

RESOLUTION No. 525
RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Port of Brookings Harbor hereby adopts the budget for fiscal year 2019-2020 in the total amount of \$3,853,840. This budget is now on file at 16330 Lower Harbor Road in Brookings, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2019, for the following purposes:

<u>General Fund</u>		<u>Debt Service Fund</u>	
<u>Port Operations</u>		<u>Debt Service</u>	
Personnel Services	\$801,726	Principal	\$348,869
Materials & Services.....	1,471,757	Interest	15,479
Capital Outlay.....	115,000	Total Debt Service	364,348
Total Port Operations.....	2,388,483		
<u>Not Allocated to General Port Operating Fund</u>		<u>USDA Revenue Bond Fund</u>	
Transfers Out.....	\$618,868	<u>Debt Service</u>	
Contingency.....	10,149	Principal	\$72,487
Subtotal.....	629,017	Interest	57,633
		Total Debt Service	\$130,120
Total Appropriations	3,017,500	<u>Capital Projects Fund</u>	
		Capital Outlay	\$4,785
		<u>Reserve Fund</u>	
		Capital Outlay	\$0
		Total APPROPRIATIONS, All Funds . . .	\$3,516,753
		Total Unappropriated and Reserve Amounts, All Funds . . .	337,087
		TOTAL ADOPTED BUDGET . . .	\$3,853,840

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2019-2020:

(1) In the amount at the rate of \$0.1316 per \$1000 of assessed value for permanent rate tax;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax.....\$ 0.1316/\$1,000

Excluded from Limitation

APPROVED BY THE BUDGET COMMITTEE on May 14, 2019

AND ADOPTED BY THE BOARD OF COMMISSIONERS on June 18, 2019

ATTEST:

X

Roy C. Davis, Chairman

X

Ken Range, Treasurer

**FORM
LB-20**

**RESOURCES
GENERAL FUND**

Port of Brookings Harbor

	Historical Data			RESOURCE SUMMARY	Budget for Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
1	23,023	107,287	67,554	1 Cash Carryover	375,000	375,000	375,000	1
2	6,917	14,343	8,800	2 4010 Previously levied taxes estimated to be received	9,000	9,000	9,000	2
3	315	1,400	2,456	3 4050 Interest	7,304	7,304	7,304	3
4			956,700	4 Interfund Transfer from Capital Projects Fund		-	-	4
5			-	5 OTHER RESOURCES		-	-	5
6	635,080	558,401	620,400	6 4300 Administration/Moorage/Marina	654,707	654,707	654,707	6
7	563,943	573,446	576,349	7 4400 Beachfront RV Park	556,869	556,869	556,869	7
8	70,761	90,249	104,437	8 4600 Boat Yard	93,974	93,974	93,974	8
9	19,222	-	-	9 4365 Cold Storage	-	-	-	9
10	422,404	517,939	522,700	10 4210 Commercial Retail	519,402	519,402	519,402	10
11	444,877	480,047	458,516	11 4500 Fuel Dock	581,596	581,596	581,596	11
12	88,065	-	-	12 4700 Ice House	-	-	-	12
13	4,510	8,330	5,000	13 4910 Land Use Events	8,926	8,926	8,926	13
14	33,491		-	14 4550 Special Events	-	-	-	14
15			-	15		-	-	15
16	47,833	79,427	184,000	16 Asset Sales	5,066	5,066	5,066	16
17	126,694	81,854	19,384	17 Miscellaneous	20,657	20,657	20,657	17
18		100,000		18 Long Term Debt Borrowings				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24	2,487,135	2,612,723	3,526,296	24 Total resources, except taxes to be levied	2,832,500	2,832,500	2,832,500	24
25			213,704	25 Taxes estimated to be received	225,000	225,000	225,000	25
26	214,368	223,279		26 Taxes collected in year levied				26
27	2,701,504	2,836,002	3,740,000	27 TOTAL RESOURCES	3,057,500	3,057,500	3,057,500	27

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brookings Harbor**

	Historical Data			REQUIREMENT TOTALS	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1		98,300	100,000	1 5012 Salary Port Manager	84,018	84,018	84,018	1
2		94,970	114,385	2 5018 Hourly / Port Office Staff	153,838	153,838	153,838	2
3		40,297	37,951	3 5018 Hourly / RV Park Office Staff	46,585	46,585	46,585	3
4		123,087	178,273	4 5020 Hourly / Operations Staff	248,578	248,578	248,578	4
5		16,520	7,595	5 5030 Overtime	10,828	10,828	10,828	5
6		112,935	127,375	6 5040 Costs & Benefits	157,710	157,710	157,710	6
7		22,395	8,101	7 5075 Workers Comp	14,205	14,205	14,205	7
8		58,838	65,511	8 5080 Health Care & Dental	85,964	85,964	85,964	8
9	-	567,342	639,191	9 TOTAL PERSONNEL SERVICES	801,726	801,726	801,726	9
10				10 TOTAL FULL-TIME EQUIVALENT (FTE)				10
				MATERIALS AND SERVICES				
11				11 6000 Material & Services Other				11
12		12,051	12,169	12 6001 Advertising & Notifications	12,927	12,927	12,927	12
13		282,518	284,731	13 6100 Repairs and Maintenance	323,780	323,780	323,780	13
14		414,262	373,543	14 6150 Fuel Purchased for resale	492,132	492,132	492,132	14
15				15 6175 Disposal of Abandon Vessels	40,000	40,000	40,000	15
16		272,967	280,890	16 6200 Utilities	281,292	281,292	281,292	16
17		44,290	48,005	17 6300 Office Expense	34,365	34,365	34,365	17
18		25,404	25,860	18 6350 Bank Services & Finance Fees	28,804	28,804	28,804	18
19		2,685	2,725	19 6400 Travel & Training	2,629	2,629	2,629	19
20		34,333	18,974	20 6500 Permit, Licenses, Taxes, Misc.	29,317	29,317	29,317	20
21		18,436	6,482	21 6600 Bad Debt	-	-	-	21
22		15,000	15,000	22 6585 Harbor RFPD Service	-	-	-	22
23		88,543	99,022	23 6800 Insurance - Property, Liability & Bond	83,940	83,940	83,940	23
24		105,380	125,018	24 6900 Professional Fees	142,570	142,570	142,570	24
25		1,315,869	1,292,419	25 TOTAL MATERIALS AND SERVICES	1,471,757	1,471,757	1,471,757	25
				CAPITAL OUTLAY				
26			17,000	26 Golf Carts				26
27		143,227		27 2018 Genie Forklift				27
28		20,553		28 2018 Ford F150 Truck		-	-	28
29				29 Staff Vehicle/s	25,000	25,000	25,000	29
30				30 Installation of Electrical Basin 1 Dock D	90,000	90,000	90,000	30
31		163,780	17,000	31 TOTAL CAPITAL OUTLAY	115,000	115,000	115,000	31
32		2,046,991	1,948,609	32 TOTAL ORG./PROG. REQUIREMENTS	2,388,483	2,388,483	2,388,483	32
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
				GENERAL FUND				
33	950,733	1,095,109	1,020,152	33 Administration / Marina	1,137,980	1,137,980	1,137,980	33
34	187,244	224,937	225,054	34 Beachfront RV Park	309,066	309,066	309,066	34
35	34,622	105,514	136,662	35 Boat Yard	156,014	156,014	156,014	35
36	138,264	170,180	156,306	36 Commercial Retail	226,489	226,489	226,489	36
37	404,185	446,046	406,709	37 Fuel Dock	554,428	554,428	554,428	37
38	33,608	5,205	3,725	38 Land Use Events	4,507	4,507	4,507	38
39	11,104		-	39 Cold Storage	-	-	-	39
40	139,474		-	40 Ice House	-	-	-	40
41	5,234		-	41 Dredging Other Ports	-	-	-	41
42	1,904,467	2,046,991	1,948,609	42 TOTAL ALLOCATED REQUIREMENTS	2,388,483	2,388,483	2,388,483	12

