

February 17, 2015

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Port of Brookings Harbor Board of Commissioners was held on February 17, 2015 in the Best Western Beachfront Inn meeting room, Harbor, Oregon. Chairman Roy Davis called the meeting to order at 7:00pm. Other Commissioners present were Sue Gold, Jim Relaford and Mike Manning. Commissioner Tim Patterson was running late. Also present was Director Ted Fitzgerald.

2. APPROVAL OF AGENDA

Chair. Davis moved to approve the agenda as written, seconded by Vice Chair. Gold, Voting yes: Chair Davis, Vice Chair. Gold, Comm. Manning, Comm. Patterson. Abstain: Comm. Relaford.

3. APPROVAL OF MINUTES

A. Regular Meeting – January 20, 2015

Vice Chair. Gold moved to approve the minutes as written, seconded by Comm. Relaford. Voting Yes: Unanimous

4. OPERATIONAL AND FINANCIAL REVIEW

Director Ted Fitzgerald reported that for January, revenues from operations were \$184,197. Normal expenses were \$197,268. The two categories together after property tax revenue, grant expense and debt service resulted in a net operating profit of \$4,853.30.

Marina/Moorage Revenues were \$31,043.

RV Park Revenue was \$29,515.

Fuel Sales were \$44,442.

Cold Storage Revenues were \$2,545.

Yard Activity Revenue was \$13,870.

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Rental Revenues were standard at \$28,346.

The Ice Plant generated \$7,160.

The Crab Festival generated revenue in the month of \$27,253, while expense generated in-month was 24,224.

Repair and Maintenance Expenses were \$32,039.

Fuel purchased for resale was \$30,028

Utility Expenses were \$22,961.

Office Expenses were \$2,199.

January saw surprisingly good weather interrupted by some fairly serious weather events. Crab harvests were disappointing, drawing down port revenue forecast, but accordingly this resulted in less activity being expended on the RV park renovation and other projects important to the Port's existing plans.

All of our staff stepped up and made the Crab Festival possibly the most successful event in the area's history. During the slowest time of the year for our community the festival brought literally thousands of people from out of the area and gave all of the local businesses a much-needed shot in the arm to help them through a tough winter. The weather cooperated, there was, miraculously, enough crab for everybody, and the event was a success. While we have some ideas on how to tweak the event next year, I believe that we can say we can look forward to a wonderful future with our annual crab festival.

The port completed requirements for the application to dredge the gravel that has been accumulating in the south basin as a result of a lack of maintenance of the county-operated silt trap off port property adjacent to the Beachfront Best Western. While we have had conversations with the County Road Department regarding this issue, it is either a problem originating from a poor design of the County's silt trap or lack of regular maintenance that has resulted insubstantial amounts of gravel interfering with our haul-out facility and slip access on the south side of Commercial "C" dock. In any event, the permit arrived in early February, finally, allowing us only a limited window to work within our allowable in-water work period. We intend to follow up with the County when our expenditure is determined.

You will note that signage on the west side commercial fingers has now been installed and substantial dock repair in the sport basin is ongoing.

Comm. Relaford moved to approve the Financial and Manager's Reports. Vice Chair. Gold seconded. Voting Yes: Unanimous.

5. PUBLIC COMMENTS

Annexation- Many voiced their concern regarding annexation. Many believe that it doesn't need to be up for approval again, and that the community should be able to vote regarding this issue not just three people controlling this decision.

Crab Festival- There were many thanks to everyone at the port for all of their hard work putting together a great event for the community.

National Disaster- We are made aware that the city is trying to be involved in a National Disaster Resiliency Competition, which will help fund anything that was destroyed from the tsunami that wasn't reimbursed.

Surveys- It is believed that instead of paying someone to survey for us, we can go on a website that can do it for us for free, as most of the information sought has been separately collected.

Roads and Fences- Concerns regarding the fence and road down at the Beachfront RV Park, how long it is taking, and what work needs to be done.

6. DISCUSSION/ACTION ITEMS

Approval for \$529 annexation application fee. The \$529 Application Fee to investigate Annexation was discussed at length. Comm. Relaford moved to approve \$529 annexation application fee. Vice Chair Gold seconded the motion. Voting No: unanimous.

7. COMMISSIONERS REPORT

Comm. Relaford - Klamath Management Zone Fisheries Coalition met last Friday, everything is looking great and going in the right direction. Fishing season should start May 1st - Sept 7th.

Vice Chair Gold - Crab festival the first place chowder was amazing.
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Chairman Davis - Crab festival was great, staff did a great job.

Comm. Manning - Crab festival, brought in many people from out of town who want to know when next year crab festival is will be. Ted and the staff did a great job.

Comm. Patterson - How do you propose to discuss the issue for the study, what do we need to do to be in the study? How to put this on the agenda to be discussed? It was decided that on the next agenda this will be discussed.

8. ADJOURNMENT

The meeting was unanimously adjourned at 7:46 p.m.
