADAPTER TXS	10.40	525.50
03/19/2020	Del-Cur Supply Co-op	4" ABS MALE ADAPTER	14.32	539.82
03/19/2020	Del-Cur Supply Co-op	PVC 4X3 RED BUSHING SXS	13.60	553.42
03/19/2020	Del-Cur Supply Co-op	4X3" ABS FLUSH BUSHING	7.20	560.62
03/19/2020	Del-Cur Supply Co-op	1"X520 TEFLON TAPE	8.85	569.47
03/19/2020	Del-Cur Supply Co-op	4" ABS MALE ADAPTER	325.00	894.47
03/19/2020	Del-Cur Supply Co-op	4X3" ABS FLUSH BUSHING	175.00	1,069.47
03/19/2020	Del-Cur Supply Co-op	3" ABS FEMALE ADAPTER	175.00	1,244.47
03/30/2020	Del-Cur Supply Co-op	9"X25' STRAW WATTLES	287.68	1,244.97
03/31/2020	Del-Cur Supply Co-op	9"X25' STRAW WATTLES	287.68	1,532.15
04/17/2020	Del-Cur Supply Co-op	2-7/8x5/8 POST HINGE	11.12	1,543.27
04/17/2020	Del-Cur Supply Co-op	GALV CARRIAGE BOLT 3/8X3.5	1.50	1,544.77
04/17/2020	Del-Cur Supply Co-op	GALV GEX NUT 3/8"	0.30	1,545.07
Total Del-Cur Supply Co-op				1,545.07
Department of State Lands				
07/07/2020	Department of State Lands	JPA - Permit Processing Fee 2020 Removal - Fill	826.00	826.00
Total Department of State Lands				826.00
Dish Network				
01/24/2020	Dish Network	RV PARK DISH NETWORK 01/08/20 - 02/07/2020	571.24	571.24
02/24/2020	Dish Network	RV PARK DISH NETWORK 02/08/20 - 03/07/2020	571.24	1,142.48
03/24/2020	Dish Network	RV PARK DISH NETWORK 03/08/20 - 04/07/2020	571.25	1,713.73
04/24/2020	Dish Network	RV PARK DISH NETWORK 04/08/20 - 05/07/2020	571.25	2,284.98
07/01/2020	Dish Network	RV PARK DISH NETWORK 006/08/2020-07/07/2020	446.62	2,731.60
07/24/2020	Dish Network	RV PARK DISH NETWORK 07/08/2020-08/07/2020	571.25	3,302.85
Total Dish Network				3,302.85
DMV Driver & Motor Vehicle Services				
01/13/2020	DMV Driver & Motor Vehicle Servi...	Vehicle Title History Fee for abandoned RV license: R671965	22.50	22.50
02/11/2020	DMV Driver & Motor Vehicle Servi...	Vehicle Record Fee for abandoned trailer	4.00	26.50
Total DMV Driver & Motor Vehicle Services				26.50
Dollar General				
03/13/2020	Dollar General	LYSOL SPRAY	17.55	17.55
05/12/2020	Dollar General	9 ROLL PREMIUM TOLIET PAPER	13.50	31.05
05/12/2020	Dollar General	GLADE GAIN ORG Garbage Bags	7.00	38.05
05/12/2020	Dollar General	FORKS	3.00	41.05
05/12/2020	Dollar General	ALKALINE AA BATTERIES	4.25	45.30
05/12/2020	Dollar General	BLUE PENS 10PK	6.60	51.90
05/12/2020	Dollar General	PAPER BAG FEE	0.05	51.95

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Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
Total Dollar General				51.95
Dollar Tree				
01/08/2020	Dollar Tree	BWL SPRAY	2.00	2.00
01/08/2020	Dollar Tree	AIRWICK	2.00	4.00
01/08/2020	Dollar Tree	TAB DIVIDERS	16.00	20.00
02/24/2020	Dollar Tree	MEASURING PLASTIC 2CUP	2.00	22.00
05/12/2020	Dollar Tree	PLASTIC DRAWER ORGANIZER	2.00	24.00
05/13/2020	Dollar Tree	PLASTIC DRAWER ORGANIZER	1.00	25.00
Total Dollar Tree				25.00
Eco Nutrients				
07/24/2020	Eco Nutrients	IBC Sealed Totes - 275 GAL	200.00	200.00
Total Eco Nutrients				200.00
EMC-Engineers/Scientists, LLC				
01/23/2020	EMC-Engineers/Scientists, LLC	11/25/2019 - 1/21/2020: POBH Fixed Dock sheet steel wall and fill design, associated budgeting (...)	4,860.00	4,860.00
02/19/2020	EMC-Engineers/Scientists, LLC	02/03/2020 Site visits, meetings with Port Staff, Site measurements, review of project priorit...	1,440.00	6,300.00
02/19/2020	EMC-Engineers/Scientists, LLC	02/10-02-15: CAD sessions and design routine (12.7 hrs)	1,270.00	7,570.00
04/20/2020	EMC-Engineers/Scientists, LLC	On-site measurements, reconnaissance (three Site visits), including meetings w/Port staff (23.3...	2,330.00	9,900.00
04/20/2020	EMC-Engineers/Scientists, LLC	Design and specifications for fuel dock access pad, slope stabilization, asphalt pavement, pile ...	4,760.00	14,660.00
04/20/2020	EMC-Engineers/Scientists, LLC	CAD work sessions, drawing instructions and ordering (11.7 hrs)	1,170.00	15,830.00
04/20/2020	EMC-Engineers/Scientists, LLC	final review and revisions (3.8 hrs)	380.00	16,210.00
05/07/2020	EMC-Engineers/Scientists, LLC	FEMA Flood FIRM and ARC map review, presentation to Curry County, petition to Dwyer	440.00	16,650.00
05/07/2020	EMC-Engineers/Scientists, LLC	3/28 - 4/02: Bid Docs construction, extracted specifications, communications with prospective bi...	1,440.00	18,090.00
05/07/2020	EMC-Engineers/Scientists, LLC	4/04 - 4/16: JPA, with tidal and force calculations revised 16" piles, project description revis...	890.00	18,980.00
05/07/2020	EMC-Engineers/Scientists, LLC	Other correspondences (2.0 hrs)	200.00	19,180.00
05/07/2020	EMC-Engineers/Scientists, LLC	3/23-4/30: Stormwater review (3.5 hrs) Charges applied to Engineering Contract	350.00	19,530.00
05/07/2020	EMC-Engineers/Scientists, LLC	4/02/2020: DR 4432 (Haul off) and DR 4452 (Basin 2) estimates, review (3.8 hrs)	380.00	19,910.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/19: Correspondences with Bashant, rewrite of FAMA LOI (5.5hrs)	550.00	20,460.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/09-5/15: FEMA elevation extrapolated from found USDA Study, mapping, placement of horizontal a...	1,840.00	22,300.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/05-5/14: Review of SWPCP, review of lab results, preliminary geometric mean calcs and predicti...	960.00	23,260.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/11-5/13: Bid Review and submitted recommendation (3.5 hrs)	350.00	23,610.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/24-2/5/25: Calc sheets prepared as requested by county (5.4 hrs)	540.00	24,150.00
05/28/2020	EMC-Engineers/Scientists, LLC	5/21-5/25: Correspondences Mw/ USACE, Legacy, SLOPES pages 2 & 3 details for NOAA request RE pil...	510.00	24,660.00
06/16/2020	EMC-Engineers/Scientists, LLC	5/28/2020-POBH Commissioner's conference, and preparation (2.3hrs)	230.00	24,890.00
06/16/2020	EMC-Engineers/Scientists, LLC	06/06/2020-Correspondences with POBH and Legacy (2.1 hrs)	210.00	25,100.00
06/16/2020	EMC-Engineers/Scientists, LLC	06/09/2020-Revision of Sheet C8.2 (2.1hrs)	210.00	25,310.00
06/16/2020	EMC-Engineers/Scientists, LLC	Review and applicability determination RE Curry County Flood Damage Ordinance, conference with S...	1,230.00	26,540.00
06/16/2020	EMC-Engineers/Scientists, LLC	6/11/2020-Ecology Block, calculations and report (9.4 hrs)	940.00	27,480.00
06/16/2020	EMC-Engineers/Scientists, LLC	5/19/2020- FEMA LOI review, comments on Section #8 (4.1 hrs) Charges applied to Engineering Con...	410.00	27,890.00
06/16/2020	EMC-Engineers/Scientists, LLC	06/03/2020-Phone conference w/FEMA (Ms BASHANT) RE Forms for HMGP 4452 (4.2 hrs) Charges applie...	420.00	28,310.00
07/10/2020	EMC-Engineers/Scientists, LLC	06/15/2020-Zola Project: Rview of past survey data, and on-site confirmation of grade (8.9 hrs)	890.00	29,200.00
07/10/2020	EMC-Engineers/Scientists, LLC	06/21/2020-Parking Lot design and associated specification development (14.3 hrs)	1,430.00	30,630.00
07/10/2020	EMC-Engineers/Scientists, LLC	06/29/2020-CAD sessions, drawing reviews, curb and dimensioning (12.4 hrs)	1,240.00	31,870.00
07/10/2020	EMC-Engineers/Scientists, LLC	06/05/2020- Conference w/ Ms. Bashant, including prep (2.1 hrs)	210.00	32,080.00
07/15/2020	EMC-Engineers/Scientists, LLC	Dock Pile & Access Pad Project: One-site meeting with Legacy & Port staff, including prep and tr...	920.00	33,000.00
07/15/2020	EMC-Engineers/Scientists, LLC	Gangway on-shore calcs and specs, backplate, lug and welding design and details (15.4 hrs)	1,540.00	34,540.00
07/15/2020	EMC-Engineers/Scientists, LLC	Reconfiguration of pile dock removal and/or installation (5.2 hrs)	500.00	35,040.00
07/15/2020	EMC-Engineers/Scientists, LLC	Minor revisions (aerials, shackles, rebar tie ins, keynotes, oil/water separator) (4.1 hrs)	400.00	35,440.00
07/15/2020	EMC-Engineers/Scientists, LLC	Revision of Bid Doc #5 Specifications (2.7 hrs)	250.00	35,690.00
07/15/2020	EMC-Engineers/Scientists, LLC	Permit Review RE IWW portion of Piles/Access Dock Project	410.00	36,100.00
Total EMC-Engineers/Scientists, LLC				36,100.00

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Date	Name	Memo	Original Amount	Balance
Engineering Resource Services LLC				
07/24/2020	Engineering Resource Services L...	Vessel ACM Inspection Survey	300.00	300.00
07/24/2020	Engineering Resource Services L...	Laboratory Sample Analysis, 6 Samples	240.00	540.00
07/24/2020	Engineering Resource Services L...	ACM Demolition Survey Report	360.00	900.00
07/24/2020	Engineering Resource Services L...	Mobilization/Travel	30.00	930.00
07/24/2020	Engineering Resource Services L...	Building ACM Building Survey	300.00	1,230.00
07/24/2020	Engineering Resource Services L...	Laboratory Sample Analysis, 7 Samples	280.00	1,510.00
07/24/2020	Engineering Resource Services L...	Sample Shipping & Handling	20.00	1,530.00
07/24/2020	Engineering Resource Services L...	ACM Demolition Survey Report	360.00	1,890.00
Total Engineering Resource Services LLC				1,890.00
Engineering Tech. Services				
02/27/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	75.00	75.00
02/27/2020	Engineering Tech. Services	02/19/2020-Created 4 Sheet Plan for Jack Akin/EMC Engineering, for his re-design of the new stai...	446.25	521.25
03/05/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	75.00	596.25
03/05/2020	Engineering Tech. Services	02/24/20-Revised lan sheets per EMC comments 4 sht plan - a 12 sht plan added excavation plan.	170.00	766.25
03/05/2020	Engineering Tech. Services	02/25/20-Revised lan sheets per EMC comments 4 sht plan - a 12 sht plan added excavation plan.	510.00	1,276.25
03/05/2020	Engineering Tech. Services	2/26/20-Received additional comments and requested earthwork volumes.	297.50	1,573.75
03/05/2020	Engineering Tech. Services	Revised earthwork fill details and minor comments from EMC	170.00	1,743.75
04/02/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	75.00	1,818.75
04/02/2020	Engineering Tech. Services	03/18/20-Landing for the Fueling Dock - Meeting at EMC (Jack Akin's Office)	127.50	1,946.25
04/02/2020	Engineering Tech. Services	03/22/20-Landing for the Fueling Dock - Meeting at EMC (Jack Akin's Office)	170.00	2,116.25
04/02/2020	Engineering Tech. Services	03/24/20-Landing for the Fueling Dock - Construction Drawings	595.00	2,711.25
04/02/2020	Engineering Tech. Services	03/25/20-Landing for the Fueling Dock - Construction Drawings	255.00	2,966.25
04/02/2020	Engineering Tech. Services	03/26/20-Landing for the Fueling Dock - Construction Drawings	510.00	3,476.25
04/02/2020	Engineering Tech. Services	03/27/20-Landing for the Fueling Dock - Construction Drawings	510.00	3,986.25
04/02/2020	Engineering Tech. Services	03/28/20-Landing for the Fueling Dock - Addressed comments by Jack Akin -mailed for final review	382.50	4,368.75
04/02/2020	Engineering Tech. Services	03/29/20-Landing for the Fueling Dock - Finalize plans and adjustpad deck rebar reinforcement. R...	212.50	4,581.25
04/02/2020	Engineering Tech. Services	03/30/20-Landing for the Fueling Dock - Finalize plans and adjustpad deck rebar reinforcement	425.00	5,006.25
04/17/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	75.00	5,081.25
04/17/2020	Engineering Tech. Services	04/01/20-Landing for the Fueling Dock - Rush project - Added Fuel Tank Paving Plan to bid doc pl...	595.00	5,676.25
04/17/2020	Engineering Tech. Services	04/01/20-Landing for the Fueling Dock - Rush project - Added Fuel Tank Paving Plan to bid doc pl...	170.00	5,846.25
05/07/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	75.00	5,921.25
05/07/2020	Engineering Tech. Services	05/04/20-Landing for the Fueling Dock - Finalize Plan Civil Construction Documents & FEMA flood ...	297.50	6,218.75
05/07/2020	Engineering Tech. Services	05/05/2020- Landing for the Fueling Dock - Meeting with Jack Akin/EMC & Final Revisions	212.50	6,431.25
06/30/2020	Engineering Tech. Services	Printing/Civil Engineering Design Software AutoCAD Civil 3D-2020 - Flat Rate	75.00	6,506.25
06/30/2020	Engineering Tech. Services	06/18/2020 Kickoff meeting w/ Jack Akin/EMC Engineering discussed project scope and goals. Reque...	170.00	6,676.25
06/30/2020	Engineering Tech. Services	06/24/2020 Project Layout - Plan production - Construction documents	170.00	6,846.25
06/30/2020	Engineering Tech. Services	06/26/2020 Plan Production - Construction documents	467.50	7,313.75
06/30/2020	Engineering Tech. Services	06/27/2020 Plan Production - Construction documents	382.50	7,696.25
06/30/2020	Engineering Tech. Services	06/26/2020 Plan Production - Construction documents - Emailed Jack Akin/EMC Engineering	255.00	7,951.25
06/30/2020	Engineering Tech. Services	06/29/2020 Construction documents - Meeting with Jack Akin/EMC Engineering to discuss the CD's. ...	425.00	8,376.25
06/30/2020	Engineering Tech. Services	Printing / Civil Engineering Design Software Auto CAD Civil 3d-2020 - Flat Rate	75.00	8,451.25
06/30/2020	Engineering Tech. Services	06/16/20-Landing for the Fueling Dock -Delta 1 - Plan revisions per County	170.00	8,621.25
06/30/2020	Engineering Tech. Services	06/21/20-Pile Specifications/ locations revisions and additional gangway attachments and details	552.50	9,173.75
06/30/2020	Engineering Tech. Services	06/22/20-Final revisions and redline comments per Jack Akin/EMC Engineers - Meeting	85.00	9,258.75
06/30/2020	Engineering Tech. Services	06/24/2020-Final revisions and redline comments per Jack Akin/EMC Engineers - Plan Update	552.50	9,811.25
06/30/2020	Engineering Tech. Services	06/25/20-Final revisions and redline comments per Jack Akin/EMC Engineers - Final Review and Upd...	255.00	10,066.25
07/17/2020	Engineering Tech. Services	Printing/Civil Engineering Design Software AutoCAD Civil 3D-2020 - Flat Rate	75.00	10,141.25
07/17/2020	Engineering Tech. Services	07/01/2020- Revised Civil Plans - Per Port comments. Approved by Jack Akin	382.50	10,523.75
Total Engineering Tech. Services				10,523.75
Englund Marine Supply				
01/24/2020	Englund Marine Supply	2 IN 1 BRAIDED NYLON ROPE 3/4"	882.00	882.00

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Date	Name	Memo	Original Amount	Balance
01/24/2020	Englund Marine Supply	tax	66.15	948.15
01/31/2020	Englund Marine Supply	2 IN 1 BRAIDED NYLON ROPE 5/8"	750.00	1,698.15
03/05/2020	Englund Marine Supply	2 IN 1 BRAIDED NYLON ROPE 3/4"	882.00	2,580.15
03/19/2020	Englund Marine Supply	Delivery Fee	44.34	2,624.49
03/19/2020	Englund Marine Supply	BWN-OPLY ORANGE PLYWOOD	231.30	2,855.79
Total Englund Marine Supply				2,855.79
Esco Products, Inc.				
07/24/2020	Esco Products, Inc.	Rebuild Kit for DC-RS-50 for moisture/descant separators on Fuel Tank Order Number: ORD0044231	1,180.70	1,180.70
07/24/2020	Esco Products, Inc.	Freight	161.44	1,342.14
Total Esco Products, Inc.				1,342.14
Expedia				
02/25/2020	Expedia	Best Western Premier Peppertree Inn at Bend Apr 6, 2020 - Apr 7, 2020 Reserved for: Travis We...	108.49	108.49
02/25/2020	Expedia	Taxes	13.23	121.72
Total Expedia				121.72
Fastenal Industrial Supplies				
01/15/2020	Fastenal Industrial Supplies	800'BrwnPprTwlRoll	42.00	42.00
01/15/2020	Fastenal Industrial Supplies	800'BrwnPprTwlRoll	21.01	63.01
01/15/2020	Fastenal Industrial Supplies	Pet Waste Bag Roll	202.32	265.33
01/15/2020	Fastenal Industrial Supplies	Pet Waste Bag Roll	101.16	366.49
01/15/2020	Fastenal Industrial Supplies	KnuckleWovenBnd 40Ct	10.45	376.94
01/15/2020	Fastenal Industrial Supplies	KnuckleWovenBnd 40Ct	3.48	380.42
01/23/2020	Fastenal Industrial Supplies	1/2 USS F/W Galv	12.09	392.51
01/23/2020	Fastenal Industrial Supplies	1/2 USS F/W Galvaniz	102.70	495.21
01/31/2020	Fastenal Industrial Supplies	1/2" -13 GALV FINISHED HEX NUT	19.71	514.92
01/31/2020	Fastenal Industrial Supplies	1/2" -13 X 12" GALV FINISHED HEX BOLT	161.92	676.84
01/31/2020	Fastenal Industrial Supplies	1/2" GALV FINISH SPLIT LOCK WASHER	6.87	683.71
01/31/2020	Fastenal Industrial Supplies	1/2"x2" odX1/4" GALV FINISH STEEL SQUARE WASHER	112.86	796.57
02/27/2020	Fastenal Industrial Supplies	4 MIL BULE NITRILE DISPOSABLE GLOVE	8.14	804.71
02/27/2020	Fastenal Industrial Supplies	CLEAR LENS VENT SAFETY GOGGLE	12.61	817.32
03/19/2020	Fastenal Industrial Supplies	SMALL 4 MIL BULE NITRILE DISPOSABLE GLOVE	8.14	825.46
03/19/2020	Fastenal Industrial Supplies	800'BrwnPprTwlRoll	58.81	884.27
03/19/2020	Fastenal Industrial Supplies	800'BrwnPprTwlRoll	29.41	913.68
03/24/2020	Fastenal Industrial Supplies	PET WASTE BAG ROLL	505.80	1,419.48
03/24/2020	Fastenal Industrial Supplies	PET WASTE BAG ROLL	252.90	1,672.38
04/10/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	58.81	1,731.19
04/10/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	29.41	1,760.60
04/10/2020	Fastenal Industrial Supplies	XL COVERALL	45.39	1,805.99
04/24/2020	Fastenal Industrial Supplies	7/8"x3" BANDAGE 50CT	10.83	1,816.82
04/24/2020	Fastenal Industrial Supplies	S SERIES 6MIL BLACK NITRILE DISPOSABLE GLOVE	0.12	1,816.94
04/24/2020	Fastenal Industrial Supplies	L YELLOW LATEX DISPOSABLE BOOTIES PAIR	12.38	1,829.32
04/24/2020	Fastenal Industrial Supplies	2XL YELLOW LATEX DISPOSABLE BOOTIES PAIR	16.36	1,845.68
04/24/2020	Fastenal Industrial Supplies	SIZE 10 16" 4.7 MIL BULE NITRILE DISPOSABLE GLOVE	76.48	1,922.16
05/07/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	7.46	1,929.62
05/07/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	3.74	1,933.36
05/07/2020	Fastenal Industrial Supplies	XLg4mil Blue Glove	35.84	1,969.20
05/07/2020	Fastenal Industrial Supplies	XLg4mil Blue Glove	17.92	1,987.12
05/07/2020	Fastenal Industrial Supplies	L 6mil Black Glove	24.24	2,011.36
05/07/2020	Fastenal Industrial Supplies	L 6mil Black Glove	12.12	2,023.48
05/28/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	112.06	2,135.54
05/28/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	56.04	2,191.58
06/11/2020	Fastenal Industrial Supplies	4.5"x3/32" Cut Off Wheels for Grinder	7.45	2,199.03

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Date	Name	Memo	Original Amount	Balance
06/24/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	33.62	2,232.65
06/24/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	16.80	2,249.45
06/24/2020	Fastenal Industrial Supplies	1LDebAzureHandCleaner	33.74	2,283.19
06/24/2020	Fastenal Industrial Supplies	1LDebAzureHandCleaner	16.87	2,300.06
06/24/2020	Fastenal Industrial Supplies	1000' 2PlyBathTissue	52.30	2,352.36
06/24/2020	Fastenal Industrial Supplies	1000' 2PlyBathTissue	26.15	2,378.51
06/24/2020	Fastenal Industrial Supplies	XL 6milBlackGlove	108.64	2,487.15
07/10/2020	Fastenal Industrial Supplies	1/4" Jobber Drill	9.58	2,496.73
07/10/2020	Fastenal Industrial Supplies	1/4" x 2-1/2" Screw	23.98	2,520.71
07/10/2020	Fastenal Industrial Supplies	1/4" x 1-1/2" Screw	19.09	2,539.80
07/10/2020	Fastenal Industrial Supplies	1/4" Flat Washer	0.52	2,540.32
07/10/2020	Fastenal Industrial Supplies	1/4" Insert Lock Nut	12.79	2,553.11
01/15/2020	Fastenal Industrial Supplies	800'BrwnPprTwlRoll	21.01	2,574.12
01/15/2020	Fastenal Industrial Supplies	800'BrwnPprTwlRoll	21.01	2,595.13
03/19/2020	Fastenal Industrial Supplies	800'BrwnPprTwlRoll	29.41	2,624.54
03/19/2020	Fastenal Industrial Supplies	800'BrwnPprTwlRoll	29.41	2,653.95
04/10/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	29.41	2,683.36
04/10/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	29.41	2,712.77
01/15/2020	Fastenal Industrial Supplies	Pet Waste Bag Roll	101.16	2,813.93
01/15/2020	Fastenal Industrial Supplies	Pet Waste Bag Roll	101.16	2,915.09
03/24/2020	Fastenal Industrial Supplies	PET WASTE BAG ROLL	252.90	3,167.99
03/24/2020	Fastenal Industrial Supplies	PET WASTE BAG ROLL	252.90	3,420.89
05/07/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	3.74	3,424.63
05/07/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	3.74	3,428.37
05/07/2020	Fastenal Industrial Supplies	XLg4mil Blue Glove	17.92	3,446.29
05/07/2020	Fastenal Industrial Supplies	XLg4mil Blue Glove	17.92	3,464.21
05/07/2020	Fastenal Industrial Supplies	L 6mil Black Glove	12.12	3,476.33
05/07/2020	Fastenal Industrial Supplies	L 6mil Black Glove	12.12	3,488.45
05/28/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	56.04	3,544.49
05/28/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	56.04	3,600.53
06/24/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	16.80	3,617.33
06/24/2020	Fastenal Industrial Supplies	800' BROWN PAPER TOWEL ROLL	16.80	3,634.13
06/24/2020	Fastenal Industrial Supplies	1LDebAzureHandCleaner	16.87	3,651.00
06/24/2020	Fastenal Industrial Supplies	1LDebAzureHandCleaner	16.87	3,667.87
06/24/2020	Fastenal Industrial Supplies	1000' 2PlyBathTissue	26.15	3,694.02
06/24/2020	Fastenal Industrial Supplies	1000' 2PlyBathTissue	26.15	3,720.17
06/24/2020	Fastenal Industrial Supplies	XL 6milBlackGlove	54.32	3,774.49
06/24/2020	Fastenal Industrial Supplies	XL 6milBlackGlove	54.32	3,828.81
06/24/2020	Fastenal Industrial Supplies	XL 6milBlackGlove	54.32	3,883.13
04/24/2020	Fastenal Industrial Supplies	L YELLOW LATEX DISPOSABLE BOOTIES PAIR	6.19	3,889.32
04/24/2020	Fastenal Industrial Supplies	L YELLOW LATEX DISPOSABLE BOOTIES PAIR	6.19	3,895.51
04/24/2020	Fastenal Industrial Supplies	L YELLOW LATEX DISPOSABLE BOOTIES PAIR	6.19	3,901.70
04/24/2020	Fastenal Industrial Supplies	2XL YELLOW LATEX DISPOSABLE BOOTIES PAIR	8.18	3,909.88
04/24/2020	Fastenal Industrial Supplies	2XL YELLOW LATEX DISPOSABLE BOOTIES PAIR	8.18	3,918.06
04/24/2020	Fastenal Industrial Supplies	2XL YELLOW LATEX DISPOSABLE BOOTIES PAIR	8.18	3,926.24
04/24/2020	Fastenal Industrial Supplies	SIZE 10 16" 4.7 MIL BULE NITRILE DISPOSABLE GLOVE	38.24	3,964.48
04/24/2020	Fastenal Industrial Supplies	SIZE 10 16" 4.7 MIL BULE NITRILE DISPOSABLE GLOVE	38.24	4,002.72
04/24/2020	Fastenal Industrial Supplies	SIZE 10 16" 4.7 MIL BULE NITRILE DISPOSABLE GLOVE	38.24	4,040.96
04/10/2020	Fastenal Industrial Supplies	XL COVERALL	22.69	4,063.65
04/10/2020	Fastenal Industrial Supplies	XL COVERALL	22.69	4,086.34
04/10/2020	Fastenal Industrial Supplies	XL COVERALL	22.69	4,109.03
04/24/2020	Fastenal Industrial Supplies	S SERIES 6MIL BLACK NITRILE DISPOSABLE GLOVE	0.05	4,109.08
04/24/2020	Fastenal Industrial Supplies	S SERIES 6MIL BLACK NITRILE DISPOSABLE GLOVE	0.05	4,109.13
04/24/2020	Fastenal Industrial Supplies	S SERIES 6MIL BLACK NITRILE DISPOSABLE GLOVE	0.05	4,109.18
07/24/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	149.44	4,258.62
07/24/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	74.71	4,333.33

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Date	Name	Memo	Original Amount	Balance
07/24/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	74.71	4,408.04
07/24/2020	Fastenal Industrial Supplies	1000' 2Ply Bath Tissue	74.71	4,482.75
07/24/2020	Fastenal Industrial Supplies	1LDebAzure Hand Cleaner	33.74	4,516.49
07/24/2020	Fastenal Industrial Supplies	1LDebAzure Hand Cleaner	16.87	4,533.36
07/24/2020	Fastenal Industrial Supplies	1LDebAzure Hand Cleaner	16.87	4,550.23
07/24/2020	Fastenal Industrial Supplies	1LDebAzure Hand Cleaner	16.87	4,567.10
07/24/2020	Fastenal Industrial Supplies	13"H x 6.68"W x 1.63 HOOK	286.64	4,853.74
07/24/2020	Fastenal Industrial Supplies	1LDebAzure Hand Cleaner	284.16	5,137.90
07/24/2020	Fastenal Industrial Supplies	1LDebAzure Hand Cleaner	142.08	5,279.98
07/24/2020	Fastenal Industrial Supplies	1LDebAzure Hand Cleaner	142.08	5,422.06
07/24/2020	Fastenal Industrial Supplies	1LDebAzure Hand Cleaner	142.08	5,564.14
Total Fastenal Industrial Supplies				5,564.14
Ferguson Enterprises, Inc.				
02/11/2020	Ferguson Enterprises, Inc.	EB CLST SEAT COMM OFLC WHIT	30.05	30.05
07/10/2020	Ferguson Enterprises, Inc.	4 IN 1H METERING (ESCUCHEON)	33.88	63.93
07/10/2020	Ferguson Enterprises, Inc.	FREIGHT	19.58	83.51
07/10/2020	Ferguson Enterprises, Inc.	LAV FAUCETS METERING (FAUCET)	102.45	185.96
07/10/2020	Ferguson Enterprises, Inc.	FREIGHT	21.08	207.04
Total Ferguson Enterprises, Inc.				207.04
FRED MEYER				
01/07/2020	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 15,489	71.03	71.03
01/21/2020	FRED MEYER	UNLEADED REG MILEAGE: 15,679	70.19	141.22
01/29/2020	FRED MEYER	BULK PROPANE	27.80	169.02
02/02/2020	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 15,840	70.13	239.15
02/13/2020	FRED MEYER	UNLEADED REG MILEAGE: 16,029	71.95	311.10
02/27/2020	FRED MEYER	UNLEADED REG MILEAGE: 16,227	78.19	389.29
03/13/2020	FRED MEYER	UNLEADED REG MILEAGE: 16,420	69.90	459.19
03/21/2020	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 16,596	64.60	523.79
04/01/2020	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 16,828	68.70	592.49
05/12/2020	FRED MEYER	LYSOL CLEANER SPRAY	6.38	598.87
05/12/2020	FRED MEYER	ARM&HAMMER WIPES	9.98	608.85
05/13/2020	FRED MEYER	ARM&HAMMER WIPES	4.99	613.84
07/01/2020	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 17,784	63.29	677.13
07/09/2020	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 16,596	69.24	746.37
07/23/2020	FRED MEYER	UNLEADED REG EQ#1108 2017 F250 Ford Truck MILEAGE: 18,272	61.33	807.70
07/23/2020	FRED MEYER	5 GAL GAS	83.23	890.93
Total FRED MEYER				890.93
Freeman Rock, Inc.				
01/08/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44323	330.48	330.48
01/08/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44323	332.10	662.58
01/08/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44323	324.41	986.99
01/08/2020	Freeman Rock, Inc.	BROOKINGS DELIVERY ZONE 01	402.11	1,389.10
01/15/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44381	319.14	1,674.64
01/09/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44381	319.14	1,708.24
01/15/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44384	297.68	1,974.59
01/09/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44384	297.68	2,005.92
01/15/2020	Freeman Rock, Inc.	BROOKINGS DELIVERY ZONE 01	251.30	2,230.77
01/09/2020	Freeman Rock, Inc.	BROOKINGS DELIVERY ZONE 01	251.30	2,257.22
01/09/2020	Freeman Rock, Inc.	BROOKINGS REBATE	-91.38	2,225.89
01/09/2020	Freeman Rock, Inc.	BROOKINGS REBATE	-91.38	2,192.29
01/09/2020	Freeman Rock, Inc.	BROOKINGS REBATE	-91.38	2,165.84

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01/31/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44477	140.94	2,306.78
01/31/2020	Freeman Rock, Inc.	BROOKINGS DELIVERY ZONE 01	57.42	2,364.20
02/19/2020	Freeman Rock, Inc.	BRK 4-6" OPEN QUARRY 44683	40.00	2,404.20
02/19/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44685	40.00	2,444.20
02/19/2020	Freeman Rock, Inc.	BRK 2" OPEN QUARRY 44685	40.00	2,484.20
02/19/2020	Freeman Rock, Inc.	BRK EARTH BLOCK FULL SIZE 2X2X6	130.00	2,614.20
03/05/2020	Freeman Rock, Inc.	BRK 4-6" OPEN QUARRY 44774	40.00	2,654.20
03/05/2020	Freeman Rock, Inc.	BRK 4-6" OPEN QUARRY 44775	40.00	2,694.20
03/24/2020	Freeman Rock, Inc.	DISPOSAL YARD CLIPPINGS 3 YS MINIMUM	15.00	2,709.20
03/24/2020	Freeman Rock, Inc.	DISPOSAL YARD CLIPPINGS 3 YS MINIMUM	15.00	2,724.20
04/24/2020	Freeman Rock, Inc.	DISPOSAL YARD CLIPPINGS 3 YS MINIMUM	105.00	2,829.20
04/24/2020	Freeman Rock, Inc.	DISPOSAL YARD CLIPPINGS 3 YS MINIMUM	150.00	2,979.20
05/07/2020	Freeman Rock, Inc.	DISPOSAL YARD CLIPPINGS 3 YS MINIMUM	15.00	2,994.20
Total Freeman Rock, Inc.				2,994.20
Gerald W. Burns, CPA				
04/24/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	500.00
02/11/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	1,000.00
02/11/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	1,500.00
03/19/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	2,000.00
05/14/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	2,500.00
06/16/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	3,000.00
07/31/2020	Gerald W. Burns, CPA	Financial Consultant Project 2020	500.00	3,500.00
Total Gerald W. Burns, CPA				3,500.00
GODaddy.com				
04/27/2020	GODaddy.com	.COM DomainRenewal - Term 5 YRS beachfrontvnpark.com	90.85	90.85
Total GODaddy.com				90.85
Gold Beach Lumber Yard, Inc.				
01/31/2020	Gold Beach Lumber Yard, Inc.	1x6x6' PREM DECAR FENCE D/E	249.50	249.50
01/31/2020	Gold Beach Lumber Yard, Inc.	2X4X8 PRESSURE TREATED DOUGLAS FIR	107.04	356.54
01/31/2020	Gold Beach Lumber Yard, Inc.	2X4X10 PRESSURE TREATED DOUGLAS FIR	107.88	464.42
02/04/2020	Gold Beach Lumber Yard, Inc.	REDIMIX CONCRETE 90# BAG 2/3CF Concrete mix for Indian Memorial Fence	179.70	644.12
02/04/2020	Gold Beach Lumber Yard, Inc.	SAKRETE ASPHALT PATCH 60#	461.58	1,105.70
02/04/2020	Gold Beach Lumber Yard, Inc.	1/4" HEAT SHRINK TUBE	2.99	1,108.69
02/04/2020	Gold Beach Lumber Yard, Inc.	WHITE MARKING PAINT	31.96	1,140.65
02/04/2020	Gold Beach Lumber Yard, Inc.	3/4" 4X8 DCX PRESSURE TREAT PLYWOOD	42.99	1,183.64
02/27/2020	Gold Beach Lumber Yard, Inc.	SAKRETE ASPHALT PATCH 60#	208.81	1,248.69
02/12/2020	Gold Beach Lumber Yard, Inc.	SAKRETE ASPHALT PATCH 60#	208.81	1,392.45
02/25/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR ONYX BLACK	65.98	1,428.19
02/27/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR ONYX BLACK	65.98	1,458.43
02/25/2020	Gold Beach Lumber Yard, Inc.	GAF ZRIDGE SLATE 10"x33'	77.99	1,500.68
02/27/2020	Gold Beach Lumber Yard, Inc.	GAF ZRIDGE SLATE 10"x33'	77.99	1,536.42
02/27/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR SHASTA WHITE	32.99	1,569.41
02/27/2020	Gold Beach Lumber Yard, Inc.	5CD HOOK BLADES	4.49	1,573.90
02/27/2020	Gold Beach Lumber Yard, Inc.	FLEXIBLE SEAL CLEAR	6.99	1,580.89
03/24/2020	CBN Enterprises/Barbara C	4" FOAM BRUSH	2.98	1,583.87
03/24/2020	CBN Enterprises/Barbara C	9" MAGIK ROLLER COVER CANDY STRIP 1/4"	19.96	1,603.83
03/24/2020	CBN Enterprises/Barbara C	9" 5-WIRE ROLLER FRAME	7.98	1,611.81
03/24/2020	CBN Enterprises/Barbara C	CLEAR WATERPROOFING SEALER	67.96	1,679.77
03/24/2020	CBN Enterprises/Barbara C	PAINTCARE RECOVERY FEE	3.80	1,683.57
03/24/2020	CBN Enterprises/Barbara C	11" WOOSTR TRAY LINER FITS R402	3.87	1,687.44
03/24/2020	Gold Beach Lumber Yard, Inc.	12OZ GOOF OFF SPRAY	7.99	1,695.43

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03/24/2020	Gold Beach Lumber Yard, Inc.	9X11 SHT NRTN 3X ALU-OX 80 3PK	3.99	1,699.42
03/24/2020	Gold Beach Lumber Yard, Inc.	2x4x20 PRESSURE TREATED DOUGLAS FIR	99.95	1,799.37
03/24/2020	Gold Beach Lumber Yard, Inc.	2x8x20 PRESSURE TREATED DOUGLAS FIR	116.97	1,916.34
03/24/2020	Gold Beach Lumber Yard, Inc.	2x2x3 CEDAR S4S TK 16 BUNDLES 4 LOOSE	329.00	2,245.34
03/24/2020	Gold Beach Lumber Yard, Inc.	2x2x4 CEDAR S4S TK	399.00	2,315.34
03/17/2020	Gold Beach Lumber Yard, Inc.	2x2x4 CEDAR S4S TK	399.00	2,644.34
03/24/2020	Gold Beach Lumber Yard, Inc.	2x4x12 #2&BTR S4S GREEN DOUGLAS FIR	27.96	2,672.30
03/24/2020	Gold Beach Lumber Yard, Inc.	4X6X10 PRESSURE TREATED DOUGLAS FIR	28.99	2,701.29
03/24/2020	Gold Beach Lumber Yard, Inc.	1.2x6 SDS HAMMER BIT	9.99	2,711.28
03/24/2020	Gold Beach Lumber Yard, Inc.	2x4x12 PRESSURE TREATED DOUGLAS FIR	10.49	2,721.77
03/24/2020	Gold Beach Lumber Yard, Inc.	2x2x4 CEDAR S4S TK	167.58	2,889.35
03/24/2020	Gold Beach Lumber Yard, Inc.	9X12 CANVAS DROP CLOTH	26.99	2,916.34
03/24/2020	Gold Beach Lumber Yard, Inc.	24" MAGNETIC ALUM LEVEL	97.99	3,014.33
03/24/2020	Gold Beach Lumber Yard, Inc.	9"X3/8" MARATHON COVER	20.97	3,035.30
03/24/2020	Gold Beach Lumber Yard, Inc.	11" WOOSTR TRAY LINER	3.87	3,039.17
03/31/2020	Gold Beach Lumber Yard, Inc.	GAF HIGH DEF PEWTER	342.90	3,382.07
03/31/2020	Gold Beach Lumber Yard, Inc.	GAF ZRIDGE PEWTER GRAY 10"X33'	76.39	3,458.46
03/31/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR ONYX BLACK	34.99	3,493.45
03/31/2020	Gold Beach Lumber Yard, Inc.	12" CLASSIC TINNER SNIPS (Shop Tool)	24.99	3,518.44
03/31/2020	Gold Beach Lumber Yard, Inc.	3TAB SUPREME 25YR ONYX BLACK	34.99	3,553.43
04/24/2020	Gold Beach Lumber Yard, Inc.	12" 18T SAWZAL BLADE	26.99	3,580.42
04/24/2020	Gold Beach Lumber Yard, Inc.	BLADE RECIP 9 10TPI 5PK	26.99	3,607.41
04/24/2020	Gold Beach Lumber Yard, Inc.	ATLAS GOLVES SM	5.99	3,613.40
06/04/2020	Gold Beach Lumber Yard, Inc.	100CT 28X58 CAN LINER	27.59	3,640.99
06/04/2020	Gold Beach Lumber Yard, Inc.	100CT 28X58 CAN LINER	6.90	3,647.89
06/04/2020	Gold Beach Lumber Yard, Inc.	HILLMAN BOLTS	27.48	3,675.37
06/04/2020	Gold Beach Lumber Yard, Inc.	100CT 38X58 CAN LINER	310.41	3,985.78
06/11/2020	Gold Beach Lumber Yard, Inc.	2"x20' SCH40 PVC PIPE	19.99	4,005.77
06/11/2020	Gold Beach Lumber Yard, Inc.	2" SCH40 PVC COUPLING	11.94	4,017.71
06/11/2020	Gold Beach Lumber Yard, Inc.	1/2 PINT PVC PIPE CEMENT	7.99	4,025.70
06/11/2020	Gold Beach Lumber Yard, Inc.	2" PVC SLIP FIX COUPLING	39.98	4,065.68
06/16/2020	Gold Beach Lumber Yard, Inc.	100CT 38X58 CAN LINER	206.94	4,272.62
06/12/2020	Gold Beach Lumber Yard, Inc.	CROSSBOW WEED & BRUSH 1 GAL	139.98	4,282.49
06/16/2020	Gold Beach Lumber Yard, Inc.	CROSSBOW WEED & BRUSH 1 GAL	139.98	4,412.60
06/16/2020	Gold Beach Lumber Yard, Inc.	16OZ GOOF OFF REMOVER	15.98	4,427.45
06/12/2020	Gold Beach Lumber Yard, Inc.	16OZ GOOF OFF REMOVER	15.98	4,428.58
07/24/2020	Gold Beach Lumber Yard, Inc.	3" MPT PLUG	31.41	4,459.99
07/24/2020	Gold Beach Lumber Yard, Inc.	1-2 DRAIN OPENER	16.99	4,476.98
07/24/2020	Gold Beach Lumber Yard, Inc.	6"PARKING CURB	4,319.10	8,796.08
07/24/2020	Gold Beach Lumber Yard, Inc.	RETURNABLE BLOCK PALLET	391.00	9,187.08
07/31/2020	Gold Beach Lumber Yard, Inc.	2-1/4" - 1-1/4" CLAMP	14.34	9,201.42
07/31/2020	Gold Beach Lumber Yard, Inc.	100CT 38X58 CAN LINER	551.84	9,753.26
07/31/2020	Gold Beach Lumber Yard, Inc.	APWA WHITE MARKING PAINT	23.97	9,777.23
07/31/2020	Gold Beach Lumber Yard, Inc.	SPRAY STRIPING HIGHWAY WHITE KRYLON	79.90	9,857.13

* Total Gold Beach Lumber Yard, Inc.

9,857.13

Gowman Electric, Inc.

01/23/2020	Gowman Electric, Inc.	1/15/2020- Changed 125A breaker at the RV Park Charges applied to Electrical Contract	85.00	85.00
01/23/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract	24.65	109.65
01/31/2020	Gowman Electric, Inc.	1/21/2020- Changed 30A receptacle at B2 P-9 Charges applied to Electrical Contract	85.00	194.65
01/31/2020	Gowman Electric, Inc.	1/28/2020- Job Material - Concrete junction box for boat storage yard. Charges applied to Elect...	493.77	688.42
02/19/2020	Gowman Electric, Inc.	Charges applied to Electrical Contract 2020 Journeyman Hours - Greg Work in Boat Storage	127.50	815.92
02/19/2020	Gowman Electric, Inc.	Charges applied to Electrical Contract 2020 Job Materials	7.41	823.33
02/19/2020	Gowman Electric, Inc.	Charges applied to Electrical Contract 2020 Journeyman Hours - Greg Work on Boat Storage	212.50	1,035.83
03/19/2020	Gowman Electric, Inc.	2/21/20- Journeyman Hours - Greg Replaced solar panel and controller for water alarm Charges ...	297.50	1,333.33

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Date	Name	Memo	Original Amount	Balance
03/19/2020	Gowman Electric, Inc.	3/12/2020-Journeyman Hours - Greg Replaced GFIs in spaces 88 and 88A in RV Park. Charges appli...	85.00	1,418.33
03/19/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract 2020	41.76	1,460.09
03/31/2020	Gowman Electric, Inc.	3/31/2020-Journeyman Hours - Greg 3/31/2020-Checked pedestal #56 in PV Park, found it had caught...	85.00	1,545.09
03/31/2020	Gowman Electric, Inc.	Job Materials - New Pedestal	426.40	1,971.49
05/28/2020	Gowman Electric, Inc.	5/14/2020 - Journeyman Hours - Greg Changed lights in Port Office to LED and bulbs in Lights on...	170.00	2,141.49
05/28/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract 2020	350.69	2,492.18
05/28/2020	Gowman Electric, Inc.	5/27/2020- Journeyman Hours - Greg Found an repaired bad connection feeding pedestals in boat y...	170.00	2,662.18
05/28/2020	Gowman Electric, Inc.	Journeyman Hours - Greg 5/20/2020- Changed pedestal in RV Park, space #56 Charges applied to...	85.00	2,747.18
06/04/2020	Gowman Electric, Inc.	Journeyman Hours - Greg 06/01/2020- Unhooked hoist at Bornsteins Charges applied to Electric...	85.00	2,832.18
06/04/2020	Gowman Electric, Inc.	Journeyman Hours - Greg 06/02/2020-Replaced GFIs in space 54 in RV Park. Charges applied to El...	85.00	2,917.18
06/04/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract 2020	20.88	2,938.06
06/04/2020	The Hungry Clam	Journeyman Hours - Greg 06/02/2020- Changed Fluorescent in kitchen at Hungry Clam to LED. Ch...	85.00	3,023.06
06/04/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract 2020	48.10	3,071.16
06/24/2020	Gowman Electric, Inc.	Journeyman Hours - Greg 06/17/2020- Hooked hoist at Bornsteins Charges applied to Electrical...	85.00	3,156.16
07/10/2020	Gowman Electric, Inc.	Journeyman Hours - Greg 07/01/2020-Replaced GFIs in spaces 89,90 and 91 in RV Park. Charges ap...	85.00	3,241.16
07/10/2020	Gowman Electric, Inc.	Job Materials Charges applied to Electrical Contract 2020	62.64	3,303.80
07/24/2020	Gowman Electric, Inc.	Journeyman Hours - Greg 07/17/20- Disconnected aerator circuit at Basin 1	85.00	3,388.80
Total Gowman Electric, Inc.				3,388.80
Grants Pass Water Lab, Inc.				
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	25.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	50.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	250.00
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	275.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	300.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	500.00
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	525.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	550.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	750.00
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	775.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	800.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	1,000.00
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	1,025.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	1,050.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	1,250.00
03/31/2020	Grants Pass Water Lab, Inc.	IRON Test	25.00	1,275.00
03/31/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test	25.00	1,300.00
03/31/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test	200.00	1,500.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 103 Boat Yard	35.00	1,535.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 103 Boat Yard	35.00	1,570.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 103 Boat Yard	200.00	1,770.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 202 Hallmark Drain	35.00	1,805.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 202 Hallmark Drain	35.00	1,840.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 202 Hallmark Drain	200.00	2,040.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 203 Fuel Tank	35.00	2,075.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 203 Fuel Tank	35.00	2,110.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 203 Fuel Tank	200.00	2,310.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 302 Gear Storage	35.00	2,345.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 302 Gear Storage	35.00	2,380.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 302 Gear Storage	200.00	2,580.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 304 Receiving Dock	35.00	2,615.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 304 Receiving Dock	35.00	2,650.00
05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 304 Receiving Dock	200.00	2,850.00
05/14/2020	Grants Pass Water Lab, Inc.	IRON Test 305 Gear Storage	35.00	2,885.00
05/14/2020	Grants Pass Water Lab, Inc.	ALUMINUM Test 305 Gear Storage	35.00	2,920.00

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05/14/2020	Grants Pass Water Lab, Inc.	1200-Z Storm Water Test 305 Gear Storage	200.00	3,120.00
Total Grants Pass Water Lab, Inc.				3,120.00
Harbor Logging Supply, Inc.				
03/05/2020	Harbor Logging Supply, Inc.	60' 5/16 CHAIN	159.00	159.00
03/05/2020	Harbor Logging Supply, Inc.	5/16 GRAB HOOKS	56.10	215.10
03/19/2020	Harbor Logging Supply, Inc.	Materials to attach liftgate on EQ#1110 2007 Chevrolet CK2500	131.69	346.77
05/07/2020	Harbor Logging Supply, Inc.	Materials to attach liftgate on EQ#1110 2007 Chevrolet CK2500	131.69	346.79
05/07/2020	Harbor Logging Supply, Inc.	Aluminum Welding Tips	6.00	352.79
05/07/2020	Harbor Logging Supply, Inc.	5/16 Choker	20.00	372.79
05/07/2020	Harbor Logging Supply, Inc.	2x2 Aluminum	687.00	1,059.79
06/11/2020	Harbor Logging Supply, Inc.	1 LB spool alum wire (Launch Ramp)	15.00	1,074.79
06/11/2020	Harbor Logging Supply, Inc.	7' 3/8x2 Alum Fla (Launch Ramp)	30.87	1,105.66
06/11/2020	Harbor Logging Supply, Inc.	4 1/2 Grinding Wheels (Handrail)	6.30	1,111.96
06/11/2020	Harbor Logging Supply, Inc.	1' 1/4x2 Flat	1.95	1,113.91
07/17/2020	Harbor Logging Supply, Inc.	Repairs on Alum Launch Handle	10.00	1,123.91
07/17/2020	Harbor Logging Supply, Inc.	Victor Cutting Tip (Hoops at Basin 1)	29.85	1,153.76
07/17/2020	Harbor Logging Supply, Inc.	60FT 1/4 x 1 Alum Flat (Hoops at Basin 1)	105.60	1,259.36
Total Harbor Logging Supply, Inc.				1,259.36
Harbor Sanitary District				
01/08/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Seafood	236.34	236.34
01/08/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	256.39	492.73
01/08/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/ CS DOCKS)	93.07	585.80
01/08/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	102.00	687.80
01/08/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	322.94	1,010.74
01/08/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	51.00	1,061.74
01/08/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	144.90	1,206.64
01/08/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	1,499.32	2,705.96
01/08/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	276.98	2,982.94
01/08/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	3,016.08
01/08/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	3,049.22
01/08/2020	Harbor Sanitary District	2026C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	3,082.36
01/08/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	33.14	3,115.50
01/08/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	140.30	3,255.80
02/04/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Seafood	348.10	3,603.90
02/04/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	158.16	3,762.06
02/04/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/ CS DOCKS)	93.07	3,855.13
02/04/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	128.79	3,983.92
02/04/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	363.58	4,347.50
02/04/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	42.07	4,389.57
02/04/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	185.54	4,575.11
02/04/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	1,936.20	6,511.31
02/04/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	327.78	6,839.09
02/04/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	6,872.23
02/04/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	6,905.37
02/04/2020	Harbor Sanitary District	2026C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	6,938.51
02/04/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	131.37	7,069.88
02/04/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	399.27	7,469.15
03/05/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Seafood	358.26	7,827.41
03/05/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	184.95	8,012.36
03/05/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/ CS DOCKS)	128.79	8,141.15
03/05/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	137.72	8,278.87
03/05/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	272.14	8,551.01

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Date	Name	Memo	Original Amount	Balance
03/05/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	42.07	8,593.08
03/05/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	165.22	8,758.30
03/05/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	2,088.60	10,846.90
03/05/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	307.46	11,154.36
03/05/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	11,187.50
03/05/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	11,220.64
03/05/2020	Harbor Sanitary District	2026C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	11,253.78
03/05/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	86.72	11,340.50
03/05/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	372.48	11,712.98
04/02/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Seafood	327.78	12,040.76
04/02/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	220.67	12,261.43
04/02/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/ CS DOCKS)	110.93	12,372.36
04/02/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	102.00	12,474.36
04/02/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	333.10	12,807.46
04/02/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	51.00	12,858.46
04/02/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	155.06	13,013.52
04/02/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	3,043.64	16,057.16
04/02/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	297.30	16,354.46
04/02/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	16,387.60
04/02/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	16,420.74
04/02/2020	Harbor Sanitary District	2026C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	16,453.88
04/02/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	77.79	16,531.67
04/02/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	247.46	16,779.13
05/07/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Seafood	185.54	16,964.67
05/07/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	247.46	17,212.13
05/07/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/ CS DOCKS)	128.79	17,340.92
05/07/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	155.58	17,496.50
05/07/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	444.86	17,941.36
05/07/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	42.07	17,983.43
05/07/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	155.06	18,138.49
05/07/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	2,281.64	20,420.13
05/07/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	63.62	20,483.75
05/07/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	20,516.89
05/07/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	20,550.03
05/07/2020	Harbor Sanitary District	2026C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	20,583.17
05/07/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	77.79	20,660.96
05/07/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	220.67	20,881.63
06/04/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Seafood	195.70	21,077.33
06/04/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	140.30	21,217.63
06/04/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/ CS DOCKS)	102.00	21,319.63
06/04/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	164.51	21,484.14
06/04/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	424.54	21,908.68
06/04/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	51.00	21,959.68
06/04/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	155.06	22,114.74
06/04/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	341.08	22,455.82
06/04/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	83.94	22,539.76
06/04/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	22,572.90
06/04/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	22,606.04
06/04/2020	Harbor Sanitary District	2026C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	22,639.18
06/04/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	95.65	22,734.83
06/04/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	113.51	22,848.34
06/11/2020	Harbor Sanitary District	Portable Toilet Permit - valid to 10/30/2020 Permit for 6 Portable Toilets	10.00	22,858.34
06/25/2020	Harbor Sanitary District	Copies/pages	30.50	22,888.84
06/25/2020	Harbor Sanitary District	Copies/audio	20.00	22,908.84
07/10/2020	Harbor Sanitary District	1403C Port of Brookings Harbor Meter #30150 Catalyst Seafood	368.42	23,277.26
07/10/2020	Harbor Sanitary District	1723C Port of Brookings Harbor Meter#03085000 (RV PARK)	506.43	23,783.69