Port of Brooking Harbor

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Amended and Adopted by Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
3	-	-	-	3 TOTAL PERSONNEL SERVICES	-	-	-	3
4				4 TOTAL FULL-TIME EQUIVALENT (FTE)				4
				MATERIALS AND SERVICES NOT ALLOCATED				
5				5				5
6				6				6
7	-	-	-	7 TOTAL MATERIALS AND SERVICES	-	-	-	7
				CAPITAL OUTLAY NOT ALLOCATED				
8				8				8
9				9				9
10	-	-	-	10 TOTAL CAPITAL OUTLAY	-	-	-	10
				DEBT SERVICE				
11				11				11
12				12				12
13				13				13
14	-	-	-	14 TOTAL DEBT SERVICE	-	-	-	14
				SPECIAL PAYMENTS				
15				15				15
16				16				16
17	-	-	-	17 TOTAL SPECIAL PAYMENTS	-	-	-	17
				INTERFUND TRANSFERS				
18	177,152	168,177	130,120	18 Transfer to Bond Debt Service Fund	130,120	130,120	130,120	18
19	388,028	324,617	471,549	19 Transfer to Debt Service Fund	363,748	363,748	363,748	19
20	136,430	118,187	956,700	20 Transfer to Capital Project Fund			-	20
21	-	11,000	25,000	21 Transfer to Reserve Fund	125,000	125,000	125,000	21
22	701,610	621,981	1,583,369	22 TOTAL INTERFUND TRANSFERS	618,868	618,868	618,868	22
23			127,773	23 OPERATING CONTINGENCY	10,149	10,149	10,149	23
24	701,610	621,981	1,711,142	24 TOTAL REQUIREMENTS NOT ALLOCATED	629,017	629,017	629,017	24
25	1,904,467	2,046,991	1,948,609	25 TOTAL ORG./PROG. REQUIREMENTS	2,388,483	2,388,483	2,388,483	25
26				26 RESERVED FOR FUTURE EXPENDITURE	-	-	-	26
28	95,426	167,030	80,249	28 UNAPPROPRIATED ENDING FUND BALANCE	40,000	40,000	40,000	28
29	2,701,503	2,836,002	3,740,000	29 TOTAL REQUIREMENTS	3,057,500	3,057,500	3,057,500	29

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS FOR: <u>ADMINISTRATION / MARINA</u>	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1	49,042	98,300	100,000	1 5012 Salary Port Manager	84,018	84,018	84,018	1
2	118,928	94,970	114,385	2 5018 Hourly / Port Office Staff	153,838	153,838	153,838	2
3	55,391	55,502	71,783	3 5020 Hourly / Operations Staff	102,645	102,645	102,645	3
4	12,026	6,516	4,165	4 5030 Overtime	6,512	6,512	6,512	4
5	125,667	112,935	127,375	5 5040 Costs & Benefits	157,710	157,710	157,710	5
6	6,730	22,395	8,101	6 5075 Workers Comp	14,205	14,205	14,205	6
7	53,941	58,838	65,511	7 5080 Health Care & Dental	85,964	85,964	85,964	7
8	421,725	449,456	491,320	8 TOTAL PERSONNEL SERVICES	604,892	604,892	604,892	8
9	4	4	5.00	9 TOTAL FULL-TIME EQUIVALENT (FTE)	5.50	5.50	5.50	9
				MATERIALS AND SERVICES				
10	12,522	10,963	10,792	10 6001 Advertising & Notifications	11,544	11,544	11,544	10
11	112,404	93,091	143,778	11 6100 Repairs and Maintenance	93,053	93,053	93,053	11
12	167,704	142,466	140,806	12 6200 Utilities	140,790	140,790	140,790	12
13	44,082	36,540	40,329	13 6300 Office Expense	32,305	32,305	32,305	13
14	9,731	9,192	9,051	14 6350 Bank Services & Finance Fees	8,992	8,992	8,992	14
15	5,412	2,685	2,725	15 6400 Travel & Training	2,629	2,629	2,629	15
16	5,486	21,606	5,486	16 6500 Permit, Licenses, Taxes, Misc.	9,147	9,147	9,147	16
17	4,314	18,436	6,482	17 6600 Bad Debt	-	-	-	17
18	80,274	66,846	78,294	18 6800 Insurance - Property, Liability & Bond	65,883	65,883	65,883	18
19	87,079	80,048	86,089	19 6900 Professional Fees	53,744	53,744	53,744	19
20	529,009	481,873	523,833	20 TOTAL MATERIALS AND SERVICES	418,087	418,087	418,087	20
				CAPITAL OUTLAY				
21			5,000	21 Golf Carts				21
22		143,227		22 2018 Genie Forklift			-	22
23	-	20,553		23 2018 Ford F150 Truck		-	-	23
24	-	-		24 Staff Vehicle/s	25,000	25,000	25,000	24
25	-	-		25 Installation of Electrical Basin 1 Dock D	90,000	90,000	90,000	25
26	-	163,780	5,000	26 TOTAL CAPITAL OUTLAY	115,000	115,000	115,000	26
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
27				27				27
28				28				28
29				29				29
30	950,733	1,095,109	1,020,152	30 TOTAL ORG./PROG. REQUIREMENTS	1,137,980	1,137,980	1,137,980	30

