

PORT OF BROOKINGS HARBOR
Regular Commission Meeting
Tuesday, December 17, 2019 • 6:00pm
Port Conference Room Suite 202
16350 Lower Harbor Road, OR 97415

TENTATIVE AGENDA

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1. CALL MEETING TO ORDER	
• Pledge of Allegiance	
• Roll Call	
• Modifications, Additions, and Changes to the Agenda	
• Declaration of Potential Conflicts of Interest	
2. APPROVAL OF AGENDA - CONSENT ITEMS	
A. Approved Minutes of Regular Meeting Tuesday, November 19, 2019.....	2
B. Approved Minutes of Special Meeting Friday, November 22, 2019.....	7
3. PUBLIC COMMENTS (Limited to a maximum of three minutes per person. A “Public Comment Request”, located near the entrance, must be completed and turned into the Chairman prior to the beginning of the meeting.)	
4. MANAGEMENT REPORTS	
A. Financial Report – November 2019.....	9
B. Port Manager Report – November 2019.....	23
C. Harbormaster Report – November 2019.....	28
5. ACTION ITEMS	
A. Port Draft Audit Report - Fiscal Year 2018-19.....	31
B. Curry County Draft RV Park Lease.....	111
C. Zola’s on the Water Draft Lease.....	112
D. Pacific Fishing Lease Extension.....	132
E. Satisfy Debt to Tidewinds Sportfishing.....	135
F. Service Contracts for Calendar Year 2020.....	151
G. Harassment, Discrimination and Retaliation Policy.....	152
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I. SDIS Longevity Credit and Rate Lock Agreement.....	170
6. INFORMATION ITEMS	
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B. Port Leases.....	174
C. New Marine Fuel Dock Station.....	176
D. Kathy’s Corner Market.....	177
E. Port Manager Performance Evaluation 2019.....	178
7. COMMISSIONER COMMENTS	
8. NEXT REGULAR MEETING DATE – January 21, 2019 6:00pm	
9. ADJOURNMENT	