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Date	Name	Memo	Original Amount	Balance
07/10/2020	Harbor Sanitary District	1724C Port of Brookings Harbor Westside R/R Meter#30750 (KITE FIELD/ CS DOCKS)	137.72	23,921.41
07/10/2020	Harbor Sanitary District	1725C Port of Brookings Harbor OLD FERREL GAS Meter#302 (CHETCO MARINE)	200.23	24,121.64
07/10/2020	Harbor Sanitary District	1757C Port of Brookings Harbor METER#02200000 (BOAT LAUNCH/FISH STATION)	922.38	25,044.02
07/10/2020	Harbor Sanitary District	1759C Port of Brookings Harbor 4M TACKLE/PORT SHOP (BOAT YARD)	42.07	25,086.09
07/10/2020	Harbor Sanitary District	1771C Port of Brookings Harbor Meter#22100 (ZOLAS)	205.86	25,291.95
07/10/2020	Harbor Sanitary District	1837C METER#02220000 (MAIN RETAIL CENTER)	706.84	25,998.79
07/10/2020	Harbor Sanitary District	1861C Port of Brookings Harbor/16011 Lower Harbor Road- Pacifica Boat Basin LLC	348.10	26,346.89
07/10/2020	Harbor Sanitary District	1911C Port of Brookings Harbor HALLMARK	33.14	26,380.03
07/10/2020	Harbor Sanitary District	2024C Port of Brookings Harbor FUEL DOCK	33.14	26,413.17
07/10/2020	Harbor Sanitary District	2026C Port of Brookings Harbor PUBLIC DOCKS (SPORT DOCKS)	33.14	26,446.31
07/10/2020	Harbor Sanitary District	2041C Port of Brookings Harbor Meter#22450 BOAT SHOP	86.72	26,533.03
07/10/2020	Harbor Sanitary District	2068C Port of Brookings Harbor/BC Fisheries Meter#226	113.51	26,646.54
07/24/2020	Harbor Sanitary District	DISCONNECT FEE for SEWER	92.00	26,738.54
Total Harbor Sanitary District				26,738.54
Harbor Water District P.U.D.				
01/15/2020	Harbor Water District P.U.D.	ACCT#02200000 PORT (SPORT BASIN/LAUNCH RAMPS/FISH STATIONS)	78.50	78.50
01/15/2020	Harbor Water District P.U.D.	ACCT#02220000 16330 LOWER HARBOR ROAD (PORT OFFICE/BOARDWALK)	203.18	281.68
01/15/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	106.58	388.26
01/15/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	31.68	419.94
01/15/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BC FISHERIES)	26.40	446.34
01/15/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	124.50	570.84
01/15/2020	Harbor Water District P.U.D.	ACCT#03015200 LOWER HARBOR ROAD (YARD SHOP)	26.00	596.84
01/15/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	30.98	627.82
01/15/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	126.04	753.86
01/15/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	779.86
01/15/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	26.00	805.86
01/15/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	26.80	832.66
01/15/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERICAL SPORT DOCKS)	35.60	868.26
01/15/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	83.10	951.36
02/19/2020	Harbor Water District P.U.D.	ACCT#02200000 PORT (SPORT BASIN/LAUNCH RAMPS/FISH STATIONS)	85.50	1,036.86
02/19/2020	Harbor Water District P.U.D.	ACCT#02220000 16330 LOWER HARBOR ROAD (PORT OFFICE/BOARDWALK)	263.80	1,300.66
02/19/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	1,162.88	2,463.54
02/19/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	32.10	2,495.64
02/19/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BC FISHERIES)	45.54	2,541.18
02/19/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	103.92	2,645.10
02/19/2020	Harbor Water District P.U.D.	ACCT#03015200 LOWER HARBOR ROAD (YARD SHOP)	26.00	2,671.10
02/19/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	33.08	2,704.18
02/19/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	145.22	2,849.40
02/19/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	2,875.40
02/19/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	26.00	2,901.40
02/19/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	28.00	2,929.40
02/19/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERICAL SPORT DOCKS)	26.20	2,955.60
02/19/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	62.10	3,017.70
03/05/2020	Harbor Water District P.U.D.	ACCT#02200000 PORT (SPORT BASIN/LAUNCH RAMPS/FISH STATIONS)	68.10	3,085.80
03/05/2020	Harbor Water District P.U.D.	ACCT#02220000 16330 LOWER HARBOR ROAD (PORT OFFICE/BOARDWALK)	285.78	3,371.58
03/05/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	1,240.16	4,611.74
03/05/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	32.10	4,643.84
03/05/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BC FISHERIES)	37.14	4,680.98
03/05/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	115.26	4,796.24
03/05/2020	Harbor Water District P.U.D.	ACCT#03015200 LOWER HARBOR ROAD (YARD SHOP)	26.00	4,822.24
03/05/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	35.74	4,857.98
03/05/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	263.24	5,121.22
03/05/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	5,147.22
03/05/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	26.00	5,173.22

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Date	Name	Memo	Original Amount	Balance
03/05/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	34.62	5,207.84
03/05/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERICAL SPORT DOCKS)	26.00	5,233.84
03/05/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	67.10	5,300.94
04/10/2020	Harbor Water District P.U.D.	ACCT#02200000 PORT (SPORT BASIN/LAUNCH RAMPS/FISH STATIONS)	80.30	5,355.86
04/01/2020	Harbor Water District P.U.D.	ACCT#02200000 PORT (SPORT BASIN/LAUNCH RAMPS/FISH STATIONS)	80.30	5,381.24
04/01/2020	Harbor Water District P.U.D.	ACCT#02220000 16330 LOWER HARBOR ROAD (PORT OFFICE/BOARDWALK)	233.58	5,455.07
04/10/2020	Harbor Water District P.U.D.	ACCT#02220000 16330 LOWER HARBOR ROAD (PORT OFFICE/BOARDWALK)	233.58	5,614.82
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	5,589.44
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	5,515.61
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,901.34
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,849.51
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,841.29
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,831.50
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,809.05
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,800.83
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,792.61
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,782.51
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,773.53
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,749.41
04/01/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	-877.64	4,737.18
04/01/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	1,943.36	5,351.45
04/10/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	1,943.36	6,680.54
04/01/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BC FISHERIES)	38.68	6,692.77
04/10/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BC FISHERIES)	38.68	6,719.22
04/01/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	163.98	6,771.05
04/10/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	163.98	6,883.20
04/10/2020	Harbor Water District P.U.D.	ACCT#03015200 LOWER HARBOR ROAD (YARD SHOP)	26.00	6,900.98
04/01/2020	Harbor Water District P.U.D.	ACCT#03015200 LOWER HARBOR ROAD (YARD SHOP)	26.00	6,909.20
04/10/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	30.98	6,930.39
04/01/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	30.98	6,940.18
04/10/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	71.02	6,988.75
04/01/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	71.02	7,011.20
04/01/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	7,019.42
04/10/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	7,037.20
04/10/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	26.00	7,054.98
04/01/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	26.00	7,063.20
04/01/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	31.96	7,073.30
04/10/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	31.96	7,095.16
04/01/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERICAL SPORT DOCKS)	28.40	7,104.14
04/10/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERICAL SPORT DOCKS)	28.40	7,123.56
04/10/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	76.30	7,175.74
04/01/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	76.30	7,199.86
05/07/2020	Harbor Water District P.U.D.	ACCT#02200000 PORT (SPORT BASIN/LAUNCH RAMPS/FISH STATIONS)	101.70	7,301.56
05/07/2020	Harbor Water District P.U.D.	ACCT#02220000 16330 LOWER HARBOR ROAD (PORT OFFICE/BOARDWALK)	311.68	7,613.24
05/07/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	908.60	8,521.84
05/07/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BC FISHERIES)	29.20	8,551.04
05/07/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	191.84	8,742.88
05/07/2020	Harbor Water District P.U.D.	ACCT#03015200 LOWER HARBOR ROAD (YARD SHOP)	26.00	8,768.88
05/07/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	37.84	8,806.72
05/07/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	103.78	8,910.50
05/07/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	8,936.50
05/07/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	26.00	8,962.50
05/07/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	33.64	8,996.14
05/07/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERICAL SPORT DOCKS)	32.52	9,028.66
05/07/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	82.30	9,110.96
06/04/2020	Harbor Water District P.U.D.	ACCT#02200000 PORT (SPORT BASIN/LAUNCH RAMPS/FISH STATIONS)	97.36	9,208.32

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06/04/2020	Harbor Water District P.U.D.	ACCT#02220000 16330 LOWER HARBOR ROAD (PORT OFFICE/BOARDWALK)	44.00	9,252.32
06/04/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	34.34	9,286.66
06/04/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BC FISHERIES)	35.32	9,321.98
06/04/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	268.56	9,590.54
06/04/2020	Harbor Water District P.U.D.	ACCT#03015200 LOWER HARBOR ROAD (YARD SHOP)	26.00	9,616.54
06/04/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	39.66	9,656.20
06/04/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	91.46	9,747.66
06/04/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	9,773.66
06/04/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	26.00	9,799.66
06/04/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	29.60	9,829.26
06/04/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERICAL SPORT DOCKS)	31.40	9,860.66
06/04/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	57.70	9,918.36
06/30/2020	Harbor Water District P.U.D.	ACCT#02200000 PORT (SPORT BASIN/LAUNCH RAMPS/FISH STATIONS)	195.70	10,114.06
06/30/2020	Harbor Water District P.U.D.	ACCT#02220000 16330 LOWER HARBOR ROAD (PORT OFFICE/BOARDWALK)	93.70	10,207.76
06/30/2020	Harbor Water District P.U.D.	ACCT#02225000 BASIN/#7 (DOCKS/BOATWASH)	225.26	10,433.02
06/30/2020	Harbor Water District P.U.D.	ACCT#02245002 16288 LOWER HARBOR ROAD (BOAT/REPAIR SHOP)	33.50	10,466.52
06/30/2020	Harbor Water District P.U.D.	ACCT#02250000 16278 LOWER HARBOR ROAD (BC FISHERIES)	52.54	10,519.06
06/30/2020	Harbor Water District P.U.D.	ACCT#03012501 16266 LOWER HARBOR ROAD (BROOKINGS HARBOR ICE & Bornstein)	318.82	10,837.88
06/30/2020	Harbor Water District P.U.D.	ACCT#03025000 LOWER HARBOR ROAD (COMMERCIAL RESTROOMS)	45.82	10,883.70
06/30/2020	Harbor Water District P.U.D.	ACCT#03030000 LOWER HARBOR ROAD (COMMERCIAL DOCK)	316.58	11,200.28
06/30/2020	Harbor Water District P.U.D.	ACCT#030500 16060 LOWER HARBOR ROAD (YARD SHOP)	26.00	11,226.28
06/30/2020	Harbor Water District P.U.D.	ACCT#03070000 PORT (BOAT YARD)	32.10	11,258.38
06/30/2020	Harbor Water District P.U.D.	ACCT#03075000 PORT (KITE FIELD RESTROOM)	36.02	11,294.40
06/30/2020	Harbor Water District P.U.D.	ACCT#03080000 WEST SIDE DOCK (COMMERICAL SPORT DOCKS)	44.98	11,339.38
06/30/2020	Harbor Water District P.U.D.	ACCT#03085000 BOAT BASIN ROAD (BEACHFRONT RV PARK)	140.70	11,480.08
Total Harbor Water District P.U.D.				11,480.08
Hartwick Automotive				
02/04/2020	Hartwick Automotive	Engine Oil Filter Remove & Replace (Labor)	19.00	19.00
02/04/2020	Hartwick Automotive	Oil Filter - NAPA Gold (Parts)	9.77	28.77
02/04/2020	Hartwick Automotive	NAPA Full Synthetic 5W30 Motor Oil - 1 qt (Parts)	40.88	69.65
02/04/2020	Hartwick Automotive	Shop Supplies	0.95	70.60
06/11/2020	Hartwick Automotive	6/4/2020-Lube, Oil and Filter Change EQ#1110 2007 Chevrolet CK2500 Mileage 135,915 Parts & Labor	54.03	124.63
06/30/2020	Hartwick Automotive	LABOR - Engine Oil Filter Remove & Replace	23.75	148.38
06/30/2020	Hartwick Automotive	PARTS - Oil Filter - NAPA Gold	9.77	158.15
06/30/2020	Hartwick Automotive	NAPA Full Synthetic 5W30 Motor Oil - 1 qt (Parts)	28.28	186.43
06/30/2020	Hartwick Automotive	Shop Supplies	1.19	187.62
Total Hartwick Automotive				187.62
HD SUPPLY FACILITIES				
07/01/2020	HD SUPPLY FACILITIES	Parking Violation Tags, Tow Date Warning	407.92	407.92
Total HD SUPPLY FACILITIES				407.92
Highway Specialities, LLC				
04/30/2020	Highway Specialities, LLC	FG 336 YELLOW 3" DELINIATORS - used around retail parking lot	198.00	198.00
04/30/2020	Highway Specialities, LLC	FG 300 YELLOW BASE - used around retail parking lot	80.00	278.00
04/30/2020	Highway Specialities, LLC	FREIGHT	40.00	318.00
Total Highway Specialities, LLC				318.00
Holly's Handyman, LLC				
07/10/2020	Holly's Handyman, LLC	Trapping Raccoon- first set Trapping dates: 6/20/2020-6/29/2020	100.00	100.00
07/10/2020	Holly's Handyman, LLC	Trapping Raccoon- each additional Trapping dates: 6/20/2020-6/29/2020	150.00	250.00

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07/24/2020	Holly's Handyman, LLC	Trapping Raccoon- first set Trapping dates: 6/30/2020-7/20/2020	50.00	300.00
Total Holly's Handyman, LLC				300.00
Home Depot				
02/25/2020	Home Depot	HUSKY 8G 150 PSI HOTDOG COMPRESSOR	159.00	159.00
02/25/2020	Home Depot	GR 15D 1-1/4"x120 EGSMTH COIL RF 7.2M ROOF NAILS	22.98	181.98
02/25/2020	Home Depot	1/4 NPT X 1/4 I/M AIR ACC KIT 4PC CONNECT KIT	6.98	188.96
02/25/2020	Home Depot	1/4 NPT X 1/4 I/M COUPLER KIT, 4PC	7.98	196.94
02/25/2020	Home Depot	3/8 X 50 YELLOW HYBRID AIR HOSE	64.96	261.90
Total Home Depot				261.90
Intuit				
04/01/2020	Intuit	Quickbooks Service Plan renewal for 2020	1,499.99	1,499.99
Total Intuit				1,499.99
John Kellum/John's Portable Welding				
03/19/2020	John Kellum/John's Portable Wel...	Materials and Labor to attach liftgate to EQ#1110 2007 Chevrolet CK2500	637.50	637.50
03/19/2020	John Kellum/John's Portable Wel...	Materials and Labor to install 2 new tail light and mounts EQ#1110 2007 Chevrolet CK2500	412.50	1,050.00
04/17/2020	John Kellum/John's Portable Wel...	4/13/2020-Build and fabricate handrail for Port Office	562.50	1,612.50
04/17/2020	John Kellum/John's Portable Wel...	4/14/2020-Weld and grind hand rail for Port Office	300.00	1,912.50
04/17/2020	John Kellum/John's Portable Wel...	4/7/2020-Weld Hand Rail to Ramp at Launch Ramp	150.00	2,062.50
05/28/2020	John Kellum/John's Portable Wel...	4/6/2020-Install and Repair 2 handrails for Launch Ramp	112.50	2,175.00
05/28/2020	John Kellum/John's Portable Wel...	4/21/2020-Weld and grind 5 hand rail for Launch Ramp	112.50	2,287.50
05/28/2020	John Kellum/John's Portable Wel...	5/15/2020-Repair and Weld hand rail for Launch Ramp	112.50	2,400.00
05/28/2020	Pacific Fishing LLC.:F/V Pacific H...	5/20/2020- Repair to ladder/handrail located at Bornstein Dock 5/19/2020 Incident - F/V PACIF...	187.50	2,587.50
06/24/2020	John Kellum/John's Portable Wel...	Fabricated 20 sign mounts Basin 1	450.00	3,037.50
07/31/2020	John Kellum/John's Portable Wel...	07/24/2020 LABOR - Weld legs on cover plate at boat wash station	75.00	3,112.50
Total John Kellum/John's Portable Welding				3,112.50
K&K Insurance Group, Inc.				
01/23/2020	K&K Insurance Group, Inc.	Annual Renewal Volunteer Insurance Policy #6AGP 0000006417001	225.00	225.00
Total K&K Insurance Group, Inc.				225.00
Kendrick Equipment USA LLC				
04/17/2020	Kendrick Equipment USA LLC	ANNUAL INSPECTION OF TRAVELIFT (EQ# 4605) Comprehensive MTI inspection Conducted by factory tra...	950.00	950.00
04/17/2020	Kendrick Equipment USA LLC	Travel Time	2,160.00	3,110.00
04/17/2020	Kendrick Equipment USA LLC	Mileage	1,006.25	4,116.25
04/17/2020	Kendrick Equipment USA LLC	Hotel/Per Diem	300.00	4,416.25
Total Kendrick Equipment USA LLC				4,416.25
Kerr's Ace Hardware Inc				
02/04/2020	Kerr's Ace Hardware Inc	ACRYLIC SHEET 24X48X100"	28.99	28.99
02/04/2020	Kerr's Ace Hardware Inc	THROUGHT THE ROOF 10.5OZ	8.99	37.98
02/04/2020	Kerr's Ace Hardware Inc	CUTOFF WHEEL 4-1/2X1/16X7/8	29.90	67.88
02/04/2020	Kerr's Ace Hardware Inc	GOOF OFF SPRAY VOC 12OZ	6.99	74.87
02/04/2020	Kerr's Ace Hardware Inc	PAD KNEE PRO NO MARK FLX	45.98	120.85
02/04/2020	Kerr's Ace Hardware Inc	ELBOW 90L ABS DWV1.5"HXH	5.98	126.83
02/04/2020	Kerr's Ace Hardware Inc	PIPE ABS DWV 1.5"X10' FOAM 4/FT = PRICE PER FOOT - \$.94	3.76	130.59
02/04/2020	Kerr's Ace Hardware Inc	CEMENT ABS 4OZ	2.99	133.58
02/04/2020	Kerr's Ace Hardware Inc	3-1/2" #3 PHILLIPS	7.38	140.96
02/04/2020	Kerr's Ace Hardware Inc	SCRW SM PH FH 14X1.5B100	36.99	177.95
02/04/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	24.78	202.73

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02/04/2020	Kerr's Ace Hardware Inc	KEY STEM 4 WAY 1/4-11/32"	5.60	208.33
02/04/2020	Kerr's Ace Hardware Inc	KEY STEM 4 WAY 1/4-11/32"	1.39	209.72
02/04/2020	Kerr's Ace Hardware Inc	BATH&KITCHN CLNR CLR26OZ	31.63	241.35
02/04/2020	Kerr's Ace Hardware Inc	BATH&KITCHN CLNR CLR26OZ	7.91	249.26
02/04/2020	Kerr's Ace Hardware Inc	FLAT WASHER GALV 1/2"	16.49	265.75
02/04/2020	Kerr's Ace Hardware Inc	FLAT WASHER GALV 1/2"	49.47	315.22
02/04/2020	Kerr's Ace Hardware Inc	2x12x20 ACQ PRESSURE TREATED for Boardwalk Repair	111.78	427.00
02/04/2020	Kerr's Ace Hardware Inc	Delivery Charge	10.00	437.00
02/04/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	17.16	454.16
02/04/2020	Kerr's Ace Hardware Inc	SCREW SM PH FH 14X1.5B100	36.99	491.15
02/04/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	29.50	520.65
02/04/2020	Kerr's Ace Hardware Inc	CONCRETE MIX/90LB	69.48	590.13
02/04/2020	Kerr's Ace Hardware Inc	RV Park Fencing Repair	124.46	714.59
02/04/2020	Kerr's Ace Hardware Inc	3 CRIMP CUP 5/8-11&m14-2 - Wire brush for 4" grinder	16.99	731.58
02/04/2020	Kerr's Ace Hardware Inc	MAGNETIC LINER 70X71	13.77	745.35
02/04/2020	Kerr's Ace Hardware Inc	3/4" PT PLYWOOD	55.29	800.64
02/04/2020	Kerr's Ace Hardware Inc	ASPHALT MIX	139.08	939.72
01/31/2020	Kerr's Ace Hardware Inc	TOILET SEAT ELNG PREM WH	19.99	952.50
02/04/2020	Kerr's Ace Hardware Inc	TOILET SEAT ELNG PREM WH	19.99	959.71
02/04/2020	Pithitude	FILTER AIR PLEAT 20X20X1	9.98	963.31
01/31/2020	Pithitude	FILTER AIR PLEAT 20X20X1	9.98	969.69
03/05/2020	Kerr's Ace Hardware Inc	SHOWER ROD 5' CHROME	8.59	978.28
03/05/2020	Kerr's Ace Hardware Inc	HOLDR SHWR ROD NONADJ PR	5.99	984.27
03/05/2020	Kerr's Ace Hardware Inc	ROD SHOWER 1" X 5'	12.99	997.26
03/05/2020	Kerr's Ace Hardware Inc	PINE SOL CLEANER 144OZ	25.98	1,023.24
03/05/2020	Kerr's Ace Hardware Inc	DOOR WEATHRSTRP BEIGE81"	13.98	1,037.22
03/05/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	4.72	1,041.94
03/05/2020	Kerr's Ace Hardware Inc	TAPPER BIT 3/16 X 4 1/2	6.59	1,048.53
03/05/2020	Kerr's Ace Hardware Inc	CONNECTOR 25 PC ASSORTED	3.99	1,052.52
03/05/2020	Kerr's Ace Hardware Inc	MAGNETIC LINER 70X71 BNE	13.77	1,066.29
03/05/2020	Kerr's Ace Hardware Inc	MAGNETIC LINER 70X71 WHT	13.77	1,080.06
03/05/2020	Kerr's Ace Hardware Inc	RING SHOWER CUTAIN 12PK	5.18	1,085.24
03/05/2020	Mountain View Custom Cycles	PAINTBRUSH TRIM 3" POLY	17.94	1,103.18
03/05/2020	Mountain View Custom Cycles	PRIMER+SEALER GAL	19.99	1,123.17
03/05/2020	Mountain View Custom Cycles	ECOLOGY FEE FOR GAL	0.95	1,124.12
03/05/2020	Mountain View Custom Cycles	RYL EXT SG LTX ULTRA GAL	65.98	1,190.10
03/05/2020	Mountain View Custom Cycles	ECOLOGY FEE FOR GAL	1.90	1,192.00
03/05/2020	Kerr's Ace Hardware Inc	SCRUB PAD STAINLESS 3PK	8.97	1,200.97
03/05/2020	Kerr's Ace Hardware Inc	BRACKET SHELF "L" 16 WHT	19.18	1,220.15
03/05/2020	Kerr's Ace Hardware Inc	RECEPTACLE PLATE	5.53	1,225.68
03/05/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	2.00	1,227.68
03/05/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	2.10	1,229.78
03/05/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	2.40	1,232.18
03/05/2020	Kerr's Ace Hardware Inc	30# 2 SQ ASTM FELT	29.99	1,262.17
03/05/2020	Kerr's Ace Hardware Inc	PRV50 WEATHER GREY PROOF VENT	11.99	1,274.16
03/05/2020	Kerr's Ace Hardware Inc	ACE SNIPS STRT CUT AVIAT	13.99	1,288.15
03/05/2020	Kerr's Ace Hardware Inc	STAPLE 1/2" T-50 1250PK	4.59	1,292.74
03/05/2020	Kerr's Ace Hardware Inc	HAMMER TACKER PRO T55	22.99	1,315.73
03/05/2020	Kerr's Ace Hardware Inc	1-3/8" BROWN G DRIP CAP	39.92	1,355.65
02/29/2020	Kerr's Ace Hardware Inc	30# 2 SQ ASTM FELT	29.99	1,370.41
03/05/2020	Kerr's Ace Hardware Inc	30# 2 SQ ASTM FELT	29.99	1,385.64
03/05/2020	Kerr's Ace Hardware Inc	PADLOCK COMB 2-1/4" RESET	59.97	1,445.61
03/05/2020	Kerr's Ace Hardware Inc	ASPHALT MIX	241.80	1,687.41
03/05/2020	Kerr's Ace Hardware Inc	FLAT WASHER GALV 5/16"	9.49	1,696.90
03/05/2020	Kerr's Ace Hardware Inc	GALV SPLIT LOCKWASH 5/16	8.99	1,705.89
03/05/2020	Kerr's Ace Hardware Inc	GALV HX NUTS USS 5/16-18	9.79	1,715.68

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Date	Name	Memo	Original Amount	Balance
03/05/2020	Kerr's Ace Hardware Inc	BIT DRILL 5/16" SP PT	4.59	1,720.27
03/05/2020	Kerr's Ace Hardware Inc	BIT DRILL 5/16" COBALT	9.99	1,730.26
03/24/2020	Kerr's Ace Hardware Inc	ADAPTER SCH 40 4"	11.98	1,742.24
03/24/2020	Kerr's Ace Hardware Inc	ADAPTER ABS DWV 4"	29.97	1,772.21
03/24/2020	Kerr's Ace Hardware Inc	BUSHING REDUCE ABS 4CX3SXH	20.97	1,793.18
03/24/2020	Kerr's Ace Hardware Inc	BUSHING PVC DWV4"	13.98	1,807.16
03/24/2020	Kerr's Ace Hardware Inc	CEMENT ALL PURPOSE 16OZ	8.99	1,816.15
03/24/2020	Kerr's Ace Hardware Inc	TEE PVC40 2" SXS 3/4"FPT	23.95	1,840.10
03/24/2020	Kerr's Ace Hardware Inc	PLIER 16" PUMP CHANNEL	34.99	1,875.09
03/24/2020	Kerr's Ace Hardware Inc	PIPE ABS DWV 3"x10' FOAM	39.98	1,915.07
03/24/2020	Kerr's Ace Hardware Inc	2X10X16 ACQ PRESSURE TREATED	378.90	2,293.97
03/24/2020	Kerr's Ace Hardware Inc	2X12X20 ACQ PRESSURE TREATED	279.45	2,573.42
03/24/2020	Kerr's Ace Hardware Inc	KNIFE BLADES PK50	12.99	2,586.41
03/24/2020	Kerr's Ace Hardware Inc	8X1-3/4" BRONZE STAR 5LB	44.49	2,630.90
03/24/2020	Kerr's Ace Hardware Inc	9X3" BRONZE STAR 5LB	43.39	2,674.29
03/24/2020	Kerr's Ace Hardware Inc	2" T20	6.57	2,680.86
03/24/2020	Kerr's Ace Hardware Inc	1X6X6" CEDAR PREMIUM DOG EAR	105.80	2,786.66
03/24/2020	Kerr's Ace Hardware Inc	2X4X10 ACQ PRESSURE TREATED	49.14	2,835.80
03/24/2020	Kerr's Ace Hardware Inc	CEMENT ABS 16OZ	15.98	2,851.78
03/24/2020	Kerr's Ace Hardware Inc	THREAD SEAL TAPE 3/4X300	5.97	2,857.75
03/24/2020	Kerr's Ace Hardware Inc	RYL EXT SG LTX MDHH 5GAL	149.99	3,007.74
03/24/2020	Kerr's Ace Hardware Inc	ECOLOGY FEE FOR >GAL TO 5-GAL	1.95	3,009.69
03/24/2020	Kerr's Ace Hardware Inc	PAINTBRUSH TRIM 3" POLY	14.95	3,024.64
03/24/2020	Kerr's Ace Hardware Inc	TRIM ROLLER REFILLS 4"	6.99	3,031.63
03/24/2020	Kerr's Ace Hardware Inc	NUMBERS KIT 3"BLACK VINYL	31.92	3,063.55
03/24/2020	Kerr's Ace Hardware Inc	LETTER "B" REFLECT 3"VINYL	2.78	3,066.33
03/24/2020	Kerr's Ace Hardware Inc	LETTER "A" REFLECT 3"VINYL	2.78	3,069.11
03/24/2020	Kerr's Ace Hardware Inc	LETTER "2" REFLECT 3"VINYL	4.17	3,073.28
03/24/2020	Kerr's Ace Hardware Inc	LETTER "3" REFLECT 3"VINYL	5.56	3,078.84
03/24/2020	Kerr's Ace Hardware Inc	LETTER "4" REFLECT 3"VINYL	12.51	3,091.35
03/24/2020	Kerr's Ace Hardware Inc	LETTER "5" REFLECT 3"VINYL	11.12	3,102.47
03/24/2020	Kerr's Ace Hardware Inc	LETTER "6" REFLECT 3"VINYL	6.95	3,109.42
03/24/2020	Kerr's Ace Hardware Inc	LETTER "7" REFLECT 3"VINYL	4.17	3,113.59
03/24/2020	Kerr's Ace Hardware Inc	LETTER "8" REFLECT 3"VINYL	12.51	3,126.10
03/24/2020	Kerr's Ace Hardware Inc	LETTER "9" REFLECT 3"VINYL	4.17	3,130.27
03/24/2020	Kerr's Ace Hardware Inc	10X3" BRONZE STAR HD 5LB	48.59	3,178.86
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	8.76	3,187.62
03/24/2020	Kerr's Ace Hardware Inc	POST BASE ZMAX ABA44Z	31.96	3,219.58
03/24/2020	Kerr's Ace Hardware Inc	4x4x8 ACQ BROWN PRESSURE TREATED	28.38	3,247.96
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	23.92	3,271.88
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	4.72	3,276.60
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	1.60	3,278.20
03/24/2020	Kerr's Ace Hardware Inc	4x6x10 ACQ BROWN PRESSURE TREATED	82.47	3,360.67
03/24/2020	Kerr's Ace Hardware Inc	PIPE ABS DWV 3"x10' FOAMN	19.99	3,380.66
03/24/2020	Kerr's Ace Hardware Inc	GORILLA TAPE BLACK 12YD	6.99	3,387.65
03/24/2020	Kerr's Ace Hardware Inc	GOOF OFF SPRAY VOC 12OZ	13.98	3,401.63
03/24/2020	Kerr's Ace Hardware Inc	COUPLE 3/4" SCH4010 PCK	4.18	3,405.81
03/24/2020	Kerr's Ace Hardware Inc	BALL VALVE SCH40 3/4" SXS	14.97	3,420.78
03/24/2020	Kerr's Ace Hardware Inc	PLUG CLEAN OUT UNIV 3"	7.47	3,428.25
03/24/2020	Kerr's Ace Hardware Inc	PIPE SCH40 3/4"x10'P END	1.85	3,430.10
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	43.04	3,473.14
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	2.30	3,475.44
03/24/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	4.00	3,479.44
03/24/2020	Kerr's Ace Hardware Inc	10x3" BRONZE STAR HD 5LB	48.59	3,528.03
03/24/2020	Kerr's Ace Hardware Inc	SCOUR PAD GREEN 6X9	3.58	3,531.61
03/24/2020	Kerr's Ace Hardware Inc	ELBOW 90PVC40 1"S 3/4" FPT	3.58	3,535.19

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Date	Name	Memo	Original Amount	Balance
03/24/2020	Kerr's Ace Hardware Inc	BALL VAV3/4PVC SCH40THRD	9.18	3,544.37
03/24/2020	Kerr's Ace Hardware Inc	THREAD SEAL TAPE 1/2X260	2.78	3,547.15
03/24/2020	Kerr's Ace Hardware Inc	CEMENTPVCHOT LOVOC 4OZ	5.99	3,553.14
03/24/2020	Kerr's Ace Hardware Inc	SCREW SM GEX SS 8X3/4B100	12.99	3,566.13
03/31/2020	Kerr's Ace Hardware Inc	VINYL 1" WHITE BLIND 43X64	39.98	3,606.11
03/31/2020	Kerr's Ace Hardware Inc	FUSE AUTO AGC 20AMP	2.79	3,608.90
03/31/2020	Kerr's Ace Hardware Inc	LETTER "" REFLECT 3"VINYL	83.40	3,692.30
03/31/2020	Kerr's Ace Hardware Inc	ROYAL EXTERIOR SG LATEX ULTRA GAL	32.99	3,725.29
03/31/2020	Kerr's Ace Hardware Inc	ECOLOGY FEE FOR GALLON	0.95	3,726.24
03/31/2020	Kerr's Ace Hardware Inc	PAINTBRUSH TRIM 3" POLY	8.97	3,735.21
03/25/2020	Kerr's Ace Hardware Inc	BLADE HOOK KNIFE STANCD5	6.59	3,736.94
03/31/2020	Kerr's Ace Hardware Inc	BLADE HOOK KNIFE STANCD5	6.59	3,738.54
03/31/2020	Kerr's Ace Hardware Inc	BLADE HOOK KNIFE STANCD5	6.59	3,739.58
03/31/2020	Kerr's Ace Hardware Inc	BLADE HOOK KNIFE STANCD5	6.59	3,741.80
03/31/2020	Kerr's Ace Hardware Inc	BAR PRY 12-3/4" WONDER	19.98	3,748.53
03/31/2020	Kerr's Ace Hardware Inc	BAR PRY 12-3/4" WONDER	19.98	3,753.43
03/31/2020	Kerr's Ace Hardware Inc	BAR PRY 12-3/4" WONDER	19.98	3,756.58
03/25/2020	Kerr's Ace Hardware Inc	BAR PRY 12-3/4" WONDER	19.98	3,761.78
03/25/2020	Kerr's Ace Hardware Inc	STINGER STAPLEPAC 3/8"	42.99	3,772.98
03/31/2020	Kerr's Ace Hardware Inc	STINGER STAPLEPAC 3/8"	42.99	3,779.77
03/31/2020	Kerr's Ace Hardware Inc	STINGER STAPLEPAC 3/8"	42.99	3,794.24
03/31/2020	Kerr's Ace Hardware Inc	STINGER STAPLEPAC 3/8"	42.99	3,804.77
03/31/2020	Kerr's Ace Hardware Inc	STINGER CAP HAMMER	49.99	3,821.60
03/31/2020	Kerr's Ace Hardware Inc	STINGER CAP HAMMER	49.99	3,833.85
03/31/2020	Kerr's Ace Hardware Inc	STINGER CAP HAMMER	49.99	3,841.74
03/25/2020	Kerr's Ace Hardware Inc	STINGER CAP HAMMER	49.99	3,854.76
03/31/2020	Kerr's Ace Hardware Inc	1-3/8" GALV G DRIP CAP	52.68	3,872.50
03/31/2020	Kerr's Ace Hardware Inc	1-3/8" GALV G DRIP CAP	52.68	3,885.40
03/31/2020	Kerr's Ace Hardware Inc	1-3/8" GALV G DRIP CAP	52.68	3,893.72
03/25/2020	Kerr's Ace Hardware Inc	1-3/8" GALV G DRIP CAP	52.68	3,907.44
03/31/2020	Kerr's Ace Hardware Inc	30# 2 SW ASTM FELT	29.99	3,917.54
03/31/2020	Kerr's Ace Hardware Inc	30# 2 SW ASTM FELT	29.99	3,924.89
03/31/2020	Kerr's Ace Hardware Inc	30# 2 SW ASTM FELT	29.99	3,929.62
03/25/2020	Kerr's Ace Hardware Inc	30# 2 SW ASTM FELT	29.99	3,937.43
03/31/2020	Kerr's Ace Hardware Inc	STYLE G WHITE FLASHING	53.88	3,991.31
03/31/2020	Kerr's Ace Hardware Inc	30# 2 SW ASTM FELT	29.99	4,021.30
03/31/2020	Kerr's Ace Hardware Inc	LETTER "A" REFLECT 3" VINYL	2.78	4,024.08
03/31/2020	Kerr's Ace Hardware Inc	GREAT STUFF BIG BAP 20OZ	7.99	4,032.07
03/31/2020	Kerr's Ace Hardware Inc	EXT SAT ULT WHITE 1 GAL	39.99	4,072.06
03/31/2020	Kerr's Ace Hardware Inc	ECOLOGY FEE FOR GAL	0.95	4,073.01
03/31/2020	Kerr's Ace Hardware Inc	PUTTY KNIFE 6"	1.79	4,074.80
03/31/2020	Kerr's Ace Hardware Inc	PAINTBRUSH TRIM 3" PLOY	5.98	4,080.78
03/31/2020	Kerr's Ace Hardware Inc	HYDRAULIC CEMENT 10LB	13.99	4,094.77
03/31/2020	Kerr's Ace Hardware Inc	NUMBERS "5" REFLECT 3" VINYL	16.68	4,111.45
03/31/2020	Kerr's Ace Hardware Inc	LETTER "O" OR ZERO REF 3"VINYL	5.56	4,117.01
03/31/2020	Kerr's Ace Hardware Inc	NUMBER "1"REFLECT 3"VINYL	5.56	4,122.57
03/31/2020	Kerr's Ace Hardware Inc	NUMBER "2"REFLECT 3"VINYL	16.68	4,139.25
03/31/2020	Kerr's Ace Hardware Inc	NUMBER "3"REFLECT 3"VINYL	6.95	4,146.20
03/31/2020	Kerr's Ace Hardware Inc	NUMBER "4"REFLECT 3"VINYL	12.51	4,158.71
03/31/2020	Kerr's Ace Hardware Inc	NUMBER "6"REFLECT 3"VINYL	6.95	4,165.66
03/31/2020	Kerr's Ace Hardware Inc	NUMBER "8"REFLECT 3"VINYL	15.29	4,180.95
03/31/2020	Kerr's Ace Hardware Inc	NUMBER "9"REFLECT 3"VINYL	6.95	4,187.90
03/31/2020	Kerr's Ace Hardware Inc	DISTILLED WATER GAL	23.31	4,211.21
03/31/2020	Kerr's Ace Hardware Inc	SPRING EXT 7/16X10-1/4"	7.99	4,219.20
03/31/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	6.00	4,225.20
03/31/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	6.90	4,232.10

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Date	Name	Memo	Original Amount	Balance
03/31/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	16.50	4,248.60
03/31/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	6.90	4,255.50
04/17/2020	Kerr's Ace Hardware Inc	CONCRETE MIX 90LB	69.48	4,324.98
04/17/2020	Kerr's Ace Hardware Inc	NUMBER REFLECT 3"VINYL - Various numbers for RV Park	101.47	4,426.45
04/17/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	1.50	4,427.95
04/17/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	1.78	4,429.73
04/17/2020	Kerr's Ace Hardware Inc	SHOE COVERS BLUE 10PK	5.99	4,435.72
04/17/2020	Kerr's Ace Hardware Inc	THREAD SEAL TAPE 1/2X260	1.39	4,437.11
04/17/2020	Kerr's Ace Hardware Inc	FLARE FITTING CAP3/8"	3.59	4,440.70
04/17/2020	Kerr's Ace Hardware Inc	FLARE FITTING CAP1/4"	2.79	4,443.49
04/17/2020	Kerr's Ace Hardware Inc	COMPRESSION CAP 3/8"	2.99	4,446.48
04/17/2020	Kerr's Ace Hardware Inc	COMPRESSION CAP 1/4"	2.49	4,448.97
04/17/2020	Kerr's Ace Hardware Inc	PADLOCK COMB 2-1/4" RESET	39.98	4,488.95
04/30/2020	Kerr's Ace Hardware Inc	ZONE MARK LATEX BLUE GALLON	24.99	4,513.94
04/30/2020	Kerr's Ace Hardware Inc	ECONLOGY FEE FOR GALLON	0.95	4,514.89
04/30/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	4.00	4,518.89
04/30/2020	Kerr's Ace Hardware Inc	1X2 DOUG FIR	4.56	4,523.45
04/28/2020	Kerr's Ace Hardware Inc	SHELF LAM WALNUT 12"X36"	9.99	4,533.44
04/28/2020	Kerr's Ace Hardware Inc	SHELF BRACKET 8" MILAN BRZ	23.97	4,557.41
06/04/2020	Kerr's Ace Hardware Inc	HEX KEY SET 9PC MET SHRT	12.99	4,570.40
06/04/2020	Kerr's Ace Hardware Inc	WETDRY VAC 6GAL 3HP GRAY	64.99	4,635.39
06/04/2020	Kerr's Ace Hardware Inc	KEY KWIKSET	7.17	4,642.56
06/04/2020	Kerr's Ace Hardware Inc	PINE SOL CLEANER 144OZ	12.99	4,655.55
06/04/2020	Kerr's Ace Hardware Inc	BLEACH HE REGULAR GL	3.59	4,659.14
06/04/2020	Kerr's Ace Hardware Inc	POWER SPRAYER 360DG 32OZ	4.59	4,663.73
06/04/2020	Kerr's Ace Hardware Inc	BUFFALO MICROFIBER CLOTH 12/PK	11.89	4,675.62
06/04/2020	Kerr's Ace Hardware Inc	FUNNEL RADIATOR 8OZ	1.59	4,677.21
06/04/2020	Kerr's Ace Hardware Inc	MISC SCREWS AND BOLTS	7.00	4,684.21
06/04/2020	Kerr's Ace Hardware Inc	4500 WHITE ROOF CEMENT	10.19	4,694.40
06/04/2020	Kerr's Ace Hardware Inc	CORD PONE LINE 50'	9.99	4,704.02
05/31/2020	Kerr's Ace Hardware Inc	CORD PONE LINE 50'	9.99	4,704.39
06/04/2020	Kerr's Ace Hardware Inc	NETWORK CABLE 5E BLUE 50'	24.99	4,728.44
05/31/2020	Kerr's Ace Hardware Inc	NETWORK CABLE 5E BLUE 50'	24.99	4,729.38
06/04/2020	Kerr's Ace Hardware Inc	DUCT TAPE AW 1.89"X60YD	14.99	4,743.81
05/31/2020	Kerr's Ace Hardware Inc	DUCT TAPE AW 1.89"X60YD	14.99	4,744.37
06/11/2020	Kerr's Ace Hardware Inc	VALVE BOX LID ROUND GREEN 6"	10.77	4,755.14
06/11/2020	Kerr's Ace Hardware Inc	TEE GALV 2	19.98	4,775.12
06/11/2020	Kerr's Ace Hardware Inc	NIPPLE GALV 2"X3"	13.18	4,788.30
06/11/2020	Kerr's Ace Hardware Inc	NIPPLE GALV 2"XCLOSE	11.98	4,800.28
06/11/2020	Kerr's Ace Hardware Inc	BUSHING 40PVC2"	5.98	4,806.26
06/11/2020	Kerr's Ace Hardware Inc	ADAPTER ABS	2.98	4,809.24
06/11/2020	Kerr's Ace Hardware Inc	ADAPTER TRAP	4.78	4,814.02
06/11/2020	Kerr's Ace Hardware Inc	DWV FLEX COUPL 2X2	23.96	4,837.98
06/11/2020	Kerr's Ace Hardware Inc	NUMBERS "7" REFLECT 3" VINYL	1.39	4,839.37
06/11/2020	Kerr's Ace Hardware Inc	NUMBER "6"REFLECT 3"VINYL	1.39	4,840.76
06/11/2020	Kerr's Ace Hardware Inc	NUMBER "5"REFLECT 3"VINYL	1.39	4,842.15
06/11/2020	Kerr's Ace Hardware Inc	COUPLE FLEX 1.25 SOCKET	9.18	4,851.33
06/16/2020	Kerr's Ace Hardware Inc	SILICON AUTO/MAR CLR 2.8OZ	6.99	4,858.32
06/16/2020	Kerr's Ace Hardware Inc	PIPE STRAP 3/4 INCH	15.80	4,874.12
06/16/2020	Kerr's Ace Hardware Inc	COUPL QWIK FIX 2"	56.97	4,931.09
06/16/2020	Kerr's Ace Hardware Inc	TEE PVC40 2"SXS 3/4"FPT	23.95	4,955.04
06/16/2020	Kerr's Ace Hardware Inc	CEMENTPVCOT LOVOC 4OZ	11.98	4,967.02
06/16/2020	Kerr's Ace Hardware Inc	COUPLE 2" SXS SCH40	8.90	4,975.92
06/16/2020	Kerr's Ace Hardware Inc	BIBB HOSE 3/4" BALL BALB	74.95	5,050.87
06/16/2020	Kerr's Ace Hardware Inc	PIPE PVC DWV 2"X10'	17.98	5,068.85
06/16/2020	Kerr's Ace Hardware Inc	6x6x10 ACQ PRESSURE TREATED for Boat yard blocks	233.34	5,302.19

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Date	Name	Memo	Original Amount	Balance
06/16/2020	Kerr's Ace Hardware Inc	TARPS POLY BLUE/BRN 20X40	64.99	5,367.18
06/16/2020	Kerr's Ace Hardware Inc	PINE SOL CLEANER 144OZ	25.98	5,393.16
06/16/2020	Kerr's Ace Hardware Inc	PINE SOL CLEANER 40OZ	18.36	5,411.52
06/30/2020	Kerr's Ace Hardware Inc	8x8x10' Lumber	446.58	5,783.15
06/26/2020	Kerr's Ace Hardware Inc	8x8x10' Lumber	446.58	5,858.10
06/30/2020	Kerr's Ace Hardware Inc	PLIER PUMP/GROOVE	17.99	5,875.24
06/30/2020	Kerr's Ace Hardware Inc	PLIER PUMP/GROOVE	17.99	5,876.09
06/30/2020	Kerr's Ace Hardware Inc	8" BLACK STANDARD DUTY 100PK	5.09	5,876.33
06/30/2020	Kerr's Ace Hardware Inc	8" BLACK STANDARD DUTY 100PK	5.09	5,881.18
07/24/2020	Kerr's Ace Hardware Inc	AUGER 1/4"X25' POWER	28.99	5,910.17
07/24/2020	Kerr's Ace Hardware Inc	PIPE ABS SWV 3"X10' FOAM	20.00	5,930.17
07/24/2020	Kerr's Ace Hardware Inc	CEMENT ABS 16OZ	15.98	5,946.15
07/24/2020	Kerr's Ace Hardware Inc	PLUG CLEAN OUT UNIV 3"	17.43	5,963.58
07/24/2020	Kerr's Ace Hardware Inc	CLEANOUT ABS 3" SPIGXFPT	28.74	5,992.32
07/24/2020	Kerr's Ace Hardware Inc	ADAPTER ABS SWV 3"	23.95	6,016.27
07/24/2020	Kerr's Ace Hardware Inc	COUPLE ABS DWV 3"	55.80	6,072.07
07/24/2020	Kerr's Ace Hardware Inc	HOOK&EYE 2" BRASS	11.97	6,084.04
Total Kerr's Ace Hardware Inc				6,084.04
Les Schwab Tire Center				
05/07/2020	Les Schwab Tire Center	LT245/75R-16/10 120/116R BACK CTY AT	970.04	970.04
05/07/2020	Les Schwab Tire Center	WHEEL SPIN BALANCE	67.96	1,038.00
05/07/2020	Les Schwab Tire Center	TUBELESS METAL STEM	31.00	1,069.00
07/31/2020	Les Schwab Tire Center	FLAT TIRE REPAIR	20.00	1,089.00
Total Les Schwab Tire Center				1,089.00
Mascott Equipment				
02/11/2020	Mascott Equipment	SENSOR, UNIVERSAL LIQUID SUMP	532.02	532.02
02/11/2020	Mascott Equipment	Freight	19.91	551.93
Total Mascott Equipment				551.93
McLennan Excavation				
06/24/2020	McLennan Excavation	Rock for Project - 3 loads of 2" open	682.04	682.04
06/24/2020	McLennan Excavation	Mobilization/Demobilization Sweeper and Drag Box	500.00	1,182.04
06/24/2020	McLennan Excavation	Drag Box	855.00	2,037.04
06/24/2020	McLennan Excavation	Sweeper	1,425.00	3,462.04
Total McLennan Excavation				3,462.04
Media Nook				
07/24/2020	Media Nook	Consultation June 8-12 for sound system at conference room	30.00	30.00
Total Media Nook				30.00
Microsoft				
01/06/2020	Microsoft	Office 365 Home Annual Subscription for Gary's Computer	99.99	99.99
Total Microsoft				99.99
My Parking Permit				
01/10/2020	My Parking Permit	Custom Parking Hang Tags, 5"x3"	149.50	149.50
Total My Parking Permit				149.50
NAPA Auto Part				

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07/31/2020	NAPA Auto Part	OIL DRY - floor sweep	59.90	59.90
07/31/2020	NAPA Auto Part	MACS BATTERY CLEANER	4.54	64.44
07/31/2020	NAPA Auto Part	MAC BATTERY PROTE	6.81	71.25
07/31/2020	NAPA Auto Part	BATTERY BRUSH	6.56	77.81
Total NAPA Auto Part				77.81
New Hope Plumbing & Custom Builders				
07/24/2020	New Hope Plumbing & Custom B...	Repair to Urinals at KiteField MATERIAL	18.00	18.00
07/24/2020	New Hope Plumbing & Custom B...	Repair to Urinals at KiteField LABOR	443.33	461.33
07/24/2020	New Hope Plumbing & Custom B...	Repair to Urinals at Restroom located by Launch Ramp MATERIAL	9.00	470.33
07/24/2020	New Hope Plumbing & Custom B...	Repair to Urinals at Restroom located by Launch Ramp LABOR	221.67	692.00
Total New Hope Plumbing & Custom Builders				692.00
Northwest Parking Equipment Company				
06/24/2020	Northwest Parking Equipment Co...	Hours programming labor to add dock moorage platform to Automated Fee Machine	437.50	437.50
Total Northwest Parking Equipment Company				437.50
O'Reilly Auto Parts				
02/27/2020	O'Reilly Auto Parts	V-BELT	6.99	6.99
02/27/2020	O'Reilly Auto Parts	V-BELT	6.99	13.98
03/24/2020	O'Reilly Auto Parts	GLASS FUSE	4.29	18.27
Total O'Reilly Auto Parts				18.27
Oil Can Henry's				
02/24/2020	Oil Can Henry's	MaxLife Oil Change Valvoline 5W20 MaxLife Oil API SN Valvoline Oil Filter V088	63.99	63.99
02/24/2020	Oil Can Henry's	Extra Oil Charge	6.00	69.99
Total Oil Can Henry's				69.99
ONLINE Purchases				
03/04/2020	ONLINE Purchases	RESERVED Camping Spot Portable Cone Sign Online Order # 34302 Wildflower Meadows, LLC www.r...	46.25	46.25
03/04/2020	ONLINE Purchases	Shipping	26.44	72.69
03/05/2020	ONLINE Purchases	Ubiquiti TOUGH Cable Shielded Cat5 Connectors - 100 Pack	46.00	118.69
03/05/2020	ONLINE Purchases	Ubiquiti TOUGH Cable PRO Cat5e 1000FT	137.00	255.69
03/05/2020	ONLINE Purchases	MikroTik quickMOUNT pro Wall Mount Adapter	16.50	272.19
03/05/2020	ONLINE Purchases	Ubiquiti UniFi 802.11ac Mesh Pro Outdoor 2.4/5GHz AP US	518.25	790.44
03/05/2020	ONLINE Purchases	MikroTik SXTsq 5GHz 802.11ac 16dBm 28dBm Outdoor CPE US	409.60	1,200.04
03/05/2020	ONLINE Purchases	Shipping & Handling	85.06	1,285.10
03/13/2020	ONLINE Purchases	Recessed fitting adapter - grease extension for EQ#3710 Genie Reach Forklift	13.99	1,299.09
03/13/2020	ONLINE Purchases	Shipping	4.20	1,303.29
04/01/2020	ONLINE Purchases	OSHA Compliant Men's Rockford Workboot - Brent Ferguson	155.00	1,458.29
04/30/2020	ONLINE Purchases	Women's Timberland Pro HighTower 6" Alloy Toe Work Boots	145.00	1,603.29
06/02/2020	ONLINE Purchases	Traffic Tally 2 Vehicle Counter for RV Park	491.21	2,094.50
06/02/2020	ONLINE Purchases	Shipping & Handling	35.07	2,129.57
06/18/2020	ONLINE Purchases	Rane Automixer (1U) - Gain-Sharing Auto Mic Mixer	589.00	2,718.57
06/18/2020	ONLINE Purchases	Drop ship fee	10.00	2,728.57
06/18/2020	ONLINE Purchases	Freight	10.65	2,739.22
06/23/2020	ONLINE Purchases	Monoprice 50ft Premier Series XLR Male to RCA Male Cable	26.69	2,765.91
06/19/2020	ONLINE Purchases	Auray ERS-12U Steel Equipment Rack with 3" Casters	159.99	2,925.90
07/18/2020	ONLINE Purchases	Organic Chlorine Test 12 - HY-DRO	230.52	3,156.42
07/18/2020	ONLINE Purchases	SHIPPING	16.75	3,173.17
Total ONLINE Purchases				3,173.17