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS FOR: <u>BEACHFRONT RV PARK</u>	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1	30,586	40,297	37,951	1 5026 Hourly / RV Park Office Staff	46,585	46,585	46,585	1
2	12,286	7,242	21,241	2 5020 Hourly / RV Park Operations Staff	28,153	28,153	28,153	2
3	4,183	3,566	1,557	3 5030 Overtime	2,096	2,096	2,096	3
4				4				4
5				5				5
6				6				6
7				7				7
8	47,055	51,105	60,749	8 TOTAL PERSONNEL SERVICES	76,833	76,833	76,833	8
9	1.5	1.5	1.50	9 TOTAL FULL-TIME EQUIVALENT (FTE)	2.25	2.25	2.25	9
				MATERIALS AND SERVICES				
10	1,705	1,089	1,377	10 6001 Advertising & Notifications	1,384	1,384	1,384	10
11	30,226	46,727	29,805	11 6100 Repairs and Maintenance	43,047	43,047	43,047	11
12	61,723	75,883	71,765	12 6200 Utilities	78,964	78,964	78,964	12
13	7,500	7,544	7,575	13 6300 Office Expense	1,755	1,755	1,755	13
14	11,771	12,871	13,145	14 6350 Bank Service & Finance Fees	14,131	14,131	14,131	14
15	9,185	10,446	10,712	15 6500 Permit, Licenses, Taxes, Misc.	19,136	19,136	19,136	15
16	15,000	15,000	15,000	16 6585 Harbor RFPD Service		-	-	16
17	1,216	932	1,063	17 6800 Insurance	816	816	816	17
18	1,863	3,340	1,863	18 6900 Professional fees	73,000	73,000	73,000	18
19	140,189	173,832	152,305	19 TOTAL MATERIALS AND SERVICES	232,232	232,232	232,232	19
				CAPITAL OUTLAY				
20	-	-	12,000	20 Golf Cart	-	-	-	20
21	-	-	-	21	-	-	-	21
22	-	-	-	22	-	-	-	22
23	-	-	-	23	-	-	-	23
24	-	-		24				24
25				25				25
26	-	-	12,000	26 TOTAL CAPITAL OUTLAY	-	-	-	26
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
27				27				27
28				28				28
29				29				29
30	187,244	224,937	225,054	30 TOTAL ORG./PROG. REQUIREMENTS	309,066	309,066	309,066	30

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS FOR: <u>BOAT YARD</u>	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1	19,572	45,168	56,700	1 5020 Hourly / Operations Staff	76,305	76,305	76,305	1
2	3,324	4,876	638	2 5030 Overtime	879	879	879	2
3			-	3		-	-	3
4			-	4		-	-	4
5			-	5		-	-	5
6			-	6		-	-	6
7			-	7		-	-	7
8				8		-	-	8
9	22,896	50,044	57,338	9 TOTAL PERSONNEL SERVICES	77,183	77,183	77,183	9
10			1.00	10 TOTAL FULL-TIME EQUIVALENT (FTE)	1.50	1.50	1.50	10
				MATERIALS AND SERVICES				
11	8,597	44,532	56,215	11 6100 Repairs and Maintenance	25,367	25,367	25,367	11
12	-	-	-	12 6175 Disposal of Abandon Vessels	40,000	40,000	40,000	12
13	-	187	12,187	13 6200 Utilities	3,227	3,227	3,227	13
14	3,129	10,454	10,922	14 6800 Insurance	10,237	10,237	10,237	14
15		297	-	15 6500 Permits & Licenses		-	-	15
16			-	16		-	-	16
17	11,726	55,470	79,324	17 TOTAL MATERIALS AND SERVICES	78,831	78,831	78,831	17
				CAPITAL OUTLAY				
18				18				18
19				19				19
20				20				20
21				21				21
22	-	-	-	22 TOTAL CAPITAL OUTLAY	-	-	-	22
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28	34,622	105,514	136,662	28 TOTAL ORG./PROG. REQUIREMENTS	156,014	156,014	156,014	28

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS FOR: <u>COLD STORAGE</u>	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1	939		-	1 5010 Wages & Salaries	-	-	-	1
2	74		-	2 5030 Overtime	-	-	-	2
3	-		-	3 5040 Benefits	-	-	-	3
4				4				4
5				5				5
6				6				6
7				7				7
8				8				8
9	1,013	-	-	9 TOTAL PERSONNEL SERVICES	-	-	-	9
10	.01			10 TOTAL FULL-TIME EQUIVALENT (FTE)				10
				MATERIALS AND SERVICES				
11	3,027		-	11 6100 Repairs and Maintenance	-	-	-	11
12	5,966		-	12 6200 Utilities	-	-	-	12
13	-		-	13 6300 Office Expense	-	-	-	13
14			-	14 6500 Permit, Licenses, Taxes, Misc.	-	-	-	14
15			-	15 6510 Conferences & Education	-	-	-	15
16			-	16 6600 Bad Debt	-	-	-	16
17	10,091		-	17 TOTAL MATERIALS AND SERVICES	-	-	-	17
				CAPITAL OUTLAY				
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24	-	-	-	24 TOTAL CAPITAL OUTLAY	-	-	-	24
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
25				25				25
26				26				26
27				27				27
28	11,104		-	28 TOTAL ORG./PROG. REQUIREMENTS	-	-	-	28

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS FOR: <u>COMMERCIAL RETAIL</u>	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1	11,077	7,011	14,131	1 5020 Hourly / Operations Staff	19,613	19,613	19,613	1
2	2,546	656	596	2 5030 Overtime	586	586	586	2
3	-	-	-	3	-	-	-	3
4			-	4		-	-	4
5			-	5		-	-	5
6			-	6		-	-	6
7				7			-	7
8	13,623	7,667	14,727	8 TOTAL PERSONNEL SERVICES	20,199	20,199	20,199	8
9	1	1	0.50	9 TOTAL FULL-TIME EQUIVALENT (FTE)	1.00	1.00	1.00	9
				MATERIALS AND SERVICES				
10	46,655	87,999	46,938	10 6100 Repairs and Maintenance	135,421	135,421	135,421	10
11	59,038	47,141	48,527	11 6200 Utilities	51,831	51,831	51,831	11
12	8,090	1,984	2,776	12 6500 Permit, Licenses, Taxes, Misc.	1,034	1,034	1,034	12
13	4,210	7,747	7,473	13 6800 Insurance	5,723	5,723	5,723	13
14	6,648	17,642	35,865	14 6900 Professional Fees	12,281	12,281	12,281	14
15	124,641	162,513	141,579	15 TOTAL MATERIALS AND SERVICES	206,290	206,290	206,290	15
				CAPITAL OUTLAY				
16	-	-		16				16
17	0	-	-	17	-	-	-	17
18				18				18
19				19				19
20				20				20
21				21				21
22	-	-	-	22 TOTAL CAPITAL OUTLAY			-	22
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
23				23				23
24				24				24
25				25				25
26	138,264	170,180	156,306	26 TOTAL ORG./PROG. REQUIREMENTS	226,489	226,489	226,489	26

