

**DRAFT SPECIAL MEETING MINUTES OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Friday, December 17, 2021

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met for a Special Meeting on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

1. CALL MEETING TO ORDER

Commission President Heap called the Special Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

• **Commissioners Present:**

Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Heap, President (Pos. #4) and Kenneth Range (Pos. #5). Joseph Speir, Vice-President (Pos. #1) was absent.

• **Management and Staff:**

Gary Dehlinger, Port Manager; Travis Webster, Harbormaster; Danielle King, Safety/Administrative; and Martha Rice, Port General Counsel via phone.

- There was no modifications, additions, or changes to the agenda.
- There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 2:00

A motion was made by Jonas and seconded by Hartung to approve the agenda as written. The motion passed 4 – 0.

3. PUBLIC COMMENTS – Audio time 2:30

There was no public comment.

4. ACTION ITEMS

A. **General Counsel Services Selection – Audio time 2:38**

Commissioners reviewed both proposals and had open discussion with staff and current legal counsel.

A motion was made by Heap and seconded by Hartung to enter into a contract with Miller Nash to be our legal counsel for a two-year contract. The motion passed 4 – 0.

5. INFORMATION ITEMS

A. None

6. COMMISSIONER COMMENTS – Audio time 19:35

No comments.

7. NEXT REGULAR MEETING DATE – Wednesday January 19, 2022 at 2:00 pm.

8. ADJOURNMENT – Audio time 20:00

Having no further business, the meeting adjourned at 10:22am.

Richard Heap, President

Date Signed

Sharon Hartung, Secretary/Treasurer

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.

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