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Date	Name	Memo	Original Amount	Balance
Oregon Coast Magazine				
03/05/2020	Oregon Coast Magazine	AD ON PG 95 OF SPRING 2020 OREGON COAST & MILE-BY-MILE GUIDE ISSUE SIZE+1/12	675.00	675.00
Total Oregon Coast Magazine				675.00
Oregon Department of Agriculture				
05/20/2020	Oregon Department of Agriculture	License NO. AG-L0169571F Lic Type: F-Meter under 20gpm	90.00	90.00
05/20/2020	Oregon Department of Agriculture	License NO. AG-L0178944G Lic Type: G-Meter 20-150gpm	188.00	278.00
Total Oregon Department of Agriculture				278.00
Oregon PERS/State Social Security Admin.				
07/31/2020	Oregon PERS/State Social Securi...	Oregon State Social Security Admin 2020-2021 based on 2018 W-2's	15.00	15.00
Total Oregon PERS/State Social Security Admin.				15.00
ORRCO				
02/27/2020	ORRCO	Used Oil For recycling, Flash Point > 200 F	25.70	25.70
02/27/2020	ORRCO	Wastewater (oil & water) For recycling, Flash Point > 200 F	45.00	70.70
02/27/2020	ORRCO	Clor D Tect Test 4000 Field test for chlorinated materials	30.00	100.70
02/27/2020	ORRCO	Hydro Clor D Tect Test Field test for chlorinates in aqueous materials	40.00	140.70
02/27/2020	ORRCO	Truck & Gear Labor Per hour (includes stop fee, job time and travel time when applicable).	120.00	260.70
04/10/2020	ORRCO	Used Oil For recycling, Flash Point > 200 F	25.00	285.70
04/10/2020	ORRCO	Wastewater (oil & water) For recycling, Flash Point > 200 F	281.25	566.95
04/10/2020	ORRCO	Used Oil Filter For recycling, no liquid available to test	65.00	631.95
04/10/2020	ORRCO	Clor D Tect Test 4000 Field test for chlorinated materials	60.00	691.95
04/10/2020	ORRCO	Truck & Gear Labor Per hour (includes stop fee, job time and travel time when applicable).	120.00	811.95
06/11/2020	ORRCO	Used Oil For recycling, Flash Point > 200 F	26.50	838.45
06/11/2020	ORRCO	Clor D Tect Test 4000 Field test for chlorinated materials	30.00	868.45
06/11/2020	ORRCO	Truck & Gear Labor Per hour (includes stop fee, job time and travel time when applicable).	120.00	988.45
06/11/2020	ORRCO	Wastewater (oil & water) For recycling, Flash Point > 200 F	172.50	1,160.95
06/11/2020	ORRCO	Hydro Clor D Tect Test Field test for chlorinates in aqueous materials	40.00	1,200.95
06/11/2020	ORRCO	Spent Antifreeze Ethylene glycol For recycling, Flash Point > 200 F pH:7	35.00	1,235.95
06/11/2020	ORRCO	Used Oil Filter For recycling, no liquid available to test	65.00	1,300.95
07/24/2020	ORRCO	Clor D Tect Test 4000 Field test for chlorinated materials	60.00	1,360.95
07/24/2020	ORRCO	Truck & Gear Labor Per hour (includes stop fee, job time and travel time when applicable).	120.00	1,480.95
Total ORRCO				1,480.95
Pacific Rim Copy Center				
03/13/2020	Pacific Rim Copy Center	Copies of RV Park Maps	15.00	15.00
03/13/2020	Pacific Rim Copy Center	Copy	5.00	20.00
Total Pacific Rim Copy Center				20.00
Pape Material Handling				
03/05/2020	Pape Material Handling	800121835 FILTER - LU @	7.08	7.04
04/10/2020	Pape Material Handling	800121835 FILTER - LU @	7.08	7.08
04/10/2020	Pape Material Handling	BC7023081 MOTOR OIL @	42.30	7.29
03/05/2020	Pape Material Handling	BC7023081 MOTOR OIL @	42.30	49.38
03/05/2020	Pape Material Handling	SERVICE SUPPLIES	10.00	59.33
04/10/2020	Pape Material Handling	SERVICE SUPPLIES	10.00	59.38
04/10/2020	Pape Material Handling	ENVIRONMENTAL CHARGE	12.00	59.44
03/05/2020	Pape Material Handling	ENVIRONMENTAL CHARGE	12.00	71.38
03/05/2020	Pape Material Handling	FUEL SURCHARGE	5.00	76.36
04/10/2020	Pape Material Handling	FUEL SURCHARGE	5.00	76.38
03/05/2020	Pape Material Handling	QUOTED LABOR	99.00	174.89
04/10/2020	Pape Material Handling	QUOTED LABOR	99.00	175.38

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Date	Name	Memo	Original Amount	Balance
03/23/2020	Pape Material Handling	324692 OILFILTER	5.44	175.84
03/31/2020	Pape Material Handling	324692 OILFILTER	5.44	180.82
03/31/2020	Pape Material Handling	BC7023080 OIL - DIESEL	12.30	192.07
03/23/2020	Pape Material Handling	BC7023080 OIL - DIESEL	12.30	193.12
03/31/2020	Pape Material Handling	BC7023081 - DIESEL	21.15	212.46
03/23/2020	Pape Material Handling	BC7023081 - DIESEL	21.15	214.27
03/31/2020	Pape Material Handling	DWA400403-00034 FILTER FUEL	17.60	230.36
03/23/2020	Pape Material Handling	DWA400403-00034 FILTER FUEL	17.60	231.87
03/31/2020	Pape Material Handling	6983247 CLEANER	10.80	241.75
03/23/2020	Pape Material Handling	6983247 CLEANER	10.80	242.67
03/23/2020	Pape Material Handling	SERVICES SUPPLIES	10.00	243.53
03/31/2020	Pape Material Handling	SERVICES SUPPLIES	10.00	252.67
03/31/2020	Pape Material Handling	ENVIRONMENTAL CHARGE	12.00	263.64
03/23/2020	Pape Material Handling	ENVIRONMENTAL CHARGE	12.00	264.67
03/31/2020	Pape Material Handling	FUEL SURCHARGE	5.00	269.24
03/23/2020	Pape Material Handling	FUEL SURCHARGE	5.00	269.67
03/23/2020	Pape Material Handling	QUOTED LABOR	99.00	278.14
03/31/2020	Pape Material Handling	QUOTED LABOR	99.00	368.67
03/31/2020	Pape Material Handling	OR CAT RECOVERY	0.96	369.55
03/23/2020	Pape Material Handling	OR CAT RECOVERY	0.96	369.63
03/05/2020	Pape Material Handling	OR CAT RECOVERY	0.87	370.50
04/10/2020	Pape Material Handling	BC7023082 OIL-DIESEL	61.68	432.18
04/10/2020	Pape Material Handling	GN823057GT FUEL FILTER	104.00	536.18
04/10/2020	Pape Material Handling	6983247 CLEANER	10.80	546.98
04/10/2020	Pape Material Handling	07.4501.0223GT AIR FILTER	105.70	652.68
04/10/2020	Pape Material Handling	236260GT ELEMENT, PRE	76.01	728.69
04/10/2020	Pape Material Handling	49924GT FILTER, OIL	14.35	743.04
04/10/2020	Pape Material Handling	SERVICE SUPPLIES	10.00	753.04
04/10/2020	Pape Material Handling	ENVIRONMENTAL CHARGE	12.00	765.04
04/10/2020	Pape Material Handling	FUEL SURCHARGE	5.00	770.04
04/10/2020	Pape Material Handling	QUOTED LABOR	169.00	939.04
04/10/2020	Pape Material Handling	OR CAT RECOVERY	2.87	941.91
07/10/2020	Pape Material Handling	06/30/2020- Complete Service EQ#3705 Port Work Boat - LABOR	99.00	1,040.91
07/10/2020	Pape Material Handling	06/30/2020- Complete Service EQ#3705 Port Work Boat - PARTS	187.32	1,228.23
07/10/2020	Pape Material Handling	OR CAT RECOVERY	1.45	1,229.68
07/10/2020	Pape Material Handling	06/30/2020- Complete Service - EQ#3701 2013 Doosan Forklift LABOR	99.00	1,328.68
07/10/2020	Pape Material Handling	06/30/2020- Complete Service - EQ#3701 2013 Doosan Forklift PARTS	91.04	1,419.72
07/10/2020	Pape Material Handling	OR CAT RECOVERY	0.96	1,420.68
07/10/2020	Pape Material Handling	06/30/2020- Complete Service - EQ#4605 50T Marine Travel Lift LABOR	199.00	1,619.68
07/10/2020	Pape Material Handling	06/30/2020- Complete Service - EQ#4605 50T Marine Travel Lift PARTS	179.66	1,799.34
07/10/2020	Pape Material Handling	OR CAT RECOVERY	1.93	1,801.27
07/10/2020	Pape Material Handling	06/30/2020- Replaced bilge pump - EQ#3705 Port Work Boat LABOR	337.50	2,138.77
07/10/2020	Pape Material Handling	06/30/2020- Replaced bilge pump - EQ#3705 Port Work Boat PARTS	168.46	2,307.23
07/10/2020	Pape Material Handling	OR CAT RECOVERY	2.58	2,309.81
07/31/2020	Pape Material Handling	07/28/2020-SERVICE - LABOR Unit won't power up. Replace Battery Cables. Called out for unit no...	337.50	2,647.31
07/31/2020	Pape Material Handling	07/28/2020-SERVICE - PARTS 1/0 Battery Cable 1/0 Battery Lugs Environmental Charge	221.11	2,868.42
07/31/2020	Pape Material Handling	OR CAT RECOVERY	2.85	2,871.27
Total Pape Material Handling				2,871.27
Pitney Bowes Global Lease				
03/04/2020	Pitney Bowes Global Lease	Lease invoice#3310750182 Billing Period: 12/30/2019-03/29/2020	415.41	415.41
06/05/2020	Pitney Bowes Global Lease	Lease invoice#3311344336 Billing Period: 03/30/2020-06/29/2020	415.41	830.82
Total Pitney Bowes Global Lease				830.82

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Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
Pitney Bowes, Inc.				
01/21/2020	Pitney Bowes, Inc.	Postage Re-Set 12/17/2019	300.00	300.00
03/19/2020	Pitney Bowes, Inc.	Postage Re-Set 02/27/2020	300.00	600.00
04/21/2020	Pitney Bowes, Inc.	Postage Re-Set 03/20	300.00	900.00
06/22/2020	Pitney Bowes, Inc.	Postage Re-Set 05/29/2020	300.00	1,200.00
07/20/2020	Pitney Bowes, Inc.	Postage Re-Set 06/22/2020	300.00	1,500.00
Total Pitney Bowes, Inc.				1,500.00
Port of Brookings Harbor				
06/04/2020	Port of Brookings Harbor	Test kiosk for one day moorage credit card transactions Trans: 020064	15.00	15.00
06/04/2020	Port of Brookings Harbor	Test kiosk for two day moorage credit card transactions Trans: 020065	30.00	45.00
Total Port of Brookings Harbor				45.00
Pump Pipe & Tank Services, LLC				
02/11/2020	Pump Pipe & Tank Services, LLC	Technician Labor Rate	85.00	85.00
02/11/2020	Pump Pipe & Tank Services, LLC	MISC. / JOB / SUPPLIES, Safety supplies / Haz. DISPOSAL etc./ per job	10.00	95.00
02/27/2020	Pump Pipe & Tank Services, LLC	Technician Labor Rate (no travel or mileage)	212.50	307.50
02/27/2020	Pump Pipe & Tank Services, LLC	MISC./JOB/SUPPLIES, Safety supplies;Haz. DISPOSAL etc./per job	25.00	332.50
04/30/2020	Pump Pipe & Tank Services, LLC	Technician Labor Rate	85.00	417.50
04/30/2020	Pump Pipe & Tank Services, LLC	MISC. / JOB / SUPPLIES, Safety supplies / Haz. DISPOSAL etc./ per job	10.00	427.50
07/24/2020	Pump Pipe & Tank Services, LLC	Technician Labor Rate	85.00	512.50
07/24/2020	Pump Pipe & Tank Services, LLC	MISC. / JOB / SUPPLIES, Safety supplies / Haz. DISPOSAL etc./ per job	25.00	537.50
Total Pump Pipe & Tank Services, LLC				537.50
Quill Corporation				
01/08/2020	Quill Corporation	BINDER CLIPS, MINI, 1/4" CAPACITY, 12/BOX	7.74	7.74
01/08/2020	Quill Corporation	4" 3-RING D-RING VIEW BINDER, BLACK	119.94	127.68
01/08/2020	Quill Corporation	#9 DOUBLE WINDOW SECURITY ENVELOPES	83.18	210.86
01/08/2020	Quill Corporation	HANGING FOLDER TABS, 3.5" X 26.5", CLEAR, 25/PACK	26.94	237.80
03/19/2020	Quill Corporation	Cynthia Rowley Copy Paper, 8 1/2"x11", 92 Bright, 20lbs, Case of 10 reams	105.98	343.78
03/19/2020	Quill Corporation	Avery Preprinted Monthly Leather Dividers, 12-tab, yellow	29.96	373.74
03/19/2020	Quill Corporation	Smead Blank Dividers, 5-tab, white, 20 sets/box	40.99	414.73
03/19/2020	Quill Corporation	Avery Big Tab Insertable Paper Dividers, 8-tab, buff with clear tabs, set	24.90	439.63
03/19/2020	Quill Corporation	Pentel EnerGel Deluxe Retractable Gel Pens, Med Point, Blue Ink, dozen	31.99	471.62
03/19/2020	Quill Corporation	Febreze AIR Handheld Aerosols, 8.8oz, 2/pack	5.59	477.21
03/19/2020	Quill Corporation	Scotch-Brite Non-Scratch Scrub Spone, blue, 6/pack	5.79	483.00
03/19/2020	Quill Corporation	Comet All-Purpose Cleaner 21 OZ	2.79	485.79
03/19/2020	Quill Corporation	Perk Everyday Paper Plates, 8.5", Teal/White 125/pack	9.99	495.78
03/19/2020	Quill Corporation	Quill Brand Rubber Bands, Postal Size #64, 3-1/2"L x 1/4"W, 1lb	8.49	504.27
03/19/2020	Quill Corporation	Gummed Currency Envelopes, 5 1/2" x 3 1/8", Brown, 500/Box	53.99	558.26
04/10/2020	Quill Corporation	Scotch Thermal Laminating Pouches, 200 count, Letter size	39.99	598.25
05/28/2020	Quill Corporation	2" 3-Ring Binder, Black	30.36	628.61
05/28/2020	Quill Corporation	Cynthia Rowley Copy Paper, 8 1/2"x11", 92 Bright, 20lbs, Case of 10 reams	199.96	828.57
05/28/2020	Quill Corporation	1" 3-Ring Binder, Black	23.56	852.13
05/28/2020	Quill Corporation	Lexmark E260A11A Black Toner Cartridge	139.99	992.12
06/04/2020	Quill Corporation	Thermal Lamination Pouches, Letter Size 200 Pouches	49.99	1,042.11
06/11/2020	Quill Corporation	Custom Self Inking Square Stamp " SENT via"	55.99	1,098.10
06/11/2020	Quill Corporation	Custom Self Inking Square Stamp "Approved"	79.98	1,178.08
06/11/2020	Quill Corporation	Custom Self Inking Square Stamp "DRAFT"	39.99	1,218.07
06/24/2020	Quill Corporation	GLAD Tall Kitchen Drawstring Trash Bags, 13 Gal, 100 Bags	31.30	1,249.37
06/24/2020	Quill Corporation	Self-Stick Notes 1-1/2"x2", Yellow, 100 Sheets/Pad	10.30	1,259.67
06/24/2020	Quill Corporation	Self-Stick Notes 3"x3", Yellow, 100 Sheets/Pad	21.72	1,281.39
06/24/2020	Quill Corporation	Post-It Tabs, 2" wide, lined, assorted colors, 24 Tabs/Pack	17.37	1,298.76
06/24/2020	Quill Corporation	Scotch Thermal Laminating Pouches, Letter Size, 200 Pouches	29.47	1,328.23

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Date	Name	Memo	Original Amount	Balance
06/24/2020	Quill Corporation	Bostitch Magnetic Push Staple Remover, Black	7.72	1,335.95
06/24/2020	Quill Corporation	Dymo LetraTag Label Maker Tape, 1/2" W, Black On White	18.21	1,354.16
06/24/2020	Quill Corporation	Medium Binder Clips, Black, Dozen	6.87	1,361.03
06/24/2020	Quill Corporation	Small Binder Clips, Black, Dozen	4.68	1,365.71
06/24/2020	Quill Corporation	Duracell AA Alkaline Batteries, 36/pk	27.63	1,393.34
06/24/2020	Quill Corporation	Duracell AA A Alkaline Batteries, 36/pk	27.63	1,420.97
06/24/2020	Quill Corporation	Clorox Toilet Bowl Cleaner with Bleach, 24OZ	6.44	1,427.41
06/24/2020	Quill Corporation	Mini Binder Clips, Black, Dozen	3.57	1,430.98
06/24/2020	Quill Corporation	#9 Business Envelopes, 3-7/8"x8-7/8", White,500/Box	93.93	1,524.91
06/24/2020	Quill Corporation	#10 Business Envelopes, White,500/Box	102.27	1,627.18
07/24/2020	Quill Corporation	DEDHAM BLACK MESH FABRIC TASK CHAIR	144.89	1,772.07
07/24/2020	Quill Corporation	BIC ROUNDSTIC BP MED BLUE 60	5.26	1,777.33
07/24/2020	Quill Corporation	US WALL CLOCK 12" CLASSIC	17.89	1,795.22
07/24/2020	Quill Corporation	ANIMAL FRIENDS COPY PAPER	198.96	1,994.18
07/24/2020	Quill Corporation	ANIMAL FRIENDS COPY PAPER	99.48	2,093.66
07/24/2020	Quill Corporation	QUILL RULES-PADS, 5X8	13.21	2,106.87
07/24/2020	Quill Corporation	QUILL RULES PADS, 8 1/2"x11"	11.71	2,118.58
07/24/2020	Quill Corporation	QUILL BRAND HEAVEY-DUTY EASY OPEN 4" 3-RING BINDERS W/ D-RINGS	302.40	2,420.98
07/24/2020	Quill Corporation	AVERY TAB INSERTABLE PAPER DIVIDERS, 8-TAB	19.80	2,440.78
07/24/2020	Quill Corporation	AVERY SELF-ADHESIVE PLASTIC REINFORMCEMENT LABELS, WHITE 200/PACK	3.47	2,444.25
07/24/2020	Quill Corporation	POST-IT TABS, 2" WIDE, LINED, ASSORED COLORE, 24 TABS/PACK	31.30	2,475.55
07/24/2020	Quill Corporation	SHARPIE PRO KING SIZE PERMANENT MARKER, CHISEL POINT, BLACK, DOZEN	15.40	2,490.95
07/24/2020	Quill Corporation	SHARPIE PERMANENT MARKER, ULTRA FINE POINT, BLACK, DOZEN	8.74	2,499.69
07/24/2020	Quill Corporation	SCOTCH SUPER GLUE GEL, .17 OZ, SINGLE-USE, 4/PACK	6.96	2,506.65
07/24/2020	Quill Corporation	QUILL BRAND GUMMED #10 ENVELOPES, WHITE, 500/BOX	34.40	2,541.05
07/24/2020	Quill Corporation	SCOTCH MAGIC TAPE WITH REFILLABLE DISPENSER, INVISIBLE, WRITE ON, MATTE FINISH, 3 ROLLS	4.17	2,545.22
07/24/2020	Quill Corporation	DAB 'N SEAL 1.69OZ ENVELOPE MOISTENER W/ADHESIVE	7.34	2,552.56
07/24/2020	Quill Corporation	PENTEL ENERGEL DELUX RTX RETRACTABE GEL PENS, MEDIUM POINT, BLUE INK, DOZEN	25.85	2,578.41
07/24/2020	Quill Corporation	MAGNETIC PUSH STYLE STAPLE REMOVER	4.37	2,582.78
07/24/2020	Quill Corporation	GHENT CORK ENCLOSED BULLETIN BOARD, ALUMINUM FRAM3E, 3'HX2'W	184.06	2,766.84
Total Quill Corporation				2,766.84
Rentprep Enterprise/Fidelis Screening				
01/02/2020	Gardner, Fletcher/FV CHA - TUK	Background Check for Moorage Application	19.95	19.95
01/02/2020	McLennan, Cody	Background Check for Moorage Application	19.95	39.90
01/02/2020	Swigert, Trenton	Background Check for Moorage Application	19.95	59.85
01/02/2020	Todd, Hank	Background Check for Moorage Application	19.95	79.80
02/03/2020	Giannetto, Stephen	Background Check for Moorage Application	19.95	99.75
03/02/2020	Huber, Steve	Background Check for Moorage Application	19.95	119.70
03/02/2020	Howard, Dick	Background Check for Moorage Application	19.95	139.65
03/02/2020	Mathews, David P	Background Check for Moorage Application	19.95	159.60
04/01/2020	Foley, Norman	Background Check for Moorage Application	19.95	179.55
04/01/2020	Alvarez, David/ CF 6373 VS	Background Check for Moorage Application	19.95	199.50
06/01/2020	Beckley, Michael	Background Check for Moorage Application	19.95	219.45
06/01/2020	Graham, Gary	Background Check for Moorage Application	19.95	239.40
06/01/2020	Winebrenher, Larry	Background Check for Moorage Application	19.95	259.35
06/01/2020	Gates, Henry	Background Check for Moorage Application	19.95	279.30
06/01/2020	Bennett, Joshua	Background Check for Moorage Application	19.95	299.25
06/01/2020	Wolchuck, Harvey	Background Check for Moorage Application	19.95	319.20
06/01/2020	Romer, Robert	Background Check for Moorage Application	19.95	339.15
07/04/2020	McLane, Toni	Background Check for Moorage Application	19.95	359.10
07/04/2020	Jameson, Ralph A	Background Check for Moorage Application	19.95	379.05
Total Rentprep Enterprise/Fidelis Screening				379.05

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Date	Name	Memo	Original Amount	Balance
RezStream				
01/02/2020	RezStream	Booking Engine - Monthly Billing 12/1/19-12/31/19	149.00	149.00
02/03/2020	RezStream	Booking Engine - Monthly Billing 11/1/2020 - 1/31/2020	149.00	298.00
Total RezStream				298.00
River Inn at Seaside				
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	491.80
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	737.70
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	1,229.50
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	1,721.30
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	1,989.76
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	2,112.71
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	2,381.17
02/10/2020	River Inn at Seaside	2020 SDAO Annual Conference Hotel Rooms	2,649.63	2,649.63
Total River Inn at Seaside				2,649.63
Rivers End Construction, Inc.				
03/19/2020	Rivers End Construction, Inc.	One Sheet Oak Plywood for Gary's office renovation	100.00	100.00
Total Rivers End Construction, Inc.				100.00
Rogue Credit Union				
02/26/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 01/24/2020-02/23/2020	5,859.84	5,859.84
02/26/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 01/24/2020-02/23/2020	5,859.84	0.00
02/27/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 01/24/2020-02/23/2020	5,859.84	5,859.84
05/25/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 04/24/2020-05/23/2020	3,877.03	9,736.87
05/28/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 04/24/2020-05/23/2020	3,877.03	10,138.79
05/25/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 04/24/2020-05/23/2020	3,877.03	6,261.76
05/28/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 04/24/2020-05/23/2020	3,877.03	9,736.87
06/24/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 05/24/2020-06/23/2020	4,433.23	14,170.10
06/24/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 05/24/2020-06/23/2020	4,433.23	9,736.87
06/24/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 05/24/2020-06/23/2020	4,433.23	9,751.41
06/24/2020	Rogue Credit Union	ACCT #306-89 CREDIT CARD#2481 Statement Period: 05/24/2020-06/23/2020	4,433.23	14,170.10
Total Rogue Credit Union				14,170.10
Roto Rooter				
02/11/2020	Roto Rooter	Acct #522445-011 Location: 16282 Lower Harbor Road Labor 342785/Truck	175.00	175.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park 05/08/20 Delivery Charge 349868/Delrvpark	60.00	235.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park ProratedToilet Weekly Service 05/15/2020 5/31/2020	210.00	445.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park ProratedToilet Weekly Service 05/15/2020 5/31/2020	240.00	685.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Prorated Wash Station 05/15/2020 5/31/2020	120.00	805.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park 5/27/2020-Extra Service On Route 350809	360.00	1,165.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Toilet Weekly Service 06/01/2020-06/30/2020	420.00	1,585.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Toilet Weekly Service 06/01/2020-06/30/2020	480.00	2,065.00
06/04/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Wash Station 06/01/2020-06/30/2020	240.00	2,305.00
07/10/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Toilet Weekly Service 07/01/20-07/31/20	420.00	2,725.00
07/10/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Toilet Weekly Service 07/01/20-07/31/20	480.00	3,205.00
07/10/2020	Roto Rooter	Acct#522445-003 Beachfront RV Park Wash Station 07/01/20-07/31/20	240.00	3,445.00
Total Roto Rooter				3,445.00
See Water Inc.				
02/21/2020	See Water Inc.	POWER SONIC SEALED LEAD ACID BATTERY	129.98	129.98
02/21/2020	See Water Inc.	SHIPPING	21.08	151.06

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Cash Basis

Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
Total See Water Inc.				151.06
Shell Oil				
02/12/2020	Shell Oil	UNLEADED REG MILEAGE: 5,643.5	52.45	52.45
Total Shell Oil				52.45
SimpliSafe				
01/28/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT January 2020	14.99	14.99
02/27/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT February 2020	14.99	29.98
03/29/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT March 2020	14.99	44.97
05/01/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT April 2020	14.99	59.96
05/25/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT MAY 2020	14.99	74.95
07/01/2020	SimpliSafe	Support for Port Office Alarm System SUPPORT JUNE 2020	14.99	89.94
Total SimpliSafe				89.94
South Coast Knight Security				
01/08/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	887.40	887.40
01/08/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	861.30	1,748.70
01/08/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	861.30	2,610.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	2,649.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	2,688.00
02/04/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	3,501.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	3,540.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 less 473 minutes of patrol at \$45.00/hour	-117.00	3,501.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 less 473 minutes of patrol at \$45.00/hour	-117.00	3,462.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 less 473 minutes of patrol at \$45.00/hour	-117.00	3,423.00
02/04/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	4,236.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	4,275.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	4,314.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	4,353.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 less 473 minutes of patrol \$45.00/hour	-117.00	4,314.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 less 473 minutes of patrol \$45.00/hour	-117.00	4,275.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 less 473 minutes of patrol \$45.00/hour	-117.00	4,236.00
02/04/2020	South Coast Knight Security	Charges applied to Security Contract 2020 2 Hours of Vehicle/Foot Patrols of Entire Port of B...	930.00	5,049.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 2 Hours of Vehicle/Foot Patrols of Entire Port of B...	930.00	5,088.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 2 Hours of Vehicle/Foot Patrols of Entire Port of B...	930.00	5,127.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 2 Hours of Vehicle/Foot Patrols of Entire Port of B...	930.00	5,166.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 less 473 minutes of patrol \$45.00/hour	-117.00	5,127.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 less 473 minutes of patrol \$45.00/hour	-117.00	5,088.00
02/03/2020	South Coast Knight Security	Charges applied to Security Contract 2020 less 473 minutes of patrol \$45.00/hour	-117.00	5,049.00
03/05/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	840.00	5,889.00
03/05/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	840.00	6,729.00
03/05/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	840.00	7,569.00
04/17/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	8,499.00
04/17/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	9,429.00
04/17/2020	South Coast Knight Security	Charges applied to Security Contract 2020 2 Hours of Vehicle/Foot Patrols of Entire Port of B...	930.00	10,359.00
05/14/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	900.00	11,259.00
05/14/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	900.00	12,159.00
05/14/2020	South Coast Knight Security	Charges applied to Security Contract 2020 2 Hours of Vehicle/Foot Patrols of Entire Port of B...	900.00	13,059.00
06/16/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	13,989.00
06/16/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	930.00	14,919.00
06/16/2020	South Coast Knight Security	Charges applied to Security Contract 2020 2 Hours of Vehicle/Foot Patrols of Entire Port of B...	930.00	15,849.00
07/17/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	900.00	16,749.00
07/17/2020	South Coast Knight Security	Charges applied to Security Contract 2 Hours of Vehicle/Foot Patrols of Entire Port of Brooki...	900.00	17,649.00

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Cash Basis

Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
07/17/2020	South Coast Knight Security	Charges applied to Security Contract 2020 2 Hours of Vehicle/Foot Patrols of Entire Port of B...	900.00	18,549.00
Total South Coast Knight Security				18,549.00
Spec Dist Assoc of OR- Workers Comp				
03/31/2020	Spec Dist Assoc of OR- Workers...	Worker's Compensation Medical Expense Reimbursement Program 2020	1,460.54	1,460.54
07/10/2020	Spec Dist Assoc of OR- Workers...	Coverage Period: 7/1/2020-6/30/2021 Policy/Inv#35W16414-85	6,709.46	8,170.00
Total Spec Dist Assoc of OR- Workers Comp				8,170.00
Spec Dist Assoc of OR- Healthcare				
01/08/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	6,518.05	6,518.05
01/08/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	566.06	7,084.11
01/08/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	26.07	7,110.18
01/08/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	53.46	7,163.64
01/02/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	7,798.11
01/02/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	7,163.64
01/08/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	7,798.11
02/11/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	6,518.05	14,316.16
02/11/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	566.06	14,882.22
02/11/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	26.07	14,908.29
02/11/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	53.46	14,961.75
02/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	15,596.22
02/11/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	16,230.69
02/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	15,596.22
03/05/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	6,518.05	22,114.27
03/05/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	566.06	22,680.33
03/05/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	26.07	22,706.40
03/05/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	53.46	22,759.86
03/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	23,394.33
03/05/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	24,028.80
03/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	23,394.33
04/10/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	6,518.05	29,912.38
04/10/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	566.06	30,478.44
04/10/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	26.07	30,504.51
04/10/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	53.46	30,557.97
04/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	31,192.44
04/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	30,557.97
04/10/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	31,192.44
06/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	6,518.05	33,369.80
05/07/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	6,518.05	37,710.49
05/07/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	566.06	38,087.46
06/01/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	566.06	38,276.55
05/07/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	26.07	38,293.91
06/01/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	26.07	38,302.62
06/01/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	53.46	38,320.48
05/07/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	53.46	38,356.08
05/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	38,990.55
05/07/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	39,413.08
05/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	38,778.61
06/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	634.47	38,990.55
06/11/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	4,894.47	43,885.02
06/11/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	360.22	44,245.24
06/11/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	16.59	44,261.83
06/11/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	34.02	44,295.85
06/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	741.14	45,036.99

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Cash Basis

Port of Brookings Harbor

Expenditures per Vendor

January through July 2020

Date	Name	Memo	Original Amount	Balance
06/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	741.14	44,295.85
06/11/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	741.14	45,036.99
07/17/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Employer Paid	4,894.47	49,931.46
07/17/2020	Spec Dist Assoc of OR- Healthcare	Dental Premium - Employer Paid	360.22	50,291.68
07/17/2020	Spec Dist Assoc of OR- Healthcare	Life Premium - Employer Paid	16.59	50,308.27
07/17/2020	Spec Dist Assoc of OR- Healthcare	Short Term Premium - Employer Paid	34.02	50,342.29
07/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	741.14	51,083.43
07/17/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	741.14	51,824.57
07/01/2020	Spec Dist Assoc of OR- Healthcare	HealthCare Premium - Dependent - Travis Webster	741.14	51,083.43
Total Spec Dist Assoc of OR- Healthcare				51,083.43
Spec Dist Assoc of OR- Prop & Cas				
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5.267) and less Multi-Line D...	3,779.58	3,779.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	3,794.83
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	3,810.75
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	3,826.67
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	3,842.59
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	3,858.51
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	3,873.09
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	3,922.67
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	3,934.09
01/15/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	4,023.42
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	4,120.42
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	4,279.09
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	4,284.42
01/15/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	4,318.67
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	4,324.00
01/15/2020	Pacific Seafood Charleston/BC Fi...	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	4,642.00
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	4,989.33
01/15/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	5,026.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	5,066.16
01/15/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	5,099.66
01/15/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	5,148.33
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	5,579.16
01/15/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	5,643.33
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	5,652.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	5,940.25
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	6,103.75
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	6,268.50
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	6,879.67
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	6,887.09
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	6,890.34
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	6,905.84
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	6,938.42
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	6,959.50
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	6,986.25
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	7,161.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	7,286.41
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	7,289.08
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	7,373.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	7,404.75
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	7,425.25
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	7,536.50
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	7,564.75
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	7,575.92

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Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	7,584.25
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	7,745.58
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	7,748.33
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	7,751.08
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	7,764.16
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	8,124.66
01/15/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	8,199.24
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	8,528.57
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	8,685.99
01/15/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	8,771.24
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Line D...	3,779.58	12,550.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	12,566.07
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	12,581.99
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	12,597.91
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	12,613.83
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	12,629.75
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	12,644.33
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	12,693.91
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	12,705.33
02/04/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	12,794.66
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	12,891.66
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	13,050.33
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	13,055.66
02/04/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	13,089.91
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	13,095.24
02/04/2020	Pacific Seafood Charleston/BC Fi...	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	13,413.24
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	13,760.57
02/04/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	13,797.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	13,837.40
02/04/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	13,870.90
02/04/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	13,919.57
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	14,350.40
02/04/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	14,414.57
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	14,423.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	14,711.49
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	14,874.99
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	15,039.74
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	15,650.91
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	15,658.33
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	15,661.58
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	15,677.08
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	15,709.66
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	15,730.74
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	15,757.49
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	15,932.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	16,057.65
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	16,060.32
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	16,144.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	16,175.99
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	16,196.49
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	16,307.74
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	16,335.99
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	16,347.16
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	16,355.49
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	16,516.82
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	16,519.57

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Date	Name	Memo	Original Amount	Balance
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	16,522.32
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	16,535.40
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	16,895.90
02/04/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	16,970.48
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	17,299.81
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	17,457.23
02/04/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	17,542.48
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Line D...	3,779.58	17,645.05
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Line D...	3,779.58	21,322.06
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	21,336.89
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	21,337.31
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	21,352.80
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	21,353.23
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	21,368.72
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	21,369.15
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	21,384.64
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	21,385.07
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	21,400.56
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	21,400.99
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	21,401.39
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	21,415.57
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	21,463.80
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	21,465.15
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	21,476.26
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	21,476.57
03/02/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	21,478.99
04/17/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	21,565.90
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	21,660.27
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	21,662.90
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	21,817.26
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	21,821.57
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	21,826.76
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	21,826.90
03/02/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	21,827.83
04/17/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	21,861.15
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	21,861.29
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	21,866.48
04/17/2020	Pacific Seafood Charleston/BC Fi...	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	22,175.85
03/02/2020	Pacific Seafood Charleston/BC Fi...	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	22,184.48
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	22,522.39
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	22,531.81
04/17/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	22,568.05
03/02/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	22,569.06
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	22,607.57
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	22,608.64
04/17/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	22,641.23
03/02/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	22,642.14
04/17/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	22,689.49
03/02/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	22,690.81
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	22,702.50
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	23,121.64
03/02/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	23,123.38
04/17/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	23,185.81
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	23,194.81
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	23,195.06
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	23,474.92

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Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	23,482.73
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	23,641.79
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	23,646.23
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	23,650.70
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	23,810.98
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	23,827.56
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	24,422.15
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	24,429.37
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	24,429.57
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	24,432.73
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	24,432.82
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	24,433.24
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	24,448.32
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	24,449.20
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	24,480.90
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	24,501.41
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	24,501.98
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	24,502.71
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	24,528.73
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	24,533.49
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	24,704.06
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	24,825.50
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	24,828.89
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	24,831.49
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	24,831.56
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	24,833.85
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	24,916.06
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	24,946.38
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	24,947.23
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	24,967.17
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	24,967.73
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	25,075.96
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	25,078.98
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	25,079.75
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	25,107.23
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	25,118.10
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	25,118.40
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	25,126.50
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	25,126.73
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	25,131.11
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	25,288.06
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	25,290.74
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	25,290.81
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	25,290.88
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	25,293.56
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	25,293.91
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	25,306.64
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	25,316.42
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	25,667.14
03/02/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	25,669.16
04/17/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	25,741.72
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	25,750.66
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	26,071.05
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	26,224.20
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	26,228.47
03/02/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	26,230.78

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Cash Basis

Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
04/17/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	26,313.72
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5.267) and less Multi-Line D...	3,779.58	30,093.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	30,108.55
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	30,124.47
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	30,140.39
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	30,156.31
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	30,172.23
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	30,186.81
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	30,236.39
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	30,247.81
03/24/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	30,337.14
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	30,434.14
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	30,592.81
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	30,598.14
03/24/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	30,632.39
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	30,637.72
03/24/2020	Pacific Sealpod Charleston/BC Fi...	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	30,955.72
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	31,303.05
03/24/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	31,340.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	31,379.88
03/24/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	31,413.38
03/24/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	31,462.05
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	31,892.88
03/24/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	31,957.05
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	31,966.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	32,253.97
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	32,417.47
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	32,582.22
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	33,193.39
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	33,200.81
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	33,204.06
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	33,219.56
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	33,252.14
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	33,273.22
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	33,299.97
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	33,475.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	33,600.13
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	33,602.80
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	33,687.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	33,718.47
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	33,738.97
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	33,850.22
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	33,878.47
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	33,889.64
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	33,897.97
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	34,059.30
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	34,062.05
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	34,064.80
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	34,077.88
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	34,438.38
03/24/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	34,512.96
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	34,842.29
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	34,999.71
03/24/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	35,084.96
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5.267) and less Multi-Line D...	3,779.58	38,864.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	38,879.79

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Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	38,895.71
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	38,911.63
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	38,927.55
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	38,943.47
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	38,958.05
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	39,007.63
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	39,019.05
05/14/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	39,108.38
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	39,205.38
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	39,364.05
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	39,369.38
05/14/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tatoo Parlor	34.25	39,403.63
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	39,408.96
05/14/2020	Pacific Seafood Charleston/BC Fl...	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	39,726.96
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	40,074.29
05/14/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	40,111.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	40,151.12
05/14/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	40,184.62
05/14/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	40,233.29
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	40,664.12
05/14/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	40,728.29
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	40,737.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	41,025.21
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	41,188.71
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	41,353.46
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	41,964.63
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	41,972.05
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	41,975.30
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	41,990.80
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	42,023.38
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	42,044.46
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	42,071.21
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	42,246.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	42,371.37
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	42,374.04
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	42,458.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	42,489.71
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	42,510.21
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	42,621.46
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	42,649.71
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	42,660.88
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	42,669.21
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	42,830.54
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	42,833.29
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	42,836.04
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	42,849.12
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	43,209.62
05/14/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	43,284.20
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	43,613.53
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	43,770.95
05/14/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	43,856.20
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Line D...	3,779.58	47,635.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	47,651.03
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	47,666.95
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	47,682.87
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	47,698.79



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Port of Brookings Harbor

Expenditures per Vendor

January through July 2020

Date	Name	Memo	Original Amount	Balance
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	47,714.71
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	47,729.29
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	47,778.87
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	47,790.29
06/11/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	47,879.62
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	47,976.62
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	48,135.29
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	48,140.62
06/11/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	48,174.87
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	48,180.20
06/11/2020	Pacific Seafood Charleston/BC Fi...	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	48,498.20
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	48,845.53
06/11/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	48,882.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	48,922.36
06/11/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	48,955.86
06/11/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	49,004.53
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	49,435.36
06/11/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	49,499.53
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	49,508.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	49,796.45
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	49,959.95
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	50,124.70
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	50,735.87
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	50,743.29
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	50,746.54
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	50,762.04
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	50,794.62
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	50,815.70
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	50,842.45
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	51,017.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	51,142.61
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	51,145.28
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	51,229.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	51,260.95
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	51,281.45
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	51,392.70
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	51,420.95
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	51,432.12
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	51,440.45
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	51,601.78
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	51,604.53
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	51,607.28
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	51,620.36
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	51,980.86
06/11/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	52,055.44
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	52,384.77
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	52,542.19
06/11/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	52,627.44
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Line D...	3,779.58	56,407.02
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	56,422.27
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	56,438.19
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	56,454.11
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	56,470.03
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	56,485.95
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	56,500.53
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	56,550.11

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Port of Brookings Harbor

Expenditures per Vendor

January through July 2020

Date	Name	Memo	Original Amount	Balance
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	56,561.53
07/17/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	56,650.86
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	56,747.86
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	56,906.53
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	56,911.86
07/17/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	56,946.11
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	56,951.44
07/17/2020	Pacific Seafood Charleston/BC Fi...	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	57,269.44
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	57,616.77
07/17/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd - Boat Shop	37.25	57,654.02
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	57,693.60
07/17/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	57,727.10
07/17/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility - 16342 Lower Harbor Rd - Zola's Pizzeria	48.67	57,775.77
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	58,206.60
07/17/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility - 16372 Lower Harbor Rd - Retail Seafood Market	64.17	58,270.77
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	58,280.02
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	58,567.69
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	58,731.19
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	58,895.94
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	59,507.11
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	59,514.53
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	59,517.78
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	59,533.28
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	59,565.86
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	59,586.94
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	59,613.69
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	59,789.02
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	59,913.85
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	59,916.52
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	60,001.02
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	60,032.19
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	60,052.69
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	60,163.94
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	60,192.19
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	60,203.36
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	60,211.69
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	60,373.02
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	60,375.77
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	60,378.52
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	60,391.60
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	60,752.10
07/17/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	60,826.68
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	61,156.01
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	61,313.43
07/17/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	61,398.68
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	General Liability Contribution \$52,670 (less Best Practices Credit \$5,267) and less Multi-Line D...	3,541.58	64,940.26
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle EQ#1102 1996 Chevrolet 2500 Lift Gate	15.25	64,955.51
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1108 2017 F250 Ford Truck	15.92	64,971.43
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1109 2019 Ford F-150	15.92	64,987.35
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1110 2007 Chevrolet CK2500	15.92	65,003.27
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Liability - Vehicle :EQ#1117 2018 F150 Ford Truck	15.92	65,019.19
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Non-owned and Hired Auto Liability	14.58	65,033.77
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Auto Physical Damage-Marina	49.58	65,083.35
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Hired Auto Physical Damage	11.42	65,094.77
03/05/2020	Chetco Seafood/Bill Goergen	16414P101767W-Property Contribution-District Facility - 16182 Lower Harbor Rd - Restaurant/Catal...	89.33	65,184.10
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102411W-Property Contribution-District Facility - 16035 Boat Basin Rd - Public Fishing Pier	97.00	65,281.10

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Date	Name	Memo	Original Amount	Balance
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102413W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Concrete Boardwalk	158.67	65,439.77
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102407W-Property Contribution-District Facility - 16340 Lower Harbor Rd - Pump Out Station #1	5.33	65,445.10
03/05/2020	Mountain View Custom Cycles	16414P75374W-Property Contribution-District Facility - Retail- Motorcycle Shop, Tattoo Parlor	34.25	65,479.35
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102408W-Property Contribution-District Facility - 16230 Lower Harbor Rd - Pump Out Station #2	5.33	65,484.68
03/05/2020	Pacific Seafood Charleston/BC Fi...	16414P10715-Property Contribution - District Facility - 16263 Lower Harbor Rd - BC Fisheries Dock	318.00	65,802.68
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102409W-Property Contribution - District Facility - 16263 Lower Harbor Rd - Receiving Doc...	347.33	66,150.01
03/05/2020	Boat Shop & More, LLC	16414P8188-Property Contribution-District Facility - 16282 Lower Harbor Rd -Boat Shop	37.25	66,187.26
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P75442W-Property Contribution-District Facility - 16330 Lower Harbor Road - Port Office	39.58	66,226.84
03/05/2020	CBN Enterprises/Barbara C	16414P10205W-Property Contribution-District Facility - 16364 Lower Harbor Rd - CBN Enterprises	33.50	66,260.34
03/05/2020	Zola's Pizzeria	16414P75372W-Property Contribution-District Facility -16342 Lower Harbor Rd - Zola's Pizzeria	48.67	66,309.01
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P6231-Property Contribution-District Facility - 16374 Lower Harbor Rd - Docks Basin 1	430.83	66,739.84
03/05/2020	Pacific Ocean Harvesters LLC	16414P75376W-Property Contribution-District Facility -16372 Lower Harbor Rd - Retail Seafood Market	64.17	66,804.01
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P100790W-Property Contribution-District Facility - 16374 Lower Harbor Rd - Crabbing Dock	9.25	66,813.26
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P979-Property Contribution-District Facility - 16340 Lower Harbor Rd - Wooden Boardwalk	287.67	67,100.93
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P980-Property Contribution-District Facility - 16340 Lower Harbor Rd - Comm Retail #1	163.50	67,264.43
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P981-Property Contribution-District Facility - 16350 Lower Harbor Rd - Comm Retail #2	164.75	67,429.18
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5051-Property Contribution-District Facility - 16110 Lower Harbor Rd - Docks Basin 2	611.17	68,040.35
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P978-Property Contribution-District Facility - 16408 Lower Harbor Rd - Fish Cleaning Station	7.42	68,047.77
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P974-Property Contribution-District Facility - 16035 Boat Basin Road - Restroom - RV Park S...	3.25	68,051.02
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P984-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #1, New Boa...	15.50	68,066.52
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P983-Property Contribution-District Facility - 16110 Lower Harbor Rd - Restroom #2, Basin 2	32.58	68,099.10
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P985-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom#3 Kitefield	21.08	68,120.18
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P986-Property Contribution-District Facility - 16408 Lower Harbor Rd - Restroom #4, by Comm...	26.75	68,146.93
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P8189-Property Contribution-District Facility - 16060 Lower Harbor Rd - Shop/Warehouse	175.33	68,322.26
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P5050-Property Contribution-District Facility - Lower Harbor Rd - Transient Dock/Fuel Station	124.83	68,447.09
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102410W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Pay ...	2.67	68,449.76
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	16414P102412W-Property Contribution-District Facility - 16408 Lower Harbor Rd - Boat Launch Ramps	84.50	68,534.26
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Digitalway 48 Channel Headend System - Beachfront RV Park	31.17	68,565.43
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment Office/Small Tools, Miscellaneous	20.50	68,585.93
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	RV Power Equipment System - Beachfront RV Park	111.25	68,697.18
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3701 - 2013 Doosan Forklift	28.25	68,725.43
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3705 Port Work Boat	11.17	68,736.60
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3707 Ride-On Lawn Mower	8.33	68,744.93
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3710 - 2018 Genie Variable Reach Forklift	161.33	68,906.26
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3711 Golf Cart - Marina	2.75	68,909.01
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3712 Golf Cart - Marina	2.75	68,911.76
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#3713 Golf Cart - Beachfront RV Park	13.08	68,924.84
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Property Contribution-Equipment EQ#4605 - 50 BFM II Marine Travelift Mobile Boat Hoist	360.50	69,285.34
03/05/2020	Bornstein Seafoods Inc	Property Contribution-Equipment Hoist Installed 2012 - Bornstein	74.58	69,359.92
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Earthquake Contribution	329.33	69,689.25
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Flood Coverage Contribution	157.42	69,846.67
03/05/2020	Spec Dist Assoc of OR- Prop & Cas	Crime Coverage Contribution	85.25	69,931.92
Total Spec Dist Assoc of OR- Prop & Cas				69,931.92
Spec Dist Assoc of Or -TRAINING				
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration - Danielle	230.00	230.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration with Pre-Conference - Gary	330.00	560.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration with Pre-Conference - Joe	330.00	890.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration - Kim	230.00	1,120.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration with Pre-Conference - Roy	330.00	1,450.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration with Pre-Conference - Richard	330.00	1,780.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration with Pre-Conference - Ken	330.00	2,110.00
01/15/2020	Spec Dist Assoc of Or -TRAINING	Full Conference Registration - Travis	230.00	2,340.00

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 January through July 2020

Date	Name	Memo	Original Amount	Balance
Total Spec Dist Assoc of Or -TRAINING				2,340.00
Spectrum Business 8752 19 060 0025169				
01/28/2020	Spectrum Business 8752 19 060 ...	Beachfront RV Park WiFi 01/11/2020-02/10/2020	90.22	90.22
02/28/2020	Spectrum Business 8752 19 060 ...	Beachfront RV Park WiFi 02/11/2020-03/10/2020	90.22	180.44
03/28/2020	Spectrum Business 8752 19 060 ...	Beachfront RV Park WiFi 03/11/2020-04/10/2020	90.22	270.66
04/28/2020	Spectrum Business 8752 19 060 ...	Beachfront RV Park WiFi 04/11/2020-05/10/2020	90.22	360.88
05/28/2020	Spectrum Business 8752 19 060 ...	Beachfront RV Park WiFi 05/11/2020-06/10/2020	90.22	451.10
07/01/2020	Spectrum Business 8752 19 060 ...	Beachfront RV Park WiFi 06/11/2020-07/10/2020	90.22	541.32
07/28/2020	Spectrum Business 8752 19 060 ...	Beachfront RV Park WiFi 07/11/2020-08/10/2020	90.22	631.54
Total Spectrum Business 8752 19 060 0025169				631.54
Spectrum Business 8752 19 060 0226494				
01/22/2020	Spectrum Business 8752 19 060 ...	Internet for Port Office 01/05/20 - 02/04/20	71.75	71.75
02/22/2020	Spectrum Business 8752 19 060 ...	Internet for Port Office 02/05/20 - 03/04/20	74.98	146.73
03/23/2020	Spectrum Business 8752 19 060 ...	Internet for Port Office 03/05/20 - 04/04/20	74.98	221.71
04/22/2020	Spectrum Business 8752 19 060 ...	Internet for Port Office 03/05/20 - 04/04/20	74.98	296.69
05/22/2020	Spectrum Business 8752 19 060 ...	Internet for Port Office 05/05/20 - 06/04/20	74.98	371.67
07/01/2020	Spectrum Business 8752 19 060 ...	Internet for Port Office 06/05/20 - 07/04/20	74.98	446.65
07/23/2020	Spectrum Business 8752 19 060 ...	Internet for Port Office 07/05/20 - 08/04/20	74.98	521.63
Total Spectrum Business 8752 19 060 0226494				521.63
Spectrum Business 8752 19 060 0247029				
06/05/2020	Spectrum Business 8752 19 060 ...	Business Internet	49.00	49.00
06/05/2020	Spectrum Business 8752 19 060 ...	Business Voice	19.98	68.98
06/05/2020	Spectrum Business 8752 19 060 ...	Installation	100.00	168.98
Total Spectrum Business 8752 19 060 0247029				168.98
Stormwater Biochar LLC				
04/03/2020	Stormwater Biochar LLC	Stormwater Filter Sock 36" Long BiocharBASIC	96.73	96.73
04/03/2020	Stormwater Biochar LLC	Stormwater Filter Sock 36" Long BiocharBASIC	96.73	193.46
04/03/2020	Stormwater Biochar LLC	Stormwater Filter Sock 36" Long BiocharBASIC	193.44	386.90
04/03/2020	Stormwater Biochar LLC	Stormwater Filter Sock 36" Long BiocharZAPT	154.76	541.66
04/03/2020	Stormwater Biochar LLC	Stormwater Filter Sock 36" Long BiocharZAPT	154.76	696.42
04/03/2020	Stormwater Biochar LLC	Stormwater Filter Sock 36" Long BiocharZAPT	309.52	1,005.94
04/03/2020	Stormwater Biochar LLC	SHIPPING	49.54	1,055.48
04/03/2020	Stormwater Biochar LLC	SHIPPING	49.54	1,105.02
04/03/2020	Stormwater Biochar LLC	SHIPPING	99.09	1,204.11
Total Stormwater Biochar LLC				1,204.11
Stripe				
01/22/2020	Stripe	BBPOS Chipper 2X BT	118.00	118.00
01/22/2020	Stripe	Stripe Terminal Test Card	5.00	123.00
01/22/2020	Stripe	BBPOS Charging Cradle	19.00	142.00
01/22/2020	Stripe	Verifone P400 Card Reader	299.00	441.00
01/22/2020	Stripe	Shipping	16.00	457.00
Total Stripe				457.00
SUPPLYHOUSE.COM				
06/19/2020	SUPPLYHOUSE.COM	3/4" MALE X HOSE BIBB for Marina	111.80	111.80
Total SUPPLYHOUSE.COM				111.80