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS FOR: <u>DREDGING OTHER PORTS</u>	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1	-		-	1 5020 Hourly / Operations Staff	-	-	-	1
2	-		-	2 5030 Overtime	-	-	-	2
3	-		-	3 5040 Benefits	-	-	-	3
4				4				4
5				5				5
6				6				6
7				7				7
8				8				8
9	-	-	-	9 TOTAL PERSONNEL SERVICES	-	-	-	9
10		0.00	0.00	10 TOTAL FULL-TIME EQUIVALENT (FTE)	0.00	0.00	0.00	10
				MATERIALS AND SERVICES				
11	5,234		-	11 6100 Repairs and Maintenance	-	-	-	11
12			-	12 6400 Travel & Entertainment	-	-	-	12
13			-	13 6500 Permits, Licenses, Taxes	-	-	-	13
14			-	14 6600 Bad Debt	-	-	-	14
15			-	15 6740 Dredging Expense	-	-	-	15
16			-	16 6900 Professional Fees	-	-	-	16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23	5,234		-	23 TOTAL MATERIALS AND SERVICES	-	-	-	23
				CAPITAL OUTLAY				
24				24				24
25				25				25
26				26				26
27	-	-	-	27 TOTAL CAPITAL OUTLAY	-	-	-	27
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
28				28				28
29				29				29
30	5,234		-	30 TOTAL ORG./PROG. REQUIREMENTS	-	-	-	30

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS FOR: FUEL DOCK	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1	7,496	7,854	13,266	1 5020 Hourly / Operations Staff	20,383	20,383	20,383	1
2	1,015	676	596	2 5030 Overtime	697	697	697	2
3			-	3		-	-	3
4			-	4		-	-	4
5			-	5		-	-	5
6			-	6		-	-	6
7			-	7		-	-	7
8				8			-	8
9	8,511	8,530	13,862	9 TOTAL PERSONNELSERVICES	21,080	21,080	21,080	9
10	.25	.25	0.50	10 TOTAL FULL-TIME EQUIVALENT (FTE)	1.10	1.10	1.10	10
				MATERIALS AND SERVICES				
11	9,343	7,211	6,995	11 6100 Repairs and Maintenance	25,392	25,392	25,392	11
12	369,833	414,262	373,543	12 6150 Fuel Purchased for Resale	492,132	492,132	492,132	12
13	4,703	5,625	6,075	13 6200 Utilities	5,011	5,011	5,011	13
14		164	100	14 6300 Office Expense	305	305	305	14
15	4,342	3,341	3,664	15 6350 Merchant Services Fees	5,680	5,680	5,680	15
16	2,532	2,563	1,270	16 6800 Insurance	1,281	1,281	1,281	16
17	4,920	4,350	1,200	17 6900 Professional Fees	3,545	3,545	3,545	17
18	395,673	437,516	392,847	18 TOTAL MATERIALS AND SERVICES	533,347	533,347	533,347	18
				CAPITAL OUTLAY				
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25	-	-	-	25 TOTAL CAPITAL OUTLAY	-	-	-	25
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
26				26				26
27				27				27
28				28				28
29	404,185	446,046	406,709	29 TOTAL ORG./PROG. REQUIREMENTS	554,428	554,428	554,428	29

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS FOR: <u>ICE HOUSE</u>	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1	12,259		-	1 5010 Wages & Salaries	-	-	-	1
2	2,223		-	2 5030 Overtime	-	-	-	2
3	-	-	-	3 5040 Benefits	-	-	-	3
4				4				4
5				5				5
6				6				6
7				7				7
8				8				8
9	14,482	-	-	9 TOTAL PERSONNEL SERVICES	-	-	-	9
10	1.68			10 TOTAL FULL-TIME EQUIVALENT (FTE)				10
				MATERIALS AND SERVICES				
11	55,973		-	11 6100 Repairs and Maintenance	-	-	-	11
12	67,714		-	12 6200 Utilities	-	-	-	12
13	-		-	13 6300 Office Expense	-	-	-	13
14	1,305		-	14 6500 Permit, Licenses, Taxes, Misc.	-	-	-	14
15	-		-	15 6510 Conferences & Education	-	-	-	15
16	-		-	16 6600 Bad Debt	-	-	-	16
17	124,992	-	-	17 TOTAL MATERIALS AND SERVICES	-	-	-	17
				CAPITAL OUTLAY				
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24	-	-	-	24 TOTAL CAPITAL OUTLAY	-	-	-	24
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
25				25				25
26				26				26
27				27				27
28	139,474	-	-	28 TOTAL ORG./PROG. REQUIREMENTS	-	-	-	28

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS FOR: <u>LAND USE EVENTS</u>	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1	1,545	310	1,152	1 5020 Hourly / Operations Staff	1,479	1,479	1,479	1
2	357	230	43	2 5030 Overtime	59	59	59	2
3			-	3	-	-	-	3
4				4		-	-	4
5	1,902	540	1,195	5 TOTAL PERSONNEL SERVICES	1,538	1,538	1,538	5
6	.15	.15	0.10	6 TOTAL FULL-TIME EQUIVALENT (FTE)	0.05	0.05	0.05	6
				MATERIALS AND SERVICES				
7	515	3,000	1,000	7 6100 Repairs and Maintenance	1,500	1,500	1,500	7
8	4,265	1,665	1,531	8 6200 Utilities	1,469	1,469	1,469	8
9	222		-	9	-	-	-	9
10	370		-	10	-	-	-	10
11			-	11	-	-	-	11
12	26,333		-	12 6550 Special Events - Other Expenses	-	-	-	12
13			-	13	-	-	-	13
14				14			-	14
15	31,706	4,665	2,531	15 TOTAL MATERIALS AND SERVICES	2,969	2,969	2,969	15
				CAPITAL OUTLAY				
16				16				16
17				17				17
18				18				18
19	-	-	-	19 TOTAL CAPITAL OUTLAY	-	-	-	19
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
20				20				20
21				21				21
22	33,608	5,205	3,725	22 TOTAL ORG./PROG. REQUIREMENTS	4,507	4,507	4,507	22

