

**DRAFT MINUTES
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Friday, November 4, 2022

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met in special session on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415, teleconference and webinar.

1. CALL MEETING TO ORDER

Commission President Richard Heap called the Special Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

- **Port of Brookings Harbor Commissioners Present:**
Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Richard Heap, President (Pos. #4); and Kenneth Range (Pos. #5). Joseph Speir, Vice-President (Pos. #1) was absent.
- **Port of Brookings Harbor Management and Staff:**
Travis Webster, Harbormaster; Danielle King, Safety/Administrative; and Teri Dresler, Senior Consultant with SDAO
- There were no modifications, additions, and changes to the agenda.
- There were no declarations of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 0:01:50

A motion was made by Speir and seconded by Jonas to approve the agenda as discussed. The motion passed 5 – 0.

3. PUBLIC COMMENTS – Audio time 0:02:24

There were no public comments.

4. APPROVAL OF MEETING MINUTES – Audio time 0:02:29

A. Approve Minutes of Regular Commissioner Meeting, Wednesday, October 19, 2022

A motion was made by Hartung and seconded by Range to approve meeting minutes for regular commissioner meeting, Wednesday, October 19, 2022. The motion passed 5 – 0.

5. EXECUTIVE SESSION PER ORS 192.600 (2)(a) – Audio Time 0:02:56

Heap stated this executive session of the Port of Brookings Harbor Board of Directors is called pursuant to ORS 192.600 (2)(a) to consider the employment for an officer, employee, staff member or agent. Any member of the media that is here may remain. However, the Board will require that any information derived from this meeting may not be disclosed pursuant to ORS 192.660(4). ORS 192.660 (6) No executive session may be held for the purpose of taking any final action or making any final decision.

Adjourn out of executive session and reconvene into regular session at 11:00am. Board agreed to move this item to the next regular meeting.

6. ACTION ITEMS

A. None – Audio Time 0:01:55

7. INFORMATION ITEMS

A. None – Audio Time 0:01:55

8. COMMISSIONER COMMENTS – Audio time 0:02:27

No commissioner comments.

9. NEXT REGULAR MEETING DATE – Wednesday, November 16, 2022, at 2:00PM

10. ADJOURNMENT – Audio time 0:02:36

Having no further business, the meeting adjourned at 11:02 pm.

Richard Heap, President

Date Signed

Sharon Hartung, Secretary/Treasurer

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.