

**DRAFT MINUTES OF
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, October 28, 2021

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met for a workshop session on the above date at 9:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

1. CALL MEETING TO ORDER

Commission Vice-President Speir called the Special Meeting of the Port of Brookings Harbor of Commissioners to order at 9:00am.

- **Commissioners Present:**
Joseph Speir, Vice-President (Pos. #1); Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); and Kenneth Range (Pos. #5). Richard Heap, President (Pos. #4) was absent.
- **Management and Staff:**
Gary Dehlinger, Port Manager; and Danielle King, Safety / Health / Environmental Coordinator
- There was no modifications, additions, or changes to the agenda.
- There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 2:09

A motion was made by Range and seconded by Jonas to approve the agenda as written. The motion passed 4 – 0.

3. PUBLIC COMMENTS – Audio time 2:25

There was no public comment.

4. ACTION ITEMS

- A. FEMA DR-4432/4452 Professional Engineering Service Contract Approval – Audio time 2:50
Dehlinger noted the Board awarded the engineering services to EMC Engineers/Scientists on October 20, 2021. The engineering service agreement is for three years, ending October 28, 2024, with an option to extend the agreement one year at the end of the term. There were no award protests. Contract was reviewed by port legal.

A motion was made by Hartung and seconded by Range to approve EMC Engineers/Scientists, LLC Professional Services Agreement for the FEMA DR-4432 and DR-4452 projects. The motion passed 4 – 0.

5. INFORMATION ITEMS

- A. None

6. COMMISSIONER COMMENTS – Audio time 4:24

Commissioner Range – Provided an article on ‘cell-grown’ salmon and discussion followed.

7. NEXT REGULAR MEETING DATE – Wednesday November 17, 2021 at 2:00 pm.

8. ADJOURNMENT – Audio time 8:29

Having no further business, the meeting adjourned at 9:07am.

Sharon Hartung, Secretary/Treasurer

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.