FORM
LB-35

**BOND DEBT SERVICE FUND
RESOURCES AND REQUIREMENTS**

BOND DEBT SERVICE FUND - USDA

Bond Debt Payments are for:

- ☒ Revenue Bonds or
☐ General Obligation Bonds

Port of Brookings Harbor

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-20					
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adpoted by Governing Body			
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18								
				Resources						
1	13,012	60,044	98,395	1 Cash Carryover			98,395	98,395	98,395	1
2		724	-	2 Interest			700	700	700	2
3	177,152	168,177	130,120	3 Transferred from General Fund			130,120	130,120	130,120	3
4	190,164	228,945	228,515	4 TOTAL RESOURCES			229,215	229,215	229,215	7
				Requirements						
				Bond Principal Payments						
				Issue Date	Budgeted Payment Date					
5	62,600	65,730	69,036	5 November 6, 2000	November 6, 2019		72,487	72,487	72,487	8
6			-	6					-	9
7				7						10
8	62,600	65,730	69,036	8 Total Principal			72,487	72,487	72,487	11
				Bond Interest Payments						
				Issue Date	Budgeted Payment Date					
9	67,520	64,390	61,084	9 November 6, 2000	November 6, 2019		57,633	57,633	57,633	12
10			-	10					-	13
11				11						14
12	67,520	64,390	61,084	12 Total Interest			57,633	57,633	57,633	15
				Unappropriated Balance for Following Year By						
				Issue Date	Payment Date					
13				13						16
14	60,044	98,825	98,395	14 Unappropriated Ending Fund Balance			99,095	99,095	99,095	20
15	190,164	228,945	228,515	15 TOTAL REQUIREMENTS			229,215	229,215	229,215	21

*If this form is used for revenue bonds, property tax resources may not be included.

FORM
LB-35

DEBT SERVICE FUND RESOURCES AND REQUIREMENTS

Bond Debt Payments are for:

- ☐ Revenue Bonds or
☒ General Obligation Bonds

Port of Brookings Harbor

Debt Service Fund

(Fund)

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-20				
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted by Governing Body		
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18							
				Resources					
1	6,058	13,689	23,602	1 Cash Carryover		23,602	23,602	23,602	1
2		507	-	2 Interest		600	600	600	2
3	1,162,051		-	3 Grant Proceeds AGREEMENT #28289 - Loan L12001/Tsunami ODOT			-	-	3
4	388,028	324,617	471,549	4 Transferred IN from General Fund		363,748	363,748	363,748	4
5				5				-	5
7				7					7
8	1,556,137	338,813	495,151	8 TOTAL RESOURCES		387,950	387,950	387,950	8
				Requirements					
				Principal Payments					
				Issue Date	Budgeted Payment Date				
9	1,162,051			9 Grant Proceeds AGREEMENT #28289 - Loan L12001/Tsunami ODOT					9
10	864	864	864	10 Tidewinds	Monthly	864	864	864	10
11		3,889	12,062	11 Genie 2018 Forklift	Monthly on the 15th	12,803	12,803	12,803	11
12	25,792	40,888	42,788	12 50BFMII Travelift Lease	Monthly on the 22nd	45,202	45,202	45,202	12
13	340,372	249,769	395,369	13 IFA Loans	Quarterly	290,000	290,000	290,000	13
14	1,529,079	295,410	451,083	14 Total Principal		348,869	348,869	348,869	14
				Interest Payments					
				Issue Date	Budgeted Payment Date				
15				15					15
16	113		-	16 Umpqua		-			16
17		1,970	5,515	17 Genie 2018 Forklift	Monthly on the 15th	4,773	4,773	4,773	17
18	10,967	15,533	13,120	18 50BFMII Travelift Lease	Monthly on the 22nd	10,706	10,706	10,706	18
19	2,289	1,831	1,831	19 IFA Loans	Quarterly		-	-	19
20				20		-	-	-	20
21	13,368	19,334	20,466	21 Total Interest		15,479	15,479	15,479	21
				Unappropriated Balance for Following Year By					
				Issue Date	Payment Date				
22				22					22
23				23					23
25	13,689	24,069	23,602	25 Total Unappropriated Ending Fund Balance		23,602	23,602	23,602	25
28	1,556,137	338,813	495,151	28 TOTAL REQUIREMENTS		387,950	387,950	387,950	28

**FORM
LB-11**

**CAPITAL PROJECTS FUND
RESOURCES AND REQUIREMENTS
CAPITAL PROJECTS FUND**

Port of Brookings Harbor

(Fund)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				RESOURCES				
1	33,403	46,509	5,000	1 Cash Carryover	25,000	25,000	25,000	1
2		350		2 Interest		-	-	2
3	136,430	118,187	956,700	3 Interfund Transfer from General Funds		-	-	3
4	4,785	4,785	4,785	4 MAP Grant	4,785	4,785	4,785	4
5		270,613	-	5 OSMB Boarding Dock Agreement #1587		-	-	5
6			300,000	6 8125 NHMP Fuel Dock		-	-	6
7	-		800,710	7 8240 NHMP Basin 1 Piling Project		-	-	7
8			1,069,200	8 Commercial Receiving Docks		-	-	8
9			600,000	9 Brookings Harbor Dock Fund - State Lottery Funds		-	-	9
10	234,833		-	10 7311 FEMA PW29 Ice House Dredging		-	-	10
11	-		-	11 7250 Strategic Business Plan		-	-	11
12	687,289		41,578	12 8300 IFA Bridge Loan L16010 - Dock Renovation		-	-	12
13	1,096,740	440,444	3,777,973	13 TOTAL RESOURCES	29,785	29,785	29,785	13
				REQUIREMENTS				
14	4,785	205	4,785	14 MAP Grant	4,785	4,785	4,785	14
15	107	401,586	-	15 OSMB Boarding Dock Agreement #1587			-	15
16	6,137		400,000	16 8125 NHMP Fuel Dock			-	16
17	9,060	33,527	909,310	17 8240 PW319 Basin 1 Piling Project			-	17
18	1,620		-	18 8127 NHMP Boardwalk North Deck Project			-	18
19			1,425,600	19 Commercial Receiving Docks			-	19
20	9,060		-	20 6730 Grant Expenses			-	20
21		1,229	-	21 Forced Labor Expenses			-	21
22	232,440		-	22 8120 FEMA PW29 Ice House Dredging			-	22
23	687,289		41,578	23 8300 IFA Bridge Loan L16010 - Dock Renovation			-	23
24	-		-	24 7250 Strategic Business Plan			-	24
25	-		15,000	25 8010 Consultants, Professional Fees			-	25
26	24,360		956,700	26 Interfund Transfer to General Funds			-	26
27	60,941	3,897	25,000	27 Unappropriated Ending Fund Balance	25,000	25,000	25,000	27
28	1,035,799	440,444	3,777,973	28 TOTAL REQUIREMENTS	29,785	29,785	29,785	28