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Port of Brookings Harbor Expenditures per Vendor January through July 2020

Date	Name	Memo	Original Amount	Balance
T3E Company				
05/21/2020	T3E Company	2200-16200-001 Polycorn SoundStation 2 EX with Display & Entended Microphone Ports (NEW)	349.50	349.50
05/21/2020	T3E Company	2200-16155-001 Polycorn SoundStation 2 Entended Microphone (NEW)	174.50	524.00
05/21/2020	T3E Company	Freight	148.96	672.96
Total T3E Company				672.96
Thermo Fluids, Inc.				
07/31/2020	Thermo Fluids, Inc.	OILY WATER SERVICE NON PREQ CHARGE PER GAL	275.00	275.00
07/31/2020	Thermo Fluids, Inc.	FILTER DRUM PICKUP	55.00	330.00
07/31/2020	Thermo Fluids, Inc.	FEE, USED OIL STOP CHARGE NONPREQ	100.00	430.00
07/31/2020	Thermo Fluids, Inc.	USED OIL FROM GENERATOR	150.00	580.00
Total Thermo Fluids, Inc.				580.00
Tidewater Contractors, Inc.				
01/23/2020	Tidewater Contractors, Inc.	CR QR 1 1/2 - 0 RECYCLE ticket#271918	195.16	195.16
01/23/2020	Tidewater Contractors, Inc.	CR QR 1 1/2 - 0 RECYCLE ticket#271919	179.06	374.22
01/23/2020	Tidewater Contractors, Inc.	CR QR 1 1/2 - 0 RECYCLE ticket#271920	180.74	554.96
01/23/2020	Tidewater Contractors, Inc.	CR QR 1 1/2 - 0 RECYCLE ticket#271921	186.20	741.16
Total Tidewater Contractors, Inc.				741.16
Tidewinds Sportfishing/Kyle Aubin				
04/24/2020	Tidewinds Sportfishing/Kyle Aubin	Per Resolution #539, Payment in full for Tidewind Charters dba Tidewide Sport Fishing/Kyle...	14,544.00	14,544.00
Total Tidewinds Sportfishing/Kyle Aubin				14,544.00
Training and Travel Expenses				
02/25/2020	Training and Travel Expenses	2020 Cascade Occupational Safety & Health Conference Danielle Shepard March 2-3, 2020	250.00	250.00
03/03/2020	Training and Travel Expenses	Carl's Jr (Cottage Grove, OR) Lunch for Danielle Shepard 2020 Cascade Occupational Safety & He...	20.48	270.48
03/01/2020	Training and Travel Expenses	Texas Roadhouse (Eugene, OR) Dinner for Danielle Shepard 2020 Cascade Occupational Safety & He...	15.48	285.96
03/01/2020	Training and Travel Expenses	Tip	2.50	288.46
03/03/2020	Training and Travel Expenses	Graduate Hotels (Eugene, OR) Room for Danielle Shepard 2020 Cascade Occupational Safety & Heal...	327.39	615.85
Total Training and Travel Expenses				615.85
Travel Information Council				
06/24/2020	Travel Information Council	Highway Sign - Beachfront RV Park - Intersection HWY 101	112.00	112.00
06/24/2020	Travel Information Council	Highway Sign - Beachfront RV Park - Advance HWY 101	236.00	348.00
Total Travel Information Council				348.00
Tyree Oil, Inc				
01/11/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	10,977.94	10,977.94
01/11/2020	Tyree Oil, Inc	FEDERAL LUST TAX	4.50	10,982.44
01/11/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	10,991.44
01/18/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	16,450.00	27,441.44
01/18/2020	Tyree Oil, Inc	FEDERAL LUST TAX	7.00	27,448.44
01/18/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	14.98	27,463.42
01/18/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	27,472.42
02/04/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	10,485.00	37,957.42
02/04/2020	Tyree Oil, Inc	FEDERAL LUST TAX	4.50	37,961.92
02/04/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	9.63	37,971.55
02/04/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	37,980.55
02/10/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	17,168.00	55,148.55
02/10/2020	Tyree Oil, Inc	FEDERAL LUST TAX	7.40	55,155.95
02/10/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	15.84	55,171.79

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Date	Name	Memo	Original Amount	Balance
02/10/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	55,180.79
02/25/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	8,015.00	63,195.79
02/25/2020	Tyree Oil, Inc	FEDERAL LUST TAX	3.50	63,199.29
02/25/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	7.49	63,206.78
02/25/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	63,215.78
03/09/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	17,696.00	80,911.78
03/09/2020	Tyree Oil, Inc	FEDERAL LUST TAX	7.90	80,919.68
03/09/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	16.91	80,936.59
03/09/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	80,945.59
03/03/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	7,875.00	88,820.59
03/03/2020	Tyree Oil, Inc	FEDERAL LUST TAX	3.50	88,824.09
03/03/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	7.49	88,831.58
03/03/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	88,840.58
03/18/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	12,137.00	100,977.58
03/18/2020	Tyree Oil, Inc	FEDERAL LUST TAX	5.30	100,982.88
03/18/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	11.34	100,994.22
03/18/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	101,003.22
04/02/2020	Tyree Oil, Inc	DRUM NON-RETURNABLE	40.00	101,043.22
04/10/2020	Tyree Oil, Inc	PREMIUM UNLEADED GASOLINE 92 OCT	2,250.00	103,293.22
04/10/2020	Tyree Oil, Inc	FEDERAL GASOLINE EXCISE TAX	183.00	103,476.22
04/10/2020	Tyree Oil, Inc	FEDERAL LUST TAX	1.00	103,477.22
04/10/2020	Tyree Oil, Inc	FEDERAL OIL SPILL FEE	2.14	103,479.36
04/10/2020	Tyree Oil, Inc	OR STATE GASOLINE EXCISE TAX	360.00	103,839.36
04/10/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	6,720.00	110,559.36
04/10/2020	Tyree Oil, Inc	FEDERAL LUST TAX	3.00	110,562.36
04/10/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	6.42	110,568.78
04/10/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	110,577.78
05/13/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	9,030.00	119,607.78
05/13/2020	Tyree Oil, Inc	FEDERAL LUST TAX	7.00	119,614.78
05/13/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	14.98	119,629.76
05/13/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	119,638.76
05/23/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	9,675.00	129,313.76
05/23/2020	Tyree Oil, Inc	FEDERAL LUST TAX	7.50	129,321.26
05/23/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	16.05	129,337.31
05/23/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	129,346.31
06/04/2020	Tyree Oil, Inc	PREMIUM UNLEADED GASOLINE 92 OCT	2,468.30	131,814.61
06/04/2020	Tyree Oil, Inc	FEDERAL GASOLINE EXCISE TAX	177.14	131,991.75
06/04/2020	Tyree Oil, Inc	FEDERAL LUST TAX	0.97	131,992.72
06/04/2020	Tyree Oil, Inc	FEDERAL OIL SPILL FEE	2.07	131,994.79
06/04/2020	Tyree Oil, Inc	OR STATE GASOLINE EXCISE TAX	348.48	132,343.27
06/04/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	9,014.85	141,358.12
06/04/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.50	141,364.62
06/04/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	13.91	141,378.53
06/04/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	141,387.53
06/11/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	9,648.00	151,035.53
06/11/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.70	151,042.23
06/11/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	14.34	151,056.57
06/11/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	151,065.57
06/16/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	7,700.00	158,765.57
06/16/2020	Tyree Oil, Inc	FEDERAL LUST TAX	5.50	158,771.07
06/16/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	11.77	158,782.84
06/16/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	158,791.84
06/16/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	9,536.00	168,327.84
06/16/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.40	168,334.24
06/16/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	13.70	168,347.94
06/16/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	168,356.94

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Date	Name	Memo	Original Amount	Balance
06/16/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	10,132.00	178,488.94
06/16/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.80	178,495.74
06/16/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	14.55	178,510.29
06/16/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	178,519.29
06/16/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	10,011.54	188,530.83
06/16/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.50	188,537.33
06/16/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	13.91	188,551.24
06/16/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	188,560.24
06/24/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	7,155.00	195,715.24
06/24/2020	Tyree Oil, Inc	FEDERAL LUST TAX	4.50	195,719.74
06/24/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	9.63	195,729.37
06/24/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	195,738.37
06/24/2020	Tyree Oil, Inc	PREMIUM UNLEADED GASOLINE 92 OCT	3,180.00	198,918.37
06/24/2020	Tyree Oil, Inc	FEDERAL GASOLINE EXCISE TAX	219.60	199,137.97
06/24/2020	Tyree Oil, Inc	FEDERAL LUST TAX	1.20	199,139.17
06/24/2020	Tyree Oil, Inc	FEDERAL OIL SPILL FEE	2.57	199,141.74
06/24/2020	Tyree Oil, Inc	OR STATE GASOLINE EXCISE TAX	432.00	199,573.74
06/24/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	4,921.64	204,495.38
06/24/2020	Tyree Oil, Inc	FEDERAL LUST TAX	3.00	204,498.38
06/24/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	6.42	204,504.80
06/24/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	204,513.80
07/11/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	8,586.00	213,099.80
07/11/2020	Tyree Oil, Inc	FEDERAL LUST TAX	5.40	213,105.20
07/11/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	11.56	213,116.76
07/11/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	9.00	213,125.76
07/21/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	12,956.00	226,081.76
07/21/2020	Tyree Oil, Inc	FEDERAL LUST TAX	7.90	226,089.66
07/21/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	16.91	226,106.57
07/21/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	10.00	226,116.57
07/22/2020	Tyree Oil, Inc	PREMIUM UNLEADED GASOLINE 92 OCT	3,387.50	229,504.07
07/22/2020	Tyree Oil, Inc	FEDERAL GASOLINE EXCISE TAX	228.75	229,732.82
07/22/2020	Tyree Oil, Inc	FEDERAL LUST TAX	1.25	229,734.07
07/22/2020	Tyree Oil, Inc	FEDERAL OIL SPILL FEE	2.68	229,736.75
07/22/2020	Tyree Oil, Inc	OR STATE GASOLINE EXCISE TAX	450.00	230,186.75
07/28/2020	Tyree Oil, Inc	DIESEL #2 DYED ULS	11,316.00	241,502.75
07/28/2020	Tyree Oil, Inc	FEDERAL LUST TAX	6.90	241,509.65
07/28/2020	Tyree Oil, Inc	FEDERAL OIL SPILL TAX	14.77	241,524.42
07/28/2020	Tyree Oil, Inc	OREGON STATE LOAD FEE	10.00	241,534.42
Total Tyree Oil, Inc				241,534.42
U Printing				
02/04/2020	U Printing	Carbonless Forms 8.5" x 11" Custom PO Books 50 sets per pad / 5 pads	140.42	140.42
02/04/2020	U Printing	Shipping	16.31	156.73
04/30/2020	U Printing	Carbonless Forms 8.5" x 11" Custom PO Books 50 sets per pad / 5 pads	164.84	321.57
04/30/2020	U Printing	Shipping	17.51	339.08
Total U Printing				339.08
ULine				
03/24/2020	ULine	OIL SORBENT BOOMS - 5"x10'	636.00	636.00
03/24/2020	ULine	15x19 LIGHT SORBENT PAD 200/CT	430.00	1,066.00
03/24/2020	ULine	SHIPPING & HANDLING	109.76	1,175.76
04/30/2020	ULine	STANDARD FLAMMABLE STORAGE CABINET - SELF-CLOSING DOORS, RED, 90 GAL	1,240.00	2,415.76
04/30/2020	ULine	SHIPPING/HANDLING	200.50	2,616.26

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Total ULine				2,616.26
United Rentals				
03/19/2020	United Rentals	MIRROR for EQ#3710 Genie Reach Forklift	70.00	70.00
03/19/2020	United Rentals	Shipping	10.00	80.00
Total United Rentals				80.00
US Postal Service				
03/12/2020	US Postal Service	First Class Mail; Large Envelope (Sent to Gerry)	1.00	1.00
06/04/2020	US Postal Service	BOX 848 RENEWAL 7/1/20-7/1/21	130.00	131.00
Total US Postal Service				131.00
Ventek International				
05/07/2020	Ventek International	VENVUE SINGLE USER DREDENTIAL, ANNUAL FEE	495.00	495.00
05/07/2020	Ventek International	1 PAYSTATION-, venDIRECT TRANSACTION PROCESSING SERVICES	495.00	990.00
05/07/2020	Ventek International	CCU SERVERE HOSING, HANNUAL FEE	540.00	1,530.00
05/07/2020	Ventek International	DIGITAL CELLULAR CARRIER SERVICES, ANNUAL FEE	540.00	2,070.00
Total Ventek International				2,070.00
VERIZON WIRELESS				
01/22/2020	VERIZON WIRELESS	Monthly Charges 01/02 - 02-01	312.98	299.39
01/01/2020	VERIZON WIRELESS	Monthly Charges 01/02 - 02-01	312.98	312.98
01/22/2020	VERIZON WIRELESS	Equipment Charges	91.49	400.50
01/01/2020	VERIZON WIRELESS	Equipment Charges	91.49	404.47
01/01/2020	VERIZON WIRELESS	Surcharges	-17.94	404.09
01/01/2020	VERIZON WIRELESS	Surcharges	-17.94	390.50
01/01/2020	VERIZON WIRELESS	Surcharges	-17.94	386.53
01/22/2020	VERIZON WIRELESS	Taxes. Governmental Surcharges & Fees	8.80	394.95
01/01/2020	VERIZON WIRELESS	Taxes. Governmental Surcharges & Fees	8.80	395.33
02/01/2020	VERIZON WIRELESS	Monthly Charges Jan 02 - Feb 01	312.98	408.92
02/22/2020	VERIZON WIRELESS	Monthly Charges Jan 02 - Feb 01	312.98	708.31
02/01/2020	VERIZON WIRELESS	Equipment Charges	91.49	712.28
02/22/2020	VERIZON WIRELESS	Equipment Charges	91.49	799.80
02/01/2020	VERIZON WIRELESS	Surcharges	-17.94	795.83
02/01/2020	VERIZON WIRELESS	Surcharges	-17.94	795.45
02/01/2020	VERIZON WIRELESS	Surcharges	-17.94	781.86
02/22/2020	VERIZON WIRELESS	Taxes. Governmental Surcharges & Fees	8.80	790.28
02/01/2020	VERIZON WIRELESS	Taxes. Governmental Surcharges & Fees	8.80	790.66
03/21/2020	VERIZON WIRELESS	Monthly Charges 03/02 - 04-01	335.74	1,126.40
03/21/2020	VERIZON WIRELESS	Equipment Charges - "new" Verizon Plan XL 16GB for RV Park	116.49	1,242.89
03/21/2020	VERIZON WIRELESS	Surcharges	62.38	1,305.27
03/21/2020	VERIZON WIRELESS	Taxes. Governmental Surcharges & Fees	8.80	1,314.07
04/21/2020	VERIZON WIRELESS	Monthly Charges 04/02-05/01	332.98	1,633.83
04/01/2020	VERIZON WIRELESS	Monthly Charges 04/02-05/01	332.98	1,647.05
04/21/2020	VERIZON WIRELESS	Equipment Charges 04/02-05/01	116.49	1,758.91
04/01/2020	VERIZON WIRELESS	Equipment Charges 04/02-05/01	116.49	1,763.54
04/01/2020	VERIZON WIRELESS	Surcharges	-18.20	1,763.19
04/01/2020	VERIZON WIRELESS	Surcharges	-18.20	1,749.97
04/01/2020	VERIZON WIRELESS	Surcharges	-18.20	1,745.34
04/01/2020	VERIZON WIRELESS	Taxes. Governmental Surcharges & Fees	8.80	1,745.69
04/21/2020	VERIZON WIRELESS	Taxes. Governmental Surcharges & Fees	8.80	1,754.14
05/01/2020	VERIZON WIRELESS	Monthly Charges 05/02-06/01	332.98	1,767.36
05/22/2020	VERIZON WIRELESS	Monthly Charges 05/02-06/01	332.98	2,087.12
05/01/2020	VERIZON WIRELESS	Equipment Charges 05/02-06/01	116.49	2,091.75

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05/22/2020	VERIZON WIRELESS	Equipment Charges 05/02-06/01	116.49	2,203.61
05/01/2020	VERIZON WIRELESS	Surcharges	-18.20	2,203.26
05/01/2020	VERIZON WIRELESS	Surcharges	-18.20	2,198.63
05/01/2020	VERIZON WIRELESS	Surcharges	-18.20	2,185.41
05/22/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	8.80	2,193.86
05/01/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	8.80	2,194.21
06/21/2020	VERIZON WIRELESS	Account Charges & Credits	154.00	2,343.63
06/05/2020	VERIZON WIRELESS	Account Charges & Credits	154.00	2,348.21
06/05/2020	VERIZON WIRELESS	Monthly Charges 06/02-07/01	192.68	2,353.93
06/21/2020	VERIZON WIRELESS	Monthly Charges 06/02-07/01	192.68	2,540.89
06/21/2020	VERIZON WIRELESS	Equipment Charges 06/02-07/01	102.49	2,640.34
06/05/2020	VERIZON WIRELESS	Equipment Charges 06/02-07/01	102.49	2,643.38
06/05/2020	VERIZON WIRELESS	Surcharges	-13.50	2,637.66
06/05/2020	VERIZON WIRELESS	Surcharges	-13.50	2,634.62
06/05/2020	VERIZON WIRELESS	Surcharges	-13.50	2,634.46
06/05/2020	VERIZON WIRELESS	Surcharges	-13.50	2,629.88
06/05/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	5.50	2,630.04
06/21/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	5.50	2,635.38
07/22/2020	VERIZON WIRELESS	Account Charges & Credits	257.99	2,886.13
07/01/2020	VERIZON WIRELESS	Account Charges & Credits	257.99	2,893.37
07/01/2020	VERIZON WIRELESS	Equipment Charges 7/02-08/01	102.49	2,896.24
07/22/2020	VERIZON WIRELESS	Equipment Charges 7/02-08/01	102.49	2,995.86
07/01/2020	VERIZON WIRELESS	Surcharges	-10.26	2,995.71
07/01/2020	VERIZON WIRELESS	Surcharges	-10.26	2,988.47
07/01/2020	VERIZON WIRELESS	Surcharges	-10.26	2,985.60
07/01/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	5.50	2,985.75
07/22/2020	VERIZON WIRELESS	Taxes, Governmental Surcharges & Fees	5.50	2,991.10
Total VERIZON WIRELESS				2,991.10
Vonage				
02/01/2020	Vonage	Local Company Number	4.99	4.99
02/01/2020	Vonage	Unlimited Extension Service	174.93	179.92
02/01/2020	Vonage	US Fax Number	9.99	189.91
02/01/2020	Vonage	E911 Fee	6.93	196.84
02/01/2020	Vonage	Recovery Fee	28.00	224.84
02/01/2020	Vonage	Federal Program Fee	11.45	236.29
02/01/2020	Vonage	State - E911 (VoIP)	7.00	243.29
02/01/2020	Vonage	State - RSPF Surcharge	0.70	243.99
03/03/2020	Vonage	Local Company Number	4.99	248.98
03/03/2020	Vonage	Unlimited Extension Service	174.93	423.91
03/03/2020	Vonage	US Fax Number	9.99	433.90
03/03/2020	Vonage	E911 Fee	6.93	440.83
03/03/2020	Vonage	Recovery Fee	28.00	468.83
03/03/2020	Vonage	Federal Program Fee	11.45	480.28
03/03/2020	Vonage	State - E911 (VoIP)	7.00	487.28
03/03/2020	Vonage	State - RSPF Surcharge	0.70	487.98
04/01/2020	Vonage	Local Company Number	4.99	492.97
04/01/2020	Vonage	Unlimited Extension Service	174.93	667.90
04/01/2020	Vonage	US Fax Number	9.99	677.89
04/01/2020	Vonage	E911 Fee	6.93	684.82
04/01/2020	Vonage	Recovery Fee	28.00	712.82
04/01/2020	Vonage	Federal Program Fee	12.81	725.63
04/01/2020	Vonage	State - E911 (VoIP)	7.00	732.63
04/01/2020	Vonage	State - RSPF Surcharge	0.70	733.33
05/01/2020	Vonage	Local Company Number	4.99	738.32

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05/01/2020	Vonage	Unlimited Extension Service	174.93	913.25
05/01/2020	Vonage	US Fax Number	9.99	923.24
05/01/2020	Vonage	E911 Fee	6.93	930.17
05/01/2020	Vonage	Recovery Fee	28.00	958.17
05/01/2020	Vonage	Federal Program Fee	11.84	970.01
05/01/2020	Vonage	State - E911 (VoIP)	7.00	977.01
05/01/2020	Vonage	State - RSPF Surcharge	0.70	977.71
06/01/2020	Vonage	Local Company Number	4.99	982.70
06/01/2020	Vonage	Unlimited Extension Service	174.93	1,157.63
06/01/2020	Vonage	US Fax Number	9.99	1,167.62
06/01/2020	Vonage	E911 Fee	6.93	1,174.55
06/01/2020	Vonage	Recovery Fee	28.00	1,202.55
06/01/2020	Vonage	Federal Program Fee	11.84	1,214.39
06/01/2020	Vonage	State - E911 (VoIP)	7.00	1,221.39
06/01/2020	Vonage	State - RSPF Surcharge	0.70	1,222.09
07/02/2020	Vonage	Local Company Number	4.99	1,227.08
07/02/2020	Vonage	Unlimited Extension Service	174.93	1,402.01
07/02/2020	Vonage	US Fax Number	9.99	1,412.00
07/02/2020	Vonage	E911 Fee	6.93	1,418.93
07/02/2020	Vonage	Recovery Fee	28.00	1,446.93
07/02/2020	Vonage	Federal Program Fee	11.84	1,458.77
07/02/2020	Vonage	State - E911 (VoIP)	7.00	1,465.77
07/02/2020	Vonage	State - RSPF Surcharge	0.70	1,466.47
Total Vonage				1,466.47
WebReserv				
02/11/2020	WebReserv	Beachfront RV Park Setup Fee for booking engine website	299.00	299.00
02/07/2020	WebReserv	Beachfront RV Park WebReserv Enterprise 2/12/2020-3/12/2020	99.00	398.00
03/13/2020	WebReserv	Beachfront RV Park WebReserv Enterprise 3/12/2020-4/12/2020	99.00	497.00
04/13/2020	WebReserv	Beachfront RV Park WebReserv Enterprise 4/12/2020-5/12/2020	99.00	596.00
05/12/2020	WebReserv	Beachfront RV Park WebReserv Enterprise 5/12/2020-6/12/2020	99.00	695.00
06/12/2020	WebReserv	WebReserv Enterprise 6/12/2020 - 7/12/2020	99.00	794.00
07/13/2020	WebReserv	WebReserv Enterprise 7/12/2020 - 8/12/2020	99.00	893.00
Total WebReserv				893.00
WEEBLY-CHARGE.COM				
01/15/2020	WEEBLY-CHARGE.COM	G Suite for Domain 'Port of Brookings Harbor' website	1,470.00	1,470.00
Total WEEBLY-CHARGE.COM				1,470.00
Wendy's				
01/23/2020	Wendy's	Lunch for Travis & Gary - Out of Town Meetings 1/23/20	19.48	19.48
Total Wendy's				19.48
Wes' Towing				
01/08/2020	Wes' Towing	TOW/TRANSPORT RV License #R671965 at Basin 2 to Boatyard	125.00	125.00
01/08/2020	Wes' Towing	TOW/TRANSPORT Boat Registration # OR727YD Boat Owner: Scott Vaught Boatyard to CTR for disposal	100.00	225.00
03/19/2020	Wes' Towing	TOW/TRANSPORT RV License #R671965 at Boatyard to CTR	100.00	325.00
Total Wes' Towing				325.00
Workamper News Inc.				
01/23/2020	Workamper News Inc.	Ad for Park Host 12/6/2019	39.00	39.00

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Date	Name	Memo	Original Amount	Balance
Total Workamper News Inc.				39.00
Xerox Capital Services, LLC				
01/08/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER.BOW-592355 DECEMBER 2019	483.16	483.16
01/08/2020	Xerox Capital Services, LLC	5806 TOTAL BLACK PRINTS - METER CHARGE 11/21/19 - 12/21/19	40.64	523.80
01/08/2020	Xerox Capital Services, LLC	3321 TOTAL COLOR PRINTS - METER CHARGE 11/21/19 - 12/21/19	234.46	758.26
01/08/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X DECEMBER 2019	70.14	828.40
01/08/2020	Xerox Capital Services, LLC	836 TOTAL BLACK PRINTS - METER CHARGE 11/23/2019 TO 12/24/2019	21.07	849.47
01/08/2020	Xerox Capital Services, LLC	95 TOTAL COLOR PRINTS - METER CHARGE 11/23/2019 TO 12/24/2019	13.78	863.25
02/04/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER.BOW-592355 JANUARY 2020	483.16	1,346.41
02/04/2020	Xerox Capital Services, LLC	5099 TOTAL BLACK PRINTS - METER CHARGE 12/21/19 - 1/21/19	35.69	1,382.10
02/04/2020	Xerox Capital Services, LLC	3417 TOTAL COLOR PRINTS - METER CHARGE 12/21/19 - 1/21/19	241.24	1,623.34
02/04/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X JANUARY 2020	70.14	1,693.48
02/04/2020	Xerox Capital Services, LLC	1532 TOTAL BLACK PRINTS - METER CHARGE 12/23/2019 TO 1/24/2019	38.61	1,732.09
02/04/2020	Xerox Capital Services, LLC	119 TOTAL COLOR PRINTS - METER CHARGE 12/23/2019 TO 1/24/2019	17.27	1,749.36
03/19/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER.BOW-592355 FEBRUARY 2020	483.16	2,232.52
03/19/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 1/21/20 - 2/21/20	45.39	2,277.91
03/19/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 1/21/20 - 2/21/20	264.61	2,542.52
03/19/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X FEBRUARY 2020	70.14	2,612.66
03/19/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 1/27/2020 TO 02/25/2020	20.64	2,633.30
03/19/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 1/27/2020 TO 02/25/2020	74.87	2,708.17
04/10/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER.BOW-592355 MARCH 2020	483.16	3,191.33
04/10/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 02/21/20 - 3/21/20	25.63	3,216.96
04/10/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 02/21/20 - 3/21/20	269.06	3,486.02
04/10/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X MARCH 2020	70.14	3,556.16
04/10/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 02/25/2020 TO 03/24/2020	13.05	3,569.21
04/10/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 02/25/2020 TO 03/24/2020	115.35	3,684.56
05/07/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER.BOW-592355 APRIL 2020	483.16	4,167.72
05/07/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 03/21/20 - 4/21/20	18.73	4,186.45
05/07/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 03/21/20 - 4/21/20	219.14	4,405.59
05/07/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X APRIL 2020	70.14	4,475.73
05/07/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 03/25/2020 TO 04/24/2020	0.73	4,476.46
05/07/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 03/25/2020 TO 04/24/2020	3.48	4,479.94
06/04/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER.BOW-592355 MAY 2020	483.16	4,963.10
06/04/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 04/21/20 - 05/21/20	25.12	4,988.22
06/04/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 04/21/20 - 05/21/20	320.03	5,308.25
06/04/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X MAY 2020	70.14	5,378.39
06/04/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 04/25/2020 TO 05/24/2020	4.33	5,382.72
06/04/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 04/25/2020 TO 05/24/2020	40.48	5,423.20
07/17/2020	Xerox Capital Services, LLC	BASE CHARGE - W7970 PRINTER SER.BOW-592355 JUNE 2020	483.16	5,906.36
07/17/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 05/21/20 - 06/21/20	39.51	5,945.87
07/17/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 05/21/20 - 06/21/20	235.52	6,181.39
07/17/2020	Xerox Capital Services, LLC	BASE CHARGE - XEROX PRINTER WC6655X JUNE 2020	70.14	6,251.53
07/17/2020	Xerox Capital Services, LLC	TOTAL BLACK PRINTS - METER CHARGE 05/25/2020 TO 06/24/2020	15.62	6,267.15
07/17/2020	Xerox Capital Services, LLC	TOTAL COLOR PRINTS - METER CHARGE 05/25/2020 TO 06/24/2020	243.62	6,510.77
Total Xerox Capital Services, LLC				6,510.77
Zipty Fiber 541-412-7930-102902-5				
01/16/2020	Zipty Fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 12/28/19-1/27/2020	41.38	41.38
02/21/2020	Zipty Fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 1/28/2020-2/27/2020	41.03	82.41
03/18/2020	Zipty Fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 2/28/2020-3/27/2020	41.03	123.44
04/16/2020	Zipty Fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 3/28/2020-4/27/2020	41.03	164.47
05/22/2020	Zipty Fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 4/28/2020-5/27/2020	40.88	205.35
06/17/2020	Zipty Fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 5/28/2020-6/27/2020	40.88	246.23

bb

3:00 PM

08/10/20

Cash Basis

**Port of Brookings Harbor
Expenditures per Vendor
January through July 2020**

Date	Name	Memo	Original Amount	Balance
07/19/2020	Zipty Fiber 541-412-7930-102902-5	Fuel Dock Account#541-412-7930-102902-5 Service 6/28/2020-7/27/2020	40.88	287.11
Total Zipty Fiber 541-412-7930-102902-5				287.11
Zipty Fiber 541-469-5867-121516-5				
01/22/2020	Zipty Fiber 541-469-5867-121516-5	Service 1/1/2020 - 1/31/2020 at Beachfront RV Park (Phone & Internet)	73.91	73.91
02/20/2020	Zipty Fiber 541-469-5867-121516-5	Service 2/1/2020 - 2/29/2020 at Beachfront RV Park (Phone & Internet)	73.91	147.82
03/20/2020	Zipty Fiber 541-469-5867-121516-5	Service 3/1/2020 - 3/31/2020 at Beachfront RV Park (Phone & Internet)	73.91	221.73
04/22/2020	Zipty Fiber 541-469-5867-121516-5	Service 4/1/2020 - 4/30/2020 at Beachfront RV Park (Phone & Internet)	75.97	297.70
05/21/2020	Zipty Fiber 541-469-5867-121516-5	Service 5/1/2020 - 5/30/2020 at Beachfront RV Park (Phone & Internet)	78.42	376.12
06/20/2020	Zipty Fiber 541-469-5867-121516-5	6/1/2020 - 6/30/2020 at Beachfront RV Park (Phone & Internet)	77.06	453.18
07/23/2020	Zipty Fiber 541-469-5867-121516-5	Service 7/1/2020 - 7/31/2020 at Beachfront RV Park (Phone & Internet)	73.84	527.02
Total Zipty Fiber 541-469-5867-121516-5				527.02
Zoom Video Communications Inc.				
03/24/2020	Zoom Video Communications Inc.	Standard Pro Monthly Service Period 03/23/2020 - 04/22/2020	14.99	14.99
04/23/2020	Zoom Video Communications Inc.	Standard Pro Monthly Service Period 04/23/2020 - 05/22/2020	14.99	29.98
05/25/2020	Zoom Video Communications Inc.	Standard Pro Monthly Service Period 05/23/2020 - 06/22/2020	14.99	44.97
07/01/2020	Zoom Video Communications Inc.	Standard Pro Monthly Service Period 06/23/2020 - 07/22/2020	14.99	59.96
07/24/2020	Zoom Video Communications Inc.	Standard Pro Monthly Service Period 07/23/2020 - 08/22/2020	14.99	74.95
Total Zoom Video Communications Inc.				74.95
TOTAL				787,115.82

SAFETY MONTHLY REPORT

Date: August 18, 2020
Period: July 2020
To: Gary Dehlinger, Port Manager
Issued By: Danielle Shepard, Safety Representative

Safety Meetings:

Port staff was briefed on UV Safety and how to protect themselves from the sun's ultraviolet radiation and heat.

Employee Accidents:

Maintenance worker strained lower back while cleaning the restrooms and was sent to Curry Medical. Employee was offered light duty but has not been released to return to work.

Accident / Incident Reports:

1. July 3, A liveaboard's vehicle had fuel stolen from his gas tank over the 4th of July weekend.
2. July 31, Basin II F dock, moorage holders neighbor had accidentally hit his vessel.

HARBORMASTER MONTHLY REPORT

Date: August 18, 2020
Period: July 2020
To: Gary Dehlinger, Port Manager
Issued By: Travis Webster, Harbormaster

RV Park

In July's Regular meeting the Board of Commissioner approved the seawall and walkway. Port staff ordered concrete blocks and should begin arriving in early August. Staff also created a rock walkway along the North end of the park where the pavement ends. This will create a nice walking path along the beach and give continuous access to the river walking path. The Board also approved to reopen dry camping and tent sites to only RV's with self-contained units. Port staff placed signs and numbers at those sites and will open for reservations the first week of August. A complete survey of the park was completed for the Bathroom project. Staff shut down the park in sections so that the survey would as little impact on the park.

Occupancy by Month & Year

RV Park	2019	2020	Change	Month	2019	2020	Change
January	10.35%	7.45%	-2.90%	July	61.32%	84.66%	23.34%
February	7.32%	16%	8.68%	August	60.81%		
March	16.83%	16.4%	-.43%	September	45.36%		
April	13.53%	0	-13.53%	October	25.38%		
May	26.42%	5.7%	-20.72%	November	15.22%		
June	39.97%	71.08%	31.11%	December	8.52%		

Marina

Port staff completed minor dock and water line repairs throughout both basins. Due to good weather and ocean conditions many users were able to enjoy the beaches and recreational fishing. New daily moorage for vessels that are under 30 ft in overall length has been a success. Port had 89 transactions for daily moorages with a total of 120 nights stayed. This has been helpful during busy months for office staff to direct their attention to other matters, and the user to make the transaction without coming to the office. Quarterly inspections were completed in both basins. A letter was sent to all moorage holders regarding shore power cords. This was a reminder that the Port does have an Ordinance regarding shore power cords (4.7.5) b, and to please bring your cords to a Marine approved standard. Both Basins and receiving docks have been busy this month with shrimp and Salmon season. Recreational fishing saw a better bite at the end of July.

Max Capacity – 512 slips		Slips Closed – 14 slips		Available Slips – 498 slips	
Basin 2 239 slips	Water & Power Available	Basin 1 273 slips	With Power Available	Without Power Available	
	13 – 24' slips 2 – 40' slips 0 – 35' slips		7 – 40' slips 3 – 30' slips 3 – 20' slips	5 – 40' slips 12 – 30' slips 9 – 22' & under slips 60 – daily moorage	

Moorage Renewals by Month

Total Moorage Rentals

July	2019	2020	Change	YTD 2019	YTD 2020	Change
Recreational	23	13	10	239	230	9
Commercial	3	2	1			

Transient	20	14	6	69	31	38
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Boat Launches Paid through Launch Machine

July	2019	2020	Change	YTD 2019	YTD 2020	Change
Boat Launch	794	1150	356	1619	2690	1071

Gear & Boat / Trailer Storage

Inventory of all gear storage, boat/trailer storage were completed. In boat storage we currently have 47 boats that are paying \$61 dollars per month.

Commercial Receiving Dock

Quarterly inspections of the docks have been completed. All docks continue to struggle with drainage, and infrastructure needs. Monthly storm water inspections were also completed as stated in 1200z permit. Dock changes include, Pacific Seafood temporarily leasing the BC Fisheries area. Shrimp processing plant started back up in late July. This has put more people back to work and has increased the presents of other out of town commercial vessels.

Commercial Retail Building

Port staff mowed, weed waked, and pulled weeds throughout the retail area. Zola's on the Water opened for business July 1. Some businesses have sold, and new owners are taking over. Port Manager and I did walk arounds and meetings with retail tenants to discuss any needs or requests that they might have.

Boat Yard

Boat yard remains busy with haul outs and boat work. Oil dump will now be opened only by Port staff. We encountered contaminants in the used oil dump that resulted in a cost to the Port. Appointments can be made by calling the fuel dock number or the Port office. Staff also began work on the new gangway and finished piling hoops for the work dock.

Billable Services Performed this Month and Boat Yard Inventory

Description	2019	2020	2020 Hours	Change	YTD 2019	YTD 2020	Change
Reach lift (Forklift)	1	5	4	4	28	30	2
Travel Lift Haul Ins-Outs	15	14	-	1	59	54	5

Maintenance Crew

Port maintenance completed 45 work orders for the month of July. Please see attached log for descriptions. All staff remained busy doing just the day to day operations due to the influx of users at the port. Thanks to our staff for working hard through a busy month.

Abandoned Boats (Port Acquired)

1	Sweet Genevieve	6	Stella
2	Katish	7	Kanygo 289938
3	4-Play	8	Momentum (sailboat on C-Dock/in process of ownership)
4	No-Yo (scheduled for demo)		
5	Gypsy Lee		

WORK ORDERS LOG
Port Of Brookings Harbor
July 2020

	Date	Location	Description of Work	Corrective Action	Completed	Completed By	
364	6/30/20	RV Park, Site 89 - 91	110W electrical not working	Gowman fixed	7/1/20	Travis	1
365	7/1/20	Hungry Clam	Move Parking stops for dumpster	Completed	7/1/20	Travis	2
366	6/24/20	Boardwalk	Pull barriers	Completed	7/1/20	Travis	3
367	6/30/20	Septic System	Monthly Inspection	Completed	7/1/20	Brent	4
368	7/2/20	Port Property	Install No Firework Signs	Completed	7/2/20	Brent	5
369	6/24/20	Retail Parking Lot Islands	Pull weeds	Completed	7/3/20	TW/BF/SH/MS	6
370	6/24/20	Transient Parking Lot	Sweep	Completed	7/4/20	Marian	7
371	7/5/20	Basin I F Dock	Water Leak	Fixed	7/6/20	Shawn	8
372	7/4/20	Retail Septic System	Alarm Sounding	Identified issue and cleaned	7/6/20	Brent	9
373	7/6/20	Fish Station	Dump Carcasses	Completed	7/6/20	Brent	10
374	5/20/20	Port office	Install window blind in Kim's Office	Completed	7/7/20	Brent	11
375	7/8/20	Launch Machine	Report of not working	Working properly	7/8/20	Brent	12
376	7/2/20	RV Park Office	Replace light	Gowman Installed	7/9/20	Travis	13
377	7/9/20	Hungry Clam	Security Door not latching	Fixed	7/9/20	Brent	14
378	7/13/20	Basin I E Dock, Slip 44	Water Leak	Fixed	7/14/20	Sean	15
379	7/15/20	Basin I F Dock	Fire Extingisher mount broken	Fixed	7/15/20	Sean	16
380	7/15/20	Basin I F Dock	Hose Riser broken	Fixed	7/15/20	Sean	17
381	7/16/20	Basin II N 4	Traingle raised to high	Fixed	7/16/20	Sean	18
382	7/16/20	Basin II N 14	Rub Board Missing	Fixed	7/16/20	Sean	19
383	7/15/20	RV Park, Site 72 & 81	rusted cable wires	Fixed	7/16/20	Brent	20
384	7/15/20	RV Park	install bulletin board	Completed	7/17/20	Shawn	21
385	7/17/20	Basins	Move boat from A dock to H Dock	Moved Vessel	7/17/20	Travis & Brent	22
386	7/17/20	Docks	Debri on docks	tagged violators	7/17/20	Brent	23
387	7/17/20	Kite Field Restroom	Urinal water wont stop running	Fixed	7/21/20	Brent	24
388	7/15/20	Bathrooms	install latches on bathroom doors	Completed	7/20/20	Brent	25
389	7/20/20	RV Park, site 84	Fuzzy Cable connection	Fixed	7/20/20	Sean	26
390	7/20/20	RV Park, site 47	Water line broke	dug up line and replaced	7/20/20	Sean	27
391	7/17/20	RV Park, site 22	Picnic Table loose	fixed	7/21/20	Shawn	28
392	7/16/20	RV Park, Site 49	Hose Bib leaking	fixed	7/21/20	Shawn	29
393	7/15/20	RV Park, sites 9, 15, 19, 20, 23, 26, 36, 42, 43, 44, 45, 48	need sewer extensions	Completed	7/22/20	Shawn	30
394	7/22/20	Fish Station	Dump Fish Carcasses	Completed	7/22/20	Brent	31
395	7/23/20	Port Property	curb appeal	Mowed & Weedeated	7/23/20	Shawn & Sean	32
396	7/21/20	RV Park Cable Shed	exhaust hose fell off	fixed	7/24/20	Brent	33
397	7/23/20	RV Park, site 73	sewer extender came unscrewed	Fixed	7/24/20	Shawn	34
398	7/23/20	RV Park, Dry Camp	fences have been hit	Fixed	7/24/20	Brent & Shawn	35
399	7/25/20	Basin I	No water pressure	fixed	7/25/20	Shawn	36
400	7/26/20	Travelift	needed fuel	Completed	7/26/20	Brent	37
401	7/26/20	Oil Dump	Move contaminated fluids to drums to be removed	Completed	7/26/20	Brent & Travis	38
402	7/26/20	Zola's Building	Aquire Demo Permit	Completed	7/27/20	Brent	39
403	7/22/2020	RV Park Gold Cart	Battery Terminals corroded	cleaned terminals	7/27/2020	Travis	40
404	7/28/20	RV Park, Site 73	Stripped hose bib	fixed	7/28/20	Shawn	41
405	7/29/20	Basin I, Main Dock	Vessel is have electric issues	checked, it was boats issued, owner was informed	7/29/20	Travis	42
406	7/29/20	Basin II Shower/Restroom	Shower Drain Plugged	Cleaned drains	7/29/20	Brent	43
407	7/29/20	Fuel Dock	Leaking	Fixed	7/29/20	Brent	44
408	7/27/20	Boardwalk	Board warped	fixed	7/29/20	Shawn	45
						Total Work Orders	45

PORT MANAGER

MONTHLY REPORT

Date: August 18, 2020
Period: July 2020
To: Honorable Board President and Harbor District Board Members
Issued By: Gary Dehlinger, Port Manager

Curry County remains in Phase 2 Reopening status with social distancing and face mask requirements during the month of July. Oregon Legislators past HB 4213 which extended the residential and non-residential tenant nonpayment period to September 30, 2020. More information about HB 4213 is under Action Item A.

Security

South Coast Knight Security and POBH recorded 44 violations in July. (21) overnight parking (public obeyed and left property), (12) parking violations, (8) no camping, (2) unhitched boat trailers in retail parking lot, and (1) person trespassing on Port property. July 2020 Security Log attached for your review.

Port Office

Completed another round of research into the evolution of Beachfront RV Park. Researched Oregon Parks & Recreation Department grants, all Curry County Departments for any documentation on the park and from Harbor Sanitary District. Summary of the findings will be available in August.

Second public workshop was held to review the Strategic Business Plan 5-year Mid-Point Update. There were no public comments received. The SBP update was approved by the Board of Commissioners at a Regular Board Meeting in July. The approved SBP was sent to Business Oregon for their approval per our IGA.

RV Park construction loan was completed with Umpqua Bank and the Port received the funds. Special Port accounts were made to oversee the transactions of the project.

Met with Mike Crow-Crow/Clay Associates to review the RV Park project details and clarify some language within the bid package. Draft construction drawings should be available by August meeting date.

DEQ 1200-Z Industrial Stormwater

Monthly inspections were completed as required. Cleaning of catch basins and quarterly parking lot sweeping will be scheduled.

Port Upcoming Projects

In the next several months the Port will be looking to continue its maintenance and repair projects: Maintenance and repair projects: (strikethrough = completed)

- 1) Gear storage grading (ongoing)
- 2) Install fire hydrants at Basin 2 (Lower Harbor Road remaining)
- 3) General cleanup across Lower Harbor Road, Port property area
- 4) Repair travel lift ramp cross bracing
- 5) Repair Basin 2 commercial restroom roof and paint
- 6) Demolition of retail building "Zola's Pizzeria" and pave site for additional parking
- 7) Reorganize boats and docks in Boat Yard
- 8) Repair damage fence at RV Park (ongoing repairs)

- 9) Separating main water source to Basin 1 Docks E, F & G. Adding a new water connection
- 10) Remove bushes from Basin 1 slopes – retail side
- 11) Cleaning Catch Basins
- 12) Quarterly Street Sweeping Parking Lots
- 13) Install RV Park seawall, revamp parking stalls and change traffic flow to one-way

2019 FEMA Disasters

Had a conference call with FEMA and OEM regarding DR-4432 and 4452 funding approval for engineering and permitting. Approval should be coming soon to begin the engineering and permitting phase for both projects. The engineering and permitting phase will determine what happens with the estimated 40,000 cubic yards of material. This phase will need to get rolling soon to meet the next In-Water Work permit period.

FEMA DR-4432 February 24, 2019 storm damage to slopes is waiting for final approval.

FEMA DR-4452 April 6, 2019 storm damage to basins (dredging) is waiting for final approval.

#	Date	Reported By	Issue Type	Location	Vehicle Plate	Notes
129	07/01/20	SCKS	Overnight Parking	Retail Parking Lot	986KLK	OR
130	07/01/20	SCKS	Parking Violation	RV Park	7FMN800	CA
131	07/01/20	SCKS	Overnight Parking	RV Park	903BNJ	OR
132	07/01/20	SCKS	Overnight Parking	RV Park	487ZTZ	WI
133	07/04/20	OrCal	Overnight Parking	Kite Field	495GEP	OR
134	07/04/20	OrCal	Overnight Parking	Kite Field	193HQQ	OR
135	07/04/20	OrCal	Overnight Parking	Kite Field	120GXP	OR
136	07/04/20	OrCal	Overnight Parking	Kite Field	333LAN	OR
137	07/04/20	OrCal	Overnight Parking	Kite Field	317LFM	OR
138	07/04/20	OrCal	Overnight Parking	Kite Field	917LKR	OR
139	07/09/20	OrCal	No Camping	Boat Launch	487ZTZ	WI
140	07/09/20	OrCal	No Camping	Boat Launch	1AWX744	CA
141	07/09/20	OrCal	Overnight Parking	Retail Parking Lot	915JAV	OR
142	07/09/20	OrCal	No Camping	RV Park	VKB617	OR
143	07/10/20	POBH	Unhitched Trailer	Retail Parking Lot	No Plate	
144	07/21/20	POBH	Parking Violation	Boat Launch	7T27828	CA
145	07/21/20	POBH	Unhitched Trailer	Retail Parking Lot	U-Haul	
146	07/23/20	OrCal	Overnight Parking	RV Park	7CVZ447	CA
147	07/23/20	OrCal	Overnight Parking	RV Park	BSY1680	WA
148	07/23/20	OrCal	Overnight Parking	RV Park	UGW339	OR
149	07/23/20	OrCal	Overnight Parking	RV Park	SUZ946	OR
150	07/23/20	OrCal	Overnight Parking	RV Park	ABP1384	WI
151	07/23/20	OrCal	Trespassing	Fishing Pier		
152	07/24/20	OrCal	Overnight Parking	RV Park	833HMS	OR
153	07/24/20	OrCal	Overnight Parking	RV Park	492ENP	OR
154	07/24/20	OrCal	Overnight Parking	RV Park	76904T2	CA
155	07/24/20	OrCal	No Camping	Boat Launch	3CP7842	MD
156	07/27/20	POBH	Parking Violation	Retail Parking Lot		
157	07/28/20	POBH	Parking Violation	Retail Parking Lot		
158	07/28/20	OrCal	Overnight Parking	RV Park	BQK3405	WA
159	07/28/20	OrCal	Overnight Parking	RV Park	073JLZ	OR
160	07/28/20	OrCal	Overnight Parking	RV Park	199JVB	OR
161	07/28/20	OrCal	No Camping	Kite Field	Z89DDE	OR
162	07/28/20	OrCal	No Camping	Kite Field	8PNB044	CA
163	07/28/20	OrCal	Parking Violation	Retail Parking Lot	208KBV	OR
164	07/29/20	OrCal	No Camping	RV Park	CA21101	OR
165	07/29/20	OrCal	No Camping	Boat Launch	HD00984	OR
166	07/29/20	POBH	Parking Violation	Retail Parking Lot	575JXC	OR
167	07/29/20	POBH	Parking Violation	Retail Parking Lot	271JAX	NV
168	07/30/20	POBH	Parking Violation	Boat Launch	8T36401	CA
169	07/30/20	POBH	Parking Violation	Boat Launch	017CEQ	OR
170	07/30/20	POBH	Parking Violation	Boat Launch	852JAV	OR
171	07/30/20	POBH	Parking Violation	Retail Parking Lot	GXK257	AK
172	07/31/20	POBH	Parking Violation	Commercial Boat Basin	No Plate	F/V Desire

ACTION ITEM – A

DATE: August 18, 2020
RE: HB 4213 and Repayment Agreements
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

House Bill 4213

- HB 4213 was signed on June 30 by Governor Brown.

Port counsel provided this review of the HB for terms set forth therein for commercial tenants:

- Definitions:
 - "Emergency Period" means April 1 through September 30
 - "Nonpayment" means the nonpayment of rent. Late charges, utility charges, or any other service charge or fee described in the rental agreement during the Emergency Period.
 - "Rental Unit" means a structure or part of a structure for use as a commercial space by a tenant.
- During and after the Emergency Period, a landlord may not:
 - Deliver a notice terminating a rental agreement for a Rental Unit based on a tenant's Nonpayment;
 - Initiate or continue an action to take possession of a Rental Unit based on a termination notice for Nonpayment delivered on or after April 1st;
 - Take any action that would interfere with a tenant's possession or use of a Rental Unit based on a tenant's Nonpayment.
- Landlord may not impose a late fee or other penalty on a tenant for Nonpayment during the Emergency Period
- Each tenant with an outstanding Nonpayment balance as of September 30 shall have a six-month grace period ending March 31, 2021 to pay the outstanding Nonpayment balance
- Following the Emergency Period, Landlord may send written notice to tenants with an outstanding Nonpayment balance that states:
 - The date that the Emergency Period ended (Sept. 30)
 - That if rents and other payments that come due after the Emergency Period are not timely paid, the landlord may terminate the tenancy;
 - That the nonpayment balance that accrued during the Emergency Period is still due and must be paid;
 - That the tenant will not owe a late charge for the Nonpayment balance;
 - That the tenant is entitled to a six-month grace period to repay the Nonpayment balance that ends on March 31, 2021;
 - That within a specified date stated in the notice (not earlier than 14 days from the date of delivery of the notice) the tenant must pay the Nonpayment balance or notify the landlord that the tenant intends to pay the Nonpayment balance by the end of the six-month grace period;
 - That failure of a tenant to give notice of its intent to utilize the grace period and failure to pay may result in a penalty equal to 50% of one month's rent;
 - That rents and other charges or fees that come due after the Emergency Period must be paid as usual or the landlord may terminate tenancy.

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- The notice may offer an alternate voluntary payment plan for payment of the Nonpayment balance, but the notice must state that the alternate payment plan is voluntary.

DOCUMENTS

- Draft Tenant Repayment Plan after COVID-19, 2 pages
- Draft Notice letter to commercial tenants HB4213, 1 page

COMMISSIONER ACTION

- **Recommended Motion:**
Motion to approve Tenant Repayment Plan and Notice Letter to commercial tenants.



Voluntary Repayment Plan

Tenant: _____

Leased Premises: _____

Date of Lease: _____

This voluntary repayment plan is agreed to by Tenant as a means to pay down the balance due and owing by Tenant to the Port of Brookings Harbor ("Port") under the commercial lease agreement for the premises described above before the end of the grace period (March 31, 2021) provided in HB 4213.

Recitals

- A. This voluntary repayment plan is designed to provide Tenant with a schedule upon which to repay the Port for all rents and other charges incurred during the period beginning April 1, 2020 and ending September 30, 2020 ("Emergency Period") that remain unpaid and outstanding.
- B. As a result of COVID-19 mandated closures, Governor Brown issued a moratorium on evictions for nonpayment during the identified Emergency Period. On June 30, 2020, the Oregon legislature passed a law providing for a six-month grace period for repayment of all amounts due during the Emergency Period.
- C. Tenant has reviewed the most recent account statement and agrees that the transactions reflected therein are accurate; that Tenant has an outstanding balance of \$_____ as of September 30, 2020 ("Debt"); and that this is the correct balance now due and owing for the Emergency Period.
- D. Tenant understands that ANY AND ALL RENTS AND CHARGES INCURRED AFTER SEPTEMBER 30, 2020 MUST BE PAID WHEN DUE.

Terms

NOW, THEREFORE, Tenant agrees as follows:

- 1. The above recitals are true and accurate and are hereby incorporated herein by this reference.
- 2. Tenant agrees to repay the Debt in full in no more than six [6] monthly payments commencing October 31, 2020 according to the repayment schedule set forth in section 5 below. This Debt accrues zero interest.
- 3. If the Debt is not paid in full by March 31, 2021, then Tenant may be subject to a penalty of 50% of one month's rent and the Lease may be terminated for nonpayment.
- 4. If Tenant fails to timely pay any rent, utilities, or other fees or charges incurred *after* September 30, 2020, all legal remedies of the Port, including termination of the lease, will be available to the Port.

