

**MINUTES OF
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
PORT OF BROOKINGS HARBOR DISTRICT**

Thursday, October 7, 2021

This is not an exact transcript. The audio of the session is available on the Port's website.

The Port of Brookings Harbor District met for a workshop session on the above date at 10:00am. Open session at the Port Conference Room, 16350 Lower Harbor Road Suite 202, Harbor OR, 97415 and also via teleconference.

1. CALL MEETING TO ORDER

Commission President Richard Heap called the Special Meeting of the Port of Brookings Harbor of Commissioners to order at 10:00am.

• **Commissioners Present:**

Joseph Speir, Vice-President (Pos. #1); Sharon Hartung Secretary/Treasurer (Pos. #2); Larry Jonas (Pos. #3); Richard Heap, President (Pos. #4); and Kenneth Range (Pos. #5).

• **Management and Staff:**

Gary Dehlinger, Port Manager; Danielle King, Safety / Health / Environmental Coordinator

• There was no modifications, additions, or changes to the agenda.

• There was no declaration of potential conflicts of interest.

2. APPROVAL OF AGENDA – Audio time 2:57

A motion was made by Speir and seconded by Range to approve the agenda as written. The motion passed 5 – 0.

3. PUBLIC COMMENTS – Audio time 3:17

There was no public comment.

4. ACTION ITEMS

A. RV Park Improvements Bid Award – Audio time 3:25

Dehlinger noted the bid opening was held at Crow/Clay Associates on September 30, 2021. Crow/Clay Associates reviewed the bids received and provided their recommendation to award.

A motion was made by Range and seconded by Speir to approve the RV Park Improvements award to the low bidder, McLennan Excavation Inc., in the amount of \$657,000. The motion passed 5 – 0.

5. INFORMATION ITEMS

A. None

6. COMMISSIONER COMMENTS – Audio time 8:36

There were no commissioner comments.

7. NEXT REGULAR MEETING DATE – New date and time Wednesday, October 20, 2021 at 2:00 pm.

8. **ADJOURNMENT** – Audio time 11:25

Having no further business, the meeting adjourned at 10:11 am.

Sharon Hartung, Secretary/Treasurer

Date Signed

An audio recording was made of these proceedings. The recording and the full commission packet are available on the Ports website: www.portofbrookingsharbor.com.

DRAFT