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
CAPITAL PROJECTS FUND
Port of Brooking Harbor

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted by Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES				
1	-	-		1 5018 Hourly / Port Office Staff				1
2	17,149			2 5024 Hourly / Operations Staff				2
3	3,000			3 5030 Overtime				3
4	1,879			4 5040 Costs & Benefits				4
5				5				5
6				6				6
7				7				7
8				8				8
9	22,029	-	-	9 TOTAL PERSONNEL SERVICES	-	-	-	9
10	0.5	0.5	0.5	10 TOTAL FULL-TIME EQUIVALENT (FTE)				10
				MATERIALS AND SERVICES				
11	19,589			11 6000 Materials & Services (Equipment)				11
12				12 6250 Waste Management				12
13				13 6900 Professional Fees				13
14				14				14
15				15				15
16	19,589	-		16 TOTAL MATERIALS AND SERVICES	-	-	-	16
				CAPITAL OUTLAY NOT ALLOCATED				
17				17				17
18				18				18
19	41,617	-	-	19 TOTAL REQUIREMENTS CAPITAL OUTLAY	-	-	-	19
				SPECIAL PAYMENTS				
20				20				20
21				21				21
22	-	-	-	22 TOTAL SPECIAL PAYMENTS	-	-	-	22
				INTERFUND TRANSFERS				
23				23 Transfer to Debt Service Fund		-		23
24				24				24
25				25				25
26	-	-	-	26 TOTAL INTERFUND TRANSFERS	-	-	-	26
27			-	27 OPERATING CONTINGENCY	-	-	-	27
28	-	-	-	28 TOTAL REQUIREMENTS NOT ALLOCATED		-	-	28
29				29 TOTAL ORG./PROG. REQUIREMENTS				29
30				30 RESERVED FOR FUTURE EXPENDITURE			-	30
31	60,941			31 Ending balance (prior years)				31
32			-	32 UNAPPROPRIATED ENDING FUND BALANCE			-	32
33	60,941	-	-	33 TOTAL REQUIREMENTS	-	-	-	33

Eliminating this page from budget

**FORM
LB-11**

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Resolution #307 established this fund in 1998 for dock maintenance and future dock replacements.

RESERVE FUND

Port of Brookings Harbor

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-20			
	Actual		Adopted Budget This Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				RESOURCES				
1			11,075	1 Cash Carryover	24,390	24,390	24,390	1
2		98	-	2 Interest		-	-	2
3		11,000	25,000	3 Transferred IN from General Fund	125,000	125,000	125,000	3
4			-	4		-	-	4
5			-	5		-	-	5
6				6				6
7	-	11,098	-	7 TOTAL RESOURCES	149,390	149,390	149,390	7
				REQUIREMENTS				
8			-	8 Eq. Land and Buildings (See attached Schedule C)		-	-	8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
17		11,098	36,075	17 Unappropriated Ending Fund Balance	149,390	149,390	149,390	17
18	-	11,098	36,075	18 TOTAL REQUIREMENTS	149,390	149,390	149,390	18

Schedule A
Detailed Comparison of Personal Services to Prior Year's Budgets
GENERAL FUND
Port of Brooking/Harbor

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year Year 18 / 19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 16 / 17	First Preceding Year 17 / 18						
				PERSONNEL SERVICES-Wages & salaries				
1	49,042	98,300	100,000	1 5012 Salary Port Manager	84,018	84,018	84,018	1
2	118,928	94,970	114,385	2 5018 Hourly / Port Office Staff, (4.75) Employees	153,838	153,838	153,838	2
3	40,297	40,297	37,951	3 5024 Hourly / RV Office Staff, (1.25) Employee	46,585	46,585	46,585	3
4	136,174	123,087	178,273	4 5020 Hourly / Operations Staff, (5.4) Employees	248,578	248,578	248,578	4
5	24,327	16,520	7,595	5 5030 Overtime	10,828	10,828	10,828	5
6	125,667	112,935	127,375	6 5040 Costs & Benefits	157,710	157,710	157,710	6
8	6,730	22,395	8,101	8 5075 Workers Comp	14,205	14,205	14,205	8
9	53,941	58,838	65,511	9 5080 Health Care & Dental	85,964	85,964	85,964	9
10				10		-	-	10
11				11		-	-	11
12	555,105	567,342	639,191	12 TOTAL WAGES & SALARIES	801,726	801,726	801,726	12
13	14.00	9.50	9.50	13 TOTAL FULL-TIME EQUIVALENT (FTE)	11.40	11.40	11.40	13

Port of Brookings Harbor
Debt Service Fund
Payment Schedules and Year End Balances Estimated
Schedule B

Creditor	Payment Dates	Principle Amt	Interest Amount	Pmt Amount	Balance 6/30/2019	Balance 6/30/2020
Tidewinds	7/1/2019	72	-	72	15,192	
	8/1/2019	72	-	72		
	9/1/2019	72	-	72		
	10/1/2019	72	-	72		
	11/1/2019	72	-	72		
	12/1/2019	72	-	72		
	1/1/2020	72	-	72		
	2/1/2020	72	-	72		
	3/1/2020	72	-	72		
	4/1/2020	72	-	72		
	5/1/2020	72	-	72		
	6/1/2020	72	-	72		
		864	-	864		14,328
M2 Lease						
50BFMII Travelift Lease	7/22/2019	3,673	986	4,659	215,118	
	8/22/2019	3,690	969	4,659		
	9/22/2019	3,707	952	4,659		
	10/22/2019	3,724	935	4,659		
	11/22/2019	3,741	918	4,659		
	12/22/2019	3,758	901	4,659		
	1/22/2020	3,775	884	4,659		
	2/22/2020	3,792	867	4,659		
	3/22/2020	3,810	849	4,659		
	4/22/2020	3,827	832	4,659		
	5/22/2020	3,845	814	4,659		
	6/22/2020	3,862	797	4,659		
M2 Travelift Lease Sub Total		45,202	10,706	55,908		169,916