5. TENANT AGREES TO THE FOLLOWING REPAYMENT SCHEDULE:

Payment Number	Payment Date	Payment	Balance
1	October 31, 2020		
2	November 30, 2020		
3	December 31, 2020		
4	January 31, 2021		
5	February 28, 2021		
6	March 31, 2021		

BY SIGNING BELOW, I AGREE TO THE TERMS CONTAINED HEREIN.

TENANT
Dated: _____
By: _____
Name: _____
Title: _____
Received by Port:
Date: _____
Signature: _____



Notice to Commercial Tenant

October 1, 2020

Tenant:

Leased Premises:

Dear _____:

The Port is writing this letter to inform you of your legal obligations regarding the repayment of rent, utility charges, or other fees/charges incurred but not paid during the period April 1, 2020 through September 30, 2020. Your unpaid balance for this period is \$_____. You have until October 30, 2020 to pay your balance in full or to notify the Port that you wish to take advantage of the six-month grace period provided by HB 4213. If you utilize the grace period, you have until March 31, 2021 to pay your balance without risk of imposition of late fees or risk of termination of your lease. You also have the option to enter into a voluntary repayment plan to remit equal monthly payments to pay down your balance to zero prior to March 31, 2021.

If you do not notify the Port of your intent to take advantage of the grace period and fail to pay your balance in full by October 30, 2020, then you may be subject to a penalty equal to 50% of one month's rent. If you take advantage of the grace period, please note that all rents and other charges or fees that come due after September 30, 2020 must be paid as usual or the Port may terminate your lease according to its terms.

Sincerely,

Gary Dehlinger
Port Manager

ACTION ITEM – B

DATE: August 18, 2020
RE: Righetti and Port Property Easements
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- A section of the new boat launch ramp parking lot (boat ready area) encroaches onto Righetti's property. Section of Righetti's property encroaches onto Port property.
- Proposed solution to the encroachments is a property line adjustment or easement agreement that would trade each area.
- Port received a map from Righetti's attorney of the proposed trade. No other documentation was received from the Righetti's.

DOCUMENTS

- Draft Map of the Proposed Property Line Adjustment, 1 page

COMMISSIONER ACTION

- Commissioner discussion:
Potential Motions:
 1. Motion to approve a property line adjustment to trade boat launch ramp parking lot boat ready area and the westerly side of Righetti's property as shown on the proposed map.
 2. Motion to approve an easement agreement to trade boat launch ramp parking lot boat ready area and the westerly side of Righetti's property as shown on the proposed map.



ACTION ITEM – C

DATE: August 18, 2020
RE: Zola's Pizzeria Demolition Bid Package
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Port engineer Jack Akin/EMC Engineers/Scientists provided the draft bid package for the demolition of Zola's Pizzeria building and restoration work for Board approval.
- Project Schedule / Timeline:
 - Building Samples: June 23, 2020 – Completed
 - Building Sample Test Results Report; July 27, 2020 – Completed
 - County Demolition Permit – Completed
 - RFP Announced: August 19, 2020
 - Proposal Submission Deadline: September 2, 2020
 - Contractor Selection: September 4, 2020
 - Execute Agreement: September 9, 2020
 - Deadline for Completion: October 15, 2020

DOCUMENTS

- Draft Zola's Demolition Bid Package, 54 pages

COMMISSIONER ACTION

- **Recommended Motion:**
Motion to approve the Zola's Pizzeria Demolition bid package and begin bidding process for the project.

Bid Doc #1: REQUEST FOR PROPOSALS
Port of Brookings Harbor – Zola’s Pizza Demolition, Curbing and Asphalt Paving

Note to Bidders

The following bid documents (Bid Doc #s 1 – 5), are available as of August 19th 2020, summarized as follows:

The Port of Brookings Harbor is soliciting bids for a project requiring a building demolition, planter curbing and asphalt paving. Below are the general tasks included in the Scope of Work. Details are presented in Bid Doc #5, which also references the attached drawing package entitled ZOLA’S PIZZA DEMOLITION AND ADDITIONAL PARKING.

The bid should propose to 1. After assuring that all utilities have been capped, locked out and/or disconnected, demolish the former Zola’s Pizza building and foundation; 2. Clean up all materials from the demolition; 3. Excavate and rough grade the designated area; 4. Install storm conveyance pipes and catch basins; 5. Construct planter curbing; 6. Construct asphalt pavement and 7. Place parking stripes.

Proposal Receipt Deadline: September 2nd, 2020

Work To be Completed, Selection Process, Contract Considerations and Required Submittals – The qualified bidder is referred to the Port of Brookings Harbor website <http://www.portofbrookingsharbor.com>, click “**Port of Brookings Harbor – Zola’s Pizza Building Demolition and Additional Parking**” and then review and/or download

Bid Doc #1: REQUEST FOR PROPOSALS - Port of Brookings Harbor – Zola’s Pizza Building Demolition and Additional Parking.

Bid Doc #2: BIDDING INSTRUCTIONS;

Bid Doc #3: PORT OF BROOKINGS HARBOR ADDENDUM TO BIDDING INSTRUCTIONS;

Bid Doc #4: BID SHEET (with Addendum), and

Bid Doc #5: SPECIFICATIONS AND DRAWINGS - Port of Brookings Harbor – Zola’s Pizza Building Demolition and Additional Parking.

Schedule / Timeline

- RFP announced: August 19th, 2020
- Bid Sheet provided: August 19th, 2020
- Proposal submission deadline: September 2nd, 2020
- Contractor Selection: September 4th, 2020
- Execute agreement: September 9th, 2020
- Deadline for completion: October 15th, 2020

Bid Doc #2 - Bidding Instructions- PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING

Standards

The proposing contractor is required to review the bid specifications provided for this project. Any deviation from the standards must be approved by the Port of Brookings Harbor and by the Engineer of Record.

Bid Opening & Selection

Proposals may be opened by the Port of Brookings Harbor at any time after the submission deadline (**September 2nd, 2020**). All proposals satisfying the requirements of this request for proposals will be evaluated to establish which of the offers best fills the needs of the Port of Brookings Harbor and this project. The Port of Brookings Harbor anticipates entering into a contract with the selected offerer to execute the proposed work. This request for proposals, however, does not commit the Port of Brookings Harbor to award the contract or to pay any costs incurred in the preparation of a proposal or to contract for the goods and/or services offered. The Port of Brookings Harbor reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with all qualified offers or to cancel this request for proposals, if it is in the best interest of the Port of Brookings Harbor.

The decision of the Port of Brookings Harbor shall be final. After the selection of a contractor the schedule may include a period of collaboration between the Port of Brookings Harbor and the selected contractor to better define, elaborate upon and/or fix the contractors exact and final workplan.

While the contractor should assume work begins immediately upon notification that they have been selected, the final scope will be defined by editing, redlining or adding superseding documents or drawings to the proposed scope of work as attached hereto. Once contracted, with respect to the exhibit documentation, contractor warrants to the Port of Brookings Harbor that the scope of work reflected can be completed by the contractor, substantially similar to the preliminary scope, for the amount of the compensation set forth in the Bid Sheet.

Project completion, unless extended by the Port of Brookings Harbor, must be on or before **October 15th, 2020**.

Proposal Contents

- 1) Proposals, together with letters of transmittal, should include the bidder's description of the work that would be performed.
- 2) For each exhibit, provide;

- a) The level of work to be performed.
 - b) The team of people who would execute the work, including descriptions of the experiences and skills of each and his/her role in the team.
 - c) Names, addresses and descriptions of key subcontractors that your firm would employ and a description of their relevant experience the past performance. All subcontractors must be identified in the bid. The Port of Brookings Harbor must know if work is being done outside of your firm. The Port of Brookings Harbor reserves the right to approve all subcontractors that were not approved during the RFP process. Denial of a subcontractor by the Port of Brookings Harbor will not absolve the bidder from getting the work done for the contracted price.
 - d) The name of the person in your firm who will be the official contact person for any contractual relationship.
 - e) At least two comparable previous projects in which the bidder has engaged, with names and telephone numbers of contacts with whom the bidder's previous performance can be discussed.
 - f) Examples from past projects that reflect the deliverables and the scope that are listed in the scope of work.
 - g) A management plan for the work.
 - h) A schedule for the work, including the range of start dates to which your firm is prepared to commit, and anticipated completion dates. The schedule should work within the time frames outlined by the Port of Brookings Harbor. Any conflict in the two should be described.
 - i) Proof of insurance and bonding.
 - j) Completed Port of Brookings Harbor Bid Sheet, with detailed budget, and estimate for the full scope of work described in its entirety, and the anticipated cash flow.
- 3) Proposals must state that they are valid for a period of at least 90 days from the date of Executed Agreement (**September 9th, 2020**).
- 4) Proposals must be submitted in sealed opaque containers and marked the RFP title, or emailed.
- 5) The name and address of the bidder must also appear on the envelope cover.

Notes: The Port of Brookings Harbor reserves the right to waive irregularities, or reject any or all bids, and reserves the right to negotiate with the selected bidder in the event that the price exceeds available funds.

The Port of Brookings Harbor may reject any bid not prepared and/or not submitted in accordance with the provisions hereof, and may waive any formalities. Any bid may be withdrawn by the bidder prior to the above closing deadline or authorized postponement thereof. Any bid received after the time and date specified shall not be considered.

Budget entries should be made in the same order as the exhibits listed on the Bid Sheet. No other bid forms or formats will be allowed except as part of the supplemental information described above (e.g. estimated detailed budgets).

Please see Bidding Instructions Addendum, entitled “Bid Doc #3: PORT OF BROOKINGS HARBOR ADDENDUM TO BIDDING INSTRUCTIONS FOR ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING”.

**Bid Doc #3: PORT OF BROOKINGS HARBOR ADDENDUM TO BIDDING
INSTRUCTIONS FOR PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA
DEMOLITION AND ADDITIONAL PARKING PROJECT**

Close Date: September 2nd, 2020

Close Time: 4:00 pm (PST)

Project Name: **PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND
ADDITIONAL PARKING PROJECT**

Port's Contact: Gary Dehlinger, Port Manager
Phone: 541-469-2218; Email: portmanager@portofbrookingsharbor.com

Engineer of Record: Jack (John) Akin, MS, PE, Consulting Engineer
Office Phone: 541-474-9434; Cell Phone: 541-261-9929
Email: emc@emcengineersscientists.com

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**Bid Doc # 3 - ADDENDUM
INVITATION TO BID**

**Port of Brookings Harbor PORT OF BROOKINGS HARBOR – PORT OF
BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL
PARKING**

As announced on **August 19th, 2020**, the Port of Brookings Harbor is soliciting offers for the **PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING Project**. The Project location may be seen in the attached maps and drawings attached to the Port of Brookings Harbor Specifications and Drawings. Principal work elements are enlisted in the Bidding Instructions, Bid Sheet, Request For Proposals – **PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING** and the Port of Brookings Harbor Specifications and Drawings. This is a public improvement construction project. Estimated Project cost range for bonding purposes is \$35,000 to \$60,000.

Contract documents may be seen, downloaded or obtained from the website www.emcengineersscientists.com, and thence by clicking "**PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING Bid Documents**" and selecting the desired document, or from the office of the Port of Brookings Harbor, 16340 Lower Harbor Road, Brookings, OR 97415. Contact person at the office is Gary Dehlinger, office phone 541-469-2218. Offers must be received at the Port of Brookings Harbor office, by offer closing 4:00 p.m. (PST) on **September 2nd, 2020**. Mailing address: Port of Brookings Harbor, 16340 Lower Harbor Road, Brookings, OR 97415. Submit offers as previously described in a sealed envelope or via email, entitled "**PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING Project**." Pursuant to ORS 279C.370 Bidders are required to disclose information about certain first-tier subcontractors in the offer submission envelope. Plans and Specifications may be also obtained at the office of the Port of Brookings Harbor. Electronic files will be emailed upon request.

The Bidder must comply as applicable with ORS 279C.800 through ORS 279C.870 or 40 USC 276a. Each Bidder must complete the Residency Statement, attached to the Offer Form. Bidder shall be currently registered with the Construction Contractors Board (CCB), holding the proper registration for the work contemplated herein, at the time of submittal. All Subcontractors participating in the project shall be similarly registered with the CCB at the time they propose to engage in subcontract work. The CCB registration requirements apply to all public works contracts unless superseded by federal law.

Prevailing Wage Rates for Public Works Contracts in Oregon, if required, are available on line at http://www.oregon.gov/boli/WHD/PWR/Pages/January_2014_Index.aspx.

Offers will be opened after 4:00 p.m. (PST). As afore-stated in the posted Bidding Instructions, the Port of Brookings Harbor reserves the right to reject any offer not in conformity with the offer requirements, or the right to reject all offers if it is in the best interest of the Port of Brookings Harbor.

ADDED INSTRUCTION TO BIDDERS

1. Contact Information

1.1 Port Contact Information: Bidders may direct all questions concerning the Contract Documents in writing, no later than three (3) calendar days prior to offer opening to Port of Brookings Harbor, 16340 Lower Harbor Road, Brookings, OR 97415. Contact person at the office is Gary Dehlinger, office phone (541) 469-2218, email gary@portofbrookingsharbor.com. The Port of Brookings Harbor is herein used synonymously with the term "Port" as used throughout the bid documents.

1.2 Engineer of Record's Representative Information: Questions concerning Drawings or Specifications should be directed in writing, no later than three (3) calendar days prior to offer opening to the Engineer of Record, Jack Akin, EMC-Engineers/Scientists, LLC, 450 Conestoga Circle, Jacksonville, Oregon 97530, Office (541) 474-9434, Cell (541) 261-9929, email emc@emcengineersscientists.com.

2. General Information

2.1 Scope of Work: The work contemplated under this contract includes all labor, tools, machinery, materials, transportation, equipment and services necessary for and reasonably incidental to, the completion of all work in connection with the project described in the Contract Documents.

2.2 Preparation: Special care should be exercised in the preparations of offers. Bidders must make their own estimates of the facilities and difficulties attending the performance of the work, including local conditions, uncertainty of weather, permit conditions and all other contingencies.

2.3 Discrepancies: If a Bidder finds discrepancies in, or omissions from the plans, specifications, contract documents, or have doubt as to their meaning; the Bidder shall at once notify the Port. The Port will then investigate and determine if an addendum will be issued.

2.4 Prevailing Wage: The Contractor and all subcontractors shall comply with the provisions of ORS 279C.800 through 279C.870, relative to Prevailing Wage Rates, as outlined in Sections C.1, C.2, and G.2.3 of the General Conditions, if applicable.

This invitation to offer and the resulting Contract are subject to the Bureau of Labor and Industries (BOLI) wage requirements, which are incorporated by reference:

Prevailing Wage Rates, if required, for Public Works Contracts in Oregon are available on line at http://www.oregon.gov/boli/WHD/PWR/Pages/January_2014_Index.aspx.

3. Offer Preparation

3.1 Offers are Offers: The offer is the Bidder's offer to enter into a contract which, if the offer is accepted for award, binds the Bidder to a contract and the terms and conditions contained in the invitation to offer. A Bidder shall not make the offer contingent upon the Port's acceptance of specifications or contract terms that conflict with or are in addition to those advertised in the Invitation to Offer.

3.2 Offer Form: The offer response shall be made on the form provided in the Invitation to Offer as prescribed by the Port (Bid Sheet). The Bidder may not alter, modify or change the offer form except as directed by offer addendum. Bidders are required to use the form provided within the Contract Documents. Offers may be rejected if they contain any recapitulation or restating of the work to be done, disclaimers, exceptions or other limitations. All offers must be sealed, typewritten or prepared in ink, or emailed and must be submitted on the Offer Form. No oral, telegraphic, telephone or facsimile offers will be accepted.

3.3 Addenda: The Port reserves the right to make changes to the Invitation to Offer and the resulting contract, by written addenda, prior to the closing time and date. Addenda will be mailed or faxed to all parties on the planholders list. The Port is not responsible for an Bidder's failure to receive notice of addenda. Addenda shall only be issued by the Port and upon issuance are incorporated into the Contract Documents or the resulting contract. If required by addendum, Bidders shall sign and return the addendum prior to the offer closing time and date.

3.4 Examination of Plans, Specifications and Work Site: It is understood that a Bidder, before submitting its offer, had made a careful examination of all plans, specifications, and contract documents; that the Bidder is fully informed as to the quality and quantity of materials and character of work required; and that the Bidder had made a careful examination of the location and conditions of the work and the sources of supply for materials. It is further understood that an offer awarded hereunder is subject to the Port being able to comply with all zoning ordinances or obtain rezoning of the property where necessary, and comply with local building code restrictions and conditions for the structure or structures contemplated in the offer documents, and any or all of which conditions may be contained in the contract and if such conditions are not satisfied may result in termination of the contract. The Port will in no case be responsible for any loss of for any unanticipated costs that may be suffered by the contractor as a result of the Contractor's failure to acquire full information in advance in regard to all conditions pertaining to the work.

3.5 Construction Contractor's Board (CCB): The Bidder shall be currently registered with the CCB, holding the proper registration for the work contemplated herein, at the time of offer submittal. All subcontractors participating in the project shall be similarly registered with the CCB at the time they propose to engage in subcontract work or valid license from the Oregon State Landscape Contractor's Board, as defined by ORS 671.530. The CCB registration requirements apply to all public works contracts unless superseded by federal law.

3.6 Delinquent Oregon Taxes: No contract will be awarded to a Bidder who cannot certify they are not in any violation of Oregon tax laws. For purposes of this requirement, "Oregon Tax Laws" means those programs listed in ORS 305.380 (4) which is incorporated herein by this reference. Examples include the state inheritance tax, personal income tax, withholding tax, corporation income and excise taxes, amusement device tax, timber taxes, cigarette tax, other tobacco tax, 9-1-1 emergency communications tax, the home ports and renters property tax relief program and local taxes administered by the Department of Revenue.

3.7 Drug Testing Program: Bidder must have a "Qualifying Employee Drug-testing Program" pursuant to ORS 279C.505.

3.8 First-Tier Subcontractor Disclosure Instructions: Pursuant to ORS 279C.370, Bidders are required to disclose information about certain first-tier subcontractors when the Port estimates the contract value for a public improvement to be greater than \$100,000. Specifically, when the contract amount of a first-tier subcontractor furnishing labor, or labor and materials, it would be greater than or equal to: (i) 5% of the project offer, but at least \$15,000, or (ii) \$350,000 regardless of the percentage, the Bidder must disclose the following information about that subcontract in its offer submission or within two (2) working hours after offer closing:

- a) The subcontractor's name,
- b) The category of work that the subcontractor would be performing, and
- c) The dollar value of the subcontract.

If the Bidder will not be using any subcontractors that are subject to the above disclosure requirements, the Bidder is required to indicate "NONE" on the accompanying Disclosure Form. The Port MUST reject an offer if the Bidder fails to submit the disclosure form with this information by the stated deadline. OAR 137-049-0360. An Bidder shall submit the disclosure form required by OAR 137-049-0360 either in its offer submission or within two (2) working hours after Offer Closing in the manner specified by the Invitation to Offer.

Compliance with the disclosure and submittal requirements of ORS 279C.370(2) and (3) and these instructions is a matter of responsiveness. Offers which are submitted by Offer Closing, but for which the disclosure submittal has not been made by the specified deadline, are not responsive and shall not be considered for Contract award. The Port shall obtain, and make available for public inspection, the disclosure forms required by ORS 279C.370 and OAR 137-049-0360.

The Port shall also provide copies of disclosure forms to the Bureau of Labor and Industries as required by ORS 279C.835. The Port is not required to determine the accuracy or completeness of the information submitted. Substitution of affected first-tier subcontractors shall be made only in accordance with ORS 279C.370.

3.9 Use of Brand or Trade Names: Any brand or trade names when used are for the purpose of establishing a basis of quality, certain machinery, equipment or kinds of materials, either by description or process or by designating a manufacturer by name and referring to its brands or product designation, or by specifying a kind of material.

It is not the intent of this contract to exclude other processes, equipment, or materials of equal quality, value, utility or merit. Whenever a process is designated or a manufacturer's name, brand or item is designated or described, it shall be understood that the words "or Equal" follow such name, designation or description, whether in fact they do so or not. For those items designated with "or Approved Equal", approval shall be obtained prior to the offer closing in accordance with Equipment, Methods or Material Substitution. Any items designated "as Required", no substitutions will be considered.

3.10 Equipment Methods or Material Substitution: When a brand name(s) is required by the specifications, all Bidders shall provide the specified product unless another product or products are approved through product substitution. Bidders may request approval in writing on company letterhead to the Engineer of Record's Representative, not less than ten (10) calendar days prior to offer closing. Each request shall contain sufficient information to determine product acceptability. A product substitution request that is not complete may not be considered. The Engineer of Record shall determine, in its sole discretion, whether an Bidder's requested substitution is "Equal". Approval of any substitute equipment, method or materials shall be issued in the form of an Addendum issued no later than seventy-two (72) hours prior to offer closing.

3.11 Bid Security: Each offer shall be accompanied by a certified or cashier's check or bid bond on the form included in the contract documents payable to the Port in an amount equal to ten percent (10%) of the total amount offer. Bid Security shall be furnished to the Port as security against failure of the undersigned to comply with all requirements within the time frames established subsequent to notification of award. If the undersigned fails to execute the Contract, furnish a Performance Bond and a Payment Bond, or furnish certificates of insurance, then the Port may collect under the Bid Security.

3.12 Unit and Total Price: All designations and prices shall be fully and clearly set forth. The written offer price shall prevail over the numerical offer price.

3.13 Signature on Offer: Offers must be signed in ink by an authorized representative of the Bidder. Signature on an offer certifies that the offer is made without connection with any person, firm or corporation making an offer for the same goods and/or services and is in all respects fair and without collusion or fraud. Signature on an offer also certifies that the Bidder had read and fully understands all specifications, terms and conditions. No consideration will be given to any Claim resulting from offering without comprehending all requirements of the Contract Documents OAR 137-049-0260(3).

3.14 Protest of Offer Requirements: Bidders may, in writing protest or request changes of any specifications or contract terms. This written protest or request must be received by the Port unless stated differently in the offering documents no later than ten (10) calendar days prior to the Offer Closing date.

The written protest or request shall include the reasons for the protest or request, and any proposed changes to the offer specifications or contract terms. Envelopes containing offer protests shall be marked identifying the project name, closing date, time and include the words "Offer Protest".

4. Offer Submission

4.1 Submission Location: The offer and all required attachments must be received at the office of the Port of Brookings Harbor, 16340 Lower Harbor Road, Brookings, OR 97415, Attention: Gary Dehlinger, Port Manager, by offer closing **September 2nd, 2020**, at 4:00 p.m. (PST).

Submit the offer in a sealed envelope marked "PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING", or by email. Offers must be received prior to offer closing time.

4.2 Subcontractor Disclosure Form Submission: The Subcontractor Disclosure Form must be received with the offer submission or by 4:00 p.m. (PST) on the offer closing date.

4.3 Subcontractor Responsiveness: Compliance with the Subcontractor Disclosure and submittal requirements of ORS 279C.370(2) and (3) and this rule is a matter of responsiveness. Offers which are submitted by offer closing, but for which the Subcontractor Disclosure submittal has not been made by the specified deadline, are not Responsive and shall not be considered for contract award.

4.4 Offer Modification: Once submitted, offers may be modified in writing prior to the time and date set for offer closing. Modifications shall be prepared on the Bidder's letterhead, signed by an authorized representative of the Bidder, state that the new document supercedes or modifies the prior offer and be submitted in a sealed envelope, or by email, appropriately marked identifying the project name, closing time and date. Telephone, telegraphic and facsimile modifications are not acceptable.

4.5 Offer Withdrawals: An offer may be withdrawn prior to the offer closing time and date. Offers may be withdrawn in writing, on the Bidder's letterhead, signed by an authorized representative of the Bidder.

4.6 Late Offers: No offer received after offer closing time will be considered. The Port shall not be responsible for the proper identification and handling of any offer not submitted in the proper form or specified location.

5. Offer Opening

5.1 Offers will be opened at the Port of Brookings Harbor office by 4:00 p.m. (PST) September 4th, 2020. Award decisions will not be made at the offer opening.

6. Offer Results

6.1 Offer Notification: To obtain offer results, a personal inspection may be made of the offer files at a later date, by appointment only, during regular business hours. Awarded offer files are public records and available for review upon request to the Port.

6.2 Offer Tabulation: Bidders may request tabulations of offers from the Port. Each request for offer tabulation must be written indicating the project name, offer closing date, your name and mailing address.

7. Offer Evaluation and Award

7.1 Offer Award: A contract may be awarded to the Lowest Responsible/Responsive Bidder, subject to the provisions of the offer requirements. The competency and responsibility of the Bidders and of their proposed subcontractors will also be considered in making the award.

7.2 Lowest Responsible/Responsive Bidder: Offers will be evaluated to identify the "lowest responsible/responsive Bidder". The "lowest responsible/responsive Bidder" is the lowest Bidder who has substantially complied with all requirements of the Contract Documents and who can be expected to deliver promptly and perform reliably.

7.3 Method of Award: Offer award will follow the procedure set forth in the Contract Documents, the Port's Public Contract Rules and the Oregon Attorney General's Model Public Contract Rules in that order of priority. The Port reserves the right to make the award by item, groups of items, entire offer, alternative offer or add/deduct whichever is in the best interest of the Port.

7.4 Unit and Total Price: The price per item shall be clearly shown in the space provide in the Bid Sheet. The pricing shall be extended to show the total when required. In case of errors in extension the unit price shall prevail. The written unit price shall prevail over the numerical unit price.

7.5 Cash Discounts: Cash discounts will not be considered for award purposes unless stated in the Contract Documents.

7.6 Oregon Preference: Awards shall be subject to preference for products produced or manufactured in Oregon, price, fitness and quality being equal as defined by ORS 279A.120.

7.7 Reciprocal Law: In determining the lowest responsible Bidder, a nonresident Bidder eligible to receive a preference in the state that the Bidder resides, shall have that same percentage preference added to the offer amount, pursuant to ORS 279A.120.

7.8 Offer Rejection: The Port may reject any offer not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all offers upon a finding of the Port that it is in the public interest ORS 279C.395.

7.9 Protest of Award: An adversely affected or aggrieved Bidder may protest contract award within the time stipulated in the bidding documents per OAR 137-049-0450, this timeline shall be no more than ten (10) calendar days following issuance of the written tentative notice of award. Notice of contract award shall consist of either a notice to the apparent lowest Bidder or issuance of the Notice to Proceed (whichever is earliest). Unsuccessful Bidders are not generally notified that a contract is awarded. In order to be an adversely affected or aggrieved Bidder, the Bidder must claim to be eligible for award of the contract as the lowest responsible and responsive Bidder and that any and all lower Bidders are ineligible to receive contract award. An actual Bidder who is adversely affected or aggrieved by the award of the contract to another Bidder may protest award, in writing, within the timeline established. The written protest shall state the grounds upon which the protest is based. No protest of award shall be considered after the established timelines. Pursuant to OAR 137-049-0450, no protest against award because of the content of the specifications or contract terms shall be considered after the deadline for submitting protests for specifications or contract terms.

8. Contract Period and Notice to Proceed

8.1 Contract Performance Period: The Bidder shall note the contract period in calendar days which begins with the Notice to Proceed and ends with the Final Completion Date. The Bidder should make due allowance for any specified on-site work restrictions or other probable difficulties (weather, high water etc.) which may be encountered to assure that the work can be accomplished on schedule within the contract period.

8.2 Public Works Bond: The Bidder, shall file with the Construction Contractors Board and maintain in full force and effect a public works bond prior to starting work on the project. The Bidder will also require in every subcontract that the subcontractor file a public works bond prior to starting work on the project, unless exempt. ORS279C.830(2).

8.3 Performance Bond: The Bidder, to whom award is made, must enter into written Contract within fourteen (14) calendar days after the prescribed forms are presented to them for signature. Failure to enter into a Contract may result in bid bond forfeiture and result in award to the next lowest responsible/responsive Bidder. A 100% performance bond is required in the full amount of the Contract price.

8.4 Schedule of Values: Following the contract award and issuance of the notice to proceed the Contractor shall within ten (10) calendar days submit a lump sum offer cost breakdown, separated in major items of work on the form as provided by the Engineer of Record's Representative. Unless objected to by the Port, this cost breakdown and the amount of accepted work performed shall be used as the basis for determination of progress payments to the Contractor during the construction period.

9. Anticipated Project Schedule

See "Bid Doc #1", Schedule/Timeline.

End of Instruction to Bidders Addendum

**ATTACHMENT "A" – OFFER FORM
RESIDENCY INFORMATION**

ORS 279A.120 states "In determining the lowest responsible Bidder, a public contracting agency shall, for the purpose of awarding the contract, add a percent increase on the offer/proposal of a non-resident Bidder equal to the percent, if any, of the preference given to the Bidder in the state in which the Bidder resides."

"Resident bidder" means a Bidder that has paid unemployment taxes or income taxes in this state during the twelve (12) calendar months immediately preceding submission of the offer, has a business address in this state and has stated in the offer whether the Bidder is a "resident bidder".

"Non-resident bidder" means an Bidder who is not a "resident bidder" as defined above.

a. Check one: Bidder is a () resident bidder () non-resident bidder

b. If a resident bidder, enter your Oregon business address:

c. If a non-resident bidder, enter your state of residency: _____

d. If a non-resident bidder, do you or your firm receive, or are you or your firm eligible for, any preference in award of contracts with your state's government or with other governmental bodies in your state.

Check one: () yes () no

If yes, state your preference percentage: _____ %

If yes, but not a percentage of bid/proposal price, describe the preference:

If yes, state the law or regulation that allows the preference described (legal citation): _____

ATTACHMENT "B" – OFFER FORM: REFERENCES

Bidder shall provide a list of three (3) different project references, one of which must be a governmental body with their Offer that can be contacted regarding the quality of workmanship and service that the Bidder provided on projects of comparable size and scope.

Project Reference #1

Name of Project:

Project Location:

Project Date:

Project Port Name:

Name of Contact Person #1:

Telephone Number / Fax Number for Contact Person #1:

Project Reference #2

Name of Project:

Project Location:

Project Date:

Project Port Name:

Name of Contact Person #1:

Telephone Number /Fax Number for Contact Person #1:

Project Reference #3

Name of Project:

Project Location:

Project Date:

Project Port Name

Name of Contact Person #1:

Telephone Number /Fax Number for Contact Person #1:

BID BOND

We, _____, as "Principal,"
(Name of Principal)

and _____, an _____ Corporation,
(Name of Surety)

authorized to transact Surety business in Oregon, as "Surety," hereby jointly and severally bind ourselves, our respective heirs, executors, administrators, successors and assigns to pay unto the Port of Brookings Harbor "Port" the sum of (\$_____) _____ dollars.

WHEREAS, the condition of the obligation of this bond is that Principal has submitted its proposal or offer to the Port in response to Port's procurement document for the project identified as: Port of Brookings Harbor Instructions, Bid Sheet, Request For Proposals – PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING Project, which proposal or offer is made a part of this bond by reference, and Principal is required to furnish bid security in an amount equal to ten (10%) percent of the total amount of the offer pursuant to ORS 279C.365 (4) and the procurement document.

NOW, THEREFORE, if the proposal or offer submitted by Principal is accepted, and if a contract pursuant to the proposal or offer is awarded to Principal, and if Principal enters into and executes such contract within the time specified in the procurement document and executes and delivers to the Port its good and sufficient performance and payment bonds required by the Port within the time fixed by Port, then this obligation shall be void; otherwise, it shall remain in full force and effect.

IN WITNESS WHEREOF, we have caused this instrument to be executed and sealed by our duly authorized legal representatives this _____ day of _____, 20__.

PRINCIPAL: _____

SURETY: _____

By _____
Signature

BY ATTORNEY-IN-FACT:

Official Capacity

Name

Attest: _____
Corporation Secretary

Signature

Address

City State Zip

Phone

Fax

**FIRST-TIER SUBCONTRACTOR DISCLOSURE FORM
(OAR 137-049-0360)**

Offers which are submitted by Offer Closing, but for which a required disclosure submittal has not been made by the specified Disclosure Deadline, are not responsive and shall not be considered for Contract award

PORT SUPPLIED INFORMATION:

PROJECT NAME: PORT OF BROOKINGS HARBOR – Instructions, Bid Sheet, Request For Proposals – PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING Project

OFFER CLOSING Date: September 2nd, 2020 Time: 4:00 p.m. (PST)

Deliver Form To: Port of Brookings Harbor

Designated Recipient: Gary Dehlinger, Phone #: (541) 469-2218

Port's Address: 16340 Lower Harbor Road, Brookings, OR 97415

INSTRUCTIONS:

The Port will insert "N/A" above if the contract value is not anticipated to exceed \$100,000. Otherwise this form must be submitted either with the offer or within two (2) working hours after the advertised offer closing date and time; but no later than the DISCLOSURE DEADLINE stated above.

Unless otherwise stated in the solicitation, this document shall not be submitted by facsimile. It is the responsibility of Bidders to submit this disclosure form and any additional sheets, with the offer number and project name clearly marked, at the location indicated by the specified disclosure deadline (**September 2nd, 2020**).

List below the Name, Category of Work and Dollar Value for each first-tier subcontractor that would be furnishing labor, or labor and material, for which disclosure is required. Enter the word "NONE" if there are no first-tier subcontractors subject to disclosure. ATTACH ADDITIONAL SHEETS IF NECESSARY.

BIDDER DISCLOSURE:

	SUBCONTRACTOR NAME	CATEGORY OF WORK	DOLLAR VALUE
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

The above listed first-tier subcontractor(s) are providing labor, or labor and material, with a Dollar Value equal to or greater than:

- a) 5% of the total Contract Price, but at least \$15,000. If the Dollar Value is less than \$15,000 do not list the subcontractor above; or
- b) \$350,000 regardless of the percentage of the total Contract Price.

Form Submitted By (Bidder Name): _____

Contact Name: _____ Phone #: _____

AGREEMENT

THIS AGREEMENT, between Port of Brookings Harbor, a special district of the State of Oregon, hereinafter called the "Port and _____ doing business as (an individual,) or (a partnership,) or (a corporation) hereinafter called the "Contractor" for the Project entitled "PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING", hereinafter called the "Project".

This Agreement means "Contract" and/or "Contract Documents", and includes the following:

- Instruction to Bidders
- Approved Material, Product or Equipment Substitutions
- Revised Bid Sheet
- Residency Statement
- First-Tier Subcontractor Disclosure Form
- Bid Security
- Drawings
- Specifications
- General Conditions for Public Improvement Contracts
- Supplemental General Conditions
- Addenda
- Payment Bond
- Performance Bond
- Notice of Intent to Award
- Agreement
- Agreement Amendments
- Insurance Certificates
- Notice to Proceed
- Change Orders
- Approved Shop Drawings
- Notice of Substantial completion or Project Acceptance
- Warranty Period

WITNESSETH: That for and in consideration of, the payments and Agreement hereinafter mentioned: The Contractor will commence and complete the construction of the Project. The Contractor acknowledges receipt of all Contract Documents in existence at the date the Agreement is signed; and

The Contractor will furnish all of the materials, supplies, tools, equipment, labor, and other services necessary for the construction and completion of the Project described herein; and

In the event the Contractor fails to complete the work within the stipulated contract period, the Contractor shall be liable for and shall pay to the Port a penalty in the amount of two-hundred and fifty dollars (\$250.00) per calendar day to commence on the first calendar day after the required completion date and to continue after each and every calendar day until all work is satisfactorily completed as specified in the Contract Documents; and

The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the fixed sum of \$ _____
Unless the Contract Price is modified by executed Change Order; and

The Contractor shall certify in the Agreement, and it shall be a condition of the bond, as provided by ORS 279C.800 through 279C.878, that in performing this Agreement the Contractor will pay and cause to be paid not less than the prevailing rate of wages as of the date of the public notice, per hour, per day, and per week for and to each and every workman who may be employed in and about the performance of this Contract; and

The Contractor certifies and shall comply with all applicable Public Contract Laws to include ORS 279C.500 to ORS 279C.530 and the Oregon Worker's Compensation Laws as required by ORS 656.017 or the Davis Bacon Act 40 USC 276a; and

The Contractor shall pay a fee equal to one-tenth of one percent (0.1 percent) of the price of this Contract. The fee shall be paid on or before the first progress payment or 60 calendar days from the date work first began on the Contract, whichever comes first. The fee is payable to the Bureau of Labor and Industries; and

The Contractor certifies, under penalty of perjury, that the Contractor's Company is not in violation of any Oregon tax laws; and

The Contractor has read and fully understands all Contract Documents, Contract terms and conditions and understands that in signing this Agreement the Contractor waives all rights to plead any misunderstandings regarding the same; and

The Port agrees to pay the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Agreement, unless otherwise modified by written notice or executed Change Order; and

Should any clause or section of this Agreement be declared by court to be void or voidable, the remainder of this Agreement shall remain in full force and effect. Any attorney fees, costs and disbursements necessary to enforce this Contract through litigation including appeals shall be awarded to the prevailing party. Any mediation or arbitration costs shall be split equally between the parties; and

The Agreement is executed in the State of Oregon and is subject to Oregon law and jurisdiction it is executed in; and

Failure to enforce any provision of this Contract does not constitute a continuing waiver of that provision, any other provision, or the entire Contract. Contractor waives any right to Claim mistake or misrepresentation regarding the terms and conditions of the Contract Documents and the present and/or reasonably foreseeable conditions which may affect the Project site(s); and

Contractor covenants and agrees to bind any and all Subcontractor(s) for performance of work under this Agreement. Any reference to Contractor shall include any and all "Subcontractor(s)" ad infinitum; and

The rights and duties under this Agreement shall not be modified, delegated, transferred or assigned, except upon written signed consent of both parties. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns.

THE CONTRACT DOCUMENTS CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE IN TERMS OF THIS CONTRACT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY FOR THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN NOTICE SPECIFIED HEREIN REGARDING THIS CONTRACT. THE CONTRACTOR, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HERENY ACKNOWLEDGES THAT HE/SHE HAS READ THIS CONTRACT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate, each of which shall be deemed an original on the date executed by all parties.

CONTRACTOR:

Company Name: _____	Signature: _____
Typed Name: _____	Title: _____
Federal Tax ID No.: _____	CCB Number: _____

PORT:

Approved by Port's Legal Counsel

Name: _____	Name: _____
Signature: _____	Signature: _____
Typed Name: _____	Typed Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

End of Agreement

PAYMENT BOND

Bond No. _____
Solicitation _____
Project Name _____

_____ (Surety #1)	Bond Amount No. 1:	\$ _____
_____ (Surety #2)*	Bond Amount No. 2:*	\$ _____
* <i>If using multiple sureties</i>	Total Penal Sum of Bond:	\$ _____

We, _____, as Principal, and the above identified Surety(ies), authorized to transact surety business in Oregon, as Surety, hereby jointly and severally bind ourselves, our respective heirs, executors, administrators, successors and assigns firmly by these presents to pay unto the Port of Brookings Harbor the sum of (Total Penal Sum of Bond) _____ (Provided, that we the Sureties bind ourselves in such sum "jointly and severally" as well as "severally" only for the purpose of allowing a joint action or actions against any or all of us, and for all other purposes each Surety binds itself, jointly and severally with the Principal, for the payment of such sum only as is set forth opposite the name of such Surety), and

WHEREAS, the Principal has entered into a contract with the Port of Brookings Harbor, the plans, specifications, terms and conditions of which are contained in above-referenced Solicitation;

WHEREAS, the terms and conditions of the contract, together with applicable plans, standard specifications, special provisions, schedule of performance, and schedule of contract prices, are made a part of this Payment Bond by reference, whether or not attached to the contract (all hereafter called "Contract"); and

WHEREAS, the Principal has agreed to perform the Contract in accordance with the terms, conditions, requirements, plans and specifications, and schedule of contract prices which are set forth in the Contract and any attachments, and all authorized modifications of the Contract which increase the amount of the work, or the cost of the Contract, or constitute authorized extensions of time for performance of the Contract, notice of any such modifications hereby being waived by the Surety:

NOW, THEREFORE, THE CONDITION OF THIS BOND IS SUCH that if the Principal shall faithfully and truly observe and comply with the terms, conditions and provisions of the Contract, in all respects, and shall well and truly and fully do and perform all matters and things by it undertaken to be performed under said Contract and any duly authorized modifications that are made, upon the terms set forth therein, and within the time prescribed therein, or as extended therein as provided in the Contract, with or without notice to the Sureties, and shall indemnify and save harmless the Port of Brookings Harbor and members thereof, its officers, employees and agents, against any claim for direct or indirect damages of every kind and description that shall be suffered or claimed to be suffered in connection with or arising out of the performance of the Contract by the Contractor or its subcontractors,

and shall promptly pay all persons supplying labor, materials or both to the Principal or its subcontractors for prosecution of the work provided in the Contract; and shall promptly pay all contributions due the State Industrial Accident Fund and the State Unemployment Compensation Fund from the Principal or its subcontractors in connection with the performance of the Contract; and shall pay over to the Oregon Department of Revenue all sums required to be deducted and retained from the wages of employees of the Principal and its subcontractors pursuant to ORS 316.167, and shall permit no lien nor claim to be filed or prosecuted against the Port on account of any labor or materials furnished; and shall do all things required of the Principal by the laws of this State, then this obligation shall be void; otherwise, it shall remain in full force and effect.

Nonpayment of the bond premium will not invalidate this bond nor shall the Port of Brookings Harbor, or the above-referenced members, officers, employees or agents be obligated for the payment of any premiums.

This bond is given and received under authority of ORS Chapter 279, the provisions of which hereby are incorporated into this bond and made a part hereof.

IN WITNESS WHEREOF, WE HAVE CAUSED THIS INSTRUMENT TO BE EXECUTED AND SEALED BY OUR DULY AUTHORIZED LEGAL REPRESENTATIVES:

Dated this _____ day of _____, 20__.

PRINCIPAL: _____

By _____
Signature

Official Capacity

Attest: _____
Corporation Secretary

SURETY: _____
[Add signatures for each if using multiple bonds]

BY ATTORNEY-IN-FACT:
[Power-of-Attorney must accompany each bond]

Name

Signature

Address

City State Zip

Phone Fax

PERFORMANCE BOND

Bond No. _____
Solicitation _____
Project Name _____

_____ (Surety #1)	Bond Amount No. 1: \$ _____
_____ (Surety #2) *	Bond Amount No. 2: * \$ _____
<i>* If using multiple sureties</i>	Total Penal Sum of Bond: \$ _____

We, _____ as Principal, and the above identified Surety(ies), authorized to transact surety business in Oregon, as Surety, hereby jointly and severally bind ourselves, our respective heirs, executors, administrators, successors and assigns firmly by these presents to pay unto the Port of Brookings Harbor the sum of (Total Penal Sum of Bond) _____ (Provided, that we the Sureties bind ourselves in such sum "jointly and severally" as well as "severally" only for the purpose of allowing a joint action or actions against any or all of us, and for all other purposes each Surety binds itself, jointly and severally with the Principal, for the payment of such sum only as is set forth opposite the name of such Surety), and

WHEREAS, the Principal has entered into a contract with the, the plans, specifications, terms and conditions of which are contained in the above-referenced Solicitation;

WHEREAS, the terms and conditions of the contract, together with applicable plans, standard specifications, special provisions, schedule of performance, and schedule of contract prices, are made a part of this Performance Bond by reference, whether or not attached to the contract (all hereafter called "Contract"); and

WHEREAS, the Principal has agreed to perform the Contract in accordance with the terms, conditions, requirements, plans and specifications, and all authorized modifications of the Contract which increase the amount of the work, the amount of the Contract, or constitute an authorized extension of the time for performance, notice of any such modifications hereby being waived by the Surety:

NOW, THEREFORE, THE CONDITION OF THIS BOND IS SUCH that if the Principal herein shall faithfully and truly observe and comply with the terms, conditions and provisions of the Contract, in all respects, and shall well and truly and fully do and perform all matters and things undertaken by Contractor to be performed under the Contract, upon the terms set forth therein, and within the time prescribed therein, or as extended as provided in the Contract, with or without notice to the Sureties, and shall indemnify and save harmless the Port of Brookings Harbor, and members thereof, its officers, employees and agents, against any direct or indirect damages or claim of every kind and description that shall be suffered or claimed to be suffered in connection with or arising out of the performance of the Contract by the Principal or its subcontractors, and shall in all respects perform said contract according to law, then this obligation is to be void; otherwise, it shall remain in full force and effect.

Nonpayment of the bond premium will not invalidate this bond nor shall the State of Oregon, or the above-referenced members, officers, employees and agents, be obligated for the payment of any premiums.

This bond is given and received under authority of ORS Chapter 279, the provisions of which hereby are incorporated into this bond and made a part hereof.

IN WITNESS WHEREOF, WE HAVE CAUSED THIS INSTRUMENT TO BE EXECUTED AND SEALED BY OUR DULY AUTHORIZED LEGAL REPRESENTATIVES.

Dated this _____ day of _____, 20__.

PRINCIPAL: _____

By _____

Signature

Official Capacity

Attest: _____

Corporation Secretary

SURETY: _____

[Add signatures for each surety if using multiple bonds]

BY ATTORNEY-IN-FACT:

[Power-of-Attorney must accompany each surety bond]

Name

Signature

Address

City

State

Zip

Phone

Fax

CONTRACTOR'S RELEASE OF LIENS AND CLAIMS FORM

To: Gary Dehlinger
Port of Brookings Harbor
16340 Lower Harbor Road,
Brookings, OR 97415,

From: _____

Project: **PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND
ADDITIONAL PARKING**
0

In connection with our request for final payment for the above Project, I, _____
Hereby state that

All subcontractors and suppliers have been paid in full,
All obligations on the Project have been satisfied,
All monetary claims and indebtedness have been paid,
All disputes with property owners have been resolved,

To the best of my knowledge, there are no liens or claims of any kind outstanding
against the Project. Furthermore, I agree to indemnify and hold harmless the Port of
Brookings Harbor from any and all Claims for labor or materials furnished under the
Contract for the above Project.

Dated this _____ day of _____, 20 ____.

Contractor: _____

By: _____ Title: _____

State of Oregon

County of _____

On this _____ day of _____, 20 ____ . before me personally appeared

____ Whom I know personally
____ Whose identity I proved on the basis of _____
____ Whose identity I proved on the oath/affirmation of _____
a credible witness to be the signer of the above document, and he/she acknowledges
that he/she executed the same.

S
E
A
L

Notary Public _____

My Commission Expires: _____

Bid Doc #4: BID SHEET (with Addendum): PORT OF BROOKINGS HARBOR - ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING Project

Bidder agrees to perform all the work described in the specifications and shown on the plans, for the following itemized prices (see Bid Doc #5 for details & specifications):

No.	Item	Price
1	After assuring that all utilities have been capped, locked out and/or disconnected, demolish the former Zola's Pizza building and foundation.	
2	Clean up all materials from the demolition.	
3	Excavate and rough grade the designated area.	
4	Install storm conveyance pipes and catch basins.	
5	Construct planter curbing.	
6	Construct asphalt pavement.	
7	Place parking stripes.	
TOTAL BID		

Amounts are to be shown clearly in figures.

The unit prices shall include all labor, materials, overhead, profit, insurance, etc., to cover the finished work.

Bidder understands that the Port reserves the right to reject any or all bids and to waive any informalities in the bidding.

The bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving bids.

Bid Sheet ADDENDUM

The undersigned, as Bidder, declares:

That the only persons or parties interested in this Offer as principals are those named herein; and

That this Offer is made without collusion with any other person, firm or corporation; and

That the Bidder has carefully examined the Contract Documents, Addenda, Specifications, Drawings, etc. (Bid Docs #1, #2, #3, #4 and #5).

The Bidder acknowledges receipt, has read and understands all Contract Documents in existence at the date the Bid Sheet is signed. The Bidder waives all rights to plead any misunderstanding regarding the same.

If this Offer is accepted, the Bidder shall certify in the Contract Agreement, and it shall be a condition of the payment bond, as provided by ORS 279C.800 through 279C.870, that in performing this Contract the Bidder will pay and cause to be paid not less than the prevailing rate of wages as of the date of the Public Notice, per hour, per day and per week for and to each and every workman who may be employed in and about the performance of this Contract; and

The Bidder understands that if a contractor or first-tier subcontractor fails to pay for labor or services, the Port of Brookings Harbor can pay and withhold these amounts from payments due the Bidder. (ORS 279C.515)

The Bidder will pay daily, weekly, weekend, holiday overtime as required in (ORS 279C.540). The Bidder will provide a written schedule to employees showing the number of hours per day and days per week the employee may be required to work (ORS 279C.520) The Bidder will pay for any medical services they have agreed to pay (ORS 279C.530).

The Bidder shall comply with all applicable Public Contract Laws to include ORS 279C.500 to ORS 279C.530 and the Oregon Workers Compensation Laws as required by ORS 656.017; and

The Bidders Company has a valid Certificate of Registration with the Construction Contractors Board, in accordance with ORS 701 et. seq for all the work described herein. Bidders' Registration Number is _____ .

The Bidder by its signature, hereby attests or affirms under penalty of perjury that he/she is authorized to act on behalf of the Contractor in this matter, that he/she has authority and knowledge regarding the payment of taxes, and that the Contractor is, to the best of my knowledge, not in violation of any Oregon tax laws; and

The Bidder by its signature, hereby attests or affirms under penalty of perjury that the Bidder is authorized to act on behalf of Contractor in this matter, and to the best of Bidder's knowledge the Contractor has not discriminated against minority, women or emerging small business enterprises in obtaining any required subcontracts, and that the Contractor is not in violation of any Discrimination Laws; and

The Bidder has read, completed and attached to the Bid Sheet Attachment "A" Residency Information, and Attachment "B" References.

The Bidder is required to submit the First Tier Subcontractor Disclosure Form. If the Bidder will not be using any subcontractors that are subject to the disclosure requirements, the Bidder must indicate the word "NONE" on the Disclosure Form and comply with ORS 279C.370; and

The Bidder certifies by its signature on this Bid Sheet that the Bidder has a Qualifying Drug Testing Program in place for its employees, pursuant to ORS 279C.505; and

The Bidder agrees that failure to complete the work by the specified time will result in actual damage to the Port. It is agreed that the Contractor shall pay to the Port, not as a penalty but as liquidated damages, Two-Hundred and Fifty dollars (\$250.00) per day for each day elapsed past the date set for Final Completion, until such time as Final Completion has been obtained. Liquidated damages may be deducted by the Port from any funds due the Contractor; and the Bidder will accept as full payment the amount earned under this Contract as set forth in the Bid documents, and that, if this Offer is accepted, the Bidder will Contract with the Port, in the said form of Contract, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the Contract, in the manner and time therein prescribed; and

The Bidder by whom this Offer is submitted, and by whom the Contract will be entered into in the event the award is made, is

("a corporation", "a partnership" or "an individual")

doing business at _____
(street address)

(city, state, zip code)

which is the address where all communications concerned with this Offer and the Contract should be sent; and

The names of the president, treasurer and manager of the bidding corporation, or the names and residences of all persons and parties interested in this Offer as partners or principals are as follows; and

Name	Address
_____	_____
_____	_____
_____	_____
_____	_____

The name of the surety by which the Surety Bond covering the Contract, if awarded, will be furnished, and the name and address of the surety's local agent are as follows (attach a separate sheet if using more than one surety); and

Name of Surety _____

Name of Agent _____

Address _____

BIDDER:

Dated this _____ day of _____, 20 _____

Signature: _____

Typed Name: _____ Title: _____

Company Name: _____

Address: _____

Telephone: _____ Fax: _____

Federal Tax Identification Number: _____

End of Bid Sheet

Bid Doc #5: Specifications and Drawings

**PORT OF BROOKINGS HARBOR – ZOLA'S PIZZA DEMOLITION AND
ADDITIONAL PARKING**

1.0 Project Summary *(Note: All Sheet references below are from the attached drawing package entitled "ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING")*

Project sequence is as follows:

1. Please review the General Notes on Sheet C1.2., and follow general safety precautions as described in Section 17.0 below.
2. Implement erosion control as shown in Sheet No. C3.0, noting the ESCP Legend and Wet Weather Construction notes on Sheet 3.1, ESCP Responsibility and Sequencing on Sheet C3.1, and per Section 3.0 below.
3. Review and implement selected inlet protection, sediment fencing and sediment transport prevention options as described in Sheet No.s C3.1, C3.2 and C3.3, and per Sections 3.0 and 4.0 below, monitoring, maintaining and replacing protection as needed.
4. Implement traffic control, material transport, ingress and egress and material staging area as agreed beforehand with Port Staff.
5. Clear and grub area as needed per Section 10.0 below.
6. Demolish building and foundation as shown on Sheet 2.0, and clean up materials from demolition of building on the worksite, assuring that all utilities have been capped, locked out and/or disconnected, per Section 11.0 below.
7. Excavate and rough grade per Sections 12.0 and 13.0 below entire area indicated for demolition on Sheet No. C2.0. See Grading Notes on Sheet C1.3.
8. Install storm conveyance pipes and catch basins as shown on Sheet No. C4.0 (with cross sections shown on Sheet C4.1), and Details on Sheets C5.0 and C5.1. See Storm Drain Notes on Sheet C1.3.
9. Construct planter curbing as shown on Sheet No. C4.0. Refer to Sections 14.0 and 15.0 regarding concrete.
10. Construct asphalt pavement with drainage on approach as shown on Sheets 4.0 (refer to applicable Keynotes) and 4.1 (elevation view), and per Section 16.0 below.
11. Place parking stripes as shown on Sheet C4.0 (refer to applicable Keynotes). Also review Parking Notes on Sheet C1.3.

