

**DRAFT SPECIAL MEETING MINUTES OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Wednesday, December 22, 2021

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met for a Special Meeting on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

1. CALL MEETING TO ORDER

Commission President Heap called the Special Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

• **Commissioners Present:**

Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Heap, President (Pos. #4) and Kenneth Range (Pos. #5). Joseph Speir, Vice-President (Pos. #1) was absent.

• **Management and Staff:**

Gary Dehlinger, Port Manager; Travis Webster, Harbormaster; and Danielle King, Safety/Administrative.

• There was no modifications, additions, or changes to the agenda.

• There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 1:50

A motion was made by Jonas and seconded by Hartung to approve the agenda as written. The motion passed 4 – 0.

3. PUBLIC COMMENTS – Audio time 2:11

There was no public comment.

4. ACTION ITEMS

A. General Counsel Services Selection – Audio time 2:22

Dehlinger noted the Port received the draft agreement from Miller Nash and port legal counsel reviewed the agreement and added the insurance acknowledgement and agreement.

A motion was made by Jonas and seconded by Range to accept and sign Miller Nash LLP agreement for legal services including the insurance acknowledgement and agreement. The motion passed 4 – 0.

5. INFORMATION ITEMS

A. None

6. COMMISSIONER COMMENTS – Audio time 4:06

No comments.

7. NEXT REGULAR MEETING DATE – Wednesday January 19, 2022 at 2:00 pm.

8. ADJOURNMENT – Audio time 4:27

Having no further business, the meeting adjourned at 10:05am.

Richard Heap, President

Date Signed

Sharon Hartung, Secretary/Treasurer

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.

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