**Port of Brookings Harbor
Debt Service Fund
Payment Schedules and Year End Balances Estimated
Schedule B**

Creditor	Payment Dates	Principle Amt	Interest Amount	Pmt Amount	Balance 6/30/2019	Balance 6/30/20
Umpqua Bank Loan#747041620						
2018 Genie Reach Forklift	7/15/2019	1,044	420	1,465	84,050	
	8/15/2019	1,036	429	1,465		
	9/15/2019	1,041	424	1,465		
	10/15/2019	1,060	405	1,465		
	11/15/2019	1,052	413	1,465		
	12/15/2019	1,071	394	1,465		
	1/15/2020	1,063	402	1,465		
	2/15/2020	1,069	396	1,465		
	3/15/2020	1,099	365	1,465		
	4/15/2020	1,080	385	1,465		
	5/15/2020	1,098	367	1,465		
	6/15/2020	1,091	374	1,465		
Loan for Forklift Sub Total		12,803	4,773	17,577		71,246
IFA Business Oregon						
3rd Quarter	9/30/2019	72,500	-	72,500	1,951,937	
4th Quarter	12/31/2019	72,500	-	72,500		
1st Quarter	3/31/2020	72,500	-	72,500		
2nd Quarter	6/30/2020	72,500	-	72,500		
IFA Sub Total		290,000	-	290,000		1,661,937
TOTAL DEBT SERVICE		348,869	15,479.47	364,349	2,266,296	1,917,427
USDA Revenue Bond	11/6/2019	72,487	57,633	130,120	1,222,072	1,149,585
Totals		421,356	73,112	494,469	3,488,368	3,067,012

Schedule C - Detailed Port Asset List
Port of Brookings Harbor RESERVE FUND

Historical Data				REQUIREMENTS DESCRIPTION						Budget For Next Year 2018-19			
Actual		Adopted Budget This Year Year 17 / 18	Proposed By Budget Officer							Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 15 / 16	First Preceding Year 16 / 17												
				CURRENT DEPRECIATION LIST (years)	Net Book Value	Current Depr.	Total Depr.	Amount Left	Years Left				
1	-	-	1,000	1 Computers (5)	12,567	-	12,567	-	-		-	-	1
2	-	-	1,000	2 Office Equipment & Furniture (10)	220,215	-	220,215	-	-		-	-	2
3	-	-	1,000	3 Eq# 3707 Ride-on Lawn Mower (10)	7,598	760	4,813	2,785	3	2,450	2,450	2,450	3
4	-	-	1,000	5 Eq# 3701 5-Ton Forklift (10)	25,422	2,542	8,262	17,160	6	2,450	2,450	2,450	4
5	-	-	1,000	6 Eq# 4805 50-Ton Travel Lift (25)	324,000	9,960	9,960	314,040	25	2,450	2,450	2,450	5
6	-	-	1,000	7 Eq# 1108 Ford 3/4 Ton Truck (8)	25,000	2,500	-	25,000	8	2,450	2,450	2,450	6
7	-	-	1,000	8 Eq# 1102 Chevy Truck w/Lift Gate (8)	25,000	-	25,000	-	-	2,450	2,450	2,450	7
8	-	-	1,000	Eq# 1117 Chevy 1/2 Ton Truck							-	-	8
9	-	-	1,000	Eq# 3713 Club Work Golf Cart Enclosed Cab	12,000					2,450	2,450	2,450	9
10	-	-	1,000	Eq# 3712 Work Golf Cart	2,500					2,450	2,450	2,450	10
11	-	-	1,000	Eq# 3711 Work Golf Cart w/Rack	2,500					2,450	2,450	2,450	11
12	-	-	1,000	Eq# 3710 Genie Reach Forklift						2,450	2,450	2,450	12
13	-	-	1,000	Eq# 3708 Work Golf Cart Enclosed Cab	2,500					2,450	2,450	2,450	13
14	-	-	1,000	9 Pump Out Station- Sani-Sailors 1 (10)	29,943	2,994	8,983	20,960	6		-	-	14
15	-	-	1,000	10 Pump Out Station- Sani-Sailors 2 (10)	29,943	2,994	8,983	20,960	6	2,450	2,450	2,450	15
16	-	-	1,000	11 Boat Launch Pay Station (10)	15,056	1,506	1,757	13,299	8	2,500	2,500	2,500	16
17	-	-	1,000	12 Basin 1 Docks (40)	1,770,000	44,250	781,750	988,250	24	2,450	2,450	2,450	17
18	-	-	1,000	13 Basin 2 Docks Rebuilt (40)	258,500	6,463	121,522	136,978	23	2,450	2,450	2,450	18
19	-	-	1,000	14 Basin 2 Docks (40)	402,000	-	402,000	-	-	2,450	2,450	2,450	19
20	-	-	1,000	15 Transient Dock (40)	400,000	10,000	250,000	150,000	15	2,450	2,450	2,450	20
21	-	-	1,000	16 Boardwalk - Wood (40)	700,000	17,500	385,000	315,000	18	2,450	2,450	2,450	21
22	-	-	1,000	17 Boardwalk - Wood (40)	357,000	8,925	178,500	178,500	20	2,450	2,450	2,450	22
23	-	-	1,000	18 Fuel Dock (40)	400,000	10,000	150,000	250,000	25	2,450	2,450	2,450	23
24	-	-	1,000	19 Public Fishing Pier (40)	500,000	12,500	175,000	325,000	26	2,450	2,450	2,450	24
25	-	-	1,000	21 Boardwalk - Concrete (40)	859,619	21,490	107,452	752,167	34	2,450	2,450	2,450	25
26	-	-	1,000	22 Receiving Dock -Seawall (40)	1,951,481	54,208	216,831	1,734,650	35	2,450	2,450	2,450	26
27	-	-	1,000	23 Gangway - Crab Dock (40)	36,126	903	2,784	33,342	36	2,450	2,450	2,450	27
28	-	-	1,000	24 Basin 2 Sport & Commercial Docks (40)	2,889,325	72,233	276,893	2,612,432	36		-	-	28
29	-	-	1,000	25 Basin 1 Docks (40)	535,077	14,795	56,713	478,364	36	2,450	2,450	2,450	29
30	-	-	1,000	26 Seawall Improvements - Slope Repairs (40)	26,597	655	1,441	25,156	37	2,450	2,450	2,450	30
31	-	-	1,000	27 Fishermen's Dock Improvements	51,013	1,275	2,857	48,356	37	2,450	2,450	2,450	31
32	-	-	1,000	28 Restaurant Building - Zola's (40)	100,000	-	100,000	-	-	2,450	2,450	2,450	32
33	-	-	1,000	29 Restroom - Retail (40)	120,000	-	120,000	-	-	2,450	2,450	2,450	33
34	-	-	1,000	30 Restroom - RV Park Secondary (40)	70,350	-	70,350	-	-	2,450	2,450	2,450	34
35	-	-	1,000	31 Restroom - Kite Field (40)	13,755	344	13,071	684	1	2,450	2,450	2,450	35
36	-	-	1,000	33 Restroom - Commercial Basin (40)	100,000	2,500	60,000	40,000	15	2,450	2,450	2,450	36
37	-	-	1,000	34 Restroom - Boat Launch (40)	120,000	3,000	69,000	51,000	26	2,450	2,450	2,450	37
38	-	-	1,000	35 Restroom - Remodel Commercial Basin (40)	10,584	265	2,914	7,680	29	2,450	2,450	2,450	38
39	-	-	1,000	36 Fish Cleaning Building (40)	48,615	1,215	30,383	18,232	14	2,450	2,450	2,450	39
40	-	-	-	38 Commercial Retail Building # 1 (40)	500,000	12,500	262,500	237,500	18	2,450	2,450	2,450	40
41	-	-	-	39 Commercial Retail Building # 2 (40)	500,000	12,500	262,500	237,500	18	2,450	2,450	2,450	41
42	-	-	1,000	42 Fish Market Building (40)	207,340	-	15,551	191,789	34	2,450	2,450	2,450	42
43	-	-	-	43 Motorcycle Shop - Tattoo Parlor Building						2,450	2,450	2,450	43
44	-	-	-	44 Boat Shop						2,450	2,450	2,450	44
45	-	-	-	45 Commercial Building - Visitor Center/CBN						2,450	2,450	2,450	45
46	-	-	1,000	46 Commercial Building - Chetco Seafood/Catalyst						2,450	2,450	2,450	46
47	-	-	1,000	47 Commercial Building - Sparhaven Marina						2,450	2,450	2,450	47
48	-	-	1,000	48 Boat Launch Ramps	450,000					2,450	2,450	2,450	48
49	-	-	1,000	49 Port Shop - Warehouse 16060 Lower Harbor Rd						2,450	2,450	2,450	49
50	-	-	1,000	50 Eq# 3705 Port Work Boat	15,000					2,450	2,450	2,450	50
51	-	-	1,000	51 Commercial Retail Improvements (40)	17,941	449	934	17,007	37	2,450	2,450	2,450	51
52	-	-	1,000	52 Fish Market Rehab (40)	18,383	460	919	17,484	37	2,450	2,450	2,450	52
53	-	-	1,000	53 OSMB Parking Lot (40)	525,819	13,145	13,145	512,674	39		-	-	53
54	-	-	-	54 RV Park Infrastructure (40)	333,333	8,333	158,280	175,053	30	2,450	2,450	2,450	54
55	-	-	1,000	55 RV Park Renovation (40)	300,000	7,500	112,500	187,500	25	2,450	2,450	2,450	55
56	-	-	1,000	56 RV Park Campground Upgrade (40)	67,039	1,816	1,816	65,223	38	2,450	2,450	2,450	56
57	-	-	1,000	57 RV Park Upgrade (40)	51,049	1,276	1,379	49,670	38	2,450	2,450	2,450	57
58	-	-		58 RV Park Digitalway 48 Channel System	28,000						-	-	58
59	-	-		53 Land Net Value	2,537,448	-	-	2,537,448			-	-	59
60	-	-		54 Dock Renovation - BC Fisheries (40)	1,582,157	-	-	1,582,157	40		-	-	60
61	-	-		57 Port Office Building	15,000	1,000	-	15,000	15		-	-	61
62	-	-	51,000	58 TOTAL REQUIREMENTS	19,582,805	364,756	4,704,325	14,365,980		125,000	125,000	125,000	62