2.0 Cleanup After Completion

1. Upon completion of the work, clean up and remove from the Port property all refuse and unused materials of any kind resulting from the work.
2. Provide the following documents:
 - a. A written request for final inspection.
 - b. A clean set of drawings marked, showing all deviations from the planned construction (as built) and representing a complete record of the actual location of all completed work.
 - c. Provide test results as required.

3.0 Erosion Control

1. Temporary Sediment Fences:
 - a. Maintain Port furnished and installed upland sediment fence for the duration of the project.
 - b. All excavated material from sediment fence installation shall be firmly re-deposited along the entire trenched area on the uphill side of the fence.
 - c. The sediment fence shall be installed to follow the contours where feasible. The fence posts shall be spaced a maximum of 6 feet apart and driven securely into the ground a minimum of 24 inches.
 - d. Sediment fences shall be inspected by the Contractor immediately after each rainfall and at least daily during prolonged rainfall. Any required repairs, relocations or additions shall be made immediately.
 - e. At no time shall more than one foot of sediment be allowed to accumulate behind a sediment fence. Sediment should be removed or regraded into slopes, and the sediment fences repaired and reestablished as needed
 - f. Sediment fences shall be removed when they have served their useful purpose, but not before the up slope area has been permanently protected and stabilized.
2. Straw Bale Sediment Barrier: Maintain Port furnished 45 to 60-pound rectangular straw bales that are wire-bound or string-tied. Secure straw bales with wooden stakes (2"x2"x 3 feet), and wattles if used shall comply with ODOT specifications 00280.16(e), type 3.
 - a. Straw bales and wattles may be used to divert runoff around active work areas or into sediment filtration/sedimentation areas.
 - b. Straw bales and wattles shall be secured with stakes driven through them and into the ground to a minimum depth of 12 inches. Straw bales shall be keyed into the existing ground 2 to 4 inches.
3. Other erosion control measures identified in the Contractor's ECP shall require a submittal to the Engineer of Record.
4. Plastic Sheeting used to cover stockpiles (if necessary) shall be polyethylene and have a minimum thickness of 6 mil.
 - a. Spoils piles and exposed earth slopes shall be covered in wet weather or if wet weather is anticipated. Plastic sheeting shall be installed and maintained tightly in place by using sandbags, rocks or tires on ropes with a maximum 10 feet grid spacing in all directions. All seams shall be taped or weighted down full length and there shall be at least 12-inch overlap of all seams. For seams parallel to the slope contour, the uphill sheet shall overlap the downhill sheet. No runoff shall be allowed to run under the plastic covering.
 - b. Drainage from areas covered by plastic sheeting shall be controlled such that no discharge occurs directly onto uncontrolled, disturbed areas of the construction site.
5. Other erosion control measures identified in the Contractor's ECP shall be used in accordance with the manufacturer's instructions or per best management practices.
6. Plastic Sheeting:
 - a. Spoils piles and exposed earth slopes shall be covered in wet weather or if wet weather is anticipated.

Plastic sheeting shall be installed and maintained tightly in place by using sandbags or tires on ropes with a maximum 10 feet grid spacing in all directions. All seams shall be taped or weighted down full length and there shall be at least 12-inch overlap of all seams.

For seams parallel to the slope contour, the uphill sheet shall overlap the downhill sheet. No runoff shall be allowed to run under the plastic covering.

b. Drainage from areas covered by plastic sheeting shall be controlled such that no discharge occurs directly onto uncontrolled, disturbed areas of the construction site.

7. Filter fabric fences, sediment barriers and other erosion control devices shall be removed by the Contractor when they have served their useful purpose, but not before the upslope area has been permanently protected and stabilized.

4.0 Sediment Transport Prevention

1. Prevent dirt and mud, from escaping trucks departing the work site, by cleaning truck tires before leaving the construction site.

2. All streets in the construction area used by Contractor's trucks or any other equipment hauling material to and from the area, whether within the contract limits or adjacent thereto, shall be kept clean by the Contractor and shall be continuously serviced by the contractor's use of sprinkling trucks to control dust. All cleaning and sprinkling shall be at the Contractor's expense. Violations of these requirements are sufficient grounds for the Port to order the streets in question to be cleaned by others. The expense of the street cleaning will be charged against the Contractor and cost withheld from Contractor's payments.

5.0 Noise Control

1. Comply with all local, state, and federal noise level rules, regulations and ordinances.

6.0 Tree and Plant Protection

1. The Contractor shall protect all existing native shrubs and trees outside of the work limits from damage by construction activities. Work areas shall be carefully located and marked to reduce potential damage. Trees shall not be used as anchors for stabilizing working equipment. The Contractor shall not remove any native shrubs or trees outside of the work limits without written approval from Port.

2. If native shrubs or trees are damaged or destroyed by the Contractor's operations without prior authorization by the Port, the Contractor shall replace the native shrubs or tree in species, size and grade to the satisfaction of and at no cost to the Port.

In the event the Contractor does not perform this replacement work in a timely manner as determined by the Port, the Port reserves the right to have the work performed by others. The expense of replacing native shrubs or trees will be charged against the Contractor and the cost withheld from Contractor's payments.

7.0 Upland Dewatering and Water Control

1. The Contractor shall not divert storm drainage or sewer flow through any portion of new sewer or any other new facility until after that portion of the pipeline to be used has been field-acceptance tested in accordance with the Specifications, and until specific written approval from the Port has been received. No direct water from construction activities shall be diverted to new or existing sanitary sewer.
2. Maintain excavations free from water while construction is in progress. Any water which is pumped from excavated areas shall not be diverted into the state waterways without proper treatment or confinement.

8.0 Cultural Resources

1. Attention is directed to the National Historic Preservation Act of 1966 and 36 CFR 800, which provide for the preservation of potential historical, architectural, archaeological or cultural resources (hereinafter "cultural resources"). The Port intends to conform to the applicable requirements of the National Historic Preservation Act of 1966 as it relates to the preservation of cultural resources and fair compensation to the Contractor for delays resulting from such cultural resources investigations.
2. Monitoring: In the event potential cultural resources are uncovered during subsurface excavations at the worksite, the following procedures will be instituted:
 - a. The Contractor will notify the Port immediately.
 - b. The Port will issue a verbal work suspension directing the Contractor to cease all construction operations at the location of a potential cultural resources discovery. The Port will contact a professional archaeologist to evaluate the significance of the find. A written work suspension order will be issued within four hours of the verbal work suspension order.
 - c. Such work suspension will be effective until such time as the qualified archaeologist can evaluate the potential cultural resources for their significance and make recommendations to the State Historic Preservation Officer. Any work suspension direction will contain the following:
 - (1) A clear description of the work to be suspended.
 - (2) Any instructions regarding issuance of further orders by the Contractor for material services.
 - (3) Specific direction to the Contractor to minimize the work suspension costs (i.e., work elsewhere while archaeologist is evaluating find).
 - (4) Estimated duration of the temporary suspension.
3. If the archaeologist determines the cultural resource is eligible to be nominated to the National Register of Historic Places, the Port may extend the duration of the work suspension order in writing.
4. Equitable adjustment of the construction Contract time will be made for temporarily suspended work in accordance with the General Conditions.

9.0 Fines

1. Contractor shall be responsible for all fines incurred from non-compliance with regulations of governing authorities.

10. Clearing and Grubbing

1. Clearing, grubbing, and disposal shall be completed by Contractor, as needed.
2. The Contractor shall be responsible for filling and compacting of any holes resulting from grubbing or demolition.

11.0 Demolition

1. Cleanup materials from demolition shall be by Contractor.
2. Any disposal materials from the Contractor's demolition shall be by Contractor.
3. Disposal material shall be hauled off site and completely removed from the Port's property. Disposal material is the property of the Contractor and therefore it is the sole responsibility of the Contractor. Disposal shall be in accordance with federal, state, and local laws and regulations.

12.0 Excavation

This item includes all labor, equipment, and materials required for the excavation and grading of the project site to the lines and grades shown on the drawings and required by the specifications.

1. Excavation of all material encountered to the limits shown on the drawings.
2. Hauling, disposing, and spreading of excess excavated material to sites secured by the Contractor.
3. Locating and protecting existing facilities and utilities.
4. Grading and reshaping of grade.
5. Placement and compaction of select excavated material as subbase.
6. Furnishing and installing a minimum of aggregate base under paved surfaces, and where shown on the drawings.
7. Compaction of subgrade and aggregate base.
8. All miscellaneous items of work required to complete the construction.

13.0 Subgrade and Subbase

1. Excavation shall be carried to lines and grades shown on the drawings, and as required to accommodate specified subbase, aggregate base, paving, and concrete. Any over excavation due to faulty workmanship will be brought to grade by the Contractor at his expense.

2. Grade Control - Establish and maintain the required lines and grades during construction operations. Check subgrade for conformity to design grades and sections immediately before placing subbase if needed and aggregate base.
3. Subgrade shall be free of ruts, depressions, and irregularities.
4. Subgrade Preparation - Breakup and scarify the existing ground. Compact scarified and/or excavated subgrade prior to placing embankment, subbase and/or aggregate. Subgrade shall be thoroughly compacted by a minimum of two passes with a mechanical type compactor to obtain 95% of maximum density to a depth of 1 foot below established subgrade elevation.
5. Remove any unsuitable material, found, as shown on the drawings, or as directed by the engineer-of-record, in the subgrade and replace with a subbase material. This mixed material layer is still classified as subgrade.
6. Subbase Preparation - Place the subbase in nearly horizontal layers not more than 6 inches thick in such a manner that when compacted it will conform to the grades and sections shown on the drawings. Each 6 inch layer of subbase shall be thoroughly compacted by a minimum of two passes with a mechanical type compactor to obtain 95% of maximum density.

14.0 Concrete

1. Concrete shall be supplied from a local ready-mix plant regularly engaged in the production of concrete, and delivered by rotating drum truck.
2. Cement, aggregate, and water shall be proportioned to obtain concrete with good workability.
3. Mix design shall meet the following requirements:
 - a. Cement type: ASTM C 150 Type 1 & II.
 - b. Minimum compressive strength concrete: 4,000 psi at 28 days in conformance with ASTM C 39.
 - c. Minimum cement content: 580 pounds of cement per cubic yard. As a replacement for cement, fly ash may comprise up to 20% of the minimum specified cement content.
 - d. Aggregates shall comply with ASTM C 33 with coarse aggregates meeting size No. 67 (3/4 inch to No. 4).
 - e. Maximum water-cement ratio: 0.48 (lb./lb.). Water shall be potable.
 - f. Slump:
 - (1) 4 inches maximum without water reducing agent
 - (2) 5 inches maximum with water reducing agent
 - (3) Slump shall be measured in conformance with ASTM C 143
 - g. Air content: 4.0 to 7.0 percent in conformance with ASTM C 231.
4. Mix design submittal
 - a. The Contractor shall furnish, in writing to the Engineer, proportions by weight of the following materials to be used by the local ready mix plant, at least 10 days before using any concrete on the project.

- (1) Provide compressive strength test results obtained within the past 12 months
 - (2) Air entraining admixtures
 - (3) Cement type and content
 - (4) Fly ash (if applicable)
 - (5) Each size and gradation of aggregate
 - (6) Other admixtures
 - (7) Water/Cement ratio
5. Do not place concrete on frozen ground or when freezing weather is anticipated. Obtain inspector's approval before placing any new work on previously frozen and thawed soil.
6. Weather limitations:
- a. Do not place concrete if surface temperatures of forms or reinforcing steel is 90°F. or above.
 - b. Do not place concrete if the ambient temperature is or is forecasted to be below 40°F. the day of the placement and the next 7 calendar days unless an approved specified enclosure, insulated forms, and/or heating devices are used to maintain the concrete surface temperature of at least 45°F.
 - c. Provide forms for concrete using best common practice. Place to the lines and grades called for or as directed.
 - d. Contractor shall determine the distance to the concrete local mix plant and shall carefully plan the timing of placement and finishing of the concrete.
 - e. All concrete shall be in final position in the forms within 90 minutes or before 300 revolutions of the mixing drum after the addition of the mixing water to the cement and aggregates. If the ambient air temperature is above 80°F, the above limits shall be 1 hour or 200 revolutions. Concrete that exceeds these limits shall be rejected unless an appropriate retarding admixture conforming to ASTM C 494/C 494M is included in the mix design.
 - f. Avoid segregation. Do not move concrete with vibrators or tampers.
 - g. Consolidate concrete during and immediately after depositing, with suitable mechanical vibrators operating within the concrete, attached to steel forms, or attached to the rebar.
 - h. Vibrate at any point sufficiently to accomplish compaction, but do not prolong to a point where segregation occurs.
 - i. Once concrete is in the forms, no water shall be added to the concrete to aid in the finishing process.

15.0 Finishing and Curing

1. Cast-in-place concrete curbs shall have a smooth finish along all exposed surfaces. Proper forming and consolidation should eliminate rock pockets. Any rock pockets that do occur shall be patched with a grout mix.
2. Protect concrete from rain during finishing and sealing operations.

3. Finish exterior concrete slabs with broom to achieve a non-skid finish.
4. Cure exterior concrete immediately following the surface finishing with a white liquid membrane-forming compound (Type 2) in compliance with ASTM C 309. Application rate shall not be less than 1 gallon per 150 square feet.
5. Wet burlap, canvas, or other acceptable protection shall be used to keep the concrete moist for a minimum of seven calendar days.
6. Protect concrete from freezing for 7-day minimum curing period.
7. Protect concrete from construction activities and any other traffic for minimum 72-hour cure period.

16.0 Asphalt Summary

The Port intends to pave and curb the area as shown in Sheet C4.0 and C4.1. General specifications are below.

1.1 GENERAL

- A. All upland areas containing water shall be drained prior to beginning construction.
- B. Slope ground away from paved areas and buildings. Avoid forming pockets that will collect and retain the free flow of surface water. Divert surface water to natural drainage courses.
- C. No excavation shall be left open more than seven days unless otherwise approved by the Port's Representative.
- D. All excavations left open overnight shall be fenced with wire mesh or plastic mesh fence secured to steel posts all around the excavation as per ODOT 03010.20, 03010.40 and 01050.44.
 1. The bottom of the fence shall generally follow the contour of the ground.
 2. Maximum spacing of the steel posts shall be ten feet.
 3. Minimum height of the fence shall be 36 inches.
- E. Disposal material is the property of the Contractor and therefore it is the sole responsibility of the Contractor.

Disposal material shall be hauled off site and completely removed from the Port's property. Disposal of contaminated soil shall be in accordance with federal, state, and local laws and regulations.

1.2 SUBGRADE AND SUBBASE

- A. Excavation shall be carried to lines and grades shown on the drawings, and as required to accommodate specified subbase, aggregate base, paving, and concrete. Any over excavation due to faulty workmanship will be brought to grade by the Contractor at his expense.

- B. Grade Control - Establish and maintain the required lines and grades during construction operations. Check subgrade for conformity to design grades and sections immediately before placing subbase if needed and aggregate base.
- C. Subgrade shall be free of ruts, depressions, and irregularities.
- D. Subgrade Preparation - Breakup and scarify the existing ground. Compact scarified and/or excavated subgrade prior to placing embankment, subbase and/or aggregate base according to ODOT 00320, 00330, or 00370 as applicable. Subgrade shall be thoroughly compacted by a minimum of two passes with a mechanical type compactor to obtain 95% of maximum density to a depth of 1 foot below established subgrade elevation.
- E. Remove any unsuitable material, found, as shown on the drawings, or as directed by the Port's Representative, in the subgrade and replace with a subbase material in accordance with Part 2.2 of this section. This mixed material layer is still classified as subgrade.
- F. Subbase Preparation - Place the subbase in nearly horizontal layers not more than 6 inches thick in such a manner that when compacted it will conform to the grades and sections shown on the drawings. Each 6 inch layer of subbase shall be thoroughly compacted by a minimum of two passes with a mechanical type compactor to obtain 95% of maximum density.
- G. There are five locations in the parking lot where test holes were dug to 5' +/- in depth for the purpose of evaluating the subgrade/subbase. Those areas will need to be reexcavated and compacted in multiple layers per Subsection 3.2F before parking lot construction can proceed.

1.3 AGGREGATE BASE

- A. Aggregate base shall be located under all asphaltic concrete paving, cast-in-place slabs, and where shown on drawings.
- B. Excavate all existing materials to depths required for required thickness of compacted aggregate base under paved areas, cast-in-place and precast concrete slabs and where shown on drawings. Dispose of surplus excavated materials off-site in accordance with federal, state and local laws and regulations.
- C. Placement and Compaction - In accordance with ODOT 00640, aggregate base shall be placed in such a manner and to such depth that when compacted it will conform to the grades and sections shown on the drawings.
- D. Compaction - Aggregate base shall be compacted to achieve not less than 95% of maximum density when tested in accordance with AASHTO T99. Add water as required to achieve required compaction.
- E. Tolerance of aggregate surface: 0.04 foot.

1.4 FIELD QUALITY CONTROL

- A. Contractor shall engage a qualified independent testing and inspecting agency to perform field tests and inspections and to prepare test reports. Contractor is responsible for all costs associated with field quality control.

B. Allow testing agency to test and inspect subgrades and each fill layer. Proceed with subsequent earthwork only after test results for previously completed work complies with requirements. Tests will be performed at Hard Surfaced Areas, at subgrade and at each compacted fill layer. At least one test for every 5000 sq. ft. or less of hard surfaces, but in no case fewer than three tests.

C. When testing agency reports that subgrades or fills have not achieved degree of compaction specified, scarify and moisten or aerate, or remove and replace material to depth required; recompact and retest until specified compaction is obtained.

17.0 On-Site Safety

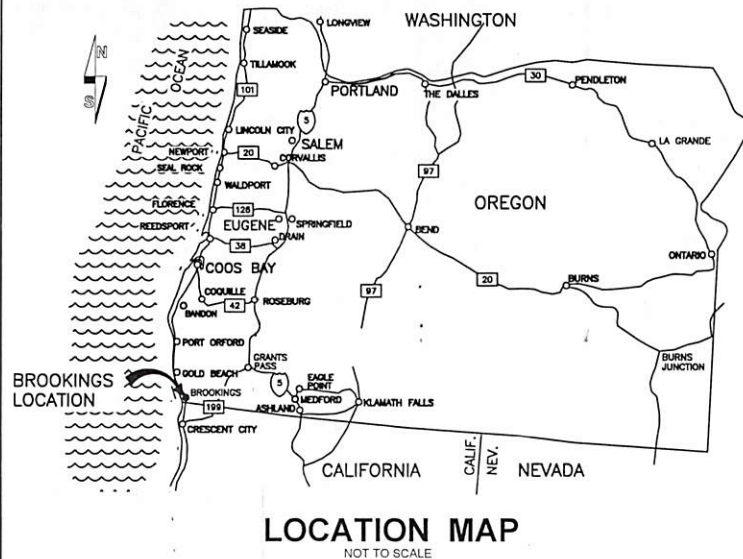
A. Contractor shall take all necessary precautions for the safety of all personnel on the Project site, and shall comply with the Contract Documents and all applicable provisions of federal, state, and municipal safety laws and building codes to prevent accidents or injury to persons on, about or adjacent to the premises or Project site where the Work is being performed.

B. Contractor shall erect and properly maintain at all times, as required by the conditions and progress of the Work, all necessary safeguards for protection of workers and the public against any hazards created by construction.

C. Contractor shall designate a responsible employee or associate on the Project site, whose duty shall be the prevention of accidents. The name and position of the person designated shall be reported to the Port. The Port has no responsibility for Project site safety. Project site safety is the responsibility of the Contractor.

D. Contractor will have on-site a Safety Plan that complies with all federal, state, and municipal safety laws and building codes.

Drawings Attached



PORT OF BROOKINGS HARBOR, OREGON

ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING

CIVIL IMPROVEMENTS

DWN BY: T. MASSEY
CHK'D BY: J. AKIN
DATE: 08/10/20
SCALE: AS SHOWN
SHEET C1.0

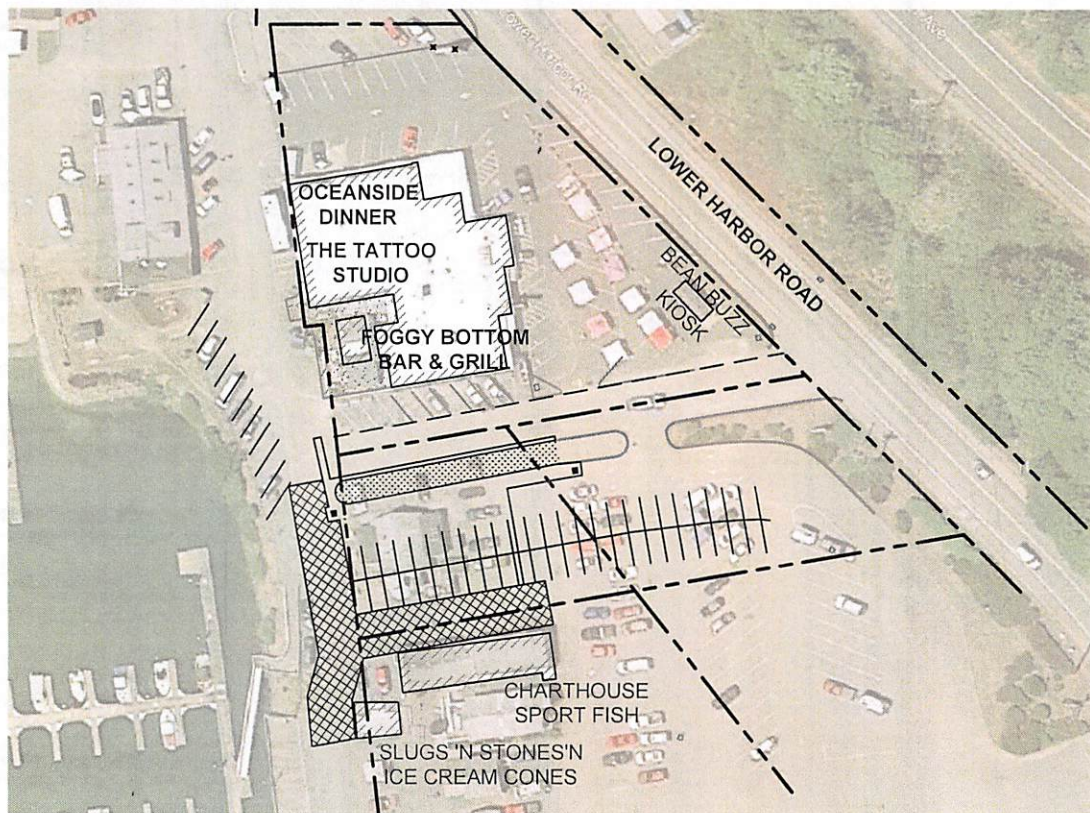
PROJECT
PORT OF BROOKINGS HARBOR
16330 LOWER HARBOR ROAD, BROOKINGS, OR 97415
**ZOLA'S PIZZA DEMOLITION AND
ADDITIONAL PARKING**

PRELIMINARY
NOT FOR
CONSTRUCTION



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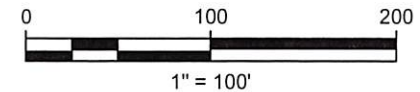


PROJECT OVERVIEW

SCALE: 1" = 100'



Know what's **below**.
Call before you dig.



CIVIL DRAWING INDEX:

C1.0	COVER SHEET
C1.1	PROJECT OVERVIEW AND SHEET INDEX
C1.2 - C1.3	GENERAL NOTES
C2.0	EXISTING CONDITIONS
C3.0	EROSION AND SEDIMENT CONTROLS - PLAN
C3.1	EROSION AND SEDIMENT CONTROLS - NOTES
C3.2 - C3.4	EROSION AND SEDIMENT CONTROLS - DETAILS
C4.0	PAVING AND STORM DRAIN PLAN
C5.0 - C5.2	PROJECT DETAILS

DWN BY: T. MASSEY
CHK'D BY: J. AKIN
DATE: 08/10/20
SCALE: 1" = 100'
SHEET C1.1

PROJECT
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GENERAL NOTES

1. ALL WORK SHALL BE IN CONFORMANCE WITH ALL FEDERAL, STATE, AND LOCAL CODES. SPECIFICATIONS AND STANDARDS SHALL MEAN, AND ARE INTENDED TO BE, THE LATEST EDITION, AMENDMENT OR REVISION OF SUCH REFERENCE STANDARD IN EFFECT AS OF THE DATE OF THE CONTRACT DOCUMENTS. APPLICABLE CODES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:
 - 1.1. CURRENT OREGON STRUCTURAL SPECIALTY CODE
 - 1.2. CURRENT OREGON PLUMBING SPECIALTY CODE
 - 1.3. CURRENT OREGON ELECTRICAL SPECIALTY CODE
 - 1.4. NATIONAL FIRE PROTECTION ASSOCIATION
2. WORK AND MATERIALS SHALL CONFORM TO THE PROVISIONS OF THE CURRENT "STANDARD SPECIFICATIONS FOR CONSTRUCTION", ODOT/AMERICAN PUBLIC WORKS ASSOCIATION (APWA), UNLESS OTHERWISE COVERED BY THE SPECIFICATIONS WRITTEN FOR THIS PROJECT OR THE PORT SPECIFICATIONS.
3. ALL WORK PERTAINING TO THIS PROJECT SHALL BE SUBJECT TO INSPECTION BY THE PROJECT ENGINEER. PRIOR TO ANY SITE WORK, THE CONTRACTOR SHALL CONTACT THE PORT AND PROJECT ENGINEER TO SCHEDULE A PRE-CONSTRUCTION CONFERENCE.
4. PRIOR TO ANY SITE DISTURBING ACTIVITY INCLUDING CLEARING, LOGGING OR GRADING, THE SITE BOUNDARIES & CLEARING LIMITS AS SHOWN ON THESE PLANS SHALL BE LOCATED AND FIELD IDENTIFIED BY THE PROJECT SURVEYOR AND ALL ESC MEASURES SHALL BE INSTALLED AS IDENTIFIED ON THE EROSION & SEDIMENT CONTROL PLAN.
5. A COPY OF THESE APPROVED PLANS MUST BE ON THE JOB SITE WHENEVER CONSTRUCTION IS IN PROGRESS.
6. ALL SITE WORK IMPROVEMENTS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THESE APPROVED PLANS. ANY DEVIATION FROM THESE PLANS WILL REQUIRE PRIOR APPROVAL FROM THE OWNER, ENGINEER AND APPROPRIATE PUBLIC AGENCIES PRIOR TO PERFORMING THE CHANGES IN THE FIELD.
7. ALL LOCATIONS OF EXISTING UTILITIES SHOWN HEREON HAVE BEEN ESTABLISHED BY FIELD SURVEY OR OBTAINED FROM AVAILABLE RECORDS AND SHOULD THEREFORE BE CONSIDERED APPROXIMATE ONLY AND NOT NECESSARILY COMPLETE. IT IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO INDEPENDENTLY VERIFY THE ACCURACY OF ALL UTILITY LOCATIONS SHOWN AND TO FURTHER DISCOVER AND AVOID ANY OTHER UTILITIES NOT SHOWN HEREON WHICH MAY BE AFFECTED BY THE IMPLEMENTATION OF THIS PLAN. THE CONTRACTOR SHALL CONTACT THE UNDERGROUND UTILITIES LOCATION SERVICE (DIAL 811) AT LEAST TWO BUSINESS DAYS PRIOR TO CONSTRUCTION. THE APPLICANT OR HIS REPRESENTATIVE AND THE ENGINEER SHALL BE CONTACTED IMMEDIATELY IF CONFLICTS EXIST.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ADEQUATE SAFEGUARDS, SAFETY DEVICES, PROTECTIVE EQUIPMENT, FLAGGERS, AND ANY OTHER NEEDED ACTIONS TO PROTECT THE LIFE, HEALTH AND SAFETY OF THE PUBLIC, AND TO PROTECT PROPERTY IN CONNECTION WITH THE PERFORMANCE OF WORK COVERED BY THE CONTRACT.
9. THE CONTRACTOR SHALL KEEP OFF-SITE STREETS CLEAN AT ALL TIMES BY SWEEPING. STREET WASHING WILL NOT BE ALLOWED WITHOUT PRIOR PORT APPROVAL.
10. THE CONTRACTOR SHALL VERIFY ALL FIELD CONDITIONS PRIOR TO INITIATING WORK. THE CONTRACTOR SHALL NOTIFY THE PROJECT ENGINEER WHEN CONFLICTS OCCUR BETWEEN THE PLANS AND FIELD CONDITIONS. CONFLICTS SHALL BE RESOLVED PRIOR TO PROCEEDING WITH CONSTRUCTION. REVISIONS SHALL BE FORMALLY APPROVED BY THE APPLICANT AND PROJECT ENGINEER PRIOR TO MAKING CHANGES IN THE FIELD.
11. UNLESS OTHERWISE NOTED, THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ANY UTILITY RELOCATIONS WITH UTILITY COMPANIES.
12. ALL NEW UTILITIES SHALL BE INSTALLED UNDERGROUND.
13. CONTRACTOR SHALL DOCUMENT AND RECORD FIELD CHANGES, PIPE INVERT, PIPE SLOPE, AND ANY OTHER CRITICAL AS-CONSTRUCT DATA. AS-BUILT DRAWINGS AND FINAL REPORTS WILL BE REQUIRED BEFORE FINAL APPROVAL.
14. WORK IN RIGHT-OF-WAY REQUIRES AN ENCROACHMENT PERMIT FROM THE LOCAL AUTHORITY.
15. WORK IN ANY STATE RIGHT-OF-WAY REQUIRES A MISCELLANEOUS PERMIT FROM OREGON DEPARTMENT OF TRANSPORTATION.
16. APPROVED PERMANENT TRAFFIC CONTROL SIGNS AND MARKINGS WITHIN THE PUBLIC RIGHT-OF-WAY SHALL BE INSTALLED PRIOR TO FINAL APPROVAL.
17. DURING PROJECT CONSTRUCTION, THE CONTRACTOR SHALL PROVIDE AND MAINTAIN ALL TEMPORARY CONSTRUCTION SIGNS, TRAFFIC CONTROL SIGNS, DELINEATORS AND TEMPORARY MARKINGS AS REQUIRED.
18. ACCESS BY EMERGENCY VEHICLES SHALL BE MAINTAINED AT ALL TIMES DURING CONSTRUCTION.
19. ALL CLEARED AND GRUBBED MATERIAL SHALL BE REMOVED FROM THE CONSTRUCTION SITE AND DISPOSED AT AN APPROVED LOCATION.
20. ALL AREAS WITH ABANDONED UTILITY LINES, STORM DRAINS, UNDERGROUND TANKS, ETC. WHICH MAY PROVIDE VOID SPACE BENEATH THE SURFACE SHALL BE REMOVED. WHEN APPROVED BY THE ENGINEER THE VOID SPACE MAY BE FILED WITH APPROVED MATERIAL. ALL TANKS OR HAZARDOUS MATERIALS SHALL BE DEALT WITH IN ACCORDANCE TO ALL LOCAL, STATE AND FEDERAL LAWS.
21. PRIOR TO START OF CONSTRUCTION, THE CONTRACTOR SHALL VERIFY GRADES AT SAWCUT LOCATIONS AND MATCHING OF EXISTING GRADE LOCATIONS.
22. CONTRACTOR IS RESPONSIBLE FOR ANY ASPHALT GRINDING, OVERLAY AND SLURRY SEAL. ALL SPECIFICATIONS SHALL COMPLY WITH ALL LOCAL AUTHORITY REQUIREMENTS.
23. CONSTRUCTION SHALL CONFORM TO THE 2018 STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION PUBLISHED BY THE OREGON CHAPTER OF APWA, AND THE CURRENT AMENDMENTS OF THE APPROVING AGENCY.
24. ALL CONCRETE SHALL BE 3300 PSI AT 28 DAYS UNLESS OTHERWISE SPECIFIED.
25. CONTRACTOR SHALL BE RESPONSIBLE TO CLEAN AND/OR MAINTAIN EXISTING PUBLIC STREETS OF SOIL OR OTHER DEBRIS DEPOSITED BY CONSTRUCTION OPERATIONS AND REPAIR ALL STREETS DAMAGED BY CONSTRUCTION OPERATIONS IN A TIMELY MANNER TO AVOID INCONVENIENCES OR HAZARDS TO THE PUBLIC.
26. CONTRACTOR SHALL NOTIFY OREGON UTILITY NOTIFICATION CENTER AT 1-800-332-2344, AND THE PORT 48 HOURS PRIOR TO BEGINNING WORK.
27. ALL CONTRACTORS AND SUBCONTRACTORS SHALL BE PRE-QUALIFIED WITH THE PORT OF BROOKINGS HARBOR PRIOR TO ANY CONSTRUCTION OF THIS PROJECT.
28. THE CONTRACTOR SHALL SUBMIT A TRAFFIC CONTROL PLAN AND SECURE APPROVAL OF THE PLAN FROM THE AGENCY AT LEAST FIVE (5) WORKING DAYS PRIOR TO STARTING WORK.
29. THE CONTRACTOR SHALL NOT PERFORM WORK WITHOUT AGENCY INSPECTIONS WHERE INSPECTIONS ARE REQUIRED BY THE SPECIFICATIONS.
30. WHERE CONNECTING TO AN EXISTING PIPE, THE CONTRACTOR SHALL EXPOSE THE END OF THE EXISTING PIPE AND ALLOW THE ENGINEER TO VERIFY EXACT LOCATION AND ELEVATION BEFORE LAYING ANY NEW PIPE ON THAT SYSTEM.
31. REQUESTS BY THE CONTRACTOR FOR CHANGES TO THE PLANS MUST BE APPROVED BY THE CONSULTING ENGINEER. BEFORE CHANGES ARE IMPLEMENTED.
32. WHEN PERFORMING EXCAVATIONS, THE CONTRACTOR SHALL COMPLY WITH THE PROVISIONS OF ORS 757.541 TO 757.571, WHICH INCLUDE REQUIREMENTS THAT THE CONTRACTOR HAND-EXPOSE (POTHOLE) UNDERGROUND FACILITIES AND USE REASONABLE CARE TO AVOID DAMAGING THEM.
33. PLACEMENT OR STORAGE OF SPOILS FROM THE SEWER LINE TRENCHES IS NOT PERMITTED ON HARD SURFACE STREETS WITHIN PUBLIC RIGHT-OF-WAY. SPOILS STORED IN OTHER RIGHT-OF-WAY AREAS SHALL BE COVERED TO PREVENT EROSION.
34. FORMS OF ADEQUATE SIZE AND CONFIGURATION TO MEET CONCRETE THICKNESS REQUIREMENTS SHALL BE USED AROUND OUTSIDES OF OUTSIDE-DROP MANHOLES.
35. GRANULAR MATERIALS SHALL BE OBTAINED FROM A SOURCE APPROVED BY THE PORT OF BROOKINGS HARBOR. THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF THE MATERIAL.
36. PRIOR TO START OF CONSTRUCTION, THE CONTRACTOR SHALL VERIFY GRADES AT SAWCUT LOCATIONS AND MATCHING OF EXISTING GRADE LOCATIONS.

GRADING NOTES

1. DEQ 1200-C PERMIT IS NOT REQUIRED.
2. UNLESS DIRECTED OTHERWISE, REMOVE CLEARED AND GRUBBED MATERIAL FROM THE SITE AND DISPOSE AT AN APPROVED LOCATION.
3. PRIOR TO THE START OF CONSTRUCTION, VERIFY GRADES AT SAWCUT LOCATIONS AND MATCHING OF EXISTING GRADE LOCATIONS.
4. MINIMIZE TRAFFIC ON SOIL AREAS DURING WET WEATHER. IF THE SITE SOILS ARE EXPOSED DURING WET WEATHER, THE USE OF CRUSHED ROCK PLACED AS ENGINEERED FILL IN THE BOTTOM OF THE EXCAVATIONS MAY BE NECESSARY TO PROTECT THE SUBGRADE. TAKE ALL PRECAUTIONS TO LIMIT SURFACE DISTURBANCE AND PROTECT THE SITE GRADING AREA FROM EROSION AND RUNOFF.
5. UNLESS OTHERWISE NOTED, THE SAMPLING AND TESTING OF MATERIALS FOR USE ON THE JOBSITE SHALL BE AT THE EXPENSE OF THE CONTRACTOR. ALL TESTING OF MATERIALS AND WORKMANSHIP SHALL BE PERFORMED BY A CERTIFIED TESTER. RESULTS OF THE TESTS SHALL BE SENT DIRECTLY TO THE PROJECT ENGINEER AS WELL AS THE CONTRACTOR, BY THE LABORATORY. LOCATION AND FREQUENCY OF TESTS SHALL BE DESIGNATED BY THE GENERAL CONTRACTOR.
6. ALL CUT AND FILL SLOPES SHALL BE MAXIMUM OF 2:1.

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CHK'D BY: J. AKIN
DATE: 08/10/20
SCALE: NONE
SHEET C1.2

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STORM DRAIN NOTES

1. ALL STORM SEWER PIPE SHALL MEET THE OREGON STATE PLUMBING SPECIALTY CODE.
2. ALL PIPE SHALL BE PLACED ON STABLE EARTH, OR IF IN THE OPINION OF THE PROJECT ENGINEER THE EXISTING FOUNDATION IS UNSATISFACTORY, THEN IT SHALL BE EXCAVATED BELOW GRADE AND BACKFILLED WITH A GRAVEL MATERIAL TO SUPPORT THE PIPE.
3. THE BACKFILL SHALL BE PLACED EQUALLY ON BOTH SIDES OF THE PIPE IN LAYERS WITH A LOOSE AVERAGE DEPTH OF 6", MAXIMUM DEPTH 8"-9", THOROUGHLY TAMPING EACH LAYER. THESE COMPACTED LAYERS MUST EXTEND FOR ONE DIAMETER ON EACH SIDE OF THE PIPE OR TO THE SIDE OF THE TRENCH. MATERIALS TO COMPLETE THIS FILL OVER PIPE SHALL BE THE SAME AS DESCRIBED.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADJUSTING ALL MANHOLE, INLET AND CATCH BASIN FRAMES AND GRATES TO GRADE JUST PRIOR TO PAVING.
5. UNLESS OTHERWISE NOTED, ALL STORM SEWER PIPE SHALL BE CORRUGATED POLYETHYLENE PIPE: THE MATERIAL SUPPLIED UNDER THIS SPECIFICATION SHALL BE HIGH-DENSITY CORRUGATED POLYETHYLENE SMOOTH INTERIOR PIPE AND SHALL BE MANUFACTURED IN CONFORMITY WITH THE LATEST AASHTO SPECIFICATIONS. COUPLERS SHALL COVER NOT LESS THAN ONE FULL CORRUGATION ON EACH ANNULAR SECTION OF PIPE.
8. CULVERT ENDS AT OUTFALLS SHALL BE BEVELED TO MATCH SIDE SLOPES. FIELD CUT OF CULVERT ENDS IS PERMITTED WHEN APPROVED BY THE PORT OR HIS DESIGNATED REPRESENTATIVE. CULVERT OUTFALLS SHALL BE RIPRAPPED WITH A PAD MINIMUM OF 12" THICK, EXTENDING MINIMUM OF 6' FROM DISCHARGE POINT.
9. ALL STEEL PIPES, CULVERTS, TANKS AND OTHER STEEL PARTS OF ANY STORM DRAINAGE SYSTEM SHALL BE GALVANIZED OR HAVE A TREATMENT 1 ASPHALT COATING OR BETTER AS SPECIFIED IN THE ODOT STANDARD SPECIFICATIONS. ALUMINUM AND CONCRETE PIPES AND STRUCTURES DO NOT REQUIRE A TREATMENT 1 COATING.
10. STORM WATER RETENTION/DETENTION FACILITIES, STORM DRAINAGE PIPE AND CATCH BASINS SHALL BE FLUSHED AND CLEANED PRIOR TO PORTS ACCEPTANCE.
11. ALL PIPES SHALL HAVE A MINIMUM OF 12" COVER AT THE TOP OF THE BELL, OR SHALL HAVE MINIMUM COVER PER THE MANUFACTURER'S SPECIFICATIONS, WHICHEVER IS GREATER.
12. CATCH BASIN STATIONS AND OFFSETS ARE MEASURED TO CENTER OF GRATE.
13. 100-FT MAX LINEAR RUN BETWEEN CLEANOUTS. 135° MAX AGGREGATE HORIZONTAL CHANGE IN DIRECTION WITHOUT CLEANOUT.

PAVEMENT MARKING NOTES

1. EXISTING STRIPING TO BE COMPLETELY REMOVED WHERE NEW STRIPING OCCURS.
2. ALL SIGNING AND STRIPING SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE PORT OF BROOKINGS HARBOR & CURRENT M.U.T.C.D.
3. DIMENSIONS AS SHOWN ON PLAN ARE TO CENTER OF STRIPE.
4. ALL STRIPING AND STENCILS SHALL BE COMPLETED BEFORE ACCEPTANCE BY THE PORT OF BROOKINGS HARBOR.
5. ALL STRIPING SHALL MEET ADA REQUIREMENTS.

ADA NOTES

1. ALL ADA ACCESSIBLE FACILITIES SHALL BE INSTALLED PER THE CURRENT ADA REQUIREMENTS.
2. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THAT THE ACCESSIBLE PATH OF TRAVEL COMPLIES WITH AMERICAN DISABILITIES ACT AND ALL LOCAL CODES.
3. THE ACCESSIBLE PATH OF TRAVEL AS INDICATED ON PLANS IS A BARRIER FREE ACCESS ROUTE WITHOUT ANY ABRUPT LEVEL CHANGES EXCEEDING 1/4" BEVELED AT 1:2 MAX SLOPE, OR VERTICAL CHANGES NOT EXCEEDING 1/4" MAX AND AT LEAST 48" WIDE. SURFACE IS SLIP RESISTANT, STABLE, FIRM, AND SMOOTH. CROSS SLOPE DOES NOT EXCEED 2% AND SLOPE IN THE DIRECTION OF TRAVEL IS LESS THAN 5% UNLESS OTHERWISE NOTED.

APPLICABLE CODES

ALL WORK SHALL BE IN CONFORMANCE WITH ALL FEDERAL, STATE, AND SOCIAL CODES. SPECIFICATIONS AND STANDARDS SHALL MEAN, AND ARE INTENDED TO BE, THE LATEST EDITION, AMENDMENT OR REVISION OF SUCH REFERENCE STANDARD IN EFFECT AS OF THE DATE OF THE CONTRACT DOCUMENTS, INCLUDING BUT NOT LIMITED TO THE FOLLOWING:

OREGON STANDARD DRAWINGS (ODOT)

PORT OF BROOKINGS HARBOR ADOPTED STANDARD DETAILS AND SPECIFICATIONS

OPSC: OREGON PLUMBING SPECIALTY CODE, LATEST EDITION

OFC: OREGON FIRE CODE, LATEST EDITION

NFPA: NATIONAL FIRE PROTECTION ASSOCIATION 101 LIFE SAFETY CODE, LATEST EDITION

INSPECTION TESTING AND FREQUENCY TABLE

SEE NOTE 1

STREETS, PARKING LOTS, FILLS, TRENCHES, ETC.

MATERIAL	FREQUENCY	MINIMUM NUMBER OF TESTS	NOTES
SUB-GRADE	1 TEST PER 4,000 SF PER LIFT	4	2, 3, & 5
ENGINEERED FILL	1 TEST PER 4,000 SF PER LIFT	4	2 & 4
BASEROCK	1 TEST PER 4,000 SF PER LIFT	4	2, 3, & 5
ASPHALT	1 TEST PER 6,000 SF PER LIFT	4	2 & 5
TRENCH BACKFILL	1 TEST PER 200 LINEAL FEET PER LIFT	4	2
TRENCH ASPHALT PATCHING	1 TEST PER 300 LINEAL FEET PER LIFT	4	2

CONCRETE

SLUMP, AIR, AND CYLINDERS FOR ALL SITE CONCRETE AND PCC PAVEMENT, UNLESS OTHERWISE SPECIFIED, ONE SET OF CYLINDERS PER 100 CUBIC YARDS OR PORTION THEREOF OF CONCRETE POURED PER DAY. SLUMP AND AIR TESTS ARE REQUIRED ON SAME LOAD AS CYLINDERS

BUILDING PERMIT INSPECTION AND SPECIAL INSPECTIONS FOR STRUCTURAL CONCRETE, MASONRY, EPOXY ANCHORS, ETC. AS REQUIRED BY PROJECT STRUCTURAL ENGINEER AND CURRENT BUILDING CODES.

ENGINEER TO INSPECT FORMS PRIOR TO CONCRETE PLACEMENT.

UNDERGROUND VAULTS, MANHOLES, & STORMWATER DETENTION SYSTEMS

PROVIDE ENGINEER WITH AS-BUILT SURVEY PRIOR TO BACKFILL. INSPECTION BY ENGINEER REQUIRED PRIOR TO BACKFILL.

INSPECTION AND TESTING NOTES

1. CONTRACTOR IS RESPONSIBLE FOR SCHEDULING ALL TESTING, INSPECTIONS, AND SPECIAL INSPECTIONS AS REQUIRED BY PROJECT ENGINEER, CURRENT BUILDING CODES, OR JURISDICTIONS HAVING AUTHORITY. ALL TESTING MUST BE COMPLETED AND APPROVED PRIOR TO SUBSEQUENT WORK. ADDITIONAL OR FREQUENT TESTS MAY BE REQUIRED BY AGENCY, BUILDING OFFICIAL, OR ENGINEER.
2. TESTING MUST BE PERFORMED BY AN APPROVED INDEPENDENT TESTING LABORATORY RETAINED BY CONTRACTOR.
3. IN ADDITION TO IN-PLACE DENSITY TESTING, THE SUB-GRADE AND BASE ROCK SHALL BE PROOF-ROLLED WITH A LOADED DUMP TRUCK OR HEAVY NON-VIBRATORY ROLLER. SOILS SHALL BE REMOVED AND RE-COMPACTED OR REPLACED WITH APPROVED IMPORTED STRUCTURAL FILL IF THEY DO NOT DEMONSTRATE A FIRM, UNYIELDING CONDITION. BASEROCK PROOF-ROLL SHALL TAKE PLACE LESS THAN 24 HOURS PRIOR TO PAVING AND SHALL BE WITNESSED BY THE ENGINEER OR GOVERNING AGENCY.
4. THE APPROVED INDEPENDENT LABORATORY SHALL PROVIDE CERTIFICATION STAMPED BY AN ENGINEER LICENSED IN THE STATE OF OREGON THAT THE SUB-GRADE IS PREPARED AND ALL ENGINEERED FILLS ARE PLACED IN ACCORDANCE WITH THE CONTRACT DRAWINGS AND DOCUMENTS.
5. PROVIDE ENGINEER WITH SPOT ELEVATION VERIFICATION FOR SUB-GRADE AND TOP OF AGGREGATE PRIOR TO PLACING CONCRETE, ASPHALT, AND/OR STRUCTURES (WHEN INCLUDED IN THE PROJECT).

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DATE: 08/10/20
SCALE: NONE
SHEET C1.3

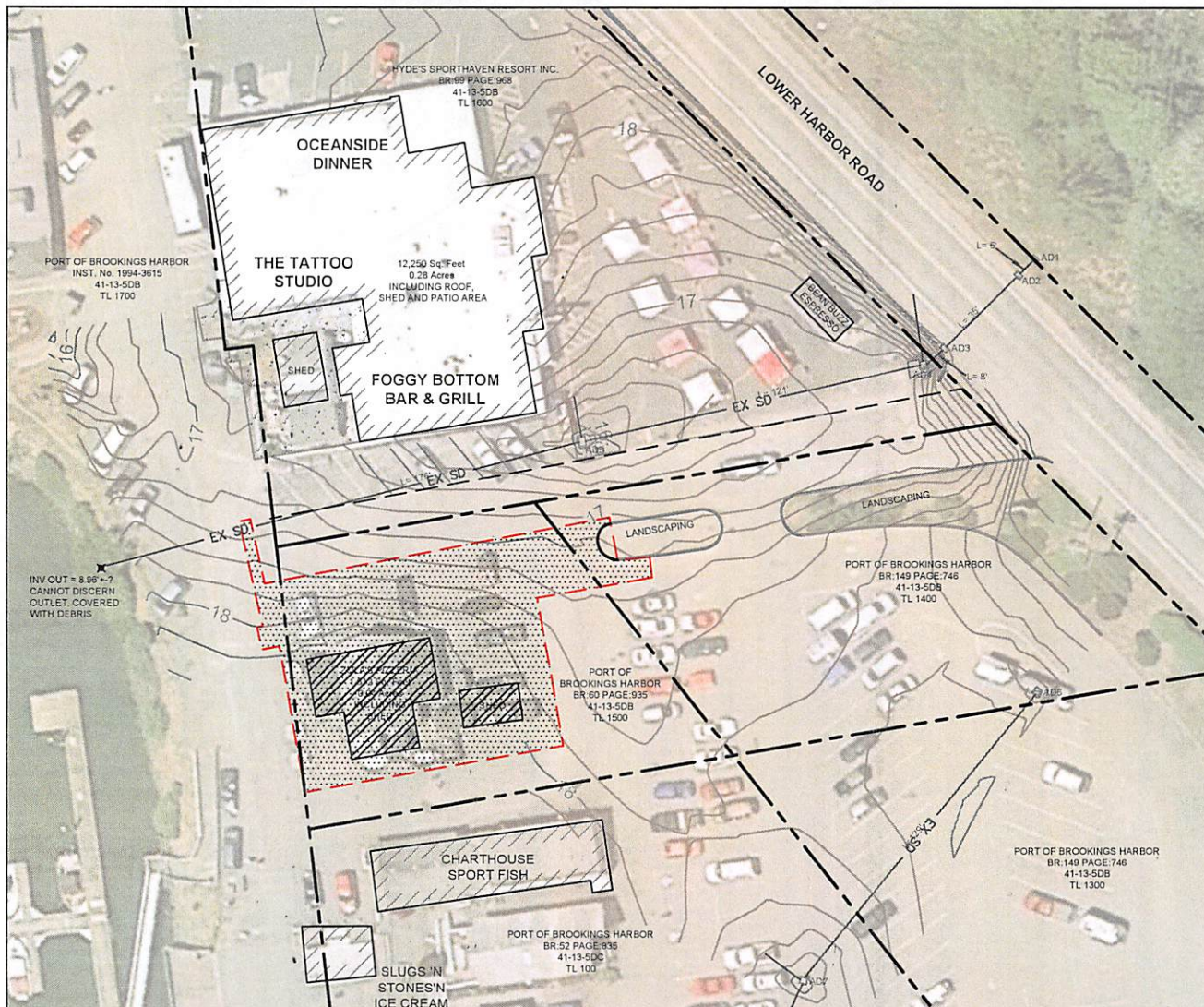
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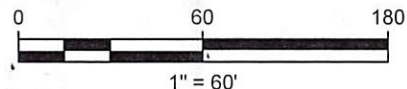
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PLAN VIEW - EXISTING CONDITIONS AND DEMOLITION PLAN

SCALE: 1" = 60'



Know what's below.
Call before you dig.

AREA DRAINS

AREA DRAIN	RIM ELEV.	INV. IN	INV. OUT
AD1	17.59'	N/A	18" 15.08' (SW)
AD2	17.78'	18" 14.80' (NE)	18" 14.90' (SW)
AD3	18.56'	18" 14.30' (NE)	18" 14.19' (SW)
AD4	16.57'	18" 12.18' (NE) 12" 13.47' (N)	18" 12.26' (W)
AD5	15.73'	18" 11.23' (E) 10" 11.87' (N)	18" 11.23' (W)
AD6	17.59'	N/A	8" 16.38' (SW)
AD7	16.91'	8" 14.68' (NE) 4" 14.84' (W)	12" 14.38' (SW)

SURVEY INFORMATION

TOPOGRAPHIC AND BOUNDARY SURVEY COMPLETED BY OTHERS UNDER SEPARATE CONTRACT. INFORMATION IS SHOWN AS A REFERENCE ONLY. FOR A COPY OF THE COMPLETE SIGNED SURVEY, CONTACT ROBERTS & ASSOCIATES LAND SURVEYING AT THE BELOW ADDRESS.