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Port of Brookings Harbor will be held on June 18, 2019 at 5:30pm at Port Meeting Room 16350 Lower Harbor Road Ste. #202 Brookings Oregon 97415. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Port of Brookings Harbor Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 16330 Lower Harbor Road, between the hours of 8 am and 5pm or online at portofbrookingsharbor.com. This budget is for an annual budget period FY 2019-2020. This budget was prepared on a cash basis of accounting..

Contact: Kim Boom

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FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2017-18	Adopted Budget This Year 2018-19	Approved Budget Next Year 2019-20
Beginning Fund Balance / Net Working Capital	227,529	205,626	546,387
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,228,412	2,287,402	2,415,474
Federal, State and all Other Grants, Gifts, Allocations and Donations	275,748	2,422,321	4,785
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	621,981	641,669	618,868
All Other Resources Except Current Year Property Taxes	139,969	239,391	43,327
Current Year Property Taxes Estimated to be Received	223,279	213,704	225,000
Total Resources	3,716,918	6,010,113	3,853,840

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	567,342	639,191	801,726
Materials and Services	1,315,869	1,309,418	1,586,757
Capital Projects	440,444	2,412,536	4,785
Debt Service	338,813	471,548	364,348
USDA Revenue Bond	130,120	130,120	130,120
Interfund Transfers	621,981	641,669	618,868
Contingencies	0	152,774	10,149
Special Payments		0	
Unappropriated Ending Balance and Reserved for Future Expenditure	304,919	252,857	337,087
Total Requirements	3,719,488	6,010,113	3,853,840

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
Administration / Marina	1,095,109	1,020,152	1,137,980
FTE	4.0	5.00	5.50
Beachfront RV Park	224,937	225,054	309,066
FTE	3.0	1.5	2.25
Boat Yard	105,514	136,662	156,014
FTE	1.0	1.5	1.50
Commercial Retail	170,180	156,306	226,489
FTE	1.0	1.0	1.00
Fuel Dock	446,046	406,709	554,428
FTE	1.0	0.5	1.10
Land Use Events	5,205	3,725	4,507
FTE	0.20	0.5	0.05
Allocated to Organizational Unit or Program	2,046,991	1,948,609	2,388,483
Not Allocated to Organizational Unit or Program	1,672,498	4,061,504	1,465,357
FTE	10.2	10.0	11.4
Total Requirements	3,719,489	6,010,113	3,853,840
Total FTE	9.0	10.0	11.4

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Reserve Fund was resurrected in FY 2017-18.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2017-18	Rate or Amount Imposed This Year 2018-19	Rate or Amount Approved Next Year 2019-20
Permanent Rate Levy (rate limit 0.1316 per \$1,000)	.1316	.1316	.1316
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds	\$1,222,072	
Other Borrowings	\$2,266,296	
Total	\$3,488,368	