INITIAL FIELD SURVEY COMPLETED JULY, 2018

SURVEY BY:

ROBERTS & ASSOCIATES
611 SPRUCE STREET
BROOKINGS, OREGON 97415
(541) 469-5456



DEMO LEGEND

RED BOLD ELEMENTS - TO BE REMOVED

NOTE:
DISCONNECTION OF ALL ABOVEGROUND/UNDERGROUND UTILITIES (ELECTRICAL, WATER, STORMWATER, SEWER, NATURAL GAS/PROPANE, CABLE, TELECOMMUNICATIONS) MUST BE COMPLETED, IN COMPLIANCE WITH UTILITY SERVICE PROVIDERS, PRIOR TO BUILDING DEMOLITION. ADDITIONALLY, POTENTIAL ASBESTOS CONTAINING BUILDING MATERIALS TO BE DEMOLISHED AND DISPOSED MUST BE ASSESSED PRIOR TO DEMOLITION.

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DATE: 08/10/20
SCALE: 1" = 60'
SHEET C1.3

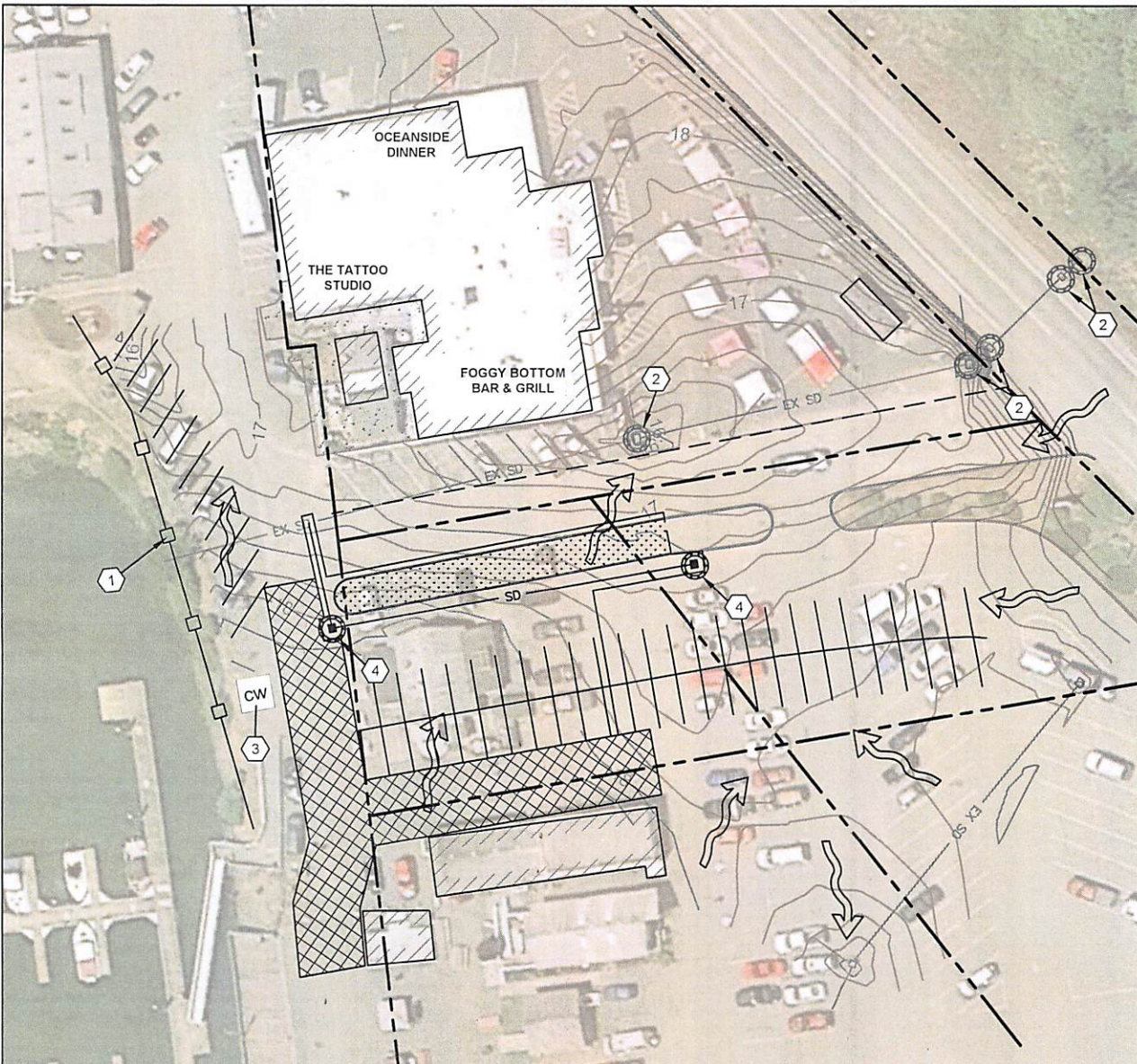
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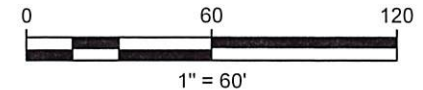
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ESCP LEGEND

- 1 INSTALL SEDIMENT FENCE PER ODOT DETAIL RD1040 ON SHEET C3.3
- 2 INSTALL INLET PROTECTION ON EXISTING CATCH BASINS PER ODOT DETAIL RD1010 ON SHEET C3.2
- 3 INSTALL CONCRETE WASH OUT.
- 4 INSTALL INLET PROTECTION ON NEW CATCH BASINS PER ODOT DETAIL RD1010 ON SHEET C3.2
- EX. SURFACE FLOW DIRECTION

NOTE:
CONSTRUCTION INGRESS / EGRESS, TRAFFIC CONTROL AND TIRE WASH FACILITY LOCATION PER ODOT DETAIL RD1060 ON SHEET C3.1 TO BE DETERMINED BY PORT MANAGEMENT AND PROJECT ENGINEER PRIOR TO CONSTRUCTION



PLAN VIEW - EROSION CONTROL PLAN

SCALE: 1" = 20' - 0" (24x36) 1" = 40' - 0" (11x17)

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SCALE: 1" = 60'
SHEET C3.0

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WET WEATHER CONSTRUCTION

THE SITE SOILS ARE CONSIDERED VERY MOISTURE SENSITIVE AND, AS SUCH, ARE SUSCEPTIBLE TO DISTURBANCE BY CONSTRUCTION EQUIPMENT, PARTICULARLY DURING PERIODS OF WET WEATHER. DURING WET WEATHER, THE CONTRACTOR SHALL MINIMIZE TRAFFIC ON PREPARED SOIL SUBGRADE AREAS. IF THE SITE SOILS ARE EXPOSED DURING WET WEATHER, THE USE OF CRUSHED ROCK PLACED AS ENGINEERED FILL IN THE BOTTOM OF THE EXCAVATIONS MAY BE NECESSARY TO PROTECT THE SUBGRADE. THE GRADING CONTRACTOR SHALL TAKE ALL PRECAUTIONS TO LIMIT SURFACE DISTURBANCE AND PROTECT THE SITE GRADING AREA FROM EXCESSIVE RUNOFF EROSION.

ESCP RESPONSIBILITY

IT IS THE INTENT OF THIS TEMPORARY EROSION AND SEDIMENT CONTROL PLAN THAT STORM WATER RUNOFF BE CONTROLLED AT ALL TIMES TO PREVENT SOIL EROSION AND TO MAINTAIN WATER QUALITY. ANY AND ALL MEASURES NECESSARY TO DO SO SHALL BE EMPLOYED BY THE CONTRACTOR.

1. REGARDLESS OF SITE, WEATHER, SOIL OR OTHER CONDITIONS, THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ENSURING THAT EROSION DOES NOT OCCUR ON THE SITE AND THAT POLLUTED OR SILT-LADEN RUNOFF DOES NOT LEAVE THE SITE OR ENTER INTO ANY CREEK, STREAM, WETLAND OR WATER BODY ON THE SITE.
2. BEYOND THE MINIMUM REQUIREMENTS SHOWN ON THIS PLAN, THE CONTRACTOR SHALL BE RESPONSIBLE FOR SELECTING AND IMPLEMENTING APPROPRIATE METHODS, "BEST MANAGEMENT PRACTICES" (BMPs), FOR STORM WATER TREATMENT AND CONTROL THAT MEET THE REQUIREMENTS OF THE STATE AND LOCAL JURISDICTION.
3. THE CONTRACTOR SHALL REPORT ALL WATER QUALITY CONCERNS AND ACTIVITIES TO THE PROJECT ENGINEER. IN THE EVENT THAT THE INSTALLED WATER QUALITY CONTROL MEASURES ARE INEFFECTIVE AT CONTROLLING EROSION AND SEDIMENT, THE CONTRACTOR SHALL IMMEDIATELY REPORT TO AND CONSULT WITH THE PROJECT ENGINEER TO FIND AN APPROPRIATE REMEDY. ALL CONSTRUCTION ACTIVITIES, WITH THE EXCEPTION OF EROSION AND SEDIMENT CONTROL MEASURES, SHALL CEASE UNTIL SUCH TIME AS THE WATER QUALITY IS BROUGHT UNDER CONTROL.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MONITORING WEATHER FORECASTS AND ANTICIPATING STORM ACTIVITY AND SHALL SCHEDULE ALL PROJECT ACTIVITIES IN ANTICIPATION OF THE WEATHER.
5. ALL SUPPLIES AND MATERIALS NECESSARY FOR IMPLEMENTING BMPs SHALL BE STORED ON SITE AND SHALL BE IMMEDIATELY AVAILABLE FOR USE. SUCH SUPPLIES AND MATERIALS SHALL INCLUDE, BUT NOT BE LIMITED TO, STRAW BALES OR OTHER MULCHING MATERIAL, SILT FENCING AND STAKES, FILTER FABRIC, ETC.
6. DURING AND AFTER RUNOFF PRODUCING STORM EVENTS, CONTRACTOR SHALL MONITOR ALL EROSION CONTROL MEASURES AND SHALL PRIORITIZE IMPLEMENTATION AND MAINTENANCE OF EROSION AND SEDIMENT CONTROL MEASURES ABOVE ALL OTHERS.

SEQUENCING

1. ROUGH GRADE DEMO AREAS AS INDICATED ON C2.0 TO 12" BELOW FINISHED GRADE.
2. INSTALL STORM CONVEYANCE PIPES AS SHOWN ON C4.0.
3. INSTALL TEMPORARY INLET PROTECTION AND ROCK CHECK DAMS AS SHOWN ON THIS SHEET.
4. MONITOR AND REPLACE CHECK DAMS AND INLET PROTECTION AS NEEDED DURING CONSTRUCTION. REMOVE EXCESS SILT AND DEBRIS AS REQUIRED BY EROSION CONTROL INSPECTOR.
5. PROVIDE TEMPORARY MULCH OR MATTING. IF REQUIRED BY EROSION CONTROL INSPECTOR.
6. UPON APPROVAL BY EROSION CONTROL INSPECTOR AND PORT AND/OR ENGINEER, REMOVE TEMPORARY INLET PROTECTION AND CHECK DAMS.

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SCALE: AS SHOWN
SHEET C3.2

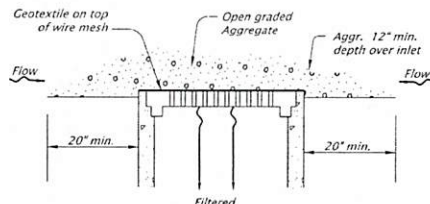
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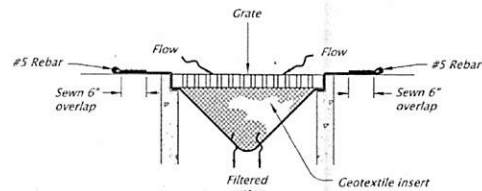
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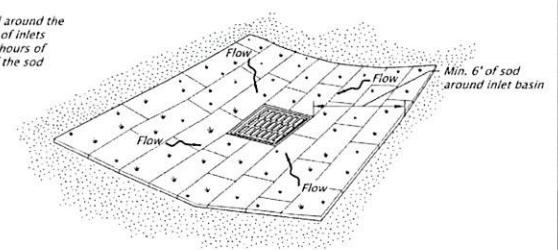


GEOTEXTILE/WIRE MESH/AGGREGATE - TYPE 2

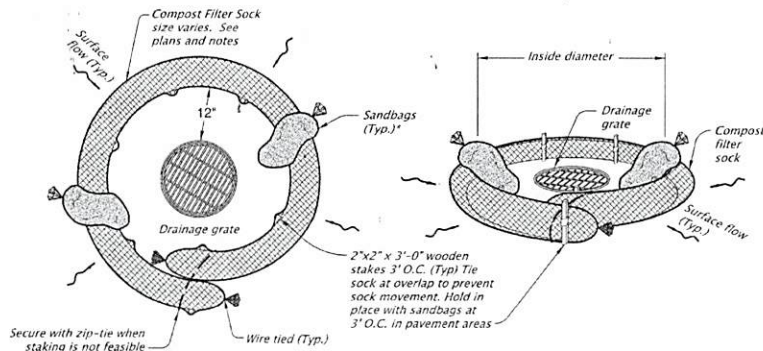


PREFABRICATED FILTER INSERT - TYPE 3

Note:
Install sod around the
perimeter of inlets
within 36 hours of
harvest of the sod

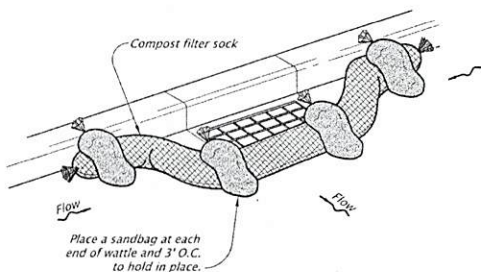


SOD PROTECTION - TYPE 6

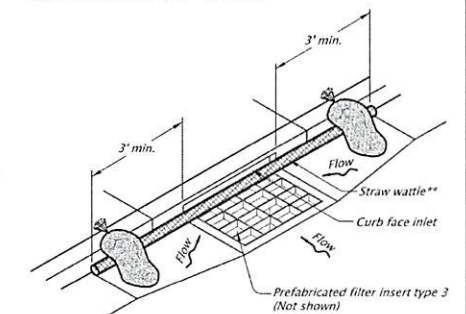


AREA DRAIN PLAN

AREA DRAIN PERSPECTIVE VIEW



CURB INLET SEDIMENT DAM - TYPE 10



WATTLE BARRIER WITH FILTER INSERT - TYPE 11

** Straw wattle drawn NTS to show curb inlet opening

CURB INLET PERSPECTIVE VIEW

COMPOST FILTER SOCK OR WATTLE - TYPE 7

* Use sandbags to hold wattles in place. Sandbags are not necessary for compost filter socks

Notes:

Type 2 - Geotextile/wire mesh/aggregate
Place the wire mesh over the grate.
Place sediment fence geotextile over the wire
mesh and perimeter area around structure.
Install aggregate over the geotextile fabric.

Type 3 - Prefabricated filter inserts
Install prefabricated filter inserts according to
the plans, special provisions, and manufacturer
recommendations.
Prefabricated inserts with provisions for overflow
are allowed only when accompanied by additional
BMP's to prevent the potential of sediments
entering project storm systems.
Field fabricated inserts are not allowed.

Type 7 - Compost filter sock
Drive 2" X 2" wood stakes a minimum of 6"
into ground and flush with the top of the sock.
Overlap ends of sock per manufacturers
recommendations

Type 7 cont. - (1' min, 3' max).
Use 8" to 12" dia sock on curbside in traffic
areas.
Use 12" to 18" dia sock in non-traffic areas
or areas where the larger socks can be used
safely.

Type 10 - Curb inlet sediment dam
Fit curb inlet sediment dam snugly into
inlet mouth. Curb inlet sediment dam is
required for use with inlet filter insert where
at-grade inlet grate and curb inlet are
combined at a catch basin.

Type 11 - Wattle barrier with filter insert
Install prefabricated filter insert per type 3
detail.
Install wattles over opening and 3' to each
side of opening tight against curb. Adjust
wattle to force storm water to flow through
filter insert or wattle prior to leaving the site.
Adjust, replace or modify the inlet protection
as needed to prevent sediment laden water
from entering the catch basin.

CALC. BOOK NO. _ 6402, 6406, 6407 _	BASILENE REPORT DATE _ October 2018 _
NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications	
OREGON STANDARD DRAWINGS	
INLET PROTECTION TYPE 2, 3, 6, 7, 10 and 11	
2018	
DATE	REVISION DESCRIPTION
01/2018	Added type 10 and 11
10/2018	Corrected sheet title to include added inlet protection details

The selection and use of this
Standard Drawing, while de-
signed in accordance with
generally accepted engineer-
ing principles and practices,
is the sole responsibility of
the user and should not be
used without consulting a
Registered Professional En-
gineer.

Effective Date: June 1, 2020 - November 30, 2020

RD1010

DWN BY: T. MASSEY
CHK'D BY: J. AKIN
DATE: 08/10/20
SCALE: AS SHOWN
SHEET C3.2

PROJECT
PORT OF BROOKINGS HARBOR
16330 LOWER HARBOR ROAD, BROOKINGS, OR 97415
**ZOLA'S PIZZA DEMOLITION AND
ADDITIONAL PARKING**

PRELIMINARY
NOT FOR
CONSTRUCTION

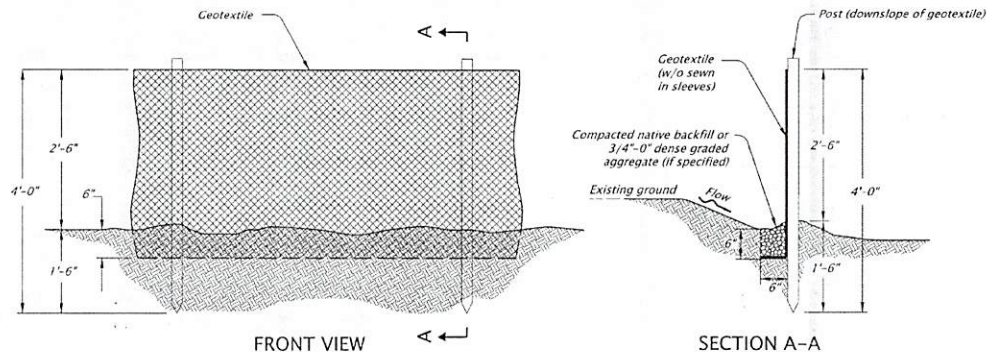


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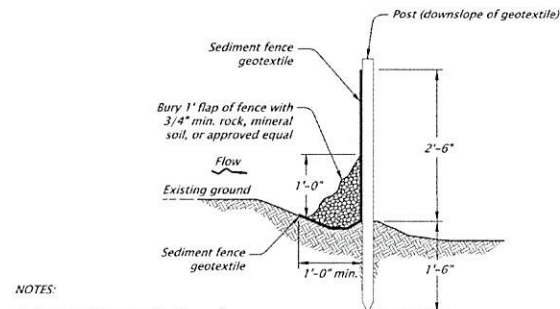
163

rd1040.dgn 11-08-2017

RD1040



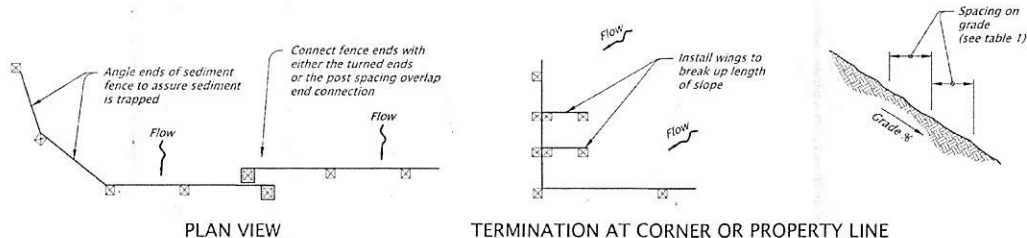
SEDIMENT FENCE AND GEOTEXTILE BURY DETAIL - TYPE 1



NOTES:

1. Use must be approved by the engineer.
2. Not approved for use with sediment fencing with sewn-in post sleeves.

ALTERNATE SEDIMENT FENCE W/O TRENCHING - TYPE 2



PLAN VIEW

TERMINATION AT CORNER OR PROPERTY LINE

NOTES:

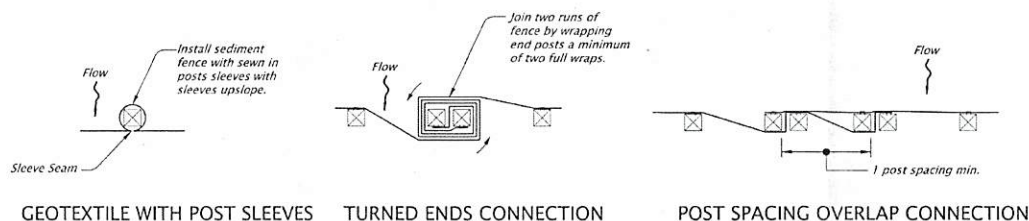
1. Use 2" X 2" wood fence posts.
2. Posts to be installed on downhill side of sediment fence geotextile. Position posts to prevent separation from geotextile.
3. Compact filter fabric trench backfill and soil on uphill side of fence.
4. Locate fence no closer than three feet to the toe of a slope.
5. Wing spacing shall comply with table 1.

TABLE 1
FENCE SPACING
FOR GENERAL APPLICATION

INSTALL PARALLEL ALONG CONTOURS AS FOLLOWS	
GRADE	MAXIMUM SPACING ON GRADE
Grade < 10%	300'
10% ≤ Grade < 15%	150'
15% ≤ Grade < 20%	100'
20% ≤ Grade < 30%	50'
30% ≤ Grade	25'

TABLE 2
POST SPACING

POST SPACING	
6'	Sediment Fence with Geotextile elongation less than 50%
4'	Sediment Fence with Geotextile elongation 50% or more



GEOTEXTILE WITH POST SLEEVES

TURNED ENDS CONNECTION

POST SPACING OVERLAP CONNECTION

GEOTEXTILE END CONNECTIONS

CALC. BOOK NO. 6403, 6404, 6405	BASILENE REPORT DATE November 2017
NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications	
OREGON STANDARD DRAWINGS	
SEDIMENT FENCE	
2018	
DATE	REVISION DESCRIPTION

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

Effective Date: June 1, 2020 - November 30, 2020

RD1040

DWN BY: T. MASSEY
CHK'D BY: J. AKIN
DATE: 08/10/20
SCALE: AS SHOWN
SHEET C3.3

PROJECT
PORT OF BROOKINGS HARBOR
16330 LOWER HARBOR ROAD, BROOKINGS, OR 97415
ZOLA'S PIZZA DEMOLITION AND ADDITIONAL PARKING

PRELIMINARY
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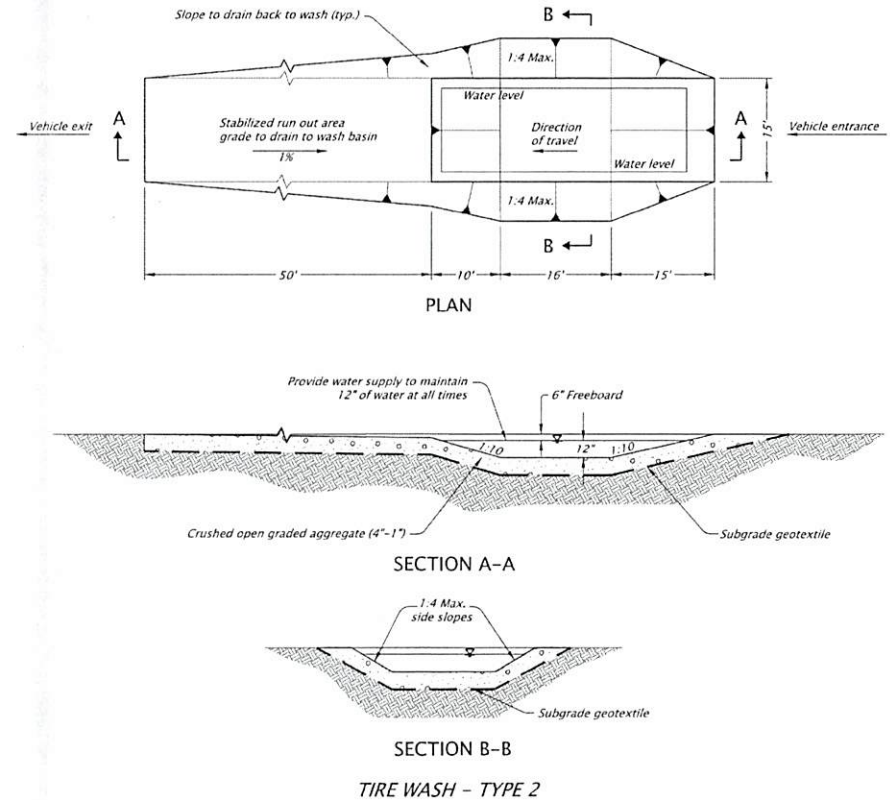
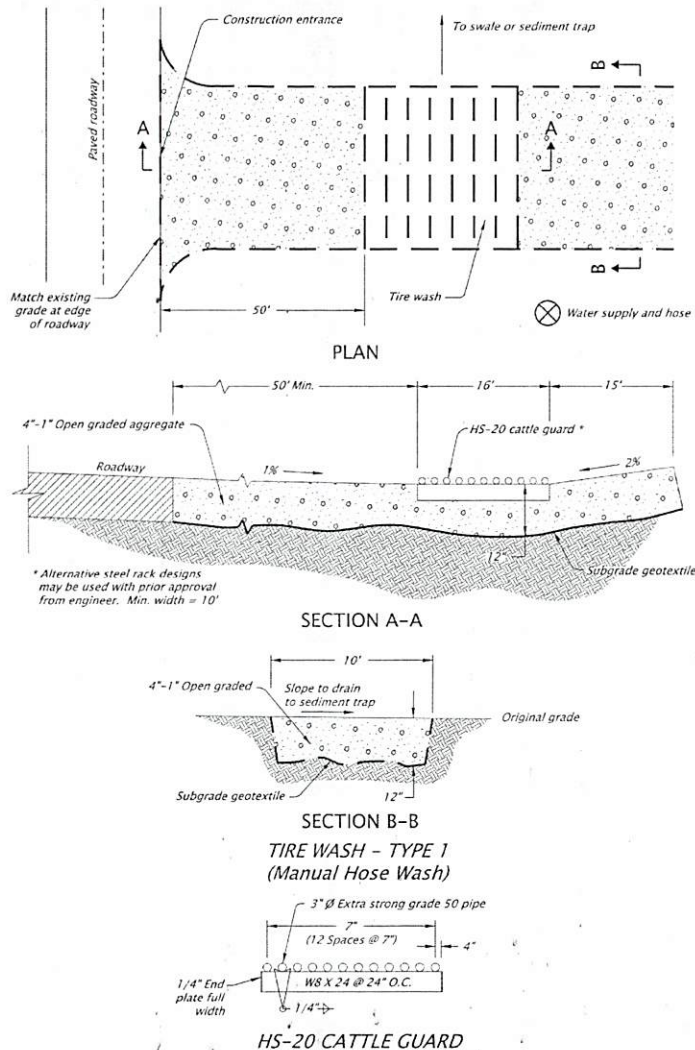


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rd1060.dgn 06-01-2017

RD1060



CALC. BOOK NO. 6403, 6404, 6405	BASELINE REPORT DATE July 2014
NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications	
OREGON STANDARD DRAWINGS	
TIRE WASH FACILITY TYPE 1 AND 2	
2018	
DATE	REVISION DESCRIPTION

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

Effective Date: June 1, 2020 - November 30, 2020

RD1060

DWN BY: T. MASSEY
CHK'D BY: J. AKIN
DATE: 08/10/20
SCALE: AS SHOWN
SHEET C3.4

PROJECT
PORT OF BROOKINGS HARBOR
16330 LOWER HARBOR ROAD, BROOKINGS, OR 97415
**ZOLA'S PIZZA DEMOLITION AND
ADDITIONAL PARKING**






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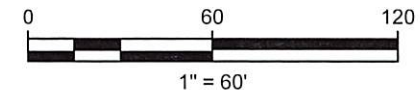
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KEYNOTES

- 1 ASPHALT PAVING  1
C5.0
- 2 LYNCH STYLE CATCH BASIN  2
C5.0
- 3 STANDARD VERTICAL CURB  RD700
C5.2
- 4 MIN. INSTALL PRIVATE 8" PVC PIPE, SLOPE = 0.5%
TRENCH AND BACKFILL  RD300
C5.1
- 5 CONTRACTOR SHALL VERIFY EXACT SIZE, LOCATION AND
ELEVATION OF EXISTING STORM DRAIN PRIOR TO CONSTRUCTION.
- 6 TACK COAT AND SAWCUT EDGE OF ASPHALT FOR ADEQUATE
BOND WITH PROPOSED ASPHALT. APPLY SAND SEAL AT JOINT
AFTER ASPHALT PLACEMENT.
- 7 4" WHITE PARKING STRIPE. ALL PARKING LOT STRIPING SHALL
BE VERIFIED WITH THE PORT PRIOR TO CONSTRUCTION.
- 8 CONNECT TO EXISTING STORM DRAIN WITH BLIND TEE.
INSTALL 18" - 8" REDUCER.
- 9 1 1/2" ASPHALT GRIND AND OVERLAY 

NOTE:
DISCONNECTION OF ALL ABOVEGROUND/UNDERGROUND
UTILITIES (ELECTRICAL, WATER, STORMWATER, SEWER,
NATURAL GAS/PROPANE, CABLE, TELECOMMUNICATIONS)
MUST BE COMPLETED, IN COMPLIANCE WITH UTILITY
SERVICE PROVIDERS, PRIOR TO BUILDING DEMOLITION.
ADDITIONALLY, POTENTIAL ASBESTOS CONTAINING
BUILDING MATERIALS TO BE DEMOLISHED AND DISPOSED
MUST BE ASSESSED PRIOR TO DEMOLITION.

NOTE:
EXACT PAVING, GRIND / OVERLAY AND STRIPING AREA/LIMITS
SHALL BE VERIFIED WITH THE PORT MANAGEMENT AND
PROJECT ENGINEER OF RECORD PRIOR TO CONSTRUCTION.



PLAN VIEW - PAVING AND STORM DRAIN PLAN

SCALE: 1" = 20' - 0" (24x36) 1" = 40' - 0" (11x17)

DWN BY: T. MASSEY
CHK'D BY: J. AKIN
DATE: 08/10/20
SCALE: AS SHOWN
SHEET C5.0

PROJECT
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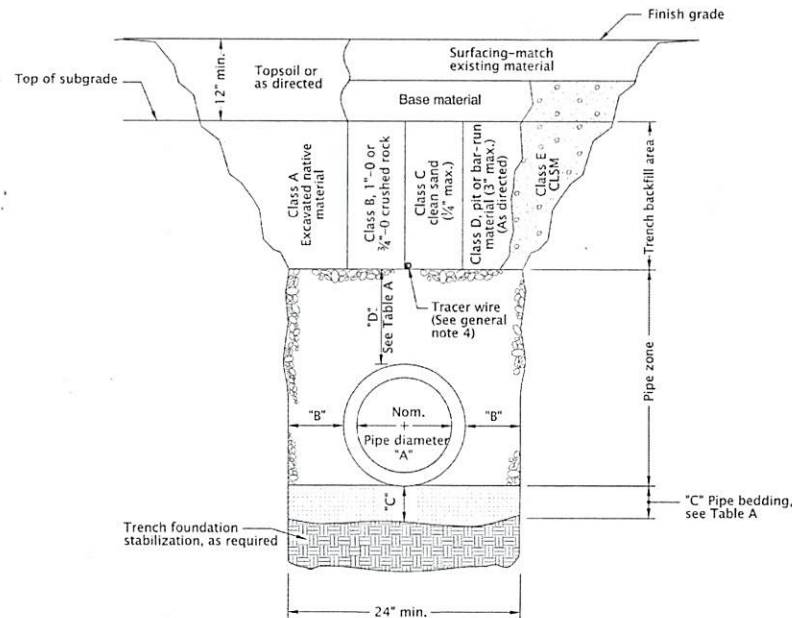
rd300.dgn 25 JUL 2017

RD300

TABLE A

"A" (in)	"B" (in)	"C" (in)	"D" (in)
4	10	4	8
6	10	4	8
8	10	6	10
10	10	6	10
12	12	6	10
15	12	6	10
18	16	6	12
21	16	6	12
24	18	6	12
30	18	6	12
36	24	6	14
42	24	6	14
48	24	6	14
54	24	6	14
60	24	6	14
66	24	6	14
72	24	6	14

For pipes over 72" diameter,
see general note 3.



MULTIPLE INSTALLATIONS

DIAMETER	MIN. SPACE BETWEEN PIPES
Up to 48"	24"
48" to 72"	One half (1/2) dia. of pipe

GENERAL NOTES FOR ALL DETAILS:

1. Surfacing of paved areas shall comply with street cut Std. Dwg. RD302.
2. For pipe installation in embankment areas where the trench method will not be used and the pipe is $\geq 36"$ diameter, increase dimension "B" to nominal pipe diameter.
3. Pipes over 72" diameter are structures, and are not applicable to this drawing.
4. See Std. Dwg. RD336 for tracer wire details (When required).

CALC. BOOK NO. N/A

BASELINE REPORT DATE 14-JUL-2014

NOTE: All material and workmanship shall be in accordance with the current Oregon Standard Specifications.

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

OREGON STANDARD DRAWINGS
TRENCH BACKFILL, BEDDING,
PIPE ZONE AND MULTIPLE
INSTALLATIONS

2018

DATE	REVISION DESCRIPTION

Effective Date: December 1, 2019 – May 31, 2020

RD300

DWN BY: T. MASSEY
 CHK'D BY: J. AKIN
 DATE: 08/10/20
 SCALE: AS SHOWN
 SHEET C5.1

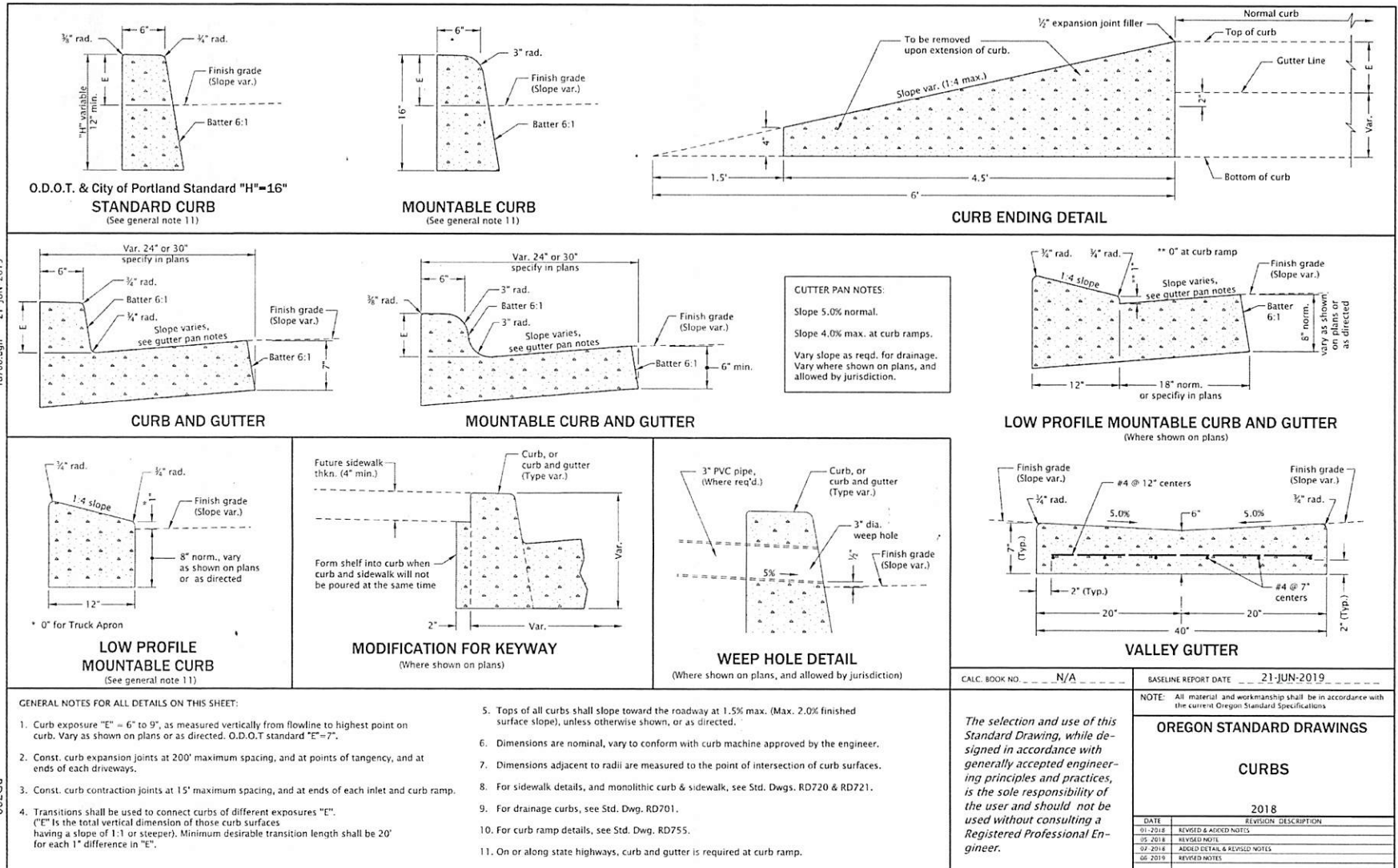
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Effective Date: December 1, 2019 – May 31, 2020

RD700

DWN BY: T. MASSEY
CHK'D BY: J. AKIN
DATE: 08/10/20
SCALE: AS SHOWN
SHEET C1.0

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1169

ACTION ITEM – D

DATE: August 18, 2020
RE: Harbor Corner Market Lease
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- New owners of Kathy's Corner Market have changed the businesses name to Harbor Corner Market.
- New owners requested the standard retail lease agreement for their new business name. This agreement is a three-year term with one option to renew for addition three years.
- Port legal counsel reviewed the agreement.

DOCUMENTS

- Draft Harbor Corner Market Lease Agreement, 12 pages

COMMISSIONER ACTION

- **Recommended Motion:**
Motion to approve the draft Harbor Corner Market Lease Agreement.

**COMMERCIAL LEASE AGREEMENT
HARBOR CORNER MARKET LLC**

DRAFT

This amended and restated lease agreement is made and entered into at Brookings, Oregon, effective the 1st day of September, 2020, by and between the **Port of Brookings Harbor**, an Oregon special district (referred to herein as the "Landlord") and **Harbor Corner Market LLC** (hereinafter referred to as "Tenant").

1. Leased Premises. Landlord hereby leases to Tenant the following described property located in the Port of Brookings Harbor on the terms and conditions stated herein:

- a. Landlord hereby leases to Tenant approximately 703 square-feet of building, (the Leased Premises, as described in in Exhibit "A" & "B"), located at 16340 Lower Harbor Road Space #104, Brookings, Oregon.

2. Lease Term and Base Rental Rate.

- a. **Initial Term.** The initial term of this lease is six (6) years commencing September 1, 2020 and continuing through August 31, 2023.
- b. **Base Rental Rate.** The base rental rate for the Leased Premises shall be Eight Hundred Nine and 41/100 (\$809.41) per month, as calculated below, payable on the first day of each month commencing September 1, 2020. The base rental rate is the combined rate of:

- 1. The building consisting of 703 square feet of property at approx. \$1.15 per square foot per month, for a total of Eight Hundred Nine and 41/100 Dollars (\$809.41) per month.

- c. **Option to Renew.** Upon termination of the initial term of this lease, Landlord grants to Tenant the option to renew this lease in whole or in part of the Leased Premises, for one (1) additional three (3) year term at terms and conditions to be negotiated, provided that: (a) Tenant is not in default of this lease at the time the option is exercised; (b) Landlord does not need the ground for its own use; and (c) Landlord is otherwise satisfied with Tenant's use of the Leased Premises during the initial term. The parties agree to negotiate in good faith with respect to the renewal terms and conditions on terms at least as favorable as those offered to any other tenant of Landlord at the time.
- d. **Notice of Intent.** Tenant shall notify the Landlord in writing ninety (90) days prior to expiration of the lease of Tenant's intent to exercise all or any portion of Tenant's option to extend the lease. Failure to provide such notice is a default and a material breach of the lease and Landlord may terminate the lease on the expiration date and retake possession of the Leased Premises with or without process of law.

3. Base Rent Payment.

- a. **Annual Adjustment.** Tenant must pay the base rent for the Leased Premises and any additional rent provided herein without deduction or offset. The base rent will increase annually, on each anniversary of the lease commencement for the second and each subsequent year, according to the Consumer Price Index for All Urban Consumers (CPI-U). The base rent increase will be for the total amount of the base rent due. Base rent includes all prior percentage increases. In the event that the CPI-U is negative, the base rent will remain the same, it will not increase or decrease.

- b. **Proration.** Rent for any partial month during the lease term will be prorated to reflect the number of days during the month that Tenant actually occupied the Leased Premises.
 - c. **Additional Rent.** Additional rent means any other sums payable by Tenant to Landlord under this lease. At the end of the initial lease term, a new base rent will be established.
 - d. **Fees and Charges.** Should any rent or other payment required of Tenant by this lease not be paid within 10 days after it is due, a late charge of 1.5% per month (18% per annum) will be assessed. In the event any suit or action is instituted to collect any amount owed on this account, the undersigned applicant agrees to pay any reasonable attorney's fees, collection agency fees and any other costs associated with such action. A \$50.00 fee will be assessed on any returned payment.
- 4. **Lease Consideration/Security Deposit.** Upon execution of the lease, Tenant's base rent is due the first day of the month of the lease term for which rent is payable. Tenant is required to pay a security deposit in a sum equal to one month's base rent. Landlord may apply the security deposit to pay the cost of performing any obligation that Tenant fails to perform within the time required by this lease, but such application by Landlord shall not be the exclusive remedy for Tenant's default. If the security deposit is applied by the Landlord, Tenant must on demand pay the sum necessary to replenish the security deposit to its original amount. To the extent not applied by Landlord to cure defaults by Tenant, the security deposit will be returned to Tenant upon termination of this lease, or, by mutual agreement between Landlord and Tenant, applied against the rent payable for the last month of the term.
- 5. **Use.** Tenant may use the Leased Premises for retail business and for no other purpose without Landlord's written consent. In connection with its use of the Leased Premises, Tenant must, at its sole expense, promptly comply with all applicable laws, ordinances, rules and regulations of any public authority, including those of the Port of Brookings Harbor, and not unreasonably annoy, obstruct or interfere with the rights of other tenants of the Port of Brookings Harbor, wherever located. Tenant must not create or maintain any nuisance or any objectionable fumes, noise, or vibrations while using the Leased Premises.
- 6. **Equipment.** Tenant may install in the Leased Premises only such equipment as is customary for the intended **use** and must not overload the floors or electrical circuits of the Leased Premises or alter the plumbing or wiring of the Leased Premises, without the prior written consent of Landlord. Landlord must approve, in advance, the location and manner of installing any electrical, heat generating or communication equipment or exceptionally heavy articles. Any equipment installed by Tenant will remain Tenant's property and must be installed and operated at Tenant's expense. Any air conditioning required because of heat generating equipment or special lighting installed by Tenant must also be installed and operated at Tenant's expense.
- 7. **Sign.** No signs, awnings, antennas, or other apparatus may be positioned as to be visible from outside the Leased Premises without Tenant obtaining Landlord's prior written approval as to design, size, location, and color. All signs installed by Tenant must comply with Landlord's standards for signs, and all applicable codes and signs and sign hardware must be removed upon termination of this lease with the sign location restored to its former state unless Landlord elects to retain all or any portion thereof.
- 8. **Utilities and Services.** Landlord will furnish all utilities up to the Leased Premises and Tenant will be directly responsible for any and all electrical charges or fees for electrical service and must make arrangements to be billed directly from the local electric co-op (Coos-Curry Electric Cooperative, Inc.). Tenant must also make the necessary arrangements to have a meter

installed in the name of Tenant for billing purposes. Water and Sewer usage will be billed separately. Tenant must comply with all government laws or regulations regarding the use or reduction of use of utilities on the Leased Premises. Tenant is responsible for all waste generated by the business and disposal of the waste. Unless caused by Landlord's negligence or intentional act, the interruption, limitation, curtailment, or rationing of services or utilities may not be deemed an eviction or disturbance of Tenant's use and possession of the Leased Premises, render Landlord liable to Tenant for damages, or relieve Tenant from performance of Tenant's obligations under this lease. Landlord must take all reasonable steps to correct any interruption in service.

9. Maintenance and Repair – Tenant's Obligations

- a. Tenant is at all times during the term of this lease, and at Tenant's sole cost and expense, obligated to keep the entire of the Leased Premises and every part thereof in good condition and repair; excepting ordinary wear and tear and damage to the Leased Premises by earthquake, act of God, or the elements. Landlord has no obligation and has made no promise to alter, remodel, improve, repair, decorate, or paint the Leased Premises or any part thereof. Landlord does have the right to erect scaffolding and other apparatus necessary for the purpose of making repairs, and Landlord will have no liability for interference with Tenant's use because of repairs and installations. Tenant will have no claim against Landlord for any interruption or reduction of services or interference with Tenant's occupancy, and no such interruption or reduction shall be construed as a constructive or other eviction of Tenant.
- b. Tenant will be responsible for any repairs necessitated by Tenant's breach of this lease or the negligent or intentional acts of Tenant, its agents, employees, and invitees, excepting repairs that would otherwise be the responsibility of Landlord under Section 10 or Section 15.
- c. Tenant is responsible for all other repairs to the Leased Premises which Landlord is not required to make under Section 10 or Section 15.
- d. If Tenant fails to perform Tenant's obligations under this Section 9 or under any other Section of this lease, Landlord may enter upon the affected portion of the Leased Premises after ten (10) days' prior written notice to Tenant (except in case of emergency, in which no notice shall be required), perform such obligations on Tenant's behalf and put the Leased Premises in good order, condition and repair, and the cost thereof together with interest thereon at the maximum rate then allowable by law will be due and payable as additional rent to Landlord together with Tenant's next base rent installment.
- e. On the last day of the term hereof, or upon any sooner termination, Tenant must surrender the Leased Premises to Landlord in the same condition as received, ordinary wear and tear excepted, clean and free of debris. Any damage or deterioration of the Leased Premises will not be deemed ordinary wear and tear if the same could have been prevented by commercially reasonable maintenance practices. Tenant shall leave the air-lines, power panels, electrical distribution systems, lighting fixtures, space heaters, air conditioning, plumbing and fencing which were on the Leased Premises prior to the commencement of the lease, in good operating condition.

10. Maintenance and Repair - Landlord's Obligations. The following will be the responsibility of Landlord:

- a. Provide adequate means of ingress and egress to the Leased Premises.
- b. Provide access to a water supply and electricity.

- c. Repair and maintenance of existing exterior water, sewage, and electrical services up the point of entry to the Leased Premises.
 - d. Repair and maintain any structural element of the building that does not meet the definition of Major Damage as provided in Section 15, with respect to the Leased Premises.
11. **Alterations.** Tenant must not make any alterations, additions, or improvements to the Leased Premises without Landlord's prior written consent. Any such additions, alterations, or improvements, except for removable machinery and trade fixtures, will at once become part of the realty and belong to the Landlord. Landlord may at its option require that Tenant remove any alterations and restore the Leased Premises to the original condition upon termination of this lease. Landlord will have the right to approve the contractor used by Tenant for any work on the Leased Premises, and to post notices of non-responsibility in connection with any work being performed by Tenant in the Leased Premises.
12. **Indemnity.**
- a. Tenant may not allow any liens to attach to the Leased Premises or Tenant's interest in the Leased Premises as a result of its activities. In the event that a materialman, mechanic's, or other lien is filed, or a claim of lien is made for work claimed to have been done for Tenant, Landlord will have the option in its sole discretion to require Tenant to post a Surety Bond within ten (10) days at Tenant's expense or to pay and discharge the lien. Tenant agrees to reimburse Landlord promptly upon demand. These Landlord remedies are not exclusive as Landlord has other remedies as provided by law including requiring Tenant to pay for Landlord's attorney's fees and costs relating to any such lien.
 - b. Except as otherwise stated herein, Tenant hereby waives all claims against Landlord for damage to any property or injury, illness, or death of any person in, upon, or about the Leased Premises arising at any time and from any cause whatsoever other than by reason of the willful act of Landlord, its officers, employees, invitees, licensees or agents. Tenant must defend, indemnify and hold Landlord harmless from any and all claims or liability for damage to any property or injury, illness, or death of any person (a) occurring in or on the Leased Premises or any part thereof arising at any time and from any cause whatsoever other than by reason of the willful act of Landlord, its officers, employees, invitees, licensees or agents; or (b) occurring in, on, or about any part of the Leased Premises when such damage, injury, illness, or death was caused by the act, negligence, omission, or fault of Tenant, its agents, servants, employees, invitees, or licensees. Except as otherwise stated herein, Landlord will have no liability to Tenant because of loss or damage caused by the acts or omissions of other tenants of Landlord, or by third parties. The provisions of this paragraph will survive the termination of this lease with respect to any damage, injury, illness, or death occurring prior to such termination.
13. **Insurance.** During the initial term of this lease and any extension thereof, Tenant must comply with the following insurance requirements:
- a. **General Liability.** Tenant must carry commercial general liability insurance at least as broad as ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2 million per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

- b. **Property.** Tenant must carry property insurance against all risk of loss to any tenant improvement or betterments, at full replacement cost with no coinsurance penalty provision.
 - c. **Workers' Compensation.** If Tenant has employees, Tenant must carry workers' compensation insurance as required by State law and Employer's Liability Insurance with limits of no less than \$1 million per accident for bodily injury or disease.
 - d. **Excess Coverage.** If Tenant maintains broader coverage and/or higher limits than the minimums shown above, Landlord will be entitled to the broader coverage and/or the higher limits maintained by Tenant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage will be available to Landlord.
 - e. **Additional Insureds.** The Port of Brookings Harbor, its officers, officials, employees, and agents are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Tenant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provide in the form of an endorsement of the lessee's insurance (at least as broad as ISO Form CG 20 10).
 - f. **Certificates of Coverage.** Tenant must furnish certificates of insurance to Port's General Manager, P.O. Box 848, Brookings, Oregon 97415 certifying the existence of such insurance no later than five (5) days prior to commencement of this lease. Each insurance policy required by this clause must be endorsed to state that coverage will not be suspended, voided, canceled, or reduced in coverage or limits or not renewed without fourteen (14) days advance written notice to the Landlord and Landlord's agent, if any, and a renewal certificate must be furnished at least 14 days prior to the expiration of any policy.
 - g. **Primary Insurance.** The insurance required herein will be primary and without right of contribution from other insurance that may be in effect and without subordination. Any other insurance carried by the Landlord is excess. The insurance policies must be underwritten by a company licensed in the state of Oregon, and carry a minimum Best's rating of "A-VI" or better.
 - h. **Lapse of Policy.** If Tenant's policies lapse or are canceled at any time during the term of this Contract, Landlord will have the right to immediately terminate Tenant's lease until such insurance requirements have been fully satisfied by Tenant. Tenant will be responsible to Landlord, and must reimburse and hold Landlord harmless for any bodily injury, fire or property damage not covered by Tenant's insurance.
14. **Exemption of Landlord from Liability.** Tenant hereby agrees that Landlord will not be liable for injury to Tenant's business or any loss of income therefrom or for damage to the goods, wares, merchandise or other property of Tenant, Tenant's employees, invites, customers, or any other person in or about the Leased Premises or the Port, nor will Landlord be liable for injury to the person of Tenant, Tenant's employees, agents or contractors, whether such damage or injury is caused by or results from fire, steam, electricity, gas, water or rain, or from the breakage, leakage, obstruction or other defects of pipes, wires or lighting fixtures, or from any other cause, whether said damage or injury results from conditions arising upon the Leased Premises or upon other premises of the Port, or from other sources or places and regardless of whether the cause of such damage or injury or the means of repairing the same is inaccessible to Tenant. Landlord will not be liable for any damages arising from any act or neglect of any other tenant, occupant or user of the Port, nor from the failure of Landlord to enforce the provisions of any other lease of the Port.
15. **Major Damage.** Major damage means damage by fire or other casualty to the Leased Premises that causes the Leased Premises or any substantial portion of the Leased Premises to be unusable. In the event that major damage occurs without negligence or willful misconduct of Tenant or its employees, agents, or licensees, then either Landlord or Tenant may elect to

terminate this lease by providing written notice to the other party within thirty (30) days after the occurrence of the damage. If this lease is not terminated following major damage, or if damage occurs that is not major damage, Landlord must promptly restore the Leased Premises to the condition existing just prior to the damage, with the exception of damage to Tenant improvements. Restoration of any Tenant improvements or alterations installed by Tenant, and the costs thereof, will be the responsibility of the Tenant. Rent will be reduced from the date of damage until the date restoration work being performed by the Landlord is substantially complete, with the reduction to be in proportion to the area of the Leased Premises not useable by Tenant.

16. **Waiver of Subrogation.** Tenant will be responsible for insuring its personal property and trade fixtures located on the Premises and any alterations or Tenant improvements it has made to the Premises. Neither Landlord nor Tenant will be liable to the other for any loss or damage caused by any of the risks that are or could be covered by a standard all risk insurance policy with the extended coverage endorsement, or for any business interruption. There may be no subrogated claims by one party's insurance carrier against the other party arising out of any loss.
17. **Eminent Domain.** If a condemning authority takes title by eminent domain or by agreement in lieu thereof to the entire Leased Premises or a portion sufficient to render the Leased Premises unsuitable for Tenant's use, then either party may elect to terminate this lease effective on the date that possession is taken by the condemning authority; provided, however, that a condition to the exercise by Tenant of such right to terminate will be that the portion of the Leased Premises taken must be of such extent and nature as to substantially handicap, impede, or impair Tenant's use of the balance of the Leased Premises for the purpose intended. Rent will be reduced for the remainder of the term in an amount proportionate to the reduction in area of the Leased Premises caused by the taking. All condemnation proceeds will belong to Landlord, and Tenant will have no claims against Landlord or the condemnation award because of the taking.
18. **Assignment and Subletting.** This lease binds and inures to the benefit of the parties, their respective heirs, successors, and assigns, provided that Tenant may not assign its interest under this lease or sublet all or any portion of the Leased Premises without first obtaining Landlord's consent in writing. This provision applies to all transfers by operation of law including but not limited to mergers and changes in control of Tenant. No assignment may relieve Tenant of its obligation to pay rent or perform other obligations required by this lease and no consent to one assignment or subletting may be deemed consent to any further assignment or subletting. Landlord may not unreasonably withhold or delay its consent to any assignment, or to subletting, accepting that the proposed Tenant has been approved by Landlord in writing. Tenant will pay any costs incurred by Landlord in connection with a request for assignment or subletting, including reasonable attorney's fees.
19. **Default.**
 - a. Any of the following constitute a default by Tenant under this lease:
 1. Tenant's failure to pay rent or any other charge under this lease within ten (10) days after it is due, or failure to comply with any other term or condition within twenty (20) days following written notice from Landlord specifying the noncompliance. If such noncompliance cannot be cured within the 20-day period, this provision will be satisfied if Tenant commences corrective action within such period and thereafter proceeds in good faith and with reasonable

diligence to effect compliance as soon as possible. Time is of the essence of this lease.

2. Tenant's insolvency, business failure or assignment for the benefit of its creditors. Tenant's commencement of proceedings under any provision of any bankruptcy or insolvency law or failure to obtain dismissal of any petition filed against it under such laws within the time required to answer, or the appointment of a receiver for Tenant's property.
3. Assignment or subletting by Tenant in violation of this lease.
4. Vacation or abandonment of the Leased Premises for more than three (3) months without the written consent of Landlord.
5. If this lease is levied upon under any attachment or execution and such attachment or execution is not vacated within ten (10) days.

20. **Remedies for Default.** In case of default as described in Section 19 above, Landlord will have the right to the following remedies, which are intended to be cumulative and in addition to any other remedies provided under applicable law.

- a. Landlord may terminate the lease and reenter, retake possession of the Leased Premises, and remove any persons or property by legal action or by self-help with the use of reasonable force and without liability for damages. Following such retaking of possession, efforts by Landlord to relet the Leased Premises will be sufficient if Landlord follows its usual procedures for finding tenants for the Leased Premises at rates not less than the current rates for other comparable space on Port property. If Landlord has other vacant space available, prospective tenants may be placed in such other space without prejudice to Landlord's claim to damages to loss of rentals from Tenant.
- b. Landlord may recover all damages caused by Tenant's default, which include an amount equal to rent lost because of the default and all attorney's fees and costs. Landlord may sue periodically to recover damages as they occur throughout the lease term, and no action for accrued damages will bar a later action for damages subsequently accruing. Landlord may elect in any one action to recover accrued damages plus damages attributable through the remaining term of the lease. Such damages will be measured by the difference between the rent under this lease and the reasonable rental value of the Leased Premises for the remainder of the term, discounted to the time of judgment at the prevailing interest rate on judgments.
- c. Landlord may make any payment or perform any obligation that Tenant has failed to perform, in which case Landlord will be entitled to recover from Tenant upon all demand all amounts so expended plus interest from the date of the expenditure at the rate of one and one-half percent (1.5%) per month. Any such payment or performance by Landlord will not waive Tenant's default.

21. **Regulations.** Landlord will have the right (but not the obligation) to make, revise, and enforce commercially reasonable regulations or policies consistent with this lease for the purpose of promoting safety, order, economy, cleanliness, and good service to all tenants of the Landlord, provided that if Landlord passes a regulation or policy that interferes with Tenant's quiet enjoyment or unreasonably interferes with Tenant's use of the Leased Premises, then Tenant may terminate this lease. All such regulations and policies must be complied with as if part of this lease.

22. **Access.** During times, other than normal business hours, Tenant's officers and employees or those having business with Tenant may be required to identify themselves or show passes in order to gain access to the Leased Premises. In such event, Landlord will have no liability for

permitting or refusing to permit access to anyone. With reasonable notice to Tenant, Landlord will have the right to enter upon the Leased Premises at any time by passkey or otherwise to determine Tenant's compliance with this lease, to perform necessary services, maintenance and repairs to the Leased Premises, or to show the Leased Premises to any prospective tenant or purchasers. Except in cases of emergency, such entry will be with at least 24 hours prior notice and at such times and in such manner as to minimize interference with the reasonable business use of the Leased Premises by Tenant.

23. **Notices.** Notices to the parties relating to the lease must be in writing, effective when delivered, or if mailed, effective on the second day following mailing, postage prepaid, to the address for the party stated in this lease or to such other address as either party may specify by notice to the other. Notice to Tenant may always be delivered to the Leased Premises. Rent will be payable to Landlord at the same address and in the same manner, but will be considered paid only when received.
24. **Subordination.** This lease will be subject and subordinate to any mortgages, deeds of trust, or land sale contracts (hereafter collectively referred to as encumbrances) now existing against the Leased Premises. At Landlord's option this lease will be subject and subordinate to any future encumbrance hereafter placed against the Leased Premises (including the underlying land) or any modifications of existing encumbrances. Tenant must execute such documents as may reasonably be requested by Landlord or the holder of the encumbrance to evidence this subordination.
25. **Transfer of Premises.** If the Leased Premises is sold or otherwise transferred by Landlord or any successor, Tenant will attorn to the purchaser or transferee and recognize it as the landlord under this lease, and, provided the purchaser assumes all obligations hereunder, the Landlord (transferor) will have no further liability hereunder.
26. **Estoppel.** Either party will within twenty (20) days after notice from the other party execute, acknowledge and deliver to the other party a certificate reciting: whether or not this lease has been modified and is in full force and effect; whether there are any modifications or alleged breaches by the other party; the dates to which rent has been paid in advance, and the amount of any security deposit or prepaid rent; and any other facts that may be reasonably requested. Failure to deliver the certificate within the specified time will be conclusive upon the party of whom the certificate was requested that the lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate. If requested by the holder of any encumbrance or any ground lessor, Tenant will agree to give such holder or lessor notice of and an opportunity to cure any default by Landlord under this lease.
27. **Attorney's Fees.** In the event, any action, suit, or other proceeding is instituted by either party to this lease to enforce any provision of this lease or any matter arising therefrom or to interpret any provision of this lease, the prevailing party will be entitled to an award of reasonable attorney's fees and costs of suit, including expert witness fees. In the event, any such action, suit, or other proceeding is appealed to any higher court or courts, the prevailing party will be entitled to an award of reasonable attorney's fees and costs for prosecuting or defending such appeal or appeals, in addition to the reasonable attorney's fees and costs in the lower court, or courts.
28. **Quiet Enjoyment.** Landlord warrants that so long as Tenant complies with all material terms of this lease, Tenant is entitled to peaceable and undisturbed possession of the Leased Premises free from any eviction or disturbance by Landlord. Landlord will have no liability to Tenant for

loss or damages arising out of the acts of other tenants of Port property or third parties, nor any liability for any reason which exceeds the value of its interest in the Leased Premises.

29. **Complete Agreement.** This lease and the attached exhibits constitute the entire agreement of the parties and supersede all prior written and oral agreements and representations. Neither Landlord nor Tenant is relying on any representations other than those expressly set forth herein. Any modification to this lease must be in writing and signed by both parties.
30. **Nonwaiver.** Waiver by either party of strict performance of any provision of this lease may not be deemed a waiver of or prejudice of the party's right to require strict performance of the same provision in the future or of any other provision.
31. **Real Property Taxes.**
- a. **Payment of Taxes.** Tenant must pay all real and personal real property taxes, if any, applicable to Tenant's portion of the use and possession of the Leased Premises.
 - b. **Additional Improvements.** Tenant will be responsible for paying any increase in real property tax specified in the Tax Assessor's records and work sheets caused by additional improvements placed upon the Leased Premises by Tenant or by Landlord for use by Tenant.
 - c. **Definition of "Real Property Tax".** As used herein, the term "real property tax" includes any form of real estate tax or assessment, general, special, ordinary or extraordinary, and any license fee, commercial rental tax, improvement bond or bonds, levy or tax (other than inheritance, personal income or estate taxes) imposed on the Port or any portion thereof by any authority having the direct or indirect power to tax, including any city, county, state or federal government, or any school, agricultural, sanitary, fire, street, drainage or other improvement district thereof.
32. **Severability.** The invalidity of any provision of this lease as determined by a court of competent jurisdiction, may in no way affect the validity of any other provisions herein.
33. **Time of Essence.** Time is of the essence with respect to the obligations to be performed under this lease.
34. **Security Measures.** Each party acknowledges that they have no obligation whatsoever to provide guard service or other security measures for the benefit of the other party or their property. Each party assumes full responsibility for the protection of itself, its agents and invitees and its property from acts of third parties. Nothing herein contained prevents Landlord, at Landlord's sole option from providing security protection for the Port or any part thereof.
35. **No Warranties.** The Leased Premises are leased "as-is" and in their current condition as of the first day of the lease term. No warranties, express or implied, are provided by Landlord regarding the condition or fitness for purpose of the Leased Premises.
36. **Parking.** Landlord does not assign any specific parking spaces to Tenant under this lease. Tenant and Tenant's employees and invitees are permitted to use any un-restricted Port public parking areas.
37. **Headings.** The headings in this lease are for the convenience of the parties only and are not to be used in the interpretation of its provisions.

IN WITNESS, WHEREOF, the duly authorized representatives of the parties have executed this lease as of the last date written below.

PORT OF BROOKINGS HARBOR, Landlord	HARBOR CORNER MARKET, LLC Tenant
Dated: _____	Dated: _____
By: _____ Roy C. Davis, Board President ATTEST: _____ Sharon Hartung, Board Secretary/Treasurer	By: _____ Name: Robin Madison Its: Member / Owner By: _____ Name: Raymond Madison Its: Member / Owner
Mailing Address: P.O. Box 848 Brookings, OR 97415 Phone: 541-469-2218 Fax:	Mailing Address: 16340 Lower Harbor Road Brookings, OR 97415 Phone: Fax :

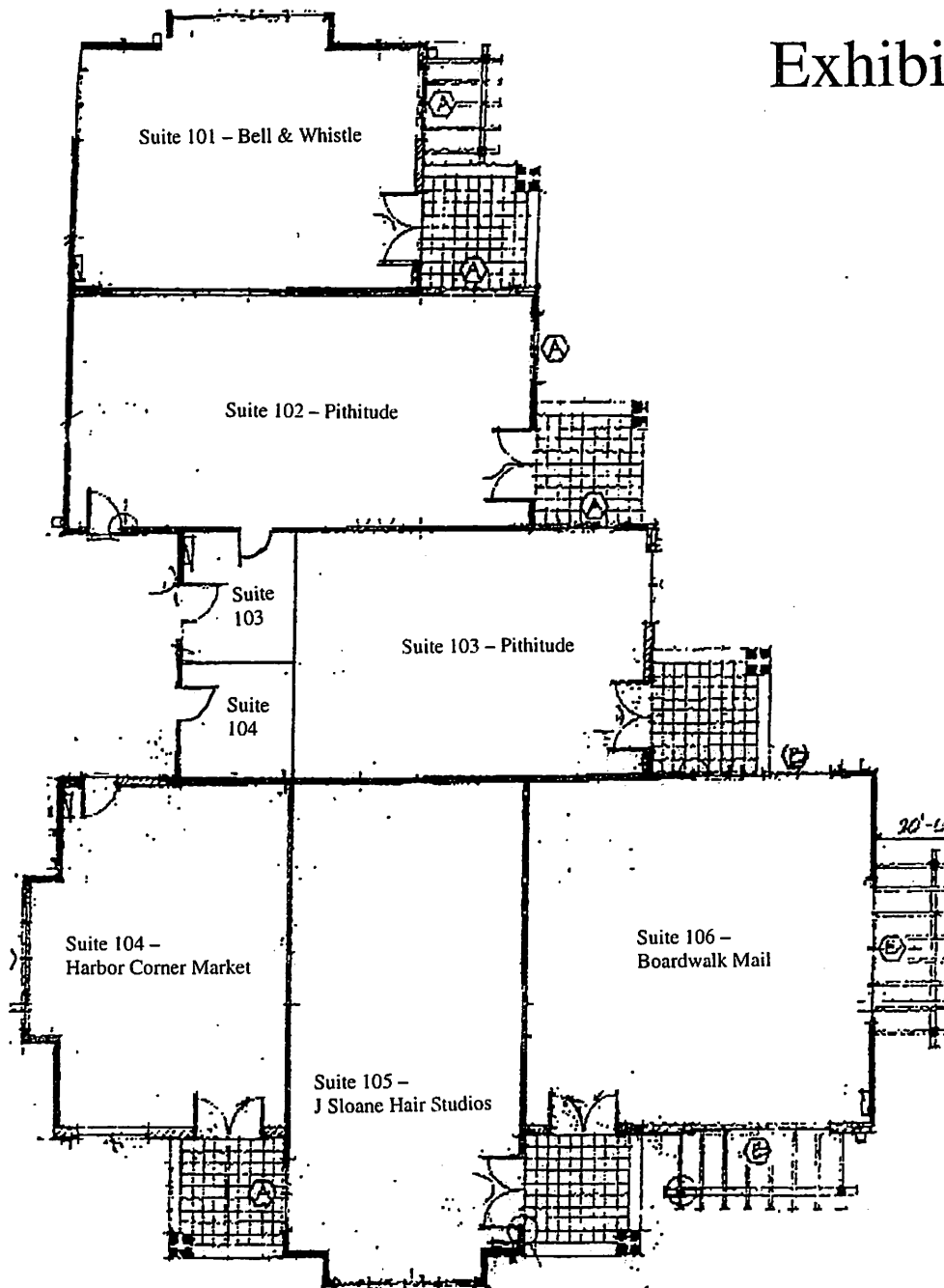
Exhibit "A"

Harbor Corner Market

Location at Port Retail Building 16340 Lower Harbor Road



Exhibit "B"



Building 1
16340 Lower Harbor Road

ACTION ITEM – E

DATE: August 18, 2020
RE: Port By-Laws
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Original Port By-Laws were created in 1957. No other updates to the By-Laws were found.
- October 18, 1993 Board approved Resolution 229 for commissioner rules and behavior.
- October 20, 2015 Board approved Resolution 447 for duties and responsibilities of Board of Commissioners.
- Updated By-Laws would provide current standards and practices for commissioners and staff to follow. Resolutions 229 and 447 would be replaced with the proposed By-Laws.
- Port legal counsel updated and approved the proposed By-Laws.

DOCUMENTS

- Draft Port of Brookings Harbor By-Laws, 21 pages

COMMISSIONERS ACTION

- **Recommended Motion:**
Motion to approve the draft Port of Brookings Harbor By-Laws.

DRAFT



BYLAWS FOR THE PORT OF BROOKINGS HARBOR BOARD OF COMMISSIONERS

Adopted August 18, 2020
Resolution No. 543

16330 Lower Harbor Road, Brookings, OR 97415

BYLAWS FOR THE PORT OF BROOKINGS HARBOR BOARD OF COMMISSIONERS

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PART I. GOVERNANCE BY POLICIES

Section 1. Name

This document and future amendments to this document will collectively be referred to as "Bylaws for the Port of Brookings Harbor Board of Commissioners" or simply as "Bylaws".

Section 2. Purpose

The primary duty and function of the Port of Brookings Harbor Board of Commissioners is to establish policies for the governance of the Port. It Commission has delegated to the Port Manager the responsibility for the day-to-day administration of the Port, in a manner consistent with the policies and interpretations of the Commission.

Section 3. Responsibility

Policies must comply with all applicable federal, state and local laws and regulations. The Principal Act for Port Districts is found in Oregon Revised Statutes (ORS) Chapter 777. If any policy, rule or portion thereof is found to conflict with any local, state, or federal law or regulation, such policy or rule as determined by the Port Manager will be deemed void until further Commission action. It will be the responsibility of all Port personnel to bring any such conflict to the Manager's attention immediately upon discovery for consideration by the Commission.

Section 4. Compliance

All Port personnel must comply with the policies adopted by the Commission. Any failure to comply will constitute grounds for disciplinary action or termination pursuant to the Port's Personnel Rules.

PART II. BOARD OF COMMISSIONERS

Section 5. Membership

A. Positions and Terms

1. The Port Commission consists of five members serving four-year staggered terms.
2. Each Commissioner is identified by a position number. Position numbers will be transferred to the successors of each Commission position. Positions 1, 4 and 5 run concurrently. Positions 2 and 3 run concurrently.
3. All Commissioners serve at large.

B. Election of Commissioners

The election of Commissioners will be conducted as provided by ORS Chapters 777 Port Generally and 255 Special District Elections.

C. Qualifications

Only registered electors of the Port District are qualified to serve as Port Commissioners. Port employees are not eligible to serve as members of the Port Commission. (ORS 198.115).

D. Oath of Office

Each newly elected or appointed Commissioner must take an oath of office prior to or at the first Commission meeting and assuming the duties of the position. The Justice of the Peace, County Clerk or Oregon Public Notary, must give the following oath of office:

"Please raise your right hand. Do you solemnly swear that you will honestly and faithfully discharge the duties of the Office to which you have been elected/appointed,

and that you will support the Laws and Constitution of the State, and of the United States of America to the best of your ability?"

E. Term of Office – Starting Date

Except where the Commission is filling a vacancy on the Commission, terms of office will start on July 1st following the Port of Brookings Harbor's regular election.

F. Vacancies

1. Occurrence.

The Commission may formally declare a position vacant before the expiration of the term for any of the reasons set forth in ORS 236.010 or if a Commissioner is absent from four or more consecutive regular meetings of the board. (ORS 777.135).

2. Filling.

The Commission must fill the vacant Commission positions in accordance with ORS 198.320. (ORS 777.135).

3. Term.

The appointed individual will fill the vacancy until the next available regular district election at which time the voters will fill the position. (ORS 198.320(2))

Section 6. Powers and Duties

A. Meeting the Needs of the Port

It is the policy of the Commission to exercise those powers granted to it, and to carry out those duties assigned to it by law, in such a way as to best meet the needs of the Port District.

B. Commissioner Education/Training

New Commissioners will receive training sanctioned by the Special Districts Association of Oregon (SDAO), Oregon Public Ports Association (OPPA), Oregon Government Ethics Commission (OGE) and/or other similar organization within one year of taking office. It is strongly encouraged that Commissioners attend continuing training in subsequent years. The budget will include funds for Commissioner training. Commissioner education or training will be included in the Annual Report to the Commission. (ORS 777.140(2)).

C. Represent Constituents

It is the duty of each Commissioner to represent the constituents of the Port District and to inform the public concerning the progress and needs of the Port District and solicit and consider public opinion as it affects the programs and services provided by the port. Contact with the media is to be limited to re-stating the Commission's position and not individual opinions. Official statements from the Commission are to be directed through the President with coordination with the Port Manager.

D. Formulation and Interpretation of Port Policy

The Commission has a duty to establish and interpret policy, reserving to itself all authority and responsibility not expressly delegated to the Port Manager.

E. Select Officers/Personnel Rules

The Commission will select board officers and create personnel rules.

F. Form Committees

The Commission has the authority to form committees. Committees formed by the Commission are required to conform to public meeting and records laws. Committees are to

report to the Commission on a monthly basis. Other than those required by state budget law, committees will be formed by resolution. Committees may determine their own rules of order based upon need and committee characteristics. The resolution should state the following criteria:

1. Membership and quorum requirements;
2. Staff person assignment (if any);
3. Length of membership terms;
4. Ad hoc, statutory or permanent;
5. Purpose and authority;
6. Budget (if any) for carrying out the purpose; and
7. Acknowledgement of budgetary impacts to the port (if any) generated by a recommendation from the committee.

G. Provide Safe Work Environment

The harassment policies that apply to Port personnel also apply to elected officials. Commissioners are responsible for ensuring that the workplace of the Port of Brookings Harbor is free from harassment at all times.

H. Strategic Business Planning

The Commission has a duty to update its strategic business plan no later than every ten years or as required by IGA and use this plan as its guiding document in the development and direction of the Port's mission, vision and goals. The Commission should annually review components and goals stated within the SBP. (OAR 123-025-0005, et seq.).

I. Fiduciary Responsibilities

The Commission has final responsibility over the Port's finances including the adoption of the budget (ORS 294), approval of financial reports, payment of bills and the annual audit. The Commission will adopt a resolution for processing the payment of bills and the development of other financial policies.

J. Membership Liaisons

The Commission will annually review organizational memberships and assign liaisons to represent the Port's interests to and participation in those organizations.

K. Appointment/Removal of Port Manager

1. The Commission confers chief executive authority to the Port Manager. Specific duties of the office will be created and amended by resolution. A resolution naming the Port Manager as the Port's registered agent will be forwarded to the Secretary of State and County Clerk. (ORS 198.340)
2. The Commission is solely responsible for the appointment and removal of the Manager. The Manager is responsible to the Port Commission.
3. A majority of the full Commission may appoint and may remove the Manager.
4. When the Manager is temporarily unable to act as Manager or when the office of Manager becomes vacant, the Commission may appoint a Manager pro tem. The Manager pro tem has the authority and duties of Manager, except that a pro tem Manager may appoint or remove employees only with Commission approval.
5. No Commissioner may directly or indirectly attempt to coerce the Manager or a candidate for the office of Manager in the supervision, appointment or removal of any employee, or in administrative decisions regarding the implementation of port policies.

6. The Commission will review the Port Manager's work performance annually as set forth in the contract or Port's personnel policy.

L. Approve all Contract, Agreements

The Commission will approve all contracts and agreements including those which provide personal services such as legal, auditing, real estate or financial. Typically, the Port Manager will be authorized to sign on behalf of the Port, or the President in the absence of the Port Manager. The Commission will review the adequacy and job performance of the Port's legal counsel, auditor, insurance agent, and other contractors of record no less than every five years.

M. Access to Attorney; other consultants

The President and/or Manager may request any legal, financial or insurance advice that may be needed in dealing with matters pertaining to the welfare of the Port. Individual Commissioners should direct requests for information from contracted service providers through the President and/or Manager to avoid incurring personal charges for unapproved contact. A quorum of the Commission may request information from Port consultants during any public meeting.

N. Direct Use and Disposal of Real Estate and Property

The Port has real estate holdings that are important strategic assets for the Port and the region. Therefore, the Port engages in acquisition, disposition and leasing of real property on a regular basis. The Commission will adopt procedures for management of public property by resolution.

Section 7. Commissioner Orientation

A. Cooperation with Commission Candidates

The Commission, through its Manager, will cooperate impartially with candidates for the Commission and provide them with information about policies, administrative regulations and other aspects of the operation of the Port.

B. Orienting New Commissioners

The Commission and its Manager will assist each new member-elect and appointee to understand the Commission's functions, policies, and procedures before he/she takes office. The following methods will be employed:

1. New Commissioners will be invited to attend and participate as a member of the audience in public Commission meetings prior to being sworn in.
2. New Commissioners will be invited to meet with the Manager to discuss services provided by the Port.
3. The Manager will provide material pertinent to Port meetings and respond to questions regarding such material upon request.
4. The Manager will provide each new Commissioner with access to:
 - a. A current copy of the Port's Policy and Procedure Manual, including all active ordinances and resolutions.
 - b. A copy of the Port's most recent Strategic Business Plan including Mission, Vision and Goals.
 - c. A copy of the Attorney General's "Public Records and Meetings Manual."
 - d. A list of all Port personnel by position and the Port Manager's employment contract.

- e. Copies of the minutes of all Commission meetings, except for executive sessions, for the preceding twelve (12) months.
- f. Copies of the Port's current and previous fiscal year budgets and financial audits.
- g. Copies of the Port's insurance policies upon request.
- h. Copies of all such documents as the Port's attorney may recommend with respect to any pending claims or lawsuits upon request.
- i. Such other materials as the Commission may direct or the Manager deems appropriate.

Section 8. Reimbursements of Expenses

A. Commissioner Compensation, Travel Advancement and/or Reimbursement

Commissioners will be advanced or reimbursed for their actual and reasonable travel and other expenses incurred in the performance of official Port duties, as funds are available through the budget process following the same procedures as identified in the Port's Personnel Policy.

B. Advancement/Reimbursement Documentation

Commissioners incurring reimbursable expenses or requesting advancement must submit proper documentation of such expenses on a signed form to the Manager for reimbursement or advancement by the Port. Payment will be made following normal bill paying procedures.

Section 9. Commissioners' Actions Authorized by Official Commission Action Only

No individual Commissioner may speak for or act on behalf of the Commission or Port, except as authorized to do so by official Commission action as recorded in the official minutes or policies of the Port.

Section 10. Bonding and Insurance

The Port Commission will purchase a bond or other surety that addresses the fiduciary responsibility set forth in ORS 198.220 and the Port will pay the premium.

Section 11. Political Activities

The Port Commission may publicly discuss and advocate for a political position and may perform campaign activity at any time. The Commission is, however, prohibited from using any public employee's work time or other public resources to do so. Public funds may be used to inform the public regarding measures, provided the materials are informational only and do not advocate a position. (ORS 260.432).

Section 12. Public Contracting

All purchases of goods and services, and all construction projects of the Port, are subject to Oregon's public contracting laws. (ORS 279A, 279B, 279C). Contracts are subject to competitive bidding requirements, which are established by statute, administrative rule and by local resolution adopted by the Board of Commissioners acting as the Port's local contract review board.

Section 13. Public Records

The Port Commission must adopt a Public Records resolution in accordance with ORS 192.324.

PART III. DUTIES OF COMMISSION OFFICERS

Section 14. Duties of the President

- A. The President of the Commission will preside at meetings of the Board of Commissioners.
- B. The President will consult with the Clerk of the Commission regarding the preparation of each Commission meeting agenda.
- C. The President will have the same right as other members of the Commission to discuss and to vote on questions before the Commission.
- D. The President may call Special Meetings of the Commission as described here forth.
- E. The President will serve as Commission's media contact.
- F. The President will sign official Port documents on behalf of the Commission when authorized to do so by a majority of the Commission.
- G. The President will submit an annual report to the Commission. (ORS 777.140(2)).

Section 15. Duties of the Vice President

- A. The Vice President of the Commission will, in the President's absence, or during any disability of the President, have the powers and duties of the President of the Commission as prescribed in this Part.
- B. The Vice President will submit an annual report to the Commission. (ORS 777.140(2)).
- C. The Vice President will have such other powers and duties as a majority of the Commission may from time to time determine.

Section 16. Duties of the Secretary/Treasurer

- A. The Secretary/Treasurer will attest the signature of the President on all officially approved documents.
- B. The Secretary/Treasurer will ensure that minutes, documents and records created through public meetings are properly recorded and codified. These responsibilities have largely been delegated to staff.
- C. The Secretary/Treasurer will ensure that the Commission maintains accounting and financial statements. These responsibilities have largely been delegated to staff.
- D. The Secretary/Treasurer shall meet annually with the Port's auditor.
- E. The Secretary/Treasurer shall submit an annual report to the Commission. (ORS 777.140(2)).

Section 17. Duties of Commissioners Generally

- A. All Commissioners are eligible to sign checks upon approval. Public officials, however, are prohibited from signing checks paid to themselves, their relatives or businesses with which the official or their relatives are associated.
- B. All Commissioners will have such other powers and duties as a majority of the Commission may from time to time determine.

Section 18. Duties of the Clerk of the Commission

- A. The Clerk of the Commission will respond directly to routine correspondence.
- B. The Clerk will handle correspondence of special interest to the Commission as follows:
 - 1. Draft replies in advance, when possible, for Commission consideration.
 - 2. Seek instruction for reply when necessary.
 - 3. Prepare such correspondence as the Commission directs.
- C. The Clerk will prepare for Commission Meetings as follows:
 - 1. Prepare the agenda with the advice of the President.
 - 2. Maintain a calendar for the Commission's unfinished business.

3. Call to the Commission's attention legal requirements and those matters for which the Port is responsible.
 4. Draft policy motions at the request of the majority of the Commission.
 5. Prepare Commission meeting packets containing all available pertinent information.
- D. The Clerk will have the following Commission meeting duties:
1. Attend all Commission meetings or designate an alternate.
 2. Make physical arrangements for Commission meetings.
 3. Provide notice of Commission meetings in accordance with Public Meeting Laws.
 4. Record minutes of all official meetings or designate an alternate.
 5. Maintain and update the Port's Policy Manuals under the direction of the Commission.

Section 19. Election of Officers

At the first regular meeting of July, the Commission will elect a President, Vice President and Secretary-Treasurer. Unless otherwise determined by the Port Commission, the Clerk of the Commission shall be the Port Manager.

- A. The order of nominations will be President, Vice President and Secretary/Treasurer.
- B. Process:
1. Four of five Commissioners must be in attendance before an officer may be elected.
 2. A Commissioner may be elected as an officer upon receiving a nomination, a second and a vote of the majority in attendance. A Commissioner may not nominate or second their own nomination, but may vote on the nomination.
 3. If the nominated Commissioner does not receive a majority, the sitting Commission President will continue asking for nominations until the office is filled. If an office is unable to be filled, the sitting office holder will remain in the position (the office may become vacant if the most recent office holder is not available) until the next scheduled meeting. The business item will then be placed on the next agenda.
 4. In case of emergency, other processes may be used to appoint officers.
- C. The one-year term of office is from July 1 until June 30 of the following year.

PART IV. ETHICS AND CONFLICTS OF INTEREST

Section 20. Public Officials

Elected officials are public officials for purposes of Oregon's Ethics Laws. (ORS 244.020(15)).

Section 21. Prohibitions Regardless of Disclosure

Under the Oregon Code of Ethics (ORS 244.040), the following are prohibited regardless of disclosure:

- A. Use of or an attempt to use official position or office to obtain financial gain or to avoid financial detriment for the public official, a relative or member of the household of the public official, or any business with which the public official or relative or member of the household of the public official is associated, if the financial gain or avoidance of financial detriment would not otherwise be available but for the public official's holding of the official position or office.
- B. Use of confidential information to attempt to further or further the personal gain of the public official, a relative or household member of the public official, or any business with which the public official, a relative or household member is associated;

- C. Solicit or receive, either directly or indirectly, a pledge or promise of future employment based on any understanding that the vote, official action, or judgment of the public official would be influenced by the pledge or promise;
- D. Receipt of gifts over \$50 in a calendar year received by a public official, relative or member of their household from anyone who has a legislative or administrative interest in the business of the district (ORS 244.025);
- E. A public official may not participate in any interview, discussion or debate regarding the appointment, employment, promotion, discharge, firing, or demotion of a relative as defined by ORS 244.020(16); or
- F. A person may not, for two years after they cease to hold a public official position, have a direct beneficial interest in a public contract that was authorized by:
 - 1. The person acting in the capacity of a public official; or
 - 2. The person participating as a member of the commission authorizing authorized the contract. (ORS 244.047).

Section 22. Nepotism

Commissioners cannot participate in any personnel action taken by the Port that would impact the employment of a relative or member of the Commissioner's household. (ORS 244.177). The Commission is prohibited from hiring an applicant for the position of Port Manager if a member of the Commission is related to the applicant. The Commission should avoid appointing a Commissioner to fill a vacancy who is related to the Port Manager.

Section 23. Financial Disclosure

Commissioners are required to file Statements of Economic Interest (SEI) annually (ORS 244.050(s)).

Section 24. Conflicts of Interest

There are two types of Conflicts of Interest: potential and actual. There are also exceptions to these rules.

A. Potential Conflict of Interest

A potential conflict of interest is any official action of a public official that *could* result in private pecuniary benefit (money or something of economic value) or avoidance of detriment (relief from financial obligation or loss) to the person or the person's relative or any business with which the person or the person's relative is associated. When a Commissioner becomes aware that he or she has the opportunity to participate in an action either individually or as part of the Commission that has the potential to result in a personal pecuniary benefit to himself or one of his relatives or a business with which he or one of his relatives is associated, then the Commissioner must publicly disclose the nature of the conflict of interest. After publicly announcing the potential conflict of interest at the meeting where the matter giving rise to the conflict is being discussed or acted upon, the Commissioner may participate in the discussion and vote on that matter. The disclosure must be recorded in the meeting minutes. A Commissioner must announce a conflict of interest on each occasion when the matter giving rise to the conflict of interest is discussed or debated.

B. Actual Conflict of Interest

An actual conflict of interest is any official action of a public official that *will* result in private pecuniary benefit or avoidance of a cost for the person or the person's relative or any business with which the person or the person's relative is associated. As with potential conflicts of interests, the Commissioner must publicly disclose the nature of the conflict of interest at the

meeting where the matter giving rise to the conflict is being discussed or acted upon. The disclosure must be recorded in the meeting minutes. When facing an actual conflict of interest, the Commissioner must refrain from participating in any official action on the matter, including any discussion or vote. However, a Commissioner may participate in official actions when allowed by ORS 244.120(2)(b)(B). A Commissioner must announce an actual conflict of interest on each occasion when the matter giving rise to the conflict of interest is discussed or debated.

C. Exceptions to Conflicts of Interest

The conflict of interest requirements do not apply when the pecuniary benefit or detriment will affect to the same degree a class of entities or individuals that includes a Commissioner, a relative of a Commissioner, or a business with which the Commissioner or a relative of the Commission is engaged, is a member of, or is associated. The Commissioner is to contact the Oregon Government Ethics Commission to determine whether the class exemption exists in that particular situation. (ORS 244.020(12)(b)).

PART V. COMMISSION MEETINGS

Section 25. Preparation for Meetings

A. Preparation of Agenda

The Port Manager will draft the Agenda after conferring with the President. Any Commissioner may submit a request to the President or Port Manager for an item to be added to the agenda no later than seven days before a scheduled meeting.

B. Distribution of Materials to Commissioners

The Agenda, Port Manager's Report, updated financial reports and other materials related to Commission business will be given to each Commissioner at least five (5) days prior to any regularly scheduled Commission meeting. The Port will attempt to distribute materials electronically or digitally to conserve resources. At the same time, the Port Manager will provide members detailed information relative to the Agenda, including references to existing policy pertinent to Agenda items.

C. Anonymous Communications

Anonymous and unsigned communications will not be introduced in commission meetings or included in the board packet and record.

D. Distribution of Agenda to the Public

The proposed Agenda will be distributed via email to all Port offices and other facilities, local and other news media, and posted at the required locations convenient for review by Port personnel and the public.

Section 26. Order of Business.

The Order of Business may be modified from time to time at the discretion of the President, as necessary. The following order will be generally observed:

A. Tentative Agenda

1. Call Meeting to Order
2. Public Comments
3. Approval of Agenda and Minutes – Consent Items
4. Approval Financial Reports and Staff Reports
5. Action Items

6. Information Items
7. Commissioner Comments
8. Calendar – Next Regular Meeting Date
9. Adjournment

B. Consent Items

1. The purpose of the consent items is to expedite regular Commission meetings by grouping routine or uncontested items of business so that they may be approved by a single motion. The consent items may include any or all of the matters on the regular agenda. The Commission, by consensus, may add any item of business on the regular agenda to the consent items. Any Commissioner may remove any item from the proposed consent items for consideration during Action Items. Revisions or corrections to meeting minutes will be considered first, prior to voting on and without removing these items from the consent items. The remaining items on the consent items may then be considered for action by a single vote. A vote in favor of or opposition to the consent items is considered to be a vote on each of the individual items.
2. Consent items may not include action items related to Ordinance adoption.
3. If the consent item is used, public comment will be scheduled in advance of the consent item agenda.
4. The consent item will be considered prior to correspondence and presentations.

Section 27. Notice and Location of Meetings

A. Application

This policy applies to all meetings of the Board of Commissioners, and to any meetings of committees or advisory groups appointed by the Commission if such committees or advisory groups normally have a quorum requirement, take votes, and form recommendations as a body for presentation to the Commission.

B. Location of Meetings.

All meetings must be held within the geographic boundaries of the Port District, except for training sessions held without any deliberative action. No meeting may be held in any place where discrimination on the basis of race, creed, color, sex, age, national origin or disability is practiced. All meetings must be held in ADA compliant facilities.

C. Meetings Held by Telephone or E-Mail

The Commission must refrain from e-mail exchanges or conference calls between a quorum of the Commission that may trigger public meeting rules. A series of one-on-one conversations between members of the Commission with the intent to discuss a vote or the outcome of a vote (a “serial” or “shuttle” meeting) could be considered an improperly noticed meeting and should be avoided.

D. Regular Meetings

Regular meetings of the Commission will be held monthly on the third Tuesday of each month. Such meetings will be held at the Port of Brookings Harbor’s Meeting Room at 6:00 p.m., or at such other location or time as designated in a resolution adopted by the Port Commission.

E. Special Meetings

The Commission may hold special meetings at the request of the President or any three members of the Commission. If the President is absent from the Port District, special Commission meetings

may be held at the request of the Vice-President. No special meeting may be held upon less than 24 hours' public notice.

F. Work Sessions

Work sessions may be called by the President or by any three members of the Commission. Notices of work sessions will be given and minutes taken the same as with special meetings. Work sessions may be held for the purpose of discussing port business that requires more time and exploration than a regular meeting would allow. Final decisions may not be made at a work session. However, a workshop may be held in conjunction with a regular or special meeting where a final decision may be made.

G. Emergency Meetings

Emergency meetings of the Commission may be held upon a call of the President or any three members of the Commission and require as much notice as possible under the circumstances. The minutes of the meetings must reflect the reason for the emergency meeting and explain why less than 24 hours' notice was given. Only such matters as pertain to the emergency may be discussed at such a meeting. Final action may be taken at an emergency meeting.

H. Executive Sessions

The President or any two members of the Commission may call an executive session. Only commissioners and persons specifically invited by a majority of the commission will be allowed to attend executive sessions. Any person present may not disclose any matter discussed during executive sessions during such session. Public notice must be given in the same manner as for regular, special and emergency meetings, except that the notice need only indicate the general subject matter to be considered by citing the statutory basis for call the executive session. The commission may not take any votes nor make any final decisions while in an executive session. (ORS 192.660(6)).

I. Notice of Meetings

1. The proposed Agenda will be distributed to all Port Commissioners and personnel, local and other news media, and posted at the required locations convenient for review by the public.
2. Notice of the time, place, and principal subjects to be considered will be given for all meetings. For regular meetings, the notice will be in the form of an agenda, which will be given to all Commissioners, local media, and to all persons or other media representatives having requested notice in writing of every meeting.
3. The agenda may be published in the local newspaper and will be on the Port's website.
4. E-mailed notice will also be sent to any persons whom the Port knows may have a special interest in a particular action, unless such notification would be unduly burdensome or expensive. For special meetings, notices will be issued or phone calls made to local media; and interested persons will be notified by e-mail or telephone. For emergency meetings, the Port will attempt to contact local media and other interested persons by telephone to inform them of the meeting. The Port will attempt to distribute Agendas and Notices via e-mail or the Port's website when possible.

J. Social Gatherings, Public Functions and Training

Gatherings or other functions in which the purpose is not to discuss business items or to receive background information on a potential future business item are not covered by Public Meeting Law. However, Commissioners should be warned that if during the course of the gathering a quorum of the Commission were to deliberate on a matter that would lead to a violation.

Section 28. Quorum.

Three members constitute a quorum of the Commission. If only a quorum is present, a unanimous vote will be required to take action, unless otherwise specified by State law. A lesser number may meet and adjourn from time to time and compel the attendance of absent members.

Section 29. Roster

The Clerk of the Commission is to request that all members of the public sign a public roster indicating agenda items of interest and affiliations. The roster will become part of the public record.

Section 30. Minutes of Meetings**A. Minutes of Public Sessions**

The Commission must keep and approve written minutes of all of its meetings in accordance with the requirements of ORS 192.650. Minutes will be signed by the Secretary-Treasurer and codified within a book intended for such purpose. Minutes of public meetings must include at least the following information:

1. All members of the Commission present;
2. All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition;
3. Results of all votes, including the vote of each member by name unless unanimous;
4. The substance of any discussion on any matter; and
5. A reference to any document discussed at the meeting.

B. Minutes of Executive Sessions

Minutes of executive sessions must be kept separately from minutes of public meetings. Minutes of executive sessions may be kept either in writing, in the same manner as minutes of public sessions, or by tape recording. If minutes of an executive session are kept by tape recording, written minutes are not required, unless otherwise provided by law. (ORS 192.650(2)).

C. Disclosure of Executive Session Matters.

If disclosure of material in the executive session minutes would be inconsistent with the purpose for which the executive session was held, the material may be withheld from disclosure. No executive session minutes may be disclosed without prior authorization of the Commission. (ORS 192.650(2)).

D. Amendments to Minutes

Additions and corrections to minutes must be identified in the minutes of the meeting in which the additions and corrections were approved.

E. Retention

Officially approved minutes, resolutions, ordinances and a meeting packet will be retained indefinitely as part of the public record. (OAR 166-150-0005).

F. Availability to the Public

Draft and approved minutes of public meetings will be made available to the public within a reasonable time after the meeting. Every attempt will be made to post minutes to the Port's website to increase public access. (ORS 192.650(1)).

PART VI: RULES OF ORDER

Section 31. Purpose

The rules of order should be liberally construed and Commissioners should avoid invoking the finer points of parliamentary procedure when such points serve only to obscure the issues before the Commission as a whole and confuse the audience at public meetings and the citizens in general.

Section 32. Presiding Officer

The President will preside at Commission meetings. In the President's absence, the Vice President will preside. If both the President and Vice President are absent, the Commissioners in attendance must select one of them to preside.

Section 33. Convening the Meeting

At or near the time appointed, the Presiding Officer is to immediately call the meeting to order. The Clerk of the Commission is to enter in the meeting minutes the names of the Commissioners present.

Section 34. Recognition

Every Commissioner, staff member and member of the public are to refrain from discussion until recognized by the Presiding Officer. The Presiding Officer reserves the right to lessen recognition requirements to encourage communication as long as the Clerk of the Commission can adequately record the proceedings.

Section 35. Changes to the Agenda

A request to add a business item to the agenda or to otherwise consider a special order of business may be requested by any Commissioner, but will require a majority concurrence of the members present.

Section 36. Public Comment

A. Generally.

Any member of the general public wishing to address the Commission on a matter of public concern may do so at the time set for public comment during each regular meeting. Public comment will be limited to three minutes per person. The Commission, in its sole discretion, may extend this time, or may request further information be presented to the Commission at a later date.

B. Complaints and Suggestions to the Commission.

When any citizen brings a complaint before or makes a suggestion to the Commission, other than for items already on the agenda, the President will first determine whether the issue is legislative or administrative in nature and then:

1. If legislative, and a complaint about the letter or intent of the legislative acts or suggestions for changes to such acts, and if the commission finds such complaint suggests a change to an ordinance or resolution of the Port, the Commission may refer the matter to staff for study and recommendation.
2. If administrative, and a complaint regarding staff performance, administrative execution or interpretation of legislative policy, or administrative policy within the authority of Port personnel, the President will then refer the complaint directly to the Port Manager for review, if the complaint has not already been reviewed. The commission may direct the Port Manager to report to the Commission when the review has been made. In a complaint against the Port Manager, the President may investigate and report back to the Commission at a later date.

Section 37. Statement of Conflict of Interest/Ex Parte Contact

If a Commissioner has a question as to whether he or she has a conflict of interest on a matter coming before the Commission, he or she should contact Port Counsel for further analysis. If a Commissioner has a potential conflict of interest, then prior to taking any action thereon, he or she shall publicly announce the nature of the potential conflict. If a Commissioner has an actual conflict of interest, then he or she must publicly announce the nature of the conflict and recuse himself or herself from any discussion, debate or vote on the matter. (ORS 244.120). Any disclosure of a potential or actual conflict of interest shall be recorded in the meeting minutes. (ORS 244.130). . In the event any member of the Commission has had any ex parte contact regarding a matter, the member shall identify the contact and the substance of the contact prior to participating in any vote on the matter.

Section 38. Forms of Action

A motion is a procedural device to place a matter before the Commission for consideration and action. Each form of action listed below (except consensus) must be initiated by motion and be recorded in the official minutes kept for such purpose.

A. Ordinances

Ordinances have the force of law. They are generally used to enact rules and regulations that apply to residents or customers of the Port, and can be enforced by the Commission or by local law enforcement personnel. Adoption of ordinances is subject to statutory adoption procedures found in ORS 198.510 to 198.600. Except under emergency provisions, ordinances must be available for the public to comment on in two consecutive meetings. Ordinances are to be numbered consecutively without regard to year, signed by the President, attested by the Secretary-Treasurer, codified within a book intended for such purpose and a copy sent to the County Clerk.

B. Resolutions

Resolutions are used to establish policy, express a position of the Commission (often associated with a grant or agreement), form committees, incur debt, create rules and policies required by ordinance, set fees and create the budget. Many resolutions are updated annually or more frequently than would be required by an ordinance. Resolutions may be passed at a single meeting. Resolutions are to be numbered first by year and secondly in the order adopted within the year, signed by the President, attested by the Secretary-Treasurer and codified within a book intended for such purpose.

C. Routine Decisions

Routine decisions, decisions of an administrative nature, and other procedural matters may be decided by a simple vote of the Commissioners, which is recorded in the minutes.

D. Consensus

Minor questions of clarification, interpretation, implementation or procedure may be determined by a consensus of the Commission without motion. Consensus shall be used sparingly and not for determining business matters in front of the Commission.

Section 39. Motions

- A. The Presiding Officer will entertain motions from the Commission, though the Presiding Officer may ask for a staff report in advance to suggest a recommended motion along with background material.

- B. No motion may be debated until it has been seconded and announced by the Presiding Officer. Before debate, the Clerk of the Commission may ensure the accuracy of the motion for the minutes.
- C. If a motion does not receive a second, then the issue is not considered. The Presiding Officer must allow an opportunity for the motion to be rephrased or otherwise discussed before moving on to the next business item.
- D. A motion may not be withdrawn without the consent of the Commissioner seconding it.
- E. If during discussion, the originator of the motion and the Commissioner seconding it agree, a friendly amendment may be moved forward.

Section 40. Debate

- A. Any Commissioner who has the floor must confine his or her comments to the question under debate and refrain from impugning the motives of any member argument or vote.
- B. Commissioners must limit their remarks on a subject to five minutes unless granted additional time by the majority of the Commission. No Commissioner will be allowed to speak more than once upon any one subject, until every other member choosing to speak thereon has spoken.
- C. Commissioners, once recognized, are not to be interrupted while speaking, unless called to order by the Presiding Officer, or unless a Commissioner raises a point of order while he or she is speaking, in which case, he or she must cease speaking immediately until the point is determined.
 - Points of order focus on whether the rules are being followed or in the case of this section, which a Commissioner finds the speaker in violation of this Section. If ruled to be in order, he or she will be permitted to proceed; if ruled to be out of order, he or she must remain silent or alter his or her remarks as to comply with the ruling.
- D. Commissioners desiring to question the administrative staff must address his or her question to the Presiding Officer, who will be entitled to either answer the question or designate a staff member for that purpose.
- E. Citizens desiring to address the Commission must first be recognized by the Presiding Officer and are to limit remarks to the question then under discussion. All remarks and questions are to be addressed to the Commission as a whole and not to any individual Commissioner thereof. The Presiding Officer has full authority to allow or disallow public comments during debate.

F. Subsidiary Motions

When a question is before the commission, no motion shall be entertained except:

1. to postpone indefinitely (dispose the question without a vote);
2. to amend (make changes to the question);
3. to refer (establish a committee to further review);
4. to postpone (consider the question at a later time);
5. for the previous question (end discussion and vote);

These motions have precedence in the order listed. Any such motion, except a motion to amend, must be put to a vote without debate.

Section 41. Voting

A. Votes Made Public

Upon conclusion of discussion or when the previous question has been called for, the President will ask for Commissioners votes. After a vote has been taken, the presiding officer will announce the results of the vote. Modifications to this policy are allowed, but all individual votes must be made public and entered into the minutes.

B. Voting Required

When the vote has been called for, every present Commissioner has a duty indicate his or her vote, unless the Commissioner has recused himself or herself due to an actual conflict of interest... No Commissioner may vote by proxy.

C. Minimum Votes Required

The passage of any motion will require the affirmative vote of at least a quorum of the whole Commission, unless otherwise specifically provided by State law.

Section 42. Recess

The President may call a recess of a meeting for a specified time whenever it appears, in the opinion of the President, that a meeting will be unusually long or that a recess would be beneficial for other reasons. A recess may be called during debate or at any other time during the meeting.

Section 43. Adjournment

The meeting may be adjourned by decision of the President, a majority vote of the Commission, or as a result of the loss of a quorum. The time of adjournment is to be announced and recorded in the minutes.

PART VII. ADMINISTRATIVE PROVISIONS

Section 44. Amendment.

These bylaws may be amended by resolution.

Section 45. Codify

Staff is directed to organize these bylaws and potential future amendments to these bylaws into a generally accepted professional format for public use and viewing.

Section 46. Repeal.

Previously adopted policies that conflict with these bylaws are hereby repealed.

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**BYLAWS FOR THE PORT OF BROOKINGS HARBOR
BOARD OF COMMISSIONERS**

APPENDIX A

AMENDMENTS TO THE BYLAWS

RES. NO.	WORKING TITLE	ADOPTION
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APPENDIX B

RESOLUTIONS SUPPORTING BYLAWS

PERSONNEL RULES

Res. No.	Topic	Adoption
476	Port Manager's Annual Performance Evaluation	May 17, 2016
531	Port Employee Handbook.....	January 28, 2020

FORM COMMITTEES

Res. No.	Topic	Adoption
	
	No current standing committees besides budget committee	

FINANCIAL/PAYMENT OF BILLS

Res. No.	Topic	Adoption
534	Financial Management Policy.....	January 28, 2020

NAMING REGISTERED AGENT/BUSINESS OFFICE

Res. No.	Topic	Adoption
501	Appointment of Registered Agent.....	January 15, 2019

MANAGEMENT OF PUBLIC PROPERTY

Res. No.	Topic	Adoption
	

PUBLIC CONTRACTING RULES

Res. No.	Topic	Adoption
368	Public Contracting Rules.....	March 21, 2005
370	Public Contracting Rules Amendment.....	March 21, 2005
484	Section 12 Personal Services Amendment.....	December 13, 2017
525-B	Section 4 Delegation Amendment.....	September 24, 2019

PUBLIC RECORDS RULES

Res. No.	Topic	Adoption
536	Public Records Policy.....	February 20, 2020

INFORMATION ITEM – A

DATE: August 18, 2020
RE: RV Park Project
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Survey work was completed for Crow/Clay to continue with the construction drawings.
- Seawall / pathway construction is underway. Estimated completion October 12.
- Crow/Clay is continuing to work on construction drawings and bid package. Draft construction drawings might be available for review by meeting date.
- Estimated Project Schedule:
 - RV Park Survey – Completed
 - Draft Construction Drawings: August 18, 2020
 - Construction Permits: October 1, 2020
 - RFP Announced: September 15, 2020
 - Proposal Submission Deadline: October 15, 2020
 - Contractor Selection: October 22, 2020
 - Execute Agreement: October 29, 2020
 - Contractor Order Approved Fabricated Buildings (100-day delivery time): November 6, 2020
 - Delivery Date for Fabricated Buildings: February 15, 2021
 - Deadline for Completion: March 01, 2021

DOCUMENTS

- None

INFORMATION ITEM – B

DATE: August 18, 2020
RE: Fuel Dock Repair and Dock Repair Projects
TO: Honorable Board President and Harbor District Board Members
ISSUED BY: Gary Dehlinger, Port Manager

OVERVIEW

- Legacy Contracting plans to have a crew here mid-September to work on the subgrade around the fuel tanks. Mid-October they plan to mobilize equipment and material and begin repairing the fuel dock access structure during the In-Water Work period.
- Port staff is scheduling the fuel and electrical lines to be disconnected when Legacy mobilizes.
- Port staff has not found a viable temporary fueling plan while under construction.

DOCUMENTS

- None